



Budget Engagement Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: MAY 12, 2022**
FROM: CITY CLERK'S OFFICE **WARDS: ALL**
SUBJECT: CONSIDER WHETHER ABSENCES OF COMMISSIONERS GONZALEZ-KESTER AND ARBALLO FROM APRIL 14, 2022, MEETING SHOULD BE RECORDED AS EXCUSED OR UNEXCUSED ABSENCES

ISSUE:

Determine whether the absences of Commissioners Gonzalez-Kester and Arballo on April 14, 2022, should be recorded as excused or unexcused absences.

RECOMMENDATIONS:

That the Budget Engagement Commission:

1. Determine the absence of Commissioner Gonzalez-Kester from the Budget Engagement Commission meeting on April 14, 2022, be excused; and
2. Determine the absence of Commissioner Arballo from the Budget Engagement Commission on April 14, 2022, be excused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23437, Board Members shall make every effort to notify administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Commissioner Gonzalez-Kester was not present at the Commission meeting on April 14, 2022. Staff received notification from Commissioner Gonzalez-Kester regarding her absence due to illness.

Commissioner Arballo was not present at the Commission meeting on April 14, 2022. Staff received notification from Commissioner Arballo regarding his absence due to an emergency.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Diana Alegria, Deputy City Clerk

Approved as to

availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer

Approved by: Kris Martinez, Assistant City Manager

Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners
2. Attendance Report