



RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: JUNE 9, 2025

SUBJECT: AWARD BID NO. 8163 TO FRITTS FORD FOR THE PURCHASE OF ELEVEN (11) 2025 FORD F150 XL 2-WHEEL-DRIVE SUPERCABS FOR THE PUBLIC UTILITIES WATER FIELD AND OPERATIONS SECTIONS FOR A TOTAL AMOUNT OF \$566,617.30.

ISSUE:

Consider awarding Bid No. 8163 to Fritts Ford of Riverside, California for the purchase of eleven (11) 2025 Ford F150 XL 2-Wheel-Drive SuperCabs for the Public Utilities Water Field and Operations Sections for a total amount of \$566,617.30.

RECOMMENDATION:

That the Board of Public Utilities recommend that City Council award Bid No. 8163 to Fritts Ford of Riverside, California for the purchase of eleven (11) 2025 Ford F150 XL 2-Wheel-Drive SuperCabs for the Public Utilities Water Field and Operations Sections for a total amount of \$566,617.30.

BACKGROUND:

Riverside Public Utilities' (RPU) Water Division has two primary divisions that utilize trucks in the field to complete their work. The Water Field Operations Section (Field) is responsible for coordination of daily planning, supervision, and general administration for construction and maintenance of the water system. Including the construction and maintenance of water transmission and distribution systems, water main replacements, system connections, fire hydrant installations, water meters, and installations of new and replacement water services. The Water Production and Operations Section (Operations) is responsible for the production, treatment and distribution of potable water and distribution of non-potable water.

The General Services Department, Fleet Management Division (Fleet), collaborated with Water Field and Operations staff to develop specifications for formal procurement of eleven (11) 2025 Ford F150 XL 2-Wheel-Drive SuperCab vehicles. Fleet evaluates all vehicle replacement criteria to ensure efficient management and replacement of vehicles. A vehicle may be eligible for replacement with motor pool replacement funding under differing circumstances including but not limited to ten (10) to fifteen (15) years of usage; over 100,000 miles on the vehicle; condition of the vehicle; or the life-to-date maintenance and repairs costing more than a new vehicle.

Of the eleven (11) trucks requested from Fleet, seven (7) vehicles are eligible for replacement having exceeded their expected service life. There is sufficient funding from Fleet's replacement fund to cover the value of these seven (7) vehicles at \$360,693.48. General Services will be

requesting a supplemental appropriation to utilize the vehicle replacement reserve funds for this purchase.

The other four (4) will support additional staff or align the number of vehicles with work needs:

- Operations has \$153,462.48 for FY 24/25 to purchase new F-150s for the additional staff added to their position control. This allows Operations to purchase three (3) new F-150s.
- Field requested the purchase of one (1) F-150 to assist with the current need of the department and has sufficient funds for the purchase.

These four (4) new additions along with the seven (7) replacements (Listed in Table 1 below) bring the number of F-150s to be purchased for the two Water Sections to a total of eleven (11).

Table 1. Vehicles Proposed for Replacement

Asset No.	Year Make Model	In-Service Date	Mileage	Replacement Reason
C1057	2007 Ford F350	03-15-2007	109,334	18 years of age with high mileage, excessive wear and tear, and life-to-date maintenance.
C1076	2008 Ford F350	04-25-2007	125,997	18 years of age with high mileage, excessive wear and tear, and life-to-date maintenance.
C1132	2008 Ford F150	06-10-2008	166,114	17 years of age with high mileage, excessive wear and tear, and life-to-date maintenance.
C1147	2009 Ford F150	11-14-2008	116,130	Vehicle was decommissioned by Fleet Staff. 16 years of age with high mileage, excessive wear and tear, and life-to-date maintenance.
C1148	2009 Ford F150	11-14-2008	204,504	16 years of age with high mileage.
C1290	2014 Ford F150	06-18-2014	139,157	10 years of age with high mileage and high life-to-date maintenance.
C1291	2014 Ford F150	06-18-2014	121,999	10 years of age with high mileage.

DISCUSSION:

On February 13, 2025, the City of Riverside Purchasing Division posted Bid No. 8163 on the City's online bidding system, PlanetBids for the purchase of eleven (11) 2025 Ford F150 XL 2-Wheel-Drive SuperCabs for RPU's Water Division. Three (3) of the vehicles were requested to have truck bed storage units installed in the chassis while the other eight (8) were requested to have toolboxes across the back window. An addendum was posted for the bid on February 26th, 2025, clarifying specifications. The RFB was sent to 111 City of Riverside vendors and 444 external vendors. RFB 8163 had eighteen (18) prospective bidders and closed on March 7th, 2025, with four (4) bids that were determined to be responsive and responsible. The bid response from Fritts Ford was deemed the most responsive and lowest bidder in the amount of \$566,617.30.

Table 2. Responsive Bids

Bidder	City	Qty.	Price for 8 without storage	Price for 3 with storage	Total Price
Fritts Ford	Riverside, CA	11	\$409,233.28	\$157,384.02	\$566,617.30
Silva Auto Group	Madera, CA	11	\$434,339.08	\$174,099.02	\$608,438.10
Theodore Robins Inc.	Costa Mesa, CA	11	\$452,705.36	\$178,573.26	\$631,278.62
Envision Ford of Duarte	Duarte, CA	11	\$504,013.98	\$199,638.05	\$703,652.03

Purchasing Resolution 24101, Section 508 Awards states, "Contracts procured through Formal Procurement shall be awarded by the Awarding Entity to the Lowest Responsive and Responsible Bidder."

The Purchasing Manager concurs that the recommended actions comply with Purchasing Resolution No. 24101, Section 508.

The General Services Director concurs with this report.

STRATEGIC PLAN ALIGNMENT:

The recommended purchase of the new replacement vehicles contributes to the City's **Strategic Priority No. 5 - High Performing Government** and **Goal No. 5.5** – Foster a culture of safety, well-being, resilience, sustainability, diversity, and inclusion across the city organization.

This item also aligns with EACH of the Cross-Cutting Threads of the City's Strategic Plan as described below:

1. **Community Trust** – New vehicles will help to ensure that RPU can perform their duties safely and efficiently, which will result in the greater public good.
2. **Equity** – Replacing unviable vehicles with safer and reliable vehicles will help to ensure equitable services to the community and keep residents and RPU staff safe.
3. **Fiscal Responsibility** – Vehicles which have reached the end of their useful life cycle are more costly to operate and maintain. Operating in accordance with the City's Formal Procurement process has ensured the best price, terms and conditions for RPU.
4. **Innovation** – Seven (7) of the eleven (11) vehicles will be purchased using funds accrued through the Fleet Division's replacement fund, alleviating the burden of these costs from RPU.
5. **Sustainability and Resiliency** – Maintaining new vehicles will result in less burdens on operations, time and money for RPU.

FISCAL IMPACT:

The total fiscal impact of this action is \$566,617.30. Funding will be available in the Central Garage

Fund, Account 2215200-462100 with a supplemental appropriation if approved by City Council. Funding is available in the Water accounts 6200000-462100 and 6205000-462100 for RPU's portion of the purchase.

Table 3. Summary of Accounts

Fund	Program	Account	Amount
650, Central Garage	Motor Pool, Automotive Equipment	2215200-462100	\$360,693.48**
520, Water	Water Production & Operations, Automotive Equipment	6200000-462100	\$153,462.48
520, Water	Water Field Operations, Automotive Equipment	6205000-462100	\$52,461.34
TOTAL			566,617.30

**Funding requires City Council approval of a supplemental appropriation.

Prepared by:	Joshua Monzon, Administrative Analyst, Fleet Division
Approved by:	Jessica Gordon, Deputy General Services Director
Certified as to availability of funds:	Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by:	Edward Enriquez, Assistant City Manager/Chief Financial Officer/ Treasurer
Approved as to form:	Rebecca Mckee-Reimbold, Interim City Attorney
Concurs with:	David A. Garcia, Utilities General Manager

Attachments:

1. Bid Award recommendation
2. Presentation