

DISCUSSION:

1. Commissioner Hart was not present at the Commission meeting on November 29, 2018. On November 16, 2018, Staff received advanced notification from Commissioner Hart regarding her absence.
2. Commissioner Lee was not present at the Commission meeting on November 29, 2018. Staff did not receive advanced notification from Commissioner Lee regarding her absence.
3. Commissioner Lyell was not present at the Commission meeting on November 29, 2018. On November 14, 2018, Staff received advanced notification from Commissioner Lyell regarding his absence.
4. Commissioner Mayes was not present at the Commission meeting on November 29, 2018. On November 16, 2018, Staff received advanced notification from Commissioner Mayes regarding her absence.
5. Commissioner Tavaglione was not present at the Commission meeting on November 29, 2018. On November 28, 2018, Staff received advanced notification from Commissioner Tavaglione regarding his absence.
6. Commissioner Scarano was not present at the Commission meeting on November 29, 2018. On November 19, 2018, Staff received advanced notification from Commissioner Scarano regarding his absence.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by:	Ruby Leann Castillo, Senior Management Analyst
Approved as to availability of funds:	Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by:	Lea Deesing, Assistant City Manager

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners