



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: DECEMBER 3, 2024
FROM: INNOVATION & TECHNOLOGY DEPARTMENT WARDS: ALL
SUBJECT: NAVIGATING THE AI REVOLUTION IN MUNICIPAL GOVERNANCE

ISSUE:

Receive and file an overview of the Innovation and Technology Department's initiatives to create a Smart City and Navigate the AI Revolution in Municipal Governance.

RECOMMENDATIONS:

That the City Council receive and file an overview of the Innovation and Technology Department's initiatives to create a Smart City and Navigate the AI Revolution in Municipal Governance.

DISCUSSION:

The Innovation and Technology (IT) Department strives to work collaboratively with City departments to improve the quality of life of its' citizens. It is the department's goal to achieve innovative, practical, and reliable solutions to City problems and optimize processes through information technology leadership and professional services. IT assists City Departments in meeting their operational and service objectives through innovation and the use of technology which now include artificial intelligence (AI).

The City of Riverside is committed to harnessing the power of AI responsibly, ethically, transparently, and securely. As such, we have created a policy that outlines the requirements for City departments to leverage AI effectively for improved efficiency, better decision-making, and enhanced service delivery for residents in a way that complements existing information and security policies. The City of Riverside focuses on developing and using AI in a human-centered, ethical, responsible, accurate, inclusive, and transparent way across all departments. This includes providing clear guidelines to staff for the usage of AI as well as thoroughly testing augmented software and systems before implementation.

The pace of development and application of AI is such that this policy will be in a constant state of development. IT will continue to lead these efforts to provide assistance and guidance to City employees as we continue to be a 'Smart City' with an even smarter future.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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Approved as to form:	Jack Liu, Interim City Attorney

Attachments:

1. Administrative Manual 03.020.00, Artificial Intelligence (AI) Policy
2. Presentation