



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: MARCH 12, 2024**

**FROM: GENERAL SERVICES DEPARTMENT** **WARDS: ALL**

**SUBJECT: AWARD BID NO. 8055 TO FRITTS FORD OF RIVERSIDE, CALIFORNIA FOR THE PURCHASE OF TWO (2) FORD EXPEDITION VEHICLES FOR THE PARKS, RECREATION, AND COMMUNITY SERVICES DEPARTMENT IN THE TOTAL AMOUNT OF \$113,353.82.**

## **ISSUE:**

Award Bid No. 8055 to Fritts Ford of Riverside, California for the purchase of two (2) Ford Expedition vehicles for the Parks, Recreation, and Community Services Department in the total amount of \$113,353.82.

## **RECOMMENDATIONS:**

That the City Council award Bid No. 8055 to Fritts Ford of Riverside, California for the purchase of two (2) Ford Expedition vehicles for the Parks, Recreation, and Community Services Department in the total amount of \$113,353.82.

## **BACKGROUND:**

On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law and established the Coronavirus State and Local Fiscal Recovery Funds (Fiscal Recovery Funds) to aid eligible state, local, territorial, and Tribal governments in the economic and health recovery by providing resources to address impacts resulting from the crisis. These funds may be used to respond to pandemic response needs including mitigation and prevention, provide support to communities and populations most impacted by the COVID-19 pandemic, and to fill revenue shortfalls.

On November 9, 2021, the City Council approved the first allocation of the ARPA Expenditure Plan in the amount of \$36,767,594 and on February 7, 2023, approved the second allocation in the amount of \$36,767,594, bringing the total ARPA funding to \$73,535,188. In the first ARPA Expenditure Plan, \$1,000,000 was allocated for the Project BRIDGE (Building Resources for the Intervention and Deterrence of Gang Engagement) program.

The Project BRIDGE program is dedicated to serving the community's gang-involved and at-risk youth, aged 12 to 25, and their families by providing comprehensive support through mentoring, prevention, intervention, job search assistance, educational services, and family support. The overarching goal of this program is to greatly diminish gang-related crime and violence within the

community.

On August 2, 2022, the City Council awarded \$354,000 of the allocated Project BRIDGE program funding to A Square Consulting to provide various services such as classes in Anger Management, Life Skill Expectations, Substance Misuse and Awareness, and Job Readiness. This funding has also been utilized to expand the Project BRIDGE program to other areas throughout the City of Riverside such as Arlanza, Arlington, Casa Blanca, and La Sierra areas whereas before the outreach efforts were solely located in the Eastside community. The Project BRIDGE team needs vehicles to transport 8-15 participants at a time to and from programs, classes, and community services projects that are based out of these communities.

The lack of transportation is a significant barrier for at-risk youth, hindering their ability to seek employment and fulfill court-mandated requirements. The proposed purchase of two vehicles directly addresses this issue by providing transportation for job interviews, training programs, and court obligations, increasing their chances of securing employment and avoiding probation violations. Moreover, the vehicles would expand outreach efforts, reaching more at-risk youth and families across a wider geographical area. With increased access, the program can conduct more interventions, mentoring sessions, and deliver support services more effectively, ultimately guiding youth away from gang involvement. Additionally, the vehicles will facilitate access to educational resources, vocational training centers, and other learning opportunities, empowering youth with the tools for personal and professional growth.

## **DISCUSSION:**

The Fleet Management Division of the General Services Department evaluates all vehicle replacement criteria to ensure efficient management and replacement of vehicles. The vehicles proposed for purchase will be replacing the vehicles listed in the table below:

Asset No.	Year Make Model	Mileage	Replacement Reason
H274	2008 Ford E350 Van	103,960	16 years of age with wear and tear and life to date maintenance costs exceeding \$27,000
H275	2008 Ford E350 Van	69,588	16 years of age with wear and tear and life to date maintenance cost exceeding \$16,000

The Parks Division of the Parks, Recreation, and Community Services Department is in need of passenger vans to facilitate the weekend work release program as well as to complete various other tasks. After thorough safety inspections performed by the Fleet Management Division, these vans are still deemed safe to operate and will be temporarily reassigned to the Parks Division until they reach the end of their useful life cycle.

On December 8, 2023, the Purchasing Division, in cooperation with the General Services Department, solicited a formal request for bids for the purchase of two Ford Expedition vehicles. The notification of the release of Bid No. 8055 was sent to 74 City of Riverside vendors and 458 external vendors. On December 22, 2023, the City received three bid responses, which were found responsive, and the results are shown below:

Bidder	City	Quantity	Total Price	Bid Status
BP Ford	Long Beach, CA	2	\$121,840.00	Responsive
Rush Truck Center	Ceres, CA	2	\$116,237.46	Responsive
Fritts Ford	Riverside, CA	2	\$113,353.82	Responsive

The bid response from Fritts Ford of Riverside was deemed the lowest responsive bidder in the total amount of \$113,353.82.

Year Make Model	Quantity	Unit Price	Sales Tax	Tire & CVR Fee	Total Price
2024 Ford Expedition	2	\$52,099.00	\$4,558.66	\$19.25	\$56,676.91
				Total for 2	\$113,353.82

The Purchasing Manager concurs that this purchase is in compliance with Purchasing Resolution No. 23914.

The Parks, Recreation, and Community Services Director concurs with this report.

### **STRATEGIC PLAN ALIGNMENT:**

The recommended purchase contributes to the City’s Strategic Priority No. 2 *Community Well-Being* and Goal No. 2.5 – Foster relationships between community members, partner organizations and public safety professionals to define, prioritize and address community safety needs and social services.

The recommended purchase aligns with EACH of the five Cross-Cutting Threads as follows:

1. **Community Trust** – This action builds community trust by ensuring that the outreach efforts of the Project BRIDGE program are enhanced as staff will have vehicles that allow the program to reach a broader geographical area and engage with more at-risk youth and their families.
2. **Equity** – This action will benefit the entire community as these vehicles will provide equitable access to a variety of Project BRIDGE outreach resources.
3. **Fiscal Responsibility** – To ensure the best cost, this purchase was negotiated exercising existing Purchasing policies in Purchasing Resolution 23914.
4. **Innovation** – These vehicles are an innovative way to bring the benefits of what the Project BRIDGE program has to offer to communities throughout the City of Riverside.
5. **Sustainability & Resiliency** – This action will result in new vehicles that will be used to positively transform the lives of at-risk youth, providing them with the guidance and resources needed to navigate away from gang involvement.

### **FISCAL IMPACT:**

The total fiscal impact of the action is \$113,353.82. The funds are budgeted and available in the Grants & Restricted Programs Fund, Parks & Recreation-Recreation, Automotive Equipment Account Number 8811700-462100.

Prepared by: Jessica Spiking, Administrative Analyst  
 Approved by: Carl Carey, General Services Director

Certified as to  
availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer  
Approved by: Edward Enriquez, Assistant City Manager/Chief Financial Officer/  
Treasurer  
Approved as to form: Phaedra A. Norton, City Attorney

Attachments: Bid Award Recommendation