

RFP AWARD RECOMMENDATION

CITY OF RIVERSIDE
Finance Department

August 3, 2021

DATE SUBMITTED: ~~June 15, 2021~~

RFP NO.	RFP TITLE	DEPARTMENT/DIVISION
2085	Debt Collaboration Software	Finance
		DATE RFP OPENED
		04/15/2021
PROPOSALS RECEIVED (2)		INVITATIONS ISSUED (Online)

PROPOSERS	CITY	EVALUATION RANKING
DebtBook	Charlotte, NC	<u>1</u>
Emphasys Computer Solutions, Inc.	Lafayette, CA	2

RFP DESCRIPTION: The City of Riverside ("City") is seeking a qualified entity or individual ("Company") to provide Debt Collaboration software and full implementation of City debt information and documents. The City anticipates selecting one firm to perform the services. Proposals are requested from Companies that have a demonstrated ability to deliver fully tested and currently deployed Municipal Debt Collaboration Software, along with implementation and consulting services identified in this Request for Proposal ("RFP"). Companies that cannot meet the requested functionality listed in the scope of services with a commercial off-the-shelf software system; or that do not provide full implementation services, will be deemed unqualified as stated in the Scope of Work. Please note, this is not a software development project.

RFP Recommended For Award (Includes Sales Tax) ☐ 10% Surety Included ☒ Contract
☒ 10% Surety not required ☐ Purchase Order

Best Ranking Proposer	Amount of Award
DebtBook	<u>\$57,750.00</u>

COMMENTS:

The Finance Department has evaluated all proposals received and will be submitting a report requesting that award be made to the best overall solution based on the evaluation process. The Purchasing Division concurs that the action to award is in compliance with Purchasing Resolution 23256.

Submitted by: Jennifer McCoy, Purchasing Manager Date: 05/10/2021