



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: MARCH 7, 2023**

**FROM: FIRE DEPARTMENT      WARDS: ALL**

**SUBJECT: ADOPT A RESOLUTION AND ACCEPTANCE OF A 2021 EMERGENCY  
MANAGEMENT PERFORMANCE GRANT FROM THE UNITED STATES  
DEPARTMENT OF HOMELAND SECURITY CALIFORNIA OFFICE OF  
EMERGENCY SERVICES IN THE AMOUNT OF \$68,680 – SUPPLEMENTAL  
APPROPRIATION**

## **ISSUE:**

Adopt a Resolution and acceptance of grant funding in the amount of \$68,680 from the United States Department of Homeland Security California Office of Emergency Services for the Fiscal Year 2021 Emergency Management Performance Grant Program and authorize a supplemental appropriation in the same amount.

## **RECOMMENDATIONS:**

That the City Council:

1. Adopt a Resolution (Attachment 2) for the United States Department of Homeland Security California Office of Emergency Services for the Emergency Management Performance Grant Program in the amount of \$68,680;
2. With at least five affirmative votes, upon receipt of the grant award, authorize an increase in revenue and appropriation expenditures in an amount equal to the grant award, in the Grants and Restricted Programs Fund United States Department of Homeland Security California Office of Emergency Services for the 2021 Emergency Management Performance Grant Program; and
3. Authorize, upon grant award, the City Manager, or designee, to execute all grant documents necessary to receive the grant funds including acceptance of the grant award and subsequent supplemental grant funding, as well as, making minor non-substantive changes.

## **BACKGROUND:**

The Department of Homeland Security (DHS) offers the Emergency Management Performance Grant (EMPG) to strengthen national preparedness and resilience. The FY 2021 EMPG is set against the backdrop of recent years in which the United States faced numerous and

unprecedented natural disasters including hurricanes that devastated parts of Texas, Florida, and much of Puerto Rico, as well as massive wildfires across California. The purpose of EMPG is to provide Federal funds for states to assist state, local, territorial, and tribal governments in preparing for all hazards.

### **DISCUSSION:**

Pursuant to the City's emergency management plans and goals, the Riverside Fire Department requests to accept funding for the EMPG fiscal year 2021 grant cycle, in the amount of \$68,680. If accepted, these funds will be used to partially fund the department's Community Preparedness Coordinator position, for emergency planning and for local community preparedness activities.

As part of DHS EMPG grant award, each agency is required to submit an approved Resolution each fiscal year accepting the grant award. Staff is recommending the approval of the Resolution and award amount from the DHS EMPG program.

The grant term runs from July 1, 2020 through March 31, 2023.

### **STRATEGIC PLAN ALIGNMENT:**

This item contributes to Strategic Priority No. 2 *Community Well-Being* and Goal No. 2.6 – Strengthen community preparedness for emergencies to ensure effective response and recovery.

This item aligns the five Cross-Cutting Threads as follows:

1. **Community Trust** – The Emergency Management Performance Grant funds the City's Community Emergency Response Training (CERT) Program that has educated and empowered individuals over the past decade in growth and resilience to emergency preparedness and increasing community trust in emergency response efforts.
2. **Equity** – Funding provided by the Emergency Management Performance Grant help the Fire Department deliver classes to our diverse community including those with access and functional needs.
3. **Fiscal Responsibility** – The use of the Emergency Management Performance Grant funding increases the Fire Department's capability and capacity to put on classes and assist in the costs associated with staff training, CERT program administration, and equipment acquisition.
4. **Innovation** – The Riverside Fire Department- Office of Emergency Management Community Emergency Response Team (CERT) Training Program trains people to be self-sufficient following a major disaster when first responders are likely to be over tasked and not readily available to respond to every emergency. CERT Members help to keep themselves, their families, and their communities safe.
5. **Sustainability & Resiliency** – Educating individuals and community organizations thru the CERT program develops disaster resilient individuals and increases our community resilience through education on actions they can take now to mitigate disaster later.

**FISCAL IMPACT:**

The total fiscal impact of this action is \$68,680. Upon Council approval and grant award, an increase in revenues and expenditures appropriated in the amount equal of the grant award in the Grants & Restricted Programs Fund, Emergency Management Performance Grant 21 revenue and expenditure accounts as listed in the table below.

<b>Fund</b>	<b>Program</b>	<b>Account</b>	<b>Amount</b>
<b>Revenue</b>			
Grants and Restricted Programs	Emergency Management Performance Grant 21	9175800-331100	\$68,680
<b>Expenditure</b>			
Grants and Restricted Programs	Emergency Management Performance Grant 21	9175800-411100	\$38,680
		9175800-421000	\$30,000

Prepared by: Michael M Moore, Fire Chief  
 Certified as to  
 availability of funds: Edward Enriquez, Interim Assistant City Manager and Chief Financial Officer/City Treasurer  
 Approved by: Edward Enriquez, Interim Assistant City Manager  
 Approved as to form: Phaedra A. Norton, City Attorney

## Attachments:

1. Award Letter
2. Resolution