



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: FEBRUARY 21, 2017

FROM: HUMAN RESOURCES DEPARTMENT WARDS: ALL

**SUBJECT: ADDITION OF A DEPUTY CITY ATTORNEY CLASSIFICATION FOR
MEASURE Z QUALITY OF LIFE PROGRAM - SUPPLEMENTAL
APPROPRIATION**

ISSUE:

Approve the addition of a Deputy City Attorney II classification to the City Attorney's Office for the Measure Z Quality of Life Program.

RECOMMENDATIONS:

That the City Council:

1. Approve the addition of a Deputy City Attorney II classification for the City Attorney's Office;
2. Authorize FY 2016/2017 and FY 2017/2018 budget amendment to appropriate Measure Z funding (Fund 110) to fund a Deputy City Attorney II position in an account to be determined by the Chief Financial Officer or designee (FY 2016/2017 - \$56,250 and FY 2017/2018 - \$225,000); and
3. Amend the FY 2016-2018 Two-Year Budget Personnel Detail to add a Deputy City Attorney II position in a division to be determined by the Chief Financial Officer or designee.

BACKGROUND:

On January 31, 2017 the Proposed Measure Z Spending Plan was presented to City Council. Specific needs were identified in this Citywide initiative that included critical non-safety service needs, critical public safety needs, quality of life issues, critical infrastructure needs and technology needs. Some of these required addition of positions.

DISCUSSION:

The Proposed Measure Z Spending Plan identified the need to appropriate funds for streets maintenance and repair, tree trimming, and personnel to address quality of life issues. Specifically, the need to establish a Community Advocate and Prosecutor were identified as necessary to effectively support the multi-functional Ward Action Teams. Such teams would be responsible in addressing, mitigating, and resolving issues such as homelessness, vandalism, blight, and other community problems.

Within the City Attorney's Office, utilizing the existing classification of Deputy City Attorney II would fulfill the prosecution duties for the Ward Action Teams without having to establish a unique classification. Further research and study of the City's market basket is required to establish a Community Advocate classification for the City Manager's Office.

FISCAL IMPACT:

The Proposed Measure Z Spending Plan presented to the City Council on January 31, 2017 did not include funding in FY 2016/17 for the Ward Action Teams. Assuming three months of funding, the fiscal impact would be approximately \$56,250 in FY 2016/17. The total cost in FY 2017/18 will be approximately \$225,000. Any funding in FY 2016/17 from Measure Z will impact staff's recommendation to improve the condition of the City's General Fund Reserve.

Prepared by:	Pia Rose, Interim Human Resources Director
Certified as to availability of funds:	Scott G. Miller, Ph.D., Chief Financial Officer/Treasurer
Approved by:	Marianna Marysheva, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney