



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE:**
FROM: CITY MANAGER'S OFFICE **WARDS: ALL**
SUBJECT: APPOINTMENT OF CITY MANAGER PRO TEMPORE

ISSUE:

Appoint the Assistant City Managers and Deputy City Managers to serve as City Manager Pro Tempore during temporary absences or disabilities of the City Manager.

RECOMMENDATIONS:

That the City Council:

1. Confirm the appointment of Assistant City Manager, Lea Deesing, as City Manager Pro Tempore;
2. Confirm the appointment of Assistant City Manager, Rafael Guzman, as City Manager Pro Tempore;
3. Confirm the appointment of Deputy City Manager, Carlie Myers, as City Manager Pro Tempore; and
4. Confirm the appointment of Deputy City Manager, Moises Lopez, as City Manager Pro Tempore.

BACKGROUND:

Section 603 of the City Charter states, "The City Manager shall appoint, subject to the approval of the City Council, one of the other officers or department heads of the City to serve as manager pro tempore during any temporary absence or disability of the City Manager."

DISCUSSION:

It is being requested that the City Council confirm the appointments of Assistant City Manager, Lea Deesing, Assistant City Manager, Rafael Guzman, Deputy City Manager, Carlie Myers, and Deputy City Manager, Moises Lopez to serve as City Manager's Pro Tempore. If approved, the City Manager may then appoint one of these individuals to act in his place if he is temporarily absent or disabled and they may assume all of the responsibilities of the City Manager under the

City Charter.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Al Zelinka, FAICP, City Manager

Certified as to

availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer

Approved by: Al Zelinka, FAICP, City Manager

Approved as to form: Gary G. Geuss, City Attorney