



Museum of Riverside Board

City of Arts & Innovation

TO: MUSEUM OF RIVERSIDE BOARD **DATE: FEBRUARY 28, 2024**

FROM: MUSEUM OF RIVERSIDE **WARDS: ALL**

SUBJECT: DISCUSS THE ABSENCES OF TODD CARPENTER AND RICH GARDNER FROM THE JANUARY 24, 2024, REGULAR MEETING OF THE MUSEUM OF RIVERSIDE BOARD

ISSUE:

Discuss the absences of Todd Carpenter and Rich Gardner from the January 24, 2024, Museum of Riverside Board meeting.

RECOMMENDATION:

That the Museum of Riverside Board discuss the absences of Museum of Riverside Board Member Todd Carpenter and Rich Gardner from the January 24, 2024, regular meeting of the Museum of Riverside Board.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23976, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff received email notification less than 24 hours prior to the regular meeting that Museum of Riverside Board Member Todd Carpenter would not attend the January 24, 2024, regular meeting due to work conflict.

Staff received email notification less than 24 hours prior to the regular meeting that Museum of Riverside Board Member Rich Gardner would not attend the January 24, 2024, regular meeting due to a personal scheduling conflict.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Toni Kinsman, Senior Office Specialist
Approved by: Robyn G. Peterson, Ph.D., Museum Director