



City of Arts & Innovation

City Council Memorandum

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TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JUNE 4, 2019**

FROM: PARKS, RECREATION AND COMMUNITY **WARD: 6**
SERVICES DEPARTMENT

SUBJECT: AWARD BID NO. 7653 TO IVL CONTRACTORS, INC., OF RIALTO, CA, FOR IMPROVEMENTS AT EL DORADO PARK IN THE AMOUNT OF \$97,360; AUTHORIZE A 10% CHANGE ORDER AUTHORITY UP TO \$9,736; AND APPROVE A SUPPLEMENTAL APPROPRIATION AND FUNDS TRANSFER FROM COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING IN THE AMOUNT OF \$32,000

ISSUE:

Award Bid No. 7653 to IVL Contractors, Inc. for El Dorado Park in the amount of \$97,360; authorize a 10% change order authority up to \$9,736; and approve a supplemental appropriation of \$32,000 to Parks, Recreation and Community Services Department El Dorado Park – Design and Construction of Walking Path (El Dorado Park) Project account.

RECOMMENDATIONS:

That the City Council:

1. Award Bid No. 7653 to IVL Contractors, Inc. of Rialto, California, in the amount of \$97,360 for the installation of improvements at El Dorado Park;
2. Authorize a 10% change order authority in an amount up to \$9,736 for project changes including, but not limited to, unforeseen conditions or necessary design changes, for a total contract amount of \$107,096;
3. Authorize a funds transfer in the amount of \$32,000 from the Community Development Block Grant un-programmed account 2835100-453001 to the Community Development Block Grant El Dorado Park Project account 9261900-440120 to be used for reimbursement of the project expenditures; and
4. Approve a supplemental appropriation in the amount of \$32,000 to Parks, Recreation and Community Services El Dorado Park Project account 9257210-440120 for project expenditures and account 9257210-895220 for reimbursement of project expenditures from CDBG funds; and
5. Authorize the City Manager, or his designee, to execute a Construction Agreement with

IVL Contractors, Inc. of Rialto, California, including making minor and non-substantive changes.

BACKGROUND:

El Dorado Park is currently an 8.47 open turf area with no recreational amenities. On April 28, 2015, the City Council adopted the 2015-16 Housing and Urban Development (HUD) Annual Action Plan and authorized the appropriation of Community Development Block Grant (CDBG) funds in the amount of \$90,000 to design and construct an ADA accessible stabilized decomposed granite walking path at El Dorado Park.

DISCUSSION:

On March 13, 2019, the Purchasing Division posted bid Bid No. 7653 for the installation of improvements at El Dorado Park. On March 29, 2019, four bids were received. Per the attached Purchasing Manager's Bid Award Recommendation, the lowest responsive and responsible bidder is IVL Contractors, Inc. of Rialto, California. Staff's review of this bidder's references has elicited no negative information. Further, the State Contractor's Licensing Board records indicate that this bidder's license is current, active, and in good standing. The Parks, Recreation, and Community Services Department (PRCSD) therefore recommends that a construction contract in the amount of \$97,360 be awarded to IVL Contractors, Inc., for the construction and installation of a new ADA walking path at El Dorado Park.

Unprogrammed CDBG funds in the amount of \$32,000 are available to supplement the budget for this project, including planning, construction, department administration, plan check fees, inspections and permits, and to provide additional ADA accessibility throughout El Dorado Park.

The Purchasing Services Manager concurs that the recommendation to award Bid No. 7653 to IVL Contractors, Inc. is in compliance with Purchasing Resolution 23256. The Community & Economic Development Director concurs with the report.

This project is expected to start in June and be completed in September 2019.

FISCAL IMPACT:

The total one-time fiscal impact of the action is \$122,000. Project construction costs will be fully funded from the approved 2015/2016 CDBG project listed below as well as through a \$32,000 supplemental appropriation from remaining CDBG Un-programmed funds to Account No. 2835100-453001 to the El Dorado Park Project Account No. 9257210-440120.

Costs:

| | |
|--------------------------------------------|------------------|
| Construction Contract Award | \$97,360 |
| 10% Construction Contingency | \$9,736 |
| Administration, Fees, Inspections, Permits | \$14,904 |
| TOTAL | \$122,000 |

Funding:

| Project | Account | Original Amount |
|----------------------------------|----------------|------------------------|
| 2015-2016 El Dorado Park Project | 9257210-440120 | \$90,000 |
| Additional CDBG Funds | 2835100-453001 | \$32,000 |
| TOTAL | | \$122,000 |

Prepared by: Adolfo Cruz, Parks, Recreation and Community Services Director

Certified as to

availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer

Approved by: Rafael Guzman, Assistant City Manager

Approved as to form: Gary G. Geuss, City Attorney

Attachments: Bid Award Recommendation