



# ANNUAL REPORT ON THE CITY'S GENERAL LIABILITY CLAIMS

Finance Department

Finance Committee  
October 10, 2018

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## OVERVIEW

1. Annual report on the City's General Liability claims activities and costs for Fiscal Year 2017/2018.
2. As of June 30, 2018 the City had 160 open claims.
3. Total incurred amount for all open claims is approximately \$11 Million.
4. During FY 2017/18 the City received a total of 533 new claims.



2

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## OPEN CLAIMS

Department	No. of Claims	Litigated Claims	Actual Costs to Date	Anticipated Costs	Total Incurred
CEDD	2	2	-	507	507
Fire	4	0	-	21,867	21,867
General Services	1	1	-	35,000	35,000
Human Resources	9	2	41,526	390,175	431,701
Police	39	15	751,807	3,450,098	4,201,905
PRCSD	3	2	26,422	141,034	167,456
Public Works	85	23	348,825	5,649,764	5,998,590
RPU	10	2	18,218	50,379	68,597
Other	7	0	472	26,529	27,000
<b>Total</b>	<b>160</b>	<b>47</b>	<b>\$1,187,270</b>	<b>\$9,765,354</b>	<b>\$10,952,624</b>

3



## CAO INVOLVEMENT

1. CAO has full control of Claims with ongoing litigation.
2. Of the 160 currently outstanding claims, 47 claims are being actively administered by the CAO and account for over 91% of the total incurred amount.
3. The total incurred amount for litigated claims is approximately \$9.9 Million

4



## OUTSIDE LEGAL COUNCIL & LITIGATION COSTS

1. The City retains outside legal counsel when applicable and necessary by the City Attorney's Office.
2. Selection of outside legal counsel is conducted by the City Attorney's Office.
3. Outside legal fees and costs dating July 1, 2017 through June 30, 2018 were approximately \$2.9 Million



5

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## FISCAL YEAR 2017/2018 CLAIMS ACTIVITY

Type	Claim Count	% Of All Claims	Total Incurred	% Of Total Incurred
Auto Bodily Injury	16	3.00%	34,500	3.63%
Auto Property Damage	33	6.19%	64,580	6.80%
Bodily Injury	28	5.25%	105,011	11.06%
Employment Practices	4	0.75%	30,007	3.16%
Medical Payment	1	0.19%	-	0.00%
Property Damage	443	83.11%	648,535	68.33%
Personal Injury	8	1.50%	66,507	7.01%
<b>Totals</b>	<b>533</b>	<b>100.00%</b>	<b>\$949,141</b>	<b>100.00%</b>



6

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## GENERAL LIABILITY PROGRAM EXPENDITURES

Type	FY 2016/17	FY 2017/18
Legal Fees And Costs	2,116,757	2,893,123
Bodily Injury Claims	252,360	1,530,080
Property Damage Claims	1,705,195	2,307,024
<b>Totals</b>	<b>\$4,074,312</b>	<b>\$6,730,227</b>



7

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## CUSTOMER SERVICE ENHANCEMENTS

1. Implemented "Origami" Risk Management Information System on July 1, 2018.
2. This software has streamlined the claims process by allowing staff the ability to manage claims, set reserves and generate custom reports.
3. Origami also allows claimants to submit their claim and supporting documentation online, thereby enhancing claimant communications by providing regular claim updates via email.



8

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## RECOMMENDATIONS

That the Finance Committee receive, provide input on, and forward to the City Council this annual report reflecting the City's General Liability open claims for Fiscal Year 2017-2018 (July 1, 2017 through June 30, 2018).

