



## BUDGET ENGAGEMENT COMMISSION DISCUSSION OF BYLAWS

CITY ATTORNEY'S OFFICE

Budget Engagement Commission  
December 11, 2025

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## BACKGROUND

Article VIII, Section 804, of the City of Riverside  
Charter empowers the Budget Engagement  
Commission to make its own Rules



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## CITY OF RIVERSIDE CHARTER

### Article VIII, Section 804

Except as may be otherwise provided in this Charter, the City Manager shall designate a secretary for the recording of minutes for each of such boards and commissions, who shall keep a record of its proceedings and transactions. Each board or commission may prescribe its own rules and regulations which shall be consistent with the Charter and copies of which shall be kept on file in the Office of the City Clerk where they shall be available for public inspection. Each board or commission may request from the City Council the power to compel the attendance of witnesses, to compel the production of evidence before it and to administer oaths and affirmations. The City Council, by resolution, shall have sole power to provide such power to boards and commissions.



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## BUDGET ENGAGEMENT COMMISSION BYLAWS

### ARTICLE II

#### ARTICLE II RULES

These Rules shall govern. Roberts Rules of Order, Revised, may be used as a guide in the proceedings of the Commission, unless they are in conflict with these Rules, the City Charter, the City Council Rules of Procedure and Order of Business or the laws of the State of California.



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## BUDGET ENGAGEMENT COMMISSION BYLAWS

### ARTICLE VI: POSITIONS AND TERMS

#### A. Chair

The Chair shall preside at all meetings of the Commission. The Chair is responsible for applying these Rules, including speaker time limits, fair and consistent opportunities for the public to speak pursuant to these Rules, and recognizing Members in the proper order to speak.



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## RECOMMENDATIONS

That the Budget Engagement Commission:

1. Discuss the Budget Engagement Commission Rules for the Transaction of Business and the Conduct of Meetings to determine if there is a need for an amendment to clarify its meeting rules



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