

Wednesday, May 11, 2016, 3:00 p.m.

Members Present - Commissioners Combe, Courts, Plocher, Schmel,  
Sheth, Stewart

Members Excused - Evans, Robles, Torres

**CALL TO ORDER**

Chairman Combe called the meeting to order at 3:00 p.m.

**ITEM NO. 1: PUBLIC COMMENT**

There was no comment from the public.

## APPROVAL OF MINUTES

**ITEM NO. 2: MINUTES OF MARCH 9, 2016**

**A MOTION WAS MADE** by Commissioner Sheth to Accept the Minutes of March 9, 2016. The motion was **SECONDED** by Commissioner Stewart. **ALL AYES**, Commissioners Combe, Plocher, Schmel, Sheth. **ABSTAINED**, Stewart.

Commissioner Courts arrived at approximately 3:06 p.m.

## AIRPORT MANAGER'S REPORT

**ITEM NO. 3: OPERATION AND ACTIVITY UPDATE**

Airport Manager Kim Ellis updated the Airport Commission on activities impacting the Airport. The annual Riverside Airshow and Open House was held on April 2, 2016. Approximately 50,000 spectators viewed vintage aircraft and a classic car show. This year's Airshow had 48 vendors offering food, drink and novelty items. There will be an update by the Airshow Committee at the next scheduled Airport Commission meeting.

From Monday, May 2<sup>nd</sup> through Wednesday, May 4<sup>th</sup>, the Airport hosted the Collings Foundation 2016 Wings of Freedom west coast tour. A B-17, B-24, B-25 and a P-51 were displayed on the airport ramp. Tours and flights of the WWII aircraft were available to the public for various fee amounts.

Negotiations for the West Side hangar development project continue. Dialogue between the developer and CalBaptist University is ongoing.

Expenditures and revenue of the current budget was discussed. Fuel flowage fees and transient fees have added to Airport revenue. Airport operation statistics were provided. Flight operations have dropped slightly, when compared to the previous year.

Ellis updated the Airport Commission on items scheduled for City Council approval. California Aviation Services, Inc. is converting a month-to-month agreement to a 5-year lease. The agreement was approved by City Council on April 26, 2016.

A ground lease for Raincross Fuel and Oil, Inc., will be presented to the Transportation Committee, and then to City Council for approval. This ground lease includes approximately 7,000 square feet and the construction of two aircraft hangars. Ellis described the location for the proposed hangars adjacent to the FAA FSDO building. Discussion followed.

Staff conducted a job walk as part of the selection process for a design consultant in association with a federal grant project. This project entails design of crack seal and slurry coat of approximately 600,000 square feet of aircraft apron and Runway 09/27. The construction phase will take place in 2017. The company was selected and agreement language finalized. The agreement is scheduled for City Council approval on June 7, 2016.

Staff anticipates posting an RFP for the hangar paint project, in late June or early July. The project is expected to begin within six months.

Staff completed an amendment to the lease agreement for the Van Buren Golf Center. The amendment will clarify revenue payments. The agreement will be scheduled for City Council late June.

#### **FUTURE AGENDA ITEMS**

Chair Combe discussed the June meeting. There was consensus to cancel the June meeting due to a lack of sufficient agenda items.

#### **ITEM NO. 4: ADJOURNMENT**

The next meeting will be July 13, 2016 at 3:00 P.M.

The meeting adjourned at approximately 3:24 P.M.

As recorded.