



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: APRIL 21, 2020

FROM: COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT WARD: 1

SUBJECT: SCHEDULE MODIFICATION FOR P19-0487 CERTIFICATE OF APPROPRIATENESS (REPLACEMENT OF THE SINGLE-FAMILY RESIDENCE MAIN LEVEL, REPLACEMENT OF THE TWO-CAR GARAGE, AND EXPANSION OF THE BASEMENT – LOCATED AT 4674 BEACON WAY) AS IT RELATES TO CULTURAL HERITAGE BOARD SUBCOMMITTEE FORMATION AND CULTURAL HERITAGE BOARD FINAL ACTION

ISSUE:

Approve a schedule modification for P19-0487 Certificate of Appropriateness (replacement of the single-family residence main level, replacement of the two-car garage, and expansion of the basement – located at 4674 Beacon Way) as it relates to the Cultural Heritage Board forming a subcommittee to work with the applicant on the design; and a schedule modification for the Cultural Heritage taking a final action on the Certificate of Appropriateness.

RECOMMENDATIONS:

That the City Council:

1. Approve a modification to extend the schedule related Planning Case P19-0487 Certificate of Appropriateness, for the Cultural Heritage Board to form a sub-committee to work with the applicant on design modifications from March 2020 to May 2020; and
2. Approve a modification to extend the schedule for the Cultural Heritage Board to take a final action on the Certificate of Appropriateness from May 2020 to July 2020.

BACKGROUND:

At its February 11, 2020 meeting, City Council directed that the Cultural Heritage Board (CHB) to: 1) establish a subcommittee to review the design of the replacement of the single-family residence main level, replacement of the two-car garage, and expansion of the basement (Planning Case P19-0487) by March 2020; and 2) CHB take final action on the Certificate of Appropriateness by May 2020.

On March 18, 2020, the Cultural Heritage Board (CHB) was scheduled to meet and establish a subcommittee to work with the applicant. In light of the COVID-19 situation, the March CHB meeting was cancelled.

Due to the unforeseen circumstances surrounding the COVID-19 pandemic, staff is requesting that City Council modify the schedule to permit the CHB to establish a subcommittee at its May 2020 meeting and take final action no later than its July 2020 meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this action, since all costs are borne by the applicant.

Prepared by: David Welch, Community & Economic Development Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. City Council Report – February 11, 2020
2. City Council Minutes – February 11, 2020