



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: DECEMBER 4, 2018

FROM: PUBLIC WORKS DEPARTMENT WARDS: ALL

SUBJECT: REQUEST FOR QUALIFICATION NO. 1740 – MASTER AGREEMENTS FOR CONSTRUCTION, MAINTENANCE, REPAIR, AND REHABILITATION SERVICES AT THE RIVERSIDE REGIONAL WATER QUALITY CONTROL PLANT, FOR CITY-WIDE SEWER/STORM DRAIN COLLECTION SYSTEM AND THE TEQUESQUITE LANDFILL, FOR VARIOUS CITY LOCATIONS ON AN AS-NEEDED BASIS THROUGH DECEMBER 31, 2021 FOR AN AMOUNT NOT TO EXCEED A MAXIMUM SINGLE PROJECT COST OF \$500,000, OR THE CUMULATIVE COST OF MULTIPLE PROJECTS SHALL NOT EXCEED \$750,000 ANNUALLY

ISSUE:

Approve the Master Agreements for Construction, Maintenance, Repair and Rehabilitation Services at the Riverside Regional Water Quality Control Plant, for City-wide Sewer/Storm Drain Collection System and the Tequesquite Landfill Construction Work on an As-needed Basis for Request for Qualification No. 1740.

RECOMMENDATIONS:

That the City Council:

1. Adopt the attached Resolution, by at least five affirmative votes, waiving the formal competitive procurement requirements of Section 1109 of the City Charter under the utilities project exception for the selection of a qualified panel of contractors for the Riverside Regional Water Quality Control Plant, City-wide Sewer/Storm Drain Collection System and the Tequesquite Landfill construction projects up to \$500,000 on an as-needed basis, and authorizing the City Manager, or his designee, to award such construction projects;
2. Approve Master Agreements for Construction, Maintenance, Repair, and Rehabilitation Services at the Riverside Regional Water Quality Control Plant, for City-wide Sewer/Storm Drain Collection System and the Tequesquite Landfill on an As-needed Basis through December 31, 2021 for an amount not-to-exceed a maximum single project cost of \$500,000, or the cumulative cost of multiple projects shall not exceed \$750,000 annually to the responsive and responsible contractors as noted herein; and
3. Authorize the City Manager, or his designee, to execute the Master Agreements for Construction, Maintenance, Repair, and Rehabilitation Services at the Riverside Regional

Water Quality Control Plant, for City-wide Sewer/Storm Drain Collection System and the Tequesquite Landfill on an As-needed Basis to the responsive and responsible contractors as noted hereon, including making non-substantive changes, to execute project specific supplemental agreements, and to add qualified contractors to the contractors' panel, and to execute the Master Agreement in substantially the same form as attached to this report.

BACKGROUND:

The City of Riverside Public Works Department, Wastewater Division is responsible for the collection and treatment of wastewater flows generated within the City and the communities of Jurupa, Rubidoux, Edgemont, and Highgrove. The City's collection system consists of over 800 miles of gravity sewers ranging from 6 to 48 inches in diameter and 19 wastewater pump stations. The wastewater pump stations range in size from 100 gallons per minute (gpm) up to 2,000 gpm. Treatment is provided at the Regional Water Quality Control Plant (RWQCP), which provides preliminary, primary, secondary, and tertiary treatment for a hydraulically rated capacity of approximately 46 million gallons per day average dry weather flow.

In order to keep up with current state and federal regulations, and normal day to day operations, construction, maintenance, repair, and rehabilitation services at the RWQCP, City-wide Sewer/Storm Drain Collection System and the Tequesquite Landfill, the Public Works Department is in need of establishing a Contractors Panel of qualified contractors to provide on-call services. The establishment of the Contractors Panel would also decrease the time needed to bid, select a contractor and award a Public Works project.

DISCUSSION:

The contractors on the Panel are pre-qualified to bid on construction projects under a Master Agreement. The Master Agreement incorporates all contractual requirements including bonding and insurance. When RWQCP requires work by a contractor, request for bids are sent out to Panel members that are within their categories of installation and construction. Bids are returned and opened within one to two weeks. The Finance Department, Purchasing Division, will award each bid to the lowest responsive and responsible bidder by means of a signed Supplemental Agreement with required bonds, if necessary, and issuance of a Purchase Order. RWQCP will only use the Panel for projects that are less than \$500,000; projects in excess of this amount are bid through the City's formal competitive bidding process. Any project that exceeds the total \$500,000 amount during construction for change orders will be brought to Council for approval before work can begin.

City Charter section 1109 requires that public works construction projects be let to "the lowest responsible bidder after notice by publication in a newspaper of general circulation within the City by one or more insertions, the first of which shall be at least ten (10) days before the time for opening bids". Section 1109 also provides that public works projects for the construction and/or improvement of any public utility operated by the City may be exempt from such requirement, provided that the City Council so determines by at least five affirmative votes. Here, under the proposed Panel, such projects will still be to the lowest responsive bidder, but advertisement for such bids will not be published in a newspaper within the Charter specified time requirements. Instead, the advertisement will be made through the City's portal website PlanetBids, Inc.

RFQ 1740

On June 14, 2018, the City of Riverside Public Works Department issued a Request for Qualification (RFQ No. 1740) through the Finance Department's website. The range of construction services being sought include, but are not limited to: sewer, potable water and reclaimed water pipelines; property security systems and fencing; landscape work and general maintenance; sewer/storm drain lift/pump station repair/rehabilitation; instrumentation/control systems, SCADA, CCTV of City-wide sewer collection system; RWQCP equipment repair/rehabilitation; hazardous waste spill response & confined space rescue; and City-wide sewer and storm drain system repair. Six contractors returned a completed proposal. A review panel consisting of Public Works Department staff members reviewed the proposals and found all six (6) Contractors are qualified in their respective area and determined to be responsive

Master Panel Agreements

Attached is the Master Agreement for construction, maintenance, repair and rehabilitation services for the Contractors Panel. The terms of the agreements for construction service are through December 31, 2021. A cap of \$500,000 per project or \$750,000 annually for multiple projects has been established for each contractor. Each contractor has been pre-qualified based on the RFQ results into one or more of the following Categories based on project type. A description of each category is included in RFQ 1740 (Attachment 3, Section 5 – Scope of Services).

	Contractors Name	Category	City
1	C.P. Construction Co., Inc.	1, 8	Ontario, CA
2	G.S.E. Construction Company, Inc.	1, 3, 6	Livermore, CA
3	Jimni Systems, Inc.	3, 4, 6	Irvine, CA
4	Mamco, Inc., dba Alabbasi Construction and Engineering	1, 8	Perris, CA
5	Sancon Engineering, Inc.	1	Huntington Beach. CA
6	Trautwein Construction, Inc.	1, 8	Rancho Cucamonga, CA

FISCAL IMPACT:

Funds for the various projects are from the Sewer Fund or Refuse Fund project budget. Costs associated with the Contractors Panel will be on a project-by-project basis and funded through the Public Works Capital Project accounts.

Prepared by: Kris Martinez, Public Works Director
 Certified as to
 availability of funds: Edward Enriquez, Interim Chief Financial Officer/City Treasurer
 Approved by: Rafael Guzman, Assistant City Manager
 Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Master Agreements
2. Bid Award Recommendation
3. RFQ 1740
4. Resolution