



RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: MARCH 13, 2023

**SUBJECT: ELECTION OF BOARD OF PUBLIC UTILITIES OFFICERS AND REQUEST
NEW BOARD CHAIR TO ASSIGN BOARD OF PUBLIC UTILITIES MEMBERS
TO BOARD OF PUBLIC UTILITIES COMMITTEES**

ISSUES:

Conduct an election for the Board of Public Utilities offices of Chair and Vice-Chair and request that the new Chair assign Board of Public Utilities Members to each Board of Public Utilities Committees.

RECOMMENDATIONS:

That the Board of Public Utilities:

1. Conduct an election for the Board of Public Utilities offices of Chair and Vice-Chair; and
2. Request that the newly elected Chair consider assigning Board of Public Utilities Members to each Board of Public Utilities Committees.

BACKGROUND:

The Board of Public Utilities' (Board) Standing Rules require that the Board conduct elections for the Board offices of Chair and Vice-Chair at their first regularly scheduled meeting in March. The Board has adopted the following process for elections:

“Rule 5 (F): Election of officers shall be conducted in the following manner:

1. The outgoing chair shall call the nominations. Any member may make a nomination for officers, and such nomination does not need to be seconded by another member.
2. Nominations will be closed only by motion of a member and seconded by another member.
3. The Board shall then vote for the officer by a hand vote.
4. In the event of a tie, the two members that received the most votes shall have a run-off election, conducted in the same manner.
5. In the event of another tie, the officer shall be selected by a coin toss.”

DISCUSSION:

Board Chair Crohn will conduct the elections of officers in accordance with the procedures set forth in the Board Standing Rules.

The Standing Rules further provide that the newly elected Chair shall appoint the membership of each standing committee. The Board currently has three (3) standing committees: Customer Relations/Finance, Electric and Water. After the election, the newly elected Chair may appoint the membership of such committees and announce such appointments at this meeting, or at a subsequent meeting.

Currently, the Board of Public Utilities agreed to not utilize the available standing committee structure. The elected Board Chair may continue this practice or reconsider in accordance with the Board's Standing Rules.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

Prepared and
approved by: Todd M. Corbin, Utilities General Manager
Approved by: Kris Martinez, Assistant City Manager
Approved as to form: Phaedra A. Norton, City Attorney

Certifies availability
of funds: Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer/City Treasurer

Attachment: Standing Rules of the Board of Public Utilities