



City of Arts & Innovation

Airport Commission

TO: AIRPORT COMMISSIONERS **DATE: APRIL 11, 2024**

FROM: GENERAL SERVICES DEPARTMENT **WARD: 3**

SUBJECT: AIRPORT MANAGER'S OPERATIONS AND ACTIVITY REPORT

ISSUE:

Receive the April 2024 Airport Manager's Operations and Activity Report, which includes January-February 2024 aircraft operations data, July 2023-February 2024 financial data, and review of airport highlights and events

RECOMMENDATIONS:

That the Airport Commission receive this April 2024 Airport Manager's Operations and Activity Report.

BACKGROUND:

The Airport Manager's Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

DISCUSSION:

This update includes information about Airport operations, financials, and review of Airport highlights.

Key Operational and Financial Statistics

Aircraft Operations:

Aircraft Operations (Takeoffs and Landings)			
Year over Year	Jan-Feb 2023	Jan-Feb 2024	Year to Date
	18,177	22,249	+22.4%
Monthly	Feb 2023	Feb 2024	
	9,314	10,891	+16.9%

NOTE: FAA air traffic statistics are reported on a calendar year basis

During the first two months of 2024, even with multiple flying days affected by poor weather, the Airport experienced a 22.4% increase in aircraft operations, compared to the first two months of 2023. February 2024 was 16.9% higher than February 2023. This increase in traffic is reflective of the Airport position as the busiest contract control tower in the state of California.

Financials:

Airport Financials July 01, 2023 – February 29, 2024					
	OPERATING BUDGET		ACTUAL	% TO GOAL	Projection Through End of FY
Expenditures ⁽¹⁾	\$ 1,894,431.09	\$	1,127,587.86	59.5% ³	\$1,780,765
Revenues ⁽²⁾	\$ 1,741,317.00	\$	1,380,737.40	79.3%	\$1,915,448
⁽¹⁾ Includes adjustments and encumbrances ⁽²⁾ Preliminary figures as of 3/4/24 ⁽³⁾ 66.6% complete with FY					

For the first eight months of the current fiscal year, revenues were almost 13% higher than budgeted. This is due to continued efforts to enhance revenues and the continued profitability of the Riverside Airport Café, resulting in increased revenue share profits. Expenditures were 7% below budget, due to continued efforts to control expenditures and implement cost saving measures as appropriate, such as relying less on contracted vendors by performing improvements and repairs in-house.

Highlights

2024 Airport Tenant Survey. Annually, an online survey is distributed to Airport tenants to gauge their level of satisfaction with the Airport and the services that are provided. Overall, feedback was quite positive, with an overall satisfaction rate of 4.02 on a 5-point scale. Open-ended comments resulted in three common themes. First, the odors emanating from the first-floor terminal restrooms are worrisome. The Airport has been working diligently on this issue and a complete renovation of both downstairs restrooms will soon begin to rectify this issue. Temporary restrooms will be made available during this project. Second, more pavement sweeping is needed. The Airport purchased a tow from behind sweeper system in 2023 and use it regularly to remove foreign object debris (FOD) from the ramps. Additionally, quotes are currently being sought for a new sweeper truck. An FAA-funded project to rehab a portion of the ramp is planned for this summer. Third, the north/south runway 16/34 is not available for fixed-wing aircraft operations. To correct the inoperative camera, a new camera was installed by the Airport in early 2023 that provides real-time video of runway 34 in the Tower cab. The Airport is currently working with state and federal elected officials to push for FAA approval of this camera to allow fixed-wing aircraft operations on runway 34.

Heli Expo 2024. The Airport Manager attended Heli Expo, held at the Anaheim Convention Center February 25-29. This year's attendance, estimated at 15,000, shattered previous attendance records. With 625 exhibitors, 63 aircraft on display, and 125 education sessions, Heli Expo was informative and allowed the Airport Manager to stay current on industry trends and

the latest technological advancements, including electric vertical take-off and landing (eVTOL) operations.

Recent City Council and Committee Actions:

- Approval of Bid Award to Roy O. Huffman Roof Company for FAA Building Roof Replacement project.

Upcoming City Council and Committee Actions:

None.

STRATEGIC PLAN ALIGNMENT:

The **AIRPORT MANAGER’S OPERATION AND ACTIVITY REPORT** contributes to Strategic Priority No. 5 *High Performing Government* and Goal No. 5.3 – Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

This item aligns with EACH of the five Cross-Cutting Threads as follows:

1. **Community Trust** - The Airport fosters community trust by regularly reviewing federal guidelines and regulations to ensure operational safety.
2. **Equity** – The Riverside Municipal Airport ensures equitable access to Airport resources.
3. **Fiscal Responsibility** – This Report provides information describing the financial status of the Airport as a snapshot in time and compares that picture with past performance.
4. **Innovation** – This Report provides a timely account of activities undertaken to ensure the Airport is well-situated for future growth.
5. **Sustainability and Resiliency** – This Report provides information to the community on the Airport’s investment in safeguarding Airport resources and assets.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by:	Daniel Prather, Airport Manager
Approved by:	Carl Carey, General Services Director
Approved by:	Edward Enriquez, Assistant City Manager/Chief Financial Officer/Treasurer

Attachment:	Presentation
-------------	--------------