

**RIVERSIDE PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees  
Date of Meeting: December 12, 2022  
Time of Meeting: 5:00 p.m.  
Meeting Location: Council Chambers / Virtual

Present: Teresa Seipel – President  
Harmander Gill - Secretary  
Donna Goldware  
Bianca Corales  
Dwight Tate  
Jenna Pontious  
Krista Ivy  
Jaye Steinbrick

Absent Aaron Peters - Vice President

Staff: Jessica Herdina, Assistant Library Director  
Angela Henson, Sr. Management Analyst  
George Guzman, Administrative Services Manager

**CALL TO ORDER**

The meeting was called to order at 5:04 p.m. by President Seipel and proceeded with the pledge of allegiance.

**Item 1 Public Comment**

E-comment recieved from Kyle Sweeney of Riverside in support of libraries providing harm reduction information and resources for overdose and training library staff to administer Narcan for overdoses.

**CONSENT CALENDAR**

**Item 2 Approve November 14, 2022, meeting minutes**

**Item 3 Approval of Trust Fund Expenditures with no Expenditures being reported**

**Item 4 Formal Acceptance of Gift Fund Donations with no Expenditures being reported**

**Item 5 Incident Report for September and October 2022**

Motion: Tate  
Second: Steinbrick  
Ayes: Unanimous

DISCUSSION AND ACTION CALENDAR**Item 6 Fines and Fees Elimination**

Jessica Herdina, Assistant Library Director, provided a report on removal of library fines for overdue materials for adults and juvenile card holders. library users will still be responsible for the cost associated with the replacement of lost or damaged books and other materials they check out. Library staff plan to return to the Board of Library Trustees and City Council with a pilot program on elimination of all library fees in Summer 2023. Elimination of library fines will lead to a projected net loss of \$6,000 for FY 22/23 and \$4,000 for FY 23/24 which will be absorbed by the general fund.

Following discussion, the Board of Library Trustees recommended that the City Council remove library fines for overdue materials.

Motion: Tate  
Second: Ivy  
Ayes: Unanimous

**Item 7 American Rescue Plan Act Grant Funding for Library Projects**

Jessica Herdina, Assistant Library Director, provided a report on library projects that are funded by the American Rescue Plan Act. On November 15, 2022, the City Council provided feedback on the proposed American Rescue Plan Act Expenditure Plan for the second allocation of grant funds in the amount of \$36,767,594.

As part of the American Rescue Plan Act Expenditure Plan, the Library has proposed \$600,000 in funding to purchase new Library materials including books, audiobooks, ebooks/audiobooks, and other digital resources,

Currently, funding is very limited for all materials beyond the most popular bestsellers, including non-English language materials. If approved, these funds will be used to enhance the non-English language collection both in print and digital. It will also allow the Library to update adult education and career testing materials, small business collections, and legal collections at all locations.

No action taken.

BOARD OF DIRECTORS COMMUNICATION

**Item 8 Brief reports on conferences, seminars and meetings attended by Board Members**

There were no updates provided.

**Item 9 Brief reports on conferences, seminars and meetings attended by Library Director**

There were no updates provided.

**Item 10 Items for future Board of Library Trustees consideration as requested by Board Members**

1. ARPA funding for security guard services.
2. Narcan nasal spray in libraries

**Adjournment**

Meeting Adjourned at 5:26 p.m.

Submitted by: Angela Henson

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Gill Harminder, Secretary  
Board of Library Trustee