



City of Arts & Innovation

Commission of the Deaf Memorandum

TO: COMMISSION OF THE DEAF **DATE: MAY 10, 2023**

FROM: CITY MANAGER'S OFFICE **WARDS: ALL**

SUBJECT: CALENDAR YEAR 2023 MEETING SCHEDULE

ISSUE:

Consider a recommendation to cancel the regularly scheduled Commission of the Deaf meeting for December 13, 2023.

RECOMMENDATION:

That the Commission of the Deaf approve the cancelation of the regularly scheduled Commission of the Deaf meeting for December 13, 2023, due to a scheduling conflict with the Community Police Review Commission.

DISCUSSION:

Pursuant to the bylaws of the Community Police Review Commission (CPRC), the November and December regular meetings of the CPRC are held on the second Wednesday of the month. Following its establishment, the Commission of the Deaf was scheduled to hold its regular meetings on the second Wednesday of each month. As a compromise for the 2023 schedule, staff is recommending that the CPRC cancels its November meeting and the Commission of the Deaf cancels its December meeting, allowing each body to meet one time.

Additionally, staff recommends that the Commission of the Deaf bylaws reflect no regular meeting in December, in order to provide this accommodation to both bodies for their meetings in the future.

At the time of this staff report, there are no other known scheduling conflicts.

Regular Commission meeting dates for calendar year 2023 are recommended as follows:

May 10, 2023	September 13, 2023
June 14, 2023	October 11, 2023
July 12, 2023	November 8, 2023
August 9, 2023	December 13, 2023 – cancel due to conflict with CPRC

The CPRC Manager concurs with the recommendation in this report.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Approved by: Lee Withers, Principal Management Analyst