



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JUNE 28, 2016

FROM: PUBLIC WORKS DEPARTMENT WARDS: ALL

SUBJECT: RFP NO. 1609 – APPROVAL OF AGREEMENT WITH SOUTH SHORE BUILDING SERVICES FOR PRESSURE WASHING AND CLEANING SERVICES FOR A THREE-YEAR TERM ENDING JUNE 30, 2019 - TOTAL CONTRACT AMOUNT OF \$195,000

ISSUE:

The issue for City Council consideration is approval of an agreement with South Shore Building Services to perform pressure washing and cleaning services for various sidewalks, fixtures, murals, and underpasses located throughout the City for a three-year term ending June 30, 2019 for a total contract amount of \$195,000.

RECOMMENDATIONS:

That the City Council:

1. Approve an agreement with South Shore Building Services, Inc., located in Anaheim, California for pressure washing and cleaning services, in the amount of \$195,000, with a term ending June 30, 2019; and
2. Authorize the City Manager, or his designee, to execute the Professional Services Agreement with California Shopping Cart Retrieval Corporation, including approval of up to two additional, one-year extensions as outlined in the agreement, subject to the availability of budgeted funds.

BACKGROUND:

On April 8, 2016, the City of Riverside issued Request for Proposal (RFP) 1609 to solicit proposals from qualified contractors to provide pressure washing services and cleaning of underpasses and murals in various areas in the City. The areas listed below will be scheduled to receive service once per month.

1. Main Street Pedestrian Mall from Fifth Street to Tenth Street;
2. The Mission Inn Avenue, University Avenue, Central Avenue, Arlington Avenue, Mary Street, Madison Avenue, Tyler Street, and Pierce Street underpasses (including the murals at Tyler Street, and Pierce Street).

Other underpasses throughout the City and high traffic locations downtown such as University Avenue and Mission Inn Avenue can be cleaned as needed.

On April 22, 2016, the City received two proposals in response to RFP 1609. In order to identify the most qualified service provider, a selection committee consisting of representatives from the Public Works Department and the Purchasing Services Division evaluated the proposals based on the criteria set forth in the RFP which included experience, qualified manpower, ability to meet the time frames required, financial resources, and cost of services.

After an extensive evaluation of each proposal based on the criteria listed above, the top two candidates were invited to an interview. The contractors were asked additional questions regarding their operations and the proposed services and were scored on their responses. Once all scores were reviewed, South Shore Building Services, Inc. was selected as the most qualified company to perform the requirements of the RFP. The annual cost for the contract services will average approximately \$65,000 with a three-year contract cost totaling \$195,000.

The Purchasing Services Manager concurs with the recommendation above.

FISCAL IMPACT:

The fiscal impact to the General Fund is \$195,000 over the three-year contract term ending June 30, 2019. The funding requirement for Fiscal Years 2016-17 and 2017-18 is \$65,000 per year. Sufficient funding is included in the Public Works Department budget (account no. 4110110-421000) for the proposed two-year budget. The remaining \$65,000 will be included in a future Public Works Department budget.

Prepared by: Kris Martinez, Public Works Director
Certified as to
availability of funds: Scott G. Miller, Interim Finance Director/Treasurer
Approved by: Al Zelinka, FAICP, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachment: Agreement for Municipal Pressure Washing and Cleaning Services for Various Sidewalks, Fixtures, Murals, and Underpasses Located throughout the City