

Human Relations Commission

City of Arts & Innovation

DATE: MARCH 23, 2023

FROM: CITY CLERK'S OFFICE

HONORABLE COMMISSIONERS

WARDS: ALL

SUBJECT: CONSIDER WHETHER ABSENCES OF COMMISSIONERS GOE AND IMAKU FROM FEBRUARY 23, 2023, MEETING SHOULD BE RECORDED AS EXCUSED OR UNEXCUSED ABSENCES

ISSUE:

TO:

Determine whether the absences of Commissioners Goe and Imaku on the February 23, 2023, meeting should be recorded as excused or unexcused absences.

RECOMMENDATION:

That the Human Relations Commission determine the absences of Commissioners Goe and Imaku from the Human Relations Commission meeting on March 23, 2023, be excused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23618, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff received advanced notification from Commissioner Goe regarding his absence as personal. Staff received notification the day of the meeting from Commissioner Imaku regarding his absence due to illness.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Diana Alegria, Deputy City Clerk