

## ***Chapter 2.90 BUDGET ENGAGEMENT COMMISSION***

### **2.90.010 Creation.**

Pursuant to provisions of Sections 800 through 805 of the City Charter, there is created a Budget Engagement Commission consisting of 18 members.

(Ord. 7363 § 1, 2017)

### **2.90.020 Purpose and function.**

It is the purpose of the Budget Engagement Commission to advise the City Council on spending and policy priorities based on the information received through quarterly financial and performance reports, including revenues from transaction and use tax, to work with City staff to maximize public engagement on municipal budgetary issues and to provide input on performance measures and reporting programs. The Commission's advice shall in no way conflict with or supersede the powers of the Council or the budgetary and advisory powers of the City Charter created Boards and Commissions.

(Ord. 7363 § 1, 2017)

### **2.90.030 Membership.**

- A. *Number.* The Budget Engagement Commission shall be composed of 18 members, consisting of:
  - 1. Nine resident members, seven nominated by each of the Council members to represent each of the City's wards, and two Citywide nominations made by the Mayor; and
  - 2. Nine business members, seven nominated by each of the Council members to represent a business located in their respective City wards or an individual who resides in the respective City ward and who has a business located in any ward in the City, and two Citywide nominations made by the Mayor.
- B. *Appointment.* Budget Engagement Commission appointments will be made by the Mayor and City Council from the nominations described in subparagraph A above, without interview.
- C. *Term.* In accordance with Section 802 of the City Charter, the Budget Engagement Commission members shall serve a term of four years, for a maximum of two consecutive terms. However, the initial appointment of the first 18 members after the effective date of this chapter, shall be determined by a drawing at the Commission's first meeting to decide which members shall serve two, three and four year terms. The nine residential members and nine business members shall each be broken down for each group as follows: three members shall serve two year terms, three members shall serve three year terms, and three members shall serve four year terms. The member's term shall run until March 1, of the respective two, three or four year term. Service of more than one year shall be counted as service of one full term.
- D. *Definitions.* For the purpose of the membership of the Budget Engagement Commission, the following definitions shall apply:
  - 1. Business member shall be a registered voter residing within the City limits of the City of Riverside and who owns, operates or serves in a management capacity in a Riverside-based for profit or non-profit business.

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2. Resident member shall be a registered voter residing within the city limits of the City of Riverside.  
(Ord. 7363 § 1, 2017)

#### **2.90.040 Meetings, rules and procedures.**

- A. *Meetings.* The Budget Engagement Commission will meet quarterly, or as often as needed, to review financial and performance reports before they are presented to the City Council. In addition, upon formation, Commission will review and provide input on Citywide performance indicators recommended by City staff based on strategic priorities.
- B. *Officers.* The Commission shall annually elect one of its members to be chairperson and one of its members to be vice-chairperson.
- C. *Rules.* The Commission shall make and alter rules governing its organization and procedures which are not inconsistent with this chapter, the City Charter, or any other City ordinance, resolution or policy. At a minimum, the rules shall provide that a quorum is based on the total membership of the 18 members, attendance requirements, and other rules as agreed upon by the membership.
- D. *Records.* The Commission shall keep a record of its proceedings and shall submit an annual report to the City Council.
- E. *Secretary.* An officer or employee designated by the City Manager shall serve as secretary of the Commission and provide staff support as necessary.

(Ord. 7363 § 1, 2017)

#### **2.90.050 Conflict of interest.**

A member of the Budget Engagement Commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. A member of the Commission is prohibited from entering into any contract with the City. Further, a member shall not use its position to direct, supervise, or order City staff on any matter that may be considered by the Commission.

(Ord. 7363 § 1, 2017)

#### **2.90.060 Severability.**

If any provision of this ordinance or its application is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions, sections or application of the ordinance which can be given effect without the invalid provisions or applications, and to this end any phrase, section, sentence, or word is declared severable.

(Ord. 7363 § 1, 2017)