



FY 2021/22 PRELIMINARY BUDGET OVERVIEW

General Services Department

City Council Special Meeting
April 19, 2021

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DEPARTMENT FUNCTIONS

79.00 FTE



Building Services –
Maintains the City's Facilities



Capital Projects –
Plans and Oversees Major Building Improvement and Construction Projects



Fleet Management -
Buys and services City fleet and provides alternative fueling options for the City and public



Publishing And Mail Services –
Provides mail delivery and assists with printing materials



Riverside Municipal Airport –
Manages airport operations for private and business pilots, and offers competitive leasing rates on airport hangars.



Property Management
Ensures the City's real estate assets are monitored and maintained

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ALIGNMENT WITH CITY COUNCIL STRATEGIC PRIORITIES

3.3 Economic Opportunity



- Property Management Leases
- Cell Tower Agreements
- Airport Leases

4.1 Environmental Stewardship



- Green Fleet
- Alternative Fuel Provision

5.3 High Performing Government



- Commission on Disabilities
- Airport Commission

6.2 Infrastructure, Mobility & Connectivity



- Facility Maintenance
- Facility Security
- Capital Projects



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BUDGET SCENARIOS – GENERAL FUND

	FY 2021/22 Baseline	Structural Deficit Balanced	Conceptual Contingency Scenario to Operations Regarding Potential Loss of GFT
Personnel	\$3,502,926	\$3,502,926	\$3,502,926
Non-Personnel	1,573,010	1,573,010	1,573,010
Net Charges To/From*	(347,629)	(347,629)	(347,629)
Balancing Measure	-	(175,207)	(735,867)
TOTAL BUDGET	\$4,728,307	\$4,553,100	\$3,992,440
% Adjustment (Balancing Measure)		3.7%	15.6%

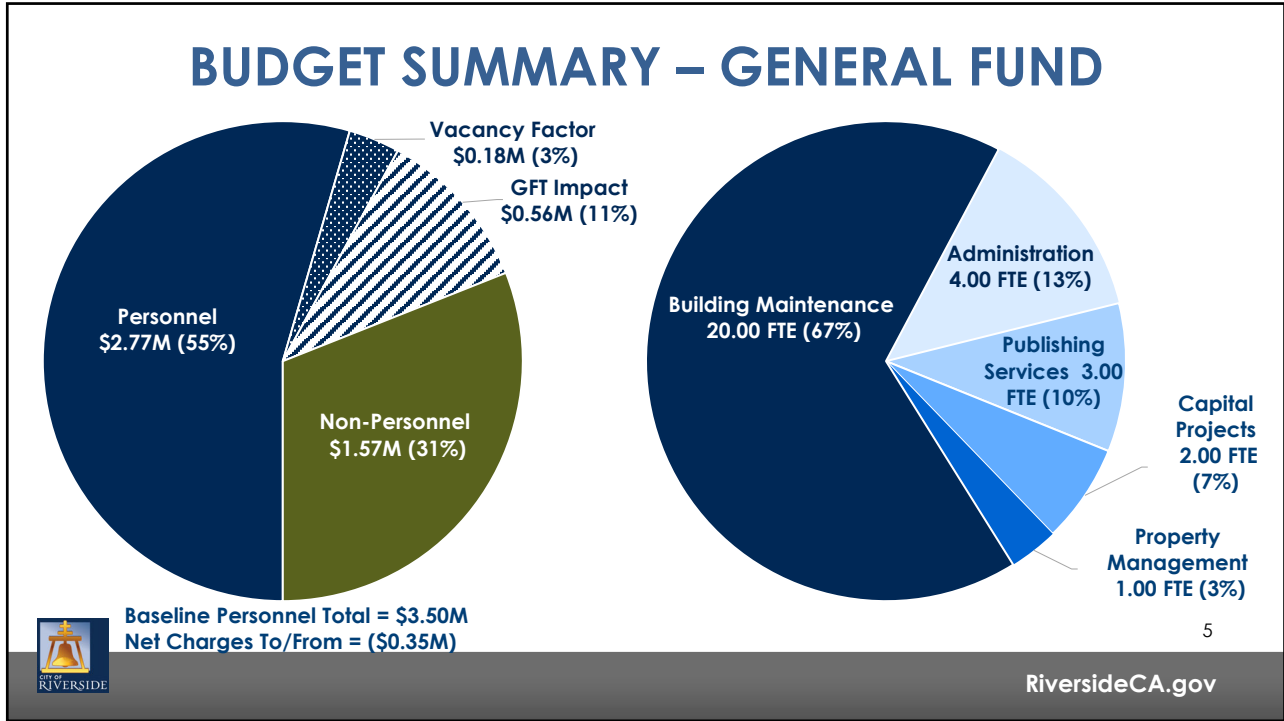


* Charges To another department and/or fund

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MEASURE Z SUPPORT

- Annual Deferred Maintenance
 - Roof repair/replacement, HVAC repair/replacement, security improvements
 - \$1,000,000 annually
 - Police Fleet Mechanics (2 FTEs)
 - \$194,687 salaries & benefits annually
 - Fire Fleet Mechanics (2 FTEs)
 - \$214,595 salaries & benefits annually

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GENERAL FUND BUDGET: ADDRESSING THE STRUCTURAL DEFICIT

- Impact: 3.7% of total department budget
- Impact to Alignment with Strategic Priorities
 - Timeliness in handling tenant issues
 - Timeliness in processing new cell tower leases and updates to existing leases
 - Timeliness in responding to facilities maintenance requests
- Realignment of Resources / Strategies
 - Administrative staff absorb property management duties



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GENERAL FUND BUDGET: CONCEPTUAL CONTINGENCY SCENARIO

- Potential Impact: 15.6% of total department budget
- Impact to Alignment with Strategic Priorities:
 - Significant delays to facilities maintenance
 - Delays in completing capital projects
 - Significant delays in addressing tenant issues



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PRIORITY BASED BUDGETING INSIGHTS

- Revenue Increase Opportunities:
 - Increase Alternative Fuel Markup for non-General Fund departments and the public
 - Cell Tower Leasing Audit
- Efficiencies and Reallocation of Resources:
 - Pilot Vehicle Lease Program



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MUNICIPAL BUILDINGS AND FACILITIES CIP

Category	Projects	Funding Source	Funded
Airport	Airport Improvements (Taxiway/Runway Rehabilitation, Emergency Generator, Signage)	Airport/Federal & State Grants	\$ 1,442,122
Major Capital	Police Headquarters, Museum Renovation/Expansion, Cheech Renovation, Eastside Library Design	Measure Z & State Grants	\$ 59,595,953
Minor Capital	Central Garage Improvements, Fire Station Improvements (dormitories, apparatus bay expansion, exhaust system)	Measure Z & State and Federal Grants	\$ 2,906,973
Annual Deferred Maintenance	Roof Repair/Replacement, HVAC Repair/Replacement, Security Improvements	Measure Z	\$ 1,000,000
Unfunded Needs	Improvements and maintenance at City owned facilities including Harada House/Robinson House, Convention Center, Fox Theater, Municipal Auditorium, Magnolia Shopping Center. Approximate need: \$178 million	TBD	\$ 0



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