



# Budget Engagement Commission

*City of Arts & Innovation*

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**TO: HONORABLE COMMISSIONERS** **DATE: JULY 16, 2020**  
**FROM: FINANCE DEPARTMENT** **WARDS: ALL**  
**SUBJECT: ABSENCE FROM THE BUDGET ENGAGEMENT COMMISSION MEETING ON  
MARCH 12, 2020 OF COMMISSIONER SCARANO**

## **ISSUE:**

Consider the absence of Commissioner Scarano from the Budget Engagement Commission Meeting on March 12, 2020 and determine if the absence should be recorded as an excused or unexcused absence.

## **RECOMMENDATION:**

That the Budget and Engagement Commission consider the absence of Commissioner Scarano from the Budget Engagement Commission meeting on March 12, 2020 and determine if the absence should be recorded as an excused or unexcused absence.

## **BACKGROUND:**

Attendance policy for the Budget Engagement Commission (BEC) is governed by City of Riverside Resolution No. 23437 Section XIV – Boards, Commissions, and Committees, and by BEC Bylaws Article XI as amended on May 20, 2019. Under these guidelines, Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting.

## **DISCUSSION:**

Commissioner Scarano was not present at the Commission meeting on March 12, 2020. Staff received advanced notification from Commissioner Scarano regarding his absence.

## **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Kristie Thomas, Budget Manager  
Approved as to

availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer

Approved by: Moises Lopez, Deputy City Manager

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners
2. BEC Attendance Report