

CITY OF RIVERSIDE  
BOARD OF PUBLIC UTILITIES

Minutes of: Meeting of the Board of Public Utilities

Date of Meeting: February 5, 2016

Time of Meeting: 8:30 a.m.

Place of Meeting: Art Pick Council Chambers  
3900 Main Street (at Main and Tenth Streets)  
Riverside, California

**PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN**

**Roll Call**

Present: Susan Cash (Chair)                      Dave Austin (Vice-Chair)  
            Darrell Ament                              Ron Cole  
            Justin Scott-Coe                          Andrew Walcker

Absent: Jennifer O'Farrell (excused absence due to business)

**PRESENTATION**

- 1      EMPLOYEE RECOGNITION AWARD OF RITA NICKS, UTILITIES BILLING SUPERVISOR
- The Board of Public Utilities recognized Rita Nicks, Utilities Billing Supervisor, for her hard work and dedication.

**MINUTES**

- 2      The special minutes from the Board of Public Utilities meeting held on January 22, 2016 were deferred to February 19, 2016 Board meeting.

**CITIZENS PARTICIPATION**

- 3      Public Comment:  
  
         Ms. Vivian Moreno spoke regarding the 311 Call Center.  
  
         Ms. Raychele Sterling spoke regarding Prop 218 and Prop 226.  
  
         Mr. Jason Hunter spoke regarding purple pipe, the GFT, and the TRR (distributed a 2-page document with two emails discussing the TRR).  
  
         E-comment sent from Jason Hunter regarding Utility 2.0, telecom utility, and recycled water project.

## **CONSENT CALENDAR**

A motion was made to approve the following items on the Consent Calendar.

Motion – Cole. Second – Austin.

Ayes: Cash, Austin, Ament, Cole, Scott-Coe, and Walcker.

Abstain: None.

Absent: Jennifer O'Farrell (excused absence due to business)

### **Other Items**

#### **4 INTEREST RATE PAID ON CUSTOMER DEPOSITS**

The Board of Public Utilities approved the annual interest rate of 0.03% for customer deposits.

#### **5 PROFESSIONAL SERVICES AGREEMENT FOR A VULNERABILITY ASSESSMENT REPORT FOR RIVERSIDE PUBLIC UTILITIES – FOR \$342,000**

The Board of Public Utilities:

1. Approved Work Order No. 1610130 in the amount of \$342,000; and
2. Approved a Professional Services Agreement with Securicon, LLC located in Alexandria, Virginia, for preparation of the Vulnerability Assessment Report.

## **DISCUSSION CALENDAR**

#### **6 REPORT ON THE EXAMINATION OF NORTHSIDE PROPERTY TRANSACTIONS TO BE PRESENTED BY AUDITORS, BAKER TILLY VIRCHOW KRAUSE, LLP**

General Manager Girish Balachandran introduced Russ Hissom, a partner from Baker Tilly, who provided a presentation explaining their findings related to the property transactions on the Northside Properties. Two findings and recommendations were identified; verification that the property that included water assets were recorded in the correct fund and that an independent appraisal was not sought for the golf course, but rather a fair market estimate was done. City policy now includes independent appraisals for these types of transactions. Further Baker Tilly determined that best practices were followed. Board received the report and recommended that in addition to staff recommendations that Board also recommends that moving forward all properties have independent appraisals.

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Receive and file the Report on Northside Property Transactions; and
2. Direct staff to implement any recommendations proposed by the auditors in their report, and
3. All Riverside Public Utilities' land transactions be supported by an appraisal.

Motion – Walcker. Second – Scott-Coe.

Ayes: Cash, Austin, Ament, Cole, Scott-Coe, and Walcker.

Absent: Jennifer O'Farrell (excused absence due to business)

7     **STATE AND FEDERAL LEGISLATIVE UPDATE AND ADOPTION OF THE 2016 LEGISLATIVE PLATFORM**

Deputy General Manager Kevin Milligan presented the 2015 legislative year in review which highlighted the changes to law that impact RPU.

Following discussion, the Board of Public Utilities:

1.     Received and filed a legislative update covering the state and federal policy matters; and
2.     Recommended that the City Council approve the 2016 State and Federal Legislative Platform.

Motion – Scott-Coe.   Second – Austin.

Ayes:   Cash, Austin, Ament, Cole, Scott-Coe, and Walcker.

Absent:   Jennifer O'Farrell (excused absence due to business)

**BOARD MEMBER/STAFF COMMUNICATIONS**

8     **SYSTEMATIC REPORTING ON CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF**

Board Member Cole reported that he attended the Colorado Aqueduct Tour.

Vice Chair Austin reported that he attended the CMUA Capitol Day in Sacramento on February 1, 2016 with staff.

9     **ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES**

- Update on Riverside's lawsuit on Drought Measures
- Report on extended drought emergency regulations

**GENERAL MANAGER'S REPORT**

- 10    Electric / Water Contract Panel Update – January 2016
- 11    Open and Closed Work Orders – December 2015
- 12    Water Highlights – December 2015
- 13    Monthly Power Supply Report – December 2015
- 14    SCPPA Monthly Agenda / Minutes – December 17, 2015
- 15    SCPPA Miscellaneous Billings – January 2016
- 16    City Council Agendas – January 19, 2016 and January 26, 2016
- 17    Upcoming Meetings
- 18    Electric / Water Utility Acronyms

#### UPCOMING MEETING

Chair Cash adjourned the meeting at approximately 9:50 a.m. The next regular meeting of the Board of Public Utilities is to be held on Friday, February 19, 2016 @ 8:30 a.m. at the Art Pick Council Chamber, Riverside, California.

By: \_\_\_\_\_

Girish Balachandran, Secretary  
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated March 14, 2016