

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES DATE: AUGUST 12, 2024

FROM: RIVERSIDE PUBLIC LIBRARY WARDS: ALL

SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS

ISSUE:

Receive a summary of security/incident reports from May and June 2024.

RECOMMENDATION:

That the Board of Library Trustees receive and file the summary of security/incident reports from May and June 2024.

BACKGROUND:

The Riverside Public Library has established Rules of Library Conduct Identified and Prohibited by the Riverside Municipal Code Section 9.75 for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices for violations to the Rules of Library Conduct (attached).

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations from May and June 2024.

Location/Date	Description
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<u>Arlanza</u>

5/14/24 Incident report from RPD of customer assault in the parking lot.

5/22/24 Incident report of individual needing first aid to their eyes. Medical assistance

declined.

6/7/24 Incident report of individual who was sleeping and was unresponsive. *

6/25/24 Incident report of individual requesting medical assistance. *

<u> Arlington</u>

5/30/24 Incident report of syringe and other items staff found by the bike racks.

6/6/24 Incident report of individual harassing and threatening staff or customer. * La Sierra 5/16/24 Incident report and exclusion notice issued to individual for 365 days for harassing and threatening staff or customer.* 6/6/24 Incident report and exclusion notice issued to individual for 365 days for harassing or threatening library staff or customer.* Main 5/3/24 Incident report and exclusion notice issued to individual for 90 days for smoking in the elevator. 5/8/24 Incident report and exclusion notice issued to individual for 60 days for vaping in the library. 5/14/24 Incident report of individual requesting medical assistance.* 5/16/24 Incident report of individual whose hand was stuck in the elevator door. Medical assistance declined. 5/21/24 Incident report of individual leaving urine puddles in the library. 6/5/24 Incident report and exclusion notice issued to individual for 60 days for vandalizing, damaging or abusing library materials, equipment or facilities. 6/6/24 Incident report and exclusion notice issued to individual for 365 days for theft of library equipment. * 6/8/24 Incident report and exclusion notice issued to individual for 90 days for using restrooms inappropriately and vaping. 6/11/24 Incident report of individual vaping who was asked to leave for the day. 6/14/24 Incident report and exclusion notice issued to individual for 30 days for disturbing other after being warned to stop and staring at, following or photographing staff or customer. **Marcy** 5/6/24 Incident report and exclusion notice issued to individual for 365 days for harassing and threatening staff or customer. * 5/10/24 Incident report and exclusion notice issued to individual for 30 days for sleeping on library property and harassing customer or staff. 5/11/24 Incident report and exclusion notice issued to individual for 30 days for harassing

and staring and following library staff and customer.

5/15/24 Incident report and exclusion notice issued to individual for 30 days for vaping in the library.

Orange Terrace

5/3/24 Incident report and exclusion issued to individual for 90 days for disturbing others after being warned to stop and harassing or threatening library staff or customer.*

Spc. Jesus S. Duran Eastside

- 5/21/24 Incident report and exclusion notice issued to individual for 30 days for drinking alcohol in the library.
- 5/31/24 Incident report and exclusion notice issued to individual for 30 days for using restrooms inappropriately.
- 6/1/24 Incident report and exclusion notice issued to individual for 30 days for using restrooms inappropriately.
- Incident report and exclusion notice issued to individual for 30 days for disturbing others after being warned to stop. Individual returned on 6/23/24 and was reminded of the exclusion and was escorted off the premises by RPD for trespassing.
- 6/25/24 Incident report and exclusion notice issue to individual for 180 days for using restrooms inappropriately and found by staff to be unresponsive with drug paraphernalia. *

SSgt Salvador J. Lara Casa Blanca

5/18/24 Incident report of individual harassing staff or customer.

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.4 – Prioritize safety and welfare in City Parks, trails, and cultural and recreation facilities. Strategic Priority No. 2 Community Well-Being: Ensure safe and inclusive neighborhoods where everyone can thrive.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. Community Trust – The incident report is used to identify trends in fluctuations of warnings and exclusions issued to patrons that violate the Rules of Library Conduct identified and prohibited by the Riverside Municipal Code Section 9.75 to enhance

^{*}Indicates police interaction or 911.

security measures for public safety.

- 2. **Equity** The Library endeavors to provide a safe environment to all its customers.
- 3. **Fiscal Responsibility** The Library's financial resources are not used for the incident report.
- 4. **Innovation** The Library in collaboration with partnerships with the Riverside Police Department and the City Attorney's Office to coordinate effective enforcement of major violations of the Riverside Municipal Code Section 9.75.
- 5. **Sustainability & Resiliency** The Library, City Attorney's Office and the Board of Library Trustees regularly review the Rules of Library Conduct to ensure that the Rules of Library Conduct are current with local, state, and federal laws.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Angela Henson, Principal Management Analyst

Approved by: Erin Christmas, Library Director

Attachment: RMC Section 9.75 – Rules of Library Conduct