

SERVICES AGREEMENT

REAL ESTATE CONSULTING & SERVICES, INC.

**Property Maintenance Services (RFP No. 2313)**

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, the HOUSING AUTHORITY OF THE CITY OF RIVERSIDE, a public entity (“Authority”), and REAL ESTATE CONSULTING & SERVICES, Inc. , a *California corporation* (“Contractor”), mutually agree as follows:

1. **Scope of Services.** Contractor shall furnish all labor, materials and equipment for and perform the work of Property Maintenance Services (**RFP No. 2313**) (“Services”). Contractor shall perform the Services in accordance with the provisions and requirements of the Scope of Services attached hereto as Exhibit “A” and incorporated herein by reference.

2. **Term.** This Agreement shall be in effect for **three (3) years from the date of the executed Services Agreement, with two (2) one-year (1) options to extend as needed, not to exceed five (5) years based upon acceptable performance by the Contractor, acceptable fees and are subject to the same terms and conditions of the Agreement. Pricing is to remain firm for the initial contract term. Should the option to renew for additional years be exercised, Authority and Contractor may negotiate any and all price modifications.**

3. **Compensation.** Authority shall pay Contractor for the performance of the Services during the initial term of this Agreement a Contract Price not to exceed **Two Hundred Fifteen Thousand Dollars (\$215,000.00)**, unless an increase is agreed to by the parties. Authority shall pay Contractor for Services performed to City’s satisfaction on a monthly basis in accordance with the provisions of the Compensation Schedule attached hereto as Exhibit “B” and incorporated herein by this reference. If the term of the Agreement is extended, Contractor’s compensation for the extended term shall be mutually agreed upon in writing by the parties.

4. **General Compliance with Laws.** Contractor shall keep fully informed of federal, state and local laws and ordinances and regulations which in any manner affect those employed by Contractor, or in any way affect the performance of Services by Contractor pursuant to this Agreement. Contractor shall at all times observe and comply with all such laws, ordinances and regulations, and shall be solely responsible for any failure to comply with all applicable laws, ordinances and regulations.

5. **Business Tax Certificate.** As a condition of this Agreement, Contractor shall secure a business tax certificate to operate in the City of Riverside pursuant to Chapter 5.04 of the Riverside Municipal Code, and shall also secure any other licenses or permits which may be required.

6. **Business Tax and Penalties.** Contractor acknowledges and agrees that with respect to any business tax or penalties thereon, utility charges, invoiced fee or other debt which is owed, or which becomes owed, by Contractor to City, Authority reserves the right to withhold and offset said

amounts from any payments, refunds or reimbursements owed by Authority to Contractor under the Agreement. Notice of such withholding and offset shall promptly be given to Contractor by Authority in writing. In the event of a dispute as to the amount owed or whether such amount is owed to Authority, Authority will hold such disputed amount until either the appropriate appeal process has been completed or until the dispute has been resolved.

7. **Personnel.** Contractor shall furnish all personnel necessary to perform the Services and shall be responsible for their performance and compensation. The key personnel are listed in Exhibit "C," attached hereto and incorporated herein by reference. Contractor shall furnish qualified personnel to perform the Services.

8. **Assignment and Subcontracting.** Neither party shall assign any right, interest, or obligation in or under this Agreement to any other entity without prior written consent of the other party. In any event, no assignment shall be made unless the assignee expressly assumes the obligations of assignor under this Agreement, in a writing satisfactory to the parties. Contractor acknowledges that any assignment may, at the Authority's sole discretion, require Executive Director and/or Board approval. Contractor shall not subcontract any portion of the work required by this Agreement without prior written approval by the responsible Authority Contract Administrator. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement, including without limitation, the insurance obligations set forth in Section 11. The Contractor acknowledges and agrees that the Authority is an intended beneficiary of any work performed by any subcontractor for purposes of establishing a duty of care between any subcontractor and the Authority.

9. **Independent Contractor.** In the performance of this Agreement, Contractor, and Contractor's employees, subcontractors and agents, shall act in an independent capacity as independent contractors, and not as officers or employees of the Housing Authority and/or the City of Riverside. Contractor acknowledges and agrees that the Authority has no obligation to pay or withhold state or federal taxes or to provide workers' compensation or unemployment insurance to Contractor, or to Contractor's employees, subcontractors and agents. Contractor, as an independent contractor, shall be responsible for any and all taxes that apply to Contractor as an employer.

10. **Indemnification.** Contractor shall indemnify and hold harmless the Authority, and the Authority's employees, officers, managers, agents and council members from any liability, claim, damage or action whatsoever, arising out of the sole negligence or willful misconduct of Contractor, its officers, employees, subcontractors, agents or including but not limited to property damage, bodily injury, or death. Contractor shall defend, at its sole cost and expense, including but not limited to attorney fees, cost of investigation, defense and settlement or awards, the Authority and the Authority's employees, officers, managers, agents and council members in any such action or claim. With respect to any action or claim subject to indemnification herein by Contractor, Contractor shall, at its sole cost, have the right to use counsel of its own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of Authority; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes Contractor's indemnification of Authority. Contractor's obligations hereunder shall be satisfied when Contractor has provided to Authority the appropriate form of dismissal (or similar document) relieving the Authority from any liability for the action or claim

involved. The specified insurance limits required in this Agreement shall in no way limit or circumscribe Contractor's obligations to indemnify and hold harmless the Authority.

## 11. **Insurance.**

11.1 General Provisions. Prior to the Authority's execution of this Agreement, Contractor shall provide satisfactory evidence of, and shall thereafter maintain during the term of this Agreement, such insurance policies and coverages in the types, limits, forms and ratings required herein. The rating and required insurance policies and coverages may be modified in writing by the City's Risk Manager or City Attorney, or a designee, unless such modification is prohibited by law.

11.1.1 Limitations. These minimum amounts of coverage shall not constitute any limitation or cap on Contractor's indemnification obligations under Section 10 hereof.

11.1.2 Ratings. Any insurance policy or coverage provided by Contractor or subcontractors as required by this Agreement shall be deemed inadequate and a material breach of this Agreement, unless such policy or coverage is issued by insurance companies authorized to transact insurance business in the State of California with a policy holder's rating of A or higher and a Financial Class of VII or higher.

11.1.3 Cancellation. The policies shall not be canceled unless thirty (30) days' prior written notification of intended cancellation has been given to City by certified or registered mail, postage prepaid.

11.1.4 Adequacy. The Authority, its officers, employees and agents make no representation that the types or limits of insurance specified to be carried by Contractor pursuant to this Agreement are adequate to protect Contractor. If Contractor believes that any required insurance coverage is inadequate, Contractor will obtain such additional insurance coverage as Contractor deems adequate, at Contractor's sole expense.

11.2 Workers' Compensation Insurance. By executing this Agreement, Contractor certifies that Contractor is aware of and will comply with Section 3700 of the Labor Code of the State of California requiring every employer to be insured against liability for workers' compensation, or to undertake self-insurance before commencing any of the work. Contractor shall carry the insurance or provide for self-insurance required by California law to protect said Contractor from claims under the Workers' Compensation Act. Prior to Authority's execution of this Agreement, Contractor shall file with Authority either 1) a certificate of insurance showing that such insurance is in effect, or that Contractor is self-insured for such coverage, or 2) a certified statement that Contractor has no employees, and acknowledging that if Contractor does employ any person, the necessary certificate of insurance will immediately be filed with Authority. Any certificate filed with Authority shall provide that Authority will be given ten (10) days' prior written notice before modification or cancellation thereof.

11.3 Commercial General Liability and Automobile Insurance. Prior to Authority's execution of this Agreement, Contractor shall obtain, and shall thereafter maintain during the term of this Agreement, commercial general liability insurance and automobile liability

insurance as required to insure Contractor against damages for personal injury, including accidental death, as well as from claims for property damage, which may arise from or which may concern operations by anyone directly or indirectly employed by, connected with, or acting for or on behalf of Contractor. The Authority, and its officers, employees and agents, shall be named as additional insureds under the Contractor's insurance policies.

11.3.1 Contractor's commercial general liability insurance policy shall cover both bodily injury (including death) and property damage (including, but not limited to, premises operations liability, products-completed operations liability, independent contractor's liability, personal injury liability, and contractual liability) in an amount not less than \$1,000,000 per occurrence and a general aggregate limit in the amount of not less than \$2,000,000.

11.3.2 Contractor's automobile liability policy shall cover both bodily injury and property damage in an amount not less than \$1,000,000 per occurrence and an aggregate limit of not less than \$1,000,000. All of Contractor's automobile and/or commercial general liability insurance policies shall cover all vehicles used in connection with Contractor's performance of this Agreement, which vehicles shall include, but are not limited to, Contractor owned vehicles, Contractor leased vehicles, Contractor's employee vehicles, non-Contractor owned vehicles and hired vehicles.

11.3.3 Prior to Authority's execution of this Agreement, copies of insurance policies or original certificates along with additional insured endorsements acceptable to the Authority evidencing the coverage required by this Agreement, for both commercial general and automobile liability insurance, shall be filed with Authority and shall include the City of Riverside and the Authority and its officers, employees and agents, as additional insureds. Said policies shall be in the usual form of commercial general and automobile liability insurance policies, but shall include the following provisions:

It is agreed that the City of Riverside and the Housing Authority of the City of Riverside, and their officers, employees and agents, are added as additional insureds under this policy, solely for work done by and on behalf of the named insured for the Housing Authority of the City of Riverside.

11.3.4 The insurance policy or policies shall also comply with the following provisions:

a. If the policy is written on a claims made basis, the certificate should so specify and the policy must continue in force for one year after completion of the services. The retroactive date of coverage must also be listed.

b. The policy shall specify that the insurance provided by Contractor will be considered primary and not contributory to any other insurance available to the Authority and Endorsement No. CG 20010413 shall be provided to the Authority.

12. **Termination.** Authority shall have the right to terminate any or all of Contractor's Services and work covered by this Agreement at any time upon thirty (30) calendar days' written

notice to Contractor. In the event of such termination, Contractor shall submit Contractor's final written statement of the amount of services provided as of the date of such termination for payment by the Authority.

Notwithstanding the foregoing, the Authority may terminate Contractor's performance of this Agreement upon five (5) calendar days' written notice if:

- (1) Contractor fails to promptly begin performance of the Services;
- (2) Contractor fails to perform the Services;
- (3) Contractor discontinues performance of the Services;
- (4) Contractor fails to make payment to employees in accordance with applicable law;
- (5) Contractor disregards laws, ordinances, or rules, regulations, or orders of a public authority having jurisdiction;
- (6) Contractor otherwise is guilty of breach of a provision of this Agreement;
- (7) Contractor becomes insolvent, is adjudicated bankrupt, or makes a general assignment for the benefit of creditors and fails to provide Authority with adequate assurances of Contractor's ability to satisfy its contractual obligations.
- (8) A receiver, trustee, or other judicial officer shall not have any right, title, or interest in or to this Agreement. Upon that person's appointment, Authority has, at its option and sole discretion, the right to immediately cancel the Agreement and declare it null and void.

13. **Non-Discrimination.** During Contractor's performance of this Agreement, Contractor shall not discriminate on the grounds of race, religious creed, color, national origin, ancestry, age, physical disability, mental disability, medical condition including the medical condition of Acquired Immune Deficiency Syndrome (AIDS) or any condition related thereto, marital status, gender, gender identity, genetic information, gender expression, sex or sexual orientation, military and veteran status, in the selection and retention of employees and subcontractors and the procurement of materials and equipment, except as provided in Section 12940 of the California Government Code. Further, Contractor agrees to conform to the requirements of the Americans with Disabilities Act in the performance of this Agreement.

14. **Authority's Right to Employ Other Consultants/Contractors.** Authority reserves the right to employ other Contractors in connection with the Services. If the Authority is required to employ another contractor to complete Contractor's work, due to the failure of the Contractor to perform, or due to the breach of any of the provisions of this Agreement, the Authority reserves the right to seek reimbursement from Contractor.

15. **Conflict of Interest.** Contractor, for itself and on behalf of the individuals listed in Exhibit “C”, represents and warrants that by the execution of this Agreement, they have no interest, present or contemplated, affected by the above-described Services. Contractor further warrants that neither Contractor, nor the individuals listed in Exhibit “C” have any real property, business interests or income interests that will be affected by this project or, alternatively, that Contractor will file with the Authority an affidavit disclosing any such interest.

16. **Solicitation.** Contractor warrants that Contractor has not employed or retained any person or agency to solicit or secure this Agreement, nor has it entered into any agreement or understanding for a commission, percentage, brokerage, or contingent fee to be paid to secure this Agreement. For breach of this warranty, Authority shall have the right to terminate this Agreement without liability and pay Contractor only for the value of work Contractor has actually performed, or, in its sole discretion, to deduct from the Agreement price or otherwise recover from Contractor the full amount of such commission, percentage, brokerage or commission fee. The remedies specified in this section shall be in addition to and not in lieu of those remedies otherwise specified in this Agreement.

17. **Prevailing Wage.** If applicable, pursuant to Section 1771 of the California Labor Code, Contractors are required to pay the general prevailing rates of per diem wages, overtime and holiday wages as determined by the Director of the Department of Industrial Relations and implemented by Resolution No. 13346 of the City Council of the City of Riverside. The Director’s determination of prevailing wage rates is available on-line at [www.dir.ca.gov/dlsr/DPreWageDetermination.htm](http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm), and is referred to and made a part hereof as though fully set forth herein. Contractor is aware of and stipulates that Contractor will also comply with California Labor Code Sections 1725.5 and 1771.1 requiring all general contractors and subcontractors to be registered with DIR, when applicable. Registration can be accomplished through the DIR website by using this link: <http://www.dir.ca.gov/Public-Works/PublicWorks.html>.

18. **Notices.** Service of any notices, bills, invoices or other documents required or permitted under this Agreement shall be sufficient if sent by one party to the other by United States mail, postage prepaid and addressed as follows:

To Authority

**Housing Authority of the City of  
Riverside  
Attn: Robert Lewis  
3900 Main Street  
Riverside, CA 92522**

To Contractor

**Real Estate Consulting & Services,  
Inc.  
Attn: Jeff Coss  
18345 Pasadena Street  
Lake Elsinore, CA 92530**

19. **Venue.** Any action at law or in equity brought by either of the parties hereto for the purpose of enforcing a right or rights provided for by this Agreement shall be tried in the Superior Court of California, County of Riverside and the parties hereby waive all provisions of law providing for a change of venue in such proceedings to any other county.

20. **Waiver.** No action or failure to act by the Authority shall constitute a waiver of any right or duty afforded Authority under this Agreement, nor shall any action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically provided in this Agreement or as may be agreed in writing.

21. **Severability.** Each provision, term, condition, covenant and/or restriction, in whole and in part, in this Agreement shall be considered severable. In the event any provision, term, condition, covenant and/or restriction, in whole and/or in part, in this Agreement is declared invalid, unconstitutional, or void for any reason, such provision or part thereof shall be severed from this Agreement and shall not affect any other provision, term, condition, covenant and/or restriction of this Agreement and the remainder of the Agreement shall continue in full force and effect.

22. **Amendments.** This Agreement may be modified or amended only by a written agreement and/or change order executed by the Contractor and Authority.

23. **Authority.** The individuals executing this Agreement and the instruments referenced herein on behalf of Contractor each represent and warrant that they have the legal power, right and actual authority to bind Contractor to the terms and conditions hereof and thereof.

24. **Entire Agreement.** This Agreement constitutes the final, complete, and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this Agreement, and supersedes all prior and contemporaneous understandings or agreements of the parties. Neither party has been induced to enter into this Agreement by, and neither party is relying on, any representation or warranty outside those expressly set forth in this Agreement.

25. **Digital and Counterpart Signatures.** Each party to this Agreement intends and agrees to the use of digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (Civil Code §§ 1633.1, et seq.), California Government Code § 16.5, and California Code of Regulations Title 2 Division 7 Chapter 10, to execute this Agreement. The parties further agree that the digital signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures for purposes of validity, enforceability, and admissibility. For purposes of this section, a “digital signature” is defined in subdivision (d) of Section 16.5 of the Government Code and is a type of “electronic signature” as defined in subdivision (h) of Section 1633.2 of the Civil Code. This Agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each certified or authenticated electronic copy of an encrypted digital signature shall be deemed a duplicate original, constituting one and the same instrument and shall be binding on the parties hereto.

26. **Interpretation.** Authority and Contractor acknowledge and agree that this Agreement is the product of mutual arms-length negotiations and accordingly, the rule of construction, which provides that the ambiguities in a document shall be construed against the drafter of that document, shall have no application to the interpretation and enforcement of this Agreement.

26.1 Titles and captions are for convenience of reference only and do not define, describe or limit the scope or the intent of the Agreement or any of its terms. Reference to section numbers, are to sections in the Agreement unless expressly stated otherwise.

26.2 This Agreement shall be governed by and construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement.

26.3 In the event of a conflict between the body of this Agreement and Exhibit “A” - Scope of Services hereto, the terms contained in Exhibit “A” shall be controlling.

27. **Exhibits.** The following exhibits attached hereto are incorporated herein to this Agreement by this reference:

Exhibit “A” - Scope of Services

Exhibit “B” - Compensation

Exhibit “C” - Key Personnel

**[SIGNATURES ON FOLLOWING PAGE]**




IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first above written.

HOUSING AUTHORITY OF THE CITY OF RIVERSIDE, a public entity

REAL ESTATE CONSULTING & SERVICES, Inc.,

By: \_\_\_\_\_  
Executive Director

By:  \_\_\_\_\_  
Print Name: Jeffery Coss  
Title: President

Attest: \_\_\_\_\_  
Authority Secretary

**and**

Certified as to Availability of Funds:

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Authority Treasurer

Approved as to Form:

By: *Sean Murphy* \_\_\_\_\_  
Authority General Counsel

## **EXHIBIT “A”**

### **SCOPE OF SERVICES**

The City is seeking Contractor(s) to provide property maintenance services for properties located within the City of Riverside, California. The City owns numerous properties, including vacant structures and parcels.

Contractor shall complete the services listed below within twenty-four (24) hours or as directed, after receiving a formal or verbal request from the City’s Project Manager or designee. Contractor shall provide a quote to the City’s Project Manager before work is started. The City shall approve the quote in writing before work is started.

#### **CATEGORY A –**

1. Secure vandalized properties, shall include, but not limited to:
  - a. Contractor shall complete the board-up of residential and/or commercial buildings.
  - b. Shall consist of windows, doors, etc.

#### **CATEGORY B –**

1. Painting, shall include, but not limited to:
  - a. Provide painting of residential and/or commercial buildings.
  - b. Remove graffiti.

#### **CATEGORY C –**

1. Weed Abatement, shall include, but not limited to:
  - a. Spraying.
  - b. Pulling and/or cutting weeds.
  - c. Disposal of clippings, trash and other waste shall be consistent with all laws and ordinances or codes.
2. Maintenance and landscaping, shall include, but not limited to:
  - a. General maintenance and landscaping.
  - b. Sprinkler repairs.

#### **CATEGORY D –**

1. Fencing, shall include, but not limited to:
  - a. Permanent fencing.
  - b. Temporary fencing.
  - c. Installation.
  - d. Removal.
  - e. Repair.
  - f. Chain link.
  - g. Disposal of waste shall be consistent with all laws and ordinances or codes.

~~CATEGORY E –~~

- ~~1. Pest control, shall include, but not limited to:
  - ~~a. Contractor shall be responsible for handling all chemicals and pesticides, in accordance with all applicable Federal, State, County and Local laws and including mandated regulations and label requirements. Contractor shall provide City with up-to-date Safety Data Sheets (SDS) prior to starting work, and throughout the life of the agreement.~~
  - ~~b. May be liquid or granular and shall be used with noticeable presence and shall include, but not limited to:
    - ~~i. Aphids.~~
    - ~~ii. Snails.~~
    - ~~iii. Wireworms.~~
    - ~~iv. Grasshoppers.~~
    - ~~v. Ground squirrel.~~
    - ~~vi. Gopher.~~~~~~

CATEGORY F –

1. Erosion Control, shall include, but not limited to:
  - a. Contractor shall provide sand bagging and additional erosion control when requested.

CATEGORY G –

1. Debris Removal, shall include, but not limited to:
  - a. Removal of hazardous materials, which may include human waste.
  - b. Removal of additional debris as needed.
  - c. Disposal of trash and other waste shall be consistent with all laws and ordinances or codes.

FOR ALL CATEGORIES –

1. The City will not pay reimbursement for mileage, gas, travel, hotel, airfare, photocopies, etc. The City will reimburse the actual costs, if pre-approved, such as disposal (dump fees) and plywood for board- ups, etc.
2. Contractors will pay for their own tools, nails, screws, etc.
3. Cost proposal shall include and specify the Contractor's labor, indirect costs, and subcontractor costs.
4. The fee to be paid to the Contractor will be made at the Contractor's established billable rates for the staff hours and expenses actually accrued in producing the required services, up to a maximum fee to be established through negotiations.
5. Billable rates shall not include mark-ups on reimbursable items; no additional payment will be made for those items. The City will neither reimburse the Contractor for mileage, nor for the use of computer equipment.
6. All subcontractor fees and costs shall not include mark-ups unless specified for a specific

line item in the compensation schedule and will be reimbursed on an actual-cost basis. The City will not reimburse the subcontractor's mileage, office supplies, overhead expenses, or for the use of computer equipment.

7. Primary contractor shall not allow any subcontractor to markup expenses, nor shall the Primary Contractor markup subcontractor fees or out of pocket expenses. The City shall only pay for the subcontractor's reimbursable expenses on an actual-cost basis.
8. The City does not warrant or guarantee that the total contract amount will be reached or that any specific amount of work will be authorized during the term of the contract.

### PROPERTY LIST

Property List	Address	Use	Lot Size	Quote
<b>SUCCESSOR AGENCY PROPERTIES</b>				
1 <sup>st</sup> to 3 <sup>rd</sup> St. Raincross Promenade Ph 2	2 <sup>nd</sup> to 3 <sup>rd</sup> St - Raincross Promenade Phase 2	Vacant	1.66 acres	1.
University Corridor Site # 1	2731, 51,71, 91, 2831, 71 University Ave.	Vacant	1.95 acres	2.
University Corridor Site # 2	2585, 2617 University Ave.	Vacant	19,000 sq. ft	3.
University Corridor Site # 3	2227, 2243 University Ave.	Vacant	16,000 sq. ft	4.
University Corridor Site # 4	2015, 2025, 2039 University Ave.	Vacant	29,913 sq. ft	5.
University Corridor Site # 6	3870 Ottawa Ave. (Big L Motel)	Vacant	16,552 sq. ft	6.
Welcome Inn	1910 University Avenue	Vacant	20,908 sq. ft	7.
Streeter Ave. Property	6963 Streeter Ave. (Old Fire Station)	Vacant	16,117 sq. ft	8.
California Square	8690 California Avenue	Vacant	3.08 acres	9.
Madison at Railroad Property	Railroad & Pliny St. - ( 4 Lots)	Vacant	3.9 acres	10.
Indiana Ave Property	8717 Indiana Ave. (Liquor Acquisition)	Vacant	6,969 sq. ft	11.
5 Points- Bushnell/Hole (Site C)	11073 & 11079, 11083, 11089, 11093-11099 Hole Ave/11076 Bushnell Ave; 11035 Wells Ave	Vacant	0.94 acres	12.
Micelli Property	4271, 4293 Market St.	Vacant	15,682 sq. ft	13.
<b>HOUSING AUTHORITY PROPERTIES</b>				
Lime Street	3478 Lime St.	Vacant	9,258 sq. ft	14.
Lime Street	3490 Lime St.	Vacant	5,102 sq. ft	15.
N. Orange	1791 N. Orange	Vacant	24,566 sq. ft	16.
14th Street	2656 & 2666 14 <sup>th</sup> St.	Vacant	5,544 sq. ft	17.
11th Street	2719 & 2743 11th St.	Vacant	14,345 sq. ft	18.
4th Street	3344 4th St.	Vacant	16,162 sq. ft	19.
Bushnell & Bogart	11049 Bogart Ave.	Vacant	32,968 sq. ft	20.
Mission inn	2882 Mission Inn Ave.	Vacant	9,980 sq. ft	21.
Gould St.	10370 Gould St.	Vacant	10,180 sq. ft	22.
5th Street	3337 & 3339 5th St.	Vacant	2,614 sq. ft	23.
<b>PUBLIC WORKS PROPERTIES</b>				
670 Iowa GS Surplus / Citrus	670 Iowa GS Surplus / Citrus	Vacant	56,808 sq. ft.	24.
Magnolia & Merrill (6311) (6202)	Magnolia & Merrill (6311) (6202)	Vacant	4,525 sq. ft.	25.
Magnolia & Elizabeth (6180, 86)	Magnolia & Elizabeth (6180, 86)	Vacant	89,734 sq. ft.	26.
6104 Riverside	6104 Riverside	Vacant	16,034 sq. ft.	27.
9501 Indiana 2 Van Buren	9501 Indiana 2 Van Buren	Vacant	11,943 sq. ft.	28.
3473 Farnham Pl.	3473 Farnham Pl.	Vacant	7,842 sq. ft.	29.
3472 Farnham Pl.	3472 Farnham Pl.	Vacant	10,892 sq. ft.	30.
9384 Martha Way	9384 Martha Way	Vacant	11,761 sq. ft.	31.
10271-10281 Adobe St.	10271-10281 Adobe St.	Vacant	13,455 sq. ft.	32.
10307 Cook St.	10307 Cook St.	Vacant	4,839 sq. ft.	33.
Tyler & Bonita	Tyler & Bonita	Vacant	6,589 sq. ft.	34.
4760 Tyler	4760 Tyler	Vacant	14,818 sq. ft.	35.
10302 Wells	10302 Wells	Vacant	5,000 sq. ft.	36.

5808 Jurupa Ave / 6018 Williams	5808 Jurupa Ave / 6018 Williams	Vacant	21,344 sq. ft.	37.
5868 5876 Jurupa Ave.	5868 5876 Jurupa Ave.	Vacant	10,998 sq. ft.	38.
Jurupa Ave.	Jurupa Ave.	Vacant	39,000 sq. ft.	39.
Essex St/Mountain View Ave.	Essex St/Mountain View Ave.	Vacant	6,669 sq. ft.	40.
Essex St/Mountain View Ave. WS	Essex St/Mountain View Ave. WS	Vacant	118,483 sq. ft.	41.
Essex St/Clifton Blvd.	Essex St/Clifton Blvd.	Vacant	27,007 sq. ft.	42.

**EXHIBIT "B"**  
**COMPENSATION**

## Bid Results

### Bidder Details

**Vendor Name** Real Estate Consulting & Services, Inc  
**Address** 18345 Pasadena St  
Lake Elsinore, California 92530  
United States  
**Respondee** Jeffery Coss  
**Respondee Title** President  
**Phone** 714-907-3449  
**Email** jeff@consultnserve.com  
**Vendor Type** CADIR  
**License #** 941934  
CADIR

### Bid Detail

**Bid Format** Electronic  
**Submitted** 01/09/2024 11:03 AM (PST)  
**Delivery Method**  
**Bid Responsive**  
**Bid Status** Submitted  
**Confirmation #** 358712  
**Ranking** 0

### Respondee Comment

### Buyer Comment

### Attachments

File Title	File Name	File Type
Response Filc01.pdf	Response Filc01.pdf	Response File
Cert of Ins - The City of Riverside.PDF	Cert of Ins - The City of Riverside.PDF	General Attachment BAFO



Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
<b>CATEGORY A</b>							\$2,355.0000		
1			Board Ups	HOURL	1	\$95.0000	\$95.0000	Yes	
2			Small Opening (32" x 48" or less)	OPENING	1	\$55.0000	\$55.0000	Yes	
3			Medium Opening (36" x 48" to 96" x 58")	OPENING	1	\$115.0000	\$115.0000	Yes	
4			Window and opening	OPENING	1	\$65.0000	\$65.0000	Yes	
5			Single entry door	OPENING	1	\$145.0000	\$145.0000	Yes	
6			Double entry door/French door	OPENING	1	\$245.0000	\$245.0000	Yes	
7			6' x 8' sliding glass door	OPENING	1	\$245.0000	\$245.0000	Yes	
8			10' sliding glass door	OPENING	1	\$260.0000	\$260.0000	Yes	
9			Cellar/basement door with framing	OPENING	1	\$145.0000	\$145.0000	Yes	
10			Single car garage door	OPENING	1	\$360.0000	\$360.0000	Yes	
11			Double car garage door	OPENING	1	\$475.0000	\$475.0000	Yes	
12			Crawl space opening	OPENING	1	\$55.0000	\$55.0000	Yes	
13			Larger opening and fire damage	HOURL	1	\$95.0000	\$95.0000	Yes	
<b>CATEGORY B</b>							\$92.0000		
14			Painting/Graffiti Removal	HOURL	1	\$92.0000	\$92.0000	Yes	
<b>CATEGORY C</b>							\$465.0000		
15			Weed abatement	PARCEL	1	\$125.0000	\$125.0000	Yes	
16			Weed abatement 1 Acre or More	PARCEL	1	\$250.0000	\$250.0000	Yes	
17			General clean-up (Handwork labor/equipment)	HOURL	1	\$45.0000	\$45.0000	Yes	
18			Maintenance and Landscaping	HOURL	1	\$45.0000	\$45.0000	Yes	
<b>CATEGORY D</b>							\$45.0000		
19			Fencing	HOURL	1	\$45.0000	\$45.0000	Yes	
<b>CATEGORY E</b>							\$60.0000		
20			Pest Control	HOURL	1	\$60.0000	\$60.0000	Yes	
<b>CATEGORY F</b>							\$45.0000		
21			Erosion Control	HOURL	1	\$45.0000	\$45.0000	Yes	
<b>CATEGORY G</b>							\$65.6000		
22			Removal of debris	LB	1	\$0.3000	\$0.3000	Yes	
23			Removal of large debris	LB	1	\$0.3000	\$0.3000	Yes	
24			Removal of hazardous materials	HOURL	1	\$65.0000	\$65.0000	Yes	
<b>ALL CATEGORIES</b>							\$10.0000		
25			Materials mark-up to the City	%	1	\$10.0000	\$10.0000	Yes	
<b>MONTHLY PROPERTY MAINTENANCE</b>							\$13,350.0000		
26	1		1st to 3rd St. Raincross Promenade Ph 2	MONTHLY	1	\$450.0000	\$450.0000	Yes	
27	2		University Corridor Site # 1	MONTHLY	1	\$400.0000	\$400.0000	Yes	
28	3		University Corridor Site # 2	MONTHLY	1	\$300.0000	\$300.0000	Yes	
29	4		University Corridor Site # 3	MONTHLY	1	\$250.0000	\$250.0000	Yes	
30	5		University Corridor Site # 4	MONTHLY	1	\$300.0000	\$300.0000	Yes	
31	6		University Corridor Site # 6	MONTHLY	1	\$250.0000	\$250.0000	Yes	
32	7		Welcome Inn	MONTHLY	1	\$250.0000	\$250.0000	Yes	
33	8		Streeter Ave. Property	MONTHLY	1	\$300.0000	\$300.0000	Yes	
34	9		California Square	MONTHLY	1	\$400.0000	\$400.0000	Yes	
35	10		Madison at Railroad Property	MONTHLY	1	\$400.0000	\$400.0000	Yes	
36	11		Indiana Ave Property	MONTHLY	1	\$400.0000	\$400.0000	Yes	
37	12		5 Points- Bushnell/Hole (Site C)	MONTHLY	1	\$450.0000	\$450.0000	Yes	
38	13		Micelli Property	MONTHLY	1	\$300.0000	\$300.0000	Yes	
39	14		Lime Street	MONTHLY	1	\$150.0000	\$150.0000	Yes	
40	15		Lime Street	MONTHLY	1	\$150.0000	\$150.0000	Yes	
41	16		N. Orange	MONTHLY	1	\$300.0000	\$300.0000	Yes	

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
42	17		14th Street	MONTHLY	1	\$250.0000	\$250.0000	Yes	
43	18		11th Street	MONTHLY	1	\$500.0000	\$500.0000	Yes	
44	19		4th Street	MONTHLY	1	\$350.0000	\$350.0000	Yes	
45	20		Bushnell & Bogart	MONTHLY	1	\$400.0000	\$400.0000	Yes	
46	21		Mission Inn	MONTHLY	1	\$250.0000	\$250.0000	Yes	
47	22		Gould St.	MONTHLY	1	\$250.0000	\$250.0000	Yes	
48	23		5th Street	MONTHLY	1	\$150.0000	\$150.0000	Yes	
49	24		670 Iowa GS Surplus / Citrus	MONTHLY	1	\$500.0000	\$500.0000	Yes	
50	25		Magnolia & Merrill (6311) (6202)	MONTHLY	1	\$250.0000	\$250.0000	Yes	
51	26		Magnolia & Elizabeth (6180, 86)	MONTHLY	1	\$750.0000	\$750.0000	Yes	
52	27		6104 Riverside	MONTHLY	1	\$350.0000	\$350.0000	Yes	
53	28		9501 Indiana 2 Van Buren	MONTHLY	1	\$300.0000	\$300.0000	Yes	
54	29		3473 Farnham Pl.	MONTHLY	1	\$150.0000	\$150.0000	Yes	
55	30		3472 Farnham Pl.	MONTHLY	1	\$150.0000	\$150.0000	Yes	
56	31		9384 Martha Way	MONTHLY	1	\$150.0000	\$150.0000	Yes	
57	32		10271-10281 Adobe St.	MONTHLY	1	\$200.0000	\$200.0000	Yes	
58	33		10307 Cook St.	MONTHLY	1	\$250.0000	\$250.0000	Yes	
59	34		Tyler & Bonita	MONTHLY	1	\$300.0000	\$300.0000	Yes	
60	35		4760 Tyler	MONTHLY	1	\$350.0000	\$350.0000	Yes	
61	36		10302 Wells	MONTHLY	1	\$200.0000	\$200.0000	Yes	
62	37		5808 Jurupa Ave / 6018 Williams	MONTHLY	1	\$400.0000	\$400.0000	Yes	
63	38		5868 5876 Jurupa Ave.	MONTHLY	1	\$250.0000	\$250.0000	Yes	
64	39		Jurupa Ave.	MONTHLY	1	\$450.0000	\$450.0000	Yes	
65	40		Essex St/Mountain View Ave.	MONTHLY	1	\$200.0000	\$200.0000	Yes	
66	41		Essex St/Mountain View Ave. WS	MONTHLY	1	\$550.0000	\$550.0000	Yes	
67	42		Essex St/Clifton Blvd.	MONTHLY	1	\$400.0000	\$400.0000	Yes	
BI-MONTHLY PROPERTY MAINTENANCE							\$17,350.0000		
68	1		1st to 3rd St. Raincross Promenade Ph 2	BI-MONTHLY	1	\$550.0000	\$550.0000	Yes	
69	2		University Corridor Site # 1	BI-MONTHLY	1	\$500.0000	\$500.0000	Yes	
70	3		University Corridor Site # 2	BI-MONTHLY	1	\$400.0000	\$400.0000	Yes	
71	4		University Corridor Site # 3	BI-MONTHLY	1	\$350.0000	\$350.0000	Yes	
72	5		University Corridor Site # 4	BI-MONTHLY	1	\$400.0000	\$400.0000	Yes	
73	6		University Corridor Site # 6	BI-MONTHLY	1	\$350.0000	\$350.0000	Yes	
74	7		Welcome Inn	BI-MONTHLY	1	\$350.0000	\$350.0000	Yes	
75	8		Streeter Ave. Property	BI-MONTHLY	1	\$400.0000	\$400.0000	Yes	
76	9		California Square	BI-MONTHLY	1	\$500.0000	\$500.0000	Yes	
77	10		Madison at Railroad Property	BI-MONTHLY	1	\$500.0000	\$500.0000	Yes	
78	11		Indiana Ave Property	BI-MONTHLY	1	\$500.0000	\$500.0000	Yes	
79	12		5 Points- Bushnell/Hole (Site C)	BI-MONTHLY	1	\$550.0000	\$550.0000	Yes	
80	13		Micelli Property	BI-MONTHLY	1	\$400.0000	\$400.0000	Yes	
81	14		Lime Street	BI-MONTHLY	1	\$250.0000	\$250.0000	Yes	
82	15		Lime Street	BI-MONTHLY	1	\$250.0000	\$250.0000	Yes	
83	16		N. Orange	BI-MONTHLY	1	\$400.0000	\$400.0000	Yes	
84	17		14th Street	BI-MONTHLY	1	\$350.0000	\$350.0000	Yes	
85	18		11th Street	BI-MONTHLY	1	\$600.0000	\$600.0000	Yes	
86	19		4th Street	BI-MONTHLY	1	\$450.0000	\$450.0000	Yes	
87	20		Bushnell & Bogart	BI-MONTHLY	1	\$500.0000	\$500.0000	Yes	
88	21		Mission Inn	BI-MONTHLY	1	\$350.0000	\$350.0000	Yes	
89	22		Gould St.	BI-MONTHLY	1	\$350.0000	\$350.0000	Yes	
90	23		5th Street	BI-MONTHLY	1	\$250.0000	\$250.0000	Yes	

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
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92	25		Magnolia & Merrill (6311) (6202)	BI-MONTHLY	1	\$350.0000	\$350.0000	Yes	
93	26		Magnolia & Elizabeth (6180, 86)	BI-MONTHLY	1	\$850.0000	\$850.0000	Yes	
94	27		6104 Riverside	BI-MONTHLY	1	\$450.0000	\$450.0000	Yes	
95	28		9501 Indiana 2 Van Buren	BI-MONTHLY	1	\$400.0000	\$400.0000	Yes	
96	29		3473 Farnham Pl.	BI-MONTHLY	1	\$250.0000	\$250.0000	Yes	
97	30		3472 Farnham Pl.	BI-MONTHLY	1	\$250.0000	\$250.0000	Yes	
98	31		9384 Martha Way	BI-MONTHLY	1	\$250.0000	\$250.0000	Yes	
99	32		10271-10281 Adobe St.	BI-MONTHLY	1	\$300.0000	\$300.0000	Yes	
100	33		10307 Cook St.	BI-MONTHLY	1	\$350.0000	\$350.0000	Yes	
101	34		Tyler & Bonita	BI-MONTHLY	1	\$300.0000	\$300.0000	Yes	
102	35		4760 Tyler	BI-MONTHLY	1	\$350.0000	\$350.0000	Yes	
103	36		10302 Wells	BI-MONTHLY	1	\$400.0000	\$400.0000	Yes	
104	37		5808 Jurupa Ave / 6018 Williams	BI-MONTHLY	1	\$450.0000	\$450.0000	Yes	
105	38		5868 5876 Jurupa Ave.	BI-MONTHLY	1	\$300.0000	\$300.0000	Yes	
106	39		Jurupa Ave.	BI-MONTHLY	1	\$550.0000	\$550.0000	Yes	
107	40		Essex St/Mountain View Ave.	BI-MONTHLY	1	\$300.0000	\$300.0000	Yes	
108	41		Essex St/Mountain View Ave. WS	BI-MONTHLY	1	\$650.0000	\$650.0000	Yes	
109	42		Essex St/Clifton Blvd.	BI-MONTHLY	1	\$500.0000	\$500.0000	Yes	

## Line Item Subtotals

Section Title	Line Total
CATEGORY A	\$2,355.0000
CATEGORY B	\$92.0000
CATEGORY C	\$465.0000
CATEGORY D	\$45.0000
CATEGORY E	\$60.0000
CATEGORY F	\$45.0000
CATEGORY G	\$65.6000
ALL CATEGORIES	\$10.0000
MONTHLY PROPERTY MAINTENANCE	\$13,350.0000
BI-MONTHLY PROPERTY MAINTENANCE	\$17,350.0000
<b>Grand Total</b>	<b>\$33,837.6000</b>

**EXHIBIT "C"**

**KEY PERSONNEL**

**EXHIBIT "C"**

**KEY PERSONNEL**

