



2024 Workplan Update Proposed 2025 Workplan

Board of Ethics

Governmental Processes Committee
May 7, 2025

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1

BACKGROUND

Each board and commission was tasked with developing a workplan outlining the objectives of the board/commission in alignment with the Envision Riverside 2025 Strategic Plan and the purview of the board/commission.



2

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2



| 2024 WORK PLAN TASKS UPDATE | STATUS |
|---|----------|
| Provide training and advocacy to boards and commissions | COMPLETE |
| Establish a legal panel for use of outside counsel in lieu of CAO when needed | COMPLETE |
| Develop template for Statements of Findings for pre-conference and hearings of complaints for adoption by BOE | COMPLETE |
| Administer the duties and powers set forth in RMC 2.80.040 | ONGOING |
| Perform an annual review of COE – Recurring annually | COMPLETE |
| Deliver an annual report to the City Council in accordance with the BOE bylaws. | PENDING |
| Create method for Public Education including videos on COE process | PENDING |

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3

PROPOSED 2025 WORKPLAN

Board of Ethics

DISCUSSION

1. Provide training and advocacy to other Boards and Commissions.



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|  | High Performing Government Goal 5.3 | Enhance communication and collaboration with community members to improve transparency, build public trust and encourage shared decision-making. |
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4


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4

| DISCUSSION | | | Board of Ethics |
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| <p>2. Create a method for Public Education and Public Outreach including videos on the Code of Ethics and Conduct Complaint process and procedures</p> | | | |
|  | <p>Community Well-Being Goal 2.4</p> | <p>Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust</p> | |
|  | <p>High Performing Government Goal 5.3</p> | <p>Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision making</p> | |


5
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5



| DISCUSSION | | | Board of Ethics |
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| <p>3. Deliver an annual report to the City Council in accordance with the Board of Ethics Bylaws.</p> | | | |
|  | <p>High Performing Government Goal 5.3</p> | <p>Enhance communication and collaboration with community members to improve transparency, build public trust and encourage shared decision-making.</p> | |



6
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6

DISCUSSION
Board of Ethics

4. Administer the duties and powers set forth in Riverside Municipal Code, Section 2.80.040.



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|  | Community Well-Being Goal 2.4 | Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust. |
|  | High Performing Government Goal 5.3 | Enhance communication and collaboration with community members to improve transparency, build public trust and encourage shared decision-making. |



7
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7

DISCUSSION
Board of Ethics

5. Perform an annual review of the Code of Ethics and Conduct

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|  | Community Well-Being Goal 2.4 | Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust. |
|  | High Performing Government Goal 5.3 | Enhance communication and collaboration with community members to improve transparency, build public trust and encourage shared decision-making. |


8
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8

RECOMMENDATIONS

That the Governmental Processes Committee approve the proposed 2025 Workplan for the Board of Ethics.



9

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