



*City of Arts & Innovation*

# City Council Memorandum

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**TO: HONORABLE MAYOR AND CITY COUNCIL                      DATE: MARCH 23, 2021**

**FROM: GENERAL SERVICES DEPARTMENT                      WARDS: ALL**

**SUBJECT: MEASURE Z - AWARD BID NO. 7811 TO TOYOTA OF RIVERSIDE, CALIFORNIA  
FOR THE PURCHASE OF THREE CURRENT MODEL TOYOTA SIENNA VANS  
FOR THE POLICE DEPARTMENT SPECIAL OPERATIONS DIVISION IN THE  
TOTAL AMOUNT OF \$104,574.91**

**ISSUE:**

Award Bid No. 7811 to Toyota of Riverside, California for the purchase of three current model Toyota Sienna vans for the Police Department Special Operations Division in the total amount of \$104,574.91.

**RECOMMENDATIONS:**

That the City Council Award Bid No. 7811 to Toyota of Riverside, California for the purchase of three current model Toyota Sienna vans for the Police Department Special Operations Division in the total amount of \$104,574.91.

**BACKGROUND:**

To help address service cuts as well as a portion of the City's critical unfunded needs, at staff's recommendation, the Mayor and the City Council placed Measure Z on the November 8, 2016 ballot. The measure authorized a one-cent increase in the City's sales tax rate and was approved by over 60% of Riverside voters. The collection of the additional one-cent sales tax authorized by voters through Measure Z began on April 1, 2017.

After hearing recommended Measure Z spending options from City staff and the Budget Engagement Committee (BEC), on May 16, 2017 the City Council approved the Measure Z Spending Plan. As part of the Measure Z Spending Plan, the City Council approved funding for a Police Vehicle Replacement and Maintenance Plan.

The three vehicles to be purchased will be utilized by the Special Operations Division to continue efforts associated with police related investigations into the tracking of wanted fugitives, as well as the investigation of clandestine operations into criminal activity that impact the safety and security of our community.

**DISCUSSION:**

The General Services - Fleet Division evaluates all vehicle replacement criteria to ensure efficient management and replacement of vehicles. The Police Department has an immediate need for three vehicles that will be utilized by the Special Operations Division.

On January 25, 2021 the Purchasing Division, in cooperation with the General Services Department, solicited Bid No. 7811 for the purchase of three Toyota Sienna vans. On February 8, 2021, the City received one bid. The bid response received from Toyota of Riverside was deemed to be the lowest responsive bid in the total amount of \$104,574.91.

Year Make Model	Quantity	Unit Price Including Sales	Tire Fees	Total Price
2021 Toyota Sienna "White"	1	\$34,769.22	\$43.75	\$34,812.97
2021 Toyota Sienna "Silver"	1	\$34,898.22	\$43.75	\$34,941.97
2021 Toyota Sienna "Black"	1	\$34,776.22	\$43.75	\$34,819.97
			<b>Total</b>	<b>\$104,574.91</b>

The vehicles proposed for purchase meet the requirements of South Coast Air Quality Management District (SCAQMD) Rule 1191 (clean on-road light and medium-duty public fleet vehicles). The vehicles proposed for purchase have an emissions rating of "Super Ultra Low Emissions Vehicle" (SULEV).

The Purchasing Manager concurs that the recommended action is in compliance with Purchasing Resolution No. 23256, and the Chief of Police concurs with the recommendation above.

**FISCAL IMPACT:**

The total fiscal impact of the action is \$104,574.91. Sufficient funds are available in the Measure Z Fund Police Department Vehicle Replacement Account No. 8001201-450057 and in General Fund Police Special Operations Automotive Account No 3125000-462100.

Prepared by: Carl Carey, General Services Director  
 Certified as to  
 availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
 Approved by: Moises Lopez, Deputy City Manager  
 Approved as to form: Kristi J. Smith, Interim City Attorney

Attachments: Bid Recommendation