

RFP AWARD RECOMMENDATION

CITY OF RIVERSIDE
Finance Department

DATE SUBMITTED: 11/07/2023

RFP NO.	RFP TITLE	DEPARTMENT/DIVISION
2303	FESTIVAL OF LIGHTS EVENT RENTALS	Community Economic & Development Department
		DATE RFP OPENED
		08/10/2023
PROPOSALS RECEIVED (1)	INVITATIONS ISSUED (Online)	

PROPOSERS	CITY	EVALUATION RANKING
Bright Event Rentals	Torrance, CA	<u>1</u>

RFP DESCRIPTION: The City of Riverside (“City”) is seeking a qualified entity or individual (“Company”) to provide event equipment rentals for the Festival of Lights event from November 14, 2023, through January 2, 2024.

RFP Recommended For Award (Includes Sales Tax) 10% Surety Included Contract
 10% Surety not required Purchase Order

Best Ranking Proposer	Amount of Award
Bright Event Rentals	<u>\$56,848.50</u>

COMMENTS:

The Community Economic Development Department has evaluated all proposals received and is requesting that award be made to the best overall solution based on the evaluation process. The Purchasing Division concurs that the action to award is in compliance with Purchasing Resolution 23914.

Submitted by:

Jennifer McCoy

Purchasing Manager

Date: 09/27/2023