Board of Library Trustees

TO: **BOARD OF LIBRARY TRUSTEES**   DATE: **JANUARY 9, 2023**

FROM: **RIVERSIDE PUBLIC LIBRARY**   WARDS: ALL

SUBJECT: **SUMMARY OF SECURITY/INCIDENT REPORTS**

ISSUE:

Receive a summary of security/incident reports from November and December 2022.

RECOMMENDATION:

That the Board of Library Trustees receive and file the summary of security/incident reports from November and December 2022.

BACKGROUND:

The Riverside Public Library has established Rules of Library Conduct Identified and Prohibited by the Riverside Municipal Code Section 9.75 for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices for violations to the Rules of Library Conduct (attached).

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations in November and December 2022.

Arlanza, SSgt Salvador J. Lara Casa Blanca, Marcy and Orange Terrace

No incidents reported.

Arlington

11/16/22   Incident of individual with a taser.*

11/17/22   Incident reported of graffiti found exterior of the building.

12/13/22   Incident reported of fecal matter exterior of the building.

Spc. Jesus S. Duran Eastside

12/2/22   Incident report of individual using the restroom inappropriately. Exclusion notice issued for 30 days.

12/3/22   Incident report of individual tampering with computer cords. Exclusion notice issued for 60 days.

12/3/22   Incident report of individual arguing with a customer and using profanity towards staff.

La Sierra

12/1/22   Exclusion notice issued for 30 days to individual for using the restroom inappropriately and disturbing others.

Main

11/16/22   Incident report of individual with poor personal hygiene and offensive odor.

11/22/22   Incident report of individual sleeping.

11/30/22   Incident report of individual eating and drinking in the study room.

12/3/22   Incident report of individual attempting to enter the library with large personal items.

12/13/22   Exclusion notice issued for 180 days to individual for throwing rocks and attempting to knock over trash cans, harassing or threatening library staff, and under the influence.

12/13/22   Exclusion notice issued for 30 days to individual for behaving erratic, no shirt and becoming aggressive.*

*Indicates police interaction.

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.4 – Prioritize safety and welfare in City Parks, trails, and cultural and recreation facilities. Strategic Priority No. 2 Community Well-Being: Ensure safe and inclusive neighborhoods where everyone can thrive.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The incident report is used to identify trends in fluctuations of warnings and exclusions issued to patrons that violate the Rules of Library Conduct identified and prohibited by the Riverside Municipal Code Section 9.75 to enhance security measures for public safety.

2. **Equity** – The Library endeavors to provide a safe environment to all its customers.

3. **Fiscal Responsibility** – The Library's financial resources are not used for the incident report.

4. **Innovation** – The Library in collaboration with partnerships with the Riverside Police Department and the City Attorney's Office to coordinate effective enforcement of major violations of the Riverside Municipal Code Section 9.75.

5. **Sustainability & Resiliency** – The Library, City Attorney's Office and the Board of Library Trustees regularly review of the Rules of Library Conduct to ensure that the Rules of Library Conduct are current with local, state, and federal laws.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Erin Christmas, Library Director
Approved by: Rafael Guzman, Assistant City Manager

Attachment: Rules of Library Conduct