



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: MAY 22, 2018**
FROM: HUMAN RESOURCES DEPARTMENT **WARDS: ALL**
SUBJECT: EMPLOYMENT AGREEMENT WITH LEE CHARLES MCDUGAL TO SERVE AS INTERIM CITY MANAGER

ISSUE:

Ratify the Employment Agreement between the City of Riverside and Lee Charles McDougal, setting forth the terms and conditions of his employment as the Interim City Manager.

RECOMMENDATION:

That the City Council ratify the executed Employment Agreement with Lee Charles McDougal to begin April 23, 2018, and to terminate no later than December 31, 2018.

DISCUSSION:

While the recruitment process for a new City Manager is underway, the City Council has a need to identify and appoint an Interim City Manager to ensure that the business of the City continues to be performed. Mr. McDougal previously served as the Interim City Manager from December 2014 to May 2015. The City has found Mr. McDougal to be qualified to serve as the Interim City Manager for the City until a fulltime City Manager is selected. The hourly rate of pay will be \$135.53 for all hours worked as the Interim City Manager.

The contract with Mr. McDougal was executed on April 23, 2018. This agenda report is to ratify the executed agreement.

FISCAL IMPACT:

The fiscal impact of this agreement is dependent on the number of hours the City Council desires Mr. McDougal to serve as the Interim City Manager. All costs related to the agreement will be paid from the City Manager's Office, Professional Services account number 1100000-421000.

Prepared by:	Stephanie Holloman, Human Resources Director
Certified as to availability of funds:	Adam Raymond, Chief Financial Officer/City Treasurer
Approved by:	Marianna Marysheva, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Attachment:	Employment Agreement
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