



Park and Recreation Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: FEBRUARY 10, 2021**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

SUBJECT: COMMISSIONER BECKY WHATLEY'S ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON DECEMBER 21, 2020

ISSUE:

Determine whether Commissioner Becky Whatley's absence on December 21, 2020, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Park and Recreation Commission determine if Commissioner Becky Whatley's absence from their meeting on December 21, 2020, be excused or unexcused.

BACKGROUND:

On July 26, 2016, City Council approved the recommendation from the Governmental Affairs Committee to amend the Board/Commission Attendance Policy. The policy states, "Board/Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours advance notice shall not preclude the board/commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter."

DISCUSSION:

On December 17, 2020, Commissioner Becky Whatley informed Commissioners and Staff she would not be in attendance due to a prior work commitment.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Mayra S. Ocampo, Administrative Analyst

Approved by: Adolfo Cruz, Parks, Recreation and Community Services Director

Approved by: Rafael Guzman, Assistant City Manager