



Charter Review Committee

City of Arts & Innovation

TO: CHARTER REVIEW COMMITTEE MEMBERS DATE: JANUARY 13, 2020

FROM: CITY MANAGER'S OFFICE WARDS: ALL

SUBJECT: CITY MANAGER RECOMMENDATIONS FOR CHARTER CHANGES; CHARTER SECTION 1103 AND 1104

ISSUES:

Consider the City Manager's Office proposed Charter amendments after discussion with Charter subcommittee.

RECOMMENDATIONS:

That the Charter Review Committee consider the City Manager's Office proposed revisions to Charter Sections 1103 and 1104 for recommendation to the City Council for placement of proposed amendments on the November 3, 2020 ballot.

DISCUSSION:

Prioritization of Recommendations

On September 9, 2019, the City Manager's Office presented eight proposed amendments to the Charter Review Committee for its consideration. The Committee requested that the recommendations be prioritized for its future consideration. The City Manager did so and the Committee again reviewed at subsequent meetings but took no action other than to receive and file reports. On December 19, 2019, Committee members Beeman and Barnhart met with City Manager and his staff to review the proposed changes. After discussion, the group determined that the following proposed revisions should be brought forward to the Committee for consideration:

- a. Amend Charter Section 1103 to create efficiencies through the use of electronic information formats; and
- b. Amend Charter Section 1104 and 1111 to further clarify appropriations for capital projects.

Proposed Charter Revisions:

Article XI Fiscal Administration Section 1103. - Same—Further consideration, revision and adoption; availability to departments, etc. reads in part:

A copy of the adopted budget shall be placed, and shall remain on file, in the office of the City Clerk and ~~copies shall be placed in all the public libraries in the City where they shall be available for public inspection, and a copy shall be placed on the City's accessible website where it is available for public inspection and for the use of departments, offices, and agencies of the City. The budget shall be reproduced and copies made available for the use of departments, offices and agencies of the City.~~

This section update proposal is to create efficiencies through the use of electronic information formats to reduce production costs.

Article XI Fiscal Administration Section 1104. - Same—Appropriations; transfer of funds. reads in part:

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several departments, offices, agencies, and funds for the respective objects and purposes therein named. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered, except for appropriations for City Council approved capital projects which shall continue to the completion of the capital projects unless a different rule has been established by action of the City Council.

This section update proposal is requested to further clarify appropriations for capital projects.

Article XI Fiscal Administration Section 1111. - Capital projects funds. reads in part:

(b) A City Council-approved capital project and funding shall remain for the established purpose and the appropriations therein shall carry over to the completion of each project, as set forth in Section 1104. When a capital project has been completed, the City Council may transfer any unexpended or unencumbered budget to any account similarly restricted.
This section update proposal is requested to further clarify capital project funds.

FISCAL IMPACT:

The recommended changes are administrative and procedural in nature. As such, the fiscal impacts associated with the proposed recommendations are unknown.

Prepared by: Al Zelinka, City Manager
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