



*City of Arts & Innovation*

# Charter Review Committee Memorandum

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**TO: CHARTER REVIEW COMMITTEE**

**DATE: FEBRUARY 11, 2019**

**FROM: CITY CLERK'S OFFICE**

**WARDS: ALL**

**SUBJECT: CHARTER REVIEW COMMITTEE WORK PLAN OPTIONS**

**ISSUE:**

Select a work plan for the Charter Review Committee including, but not limited to, interviews of public officials, review of Charter language and topics of community concern, and community meetings.

**RECOMMENDATION:**

That the Charter Review Committee review the work plan options as prepared by the Chair and Vice Chair and provide further direction.

**BACKGROUND/LEGISLATIVE HISTORY:**

At the meeting of January 16, 2019, the Charter Review Committee discussed work plan components to include monthly meetings, review of the current Charter language, interviews of public officials, community meetings, and discussion of potential Charter amendment proposals for recommendation to the City Council.

Chair Clarke and Vice-Chair McQuern met with staff and developed the attached two work plan options. Option 1 dedicates three initial meetings to review of the current Charter language followed by interviews with the Mayor, Councilmembers, Charter Officers, and Department Heads, as needed. Four community forums follow envisioned at community centers throughout the City. Three additional meetings are dedicated to committee discussion and finalization of recommendations to the City Council for a report in May 2020.

Option 2 begins with interviews coupled with discussions of the current Charter language. Four community forums are scheduled from May 2019 through December 2019. The final four meetings are set aside for final committee deliberations and finalization of recommendations to the City Council for a report in May 2020.

Staff identified four community centers distributed throughout the City where the forums may be held:

- La Sierra Community Center
- Orangecrest Community Center
- Bobby Bonds Community Center
- Janet Goeske Community Center

**FISCAL IMPACT:**

Costs for staff support of Committee meetings can be absorbed in the current City Clerk's Budget. No additional appropriation from the City Council is required.

Prepared by: Colleen J. Nicol, City Clerk

Attachments:

Work Plan Option 1

Work Plan Option 2