



*City of Arts & Innovation*

# Board of Library Trustees

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**TO: BOARD OF LIBRARY TRUSTEES** **DATE: JANUARY 9, 2023**

**FROM: RIVERSIDE PUBLIC LIBRARY** **WARDS: ALL**

**SUBJECT: ANNUAL DESIGNATION OF NOMINATING COMMITTEE AND ELECTION OF OFFICERS FOR PRESIDENT, VICE-PRESIDENT AND SECRETARY FOR A ONE-YEAR TERM BEGINNING MARCH 1, 2023**

## **ISSUES:**

Designate a Nominating Committee and authorize the Nominating Committee to bring to the full board a proposed slate of officers for President, Vice President and Secretary and to conduct the election of officers as required by the City Charter Section 804 and By Laws of the Board of Library Trustees Section 5(h).

## **RECOMMENDATIONS:**

That the Board of Library Trustees:

1. Designate a Nominating Committee;
2. Authorize the Nominating Committee to 1) meet separately at another date and time to determine a proposed slate of officers to present to the full board, or 2) meet at this meeting separately for 10 minutes to determine a proposed slate of officers to present to the full board; and
3. Conduct the election of officers for President, Vice-President and Secretary 1) at this meeting, or 2) at the February 13<sup>th</sup> meeting.

## **BACKGROUND:**

The Board of Library Trustees By Laws section 5(h) governs that the election of officers are to be determined by a Nominating Committee. The Nominating Committee is appointed by the Board of Library Trustees President, with approval of a majority of the board members present, at the regular January meeting each year.

**DISCUSSION:**

The Nominating Committee is tasked with providing a slate of officers to the full board at their regular February meeting for the full board to conduct the election of officers for President, Vice-President and Secretary. All officers shall be elected by the members for a term of one-year. A member may serve no more than two successive years in the same office. The table below provides the past election results of officers.

| <b>Past Election Results</b> |                                      |                  |                       |                  |
|------------------------------|--------------------------------------|------------------|-----------------------|------------------|
| <b>Year</b>                  | <b>Nominating Committee Selected</b> | <b>President</b> | <b>Vice President</b> | <b>Secretary</b> |
| 2022                         | Tate and Peters                      | Seipel           | Peters                | Gill             |
| 2021                         | Tate and Yonezawa                    | Goldware         | Seipel                | Manzo            |
| 2020                         | Tate and Yonezawa                    | Alcala*          | Goldware*             | Seipel*          |
| 2019                         | Evans and Tate                       | Alcala           | Goldware              | Seipel           |
| 2018                         | Goldware and Ridgway                 | Yonezawa*        | Evans*                | Alcala*          |
| 2017                         | Goldware and Ridgway                 | Yonezawa         | Evans                 | Alcala           |
| 2016                         | Christmas and Goldware               | Evans*           | Yonezawa*             | Rowe*            |
| 2015                         | Ridgway and Yonezawa                 | Evans            | Yonezawa              | Rowe             |
| 2014                         | Ridgway and Lewis                    | Christmas*       | Evans*                | Runyon           |
| 2013                         | Ridgway and Lewis                    | Christmas        | Evans                 | Runyon           |
| 2012                         | Not available                        | Coffer           | Lopez                 | Christmas        |

*\*Two-successive years in the same office served.*

The following Board members are not eligible for election of officers as they are in the 2<sup>nd</sup> Term.

1. Seipel - May 27, 2015 - March 1, 2023
2. Goldware – May 27, 2015 - March 1, 2023

**STRATEGIC PLAN ALIGNMENT:**

The annual designation of the Nominating Committee supports the priorities of the City of Riverside's Envision Riverside 2025 Strategic Plan, by contributing to Strategic Priority No. 5 *High Performing Government* and Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The purpose of the Board of Library Trustees is to advise and make recommendations to the City Council on the annual budget for library purposes; acceptance of money, personal property or real estate donated to the City for library purposes; and contracts with schools, County or other governmental agencies to render or receive library services or facilities. The annual designation of the Nominating Committee ensures that the Board is transparent and makes decisions based on sound policy, inclusive community engagement, involvement of City Boards and Commissions, and timely and reliable information.

2. **Equity** – The annual designation of the Nominating Committee ensures that the Board and every member of the community has equal access to share in the benefits of community progress.
3. **Fiscal Responsibility** – The annual designation of the Nominating Committee ensures that the public is informed about how the City of Riverside is a prudent steward of public funds and ensures responsible management of the City's financial resources while providing quality public services to all.
4. **Innovation** – The annual designation of the Nominating Committee ensures that the public is informed about how the City of Riverside is inventive and timely in meeting the community's changing needs and prepares for the future through collaborative partnerships and adaptive processes.
5. **Sustainability & Resiliency** – The annual designation of the Nominating Committee ensures that the public is informed that the City Riverside is committed to meeting the needs of the present without compromising the needs of the future and ensuring the City of Riverside's capacity to persevere, adapt and grow during good and difficult times alike.

#### **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

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| Prepared by: | Erin Christmas, Library Director      |
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