



# Airport Commission

City of Arts & Innovation

**TO: AIRPORT COMMISSIONERS** **DATE: APRIL 13, 2023**

**FROM: GENERAL SERVICES DEPARTMENT** **WARD: 3**

**SUBJECT: AIRPORT MANAGER’S OPERATIONS AND ACTIVITY REPORT**

**ISSUE:**

Receive the April 2023 Airport Manager’s Operations and Activity Report, which includes January-February 2023 aircraft operations data, July 2022-February 2023 financial data, review of airport highlights, tenant survey results, and events.

**RECOMMENDATIONS:**

That the Airport Commission receive this April 2023 Airport Manager’s Operations and Activity Report.

**BACKGROUND:**

The Airport Manager’s Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

**DISCUSSION:**

This update includes information about Airport operations, financials, review of airport highlights, airport initiatives, tenant survey results, and events.

Key Operational and Financial Statistics

**Aircraft Operations:**

<b>Aircraft Operations (Takeoffs and Landings)</b>			
<b>Year over Year</b>	<b>Jan-Feb 2022</b>	<b>Jan-Feb 2023</b>	<b>Year to Date</b>
	17,272	18,177	+5%
<b>Monthly</b>	<b>February 2022</b>	<b>February 2023</b>	
	8,362	9,314	+11%

NOTE: FAA air traffic statistics are reported on a calendar year basis

**Financials:**

REPORTING PERIOD: July 1, 2022 – February 2023					
	BUDGET	EXPENDED	YEAR TO DATE	PROGRAMMED YEAR TO DATE	
<b>Expenditures</b>	\$2,078,320	\$1,242,288	60%	\$1,385,546	67%
	BUDGET	RECEIVED	YEAR TO DATE		
<b>Revenue</b>	\$1,928,106	\$1,298,801	67%	\$1,285,404	67%

NOTE: Expenditures/Revenue for FY 2022/23 are unaudited.

**Highlights**

*Airport concrete work.* The Airport contracted with Twin Builders to improve three areas on the airport to assist with drainage. This included an area between two hangars that was prone to flooding, a drainage area linking a portion of taxiway “A” and the taxilane, and the landing for the remodeled observation deck at the terminal.

*California Baptist University (CBU) Terminal Renovation Designs.* Nine CBU Interior Design students presented their terminal design concepts for our consideration. The three top designs are being used as model designs as Airport staff continue discussions, including acquiring the services of an architect to create a singular terminal design.

**Events**

*Vaccine Clinic.* A free vaccine clinic was hosted by Riverside University Health System (RUHS) in the Airport Terminal, 11am-4pm, Tuesday, February 28, 2023. This event was open to the public.

*AAAE Symposium.* Airport Manager Attendance at the American Association of Airport Executives (AAAE) Airport Planning, Design, and Construction Symposium in Anaheim, CA, March 1-2, 2023.

*Heli Expo.* Airport Manager Attendance at the Helicopter Association International (HAI) Heli Expo Convention in Atlanta, GA, March 6-8, 2023.

*Bulky Item Drop Off Event,* 8am-1pm, April 15, 2023.

*Quarterly tenant meeting.* Scheduled in the Airport Terminal, 6pm, April 20, 2023.

**Recent City Council and Committee Actions:**

None.

## **Upcoming City Council and Committee Actions:**

Third Amendment to Riverside Airport Café lease to better clarify percentage revenue share calculation.

## **STRATEGIC PLAN ALIGNMENT:**

The **AIRPORT MANAGER’S OPERATION AND ACTIVITY REPORT** contributes to Strategic Priority No. 5 *High Performing Government* and Goal No. 5.3 – Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

This item aligns with EACH of the five Cross-Cutting Threads as follows:

1. **Community Trust** - The Airport fosters community trust by regularly reviewing federal guidelines and regulations to ensure operational safety.
2. **Equity** – The Riverside Municipal Airport ensures equitable access to Airport resources.
3. **Fiscal Responsibility** – This Report provides information describing the financial status of the Airport as a snapshot in time and compares that picture with past performance.
4. **Innovation** – This Report provides a timely account of activities undertaken to ensure the Airport is well-situated for future growth.
5. **Sustainability and Resiliency** – This Report provides information to the community on the Airport’s investment in safeguarding Airport resources and assets.

## **FISCAL IMPACT:**

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by: Daniel Prather, Airport Manager

Attachment: Presentation