













CITY OF RIVERSIDE

# CITY MANAGER PROPOSED

# BIENNIAL BUDGET

FISCAL YEARS
FY2016 - FY2018

# NOTES

# CITY MANAGER PROPOSED BIENNIAL BUDGET

FISCAL YEARS 2016/17 TO 2017/18

**Mayor**
William R. Bailey

**City Council**
Mike Gardner
Andy Melendrez
Mike Soubirous
Paul Davis
Chris Mac Arthur
Jim Perry
John Burnard

Submitted to the
City Council by:

John Russo
**City Manager**

CITY OF RIVERSIDE

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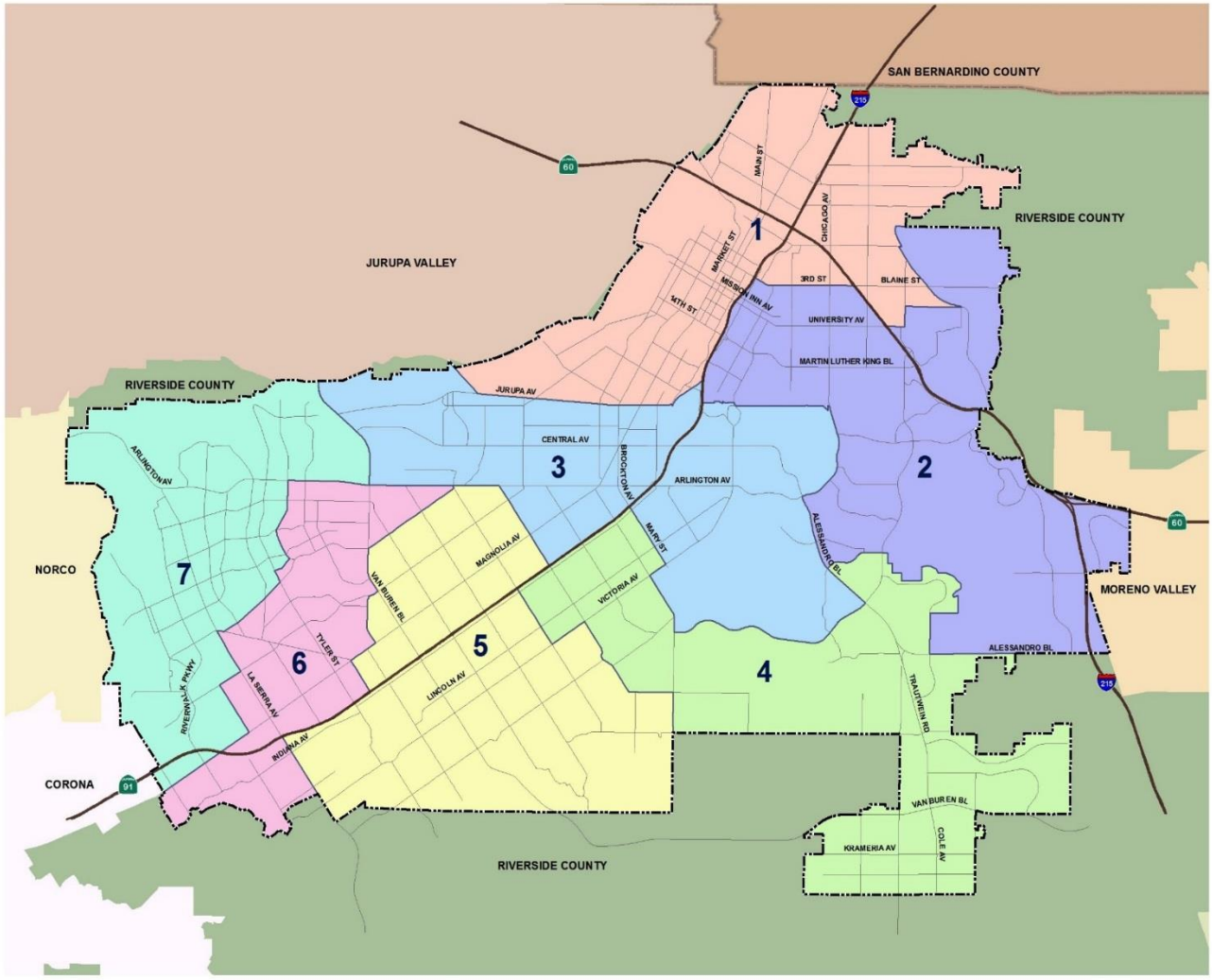
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CITY OF
RIVERSIDE

CITY LEADERSHIP

## CITY COUNCIL WARDS



# CITY OF RIVERSIDE, CALIFORNIA

## CITY LEADERSHIP



**Rusty Bailey**
Mayor



**Mike Gardner**
Ward 1



**Andy Melendrez**
Ward 2



**Mike Soubirous**
Ward 3



**Paul Davis**
Ward 4



**Chris Mac Arthur**
Ward 5



**Jim Perry**
Ward 6



**John Burnard**
Ward 7



**Gary Geuss**
City Attorney



**John Russo**
City Manager



**Colleen Nicol**
City Clerk

COMMUNITY AND ECONOMIC DEVELOPMENT

FINANCE

FIRE

GENERAL SERVICES

HUMAN RESOURCES

INNOVATION & TECHNOLOGY

LIBRARY

MUSEUM & CULTURAL AFFAIRS

PARKS, RECREATION AND COMMUNITY SERVICES

PUBLIC WORKS

POLICE

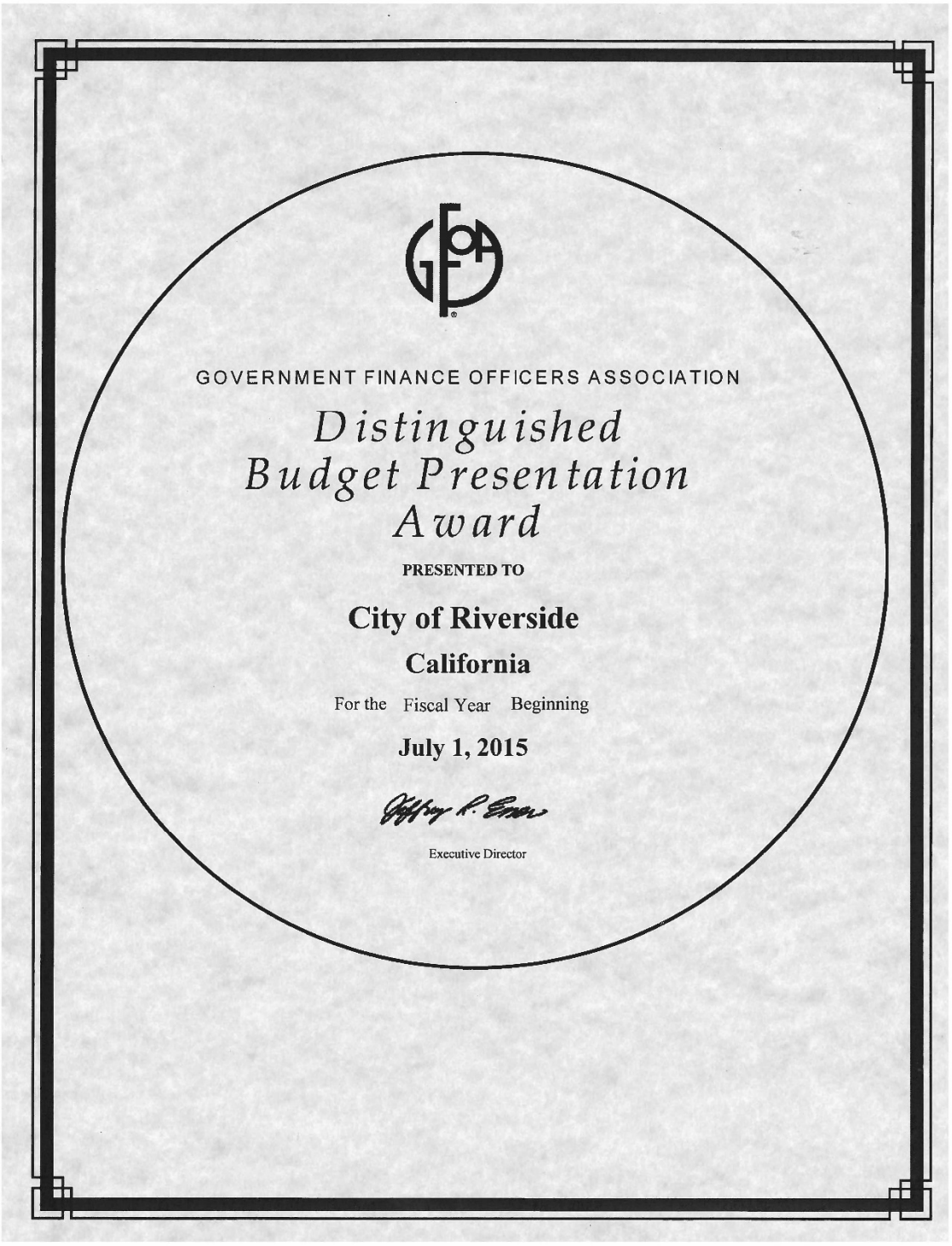
PUBLIC UTILITIES

# NOTES

## GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) BUDGET AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Award to the City of Riverside, CA for its Annual Budget for the fiscal year beginning July 1, 2015. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The City of Riverside is confident that the City's Biennial Budget for fiscal years 2016-18 continues to conform to program requirements. Accordingly, this budget document will be sent to GFOA.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished Budget Presentation Award*

**PRESENTED TO**

**City of Riverside**

**California**

For the Fiscal Year Beginning

**July 1, 2015**

Executive Director

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# CITY MANAGER'S BUDGET MESSAGE

# NOTES

Office of the City Manager
John Russo, City Manager

City of Arts & Innovation

May 19, 2016

Honorable Mayor and City Council Members
City of Riverside
3900 Main Street
Riverside, CA 92522

# Proposed Two-Year Budget for Fiscal Years 2016-2017 and 2017-2018, and 2016-2021 Five-Year Plan

Honorable Mayor and City Council Members -

Your executive management is pleased to present for your consideration, discussion and, ultimately, approval, the City's first two-year budget and five-year plan. This is a new process for the City. It is a process designed to bring enhanced transparency to the City's finances, operations and strategic goals - both internally with employees and departments, and externally with the residents and businesses. City staff, particularly the Finance Department and the executive management team, have invested significant effort, time and creative thinking into the new process. We trust that the City Council and our internal and external constituents will be pleased with the results.

The transition to a two-year budget and five-year plan came at the same time as the City identified a substantial structural shortfall - $7.2 million for Fiscal Year 2015-16, $10.6 million for Fiscal Year 2016-17 and $8.5 million for Fiscal Year 2017-18. Moreover, the accuracy of budget projections had to be verified, which required a significant investment of time and effort from the City's very small but highly capable budget team. As a consequence of that significant investment of time and effort, the City has a plan to address its financial challenges, as discussed further in this transmittal letter.

This document provides highlights of key financials, budget development themes, priorities and financial realities applicable to the upcoming two fiscal years, as well as challenges and opportunities for the following three years. Additional details are presented in applicable sections of the enclosed Proposed Budget / Five-Year Plan document.

## The Bottom Line

The City's Proposed Budget for Fiscal Year 2016-17 is $990.3 million across all funds, of which $277.4 million is in the General Fund (expenditures only). For Fiscal Year 2017-18, the All Funds expenditures are $971.4 million of which the General Fund spending is $281 million.

### GENERAL FUND

Significant structural shortfalls are projected for the next five fiscal years in the General Fund, including:

- $10.6 million for Fiscal Year 2016-17
- $8.5 million for Fiscal Year 2017-18
- $7.7 million for Fiscal Year 2018-19
- $8.8 million for Fiscal Year 2019-20
- $0.6 million for Fiscal Year 2020-21

Note that the amount of each annual shortfall listed above is for that year and not in addition to the year before or after.

The City's administration has taken the following measures to address the fiscal challenges in the General Fund:

- The City Manager instituted a freeze on discretionary hiring and spending in the General Fund on May 13, 2016, to help alleviate the pressure of the $7.2 million deficit in Fiscal Year 2015-16.
- Based on input from department directors, on April 19, April 26, May 3 and May 10, the City's executive management team recommended balancing measures to cover the FY 2016-17 and FY 2017-18 shortfalls – and to address imbalances in the following three fiscal years.

As the two-year budget document transmitted to you today was finalized, the City departments – with the City Manager's and Finance team's guidance – continued to refine the financials based on new information.

A table on the following page illustrates the General Fund position in the next five years, based on the financials included in the budget document, plus the aforementioned changes. The table starts with the original baseline numbers, and:

- Adds the net cost of the proposed Union Compensation Model, which ties employee compensation to the performance of the City's key revenues, and gradually transitions employees who are currently not paying anything towards their retirement to contribute the employee share of 8-9% over five years;
- Accounts for the anticipated savings from the upcoming update of the Cost Allocation Plan, which allocates central and administrative expenses to service-providing programs and functions, and is updated after the budget is developed and numbers finalized;
- Takes into account the anticipated higher Utility Users Tax and General Fund Transfer revenues from the Water fund due to the recently loosened water conservation requirements at the State level; and
- Lists known to date revisions to the initially proposed balancing measures.

City departments have proposed – and presented at City Council public hearings and meetings in April-May – a combined total of $10.5 million in balancing measures against the revised baseline shortfall of $10.6 million projected for FY 2016-17, and the $8.5 million gap projected for FY 2017-18. If all proposed measures are implemented – along with the revisions listed in the table – the General Fund budget will be balanced in FY 2016-17, and a $1.9 million surplus will be created in FY 2017-18. The surplus will be deposited into the General Fund reserves to partially offset the $7.2 million withdrawal expected to occur in the current year.

Overall, **with the implementation of all of the proposed balancing measures, the General Fund Reserve is projected to gradually replenish from 12% in the first year of the budget to over 16% in the fifth.** Therefore, in year five (FY 2020-21), the City should finally have resources to start addressing a significant backlog of unfunded needs, particularly the deferred building maintenance gap of over $2 million annually.

| Category | 3rd Quarter FY 2015/16 | Proposed: FY 2016/17 | Proposed: FY 2017/18 | 5-Year FY 2018/19 | 5-Year FY 2019/20 | 5-Year FY 2020/21 |
|---|---|---|---|---|---|---|
| **Beginning General Fund Reserve** | **$ 40,085,510** | **$ 32,853,252** | **$ 32,884,565** | **$ 34,967,362** | **$ 37,904,492** | **$ 39,702,500** |
| Baseline Revenue | $255,093,517 | $266,021,469 | $272,700,401 | $284,183,482 | $291,258,952 | $305,028,077 |
| Baseline Expenditures | $262,325,775 | $277,350,449 | $280,965,952 | $288,947,080 | $294,517,629 | $297,769,973 |
| **Initial Baseline Budget Surplus / (Deficit)** | **$ (7,232,258)** | **$(11,328,980)** | **$ (8,265,551)** | **$ (4,763,598)** | **$ (3,258,677)** | **$ 7,258,104** |
| Union Compensation Model | $ - | $ (51,764) | $ (1,431,685) | $ (3,779,305) | $ (6,133,348) | $ (8,503,184) |
| Cost Plan Update | $ - | $ 600,000 | $ 600,000 | $ 600,000 | $ 600,000 | $ 600,000 |
| RPU Water Revenue Update Due to Anticipated Changes in Drought Restrictions | $ - | $ 205,000 | $ 590,000 | $ 290,000 | $ - | $ - |
| **Revised Baseline Surplus / (Deficit)** | **$ (7,232,258)** | **$(10,575,744)** | **$ (8,507,236)** | **$ (7,652,903)** | **$ (8,792,025)** | **$ (645,080)** |
| **Initial Balancing Measures** | | | | | | |
| Departmental Reductions | $ - | $ 10,511,377 | $ 10,489,353 | $ 10,489,353 | $ 10,489,353 | $ 10,489,353 |
| **Revised Baseline Surplus / (Deficit) After Initial Balancing Measures** | **$ (7,232,258)** | **$ (64,367)** | **$ 1,982,117** | **$ 2,836,450** | **$ 1,697,328** | **$ 9,844,273** |
| **Revisions To Balancing Measures** | | | | | | |
| Restore a portion of the University Neighborhood Enhancement Team (UNET) (Police) | $ - | $ (750,000) | $ (750,000) | $ (750,000) | $ (750,000) | $ (750,000) |
| Restore the RCC Aquatics Cut (PRCSD) | $ - | $ (80,000) | $ (80,000) | $ (80,000) | $ (80,000) | $ (80,000) |
| Restore Janet Goske Center Cut (PRCSD) | $ - | $ (15,000) | $ (15,000) | $ (15,000) | $ (15,000) | $ (15,000) |
| Add Raincross Hospitality RCVB Giveback (Non-Departmental) | $ - | $ 25,000 | $ 25,000 | $ 25,000 | $ 25,000 | $ 25,000 |
| Add Community Livability Overtime Elimination (Police) | $ - | $ 823,680 | $ 823,680 | $ 823,680 | $ 823,680 | $ 823,680 |
| Add Community Livability Program Reduction (City Attorney) | $ - | $ 80,000 | $ 80,000 | $ 80,000 | $ 80,000 | $ 80,000 |
| Add Net Savings from insourcing of Innovation and Technology Staff approved by the City Council on May 17. Updated to Cost Plan, FTE's, etc. will be included in the final budget. | $ - | $ 12,000 | $ 17,000 | $ 17,000 | $ 17,000 | $ 17,000 |
| Managed Savings of $1.5 million for the Police Department will be achieved through elimination of two vacant Detective positions and managing additional vacancies throughout the year. | $ - | $ - | $ - | $ - | $ - | $ - |
| **Revised Baseline Surplus / (Deficit) After Amended Balancing Measures as of 5/17/2016** | **$ (7,232,258)** | **$ 31,313** | **$ 2,082,797** | **$ 2,937,130** | **$ 1,798,008** | **$ 9,944,953** |
| **Ending General Fund Reserve** | **$ 32,853,252** | **$ 32,884,565** | **$ 34,967,362** | **$ 37,904,492** | **$ 39,702,500** | **$ 49,647,453** |
| *% of Baseline Budget (Baseline Less Reductions)* | *12.5%* | *12.4%* | *12.9%* | *13.5%* | *13.7%* | *16.8%* |

## OTHER KEY FUNDS

Approximately 86% of the City's total budget is comprised of the General Fund, Electric Fund, Water Fund, and Sewer Fund. While the General Fund's fiscal challenges and opportunities are substantially outlined in this letter, it is important to highlight the key elements and upcoming changes to the City's other major funds.

The Electric Fund's proposed budget totals approximately $404 million in FY 2016/17 and FY 2017/18. The Electric Fund is supported almost exclusively by Charges for Services for residential and commercial electricity usage by the Utility's customers. As authorized by the City Charter, the Electric Fund will transfer an estimated $39.6 million out to the General Fund in FY 2016/17 and approximately $40.1 million in FY 2017/18. These funds are used by the City to augment the provisioning of core city services such as police, fire, parks, and street maintenance.

The Water Fund's proposed budget totals approximately $90.4 million in FY 2016/17 and $76 million in FY 2017/18. The largest difference between the two years is attributed to a large reduction in CIP projects of approximately $16.3 million. Typically, CIP projects are funded out of reserves, appropriated when projects are ready to start. Without additional resources (e.g. bond measure), the Water Fund's capacity to fund CIP projects and stay in line with the City Council approved Water Fund reserve limits is constrained. The Water Fund is supported almost exclusively by Charges for Services for residential and commercial water usage. Again per the City Charter, the Water Fund will transfer approximately $5.5 million out to the General Fund in FY 2016/17 and approximately $5.7 million in FY 2017/18. Similar to the Electric Fund transfer, these funds are used by the City to augment the provisioning of core city services such as police, fire, parks, and street maintenance.

In concert with the core tenets of fiscal responsibility outlined in this letter, Riverside Public Utilities will be presenting the Board of Public Utilities and City Council with a 10-year outlook on revenues and expenditures. Specifically, the plan will focus on the revenue requirement to fund Utility 2.0, including ongoing operational, enhanced technology, and capital improvement needs to continue to provide the highest and most reliable quality water and electric services.

The Sewer Fund's proposed budget totals approximately $77 million in FY 2016/17 and $74 million in FY 2017/18. The largest difference between FY 2016/17 and FY 2017/18 relates to a decrease in CIP as the Sewer Treatment Expansion Project, the largest CIP project in the City's history, nears completion. Expenditures in the Sewer Fund include the cost of constructing and maintaining sewer lines and facilities and well as the

operational costs associated with the City's Water Quality Control Plant, which serves the residential and commercial sewer needs within the City as well as the Jurupa, Rubidoux, and Edgemont Community Service Districts. The Sewer Fund is supported almost exclusively by Charges for Services for residential and commercial sewer usage. The current five-year rate structure was approved by the City Council in May 2014; staff returns to the City Council each year to determine if the rate structure should be adjusted based on current revenues and expenses.

The Liability Funds, which pay for the City's Workers Compensation and General Liability claims, settlements, staffing, legal costs and insurance, currently carry sufficient cash to cover only 32% of long-term liabilities. This amount is projected to increase to 36% by the end of the five-year term. The City currently has no policy in place on what level of funding is sufficient for these funds. Staff is researching best practices, and will return to the City Council with a policy in the new fiscal year.

## How Did We Get Here?

The City of Riverside has enjoyed financial success in the past decade, most notably through the on-time and on-budget delivery of the nearly $2 billion Riverside Renaissance capital improvement program. The City rode out the Great Recession with grace, while some of our neighbors in surrounding communities struggled to maintain even a basic level of government services.

That success, however, was partially due to budgeting practices that are no longer sustainable. Whether it was borrowing from other funds to prop up the City's General Fund, relying on one-time infusions of cash from property sales, or using the concept of "unfunded positions" or "managed savings" to backfill the budget by not filling some jobs throughout the year, Riverside has effectively delayed the impact of its spending decisions for years.

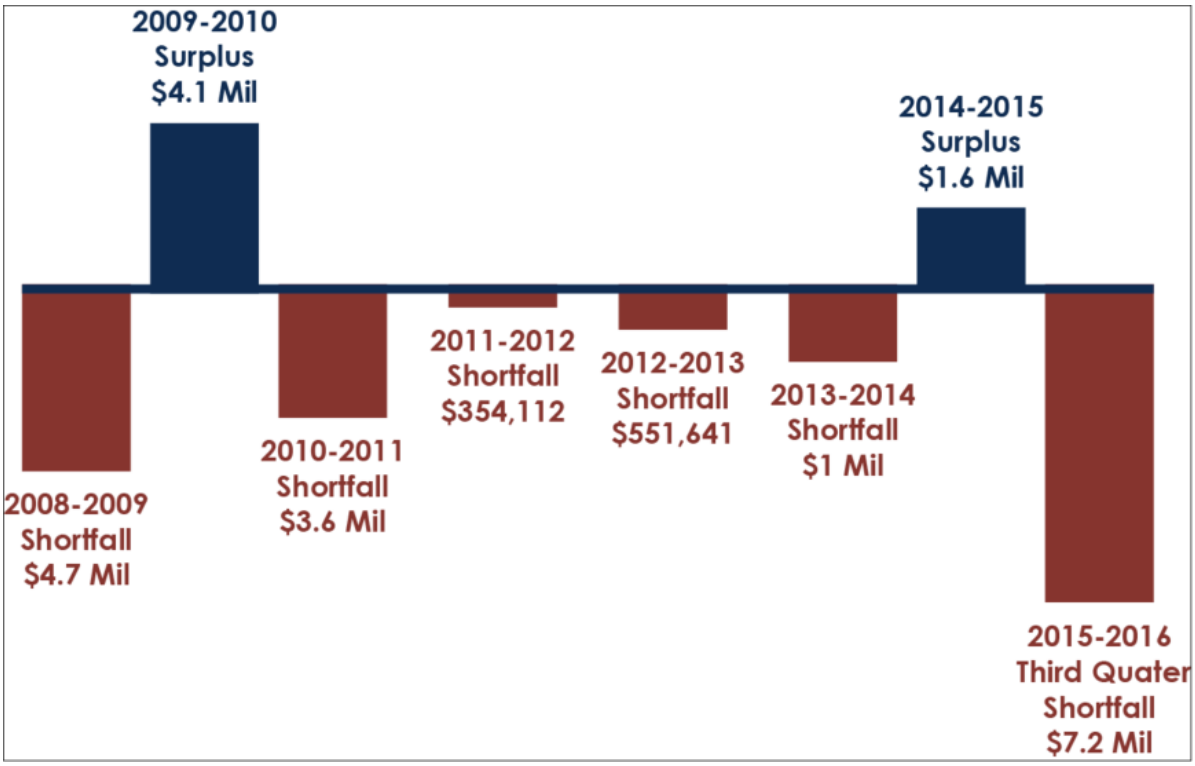
There is nothing ethically wrong with these practices, and they are certainly not illegal. Indeed, many cities employ some variation of such budgeting practices, and Riverside could have continued doing so for a few more years without encountering catastrophic financial difficulties.

However, reliance on such practices is not sustainable over the long term, and goes against the principles of prudence and conservatism in municipal budgeting – which are required to allow Riverside to grow and prosper while maintaining the level of excellent city services to which

residents and business owners have become accustomed. In short, some bills are now coming due.

The City's new administration has spent the last several months working to institute the fiscal discipline required to generate healthy and sustainable budgets well into the future. Changing past practices led to an acknowledgement of the City's structural fiscal challenges, as outlined above.

While the projected deficit numbers may seem scary, they are not surprising – the City has had an expenditure problem for years. As a matter of fact, in six out of the last eight years, the City has taken money from the General Fund Reserve – in most cases, to provide funding for various programs and services after the budget adoption.




Thanks to healthy reserves, this borrowing in prior years did not decimate the City's finances. However, we have reached the edge of the frontier when it comes to the use of reserves to balance the ongoing expenditures.

In Fiscal Year 2015-16, a $7.2 million shortfall is currently projected – and it turns into an $10.6 million shortfall for the next year, FY 2016-17. This is not because our revenues are declining – on the contrary, the

revenues are projected to increase by $11 million next year. The General Fund expenditures, on the other hand, will grow by a larger amount - $15 million over the FY 2015-16 projections – mainly due to pension, salary and benefit increases.

In the long term, these financial gaps are not sustainable, and must be addressed swiftly and with permanent measures. The City's long-term fiscal health – and our ability to continue servicing debt at affordable costs – depends on decisive actions we must take on this two-year budget.

## Key Themes for the Upcoming Two-Year Budget and Five-Year Plan

### STRIVING FOR FINANCIAL ACCURACY

The City's executive management sees accurate financial targets and projections as the essential foundations for the City's fiscal future. Management's focus on accuracy is reflected in the comprehensive effort, undertaken during this budget process, to fully understand and diligently project the City's two-year and five-year revenues and expenditures at the most detailed level.

- For revenues, this increased level of analysis includes comparing historical trends to information provided by consultants and the City's business community. Additionally, revenues have been thoroughly vetted through City departments, including capturing anticipated future policy and operating changes and their impacts on the City's finances.

- For expenditures, this effort included (for the first time in recent years) involving City departments in the analysis of their current and projected financial needs, resulting in increased accountability over budget numbers, better analysis of fiscal impacts, and accurately assessing the City's unfunded needs.

Importantly, the City's executive management is adhering to the principle of financial accuracy – also contributing to the principles of financial responsibility and discipline, as discussed below – by eliminating the following long-standing practices that in past years had led to artificially balanced budgets:

- *Use of Unfunded Positions*: The City historically budgeted for positions that had no funding allocated to them. This allowed City departments to hire people without funds to pay for them, thereby leading to overspending.

- *Over-Relying on Supplemental Appropriations*: As mentioned above, the City has had in place a practice of seeking additional General Fund funding for programs, services, positions and purchases that were not included in the original budget. These supplemental appropriations were sometimes offset by grants and other revenues, but often simply withdrew money from the General Fund Reserves.

- *Using the Concept of Managed Savings for Budget Balancing*: For years, the City has plugged balancing measures ranging from $12.2 million (FY 2007/08) to $2.6 million (FY 2010/11) to $6.1 million (FY 2015/16) at the bottom line of the General Fund budget, to force revenues to balance expenditures by creating a theoretical category of "measures" which were to be administratively determined during the year. City departments often did produce such measures, mainly through vacancy savings. However, no specific reduction targets were ever established for each City department, and no plans were ever requested from them on how they would meet such targets. This method violated the principle of transparency by depriving the City Council of its charter role as the body established to prioritize budgetary expenditures. That is because this method gave executive staff unsupervised authority to balance a significant portion of the budget outside of the public eye and without the benefit of Council direction.

  Starting with Fiscal Year 2016-17, the City's General Fund budget allocates approximately 2% of Citywide reductions to each department based on their historical savings patterns. Departments have been provided very specific "managed savings" targets, and have plans to address them, as reflected in each departmental section of the budget document.

- *Under-Budgeting of Overtime:* In previous years, the Fire Department has been under funded for overtime by nearly $1 million annually. The mandated overtime in Fire is related to a labor union Memorandum of Understanding (MOU) provision that requires a staffing backfill for the majority of employees when they are not at work (vacation, sick, etc.), which causes the department to incur overtime costs. The backfill requirement is primarily related to the need to have a mandatory minimum number of firefighters available to respond to emergency calls. To be clear: this mandatory minimum would have the full support of executive management even were the aforementioned provision not contained in the labor contracts. It is an essential component of

public safety for our firefighters, as well as for Riverside's residents and businesses.

FY 2016-2018 Two-Year Budget appropriately funds Fire Department's overtime to avoid the structural overtime issues related to the need to backfill staff.

- *Overuse of One-Time Revenues:* The City seemed to rely heavily on one-time revenues over the years, some as a result of property transfers with associated entities (such as the Riverside Public Utilities or the Redevelopment Agency), as well as land sales. The two-year budget presented here contains one-time property sales; however, these amounts are recommended for one-time development-related initiatives and not for ongoing expenses. In years three and five of the five-year plan, additional property sales are projected, as reflected in the attached budget document. It is intended that these amounts will eventually be used in year five to both replenish the City's reserves (a one-time measure) and to start addressing the currently unfunded deferred maintenance needs (some of which may be one-time or limited-duration).

**MAINTAINING FINANCIAL RESPONSIBILITY AND DISCIPLINE**

Riverside is in a better financial position than many other California cities as a direct result of the City Council's generally conservative fiscal management. Key indicators of the City's stability include a high and stable bond rating and maintenance of a healthy General Fund reserve over the years.

Given the projected budget deficits for the current and next two fiscal years, more needs to be done to ensure that the City remains financially strong. Your executive management team is committed to re-establishing and maintaining the City's fiscal stability. We will continue applying the principles of financial responsibility and discipline, along with focused management action, to strengthen, maintain and enhance the City's fiscal health.

- *Financial Responsibility* requires acknowledging and fully disclosing the City's critical funding requirements including the unfunded needs, particularly during the budget development process. Financially responsible decisions should be based on the City's policy priorities while keeping those measures in line with the reality of the City's finances. Another aspect is departmental responsibility over their budgets, reflected in the ability to constrain spending within the City Council-approved budget allocations. However, in order for the departments to be held

responsible, they must receive accurate budget allocations from the outset.

- *Fiscal Discipline* demands that City departments operate within their budget targets. This includes oversight by Finance, and requires collaborative relationships among departments, Finance, and the City Manager's Office to proactively address any potential issues. Both the fiscal responsibility and fiscal discipline principles are adhered to through quarterly financial updates to the City Council.
- *Management Action* calls for timely recommendations to the City Council to address any financial issues confronting the City. Although the City has been placing an increased emphasis on accuracy and financial responsibility, unforeseen economic events can still impact the City's fiscal position. In order to address such circumstances efficiently, management action must be swift and decisive – yet based on accurate information pertaining to both financial calculations and operating impacts.

## TAKING CARE OF ESSENTIAL SERVICES AND INFRASTRUCTURE

The City faces enormous challenges in funding its existing programs and services, and identifying revenues for the critical needs that have been unfunded for years, including repair, maintenance and replacement of our buildings, roads and sidewalks, streetlights, and fleet including first responder vehicles.

The backlog of these critical unfunded needs is currently estimated at $225,774,008 for the five-year planning period. Addressing this backlog will require significant additional resources including, but not limited to, new municipal revenues. No funding currently exists for these critical needs.

## TRANSPARENT AND PARTICIPATORY PROCESS

This year for the first time, the budget process involved a variety of efforts designed to both inform and solicit feedback from the various internal and external stakeholders. These efforts included:

1. Internal budget discussions with all City departments in January 2016, to discuss their service challenges, efficiencies and opportunities, unfunded critical needs, and budget balancing measures.
2. Numerous public meetings with the various internal and external stakeholders in February and March 2015. These meetings both provided information, and even more importantly, solicited feedback from those attending as to the City's most critical needs. Meetings

were held throughout the community with residents, employees, various labor groups, and the business community.

3. A selected number of the above meetings were filmed, with videos played on the Government Television channel (GTV) and posted on the City's website as well as on EngageRiverside.com.
4. Easy to follow summaries of the City's budget ("Community Report" and "Budget Facts") have been published to provide a high-level overview of the City's finances, along with key anticipated challenges and opportunities. Intended to both educate and solicit input, the publications contain easy to understand infographics. They have been posted on the City's website and made available in print for the various internal and external constituents.
5. A few videos have been produced to educate and solicit input on the budget from the public, business community, City employees and labor unions. All have been aired on GTV, YouTube, the City's website, and EngageRiverside.com.
6. In April and May, all City departments presented to the City Council their contemplated balancing measures to address the projected FY 2016-18 shortfalls.

This transparent and participatory budget process, very different from prior City budget processes, provides the ability for all constituents and decision makers to collectively identify the current challenges and critical needs, and to propose solutions to address those challenges.

## Key Changes in this Budget Document

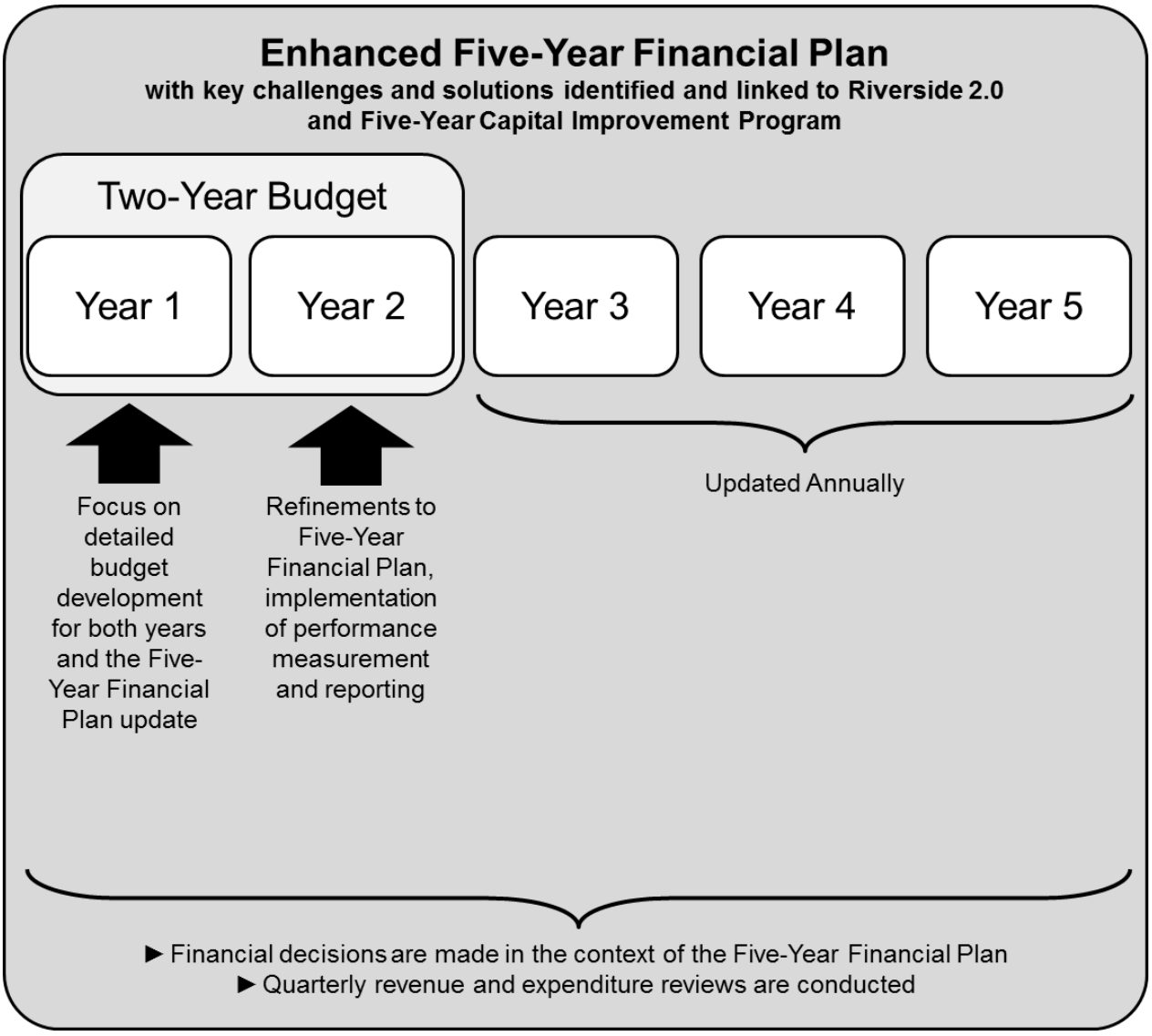
### TWO-YEAR BUDGET IN THE CONTEXT OF A FIVE-YEAR PLAN

Consistent with the City Council's direction at its December 8, 2015 meeting, the executive management team has prepared a two-year budget for fiscal years 2016/17 and 2017/18. Furthermore, this budget has been developed within the context of a five-year plan, which provides a financial framework to guide future policy and programmatic recommendations by management and decisions by the City Council.

Moving to a two-year budget will provide the City Council, departments and the public with greater certainty regarding ongoing funding and staffing for programs and services. It will eliminate the time required to produce, review, and approve the budget document every year. At the conclusion of the first year, the City Council will receive a mid-cycle review of year-end financials. The mid-cycle review process will provide the mechanism to 1) ensure that revenue and expenses forecast at the beginning of the first year remain accurate and 2) only if necessary,

amend the budget to address any significant revenue shortages and/or unknown and unforeseeable expenses.

Not having to prepare a budget every year creates opportunities for the City organization to focus upon the efficiency of our expenditures instead of the traditional annual budget, which is primarily concerned with the amount of expenditures. Therefore, instead of developing a full budget for the second year, the focus will be on *performance measurement and reporting*.




The two-year budget will provide *incentives for the City departments to be fiscally prudent and responsible*.

- At the end of the first year of the two-year budget, departments with savings will automatically carry over the unspent funds to the second year, barring any significant unforeseen revenue shortfalls. Similarly, departments that overspend in the first year will not be given higher budget allocation in the second year. They will have less to spend.

- At the end of the second year, departments with savings will be able to retain 50% of the unused funds for capital or other one-time needs. (This is barring any significant unforeseen revenue shortfalls.) The other 50% will be used to balance the General Fund, or returned to the General Fund reserves.

## FIVE-YEAR FINANCIAL PLAN

For the first time, the City's budget document (now prepared on a biennial basis) includes the five-year plan as a separate section. A significant amount of effort has been devoted by City's management and finance staff to prepare revenue and expenditure projections for the next five years, to serve as a framework for policy decisions on the two-year budget as well as in the future. Among other things, the five-year plan also allows us to illustrate fiscal impacts of budget decisions in June 2016 on the General Fund Reserves through June 30, 2021.

## FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

This year, the City Council has received the first comprehensive Five-Year Capital Improvement Program (CIP) document. The first two years include anticipated funding sources for 87 projects in FY 2016/17 and 70 projects in FY 2017/18. The funded CIP projects are incorporated into the City's Proposed FY 2016/2018 Biennial Budget. The last three years of the CIP Plan, from FY 2018/19 through 2020/21, contain projects that are anticipated to be funded during the term of the Five-Year CIP Plan.

The CIP two-year budget is $92,448,986 for fiscal year (FY) 2016/17 and $64,768,933 for FY 2017/18. The CIP five-year plan presents a $348,129,519 planned CIP revenue and expenditure budget for FY 2016/17 through FY 2020/21. This funded figure is different from – and in addition to – the unfunded critical operating needs referenced above.

The proposed CIP responds to the needs of our residents to ensure the streets, public buildings, sewer, water, and electric infrastructure, and parks are well maintained and operated for optimum health and safety, added value, increased efficiency and functionality, enhanced attractiveness and beautification, and compliance to legal mandates. The CIP document places equal emphasis on planning for new projects as

well as improving and preserving existing capital assets. In the next five years, $50.6 million has been programmed for Transportation and Railroad-Related projects; $4.8 million for Municipal Buildings and Facilities, such as library, police, and fire facilities; $4.6 million for Parks, Recreation, and Community Services projects; and $288.3 Million for upgrades to and expansion of the City's electric, water, sewer, and storm drain infrastructure.

Also for the first time, the City's CIP document includes a list of Unfunded CIP Projects. This is an initial attempt to identify and quantify the City's true CIP needs - not only in the short term, but also in the long term. Although the list is comprehensive and reflects a good assessment of the City's needs, it is by no means a complete list as more work needs to be done in the coming years to refine this list, create guidelines to prioritize projects, and prepare a strategic approach to fund and complete these unfunded projects.

As part of staff's due diligence, prior to the five-year CIP Plan being presented to the City Council, the CIP Plan was presented to the Planning Commission for review to determine consistency of the planned CIP projects with the General Plan 2025. On May 5, 2016, the Planning Commission reported to the City Council that the CIP is consistent with the City's General Plan and determined that the planned CIP projects are exempt from the California Environmental Quality Act.

#### ANNUAL CONTINGENCY FUNDING

The two-year budget includes $500,000 per year for unanticipated spending contingencies, at the City Council's discretion. The intent is to minimize – and, ideally, prevent – supplemental appropriations throughout the year.

#### OTHER KEY CHANGES

The budget document being proposed is a complete revamp of the City's existing document, with significant additional details on revenues, expenditures and departmental operations. Also included in the budget document (Expenditure Summary) is the most current information on the outstanding Interfund Loans.

## Underlying Assumptions

The Revenue Summary and Expenditure Summary sections discuss in detail assumptions used to develop the City's revenue and expenditure projections for the next five years. A significant amount of effort has gone into developing, vetting internally and externally, and documenting

these assumptions – to ensure the accuracy of budget projections, and enhance transparency of the budget information.

## Conclusion and Recommendations

Preparation of the fiscal year 2016-18 two-year budget culminates a complex process undertaken by all City Departments to ensure that the funding plan meets the City's fiscal realities, City Council's policy directives and public service priorities. It is recommended that the City Council:

1. Conduct a public hearing on June 14, 2016, to receive comments on the proposed fiscal year 2016-18 two-year budget;

2. Provide direction to staff regarding any modifications to be made prior to adoption of the two-year budget; and

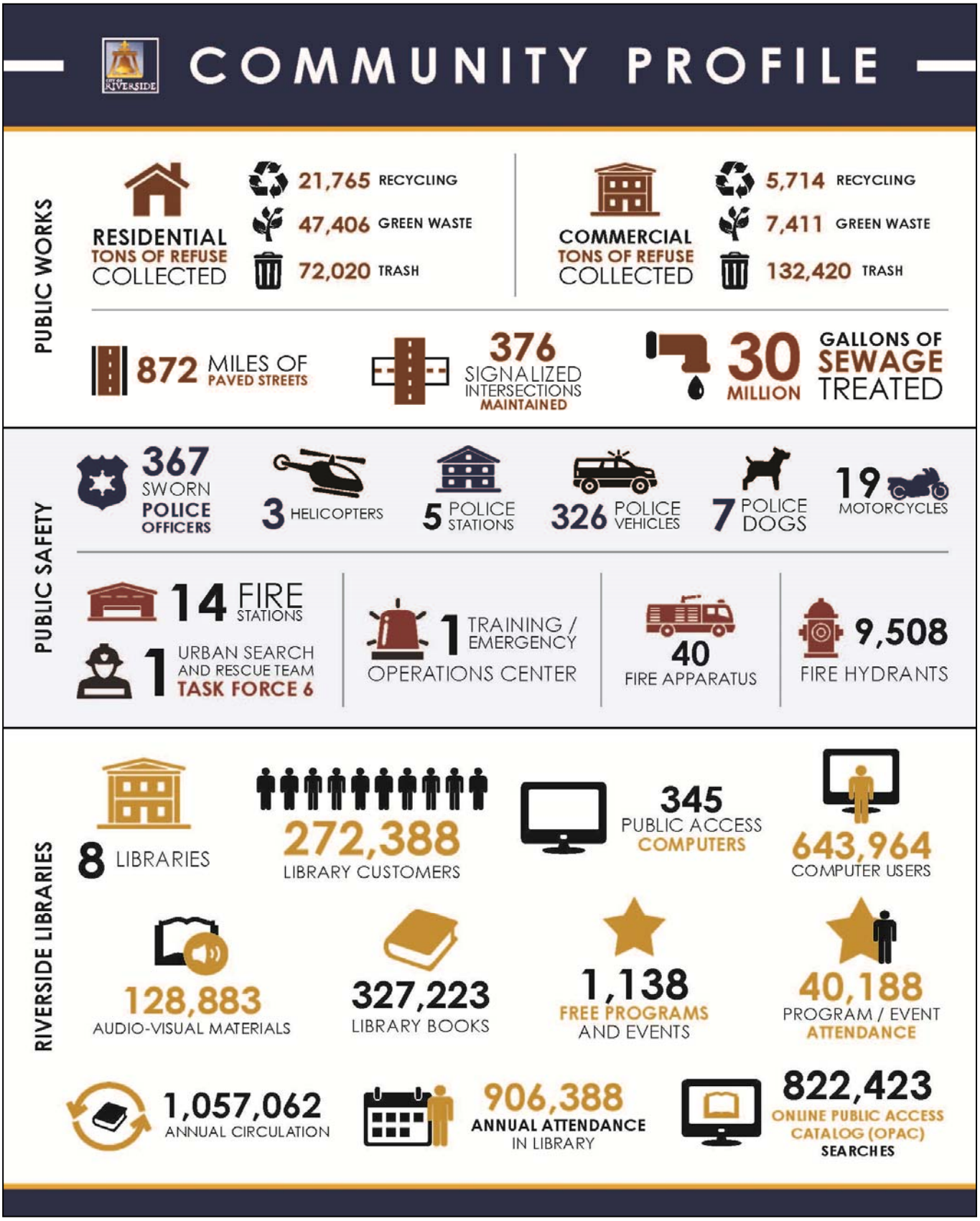
3. Consider adoption of the final two-year budget during the evening session of the City Council's June 21, 2016, meeting.

Respectfully Submitted,

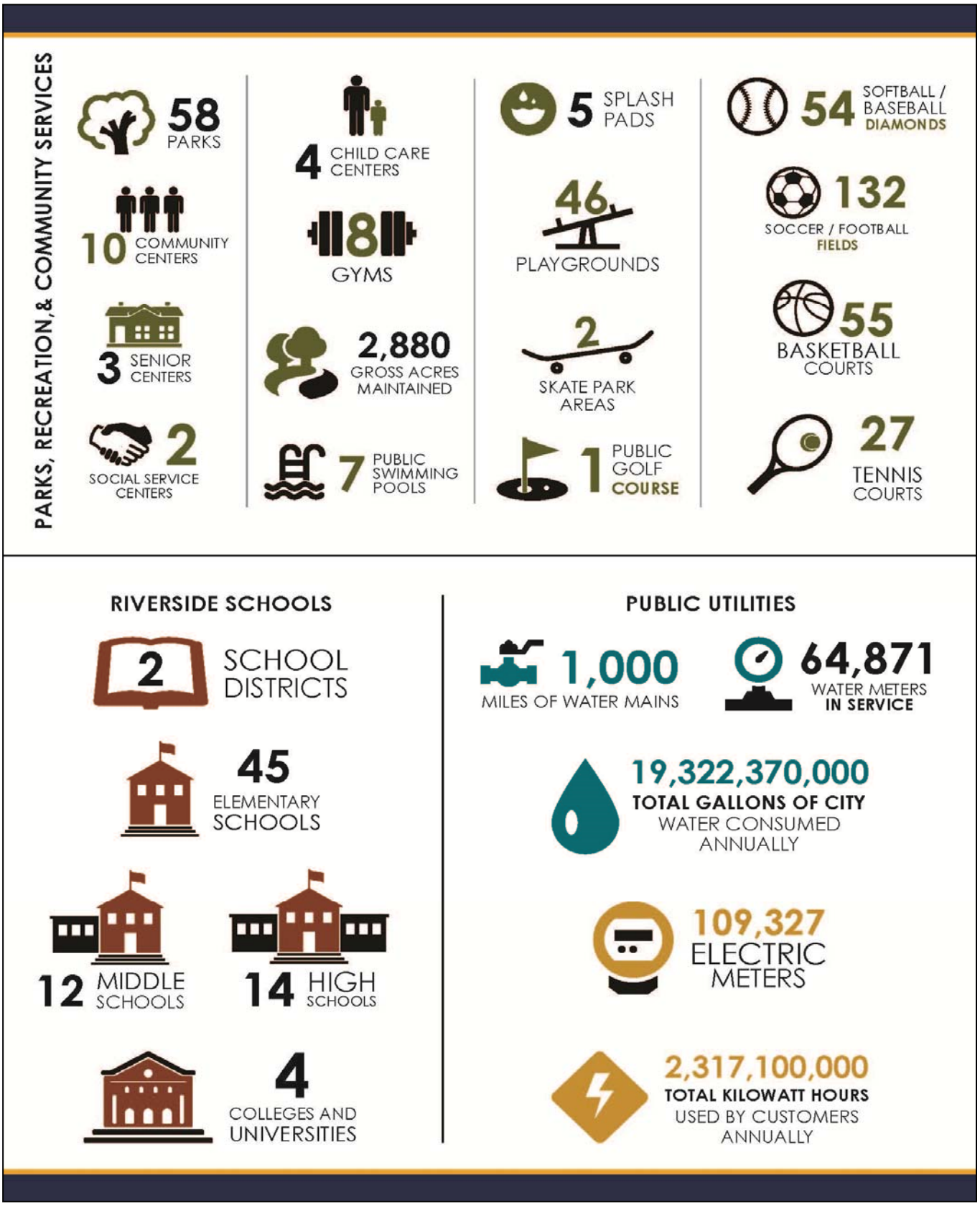
**JOHN A. RUSSO**
City Manager

# COMMUNITY PROFILE

# COMMUNITY PROFILE



# COMMUNITY PROFILE



# COMMUNITY PROFILE

## Introduction

Designated as one of "America's Most Livable Communities," the City of Riverside offers a highly educated and skilled workforce, lower land and facility costs for businesses, reliable City-owned municipal utilities, exceptional quality of life, affordable housing, and ease of access to transportation. The City is a rapidly growing urban center with 324,696 residents, currently ranked as the twelfth largest city in California and the sixth largest city in Southern California. Riverside is the largest city in, and is at the center of, the region known as the Inland Empire. With a population of over 4.4 million, the Inland Empire is ranked between Phoenix and Detroit as the 13th largest metropolitan statistical area in the United States by the U.S. Census Bureau, and is one of the fastest growing regions in the country.

Since Riverside was named the 2012 Intelligent Community of the year by the Intelligent Community Forum (ICF), the City has excelled in many key markers of success in the 21st century, including: high technology, workforce development, digital inclusion, arts, innovation, collaboration and social capital. Possessing a clear vision of the future, Riverside will continue to lead in the social and economic growth of the Inland Empire.

With a current student population of approximately 51,000, the City is home to four internationally recognized colleges and universities, including the prestigious University of California, Riverside. The City is located approximately 60 miles east of downtown Los Angeles and is centrally placed within a short distance from the Coachella Valley, San Bernardino Mountains, Southern California beaches, and Ontario International Airport.



## Heritage

Founded in 1870 by John North and a group of Easterners who wished to establish a colony dedicated to furthering education and culture, Riverside was built on land that was once a Spanish rancho. Investors from England and Canada transplanted traditions and activities adopted by prosperous citizens; for example, the first golf course and polo field in Southern California were built in Riverside. The citrus industry in Riverside began in 1873 when Eliza Tibbets received two Brazilian navel orange trees from the Department of Agriculture in Washington, D.C. The trees thrived in the Southern California climate and the navel orange industry grew rapidly. Within a few

# COMMUNITY PROFILE

years, the successful cultivation of the newly discovered navel orange led to a California Gold Rush of a different kind: the establishment of the citrus industry, which is commemorated in the landscapes and exhibits of the California Citrus State Historic Park and the restored packing houses in the Downtown's Marketplace District. By 1882, there were more than half a million citrus trees in California, almost half of which were in Riverside. The development of refrigerated railroad cars and innovative irrigation systems established Riverside as the wealthiest city per capita in the nation by 1895.

As the City prospered, a small guest hotel designed in the popular Mission Revival style grew to become the world-famous Mission Inn, favored by presidents, royalty, and movie stars. Postcards of lush orange groves, swimming pools, and magnificent homes have attracted vacationers and entrepreneurs throughout the years. Many relocated to the warm, dry climate for reasons of health and to escape Eastern winters. Victoria Avenue with its landmark homes serves as a reminder of European investors who settled here.

Riverside's citizens are proud of the City's unique character born of a tradition of careful planning, from the City's carefully laid out historic Mile Square to its 1924 Civic Center designed by Charles Cheney, the same planner responsible for San Francisco's Civic Center. Through the City's Office of Historic Preservation, Riverside is committed to preserving the past as a firm foundation for the future. Over 100 City Landmarks, 20 National Register Sites, and 2 National Landmarks have been designated by the City Council, all offering enjoyment and education to City residents and visitors. Riverside is fortunate to have a wealth of sites and buildings that provide a link to the city's past and a strong sense of place. This is the result of the hard work and careful planning of the city's Historic Preservation Program. Created by the City Council in 1969, the Historic Preservation Program identifies and advances the preservation of Riverside's historic neighborhoods, and civic and commercial resources. Examples include the Mission Inn, the Chinatown site, the National Packing House, Citrus Experiment Station, and engineering feats like the Gage Canal. Many of these landmarks are found in the Downtown's Mission Inn Historic District. California's Mission Revival style, born in Riverside, can be seen throughout the City, most notably in the Mission Inn, the Municipal Auditorium, the First Church of Christ Scientist, and the Fox Performing Arts Center.



# COMMUNITY PROFILE

The Mission Inn was developed from the Glenwood Tavern, owned by Captain Christopher Columbus Miller, who moved to Riverside in 1874 to survey land for the Gage Canal, which brought water to Riverside. His son, Frank, developed a lasting interest in culture and the arts and took over the expansion of the Inn. Over the years, he embellished and expanded it into a unique resort, known all over the world. It has played host to numerous movie stars, musicians, and heads of state. Ronald and Nancy Reagan honeymooned there, and Richard and Pat Nixon were married on its grounds. Teddy Roosevelt planted a tree in its courtyard; and a special chair, built for President William Howard Taft when he visited, is still in the Inn's collection.



Many of Riverside's historic buildings are open to the public including the Catherine Bettner home, restored and renamed the Heritage House, which is open for tours. The Riverside Art Museum was designed by America's most successful woman architect, Julia Morgan, famous for William Randolph Hearst's Castle in San Simeon. It was originally constructed for the YWCA on land donated by Frank Miller. Benedict Castle was built as a private residence by Henry Jekel and is now available for special events and filming as are many of Riverside's historic homes and neighborhoods.

The unique City Raincross Symbol is derived from combining a replica of the mass bell used by Father Junipero Serra, missionary priest and founder of the California Missions, and the cross to which the Navajo and Central American Indians prayed for rain. Called the "Raincross" symbol, it was designed for the Mission Inn and given to the city by Frank Miller. The Raincross symbol has been identified with Riverside since 1907. Variations of the symbol are used extensively throughout Riverside in architecture, street signs and lighting standards, and it is used on the City flag. Playing on the nostalgia for the state's Spanish heritage and the romanticized images of the missions and the Indians portrayed by Helen Hunt Jackson in her novels, Miller, Matthew Gage, the Sunkist Cooperative, the Santa Fe Railroad, and other city boosters worked together to market Riverside as a Spanish Mediterranean Mecca. Riverside's climate and landscapes continue to evoke this Mediterranean paradise. There is a strong community support for historic preservation for a city that reveres its past and has built on that firm foundation.

# COMMUNITY PROFILE

## Demographics

A city is defined by its assets, the most important one being the people that populate it and work within its boundaries. Riverside is distinctly proud of its highly diverse, sophisticated, and civic-minded people, and of its sense of place and legacy. The City has carefully planned for growth, while preserving local history, being cognizant of both the citrus-based past and the modern future.

**CITY GROWTH**

| Fiscal Year | Assessed Valuation | Population | Area (Sq. Miles) |
|---|---|---|---|
| 2000/01 | $9,938,549,000 | 265,684 | 77.77 |
| 2005/06 | $17,672,881,073 | 287,820 | 80.13 |
| 2010/11 | $22,068,646,294 | 306,779 | 81.51 |
| 2011/12 | $22,039,150,239 | 308,511 | 81.51 |
| 2012/13 | $22,209,993,312 | 311,955 | 81.51 |
| 2013/14 | $22,863,875,862 | 314,034 | 81.51 |
| 2014/15 | $24,384,792,482 | 317,307 | 81.51 |
| 2015/16 | $25,457,203,551 | 324,696 | 81.51 |

### *Housing, Workforce, and Job Growth*

With a median single family home price of $312,200 as of February 2016, compared to $619,000 in Orange County and $490,000 in Los Angeles County, Riverside draws many families pursuing the American Dream. Young couples and on-the-go professionals are also drawn by the City's many affordable condos.

| GENERAL STATISTICS | |
|---|---|
| Population (2016 estimate) | 324,696 |
| Median Age | 31 |
| Owner Occupied Housing Units | 48,317 |
| Renter Occupied Housing Units | 41,887 |
| Average Household Income | $71,661 |
| Median Home Price | $312,300 |

| ETHNICITY | |
|---|---|
| Hispanic or Latino | 51.4% |
| White | 30.7% |
| Asian | 8.0% |
| Black or African American | 5.2% |
| Other | 4.1% |
| American Indian/Alaska Native | 0.6% |

Businesses are taking advantage of Riverside's lower land cost, strategic location, and established transportation networks as a key portal for the movement of goods and services between the greater Los Angeles area and the rest of North America. The City is home to major industries such as advanced manufacturing, health and medical services, and retail and professional firms. As the region's largest city and the county seat of California's fourth largest county (Riverside County), legal and government services also are a significant presence.

Also reflecting its evolution as a high-technology community, the City's SmartRiverside nonprofit provides qualified low income families throughout the City with free computers and computer training through its Digital Inclusion program. To date, over 7,500 families have benefitted from this important program.

# COMMUNITY PROFILE

### *Population, Household Income, and Retail Sales*

Centered in one of the nation's fastest-growing regions, Riverside has grown steadily in recent years both in area and population. Between 2001 and 2016, the City's population increased by 22%, reflecting a 1.48% per year growth rate. Similarly, the City has grown through annexations to more than 81 square miles during the same period. Currently, the City's population is approximately 324,696.

Riverside is an important retail center in Southern California with nearly $5.7 billion in taxable annual sales. The City has become a magnet for high-end retail establishments, reflecting the changing demographics in the City.

While the City's roster of upscale stores is diverse, Riverside retailers have one thing in common: success. Official sales numbers from such popular outlets as California Pizza Kitchen, Trader Joe's, and Panera Bread Company have shown that these Riverside locations are consistently among the best performing in their district, region, or chain.

Recently, the Riverside Plaza, one of the region's most successful retail centers, expanded its building footprint to accommodate several new tenants including the Coffee Bean & Tea Leaf. This is on the heels of welcoming the Nordstrom Rack, Joanne's Fabrics, and Marshalls.

### Tourism and Major Events

The City of Riverside is a focal point for tourism in the Inland Empire. The Riverside tourism industry is supported by the Riverside Convention Center and a variety of local hotels, such as the historic Mission Inn Hotel & Spa. An assortment of historical landmarks, performing arts centers, museums, shops, restaurants, and places of entertainment are available for visitors to explore. Besides the many permanent attractions available to visitors, Riverside is also host to many annual events.

The City's Arts & Cultural Affairs Division has created several popular arts and entertainment activities, including the Downtown Farmers Market, held every Saturday, where shoppers can purchase fresh organic produce and beautiful flowers while enjoying chef demonstrations; and an expanded annual Festival of Lights, with family-friendly activities and entertainment surrounded by more than four million holiday lights. The Festival of Lights was named USA Today's Best Holiday Festival in 2015 and was the winner of the 10 Best Reader's Choice Award for Best Public Lights Display in 2014.

# COMMUNITY PROFILE

| MAJOR EVENTS IN RIVERSIDE | |
|---|---|
| Downtown Farmers Market | Every Saturday |
| Lunar New Year Festival | Annual, January |
| Martin Luther King Walk-A-Thon | Annual, January |
| Citrus Heritage Run | Annual, January |
| Dickens Festival | Annual, February |
| Black History Month Parade | Annual, February |
| Riverside Airshow | Annual, March/April |
| National Crime Victims' Rights Vigil | Annual, April |
| Easter Egg-Stravaganza | Annual, Spring |
| Salute to Veterans Parade | Annual, April |
| Tamale Festival | Annual, April |
| Smithsonian Week | Annual, Spring |
| Cinco De Mayo Fiesta & Parade | Annual, May |
| West Coast Thunder | Annual, May |
| Chili Cook-Off & Car/Motorcycle Show | Annual, May |
| Show & Go Car Show | Annual, May |
| The Great American Clean Up | Annual, May |
| Fourth of July Celebrations | Annual, July |
| Movies on Main Street | Annual, Summer |
| Riverside Opera Camp | Annual, Summer |
| Mariachi Festival | Annual, September |
| Riverside Triathlon | Annual, October |
| Hometown Heroes Honor Run | Annual, October |
| Riverside Citrus Classic Bike Rides | Annual, October |
| Riverside Ghost Walk | Annual, October |
| Zombie Crawl | Annual, October |
| Dia De Los Muertos | Annual, November |
| Mission Inn Run | Annual, November |
| Festival of Lights | Annual, December |

## Transportation

The City of Riverside is strategically situated among major transportation links. Included in these links are major highways, commuter train stations, and airports. With its proximity to ports, railroads, and freeways, Riverside is establishing itself as a leader in Southern California's international trade economy. Also contributing is the March Global Port – formerly March Air Force base. The March Global Port is home to air cargo facilities as well as an expansive foreign trade zone (FTZ), where products and goods can be stored duty free. Most firms participating in the FTZ program save hundreds of thousands of dollars annually. It should come as no surprise that Riverside is viewed by many as the economic engine of the Inland Empire.

# COMMUNITY PROFILE

### *Freeway Access*

The City of Riverside can be accessed via Interstates 215 and 15 from the north and south, and via State Routes 91 and 60 from the east and west. Through these connections, the City is connected to Southern California's freeway network, providing easy access to Los Angeles, San Diego, Orange County, the Coachella Valley, and beyond.

### *Bus and Taxi Service*

Riverside is served by Greyhound Trailways Lines, the Southern California Rapid Transit District, and the Riverside Transit Agency (RTA). Private charter bus companies and taxicab services are also available. The RTA provides fixed route bus service throughout a 2,500 square mile area in Western Riverside County, including within the City of Riverside. Additionally, the City's Parks, Recreation, and Community Services Department provides special transportation for seniors 60 years of age or older and for persons with disabilities.

### *Passenger/Commuter and Freight Railroad Service*

For rail travelers and commuters, the Metrolink system offers a network of commuter trains that connect Los Angeles, Orange, Riverside, San Diego, San Bernardino, Ventura, and Kern Counties. The Metrolink system currently has three stations in the City – Downtown (near Mission Inn Avenue and Park Avenue), La Sierra (near La Sierra Avenue and Indiana Avenue), and Hunter Park (near Columbia and Marlborough Avenues). From these stations, travelers can reach almost any Southern California Metrolink destination in a short time, as well as connect to Amtrak trains. An Amtrak station is also located in the downtown area.

The BNSF and Union Pacific Railroad lines run through the City, providing dependable daily freight service to Riverside businesses. Reciprocal switching agreements exist between the companies.

**PERMANENT ATTRACTIONS**

***Performing Arts***

- Riverside Municipal Auditorium
- Riverside County Philharmonic
- Riverside Community Players
- Riverside Master Chorale
- Riverside Community College Civic Light Opera
- California Riverside Ballet
- Performance Riverside
- The Fox Performing Arts Center
- The Box at Fox Entertainment Plaza
- Henry W. Coil Sr. and Alice Edna Coil School for the Arts

***Museums***

- Riverside Metropolitan Museum
- Riverside Art Museum
- Barbara and Art Culver Center of the Arts
- UCR/California Museum of Photography
- UCR Sweeney Art Gallery
- Brandstater Galley - La Sierra University
- March Air Field Museum
- Mission Inn Museum
- Riverside International Automotive Museum
- RCCD - Center for Social Justice and Civil Liberties

# COMMUNITY PROFILE

## PERMANENT ATTRACTIONS

***Entertainment/Places to Go***

Downtown
Mount Rubidoux
UCR Botanical Gardens
California Citrus State Historic Park
Galleria at Tyler
Riverside Plaza
Castle Park Theme Park
Sky Zone Indoor Trampoline Park

***Historic Landmarks***

The Fox Performing Arts Center
Mission Inn Hotel & Spa
Heritage House
Harada House
Riverside County Courthouse
First Congregational Church
Universalist-Unitarian Church
Benedict Castle
Victoria Avenue
Parent Washington Naval Orange Tree
California Citrus State Historic Park
De Anza Crossing of the Santa Ana River

### *Airports Offering Passenger and Cargo Service*

Located just 16 miles northwest of Riverside, Ontario International Airport provides passenger service to cities all over the world, as well as highly accessible cargo service. Commuter services are also available at the airport. Several major airfreight carriers, as well as AeroMexico Airlines, Alaska Airlines, American Airlines, Delta Airlines, Southwest Airlines, United/United Express Airlines, and Volaris Airlines serve Ontario. In addition, within approximately one hour's drive of the City are the Los Angeles International, John Wayne (Orange County), Long Beach, Bob Hope (Burbank), and Palm Springs Airports.

### *Riverside Airport*

The City boasts its own airport, which has been serving the community for over 50 years. Originally designated as the Arlington Airport, the Riverside Municipal Airport has been transformed from a single, dirt runway airfield serving light aircraft into a corporate aviation and business facility unique in its varied services to the Inland Empire. Today, Riverside's main runway (5,400 feet), as well as its second, cross-wind runway, serves the daily needs of small aircraft, business jets, cargo aircraft, and helicopters – easily handling 110,000 annual flight operations.

## Infrastructure

Cities must provide the critical facilities that enable their inhabitants to live, work, and play. As many Southern California cities are creating new "downtowns," Riverside is fortunate to have an established core area characterized by unique, independently-owned fine dining establishments and eclectic shopping options, made all the more attractive by modern touches. Downtown Riverside is truly defined by charm, history, commerce, and entertainment. One of the prominent goals of the City's various capital projects is to protect and enhance these distinctive elements of the downtown. Capital projects include the recent renovation and expansion of the Riverside Convention Center the Main Street Pedestrian Mall, and restoration of the historic Fox Theater into a state of the art performing arts center. The Fox Performing Arts Center is

# COMMUNITY PROFILE

drawing more people downtown for first class entertainment, on par with any top theaters.

In addition, private development plans call for upscale residential lofts, condos, and townhouses, as well as retail space. The transformation of the remainder of the block housing the Fox Performing Arts Center, into the Fox Entertainment Plaza, continues with a new and exciting retail and dining space in addition to multi-level parking and a Black Box theater. Finally, hotel options continue to expand as an additional hotel is currently in the planning stages.



In addition to the downtown projects, citywide infrastructure improvements have been made, including the rehabilitation of many existing parks, recreation facilities, and community centers, as well as the addition of new facilities to serve the growing community. Public safety enhancements include the addition of the new Downtown fire station and improvements to existing stations. The City has also recently remodeled existing Police Department facilities. These improvements show that the City is continuing to invest in infrastructure and public facilities to ensure that Riverside remains one of the best places to live and work in Southern California.

Reliable municipal utility service is important to residents and businesses alike. Riverside Public Utilities continues to invest in its electric and water infrastructure, and is engaged in a strategic visioning process to transform itself into the utility of tomorrow. To keep Riverside on the move, the City has undertaken multiple railroad grade separation projects, several freeway interchanges, and citywide beautification projects that have or will improve numerous City streets and bicycle lanes, repair or add sidewalks, and enhance medians with landscape improvements.

# STRATEGIC BUDGET PRIORITIES

# STRATEGIC BUDGET PRIORITIES

## OVERVIEW

Strategic planning is a vital process that allows cities to take control of and shape their futures. It is also proactive: it is about thinking, planning, and anticipating the kinds of things we will need to do in order to achieve our vision and goals. Effective strategic planning involves an understanding of the services we provide, who our customers are, and how well we are meeting their expectations and needs.

Strategic planning allows the City to better align its services with City Council and community priorities. Through the strategic planning process, we collectively formulate goals, expectations, and strategies for improving life in the City. When done well, strategic planning involves input and participation from a broad cross-section of the community and City employees. This guarantees that we are harnessing the best resources possible in planning our future, as well as providing an all-important forum for civic participation, ownership, and engagement. Finally, strategic planning ensures a wise and effective utilization of City resources.

The 2016-2018 Two-Year Budget reflects the City's and community's vision and mission, the City Council's Strategic Goals, and City management's Principles of Effective Government as outlined on the following pages. Furthermore, this budget is built on the five guiding principles described at the end of this section.

The 2016-2018 Two-Year Budget has been developed in the context of a five-year financial plan. With a broader view of the City's needs, the five-year plan helps guide future policy and programmatic decisions by the City Council and City management.

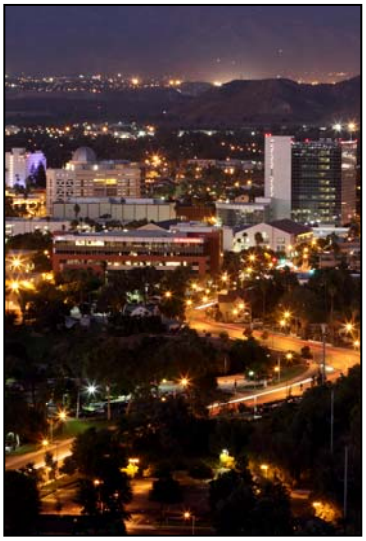
# STRATEGIC BUDGET PRIORITIES

## THE CITY'S MISSION

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community.

## COMMUNITY VISION: SEIZING OUR DESTINY

Seizing Our Destiny is Riverside's vision for the future. It envisions a prosperous future for Riverside through a shared commitment of community, business and civic leaders working together to creatively tackle local issues, implement innovative solutions, and promote the City's success stories. The Vision has four primary aspects for Riverside: to nurture *Intelligent Growth*, be a *Catalyst for Innovation*, be a *Location of Choice*, and evolve as a *Unified City*.



### Intelligent Growth

Riverside promotes an outstanding quality of life for all through intelligent growth.

Riverside embraces economic growth and directs it so it maintains and improves our already outstanding quality of life. This includes growing the economy, raising the standard of living and managing a growing population. Our community uses land and repurposes historic structures to provide excellent jobs, support to businesses and steward our heritage and natural beauty. We maximize our position as the gateway to the United States and the world through trade and transportation networks.

### Catalyst for Innovation

Riverside catalyzes profound discoveries and creativity in the arts, technology, research, and business innovation.

Our community leaders collaborate to address issues, which lead to more inventive and multi-disciplinary approaches. The people and



educational institutions of Riverside cultivate and support useful and beneficial ideas, research, products, scholars, businesspeople, artists and entrepreneurs. Creativity and innovation permeate all that we do, which makes our community a trendsetter for the region, California, and the world to follow.

## Location of Choice

Riverside is a location of choice and attracts creative, entrepreneurial, dynamic and diverse people as residents, workers, business owners and visitors.

An unmatched landscape, year-round outdoor activities, ample recreational options and attention to healthy living make Riverside one of the most inspiring, livable, healthy and adventurous cities to live in or visit. Our community provides an abundance of opportunities to be amazed, inspired and entertained, including: arts and cultural offerings; well-defined, welcoming neighborhoods; well-paying jobs in strong companies; and diverse education. Our central location means we are within 60 minutes of the beach, snow, Los Angeles and Orange Counties, Palm Springs, apple picking, horseback riding, backpacking, mountain biking and more.



## Unified City

Riverside unifies its diverse community to accelerate the common good for the City as a whole.

People are brought together around common interests and concerns, while the unique character of Riverside's neighborhoods and diverse communities are celebrated and valued. We are a caring community that has compassion for all of its inhabitants, and



# STRATEGIC BUDGET PRIORITIES

engages with one another for a better life for all. The long-standing diversity of the City provides a comfortable home for people from all backgrounds, cultures and interests – Riverside is a city for everyone and by everyone. Riversiders respect and value the cultural heritage, distinct needs and varied input of each of our neighbors, while proactively engaging them across historical dividing lines.

## THE CITY COUNCIL'S STRATEGIC GOALS

In February 2015, the City Council approved the Riverside 2.0 Strategic Plan, which established new City Council Strategic Goals that align with the four pillars of Seizing our Destiny. These Strategic Goals are:

- Enhanced Customer Service: Improved quality of life.
- Economic Development: Continue to develop an economically vibrant City.
- Community Services: Providing appealing, accessible and safe venues.
- City Transportation Program: Continue to develop efficient transportation systems and provide affordable options for community mobility.
- Improve Housing Diversity and Options.
- Improve Teamwork and Communication.
- Reduce Taxpayer Liability and Reduce Costs Wherever Possible.

## THE PRINCIPLES FOR EFFECTIVE GOVERNMENT

This budget – and the overall management of the City – incorporates the following principles for effective government. These principles are:

- Accountability
- Transparency

# STRATEGIC BUDGET PRIORITIES

- Responsiveness
- Financial Prudence
- Decisiveness

Please refer to the City Manager's Office section for a description of each of these principles.

## BUDGET GUIDING PRINCIPLES

The development of the two-year budget is guided by a commitment to encourage greater public involvement, while providing increased understanding of, and transparency to, the City's financial position. It is therefore critical to the success of this effort that a system be put in place to ensure all financial reporting is accurate and consistent with best practices. City staff is committed to this and recognizes that maintaining financial responsibility is critical to the City's core mission of providing high-quality municipal services. Equally important, the two-year budget must reflect a fiscal discipline that strengthens the City's financial position over the short- and long-term. This will provide the City Council a greater opportunity to make timely adjustments when necessary.

Below are the five guiding principles for the FY 2016-2018 budget:

- **Accuracy:** The principle of accuracy is reflected in a comprehensive effort to fully understand and diligently project the City's two-year and five-year revenues and expenditures at the most detailed level. For revenues, this increased level of analysis includes comparing historical trends to information provided by consultants and the City's business community. Additionally, revenues have been thoroughly vetted through City departments, including looking into future policy/operations decisions and impacts on the City's bottom line. For expenditures, this effort included involving City departments in the analysis of their current and projected financial needs, resulting in increased accountability over budget numbers, better analysis of fiscal impacts, and accurately preparing for the City's unfunded needs.

# STRATEGIC BUDGET PRIORITIES

- **Financial Responsibility:** One aspect of financial responsibility is to ensure the City understands its unfunded needs and critical/important funding requirements, when proposing solutions and/or programs for consideration. Financially responsible decisions are based on the City's policy priorities and are in line with the City's finances. Departmental responsibility over their budgets is reflected in the ability to expend funds within the City Council-approved budget allocations.

- **Fiscal Discipline:** The principle of financial discipline demands that City departments operate within their budget targets. Not only does this include oversight, but requires transparent relationships among departments, Finance Department staff, and the City Manager's Office to proactively address any potential issues. Both the fiscal responsibility and fiscal discipline principles will be further demonstrated through quarterly financial updates to the City Council.

- **Management Action:** Effective management action can only happen if accurate and timely information is provided to the City's management team about potential financial issues on the horizon. Management will then make timely recommendations to the City Council to address any financial issues confronting the City. Although the City will be placing an increased effort with respect to accuracy and financial responsibility/discipline, unforeseen economic events can still impact the City's fiscal position. In order to address such circumstances efficiently, management action must be swift and decisive, but based on accurate information pertaining to both financial calculations and operating impacts.

- **Transparency:** The principle of transparency centers on increased communication with City officials, staff and employee unions, residents and the business community. This includes increased financial position presentations to the City Council (e.g. quarterly updates); encouraging community participation through the City's open data portal (EngageRiverside.com) and community meetings; and, developing a budget document that provides in-depth views on the City's revenue and expenditure assumptions, and the changes and challenges facing the City's departments.

# STRATEGIC BUDGET PRIORITIES

## NOTES

# GUIDE TO THE BUDGET

# GUIDE TO THE BUDGET

## What is the Budget?

The Biennial Budget sets forth a strategic resource allocation plan that addresses the City Council's Strategic Goals. For the fiscal year that will begin on July 1, 2016, we are converting our City from an Annual budget to a Biennial budget. The Budget is a policy document, financial plan, operations guide, and communication device all in one.

The City's Budget accomplishes the following:

- determines the quality and quantity of City programs and services;
- details expenditure requirements and the estimated revenue available to meet these requirements;
- connects the activities of individual City Departments to the City Council's Strategic Goals;
- sets targets and provides a means of measuring actual accomplishments against goals; and
- serves as a communication device that promotes the City's vision and direction, fiscal health and vitality, and what the public is getting for its tax dollars.

Through the Biennial Budget document, the City demonstrates its accountability to its residents, customers, and the community-at-large. Additionally, the Biennial Budget provides the legal authority for expenditures and a means for control of municipal operations throughout the fiscal year. Accordingly, the City Charter mandates that a budget be adopted prior to the beginning of the fiscal year.

The budget process furnishes departments with an opportunity to justify departmental work programs, to propose changes in services, and to recommend revisions in organizational structure and work methods. It also enables the City Manager to review these aspects and make appropriate recommendations to the City Council.

Presentation of the budget to the City Council provides an opportunity to explain municipal programs and organizational structures. It also allows the Council to judge the adequacy of the proposed operating programs, to determine basic organizational and personnel staffing patterns, and to establish the level of municipal services to be rendered with the available resources.

# GUIDE TO THE BUDGET

In order to accomplish these objectives, the budget must combine a detailed explanation of anticipated financial resources for the ensuing fiscal year with proposed expenditures, supported by sufficient information on the proposed programs and activities to assess the appropriateness of the recommended levels of services.

## The Operating Budget, Capital Budget, and Capital Improvement Program

The Biennial Budget document contains information about both the City's operating and capital budgets for a particular fiscal year. Typically, when one refers to the City's Biennial Budget, the meaning is the combination of the operating and capital budgets. The operating budget details the funding for the day-to-day operations and obligations of the City for a particular fiscal year such as personnel costs, vendors and contractors, utilities, building maintenance, and debt payments. The capital budget details planned expenditures for the same fiscal year to construct, maintain, or improve City facilities such as fire and police stations, parks, recreation centers, sewers, and electric and water infrastructure.

The Capital Improvement Program (CIP) is a separate five-year planning document that details planned capital expenditures. Capital projects range from road maintenance or construction to the renovation of municipal buildings, recreation centers and ball fields, to water main and sewerage system replacement. The CIP relates these capital projects' needs to the financial sources that will support their realization and the timeframe in which both the financing and work will take place. With a life span of five years, capital improvement projects typically carry considerable future impact. They are often financed over a longer period of time, in effect spreading the cost of the project across generations of users. Because of the more long-term nature of the CIP and the sometimes complex nature of capital project financing, the CIP is presented in a separate document. However, the first two years of the CIP are integrally related to the Biennial Budget document, and so a summary of the CIP is provided in Section J.

Most expenditures found in the first two years the CIP are included in the Biennial Budget's capital budget component. However, certain projects for which funding is not yet secure or planning is not complete are budgeted through supplemental appropriations later during the fiscal year. Additionally, debt-financed projects are typically reflected twice in the Biennial Budget as an original capital expenditure from the proceeds of the debt and as payments of principal and interest over a number of years. For example, the City's Measure G Bond Initiative funded construction of various projects for

# GUIDE TO THE BUDGET

the Riverside Fire Department several years ago. Because bonds were issued to fund these projects, payments of principal and interest are still shown in the Biennial Budget each year until fully paid off.

## How is the Budget Developed?

The City of Riverside's fiscal year begins each July first and concludes on June 30. In accordance with fundamental democratic principles, the City embraces the notion and practice of citizen participation, especially in key planning and resource allocation activities. Therefore, the development of the budget process begins early in the prior fiscal year to ensure adequate planning and community input into that planning. Departments obtain citizen input through Boards and Commission meetings, Mayor's Night Out forums, community meetings, public hearings, online forums, and other forms of written and oral communication.

The development of the Biennial Budget is comprised of three distinct phases.

- Phase One: Strategic Program Assessment
- Phase Two: Budget Directive and Departmental Submittal
- Phase Three: Budget Preparation and Adoption

Phase One is the planning phase. Departments focus on the what, why, how, and how well they deliver individual services. This phase can begin as early as the start of the previous fiscal year. Phase Two consists of the City Manager's Budget Policy Directive and Departmental Budget Submittal, and runs from December through February. Phase Three covers the period when preliminary financials are presented publicly and then the Preliminary Budget is prepared and presented to the City Council through Budget Adoption.

### *Strategic Program Assessment*

Program Assessment is a crucial component of the Budget Development process. It engages City staff in linking past assumptions and decisions with current issues before focusing on dollars. Program Assessment is also designed to elicit evaluation of current service delivery efforts, as well as to provide baseline and performance information on the services (activities) that a Department currently provides. Program Assessment is conducted around five main themes: the What, Why, How, How Well, and Impact of the program in question.

# GUIDE TO THE BUDGET

***Budget Directive and Departmental Submittal***

The City Manager establishes a Budget Directive based on short and long-term financial and organizational goals. The Directive is issued to the departments in December at a meeting attended by the City's Departmental Budget Coordinators and key staff from the Finance Department and Administration Division of the Office of the City Manager. Policy directives, general budgeting guidelines, and the technical and procedural aspects of preparing the budget are discussed. The Budget Preparation Manual, distributed to each departmental representative in electronic format, provides the information necessary to prepare the Budget Submittal in an accurate and timely manner. Departments have approximately two months to prepare their budgets based on the City Manager's Budget Directive.

A City Manager Review is then conducted for each Department including the City Manager or applicable Assistant City Manager, key staff from the Finance Department and Administration Division of the Office of the City Manager, Department Heads, and Departmental Budget Coordinators. Staff presents an overview of the department's proposed budget, including increases, reductions, and/or other significant budgetary changes.

***Budget Preparation and Adoption***

This phase consists of the preparation of the City Manager's recommended Budget through Budget Adoption. Early on, before the budget is fully formulated, the phase also includes presentation of the preliminary financials and contemplated budget reduction measures.

Included in this phase is also the publication of various easy-to-read budget publications for wider distribution to the general public. Although the City strives to avoid as much technical language as possible, budget documents can still be rather cumbersome and dense in nature. The user-friendly summarized budget brochures provide financial summaries for the various internal and external constituents.

Once the City Manager Reviews have taken place and all departmental budget issues are resolved, the Finance Department prepares the Recommended Budget.

The City Manager presents the Recommended Budget to the City Council in one or more workshop sessions typically held in April and May. Public comment is encouraged throughout the process, and a budget specific Public Hearing is expressly held for public participation in June. Subsequent to

# GUIDE TO THE BUDGET

the Public Hearing, the City Manager will ask the City Council to adopt the Biennial Budget with any necessary revisions made between the time of the publication of the Budget and the date of adoption. The Biennial Budget is effective July first, and the printed document is available as soon as the year-end accounting and final cost allocation plan are completed.

## How to Read the Budget

Budgets play a crucial role in communicating to elected officials, city employees, and the public the City's plans for the use of its resources. Yet budgets are complex documents that can be difficult to grasp at first glance. Although the City has made every effort to make the document as easy to navigate as possible, this section provides the reader with some basic understanding of the constituent components of the Biennial Budget document. Additional sections to which the reader should refer are the Budget Summary Tab and the Glossary of Terms Tab.

The Budget Document is comprised of the following 12 main sections:

- City Manager's Budget Message
- Community Profile
- Strategic Budget Priorities
- Guide to the Budget
- Budget Summary
- Fund Balance Summary
- Revenue Summary
- Expenditure Summary
- Departmental Summaries
- Capital Improvement Program Summary
- Personnel Detail
- Glossary of Terms

### *City Manager's Budget Message*

The City Manager's Budget Message is a transmittal letter addressed to the Mayor and City Council that introduces the Biennial Budget. The Budget Message outlines the organizing principles of the budget and the assumptions on which the budget was developed (e.g., economy, strategic plan requirements, revenues, and expenditure needs) to accomplish the City's objectives for the year.

# GUIDE TO THE BUDGET

The City Manager's Budget Message aims to provide the reader with highlights of the operating and capital budgets and a sufficient context to understand how and why budgetary changes occurred between fiscal years.

***Community Profile***
The Community Profile provides a snapshot of the City's community. The purpose of this section is to give the reader an at-a-glance look at the City's main assets, including information on tourism, transportation, and City heritage, as well as demographic data and basic infrastructure statistics.

***Strategic Budget Priorities***
The City's Biennial Budget is expressly shaped by the City's mission and vision, and the City Council's Strategic Goals. The City's taxpayers can be assured that resources are allocated wisely and effectively toward meeting the Strategic Goals. This section describes the linkage between the City's Mission, Vision, and Strategic Goals, on the one hand, and the budget allocation, on the other hand.

***Guide to the Budget***
The Guide to the Budget allows the reader to understand the purpose of the budget, how the budget is developed, how to read the budget, and the financial and operational polices that guide the budget development and planning processes as a whole.

***Budget Summary***
The Budget Summary provides a concise and informative narrative summary of the Biennial Budget including fund descriptions, planned expenditures, and estimated revenues. The following sections then expand upon this summary to provide additional detail:

***Fund Balance Summary***
The Fund Balance Summary provides a Citywide summary of beginning and projected year-end balances for each of the City's funds.

***Revenue Summary***
The Revenue Summary provides a Citywide summary of projected and historical revenues.

***Expenditure Summary***
The Expenditure Summary provides a Citywide summary of projected and historical expenditures.

# GUIDE TO THE BUDGET

***Departmental Summaries***

The Departmental Summaries contain detailed budget information for the basic organizational units of the City, its Departments. The Departments are presented in alphabetical order. Each departmental summary presents the following information:

- **Mission Statement** – Each department has formulated a Mission Statement that presents "the what, for whom, and why" the department exists.
- **Organizational Chart** – The Organizational Chart diagrams the relationships of the Divisions comprising a department. The total number of Full Time Equivalents (FTEs) in each Division is also shown. The purpose of this chart is to highlight programmatic activities rather than to portray reporting relationships among staff.
- **Services Provided by Department** – This section provides detailed information on the breadth and scope of the Department's work.
- **Personnel Summary by Division** – This table provides comparative information on budgeted personnel for four fiscal years for each of the Divisions presented in the Organizational Chart. Percentage change data between the prior and current fiscal years is also provided.
- **Department Goals, Accomplishments, and Objectives –** This section lists the Department's long-term strategic goals and the related accomplishments for the prior fiscal year and objectives for the current fiscal year. These accomplishments and objectives are also linked to the City Council's Strategic Goals.
- **Budget Summary by Division** – This table provides comparative information on budgeted expenditures for four fiscal years for each of the Divisions presented in the Organizational Chart, as well as Divisions without personnel. Percentage change data between the prior and current fiscal years is also provided.
- **Budget Summary by Budget Category** – This table provides comparative information on budgeted expenditures for four fiscal years for each budget category of the City's chart of accounts. Budget categories combine expenditures within broad categories together to illustrate the cost of personnel, capital projects, debt service, and other key expenditure groupings in aggregate for the entire Department. Percentage change data between the prior and current fiscal years is also provided.
- **Summary of Significant Budget Adjustments** – This section provides a narrative description of significant changes within each Department

# GUIDE TO THE BUDGET

that have resulted in increases or decreases in the Department's budget.

- **Departmental Budget Detail** – This section provides line item detail for each Division and Section with the Department.

***Capital Improvement Program Summary***

This section looks at the City's five-year Capital Improvement Program including funding sources, project highlights, and the specific projects for which funds are allocated for the fiscal year detailed in the Biennial Budget. A more in-depth Capital Improvement Program document is available online and in print in the Finance Department.

***Personnel Detail***

The Personnel Detail section includes the titles and job codes of the full-time and part-time positions authorized for each Department. A comparative table that provides four years of historical data and a Citywide organizational chart are also presented in this section.

***Glossary of Terms***

Budget documents may be difficult to read and may contain terms unfamiliar to the reader. This section attempts to cover the key terms used throughout the Biennial Budget document and in the budgeting process, in general.

## Accounting and Budgetary Basis

The modified accrual basis of accounting is used by all General, Special Revenue, Debt Service, and Capital Projects Funds. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise and Internal Service Funds. This means that revenues are recorded when earned and that expenses are recorded at the time liabilities are incurred.

The City's basis for budgeting is consistent with accounting principles generally accepted in the United States of America and with the City's financial statements as presented in the Comprehensive Biennial Financial Report (CAFR). Exceptions are as follows:

# GUIDE TO THE BUDGET

- Capital expenditures within the Enterprise Funds and Internal Service Funds are recorded as assets on an accounting basis but are shown as expenditures on a budgetary basis.
- Depreciation of capital assets and amortization of various deferred charges are recorded on an accounting basis only.
- Principal payments on long-term debt within the Enterprise Funds and Internal Service Funds are applied to the outstanding liability on an accounting basis but are shown as expenditures on a budgetary basis.

The budget appropriates revenues and expenses for all of the City's funds (General, Special Revenue, Enterprise, etc.).

## Accounting Structure and Terminology

The complexities of the account structure utilized by the City do not lend themselves to a narrative and straight-forward description. However, some brief discussion is warranted to assist with reviewing the City's budget. In the Departmental Budget Detail sections of the Biennial Budget, expenditures are shown by General Ledger (GL) account. In certain other sections of the Biennial Budget, such as the Revenue Summary, GL accounts may also be shown. These GL accounts are the fundamental building blocks through which the budget is constructed. The City's GL structure includes two primary components: key and object.

GL keys are seven digit numbers representing the location of the expenditure (such as the Police Department). For expenditures, the first two digits are the Department number of the organizational unit, digits three and four are the Division (an organizational unit within a Department), digits five and six are the Section (an organizational unit within a Division), and the final digit is used for various purposes. Data is presented in the Departmental Budget Detail at the Section level. Additionally, certain projects have their own GL key starting with the number nine and will be shown with the budget for the responsible Department. For revenue, GL keys typically begin with four zeros and end with the three digit number of the applicable fund.

GL objects are six digit numbers indicating the type of expenditure or revenue (such as telephone expense). Each of these objects has a text description. For expenditures, this description can be found next to the individual line item in the Departmental Budget Detail. For revenues, the object description is the category of revenue.

# GUIDE TO THE BUDGET

## Cost Allocation Plan and Direct Charges

The City employs a complex multi-step plan for distributing the costs of internal services to various Departments and funds. Through these allocations, a more realistic picture of the cost of doing business for the City's various organizational units and services is obtained.

For example, the budgets for internal service Departments (such as Human Resources and Information Systems) are allocated to public service Departments (such as the Police Department and Public Works Department). This allocation of costs adjusts each Department's budget to a truer representation of the cost for providing its services to the City's citizens and customers. Any fees or charges set for City Services are then based upon the expenditures of this adjusted budget, which includes an appropriate amount of overhead or allocated costs.

Allocated costs are primarily determined through the City's Cost Allocation Plan (CAP). The CAP uses various statistical data to distribute the identified service costs to the appropriate Departments and funds. Additionally, in certain circumstances direct charges from one organizational unit to another are included in the budget outside of the CAP. Direct charges are typically utilized when the origin and destination of a specific cost are readily apparent and fixed.

## Financial and Operational Policies

The City's budget development is shaped by several financial and operational polices. These policies promote and ensure organizational continuity, consistency, transparency, and responsibility from year to year. This section identifies some of the major short and long-term planning documents, financial and operational policies, and fiscal management tools that the City of Riverside employs in order to guarantee fiscal and programmatic integrity and to guide the development of the City's Biennial Budget.

### *1. Five Year General Fund Financial Plan*

The City's Five Year Financial Plan projects the fiscal health of the City's General Fund and allows the policy makers and management to understand the fiscal gaps that may exist between revenue projections and projected expenditure requirements.

# GUIDE TO THE BUDGET

Revenue estimates for the five-year plan are prepared through an objective, analytical process based on year-to-date trends, prior years' data, and anticipated one-time adjustments. In all instances, the City provides reasonable revenue projections to prevent undue or unbalanced reliance on certain revenues and to ensure the ability to provide ongoing services.

Using the Five Year General Fund Financial Plan as a guide, the Finance Department issues budget targets to Departments in order to submit budget proposals that are constrained by the resources anticipated to be available in the upcoming fiscal year.

### *2. Proposition 4 (Gann) Appropriation Limit*

Article 13-B of the California Constitution was added by the November 1979 passage of the Gann Initiative. This legislation mandated that California Cities must compute an appropriation limit, which places a ceiling on the total amount of tax revenues that the City can appropriate annually. The legislation also provides that the governing body shall annually establish its appropriations limit by resolution.

The appropriations limit is calculated by determining appropriations financed by proceeds of taxes in the 1978/79 base year and adjusting the limit each subsequent year for changes in the cost of living and population. This Appropriation Limit is the maximum limit of proceeds from taxes the City may collect or spend each year. Budgeted appropriations are limited to actual revenues if they are lower than the limit. The Appropriations Limit may be amended at any time during the fiscal year to reflect new data

### *3. Balanced Budget*

The City's policy is to adopt a balanced budget, which means that planned expenditures do not exceed planned funds available. Available funds may include the use of fund balances on hand, provided that in the case of the General Fund the available Reserve is at the 15 percent level or measures are identified to replenish the Reserve.

### *4. Adjustments to the Adopted Budget*

Per the City Charter, Section 601 (d), the City Manager shall "keep the City Council advised of the financial condition and future needs of the City and make such recommendations as may seem desirable to the City Manager." In order to accomplish this mandate, the City Manager Biennially presents a mid-year fiscal review to the City Council, typically in February. This review includes needed adjustments to personnel and non-personnel budgets that

# GUIDE TO THE BUDGET

have been identified by staff since the adoption of the Biennial Budget. Additionally, at any meeting after the adoption of the budget, whether before or after the Mid-Year Review, the City Council may amend or supplement the budget by motion adopted by the affirmative votes of at least five members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose or to appropriate available funds not included in the budget. The Biennial Budget, as adopted by the City Council, establishes the total appropriation provided for each City Department's operations. To ensure that the expenditures of each Department do not exceed the departmental appropriation, expenditures for each Department are legally limited to the amounts authorized by the City Council in the budget document, plus carryover amounts and supplemental appropriations individually approved by the City Council. The City Manager is legally authorized to transfer budgeted amounts between Divisions and accounts within the same Department and Fund over the course of a fiscal year. Transfer of appropriations between Departments or funds and increased appropriations must be authorized by the City Council. Thus, expenditures may not legally exceed budgeted appropriations at the Department level within a Fund. City Council approval is also required for all transfers from unappropriated fund balances or contingency reserves.

### *5. Continued/Carryover Appropriations*

The City's Municipal Code states that all unexpended or unencumbered appropriations shall lapse at the end of the fiscal year, except for appropriations for capital projects that are required for the completion of the approved project. Other encumbered funds from the previous fiscal year are carried over to the current fiscal year through a list of continued appropriations. Additionally, the City has established a carryover review process during which Departments submit justification for unencumbered, available funds that are requested for carryover. The final list of continued appropriations, including both encumbrances from the previous year and unencumbered funds approved for carryover, is then adopted by the City Council and becomes part of the City's Biennial Budget. These continuing appropriations are not included in the Biennial Budget document.

### 6. Departmental Managed Savings

Following a long standing practice, this budget continues relying on managed savings to help forecast anticipated positions and spending efficiencies, and utilize them for budget balancing. While in prior years, managed savings represented negative expenditures at the bottom line of the General Fund overall expenditures, this Biennial Budget for the first time

allocates specific savings target to each city department, and contains specific plans to achieve those targets.

***7. General Fund Reserve***

The City strives to maintain a General Fund reserve amount equivalent to 15 percent of the General Fund expenditure budget. This reserve is intended to provide a cushion against fluctuations in revenue and expenses. The 15 percent level is a minimum threshold required by bond rating agencies and recommended by the Government Finance Officers Association (GFOA).

***8. One Time Revenues***

The City's policy is to avoid the use of one time revenues to fund ongoing operations. Usage of one time revenue may be occasionally appropriate to bridge short-term gaps in available resources.

***9. Cash/Investment Management***

One of the City's highest fiscal management priorities is maintaining the value of its cash and investment assets. The City values its cash and investments in accordance with the provisions of Government and Accounting Standards Board (GASB) Statement No. 31, "Accounting and Financial Reporting for Certain Investments and External Investment Pools (GASB 31)," which requires governmental entities, including governmental external investment pools, to report certain investments at fair value in the statement of net assets/balance sheet and recognize the corresponding change in the fair value of investments in the year in which the change occurred. Fair value is determined using published market prices.

Cash accounts for all funds are pooled for investment purposes to enhance safety and liquidity while maximizing interest earnings. Investments are stated at fair value. All highly liquid investments (including restricted assets) with a maturity of three months or less when purchased are considered cash equivalents. Cash and investments held on behalf of proprietary funds by the City Treasurer are considered highly liquid and are classified as cash equivalents for the purpose of presentations in the Statement of Cash Flows.

***10. Debt Management***

The California Constitution requires that long-term debt pledged by the full faith and credit of the City can only be approved by voter referendum. Per State of California statute, the City's debt limit is set at 15 percent of total adjusted assessed valuation of all the real and personal property within the City. Currently, the City's total General Obligation Debt is significantly below

# GUIDE TO THE BUDGET

its debt limit. The City also carries bonded debt secured by specific revenue sources, and Certificates of Participation secured by interests in City assets. Specific details on the City's outstanding debt can be found in the Budget Summary Section.

***11. Risk Management***

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Internal Service Funds have been established to account for and finance the uninsured risks of loss. Various insurance policies are carried by the City to cover risks of loss beyond the self-insured amounts covered by the Internal Service Funds. Using an internally developed allocation model, the cost of the various insurance coverage, whether self-insured or externally insured, are allocated to City Departments.

# GUIDE TO THE BUDGET

## NOTES

# BUDGET SUMMARY

## FY 2016-2018 TWO YEAR BUDGET SUMMARY

### Overview of the Annual Budget

The City's fiscal year (FY) 2016-2018 Proposed Two Year Budget totals $990,268,568 in FY 2016/17 and $971,380,144 in FY 2017/18 (expenditure side). The following are the City's major funds, with expenditure budgets noted:

- The General Fund ($277,350,449 – FY 2016/17 / $280,965,952 – FY 2017/18)
- The Electric Fund ($403,912,904 – FY 2016/17 / $404,120,102 – FY 2017/18)
- The Water Fund ($90,350,689 – FY 2016/17 / $75,963,995 – FY 2017/18)
- The Sewer Fund ($76,973,714 – FY 2016/17 / $73,999,313 – FY 2017/18)

### Fund Structure

The City organizes its resources into seven main fund categories: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, Internal Service Funds, and Agency Funds. Within each category are multiple funds that each relate to a City Department or more than one City Departments.

***General Fund***

The General Fund is the City's primary operating fund where core City services such as police, fire, parks, recreation, and street maintenance are budgeted. The General Fund is described in more detail later in this Section.

***Special Revenue Funds***

Special Revenue Funds are used to account for specific monies that are legally restricted for use for a particular purpose. Funds included in this category relate to the following City Departments:

- In the Community & Economic Development Department, Special Revenue Funds are used to account for Federal grants received from the Department of Housing and Urban Development (HUD) for the development of a viable urban community by providing decent housing, a suitable living environment, and expanding economic opportunities principally for persons of low and moderate incomes.

- The Public Works Department's budget includes three Special Revenue Funds. These funds include:

    a) The Special Gas Tax Fund, used to account for the construction and maintenance of City streets funded by the City's share of State gasoline taxes;

b) The Air Quality Improvement Fund, used to account for qualified air pollution reduction programs funded by the South Coast Air Quality Management District; and
c) The National Pollution Discharge Elimination System (NPDES) Fund, used to account for storm drain maintenance and inspection required for California storm water permits funded by a special assessment district of Riverside County.

A final fund included in this category is the Successor Agency Administration Fund. Subsequent to the dissolution of the Redevelopment Agency, this fund has been used to track administrative expenditures related to the Successor Agency.

***Debt Service Funds***
Debt Service Funds are used to account for the accumulation of resources and payment of long-term debt obligations of the City and related entities.

***Capital Projects Funds***
Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by Enterprise Funds or the General Fund.

The Public Works Department's budget includes four Capital Projects Funds. These funds include:

a) The Storm Drain Fund, used to account for the acquisition, construction, and installation of storm drains in the City;
b) The Capital Outlay Fund, used to account for the construction and installation of street and highway capital improvements;
c) The Measure A Fund, used to account for transportation improvements funded by the 1/2% sales tax approved by Riverside County voters in 1988; and
d) The Transportation Development Impact Fees Fund, used to account for transportation improvements funded by impact fees.

The Parks, Recreation, and Community Services Department's budget includes two Capital Projects Funds:

a) The Local Park Special Capital Improvements Fund, used to account for capital projects to construct parks and recreation facilities funded by impact fees; and

b) The Regional Park Special Capital Improvements Fund, used to account for capital projects to construct regional parks and recreation facilities funded by impact fees.

***Enterprise Funds***

Enterprise Funds are used to account for activities that are financed and operated in a manner similar to private businesses. The City's intent is that the operational and capital costs of providing these services be recovered primarily through user fees and charges.

The Riverside Public Utilities' budget includes four Enterprise Funds:

a) The Electric Fund, used to account for expenditures of the City's electric utility.
b) The Electric Public Benefits Charge Fund, used to account for public benefits funds related to the City's electric utility.
c) The Water Fund, used to account for expenditures of the City's water utility.
d) The Water Conservation and Reclamation Program Fund, used to account for public benefits funds related to the City's water utility.

The Public Works Department's budget includes three Enterprise Funds:

a) The Refuse Collection Fund, used to account for expenditures associated with the City's refuse collection services.
b) The Sewer Service Fund, used to account for expenditures related to the City's sewer system.
c) The Public Parking fund, used to account for expenditures related to the various parking facilities operated by the City principally in downtown Riverside.

The Parks, Recreation, and Community Services Department's budget includes one Enterprise Fund. The Special Transit fund is used to account for expenditures related to the City's fleet of minibuses, which are used to transport senior citizens and disabled persons.

Finally, operations of the Riverside Airport, a Division of the General Services Department, is entirely budgeted in an Enterprise Fund.

***Internal Service Funds***

Internal Service Funds are used to account for the operational and capital cost of providing centralized services to City Departments. The costs of these services are recovered through the City's Cost Allocation Plan or other cost

reimbursement methods. Funds in this category include the City's insurance-related funds, which are budgeted in the Human Resources Department and Finance Department. They are the Workers' Compensation Insurance Trust Fund, the Unemployment Insurance Trust Fund, and the Liability Insurance Trust Fund. Riverside Public Utilities' budget includes the Central Stores Fund, used to account for purchases; and the General Services Department's budget includes the Central Garage Fund, used to account for vehicle maintenance and motor pool functions.

***Agency Funds***

Agency Funds are used to account for funds held by the City as an agent for another entity.

A number of Agency Funds, budgeted in the Finance Department, are used to account for debt service payments for the various assessment districts (ADs) and community facilities districts (CFDs) located throughout the City.

The Community & Economic Development Department's budget also includes various Agency Funds, which are used to account for financial obligations related to the Successor Agency to the City's former Redevelopment Agency.

***Funds Not Budgeted***

There are certain City funds that do not appear in the budget and that have not been described in this Section, either because they are no longer active or because they are never budgeted in the Annual Budget. Funds in the second category include the Capital Projects Funds related to the City's assessment districts and CFDs, certain Public Works Capital Projects Funds, and certain Capital Projects Funds used to account for expenditures associated with bond or certificate of participation issues completed mid-year in prior budget years. Appropriations were or are made to these funds on an as-needed basis throughout the fiscal year, with the approval of the City Council.

## Summary of Significant Budget Adjustments

Detailed listings by department of significant budget adjustments can be found in the departmental sections of this budget. This summary is intended only as a high-level overview of significant structural changes to the budget or organization. Please refer to each department for a detailed discussion of specific budgetary adjustments at the department level.

***Fund Reorganizations***

Funds 751, 753, and 757 have been inactivated due to the maturity of related debt for the Orangecrest and Highlander Community Facilities Districts. These funds remain in various schedules with prior year activity included for historical purposes. There were no other material changes to the City's fund structure. Funds 759, 760, and 761 were added to account for the RW Visa, Highlands and Kunny Ranch Community Facilities Districts.

***Department Reorganizations***

During fiscal year 2014/15 or effective at the beginning of fiscal year 2015/16, the following reorganizations occurred throughout the City. A reorganization can be defined as the transfer of a particular function from one department to another department or one fund to another fund that has no impact on the net Annual Budget.

1. The Broadcasting Division of General Services was moved to the Communications Division of the Office of the City Manager to better align common areas of service. Additionally, the Intergovernmental and Public Relations operations were moved from the Communications Division to their own Divisions to track performance and costs associated with each area.
2. The Innovation and Technology department moved from one main division (Administration) to seven divisions (Administration, Project Management, Cybersecurity, Client Services, Network, Operations, and GIS). As an Internal Service Department, the move the multiple divisions will allow the Innovation and Technology Department to better track expenditures, cost allocation, and performance of each division.

***Programmatic and Staffing Changes***

The FY 2016-2018 Two-Year Budget marked a move to changing authorized positions citywide. With minor exception, all full time equivalents (FTE's) located in the Personnel Detail Section of this budget, will represent funded positions starting with FY 2016/17. Previously, there were many unfunded positions, which had the potential to cause confusion and allow departments to fill unfunded vacancies. As a result, approximately unfunded 84 FTE's were eliminated from the budget. Each department's summary outlines the reasons for the increases or decreases in personnel.

## Interfund Transfers

Throughout the Annual Budget reference is made to interfund transfers. An interfund transfer is a transfer of funds from one City fund to another City fund. These transfers appear as a resource in the fund receiving the transfer and as a budget requirement in the fund that is sending the transfer. While this does result in the revenue and expenditure being "double counted" in the Annual Budget, this presentation provides a truer picture of the actual expenditures for the City's Enterprise Funds, from which the transferred funds originate. Transfers for FY 2016/17 are budgeted at $39,600,400 from the Electric Fund to the General Fund and $5,474,600 from the Water Fund to the General Fund. Transfers for FY 2017/18 are budgeted at $40,114,200 from the Electric Fund to the General Fund and $5,738,300 from the Water Fund to the General Fund. Both transfers are made per City Charter Section 1204(f) and Section 1204.1.

## Outstanding Debt

As discussed in the City's Debt Management Policy, found in the Guide to the Budget Section, the City's legal debt limit is set by State of California law at 15% of the City's adjusted assessed valuation. Of the $1.85 billion in debt currently outstanding, only $12.4 million is supported by tax revenues (the Measure G Fire Facility Projects Bonds) and is therefore subject to the legal debt limit. The City's assessed valuation for the current fiscal year is $18.5 billion, resulting in a debt limit of $694.0 million and a current ratio of debt to assessed value of 1.80%. The remaining outstanding debt detailed in the Expenditure Summary Section is supported by other specific revenue streams and is not subject to the legal debt limit.

During fiscal year 2015/16, one debt transaction was completed. The General Fund completed an annual renewal of the City's 2005 pension obligation bonds.

Bond proceeds totaling $73.7 million are included in the Electric Fund, Water Fund, and Sewer Fund portions of the Proposed FY 2016-18 Two-Budget that relate to various debt issues. These funds are reflected as a resource in the various revenue tables but are not included in revenue to avoid skewing historical comparisons, as bond proceeds are not included in historical revenues.

# ALL FUNDS SUMMARY

| Category | 3rd Quarter FY 2015/16 | Proposed: FY 2016/17 | Proposed: FY 2017/18 | 5-Year FY 2018/19 | 5-Year FY 2019/20 | 5-Year FY 2020/21 |
|---|---|---|---|---|---|---|
| **Beginning General Fund Reserve** | **$ 40,085,510** | **$ 32,853,252** | **$ 32,884,565** | **$ 34,967,362** | **$ 37,904,492** | **$ 39,702,500** |
| Baseline Revenue | $255,093,517 | $266,021,469 | $272,700,401 | $284,183,482 | $291,258,952 | $305,028,077 |
| Baseline Expenditures | $262,325,775 | $277,350,449 | $280,965,952 | $288,947,080 | $294,517,629 | $297,769,973 |
| **Initial Baseline Budget Surplus / (Deficit)** | **$ (7,232,258)** | **$(11,328,980)** | **$ (8,265,551)** | **$ (4,763,598)** | **$ (3,258,677)** | **$ 7,258,104** |
| Union Compensation Model | $ - | $ (51,764) | $ (1,431,685) | $ (3,779,305) | $ (6,133,348) | $ (8,503,184) |
| Cost Plan Update | $ - | $ 600,000 | $ 600,000 | $ 600,000 | $ 600,000 | $ 600,000 |
| RPU Water Revenue Update Due to Anticipated Changes in Drought Restrictions | $ - | $ 205,000 | $ 590,000 | $ 290,000 | $ - | $ - |
| **Revised Baseline Surplus / (Deficit)** | **$ (7,232,258)** | **$(10,575,744)** | **$ (8,507,236)** | **$ (7,652,903)** | **$ (8,792,025)** | **$ (645,080)** |
| **Initial Balancing Measures** | | | | | | |
| Departmental Reductions | $ - | $ 10,511,377 | $ 10,489,353 | $ 10,489,353 | $ 10,489,353 | $ 10,489,353 |
| **Revised Baseline Surplus / (Deficit) After Initial Balancing Measures** | **$ (7,232,258)** | **$ (64,367)** | **$ 1,982,117** | **$ 2,836,450** | **$ 1,697,328** | **$ 9,844,273** |
| **Revisions To Balancing Measures** | | | | | | |
| Restore a portion of the University Neighborhood Enhancement Team (UNET) (Police) | $ - | $ (750,000) | $ (750,000) | $ (750,000) | $ (750,000) | $ (750,000) |
| Restore the RCC Aquatics Cut (PRCSD) | $ - | $ (80,000) | $ (80,000) | $ (80,000) | $ (80,000) | $ (80,000) |
| Restore Janet Goske Center Cut (PRCSD) | $ - | $ (15,000) | $ (15,000) | $ (15,000) | $ (15,000) | $ (15,000) |
| Add Raincross Hospitality RCVB Giveback (Non-Departmental) | $ - | $ 25,000 | $ 25,000 | $ 25,000 | $ 25,000 | $ 25,000 |
| Add Community Livability Overtime Elimination (Police) | $ - | $ 823,680 | $ 823,680 | $ 823,680 | $ 823,680 | $ 823,680 |
| Add Community Livability Program Reduction (City Attorney) | $ - | $ 80,000 | $ 80,000 | $ 80,000 | $ 80,000 | $ 80,000 |
| Add Net Savings from insourcing of Innovation and Technology Staff approved by the City Council on May 17. Updated to Cost Plan, FTE's, etc. will be included in the final budget. | $ - | $ 12,000 | $ 17,000 | $ 17,000 | $ 17,000 | $ 17,000 |
| Managed Savings of $1.5 million for the Police Department will be achieved through elimination of two vacant Detective positions and managing additional vacancies throughout the year. | $ - | $ - | $ - | $ - | $ - | $ - |
| **Revised Baseline Surplus / (Deficit) After Amended Balancing Measures as of 5/17/2016** | **$ (7,232,258)** | **$ 31,313** | **$ 2,082,797** | **$ 2,937,130** | **$ 1,798,008** | **$ 9,944,953** |
| **Ending General Fund Reserve** | **$ 32,853,252** | **$ 32,884,565** | **$ 34,967,362** | **$ 37,904,492** | **$ 39,702,500** | **$ 49,647,453** |
| *% of Baseline Budget (Baseline Less Reductions)* | *12.5%* | *12.4%* | *12.9%* | *13.5%* | *13.7%* | *16.8%* |

## NOTES

# Five Year Plan

# NOTES

## Five-Year Financial Plan

This Biennial Budget is the City's first budget that incorporates two fiscal years, and was developed in the context of a five-year financial plan. During this process, the City identifies factors (known or anticipated) that may have a significant effect on future revenues, expenditures, or staffing levels. The analysis is based on past City revenue and expenditure trends, general and relevant economic trends and outlooks, input from the City Departments who oversee those specific expenditure and revenue streams, and consultation with outside economists and revenue experts. The biennial budget projections reflect the first two years of the financial forecast.

### A. Revenue and Expenditure Forecasting Methodology

Citywide revenues and expenditures are projected using two forecasting techniques: qualitative analysis, and quantitative analysis.

Qualitative analysis projects future revenues and/or expenditures using non statistical techniques. These techniques rely on human judgment rather than statistical analysis to arrive at revenue projections. Qualitative forecasting is essential for projecting revenue or expenditure components that are unstable, volatile, or for which there is limited historical information. To facilitate sound qualitative analysis, Riverside seeks input from outside sources such as the Riverside Convention and Visitors Bureau.

Quantitative analysis involves looking at data to understand historical trends and causal relationships. One kind of quantitative analysis is time series analysis; it is based on data which have been collected over time and can be shown chronologically on graphs. When using time series techniques, the forecaster is especially interested in the nature of seasonal fluctuations which occur within a year, the nature of multiyear cycles, and the nature of any possible long-run trends. Causal analysis is another type of quantitative analysis; it deals with the historical interrelationships between two or more variables. One or more predictors influence, directly or indirectly, the future revenue or expenditure (e.g. TOT revenues' effect on sales tax).

### B. Key Revenue and Expenditure Assumptions

To prepare the five-year forecast, a comprehensive analysis of the components of the City's revenues and expenditures is performed. These major components are projected on the basis of various relevant assumptions. For example, projections for sales tax, the single largest source of revenues for

the City's General Fund, are done based on economic reports from Beacon Economics, insights from the City's sales tax consultant, HdL, and a review of past revenue history. Similarly, forecast of the expenditures is performed by separately analyzing individual expenditure categories (e.g. salaries, retirement, medical, etc.) based on forecast cost increases (e.g. pay-step increases, PERS retirement rates, union negotiations, etc.).
General assumptions relating to the five-year plan can be found below. More detailed assumptions for these items can be found at the Revenue Summary and Expenditure Summary section of the FY 2016-2018 Two-Year Budget.

*Revenue:*

- Major General Fund Revenues
  - 50% of the City's General Fund revenues are based on information provided by Beacon Economics and HdL.
- UUT and General Fund Transfer
  - These revenue sources are largely based on information provided by the Riverside Public Utilities' Finance staff.
- Charges for Services
  - In addition to historical and economic trends, revenues associated with development relates fee revenue are vetted with the Community and Economic Development staff.
- Licenses and Permits
  - Revenue assumptions are based on input from the City's departments and historical trends.
- Fines and Forfeits
  - Revenue is based on assumptions from the Police and Community and Economic Development departments.
- Intergovernmental Revenues
  - Revenue is based on staff estimates from various departments (e.g. Mutual Aid – Fire Department / Training Reimbursement – Police Department).
- Special Assessments
  - Special Assessment revenue is based on information from the Finance Department and departments that administer the special assessment district activity (e.g. Weed Abatement – Code Enforcement)

*Expenditures:*

- Salaries
  - Based on negotiated/anticipated salary increases and contractually obligated step and merit increases.

- Retirement
    - Based on actuarial studies from CalPERS and negotiated or anticipated changes to employee contributions.
- Union Compensation Model
    - This budget reflects fiscal impacts of a newly proposed employee compensation model, currently being discussed with employee unions. The model is based on the balanced revenue index (BRI) model, whereby future increases in pay are linked to the BRI performance of the City's key revenues, and partially offset with employees paying a greater percentage of their retirement contribution.
- Medical Benefits
    - Based on information from the Human Resources Department and insurance broker, HUB International.
- Non-Personnel
    - Based on historical expenditure trends and nominal future price escalations.
- Special Projects
    - Based on historical expenditures. Most special project expenditures are fully or partially offset with revenue (e.g. Live Nation, Convenstion Center, etc.).
- Debt
    - Based on the debt service schedule, including interfund loans.

# NOTES

# City of Riverside

**Five Year General Fund Financial Plan Summary**

**Updated as of 5/19/2016**

| | FY 2013/14 Actuals | FY 2014/15 Actuals | % Change | FY 2015/16 Projection as of 3/31/16 | % Change | FY 2016/17 Proposed | % Change | FY 2017/18 Proposed | % Change | FY 2018/19 Estimated | % Change | FY 2019/20 Estimated | % Change | FY 2020/21 Estimated | % Change |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Revenues / Transfers In** | | | | | | | | | | | | | | | |
| Sales & Use Taxes | $ 55,096,218 | $ 59,437,483 | 7.88% | $ 62,949,000 | 5.91% | $ 66,567,942 | 5.75% | $ 70,140,574 | 5.37% | $ 73,498,523 | 4.79% | $ 76,877,237 | 4.60% | $ 80,339,483 | 4.50% |
| Property Taxes | $ 48,827,024 | $ 52,256,688 | 7.02% | $ 54,084,782 | 3.50% | $ 56,730,769 | 4.89% | $ 59,713,414 | 5.26% | $ 62,481,932 | 4.64% | $ 65,213,974 | 4.37% | $ 67,731,329 | 3.86% |
| Utilities Users Tax | $ 28,092,419 | $ 28,076,304 | -0.06% | $ 28,140,000 | 0.23% | $ 28,372,109 | 0.82% | $ 28,880,764 | 1.79% | $ 29,515,736 | 2.20% | $ 29,962,131 | 1.51% | $ 30,786,915 | 2.75% |
| Franchise Fees | $ 5,046,330 | $ 5,542,505 | 9.83% | $ 5,500,000 | -0.77% | $ 5,590,000 | 1.64% | $ 5,682,700 | 1.66% | $ 5,778,181 | 1.68% | $ 5,876,526 | 1.70% | $ 5,977,822 | 2% |
| Transient Occupancy Tax | $ 4,189,350 | $ 5,279,657 | 26.03% | $ 6,230,000 | 18.00% | $ 6,541,500 | 5.00% | $ 6,868,575 | 5.00% | $ 7,212,004 | 5.00% | $ 7,572,604 | 5.00% | $ 7,951,234 | 5.00% |
| Property Transfer Tax | $ 1,767,442 | $ 1,893,952 | 7.16% | $ 2,440,000 | 28.83% | $ 2,684,000 | 10.00% | $ 2,952,400 | 10.00% | $ 3,247,640 | 10.00% | $ 3,507,451 | 8.00% | $ 3,788,047 | 8.00% |
| General Fund Transfer | $ 45,694,500 | $ 45,276,800 | -0.91% | $ 44,789,400 | -1.08% | $ 45,075,000 | 0.64% | $ 45,852,500 | 1.72% | $ 46,904,500 | 2.29% | $ 47,892,800 | 2.11% | $ 48,484,500 | 1.24% |
| Charges for Services - Development & Building | $ 3,699,707 | $ 3,819,435 | 3.24% | $ 4,128,094 | 8.08% | $ 4,505,786 | 9.15% | $ 4,742,061 | 5.24% | $ 4,836,902 | 2.00% | $ 4,933,640 | 2.00% | $ 5,032,313 | 2.00% |
| Special Revenue - Entertainment | $ 2,852,016 | $ 10,631,391 | 272.77% | $ 10,991,816 | 3.39% | $ 11,126,690 | 1.23% | $ 11,264,982 | 1.24% | $ 11,406,732 | 1.26% | $ 11,552,025 | 1.27% | $ 11,700,950 | 1.29% |
| Charges for Services | $ 9,153,139 | $ 10,259,536 | 12.09% | $ 10,308,963 | 0.48% | $ 10,499,514 | 1.85% | $ 10,698,110 | 1.89% | $ 10,982,968 | 2.66% | $ 11,276,010 | 2.67% | $ 11,651,743 | 3.33% |
| Licenses and Permits | $ 7,692,440 | $ 8,489,825 | 10.37% | $ 9,118,200 | 7.40% | $ 9,825,167 | 7.75% | $ 10,499,737 | 6.87% | $ 11,070,603 | 5.44% | $ 11,674,900 | 5.46% | $ 12,314,638 | 5.48% |
| Fines and Forfeits | $ 7,281,161 | $ 3,956,795 | -45.66% | $ 1,730,440 | -56.27% | $ 1,737,000 | 0.38% | $ 1,745,065 | 0.46% | $ 1,779,966 | 2.00% | $ 1,815,566 | 2.00% | $ 1,851,877 | 2.00% |
| Special Assessments | $ 4,218,864 | $ 4,480,375 | 6.20% | $ 4,454,627 | -0.57% | $ 4,504,237 | 1.11% | $ 4,494,029 | -0.23% | $ 4,503,591 | 0.21% | $ 4,513,344 | 0.22% | $ 4,523,293 | 0.22% |
| Intergovernmental Revenues | $ 1,787,929 | $ 4,774,583 | 167.05% | $ 2,190,386 | -54.12% | $ 1,520,000 | -30.61% | $ 1,525,000 | 0.33% | $ 1,555,500 | 2.00% | $ 1,586,610 | 2.00% | $ 1,618,342 | 2.00% |
| Other | $ 6,777,026 | $ 8,392,434 | 23.84% | $ 8,037,809 | -4.23% | $ 10,741,756 | 33.64% | $ 7,640,491 | -28.87% | $ 9,408,704 | 23.14% | $ 7,004,134 | -25.56% | $ 11,275,591 | 60.98% |
| *Operating Grants (Appropriated After Budget Adoption)* | $ 11,322,428 | $ 6,433,948 | -43.18% | $ - | -100.00% | $ - | 0.00% | $ - | 0.00% | $ - | 0.00% | $ - | 0.00% | $ - | 0.00% |
| *Debt Proceeds (Appropriated After Budget Adoption)* | $ 37,565,221 | $ 35,390,000 | -5.79% | $ - | -100.00% | $ - | 0.00% | $ - | 0.00% | $ - | 0.00% | $ - | 0.00% | $ - | 0.00% |
| **Total Revenues / Transfers In** | **$ 281,063,214** | **$ 294,391,711** | **4.74%** | **$ 255,093,517** | **-13.35%** | **$ 266,021,469** | **4.28%** | **$ 272,700,401** | **2.51%** | **$ 284,183,482** | **4.21%** | **$ 291,258,952** | **2.49%** | **$ 305,028,077** | **4.73%** |
| **Expenditures / Transfers Out** | | | | | | | | | | | | | | | |
| Personnel Costs | $ 172,906,224 | $ 177,859,321 | 2.86% | $ 187,629,686 | 5.49% | $ 201,169,692 | 7.22% | $ 206,564,512 | 2.68% | $ 212,976,538 | 3.10% | $ 219,288,864 | 2.96% | $ 222,832,293 | 1.62% |
| Non-Personnel Costs | $ 59,634,264 | $ 60,538,459 | 1.52% | $ 58,060,157 | -4.09% | $ 60,862,570 | 4.83% | $ 60,265,152 | -0.98% | $ 61,470,455 | 2.00% | $ 62,699,864 | 2.00% | $ 64,256,429 | 2.48% |
| Special Projects | $ 9,548,909 | $ 16,823,096 | 76.18% | $ 18,570,225 | 10.39% | $ 24,813,682 | 33.62% | $ 23,043,892 | -7.13% | $ 23,504,770 | 2.00% | $ 23,974,865 | 2.00% | $ 24,454,362 | 2.00% |
| Equipment Outlay | $ 6,504,924 | $ 3,992,401 | -38.62% | $ 218,142 | -94.54% | $ 226,642 | 3.90% | $ 226,642 | 0.00% | $ 231,175 | 2.00% | $ 235,798 | 2.00% | $ 240,514 | 2.00% |
| Capital Outlay and Grants | $ 7,282,621 | $ 6,172,262 | -15.25% | $ 442,302 | -92.83% | $ 350,000 | -20.87% | $ 346,235 | -1.08% | $ 353,160 | 2.00% | $ 360,223 | 2.00% | $ 367,427 | 2.00% |
| Debt Service | $ 46,656,386 | $ 48,100,507 | 3.10% | $ 18,147,990 | -62.27% | $ 19,213,160 | 5.87% | $ 20,256,746 | 5.43% | $ 20,047,624 | -1.03% | $ 17,752,464 | -11.45% | $ 15,501,982 | -12.68% |
| Allocated Costs, Utilization Charges and Operating Transfers | (23,051,215) | (19,919,367) | -13.59% | (20,374,784) | 2.29% | (23,860,298) | 17.11% | (24,312,228) | 1.89% | (24,312,228) | 0.00% | (24,312,228) | 0.00% | (24,312,228) | 0.00% |
| Managed Savings | | | 0.00% | $ (5,450,297) | 0.00% | $ (5,425,000) | -11.07% | $ (5,425,000) | 0.00% | $ (5,324,413) | -1.85% | $ (5,482,222) | 2.96% | $ (5,570,807) | 1.62% |
| **Preliminary Baseline Expenditures** | **$ 279,482,113** | **$ 293,566,679** | **5.04%** | **$ 257,243,421** | **-12.37%** | **$ 277,350,448** | **7.82%** | **$ 280,965,951** | **1.30%** | **$ 288,947,080** | **2.84%** | **$ 294,517,629** | **1.93%** | **$ 297,769,973** | **1.10%** |
| Supplemental Appropriations | | | | **$ 5,082,354** | **0.00%** | | | | | | | | | | |
| **Revised Baseline Expenditures** | | | | **$ 262,325,775** | | **$ 277,350,448** | **5.73%** | **$ 280,965,951** | **1.30%** | **$ 288,947,080** | **2.84%** | **$ 294,517,629** | **1.93%** | **$ 297,769,973** | **1.10%** |
| **Initial Baseline Surplus / (Deficit)** | | | | **$ (7,232,258)** | | **$ (11,328,979)** | | **$ (8,265,550)** | | **$ (4,763,598)** | | **$ (3,258,677)** | | **$ 7,258,104** | |
| Union Compensation Model | | | | | | $ (51,764) | 0.00% | $ (1,431,685) | 2665.79% | $ (3,779,305) | 163.98% | $ (6,133,348) | 62.29% | $ (8,503,184) | 38.64% |
| Cost Plan Upate | | | | | | $ 600,000 | 0.00% | $ 600,000 | 0.00% | $ 600,000 | 0.00% | $ 600,000 | 0.00% | $ 600,000 | 0.00% |
| RPU Water Revenue Update Due to Anticipated Changes in Drought Restrictions | | | | | | $ 205,000 | 0.00% | $ 590,000 | 0.00% | $ 290,000 | -50.85% | $ - | 0.00% | $ - | 0.00% |
| **Reivsed Baseline Surplus / (Deficit)** | | | | **$ (7,232,258)** | | **$ (10,575,743)** | | **$ (8,507,235)** | | **$ (7,652,902)** | | **$ (8,792,025)** | | **$ (645,079)** | |
| Proposed Balancing Measures (Details in Budget Reductions Section and Changes Are Recorded in the Budget Summary Section) | | | | - | | $ 10,511,377 | | $ 10,489,353 | | 10,489,353 | | 10,489,353 | | 10,489,353 | |
| **Revised Baseline Surplus / (Deficit After Initial Balancing Measures** | | | | **$ (7,232,258)** | | **$ (64,366)** | | **$ 1,982,118** | | **$ 2,836,451** | | **$ 1,697,328** | | **$ 9,844,274** | |
| **Reserve Requirements** | | | | | | | | | | | | | | | |
| **Beginning General Fund Reserve** | | | | **40,085,510** | | **32,853,252** | | **32,788,886** | | **34,771,005** | | **37,607,455** | | **39,304,783** | |
| Revised Baseline Surplus / (Deficit After Initial Balancing Measures | | | | (7,232,258) | | (64,366) | | 1,982,118 | | 2,836,451 | | 1,697,328 | | 9,844,274 | |
| **Ending General Fund Reserce** | | | | **32,853,252** | | **32,788,886** | | **34,771,005** | | **37,607,455** | | **39,304,783** | | **49,149,057** | |
| | | | | *12.5%* | | *11.8%* | | *12.4%* | | *13.0%* | | *13.3%* | | *16.5%* | |

# City of Riverside

**Five Year General Fund Financial Plan**

**Updated as of 5/19/2016**

| | Source | FY 2013/14 Actuals | FY 2014/15 Actuals | % Change | FY 2015/16 Projection as of 3/31/16 | % Change | FY 2016/17 Proposed | % Change | FY 2017/18 Proposed | % Change | FY 2018/19 Estimated | % Change | FY 2019/20 Estimated | % Change | FY 2020/21 Estimated | % Change |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Revenues / Transfers In** | | | | | | | | | | | | | | | | |
| **Sales & Use Taxes** | | $ 55,096,218 | $ 59,437,483 | 7.88% | $ 62,949,000 | 5.91% | $ 66,567,942 | 5.75% | $ 70,140,574 | 5.37% | $ 73,498,523 | 4.79% | $ 76,877,237 | 4.60% | $ 80,339,483 | 4.50% |
| Sales & Use Taxes - Current | Beaco Economics and HdL | 53,674,142 | 57,897,012 | 7.87% | 61,338,000 | 5.94% | 64,956,942 | 5.90% | 68,529,574 | 5.50% | 71,887,523 | 4.90% | 75,266,237 | 4.70% | 78,728,483 | 4.60% |
| Public Safety 1/2% | A change in the allocation methodology may result in no future growth | 1,422,076 | 1,540,471 | 8.33% | 1,611,000 | 4.58% | 1,611,000 | 0.00% | 1,611,000 | 0.00% | 1,611,000 | 0.00% | 1,611,000 | 0.00% | 1,611,000 | 0.00% |
| **Property Taxes** | | $ 48,827,024 | $ 52,256,688 | 7.02% | $ 54,084,782 | 3.50% | $ 56,730,769 | 4.89% | $ 59,713,414 | 5.26% | $ 62,481,932 | 4.64% | $ 65,213,974 | 4.37% | $ 67,731,329 | 3.86% |
| In Lieu of Vehicle License Fees | Beacon Economics, County of Riverside, and Staff estimates | 22,635,655 | 24,050,637 | 6.25% | 25,138,709 | 4.52% | 26,445,922 | 5.20% | 27,926,893 | 5.60% | 29,295,311 | 4.90% | 30,642,896 | 4.60% | 31,899,254 | 4.10% |
| Secured - Current Year | Beacon Economics, County of Riverside, and Staff estimates | 18,119,125 | 19,848,139 | 9.54% | 20,840,000 | 5.00% | 21,923,680 | 5.20% | 23,151,406 | 5.60% | 24,285,825 | 4.90% | 25,402,973 | 4.60% | 26,444,495 | 4.10% |
| Successor Agency | Beacon Economics, County of Riverside, and Staff estimates | 3,472,345 | 4,042,648 | 16.42% | 3,800,000 | -6.00% | 3,997,600 | 5.20% | 4,221,466 | 5.60% | 4,428,317 | 4.90% | 4,632,020 | 4.60% | 4,821,933 | 4.10% |
| Measure G - Fire | Set equal to fire bond expense | 1,572,057 | 1,593,558 | 1.37% | 1,599,073 | 0.35% | 1,632,023 | 2.06% | 1,654,298 | 1.36% | 1,687,435 | 2.00% | 1,725,740 | 2.27% | 1,731,712 | 0.35% |
| Measure I - Library | Measure I does not include annual increases | 1,392,027 | 1,387,713 | -0.31% | 1,385,000 | -0.20% | 1,385,000 | 0.00% | 1,385,000 | 0.00% | 1,385,000 | 0.00% | 1,385,000 | 0.00% | 1,385,000 | 0.00% |
| Unsecured - Current Year | Beacon Economics, County of Riverside, and Staff estimates | 910,483 | 904,774 | -0.63% | 850,000 | -6.05% | 850,000 | 0.00% | 850,000 | 0.00% | 850,000 | 0.00% | 850,000 | 0.00% | 850,000 | 0.00% |
| Supplemental | Beacon Economics, County of Riverside, and Staff estimates | 725,332 | 429,219 | -40.82% | 472,000 | 9.97% | 496,544 | 5.20% | 524,350 | 5.60% | 550,044 | 4.90% | 575,346 | 4.60% | 598,935 | 4.10% |
| **Utilities Users Tax:** | | $ 28,092,419 | $ 28,076,304 | -0.06% | $ 28,140,000 | 0.23% | $ 28,372,109 | 0.82% | $ 28,880,764 | 1.79% | $ 29,515,736 | 2.20% | $ 29,962,131 | 1.51% | $ 30,786,915 | 2.75% |
| Electric | RPU Estimates (based on consumer billing) | 15,908,073 | 16,204,849 | 1.87% | 16,905,000 | 4.32% | 16,979,901 | 0.44% | 17,161,123 | 1.07% | 17,399,431 | 1.39% | 17,618,783 | 1.26% | 18,147,346 | 3.00% |
| Water | RPU Estimates (based on consumer billing) | 3,416,139 | 3,104,265 | -9.13% | 2,460,000 | -20.75% | 2,575,258 | 4.69% | 2,851,332 | 10.72% | 3,056,028 | 7.18% | 3,085,343 | 0.96% | 3,177,903 | 3.00% |
| Southern California Gas | Staff Projections - Finance | 3,000,007 | 2,888,846 | -3.71% | 2,715,000 | -6.02% | 2,579,000 | -5.01% | 2,475,000 | -4.03% | 2,549,250 | 3.00% | 2,625,728 | 3.00% | 2,704,499 | 3.00% |
| Pacific Bell | Staff Projections - Finance | 2,396,096 | 2,564,668 | 7.04% | 2,720,000 | 6.06% | 2,828,000 | 3.97% | 2,912,000 | 2.97% | 2,999,360 | 3.00% | 3,089,341 | 3.00% | 3,182,021 | 3.00% |
| Cable | Staff Projections - Finance | 1,267,632 | 1,309,496 | 3.30% | 1,385,000 | 5.77% | 1,426,550 | 3.00% | 1,469,347 | 3.00% | 1,469,347 | 0.00% | 1,469,347 | 0.00% | 1,469,347 | 0.00% |
| Cellular and Other Telephone | Staff Projections - Finance | 1,238,403 | 1,075,520 | -13.15% | 1,000,000 | -7.02% | 1,000,000 | 0.00% | 1,000,000 | 0.00% | 1,000,000 | 0.00% | 1,000,000 | 0.00% | 1,000,000 | 0.00% |
| Western Municipal Water District | Staff Projections - Finance | 666,214 | 730,148 | 9.60% | 775,000 | 6.14% | 798,000 | 2.97% | 821,000 | 2.88% | 845,630 | 3.00% | 870,999 | 3.00% | 897,129 | 3.00% |
| Southern California Edison | Staff Projections - Finance | 199,855 | 198,512 | -0.67% | 180,000 | -9.33% | 185,400 | 3.00% | 190,962 | 3.00% | 196,691 | 3.00% | 202,592 | 3.00% | 208,669 | 3.00% |
| **Franchise Fees** | | $ 5,046,330 | $ 5,542,505 | 9.83% | $ 5,500,000 | -0.77% | $ 5,590,000 | 1.64% | $ 5,682,700 | 1.66% | $ 5,778,181 | 1.68% | $ 5,876,526 | 1.70% | $ 5,977,822 | 2% |
| Trash and Cab Companies | Staff Estimates - Finance | 2,894,526 | 3,085,034 | 6.58% | 3,000,000 | -2.76% | 3,090,000 | 3.00% | 3,182,700 | 3.00% | 3,278,181 | 3.00% | 3,376,526 | 3.00% | 3,477,822 | 3.00% |
| Cellular | Staff Estimates - Finance | 1,001,182 | 1,301,294 | 29.98% | 1,350,000 | 3.74% | 1,350,000 | 0.00% | 1,350,000 | 0.00% | 1,350,000 | 0.00% | 1,350,000 | 0.00% | 1,350,000 | 0.00% |
| Cable TV | Staff Estimates - Finance | 1,150,622 | 1,156,177 | 0.48% | 1,150,000 | -0.53% | 1,150,000 | 0.00% | 1,150,000 | 0.00% | 1,150,000 | 0.00% | 1,150,000 | 0.00% | 1,150,000 | 0.00% |
| **Transient Occupancy Tax** | Beacon Estimates, plus input from Raincross Hospitality Corp. and hotels | $ 4,189,350 | $ 5,279,657 | 26.03% | $ 6,230,000 | 18.00% | $ 6,541,500 | 5.00% | $ 6,868,575 | 5.00% | $ 7,212,004 | 5.00% | $ 7,572,604 | 5.00% | $ 7,951,234 | 5.00% |
| **Property Transfer Tax** | Beacon Economics and Staff estimates | $ 1,767,442 | $ 1,893,952 | 7.16% | $ 2,440,000 | 28.83% | $ 2,684,000 | 10.00% | $ 2,952,400 | 10.00% | $ 3,247,640 | 10.00% | $ 3,507,451 | 8.00% | $ 3,788,047 | 8.00% |
| **General Fund Transfer:** | | $ 45,694,500 | $ 45,276,800 | -0.91% | $ 44,789,400 | -1.08% | $ 45,075,000 | 0.64% | $ 45,852,500 | 1.72% | $ 46,904,500 | 2.29% | $ 47,892,800 | 2.11% | $ 48,484,500 | 1.24% |
| Electric | RPU Estimates (based on overall audited operating revenue from prior year) | 38,703,800 | 38,178,400 | -1.36% | 38,359,800 | 0.48% | 39,600,400 | 3.23% | 40,114,200 | 1.30% | 40,551,300 | 1.09% | 41,108,500 | 1.37% | 41,638,400 | 1.29% |
| Water | RPU Estimates (based on overall audited operating revenue from prior year) | 6,990,700 | 7,098,400 | 1.54% | 6,429,600 | -9.42% | 5,474,600 | -14.85% | 5,738,300 | 4.82% | 6,353,200 | 10.72% | 6,784,300 | 6.79% | 6,846,100 | 0.91% |
| **Charges for Services - Development & Building** | | $ 3,699,707 | $ 3,819,435 | 3.24% | $ 4,128,094 | 8.08% | $ 4,505,786 | 9.15% | $ 4,742,061 | 5.24% | $ 4,836,902 | 2.00% | $ 4,933,640 | 2.00% | $ 5,032,313 | 2.00% |
| Planning | Staff Projections - Community and Economic Development | 1,533,198 | 1,572,316 | 2.55% | 1,511,747 | -3.85% | 1,436,504 | -4.98% | 1,502,848 | 4.62% | 1,532,905 | 2.00% | 1,563,563 | 2.00% | 1,594,834 | 2.00% |
| Building | Staff Projections - Community and Economic Development | 991,610 | 1,060,032 | 6.90% | 1,315,200 | 24.07% | 1,515,500 | 15.23% | 1,670,900 | 10.25% | 1,704,318 | 2.00% | 1,738,404 | 2.00% | 1,773,172 | 2.00% |
| Inspection Fees | Staff Projections - Community and Economic Development | 502,735 | 603,122 | 19.97% | 725,000 | 20.21% | 700,000 | -3.45% | 700,000 | 0.00% | 714,000 | 2.00% | 728,280 | 2.00% | 742,846 | 2.00% |
| Plan Review | Staff Projections - Community and Economic Development | 432,387 | 322,586 | -25.39% | 300,000 | -7.00% | 300,000 | 0.00% | 300,000 | 0.00% | 306,000 | 2.00% | 312,120 | 2.00% | 318,362 | 2.00% |
| Fire Department Plan Check | Staff Projections - Fire Department | 173,392 | 173,190 | -0.12% | 222,304 | 28.36% | 498,862 | 124.41% | 513,393 | 2.91% | 523,661 | 2.00% | 534,134 | 2.00% | 544,817 | 2.00% |
| Various Others, Including Water Quality Management Plan, Street Plan Checks, Grading Permits and Inspection Fees | Staff Projections - Community and Economic Development, Public Works | 66,385 | 88,189 | 32.84% | 53,843 | -38.95% | 54,920 | 2.00% | 54,920 | 0.00% | 56,018 | 2.00% | 57,139 | 2.00% | 58,281 | 2.00% |
| **Special Revenue - Entertainment** | | $ 2,852,016 | $ 10,631,391 | 272.77% | $ 10,991,816 | 3.39% | $ 11,126,690 | 1.23% | $ 11,264,982 | 1.24% | $ 11,406,732 | 1.26% | $ 11,552,025 | 1.27% | $ 11,700,950 | 1.29% |
| Live Nation | Provided by Operator (Live Nation) | 2,852,016 | 5,473,833 | 91.93% | 5,595,000 | 2.21% | 5,595,000 | 0.00% | 5,595,000 | 0.00% | 5,595,000 | 0.00% | 5,595,000 | 0.00% | 5,595,000 | 0.00% |
| Convention Center | Provided by Operator (Raincross Hospitality Corp.) | - | 5,157,558 | 0.00% | 5,396,816 | 4.64% | 5,531,690 | 2.50% | 5,669,982 | 2.50% | 5,811,732 | 2.50% | 5,957,025 | 2.50% | 6,105,950 | 2.50% |

# City of Riverside

**Five Year General Fund Financial Plan**

**Updated as of 5/19/2016**

| | Source | FY 2013/14 Actuals | FY 2014/15 Actuals | % Change | FY 2015/16 Projection as of 3/31/16 | % Change | FY 2016/17 Proposed | % Change | FY 2017/18 Proposed | % Change | FY 2018/19 Estimated | % Change | FY 2019/20 Estimated | % Change | FY 2020/21 Estimated | % Change |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Charges for Services** | | $ 9,153,139 | $ 10,259,536 | 12.09% | $ 10,308,963 | 0.48% | $ 10,499,514 | 1.85% | $ 10,698,110 | 1.89% | $ 10,982,968 | 2.66% | $ 11,276,010 | 2.67% | $ 11,651,743 | 3.33% |
| Police | Staff Projections - Police Department | 1,889,832 | 2,463,623 | 30.36% | 2,315,804 | -6.00% | 2,365,924 | 2.16% | 2,374,424 | 0.36% | 2,445,657 | 3.00% | 2,519,026 | 3.00% | 2,594,597 | 3.00% |
| Fire | Staff Projections - Fire Department | 1,967,870 | 2,218,730 | 12.75% | 2,183,652 | -1.58% | 2,257,341 | 3.37% | 2,299,275 | 1.86% | 2,368,253 | 3.00% | 2,439,301 | 3.00% | 2,512,480 | 3.00% |
| Street Replacement Charges | Offset by Expense in Sewer | 1,720,291 | 1,739,214 | 1.10% | 1,751,389 | 0.70% | 1,786,417 | 2.00% | 1,804,281 | 1.00% | 1,822,324 | 1.00% | 1,840,547 | 1.00% | 1,858,953 | 1.00% |
| Parks and Recreation | Staff Estimates - Parks and Recreation Department | 2,776,294 | 2,920,905 | 5.21% | 3,064,800 | 4.93% | 3,113,530 | 1.59% | 3,162,530 | 1.57% | 3,257,406 | 3.00% | 3,355,128 | 3.00% | 3,455,782 | 3.00% |
| Hazardous Material Disclosure | Staff Projections - Community and Economic Development | 490,885 | 448,666 | -8.60% | 523,704 | 16.72% | 568,302 | 8.52% | 658,100 | 15.80% | 677,843 | 3.00% | 698,178 | 3.00% | 719,124 | 3.00% |
| Boarding and Demolition of Structures | Staff Projections - Community and Economic Development | 180,448 | 194,058 | 7.54% | 150,998 | -22.19% | 133,000 | -11.92% | 123,000 | -7.52% | 126,690 | 3.00% | 130,491 | 3.00% | 134,405 | 3.00% |
| Street Alley, Sign and Signal Repairs | Staff Projections - Public Works | 7,520 | 139,603 | 1756.42% | 130,132 | -6.78% | 86,000 | -33.91% | 86,500 | 0.58% | 89,095 | 3.00% | 91,768 | 3.00% | 94,521 | 3.00% |
| Library | Staff Projections - Library | 83,066 | 92,702 | 11.60% | 88,000 | -5.07% | 89,000 | 1.14% | 90,000 | 1.12% | 92,700 | 3.00% | 95,481 | 3.00% | 98,345 | 3.00% |
| Traffic Plan Review | Staff Projections - Community and Economic Development | 28,731 | 28,048 | -2.38% | 20,000 | -28.69% | 20,000 | 0.00% | 20,000 | 0.00% | 20,600 | 3.00% | 21,218 | 3.00% | 21,855 | 3.00% |
| Engineering Misc Receipts | Staff Projections - Community and Economic Development | 8,202 | 13,987 | 70.53% | 10,484 | -25.04% | 10,000 | -4.62% | 10,000 | 0.00% | 10,300 | 3.00% | 10,609 | 3.00% | 10,927 | 3.00% |
| Community Development | Staff Projections - Community and Economic Development | - | - | 0.00% | 70,000 | 0.00% | 70,000 | 0.00% | 70,000 | 0.00% | 72,100 | 3.00% | 74,263 | 3.00% | 150,754 | 103.00% |
| **Licenses and Permits** | | $ 7,692,440 | $ 8,489,825 | 10.37% | $ 9,118,200 | 7.40% | $ 9,825,167 | 7.75% | $ 10,499,737 | 6.87% | $ 11,070,603 | 5.44% | $ 11,674,900 | 5.46% | $ 12,314,638 | 5.48% |
| Business License Tax | Beacon Economics / Includes anticipated audit recoveries | 5,665,060 | 6,216,743 | 9.74% | 6,535,000 | 5.12% | 7,060,023 | 8.03% | 7,667,252 | 8.60% | 8,134,955 | 6.10% | 8,631,187 | 6.10% | 9,157,689 | 6.10% |
| Development and Buildling Permits (Building, Plumbing, Electrical, Heating & Air Conditioning Permits) | Staff Estimates | 955,769 | 1,292,898 | 35.27% | 1,519,000 | 17.49% | 1,596,000 | 5.07% | 1,698,000 | 6.39% | 1,731,960 | 2.00% | 1,766,599 | 2.00% | 1,801,931 | 2.00% |
| Animal Licenses | Staff Estimates | 837,987 | 755,733 | -9.82% | 840,700 | 11.24% | 934,603 | 11.17% | 886,575 | -5.14% | 940,656 | 6.10% | 998,036 | 6.10% | 1,058,916 | 6.10% |
| Other Permits (Gun, Taxi, Explosive, Fireworks, Sewer, Misc) | Staff Estimates | 104,082 | 106,687 | 2.50% | 113,600 | 6.48% | 119,166 | 4.90% | 125,959 | 5.70% | 133,642 | 6.10% | 141,795 | 6.10% | 150,444 | 6.10% |
| Code Enforcement Administration for Citations | Staff Estimates | 108,930 | 93,575 | -14.10% | 87,600 | -6.39% | 91,982 | 5.00% | 97,225 | 5.70% | 103,156 | 6.10% | 109,448 | 6.10% | 116,125 | 6.10% |
| Fire Code Inspection | Staff Estimates | 20,612 | 24,189 | 17.35% | 22,300 | -7.81% | 23,393 | 4.90% | 24,726 | 5.70% | 26,234 | 6.10% | 27,835 | 6.10% | 29,533 | 6.10% |
| **Fines and Forfeits** | | $ 7,281,161 | $ 3,956,795 | -45.66% | $ 1,730,440 | -56.27% | $ 1,737,000 | 0.38% | $ 1,745,065 | 0.46% | $ 1,779,966 | 2.00% | $ 1,815,566 | 2.00% | $ 1,851,877 | 2.00% |
| Photo Enforcement Program | Program phased out | 1,816,478 | 634,661 | -65.06% | 105,835 | -83.32% | - | -100.00% | - | | | | | | | |
| California Vehicle Code | Staff Projections - Police Department | 898,836 | 1,163,783 | 29.48% | 900,000 | -22.67% | 1,000,000 | 11.11% | 1,000,000 | 0.00% | 1,020,000 | 2.00% | 1,040,400 | 2.00% | 1,061,208 | 2.00% |
| Administrative Civil Penalties | Staff Projections - Community and Economic Development | 4,183,999 | 3,088,348 | -26.19% | 1,061,026 | -65.64% | 900,000 | -15.18% | 900,000 | 0.00% | 918,000 | 2.00% | 936,360 | 2.00% | 955,087 | 2.00% |
| Library Fines | Staff Projections - Library | 175,885 | 173,378 | -1.43% | 175,000 | 0.94% | 185,500 | 6.00% | 191,065 | 3.00% | 194,886 | 2.00% | 198,784 | 2.00% | 202,760 | 2.00% |
| Administrative Citations | Staff Projections - Community and Economic Development | 354,738 | 387,507 | 9.24% | 133,989 | -65.42% | 130,000 | -2.98% | 130,000 | 0.00% | 132,600 | 2.00% | 135,252 | 2.00% | 137,957 | 2.00% |
| General and Misdemeanor Fines | Staff Projections - Police Department | 83,315 | 75,271 | -9.65% | 74,000 | -1.69% | 74,000 | 0.00% | 74,000 | 0.00% | 75,480 | 2.00% | 76,990 | 2.00% | 78,529 | 2.00% |
| Vehicle Abatement Fees | Staff Projections - Police Department | 56,088 | 58,080 | 3.55% | 33,000 | -43.18% | 35,000 | 6.06% | 35,000 | 0.00% | 35,700 | 2.00% | 36,414 | 2.00% | 37,142 | 2.00% |
| Code Rehab, Settlements and Receiverships | Staff Projections - Community and Economic Development | (576,453) | (653,777) | 13.41% | (328,000) | -49.83% | (227,500) | -30.64% | (225,000) | -1.10% | (229,500) | 2.00% | (234,090) | 2.00% | (238,772) | 2.00% |
| Deferred Revenue | Staff Projections - Community and Economic Development | 288,275 | (970,456) | -436.64% | (424,410) | -56.27% | (360,000) | -15.18% | (360,000) | 0.00% | (367,200) | 2.00% | (374,544) | 2.00% | (382,035) | 2.00% |
| **Special Assessments** | | $ 4,218,864 | $ 4,480,375 | 6.20% | $ 4,454,627 | -0.57% | $ 4,504,237 | 1.11% | $ 4,494,029 | -0.23% | $ 4,503,591 | 0.21% | $ 4,513,344 | 0.22% | $ 4,523,293 | 0.22% |
| Street Lighting | Staff Estimates - Finance | 3,429,008 | 3,544,846 | 3.38% | 3,450,000 | -2.68% | 3,450,000 | 0.00% | 3,450,000 | 0.00% | 3,450,000 | 0.00% | 3,450,000 | 0.00% | 3,450,000 | 0.00% |
| Landscape Maintenance | Offset by permitted expenses | 116,797 | 154,670 | 32.43% | 87,381 | -43.50% | 85,000 | -2.72% | 85,000 | 0.00% | 86,700 | 2.00% | 88,434 | 2.00% | 90,203 | 2.00% |
| Debris Removal | Staff Estimates - Finance | 406,838 | 405,960 | -0.22% | 553,743 | 36.40% | 576,137 | 4.04% | 565,929 | -1.77% | 565,929 | 0.00% | 565,929 | 0.00% | 565,929 | 0.00% |
| Manheim Riverside Mitigation | Staff Estimates - Finance | 122,694 | 221,316 | 80.38% | 250,000 | 12.96% | 250,000 | 0.00% | 250,000 | 0.00% | 255,000 | 2.00% | 260,100 | 2.00% | 265,302 | 2.00% |
| Weed Assessments | Staff Estimates - Finance | 94,104 | 103,825 | 10.33% | 70,403 | -32.19% | 100,000 | 42.04% | 100,000 | 0.00% | 102,000 | 2.00% | 104,040 | 2.00% | 106,121 | 2.00% |
| Village at Canyon Crest | Offset by permitted expenses | 27,012 | 26,693 | -1.18% | 23,900 | -10.46% | 23,900 | 0.00% | 23,900 | 0.00% | 24,378 | 2.00% | 24,866 | 2.00% | 25,363 | 2.00% |
| Loving Homes | Offset by permitted expenses | 22,411 | 23,065 | 2.92% | 19,200 | -16.76% | 19,200 | 0.00% | 19,200 | 0.00% | 19,584 | 2.00% | 19,976 | 2.00% | 20,375 | 2.00% |
| **Intergovernmental Revenues** | | $ 1,787,929 | $ 4,774,583 | 167.05% | $ 2,190,386 | -54.12% | $ 1,520,000 | -30.61% | $ 1,525,000 | 0.33% | $ 1,555,500 | 2.00% | $ 1,586,610 | 2.00% | $ 1,618,342 | 2.00% |
| Mutual Aid Reimbursement | Offset by Overtime Expense in Fire | 963,449 | 926,868 | -3.80% | 1,223,906 | 32.05% | 650,000 | -46.89% | 650,000 | 0.00% | 663,000 | 2.00% | 676,260 | 2.00% | 689,785 | 2.00% |
| Homeowner's Exemption | Staff Estimates - Finance | 283,001 | 270,566 | -4.39% | 265,000 | -2.06% | 265,000 | 0.00% | 265,000 | 0.00% | 270,300 | 2.00% | 275,706 | 2.00% | 281,220 | 2.00% |
| State Mandated Claims | Staff Estimates - Finance | 130,970 | 2,918,062 | 2128.04% | 300,000 | -89.72% | 175,000 | -41.67% | 175,000 | 0.00% | 178,500 | 2.00% | 182,070 | 2.00% | 185,711 | 2.00% |
| Vehicle License In Lieu in Excess | Staff Estimates - Finance | 132,347 | 128,694 | -2.76% | 128,028 | -0.52% | 128,000 | -0.02% | 128,000 | 0.00% | 130,560 | 2.00% | 133,171 | 2.00% | 135,835 | 2.00% |
| Code Enforecement Revenue Sharing | Staff Projections - Community and Economic Development | - | 105,875 | 0.00% | 52,000 | -50.89% | 52,000 | 0.00% | 52,000 | 0.00% | 53,040 | 2.00% | 54,101 | 2.00% | 55,183 | 2.00% |
| Police Officer's Training | Staff Projections - Police Department | 123,739 | 78,970 | -36.18% | 90,000 | 13.97% | 120,000 | 33.33% | 125,000 | 4.17% | 127,500 | 2.00% | 130,050 | 2.00% | 132,651 | 2.00% |
| Vehicle Abatement Surcharge | Staff Projections - Police Department | 154,423 | 180,681 | 17.00% | 131,452 | -27.25% | 130,000 | -1.10% | 130,000 | 0.00% | 132,600 | 2.00% | 135,252 | 2.00% | 137,957 | 2.00% |
| Storm Drain Damage | Staff Projections - Public Works | - | 164,867 | 0.00% | - | -100.00% | - | 0.00% | - | 0.00% | - | 2.00% | - | 2.00% | - | 2.00% |
| **Other** | | $ 6,777,026 | $ 8,392,434 | 23.84% | $ 8,037,809 | -4.23% | $ 10,741,756 | 33.64% | $ 7,640,491 | -28.87% | $ 9,408,704 | 23.14% | $ 7,004,134 | -25.56% | $ 11,275,591 | 60.98% |
| Property Tax Settlement Payments | Staff Estimates - Finance | 728,984 | 713,846 | -2.08% | - | -100.00% | - | 0.00% | - | 0.00% | - | | - | 2.00% | - | 2.00% |
| Interest Income | Staff Estimates - Based on Economic Indicators | 505,431 | 1,212,029 | 139.80% | 500,000 | -58.75% | 500,000 | 0.00% | 500,000 | 0.00% | 510,000 | 2.00% | 520,200 | 2.00% | 530,604 | 2.00% |
| Interfund Loan Receivable on POB | Staff Estimates - Finance | - | - | 0.00% | 1,901,555 | 0.00% | 1,999,025 | 5.13% | 2,138,179 | 6.96% | 2,180,943 | 2.00% | 2,224,561 | 2.00% | 2,269,053 | 2.00% |
| Land and Building Rentals/Leases | Staff Estimates - Finance | 1,238,262 | 1,442,570 | 16.50% | 1,522,401 | 5.53% | 1,524,832 | 0.16% | 1,533,832 | 0.59% | 987,400 | 2.00% | 1,007,148 | 2.00% | 1,027,291 | 2.00% |

# City of Riverside

**Five Year General Fund Financial Plan**

**Updated as of 5/19/2016**

| | Source | FY 2013/14 Actuals | FY 2014/15 Actuals | % Change | FY 2015/16 Projection as of 3/31/16 | % Change | FY 2016/17 Proposed | % Change | FY 2017/18 Proposed | % Change | FY 2018/19 Estimated | % Change | FY 2019/20 Estimated | % Change | FY 2020/21 Estimated | % Change |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Sale of City Property | Staff Projections - Community and Economic Development | 610,000 | 110,000 | -81.97% | 110,000 | 0.00% | 3,874,591 | 3422.36% | 147,000 | -96.21% | 2,257,014 | 1435.38% | 426,888 | -81.09% | 4,566,800 | 969.79% |
| Sale of Successor Agency Property | Staff Projections - Community and Economic Development | - | - | 0.00% | 294,891 | 0.00% | 125,780 | -57.35% | 605,855 | 381.68% | 703,410 | 2.00% | - | 2.00% | - | 2.00% |
| Miscellaneous (One Time Grants and Transfers, Refund, Rebates, Passport, Copy Charges, Reconciliatory Items) | Staff Estimates - Finance | 3,694,349 | 4,913,989 | 33.01% | 3,708,962 | -24.52% | 2,717,528 | -26.73% | 2,715,625 | -0.07% | 2,769,938 | 2.00% | 2,825,336 | 2.00% | 2,881,843 | 2.00% |
| **Operating Grants** | Appropriated after budget adoption when funds are awarded | **$ 11,322,428** | **$ 6,433,948** | **-43.18%** | **$ -** | **-100.00%** | **$ -** | **0.00%** | **$ -** | **0.00%** | **$ -** | **0.00%** | **$ -** | **0.00%** | **$ -** | **0.00%** |
| **Debt Proceeds** | Appropriated after budget adoption when proceeds are utilized (e.g. POB) | **$ 37,565,221** | **$ 35,390,000** | **-5.79%** | **$ -** | **-100.00%** | **$ -** | **0.00%** | **$ -** | **0.00%** | **$ -** | **0.00%** | **$ -** | **0.00%** | **$ -** | **0.00%** |
| **Total Revenues / Transfers In** | | **$ 281,063,214** | **$ 294,391,711** | **4.74%** | **$ 255,093,517** | **-13.35%** | **$ 266,021,469** | **4.28%** | **$ 272,700,401** | **2.51%** | **$ 284,183,482** | **4.21%** | **$ 291,258,952** | **2.49%** | **$ 305,028,077** | **4.73%** |
| **Expenditures / Transfers Out** | | | | | | | | | | | | | | | | |
| **Personnel Costs** | | **$ 172,906,224** | **$ 177,859,321** | **2.86%** | **$ 187,629,686** | **5.49%** | **$ 201,169,692** | **7.22%** | **$ 206,564,512** | **2.68%** | **$ 212,976,538** | **3.10%** | **$ 219,288,864** | **2.96%** | **$ 222,832,293** | **1.62%** |
| *Salaries* | | *$ 104,225,097* | *$ 104,855,311* | *0.60%* | *$ 112,265,937* | *7.07%* | *$ 118,665,378* | *5.70%* | *$ 119,970,898* | *1.10%* | *$ 121,166,870* | *1.00%* | *$ 122,374,803* | *1.00%* | *$ 123,594,814* | *1.00%* |
| Elected | Based on Approved Position Count by Department, including merit increase, extra pay items and negotiated pay increases; exclusive of Union Compensation Model, presented below | | | | 373,678 | | 373,656 | -0.01% | 373,656 | 0.00% | 373,656 | 0.00% | 373,656 | 0.00% | 373,656 | 0.00% |
| Executive | | | | | 3,401,696 | | 3,477,772 | 2.24% | 3,477,772 | 0.00% | 3,512,550 | 1.00% | 3,547,675 | 1.00% | 3,583,152 | 1.00% |
| Management | | | | | 21,951,605 | | 23,557,074 | 7.31% | 23,931,656 | 1.59% | 24,170,973 | 1.00% | 24,412,682 | 1.00% | 24,656,809 | 1.00% |
| Confidential | | | | | 1,517,111 | | 1,473,055 | -2.90% | 1,503,586 | 2.07% | 1,518,622 | 1.00% | 1,533,808 | 1.00% | 1,549,146 | 1.00% |
| SEIU General | | | | | 24,826,155 | | 25,703,253 | 3.53% | 26,086,545 | 1.49% | 26,347,410 | 1.00% | 26,610,885 | 1.00% | 26,876,993 | 1.00% |
| Police | | | | | 25,726,967 | | 27,547,027 | 7.07% | 27,701,937 | 0.56% | 27,978,956 | 1.00% | 28,258,746 | 1.00% | 28,541,333 | 1.00% |
| Police Supervisory | | | | | 5,834,974 | | 6,480,610 | 11.06% | 6,543,317 | 0.97% | 6,608,750 | 1.00% | 6,674,838 | 1.00% | 6,741,586 | 1.00% |
| Police Management | | | | | 4,046,903 | | 4,193,393 | 3.62% | 4,272,892 | 1.90% | 4,315,621 | 1.00% | 4,358,777 | 1.00% | 4,402,365 | 1.00% |
| Fire | | | | | 20,382,431 | | 20,998,343 | 3.02% | 21,178,714 | 0.86% | 21,390,501 | 1.00% | 21,604,406 | 1.00% | 21,820,450 | 1.00% |
| Fire Management | | | | | 1,595,120 | | 1,691,864 | 6.06% | 1,733,008 | 2.43% | 1,750,338 | 1.00% | 1,767,841 | 1.00% | 1,785,520 | 1.00% |
| Part-Time (Bargaining Unit 30 Only) | | | | | 2,609,297 | | 3,169,331 | 21.46% | 3,167,815 | -0.05% | 3,199,493 | 1.00% | 3,231,488 | 1.00% | 3,263,803 | 1.00% |
| *CalPERS* | | *$ 34,504,980* | *$ 35,255,613* | *2.18%* | *$ 39,309,654* | *11.50%* | *$ 44,004,279* | *11.94%* | *$ 47,373,545* | *7.66%* | *$ 51,657,827* | *9.04%* | *$ 55,805,042* | *8.03%* | *$ 57,145,138* | *2.40%* |
| SEIU General | Rates are based on PERS Actuarial Report, dated October 2015 | | | | 6,712,626 | | 7,067,683 | 5.29% | 7,668,728 | 8.50% | 8,405,515 | 9.61% | 9,081,973 | 8.05% | 9,299,880 | 2.40% |
| Police | | | | | 15,405,949 | | 17,693,650 | 14.85% | 18,973,985 | 7.24% | 20,684,507 | 9.02% | 22,343,301 | 8.02% | 22,880,411 | 2.40% |
| Fire | | | | | 9,240,141 | | 10,353,862 | 12.05% | 11,119,111 | 7.39% | 12,119,704 | 9.00% | 13,091,644 | 8.02% | 13,406,354 | 2.40% |
| All Others | | | | | 7,950,938 | | 8,889,084 | 11.80% | 9,611,721 | 8.13% | 10,448,100 | 8.70% | 11,288,124 | 8.04% | 11,558,492 | 2.40% |
| Overtime | | 11,865,182 | 12,728,107 | 7.27% | 10,900,523 | -14.36% | $ 12,512,620 | 14.79% | $ 12,491,341 | -0.17% | 12,621,251 | 7.89% | 12,752,512 | 1.04% | 12,885,138 | 1.04% |
| SEIU General & Confidential | Budgeted by Departments for Yrs 1 and 2, increase for Yrs 3-5 based on increase in Salaries | 1,032,714 | 1,559,055 | | 1,372,551 | | 1,433,321 | 4.43% | 1,434,321 | 0.07% | 1,449,238 | 1.04% | 1,464,310 | 1.04% | 1,479,539 | 1.04% |
| Police | | 4,773,248 | 4,632,833 | | 4,231,548 | | 4,601,268 | 8.74% | 4,726,268 | 2.72% | 4,775,421 | 1.04% | 4,825,086 | 1.04% | 4,875,266 | 1.04% |
| Fire | | 6,059,220 | 6,536,219 | | 5,296,424 | | 6,478,031 | 22.31% | 6,330,752 | -2.27% | 6,396,592 | 1.04% | 6,463,116 | 1.04% | 6,530,333 | 1.04% |
| *All Other Benefits* | | *22,310,963* | *25,020,290* | *12.14%* | *25,153,572* | *0.53%* | *25,987,415* | *3.32%* | *26,728,728* | *2.85%* | *27,530,590* | *3.00%* | *28,356,508* | *3.00%* | *29,207,203* | *3.00%* |
| Other Benefits (Health, Dental and Life Insurance, Worker's Compensation, etc.) | Estimated by Finance, Human Resources and Benefits Consultants | 22,310,963 | 25,020,290 | | 25,153,572 | | 25,987,415 | 3.32% | 26,728,728 | 2.85% | 27,530,590 | 3.00% | 28,356,508 | 3.00% | 29,207,203 | 3.00% |
| **Non-Personnel Costs** | | **$ 59,634,264** | **$ 60,538,459** | **1.52%** | **$ 58,060,157** | **-4.09%** | **$ 60,862,570** | **4.83%** | **$ 60,265,152** | **-0.98%** | **$ 61,470,455** | **2.00%** | **$ 62,699,864** | **2.00%** | **$ 64,256,429** | **2.48%** |
| Professional Services | Estimated by Finance, inclusive of current and future contractual obligations, plus additional amounts requested by Departments, as required | 12,745,394 | 15,219,561 | 19.41% | 8,764,645 | -42.41% | 13,193,613 | 50.53% | 13,193,613 | 0.00% | 13,457,485 | 2.00% | 13,726,635 | 2.00% | 14,303,736 | 4.20% |
| Utilities | | 10,765,870 | 10,637,933 | -1.19% | 11,325,107 | 6.46% | 11,180,417 | -1.28% | 11,185,417 | 0.04% | 11,409,125 | 2.00% | 11,637,308 | 2.00% | 11,870,054 | 2.00% |
| Rentals | | 3,202,317 | 2,479,182 | -22.58% | 2,295,551 | -7.41% | 2,608,755 | 13.64% | 2,903,674 | 11.30% | 2,961,747 | 2.00% | 3,020,982 | 2.00% | 3,081,402 | 2.00% |
| Maintenance and Repairs | | 5,594,026 | 5,712,162 | 2.11% | 5,553,120 | -2.78% | 6,185,270 | 11.38% | 5,589,098 | -9.64% | 5,700,880 | 2.00% | 5,814,898 | 2.00% | 5,931,196 | 2.00% |
| Information Systems Outsourcing | Provided by Operator | 3,837,837 | 4,845,865 | 26.27% | 4,125,000 | -14.88% | 4,850,689 | 17.59% | 4,996,209 | 3.00% | 5,096,133 | 2.00% | 5,198,056 | 2.00% | 5,302,017 | 2.00% |
| Liability Insurance, claims, settlements and associated costs | Estimated by Finance, inclusive of current and future contractual obligations, plus additional amounts requested by Departments, as required | 5,332,854 | 5,875,534 | 10.18% | 5,962,053 | 1.47% | 6,191,436 | 3.85% | 6,239,212 | 0.77% | 6,363,996 | 2.00% | 6,491,276 | 2.00% | 6,621,102 | 2.00% |
| Software, Technology, etc. | | 3,729,630 | 3,907,148 | 4.76% | 4,333,708 | 10.92% | 4,474,432 | 3.25% | 4,589,836 | 2.58% | 4,681,633 | 2.00% | 4,775,265 | 2.00% | 4,870,771 | 2.00% |
| General Supplies | | 4,347,776 | 3,558,654 | -18.15% | 4,018,039 | 12.91% | 4,315,351 | 7.40% | 4,107,805 | -4.81% | 4,189,961 | 2.00% | 4,273,760 | 2.00% | 4,359,236 | 2.00% |
| Admin and Office | | 2,503,178 | 2,744,574 | 9.64% | 3,127,660 | 13.96% | 3,939,228 | 25.95% | 3,987,881 | 1.24% | 4,067,639 | 2.00% | 4,148,991 | 2.00% | 4,231,971 | 2.00% |
| Travel, Meetings and Training | | 709,365 | 826,100 | 16.46% | 833,514 | 0.90% | 1,018,555 | 22.20% | 922,005 | -9.48% | 940,445 | 2.00% | 959,254 | 2.00% | 978,439 | 2.00% |
| Development Agreements | | 852,107 | 1,058,332 | 24.20% | 1,586,367 | 49.89% | 1,231,000 | -22.40% | 1,032,000 | -16.17% | 1,052,640 | 2.00% | 1,073,693 | 2.00% | 1,095,167 | 2.00% |
| Other | | 6,013,910 | 3,673,414 | -38.92% | 6,135,393 | 67.02% | 1,673,824 | -72.72% | 1,518,402 | -9.29% | 1,548,770 | 2.00% | 1,579,745 | 2.00% | 1,611,340 | 2.00% |

# City of Riverside

**Five Year General Fund Financial Plan**

**Updated as of 5/19/2016**

| | Source | FY 2013/14 Actuals | FY 2014/15 Actuals | % Change | FY 2015/16 Projection as of 3/31/16 | % Change | FY 2016/17 Proposed | % Change | FY 2017/18 Proposed | % Change | FY 2018/19 Estimated | % Change | FY 2019/20 Estimated | % Change | FY 2020/21 Estimated | % Change |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Special Projects** | | **$ 9,548,909** | **$ 16,823,096** | **76.18%** | **$ 18,570,225** | **10.39%** | **$ 24,813,682** | **33.62%** | **$ 23,043,892** | **-7.13%** | **$ 23,504,770** | **2.00%** | **$ 23,974,865** | **2.00%** | **$ 24,454,362** | **2.00%** |
| *Special Projects - Entertainment* | | *1,828,888* | *$ 9,232,837* | *404.83%* | *$ 11,904,500* | *28.94%* | *$ 13,501,988* | *13.42%* | *$ 13,704,408* | *1.50%* | *$ 13,978,496* | *2.00%* | *$ 14,258,066* | *2.00%* | *$ 14,543,227* | *2.00%* |
| Convention Center Management Fee | General Services staff estimates based on contractual obligations (Raincross Hospitality Corp.) | 578,888 | 5,105,571 | | 4,420,000 | -13.43% | 5,788,130 | 30.95% | 5,919,269 | 2.27% | 6,037,654 | 2.00% | 6,158,407 | 2.00% | 6,281,576 | 2.00% |
| Riverside CVB and Sports Commission | General Services staff estimates based on contractual obligations (Raincross Hospitality Corp.) | 1,250,000 | 1,312,500 | | 1,512,500 | 15.24% | 1,549,858 | 2.47% | 1,588,139 | 2.47% | 1,619,902 | 2.00% | 1,652,300 | 2.00% | 1,685,346 | 2.00% |
| Municipal Auditorium Management Fee | Museum and Cultural Affairs staff estiamtes based on contractual obligations (Live Nation) | - | 1,750,986 | | 1,694,000 | -3.25% | 2,131,000 | 25.80% | 2,147,000 | 0.75% | 2,189,940 | 2.00% | 2,233,739 | 2.00% | 2,278,414 | 2.00% |
| Fox Performing Arts Center | Museum and Cultural Affairs staff estiamtes based on contractual obligations (Live Nation) | | 1,063,780 | | 4,278,000 | 302.15% | 4,033,000 | -5.73% | 4,050,000 | 0.42% | 4,131,000 | 2.00% | 4,213,620 | 2.00% | 4,297,892 | 2.00% |
| *Special Projects* | | *7,720,021* | *$ 7,590,259* | *-1.68%* | *$ 6,665,725* | *-12.18%* | *$ 11,311,694* | *69.70%* | *$ 9,339,484* | *-17.44%* | *$ 9,526,274* | *2.00%* | *$ 9,716,799* | *2.00%* | *$ 9,911,135* | *2.00%* |
| Special Districts - Loving Homes | | 22,439 | 23,000 | 2.50% | 19,200 | -16.52% | 19,200 | 0.00% | 19,200 | 0.00% | 19,200 | 0.00% | 19,200 | 2.00% | 19,200 | 2.00% |
| Special Districts - Village at Canyon Crest | | 4,251 | 4,169 | -1.93% | 23,900 | 473.28% | 23,900 | 0.00% | 23,900 | 0.00% | 23,900 | 0.00% | 23,900 | 2.00% | 23,900 | 2.00% |
| Animal Control Contract | | 3,162,116 | 3,065,579 | -3.05% | - | -100.00% | 3,267,704 | #DIV/0! | 3,267,704 | 0.00% | 3,267,704 | 0.00% | 3,267,704 | 2.00% | 3,267,704 | 2.00% |
| Crossing Guards | | - | 771,354 | 0.00% | 791,926 | 2.67% | 791,926 | 0.00% | 791,926 | 0.00% | 791,926 | 0.00% | 791,926 | 2.00% | 791,926 | 2.00% |
| Festival of Lights | | 389,739 | 384,577 | 0.00% | 425,000 | 10.51% | 425,000 | 0.00% | 425,000 | 0.00% | 425,000 | 0.00% | 425,000 | | 425,000 | |
| Keep Riverside Beautiful | | - | 223,125 | 0.00% | 57,475 | -74.24% | 57,475 | 0.00% | 57,475 | 0.00% | 57,475 | 0.00% | 57,475 | 2.00% | 57,475 | 2.00% |
| City Manager's Audit Program | | | | 0.00% | | 0.00% | 450,000 | 0.00% | 450,000 | 0.00% | 450,000 | 0.00% | 450,000 | | 450,000 | |
| PEG | Estimated by Finance, inclusive of current and future contractual obligations, plus additional amounts requested by Departments, as required | 112,974 | 361,207 | 219.73% | 400,000 | 10.74% | 400,000 | 0.00% | 400,000 | 0.00% | 400,000 | 0.00% | 400,000 | 0.00% | 400,000 | 0.00% |
| Janet Goeske Center | | 378,590 | 378,590 | 0.00% | 378,590 | 0.00% | 378,590 | 0.00% | 378,590 | 0.00% | 378,590 | 0.00% | 378,590 | 0.00% | 378,590 | 0.00% |
| Art Organization Special Support | | 280,000 | 280,000 | | 280,000 | 0.00% | 280,000 | 0.00% | 280,000 | 0.00% | 280,000 | 0.00% | 280,000 | 0.00% | 280,000 | |
| Community Development - Chow Alley and Courthouse Piazza | | | | 0.00% | | 0.00% | 1,500,000 | 0.00% | | -100.00% | | 0.00% | | | | |
| Downtown Market Plance and University Specific Plan | | | | 0.00% | | 0.00% | 450,000 | 0.00% | 500,000 | 11.11% | | 0.00% | | | | |
| Northside Strategic Plan | | | | 0.00% | | 0.00% | 500,000 | 0.00% | | -100.00% | | 0.00% | | | | |
| Fiscal Management | | | | 0.00% | | 0.00% | 500,000 | 0.00% | 500,000 | 0.00% | | 0.00% | | | | |
| Community Prosecutor | | | | 0.00% | | 0.00% | 500,000 | 0.00% | 500,000 | 0.00% | | 0.00% | | | | |
| One-Stop Customer Service Center | | | | 0.00% | | 0.00% | 500,000 | 0.00% | | -100.00% | | 0.00% | | | | |
| Others (Riverside Arts Council, Neighborhood Programs, Shop Riverside, Farmer's Market, etc.) | | 3,369,912 | 2,098,658 | 0.00% | 4,289,634 | 104.40% | 1,267,899 | -70.44% | 1,745,689 | 37.68% | 3,432,479 | 96.63% | 3,623,004 | 2.00% | 3,817,340 | 2.00% |
| **Equipment Outlay** | | **$ 6,504,924** | **$ 3,992,401** | **-38.62%** | **$ 218,142** | **-94.54%** | **$ 226,642** | **3.90%** | **$ 226,642** | **0.00%** | **$ 231,175** | **2.00%** | **$ 235,798** | **2.00%** | **$ 240,514** | **2.00%** |
| **Capital Outlay and Grants** | | **$ 7,282,621** | **$ 6,172,262** | **-15.25%** | **$ 442,302** | **-92.83%** | **$ 350,000** | **-20.87%** | **$ 346,235** | **-1.08%** | **$ 353,160** | **2.00%** | **$ 360,223** | **2.00%** | **$ 367,427** | **2.00%** |
| **Debt Service** | Details are provided from Expenditure Summary section of budget | **$ 46,656,386** | **$ 48,100,507** | **3.10%** | **$ 18,147,990** | **-62.27%** | **$ 19,213,160** | **5.87%** | **$ 20,256,746** | **5.43%** | **$ 20,047,624** | **-1.03%** | **$ 17,752,464** | **-11.45%** | **$ 15,501,982** | **-12.68%** |
| **Allocated Costs, Utilization Charges and Operating Transfers** | | **(23,051,215)** | **(19,919,367)** | **-13.59%** | **(20,374,784)** | **2.29%** | **(23,860,298)** | **17.11%** | **(24,312,228)** | **1.89%** | **(24,312,228)** | **0.00%** | **(24,312,228)** | **0.00%** | **(24,312,228)** | **0.00%** |
| Charges From Others | Includes cost plan allocations and utilization charges from departments | 59,931,168 | 80,679,799 | 34.62% | 81,833,613 | 1.43% | 83,356,769 | 1.86% | 84,452,109 | 1.31% | 84,452,109 | 0.00% | 84,452,109 | 0.00% | 84,452,109 | 5.43% |
| Charges To Others | | (86,315,716) | (103,932,499) | 20.41% | (104,695,599) | 0.73% | (107,217,067) | 2.41% | (108,764,337) | 1.44% | (108,764,337) | 0.00% | (108,764,337) | 0.00% | (108,764,337) | 5.43% |
| Water Fund Settlement | | 3,333,333 | 3,333,333 | 0.00% | 2,487,202 | -25.38% | - | -100.00% | - | 0.00% | - | 0.00% | - | 0.00% | - | 0.00% |
| **Managed Savings** | (Allocated to Departments, effective FY 2016/17) | | | **0.00%** | **$ (5,450,297)** | **0.00%** | **$ (5,425,000)** | **-11.07%** | **$ (5,425,000)** | **0.00%** | **$ (5,324,413)** | **-1.85%** | **$ (5,482,222)** | **2.96%** | **$ (5,570,807)** | **1.62%** |
| **Preliminary Baseline Expenditures** | | **$ 279,482,113** | **$ 293,566,679** | **5.04%** | **$ 257,243,421** | **-12.37%** | **$ 277,350,448** | **7.82%** | **$ 280,965,951** | **1.30%** | **$ 288,947,080** | **2.84%** | **$ 294,517,629** | **1.93%** | **$ 297,769,973** | **1.10%** |
| **Supplemental Appropriations** | | | | | **$ 5,082,354** | **0.00%** | | | | | | | | | | |
| | | | | | $ 5,082,354 | | | | | | | | | | | |
| **Revised Baseline Expenditures** | | | | | **$ 262,325,775** | | **$ 277,350,448** | **5.73%** | **$ 280,965,951** | **1.30%** | **$ 288,947,080** | **2.84%** | **$ 294,517,629** | **1.93%** | **$ 297,769,973** | **1.10%** |
| **Initial Baseline Surplus / (Deficit)** | | | | | **$ (7,232,258)** | | **$ (11,328,979)** | | **$ (8,265,550)** | | **$ (4,763,598)** | | **$ (3,258,677)** | | **$ 7,258,104** | |
| **Union Compensation Model** | | | | | | | **$ (51,764)** | **0.00%** | **$ (1,431,685)** | **2665.79%** | **$ (3,779,305)** | **163.98%** | **$ (6,133,348)** | **62.29%** | **$ (8,503,184)** | **38.64%** |
| Salary Increase | | | | | | | $ 42,931 | 0.00% | 1,453,146 | 3284.82% | 4,298,020 | 195.77% | 7,180,770 | 67.07% | 10,221,558 | 42.35% |
| CalPERS Increase Resulting From Salary Increase | | | | | | | $ 8,833 | 0.00% | 798,024 | 8934.78% | 2,083,498 | 161.08% | 3,552,919 | 70.53% | 5,011,573 | 41.06% |
| Employee Retirement Pick-UP Tier 1 | | | | | | | | | (819,485) | 0.00% | (2,602,213) | 217.54% | (4,600,341) | 76.79% | (6,729,947) | 46.29% |
| **Cost Plan Upate** | | | | | | | **$ 600,000** | **0.00%** | **$ 600,000** | **0.00%** | **$ 600,000** | **0.00%** | **$ 600,000** | **0.00%** | **$ 600,000** | **0.00%** |

# City of Riverside

## Five Year General Fund Financial Plan

## Updated as of 5/19/2016

| Source | FY 2013/14 Actuals | FY 2014/15 Actuals | % Change | FY 2015/16 Projection as of 3/31/16 | % Change | FY 2016/17 Proposed | % Change | FY 2017/18 Proposed | % Change | FY 2018/19 Estimated | % Change | FY 2019/20 Estimated | % Change | FY 2020/21 Estimated | % Change |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **RPU Water Revenue Update Due to Anticipated Changes in Drought Restrictions** | | | | | | $ 205,000 | 0.00% | $ 590,000 | 0.00% | $ 290,000 | -50.85% | $ - | 0.00% | $ - | 0.00% |
| **Reivsed Baseline Surplus / (Deficit)** | | | | $ (7,232,258) | | $ (10,575,743) | | $ (8,507,235) | | $ (7,652,902) | | $ (8,792,025) | | $ (645,079) | |
| **Proposed Balancing Measures (Details in Budget Reductions Section and Changes Are Recorded in the Budget Summary Section)** | | | | - | | $ 10,511,377 | | $ 10,489,353 | | 10,489,353 | | 10,489,353 | | 10,489,353 | |
| **Revised Baseline Surplus / (Deficit After Initial Balancing Measures** | | | | $ (7,232,258) | | $ (64,366) | | $ 1,982,118 | | $ 2,836,451 | | $ 1,697,328 | | $ 9,844,274 | |
| **Reserve Requirements** | | | | | | | | | | | | | | | |
| **Beginning General Fund Reserve** | | | | 40,085,510 | | 32,853,252 | | 32,788,886 | | 34,771,005 | | 37,607,455 | | 39,304,783 | |
| Revised Baseline Surplus / (Deficit After Initial Balancing Measures | | | | (7,232,258) | | (64,366) | | 1,982,118 | | 2,836,451 | | 1,697,328 | | 9,844,274 | |
| **Ending General Fund Reserce** | | | | 32,853,252 | | 32,788,886 | | 34,771,005 | | 37,607,455 | | 39,304,783 | | 49,149,057 | |
| | | | | *12.5%* | | *11.8%* | | *12.4%* | | *13.0%* | | *13.3%* | | *16.5%* | |

# FUND BALANCE SUMMARY

# NOTES

# Presented Upon Approval of the FY 2016-2018 Two-Year Budget and Audited Fund Balances From FY 2015-16

# NOTES



# REVENUE SUMMARY

## NOTES

## A. General Fund Revenues

### Overview of Revenue Projections

General Fund revenues are projected based on past history, known or anticipated future changes, input from City departments and outside sources (such as consultants and hotel operators). The forecast takes into account trend analysis, economic modeling and qualitative assumptions about future performance of revenues.

Various externally prepared forecasts are reviewed in the development of the City's revenue estimates, produced by Beacon Economics and HdL Companies. Specifically, Beacon Economics assist with forecasting 50% of the General Fund revenues including the projections for Sales Tax, Property Taxes, Transient Occupancy Tax, Business Tax and Property Transfer Tax. Beacon's forecasts incorporate national, state and regional trends and outlooks. HdL forecasts Sales Tax revenues at each retail outlet level.

The following table compares Beacon Economics forecast for the 50% of the General Fund revenues to the assumptions eventually used by City staff in the five-year plan. HdL's assumptions are noted. The percentages represent growth rates.

| FY 2015-16 - 3rd Qtr | $51,100,709 | $ 6,535,000 | $ 6,230,000 | $ 2,440,000 | $61,338,000 | $127,643,709 | |
|---|---|---|---|---|---|---|---|
| % of GF | 20% | 3% | 2% | 1% | 24% | 50% | |
| Fiscal Year | Property Tax | Business Tax | Transient Occupancy Tax | Real Property Transfer Tax | Sales Tax | | |
| 2003-04 | 7.40% | 3.80% | 10.50% | 19.80% | 11.80% | | |
| 2004-05 | 9.90% | 9.80% | 7.80% | 35.20% | 14.40% | | |
| 2005-06 | 6.40% | 12.00% | 4.60% | 25.10% | 4.90% | | |
| 2006-07 | 12.20% | 3.30% | -0.60% | -31.60% | -0.20% | | Actuals |
| 2007-08 | 9.50% | 5.00% | 3.70% | -52.20% | -12.10% | | |
| 2008-09 | 1.60% | -2.40% | -21.10% | -14.30% | -17.00% | | |
| 2009-10 | -7.70% | -5.20% | -14.40% | 2.30% | -5.30% | | |
| 2010-11 | -2.60% | 2.00% | 9.80% | 23.70% | 13.10% | | |
| 2011-12 | -0.30% | 9.00% | 9.60% | -3.90% | 6.10% | | |
| 2012-13 | 0.40% | 0.50% | 23.60% | 14.70% | 6.80% | | |
| 2013-14 | 2.70% | 5.90% | 13.10% | 10.30% | 8.70% | | |
| 2014-15 | 6.00% | 9.90% | 26.00% | 7.20% | 10.70% | | |
| 2015-16 | 3.60% | 0.90% | -1.90% | 7.70% | 2.90% | | Beacon |
| | 5.11% | 5.12% | 18.00% | 28.83% | 5.94% | | City |
| | 1.40% | 4.20% | 19.90% | 21.20% | 3.00% | | Difference |
| 2016-17 | 5.20% | 4.90% | 3.30% | 23.10% | 5.90% | | Beacon |
| | 5.20% | 8.03% | 5.00% | 10.00% | 5.90% | | City |
| | 0.00% | 3.10% | 1.70% | -13.10% | 0.00% | | Difference |
| 2017-18 | 5.60% | 5.70% | 4.50% | 17.50% | 5.50% | | Beacon |
| | 5.60% | 8.60% | 5.00% | 10.00% | 5.50% | | City |
| | 0.00% | 2.90% | 0.50% | -7.50% | 0.00% | | Difference |
| 2018-19 | 4.90% | 6.10% | 3.20% | 9.50% | 4.90% | | Beacon |
| | 4.90% | 6.10% | 5.00% | 10.00% | 4.90% | | City |
| | 0.00% | 0.00% | 1.80% | 0.50% | 0.00% | | Difference |
| 2019-20 | 4.60% | 6.10% | 3.10% | 8.60% | 4.70% | | Beacon |
| | 4.60% | 6.10% | 5.00% | 8.00% | 4.70% | | City |
| | 0.00% | 0.00% | 1.90% | -0.60% | 0.00% | | Difference |
| 2020-21 | 4.10% | 6.10% | 2.90% | 7.90% | 4.60% | | Beacon |
| | 4.10% | 6.10% | 5.00% | 8.00% | 4.60% | | City |
| | 0.00% | 0.00% | 2.10% | 0.10% | 0.00% | | Difference |

## City of Riverside – Revenue Forecast

## January 2016

**Notes:**

1) 50% of General Fund revenue assumptions are documented in this report.
2) 15/16 %'s are based on 3rd Quarter estimates
3) Property Tax is based on secured 5-Year Estimates
4) Hotel Tax revenue reflects discussions with hotels and Convention Center Operator
5) Business Tax revenue reflecting audit recoveries
6) Per HdL Companies, the City's sales and use tax consultant, the projected increases for the FY 2016-2018 two year budget are: 2.7% in FY 2016/17 and 3.1% in FY 2017/18



BEACON ECONOMICS

The following is a discussion of specific factors and assumption taken into account in the preparation of the City's revenue projections.

## Sales & Use Tax

Sales and Use Tax

The Sales and Use Tax is the largest single revenue source for the General Fund.

For Fiscal Year 16/17, Sales and Use Tax represents 25.02% of the total revenue budget. The revenue for 16/17 is projected to increase by 5.37% for revenue of $66,567,942, with 17/18 revenue projected to increase by 4.79% at $70,140,754. For Fiscal Years 18/19, 19/20 and 20/21, revenue is projected to increase by 4.79%, 4.60% and 4.50%, respectively, for future estimated revenues in this category of $73,498,523 for FY 18/19, $76,877,237 for 19/20 and $80,339,483 for FY 20/21.

| | Sales and Use Taxes |
|---|---|
| 2013-14 Actuals | $ 55,096,218 |
| % Change 13-14 to 14-15 | 7.88% |
| 2014-15 Actuals | 59,437,483 |
| % Change 14-15 to 15-16 | 5.91% |
| 2015-16 Projection as of 2/28/16 | 62,949,000 |
| % Change 15-16 to 16-17 | 5.75% |
| 2016-17 Proposed | 66,567,942 |
| % Change 16-17 to 17-18 | 5.37% |
| 2017-18 Proposed | 70,140,574 |
| % Change 17-18 to 18-19 | 4.79% |
| 2018-19 Estimated | 73,498,523 |
| % Change 18-19 to 19-20 | 4.60% |
| 2019-20 Estimated | 76,877,237 |
| % Change 19-20 to 20-21 | 4.50% |
| 2020-21 Estimated | 80,339,483 |

Sales and Use Taxes are based on three components that are accounted for separately: Main Sales and Use Tax, Motor Vehicle License Fee In Lieu, and Public Safety half-cent Sales Tax. Sales & Use Taxes are based on a current tax rate of 8%. Of this 8%, the City of Riverside receives three types of Sales Tax: Local General Fund (Bradley-Burns), Statewide Proposition 57 Fiscal Recovery Act, and Countywide Public Safety Augmentation Funds.

- State General Funds: 3.937%
- Statewide Proposition 30 School Funds: 0.25%
- Countywide Transportation Fund: 0.25%

- County Realignment – Mental Health/Welfare/Public Safety: 1.5625%
- Countywide Measure A Transportation Tax: 0.50%
- **Local General Fund (Bradley-Burns): 1.00%**
- **Countywide Public Safety Augmentation Fund: 0.50%**

Main Sales and Use Tax (Bradley-Burns and Prop 57, 1% Total)

The City of Riverside receives 1.0% of Local General Fund (Bradley-Burns) sales and use tax that is imposed upon retailers who sell or rent tangible property. Sales tax is not applicable to the sale of real estate, services that do not result in a finished product, food purchased for home consumption, good purchased for resale, prescription medication, common carrier aircraft, utilities or goods sold to the federal government.

Sales Tax revenue projections are based on recommendations from Beacon Economics and HdL Companies, staff's own trend analysis and discussions with Community and Economic Development staff regarding future anticipated retail changes.

Public Safety 1/2% Sales Tax

In November 1993, Proposition 172 was enacted by California voters to establish a permanent statewide half-cent sales tax for support of local public safety functions in cities and counties. The purpose of Proposition 172 was to maintain public safety funding levels due to ERAF property shifts. State law assigned approximately 4.5% of this revenue to cities.

Projected revenues for Public Safety ½% Sales Tax are based on discussions with the County of Riverside and economic analysis prepared by consultants. It is anticipated that the methodology of allocation by the County of Riverside may be changing in the future; therefore, the amounts are assumed flat for the next five years.

## Property Taxes

Property Tax revenue is comprised of several components, including Motor Vehicle License Fee In Lieu, Current Secured Property Tax, Successor Agency Property Tax, Measure G Property Tax, Measure I Property Tax, Unsecured Property Tax and Supplemental Property Tax.

For FY 16/17, Property Tax revenue represents 21.33% of the total revenue budget. The revenue for 16/17 is projected to increase by 4.89%, with revenue at $56,730,769, and 17/18 revenue projected to increase by 5.26% at $59,713,414. For Fiscal Years 18/19, 19/20 and 20/21, revenue is projected to increase by 4.64%, 4.37% and 3.86%, respectively, for future estimated

revenues in this category of $62,481,932 for FY 18/19, $65,213,974 for 19/20 and $67,731,329 for FY 20/21.

| | Property Taxes |
|---|---|
| 2013-14 Actuals | $ 48,827,024 |
| % Change 13-14 to 14-15 | 7.02% |
| 2014-15 Actuals | 52,256,688 |
| % Change 14-15 to 15-16 | 3.88% |
| 2015-16 Projection as of 2/28/16 | 54,084,782 |
| % Change 15-16 to 16-17 | 4,89% |
| 2016-17 Proposed | 56,730,769 |
| % Change 16-17 to 17-18 | 5.26% |
| 2017-18 Proposed | 59,713,414 |
| % Change 17-18 to 18-19 | 4.64% |
| 2018-19 Estimated | 62,481,932 |
| % Change 18-19 to 19-20 | 4.37% |
| 2019-20 Estimated | 65,213,974 |
| % Change 19-20 to 20-21 | 3.86% |
| 2020-21 Estimated | 67,731,329 |

Motor Vehicle License Fee In Lieu

Vehicle License Fees (VLF) are a tax imposed by the state on ownership of a registered vehicle, which is considered personal property. In 1998, the State of California began reducing this tax; however, the State backfilled these funds with State General Funds, called In Lieu fees. In FY 2004/05, cities and counties began receiving these in-lieu funds. Effective FY 2005/06, Vehicle License Fee In Lieu is subject to changes in assessed valuation of taxable property in each jurisdiction.

Projected revenues for Vehicle License Fee in Lieu are based on staff's trend analysis, discussions with the County of Riverside and economic analysis prepared by Beacon Economics

Current Secured Property Tax

Current Secured Property Tax is an ad valorem, also known as value based, tax on the assessed value of real property. In 1978, Proposition 13 limited property tax to a total maximum rate of 1%, based on the assessed value of the property being taxed, not including voter-approved rates to fund debt. With a few exceptions, property is only re-assessed at the time it transfers to a new owner. Current Secured Property Tax represents the basic levy for

property taxes. For City of Riverside residents, property taxes include the basic levy and voter approved debt service.

Effective 2014, the City adopted the Teeter Plan. Under the Teeter Plan, property tax revenues are allocated based on the amount of property taxes billed, but not yet collected. This enables the City to receive 100% of receivable secured property tax. The County of Riverside advances cash in an amount equal to the current year's delinquent property taxes; and in exchange, the County receives all penalty and interest revenue.

Projected revenues for Current Secured Property Tax are based on staff's trend analysis, discussions with the County of Riverside and economic analysis prepared by Beacon Economics.

Successor Agency

The Successor Agency to the Redevelopment Agency (RDA) of the City of Riverside is a separate legal entity, which was formed to hold the assets and liabilities of the former Redevelopment Agency. The Redevelopment Agency was dissolved on February 1, 2012. Funds that were previously distributed to the RDA as tax increment are now deposited into a redevelopment trust fund, known as the Redevelopment Property Tax Trust Fund (RPTTF). This fund is used to pay obligations listed on the Recognized Obligation Payment Schedule (ROPS), which are for enforceable obligations developed prior to dissolution of the RDA, pass through payments to taxing entities and the County administrative fees.

After the enforceable obligations, pass through payments and County administrative fees are paid, the remaining funds in the RPTTF are proportionally distributed to the tax entities, which include the City. Property tax for the Successor Agency reflect the amount of projected annual distribution of these funds.

Projected revenues for Successor Agency Property Tax are based on staff's trend analysis, discussions with the Community and Economic Development Agency, and the County of Riverside and incorporate economic analysis prepared by Beacon Economics.

Property Taxes for Measure G

Measure G was approved by the voters in November 2003, as a Fire and Emergency Facilities Bond, securing nearly $20 million for construction and renovation of fire stations throughout the City. The bond represents a general obligation of the City, payable from an additional ad valorem property tax

assessment, at a rate not to exceed $12 per $100,000 of assessed value. The amount of the annual ad valorem tax levied by the City to repay the bonds is determined by the relationship between the assessed valuation of taxable property in the city and the amount of debt service due on the bonds in any year. Variations in the annual debt service, combined with changes in assessed valuation of taxable property in the City, result in a fluctuation of the Actual annual tax rate. As a result, Measure G ad valorem tax revenue is projected to meet the debt service requirements of the general obligation bond.

Property Taxes for Measure I

Measure I was originally approved by the voters in 2002, and renewed for ten years in 2012, as a $19 annual parcel tax. Measure I funds are designated for use by the Library for community based programs. This is a flat tax assessed by parcel and the revenue stream is projected to remain flat for the duration of measure.

Unsecured Property Tax

Unsecured property taxes are an ad-valorem property tax assessed on personal property. The tax is called unsecured because it is a lien against an individual, rather than real property. Some typical items assessed and collected on the unsecured roll include: Boats, jet skis, airplanes, real estate improvements, business property and possessor interests. Historically, revenues from Unsecured Property Tax has remained relatively flat. As such, future revenues are projected with no increases.

Supplemental Property Tax

Supplemental Property Tax revenue results due to a change in the base value of a property, which occurs after a change in ownership or completion of construction.

Projected revenues for Supplemental Property Tax are based on staff's trend analysis, discussions with the County of Riverside and economic analysis prepared by Beacon Economics.

### Utilities Users Tax

The City of Riverside applies a Utility Users Tax (UUT) on various utility services. The tax imposed is 6.5% of the amount billed to customers for use charges.

Electric and Water Utilities Users Tax is based on projections of customer use charges provided by Riverside Public Utilities (RPU). Utility Users Tax for

Southern California Gas, Pacific Bell, Cable Television, Cellular and Other Telephone, Western Municipal Water District and Southern California Edison are based on historical trend analysis and anticipated or known future changes.

For FY 16/17, Utility Users Tax represents 10.67% of the total revenue budget. The revenue for 16/17 is projected to increase by 0.82%, with revenue at $28,372,109, and 17/18 revenue projected to increase by 1.79% at $28,880,764. For Fiscal Years 18/19, 19/20 and 20/21, revenue is projected to increase by 2.20%, 1.51% and 2.75%, respectively. The increases reflect analysis and assumptions on the individual components of the UUT, as described above.

| | Utilities User Tax |
|---|---|
| 2013-14 Actuals | $ 28,092,419 |
| % Change 13-14 to 14-15 | -0.06% |
| 2014-15 Actuals | 28,076,304 |
| % Change 14-15 to 15-16 | 0.23% |
| 2015-16 Projection as of 2/28/16 | 28,140,000 |
| % Change 15-16 to 16-17 | 0.82% |
| 2016-17 Proposed | 28,372,109 |
| % Change 16-17 to 17-18 | 1.79% |
| 2017-18 Proposed | 28,880,764 |
| % Change 17-18 to 18-19 | 2.20% |
| 2018-19 Estimated | 29,515,736 |
| % Change 18-19 to 19-20 | 1.51% |
| 2019-20 Estimated | 29,962,131 |
| % Change 19-20 to 20-21 | 2.75% |
| 2020-21 Estimated | 30,786,915 |

**Franchises**

Franchise Fees are collected by the City in Lieu of rent for use of city streets and public right of way.

The Franchises category primarily relates to fees collected for refuse collection and Taxi service. Additionally, there is a separate category for Cable Television and ATT Cable. The revenue projections for these categories are based on historical trend analysis.

For FY 16/17, Franchise revenue represents 2.10% of the total revenue budget. The revenue for 16/17 is projected to increase by 1.64%, with revenue at $5,590,000, and 17/18 revenue projected to increase by 1.66% at $5,682,700.

For Fiscal Years 18/19, 19/20 and 20/21, revenue is projected to increase by 1.68%, 1.70% and 1.72%, respectively. Similar to UUT, these increases reflect analysis of the individual revenue components, listed above.

| | Franchises |
|---|---|
| 2013-14 Actuals | $ 5,046,330 |
| % Change 13-14 to 14-15 | 9.83% |
| 2014-15 Actuals | 5,542,505 |
| % Change 14-15 to 15-16 | -0.77% |
| 2015-16 Projection as of 2/28/16 | 5,500,000 |
| % Change 15-16 to 16-17 | 1.64% |
| 2016-17 Proposed | 5,590,000 |
| % Change 16-17 to 17-18 | 1.66% |
| 2017-18 Proposed | 5,682,700 |
| % Change 17-18 to 18-19 | 1.68% |
| 2018-19 Estimated | 5,778,181 |
| % Change 18-19 to 19-20 | 1.70% |
| 2019-20 Estimated | 5,876,526 |
| % Change 19-20 to 20-21 | 1.72% |
| 2020-21 Estimated | 5,977,822 |

## Transient Occupancy Tax

Transient Occupancy Tax (TOT) is a tax levied by the City, on people staying for 30 days or less in a hotel, inn, or other lodging facility. The tax rate is 13.00% and is collected and transmitted by the hotel operators.

Projected revenues for Transient Occupancy Tax are based on trend analysis, discussions with the Convention Center staff and local hotels, consideration for hospitality expansion and economic analysis prepared by Beacon Economics.

For FY 16/17, Transient Occupancy Tax represents 2.46% of the total revenue budget. The revenue for 16/17 is projected to increase by 5.00%, with revenue at $6,541,500 and 17/18 revenue projected to increase by 5.00% at $6,868,575. For Fiscal Years 18/19, 19/20 and 20/21, revenue is projected to increase by 5.00%, 5.00% and 5.00%, respectively.

| | Transient Occupancy Tax |
|---|---|
| 2013-14 Actuals | $ 4,189,350 |
| % Change 13-14 to 14-15 | 26.03% |
| 2014-15 Actuals | 5,279,657 |
| % Change 14-15 to 15-16 | 18.00% |
| 2015-16 Projection as of 2/28/16 | 6,230,000 |
| % Change 15-16 to 16-17 | 5.00% |
| 2016-17 Proposed | 6,541,500 |
| % Change 16-17 to 17-18 | 5.00% |
| 2017-18 Proposed | 6,868,575 |
| % Change 17-18 to 18-19 | 5.00% |
| 2018-19 Estimated | 7,212,004 |
| % Change 18-19 to 19-20 | 5.00% |
| 2019-20 Estimated | 7,572,604 |
| % Change 19-20 to 20-21 | 5.00% |
| 2020-21 Estimated | 7,951,234 |

## Property Transfer Tax

A property transfer tax is imposed when there is a change in title to a secured property, generally when a sale occurs. The property transfer rate, for Counties in California under the Transfer Tax Act, is $0.55 for each $500 property interest conveyed. However, the City of Riverside, along with 31 other chartered cities in California, has enacted their own transfer tax ordinance with the tax rate at $1.10 for each $500 of property interest conveyed.

Projected revenues for Property Transfer Tax are based on staff's trend analysis, discussions with economic development staff and economic analysis prepared by Beacon Economics.

For FY 16/17, Property Transfer Tax represents 1.00% of the total revenue budget. The revenue for 16/17 is projected to increase by 1.00%, with revenue at $2,684,000, and 17/18 revenue projected to increase by 10.00% at $2.952.400. For Fiscal Years 18/19, 19/20 and 20/21, revenue is projected to increase by 10.00%, 8.00% and 8.00%, respectively.

| | Property Tax Transfer |
|---|---|
| 2013-14 Actuals | $ 1,767,442 |
| % Change 13-14 to 14-15 | 7.16% |
| 2014-15 Actuals | 1,893,952 |
| % Change 14-15 to 15-16 | 28.83% |
| 2015-16 Projection as of 2/28/16 | 2,440,000 |
| % Change 15-16 to 16-17 | 10.00% |
| 2016-17 Proposed | 2,684,000 |
| % Change 16-17 to 17-18 | 10.00% |
| 2017-18 Proposed | 2,952,400 |
| % Change 17-18 to 18-19 | 10.00% |
| 2018-19 Estimated | 3,247,640 |
| % Change 18-19 to 19-20 | 8.00% |
| 2019-20 Estimated | 3,507,451 |
| % Change 19-20 to 20-21 | 8.00% |
| 2020-21 Estimated | 3,788,047 |

## General Fund Transfer

General Fund Transfer represents transfers from Riverside Public Utilities (RPU) for Electric and Water Services, per the City Charter. For Electric, the amount is based on 11.5% of Retail Sales, Transmission Revenue and Other Operating Revenue, less Bad Debt. For Water, it is based on 11.5% of Retail Sales and Other Operating Revenue, less Bad Debt and Outside Service Area Surcharge. The amount transferred is based on the audited revenue stream from the prior year. Projections take in account anticipated future changes in consumption and rates, provided by RPU staff.

For FY 16/17, General Fund Transfer revenue represents 16.94% of the total revenue budget. The revenue for 16/17 is projected to increase by 0.64%, with revenue at $45,075,000 and 17/18 revenue projected to increase by 1.72% at $45,852,500. For Fiscal Years 18/19, 19/20 and 20/21, revenue is projected to increase by 2.29%, 2.11% and 1.24%, respectively.

| | General Fund Transfer |
|---|---|
| 2013-14 Actuals | $ 45,694,500 |
| % Change 13-14 to 14-15 | -0.91% |
| 2014-15 Actuals | 45,276,800 |
| % Change 14-15 to 15-16 | -1.08% |
| 2015-16 Projection as of 2/28/16 | 44,789,400 |
| % Change 15-16 to 16-17 | 0.64% |

| | General Fund Transfer |
|---|---|
| 2016-17 Proposed | 45,075,000 |
| % Change 16-17 to 17-18 | 1.72% |
| 2017-18 Proposed | 45,852,500 |
| % Change 17-18 to 18-19 | 2.29% |
| 2018-19 Estimated | 46,904,500 |
| % Change 18-19 to 19-20 | 2.11% |
| 2019-20 Estimated | 47,892,800 |
| % Change 19-20 to 20-21 | 1.24% |
| 2020-21 Estimated | 48,484,500 |

## Charges for Services – Building, Planning and Code Enforcement

Building

Based on construction trends, industry experts and revenue trends, is anticipated that construction activity will continue to increase at a more modest pace, when compared to the previous two fiscal years. Demand for new single-family homes remains tempered throughout the State, while recovering marginally without a significant increase in the foreseeable future. However, increased demand for rental housing remains strong in the region, evidenced by several mixed-use rental projects in the downtown area and various others through the City.

The commercial sector also remains a driving force, with an increase in medical, retail and industrial facilities anticipated in the future. This includes projects, such as the Stalder building, various Ratkovich development projects, at least two hotels, the future Canyon Springs Hospital campus, and continued development at California Baptist University, including the Building of Engineering. Additionally, multiple improvements are anticipated at the Tyler Mall, Olivewood Medical Office Building.

The new Building and Safety fee schedule was adopted in November of 2015, and a future Building and Safety Fee Methodology update, along with a proposed building permit penalty fee are anticipated to be presented to the City Council in the Fall of 2016. These fee updates will have positive impact on the Development and Building revenue.

Building Department Revenue is regulated by California Government Code 66014-66016. Building Fee Revenue projections consider anticipated permit activity, as well as consideration for current, known development activity and the opinion of industry experts.

Planning

Revenue projections for FY 15/16 assumed adoption of new land use entitlement fees for the Planning Division. In October 2015, the City Council approved new fees, effective November 2015 for some Planning cases; however, fees for the following nine case types were stayed:

- Minor Conditional Use Permits
- Conditional Use Permits
- Minor Conditional Use Permits – Alcohol/Entertainment/Housing
- Conditional Use Permits - Alcohol/Entertainment/Housing
- Planned Residential Development
- Administrative Sign Review
- Single Family Residential Plot Plan/Elevations – Minor Review
- Single Family Residential Landscape/Irrigation Plans
- Administrative Design Review - Report

As a result of the stayed fees, revenues are lower than projected for the FY 15/16. Most significantly, conditional use permits and minor conditional use permits, which comprise approximately 55% of total case volume, are anticipated to be 10% below projected revenues for FY 15/16. Revenue from Variances, a high volume case type that was not stayed, is anticipated to be approximately 35% higher than expected.

Two internal factors are anticipated to significantly affect projected revenues: Streamline Riverside and a Revised Fee Schedule. At the direction of the City Council and the City Manager, the Planning Division has been tasked with streamlining the development review process. An ordinance presented to the City Council in May 2016, which would be effective July 1, 2016, is anticipated to significantly reduce regulatory processes, and in the process, will also reduce Planning fee revenue. Streamlining efforts will eliminate Conditional Use Permits for various land use types and resulting in an expected 25% reduction in conditional use permit volume. Streamlining will also eliminate the Variances for various case types, resulting in an expected 20% reduction in Variance volume. Projects requiring Administrative Design Review will result in an expected 15% reduction in volume. Planning fees for redundant cases for Lot Line Adjustments, Lot Mergers, Lot Consolidations, Street/Alley Abandonments and Traffic Pattern Modifications will be eliminated.

The revised fees schedule includes modifications for stayed fees, elimination of fees mentioned above and new fees for administrative plan check fees associated with building permits that do not require Administrative Design Review.

Code Enforcement

Code Enforcement revenue shows a marked decrease as a result of the improving economy and the end of the foreclosure crisis. In the past, vacant, neglected homes, produced by foreclosures, generated significant abatement fine revenue. Additionally, State drought legislation, along with the City adopted water conservation ordinance, prevents the City from assessing fines related to brown/dry landscape. In the past, this was one of the primary case types that generated revenue for Code Enforcement. Overall, as Building and Planning activity increases, Code Enforcement fines should decrease

Other fees in this category include: Inspection Fees, Plan Review Water Quality, Management Plan Fees, Grading Permits, Street Tree Plan Check Fees, Sale of Maps and Diagrams, Plans and Specification Fees and Inspection Fees

Fire Department Plan Check and Inspection Fees are also included in this category.

For FY 16/17, Charges for Services – Development and Building represents 1.69% of the total revenue budget. The revenue for 16/17 is projected to increase by 9.15%, with revenue at $4,505,768 and 17/18 revenue projected to increase by 5,24% at $4,724,061. For Fiscal Years 18/19, 19/20 and 20/21, revenue is projected to increase by 2.00%, 2.00% and 2.00%, respectively.

| Charges for Services –Building, Planning and Code Enforcement | |
|---|---|
| 2013-14 Actuals | $ 3,699,707 |
| % Change 13-14 to 14-15 | 3.24% |
| 2014-15 Actuals | 3,819,435 |
| % Change 14-15 to 15-16 | 16.53% |
| 2015-16 Projection as of 2/28/16 | 4,128,094 |
| % Change 15-16 to 16-17 | 9.15% |
| 2016-17 Proposed | 4,505,786 |
| % Change 16-17 to 17-18 | 5.24% |
| 2017-18 Proposed | 4,742,061 |
| % Change 17-18 to 18-19 | 2.00% |

| Charges for Services –Building, Planning and Code Enforcement | |
|---|---|
| 2018-19 Estimated | 4,836,902 |
| % Change 18-19 to 19-20 | 2.00% |
| 2019-20 Estimated | 4,933,640 |
| % Change 19-20 to 20-21 | 2.00% |
| 2020-21 Estimated | 5,032,313 |

## Charges for Services – Other Departments

Charges for Services in this category includes fees collected by: Police, Fire, Public Works (Street Replacement, Traffic Plan Review, Engineering Miscellaneous receipts, Street Alley, Sign and Signal Repairs), Parks and Recreation, Community Development (Hazardous Material Disclosure, Board and Securing of Structures), and Library. The revenue projections are developed by the departments and reviewed by Finance.

For FY 16/17, Charges for Services represents 3.95% of the total revenue budget. The revenue for 16/17 is projected to increase by 1.85%, with revenue at $10,499,514 and 17/18 revenue projected to increase by 1,89% at $10,698,110. For Fiscal Years 18/19, 19/20 and 20/21, revenue is projected to increase by 2.66%, 2.67% and 3.33%, respectively.

| | Charges for Services |
|---|---|
| 2013-14 Actuals | 9,153,139 |
| % Change 13-14 to 14-15 | 12.09% |
| 2014-15 Actuals | 10,259,536 |
| % Change 14-15 to 15-16 | 95.92% |
| 2015-16 Projection as of 2/28/16 | 10,308,963 |
| % Change 15-16 to 16-17 | 1.85% |
| 2016-17 Proposed | 10,499,514 |
| % Change 16-17 to 17-18 | 1.89% |
| 2017-18 Proposed | 10,698,110 |
| % Change 17-18 to 18-19 | 2.66% |
| 2018-19 Estimated | 10,982,968 |
| % Change 18-19 to 19-20 | 2.67% |
| 2019-20 Estimated | 11,276,010 |
| % Change 19-20 to 20-21 | 3.33% |
| 2020-21 Estimated | 11,651,743 |

Police

Police Charges for Services include fees for special police services, reimbursement from the Galleria, emergency DUI services, police false alarms, alarm registration, towing referral, school resource officers, and miscellaneous police receipts

Fire

Fire Charges for Services include fees for fire false alarms, Fire inspection, AMR Paramedics Program and miscellaneous fire receipts.

Public Works

Public Works Charges for Services include fees for the repair and replacement of Streets, Traffic Plan Review, and Engineering miscellaneous receipts.

Parks and Recreation

Parks and Recreation Charges for Services include fees for the Fairmount Park Golf Course, swimming pool, special recreation programs, non-residential park use, and park rentals.

Community Development

Community Development Charges for Services include fees for disclosure of hazardous materials, securing boarding up of structures and demolition of structures, street and alley repairs, street sign repairs, traffic signal repairs, street tree service and damage charges, and miscellaneous street receipts

Library

Library Charges for Services include miscellaneous library receipts for copies and printing.

## Special Revenue - Entertainment

Live Nation revenue includes receipts for the Box, Fox Theater and the Municipal Auditorium. Convention Center Revenue represents revenue collected by the Convention Center.

For FY 16/17, Special Revenue from Entertainment represents 4.18% of the total revenue budget. Revenues are projected by the operators as part of their budget/five-year plan submission to the City. The revenue for 16/17 is projected to increase by 1.23%, with revenue at $11,126,690 and 17/18 revenue projected to increase by 1.26% at $11,264,982. For Fiscal Years 18/19,

19/20 and 20/21, revenue is projected to increase by 1.26%, 1.27% and 1.29%, respectively.

| | Special Revenue - Entertainment |
|---|---|
| 2013-14 Actuals | $ 2,852,016 |
| % Change 13-14 to 14-15 | 272.77% |
| 2014-15 Actuals | 10,631,391 |
| % Change 14-15 to 15-16 | -7.93% |
| 2015-16 Projection as of 2/28/16 | 10,991,816 |
| % Change 15-16 to 16-17 | 1.23% |
| 2016-17 Proposed | 11,126,690 |
| % Change 16-17 to 17-18 | 1.24% |
| 2017-18 Proposed | 11,264,982 |
| % Change 17-18 to 18-19 | 1.26% |
| 2018-19 Estimated | 11,406,732 |
| % Change 18-19 to 19-20 | 1.27% |
| 2019-20 Estimated | 11,552,025 |
| % Change 19-20 to 20-21 | 1.29% |
| 2020-21 Estimated | 11,700,950 |

## Licenses and Permits

Revenue in this category includes: Business License Tax, Development and Building Permits, Animal Licensing, Other Permits, Code Enforcement Administration for Citations,. and Fire Code Inspection. The revenue projections are developed by the departments and reviewed by Finance.

For FY 16/17, Licenses and Permits revenue represents 3.69% of the total revenue budget. The revenue for 16/17 is projected to increase by 7.75%, with revenue at $9,825,167 and 17/18 revenue projected to increase by 6.87% at $10,499,737. For Fiscal Years 18/19, 19/20 and 20/21, revenue is projected to increase by 5.44%, 5.46% and 5.48%, respectively.

| | Licenses and Permits |
|---|---|
| 2013-14 Actuals | 7,692,440 |
| % Change 13-14 to 14-15 | 10.37% |
| 2014-15 Actuals | 8,489,825 |
| % Change 14-15 to 15-16 | 7.81% |
| 2015-16 Projection as of 2/28/16 | 9,118,200 |
| % Change 15-16 to 16-17 | 7.75% |
| 2016-17 Proposed | 9,825,167 |

| | Licenses and Permits |
|---|---|
| % Change 16-17 to 17-18 | 6.87% |
| 2017-18 Proposed | 10,499,737 |
| % Change 17-18 to 18-19 | 5.44% |
| 2018-19 Estimated | 11,070,603 |
| % Change 18-19 to 19-20 | 5.46% |
| 2019-20 Estimated | 11,674,900 |
| % Change 19-20 to 20-21 | 5.48% |
| 2020-21 Estimated | 12,314,638 |

Business License Tax

All persons or companies conducting business in the City of Riverside are required to pay a business tax. This includes, but is not limited to, retail outlets, wholesalers, manufacturers, service companies, professional businesses, independent contractors, home businesses, and commercial and residential landlords. The amount of business tax collect is based on the City's municipal code and varies depending on the type of business.

Development and Building Permits

Development and Building Permits includes revenue from Building, Plumbing, Electrical, Heating and Air Conditioning Permits.

Animal Licensing

Animal Licensing includes fees and penalties for animal licenses.

Other Permits

Other Permit Revenue includes Sewer, Massage, Gun, Taxi, Explosives, Fireworks Displays, Oversize Loads, and Miscellaneous Permits.

Code Enforcement Administration for Citations

Revenue for Code Enforcement Administration for Citations is generated by the Code Enforcement Department.

Fire Code Inspection

Fire Code Inspection includes revenue from Uniform Fire Code Inspections.

## Fines and Forfeits

The Fines and Forfeits revenue includes: Photo Enforcement Program, California Vehicle Code, Administrative Civil Penalties, Library Fines, Administrative Citations, General and Misdemeanor Fines, Vehicle

Abatement Fees, Code Rehab, Settlements and Receiverships and Deferred Revenue. The revenue projections are developed by the departments and reviewed by Finance.

For FY 16/17, Fines and Forfeits represents 0.65% of the total revenue budget. The revenue for 16/17 is projected to increase by 0.38%, with revenue at $1,737,000 and 17/18 revenue projected to increase by 0.46% at $1,745,065 For Fiscal Years 18/19, 19/20 and 20/21, revenue is projected to increase by 2.00%, 2.00% and 2.00%, respectively.

| | Fines and Forfeitures |
|---|---|
| 2013-14 Actuals | 7,281,161 |
| % Change 13-14 to 14-15 | -45.66% |
| 2014-15 Actuals | 3,956,795 |
| % Change 14-15 to 15-16 | -48.28% |
| 2015-16 Projection as of 2/28/16 | 1,730,440 |
| % Change 15-16 to 16-17 | 0.38% |
| 2016-17 Proposed | 1,737,000 |
| % Change 16-17 to 17-18 | 0.46% |
| 2017-18 Proposed | 1,745,065 |
| % Change 17-18 to 18-19 | 2.00% |
| 2018-19 Estimated | 1,779,966 |
| % Change 18-19 to 19-20 | 2.00% |
| 2019-20 Estimated | 1,815,566 |
| % Change 19-20 to 20-21 | 2.00% |
| 2020-21 Estimated | 1,851,877 |

Photo Enforcement Program

The Photo Enforcement Program has been phased out.

California Vehicle Code

California Vehicle Code Fines are issued by the Police Department.

Administrative Civil Penalties

Administrative Civil Penalties is generated by Code Enforcement.

Library Fines

Library Fines represents revenue from late fees, lost books, etc.

Administrative Citations

Administrative Citations are issued by the Code Enforcement Division, as noted previously.

General and Misdemeanor Fines

General and Misdemeanor Fines are issued by the Police Department.

Vehicle Abatement Fees

Vehicle Abatement Fees are generated by Police Department and Code Enforcement activity.

Code Rehab, Settlements and Receiverships

Revenue for Code Rehab, Settlements and Receiverships is generated by Code Enforcement.

Deferred Revenue

Deferred Revenue is generated by Code Enforcement.

## Special Assessments

The Special Assessment revenue includes assessments for Street Lighting, Landscape Maintenance, Debris Removal, Manheim Riverside Mitigation, Weed Assessments, Village at Canyon Crest and Loving Homes. The revenue projections are developed by the departments and reviewed by Finance.

For FY 16/17, Special Assessments represent 1.69% of the total revenue budget. The revenue for 16/17 is projected to increase by 1.11%, with revenue at $4,504,237and 17/18 revenue projected to decrease by 0.23% at $4,494,029. For Fiscal Years 18/19, 19/20 and 20/21, revenue is projected to increase by 0.21%, 0.22% and 0.22%, respectively.

| | Special Assessments |
|---|---|
| 2013-14 Actuals | 4,218,864 |
| % Change 13-14 to 14-15 | 6.20% |
| 2014-15 Actuals | 4,480,375 |
| % Change 14-15 to 15-16 | 0.42% |
| 2015-16 Projection as of 2/28/16 | 4,454,627 |
| % Change 15-16 to 16-17 | 1.11% |
| 2016-17 Proposed | 4,504,237 |
| % Change 16-17 to 17-18 | -0.23% |
| 2017-18 Proposed | 4,494,029 |
| % Change 17-18 to 18-19 | 0.21% |
| 2018-19 Estimated | 4,503,591 |
| % Change 18-19 to 19-20 | 0.22% |

| | Special Assessments |
|---|---|
| 2019-20 Estimated | 4,513,344 |
| % Change 19-20 to 20-21 | 0.22% |
| 2020-21 Estimated | 4,523,293 |

Street Lighting

Street Lighting represents revenues collected through assessments and are offset by permitted and Council-approved by expenses.

Landscape Maintenance

Similarly, Landscape Maintenance represents revenues collected through assessments, which are offset by permitted and Council-approved expenses.

Debris Removal

Debris Removal represents revenue from Code Enforcement special assessments.

Manheim Riverside Mitigation

Manheim auto auction pays a fee, on an annual basis, to mitigate the usage of the City's streets and other infrastructure.

Weed Assessments

Weed Assessment represents revenue from Code Enforcement special assessments.

Village at Canyon Crest

Village at Canyon Crest represents revenues collected through assessments, which are offset directly by allowable and approved expenses.

Loving Homes

Loving Homes represents revenues collected through assessments, which are offset directly by allowable and approved expenses.

## Intergovernmental

Intergovernmental revenues come from other government agencies, primarily the state and federal governments. These revenues include general or categorical support, such as grants for specific projects, reimbursements for state mandates and various subventions. Intergovernmental revenue

includes: Mutual Aid Reimbursement, Homeowner's Exemption, State Mandated Claims, Vehicle License In Lieu in Excess, Code Enforcement Revenue Sharing, Police Officer's Training, Vehicle Abatement Surcharge and Storm Drain Damage reimbursement. The revenue projections are developed by the departments and reviewed by Finance.

For FY 16/17, Intergovernmental revenue represents 0.57% of the total revenue budget. The revenue for 16/17 is projected to decrease by 30.61%, with revenue at $1,520,000 and 17/18 revenue projected to increase by 0.33% at $1,525,000. The decrease between FY 15/16 and 16/17 is primarily due to lower expected Mutual Aid Reimbursements, which offset Personnel costs. For Fiscal Years 18/19, 19/20 and 20/21, revenue is projected to increase by 2.00%, 2.00% and 2.00%, respectively.

| | Intergovernmental Revenues |
|---|---|
| 2013-14 Actuals | 1,787,929 |
| % Change 13-14 to 14-15 | 167.05% |
| 2014-15 Actuals | 4,774,583 |
| % Change 14-15 to 15-16 | -53.39% |
| 2015-16 Projection as of 2/28/16 | 2,190,386 |
| % Change 15-16 to 16-17 | -30.61% |
| 2016-17 Proposed | 1,520,000 |
| % Change 16-17 to 17-18 | 0.33% |
| 2017-18 Proposed | 1,525,000 |
| % Change 17-18 to 18-19 | 2.00% |
| 2018-19 Estimated | 1,555,500 |
| % Change 18-19 to 19-20 | 2.00% |
| 2019-20 Estimated | 1,586,610 |
| % Change 19-20 to 20-21 | 2.00% |
| 2020-21 Estimated | 1,618,342 |

## Other

Other Revenue represents revenues that are not previously listed in other categories and include: Property Tax Settlement Payments, Interest Income, Interfund Loan Receivable on Pension Obligation Bonds, Land and Building Rentals/Leases, Sale of City Property, Sale of Successor Property and Other Miscellaneous Revenue. The revenue projections are developed by the departments and reviewed by Finance.

For FY 16/17, Other Revenue represents 4.04% of the total revenue budget. The revenue for 16/17 is projected to increase by 33.64%, primarily due to expected sales of city properties. Revenue for 16/17 is projected at $10,741,756 and 17/18 revenue projected to decrease by 28.87% to $7,640,491, again due to variance in expected sale of city properties. For Fiscal Years 18/19 and 20/21, revenue is projected to increase by 24.09% and 55.50%, respectively, with an expected decrease of 18.55% in 19/20. The fluctuations in revenue for Other are mainly due to the one-time nature of scheduled sales of city properties.

| | Other |
|---|---|
| 2013-14 Actuals | $6777,026 |
| % Change 13-14 to 14-15 | 70.90% |
| 2014-15 Actuals | 8,392,434 |
| % Change 14-15 to 15-16 | -1.94% |
| 2015-16 Projection as of 2/28/16 | 8,037,809 |
| % Change 2015-16 Live Estimates to 2016-17 | 33.64% |
| 2016-17 Proposed | 10,741,756 |
| % Change 16-17 to 17-18 | -28.87% |
| 2017-18 Proposed | 7,640,491 |
| % Change 17-18 to 18-19 | 24.09% |
| 2018-19 Estimated | 9,480,704 |
| % Change 18-19 to 19-20 | -18.55% |
| 2019-20 Estimated | 7,004134 |
| % Change 19-20 to 20-21 | 55.50% |
| 2020-21 Estimated | 11,275,591 |

Interest Income

Interest Income represents interest on investments held by the City.

Interfund Loan Receivable on POB

Interfund Loan Receivable on POB represents a reimbursement from other City funds for Pension Obligation Bonds.

Land and Building Rentals/Leases

Land and Building Rentals and Leases includes revenue from the rental or lease of City owned property, such as Hulen Place or Magnolia.

Sale of City Property

The following represents the schedule of the expected proceeds from the Sale of City Property.

| Fiscal Year | Amount |
|---|---|
| 2013-14 Actuals | $ 610,000 |
| 2014-15 Actuals | 110,000 |
| 2015-16 Projection as of 2/28/16 | 110,000 |
| 2016-17 Proposed | 3,874,591 |
| 2017-18 Proposed | 147,000 |
| 2018-19 Estimated | 2,257,014 |
| 2019-20 Estimated | 426,888 |
| 2020-21 Estimated | 4,566,800 |

Sale of Successor Property

This category includes revenue of sales of property, previously owned by the Redevelopment Agency and now owned by the Successor Agency.

Miscellaneous

Miscellaneous Revenue includes revenue from one-time transactions, grants or transfers. It also includes Miscellaneous Parks and Recreation, Redevelopment, Subpoena, Police, Fire, Office of the City Attorney, Office of the City Clerk, After Hours Premium payments, Public Education Government (PEG), Write Offs, Refunds and Rebates and other miscellaneous revenues.

A detailed history of Miscellaneous Revenue is attached with this document.

## Miscellaneous Revenue

| DESCRIPTION | 2013-14 Actual | Increase 2013-14 to 2014-15 | 2014-15 Actual | Increase 2014-15 to 2015-16 | 2015-2016 Live Estimates | Increase 2015-16 Live Estimates to 2016-17 | 2016-17 Proposed | Increase 2016-17 to 2017-18 | 2017-18 Proposed |
|---|---|---|---|---|---|---|---|---|---|
| MISCELLANEOUS RECEIPTS | 611,898 | 206.17% | 1,873,443 | -28.25% | 918,578 | 8.86% | 1,000,000 | 0.00% | 1,000,000 |
| REFUNDS & REBATES | 246,536 | 175.22% | 678,508 | -79.37% | 340,000 | 47.06% | 500,000 | 0.00% | 500,000 |
| PEG | 400,000 | 0.00% | 400,000 | -100.00% | 400,000 | 0.00% | 400,000 | 0.00% | 400,000 |
| FINANCE (Primarily Reconciliation Adjustments) | 701,123 | 86.51% | 1,307,664 | -76.99% | 308,000 | -2.60% | 300,000 | 0.00% | 300,000 |
| MISCELLANEOUS RECEIPTS-ATTORNEY | 351,586 | -54.75% | 159,093 | 121.88% | 325,000 | -7.69% | 300,000 | 0.00% | 300,000 |
| CITY CLERK | 254,366 | -8.07% | 233,838 | -41.49% | 250,000 | 0.00% | 250,000 | 0.00% | 250,000 |
| MUSEUM for Festival of Lights and misc. | 220,319 | 46.72% | 323,247 | -36.24% | | 0.00% | 200,000 | 0.00% | 200,000 |
| SALE OF EQUIPMENT | 261,177 | -51.78% | 125,930 | -0.74% | 125,000 | 0.00% | 125,000 | 0.00% | 125,000 |
| AFTER HOURS PREMIUM | 27,568 | 61.07% | 44,403 | 46.39% | 100,000 | 0.00% | 100,000 | 0.00% | 100,000 |
| SHOPPING CART RETRIEVAL | 88,254 | -26.47% | 64,897 | -30.07% | 45,384 | -5.19% | 43,028 | -4.42% | 41,125 |
| Wellness Program | - | 0.00% | - | 0.00% | - | 0.00% | 22,000 | 0.00% | 22,000 |
| AFTER HOURS PREMIUM | 16,280 | -12.07% | 14,315 | 18.76% | 17,000 | 17.65% | 20,000 | 0.00% | 20,000 |
| DAMAGE CLAIM RECOVERIES | 29,579 | -84.95% | 4,452 | 12.31% | 5,000 | 0.00% | 5,000 | 0.00% | 5,000 |
| SALE OF SALVAGE MATERIALS | 3,648 | -42.90% | 2,083 | 140.04% | 5,000 | -50.00% | 2,500 | 0.00% | 2,500 |
| MISCELLANEOUS RECEIPTS- ONE TIME | - | 0.00% | - | 0.00% | 1,000,000 | -100.00% | - | 0.00% | - |
| MISC FUND TRANSFER | - | 0.00% | 133,014 | -100.00% | - | 0.00% | - | 0.00% | - |
| SETTLEMENT RECOVERY | 280,608 | -111.39% | (31,966) | -37.43% | (20,000) | 150.00% | (50,000) | 0.00% | (50,000) |
| BAD DEBT RECOVERY | - | 0.00% | (593,479) | -15.75% | (325,000) | 53.85% | (500,000) | 0.00% | (500,000) |
| Parks and Rec | 87,365 | 40.99% | 123,178 | -90.49% | | 0.00% | | 0.00% | |
| Redevelopment | 4,573 | -94.75% | 240 | -100.00% | | 0.00% | | 0.00% | |
| WriteOffs | 1,490 | -38.26% | 920 | -94.57% | | 0.00% | | 0.00% | |
| Subpoena | 17,125 | -22.92% | 13,200 | 420.86% | | 0.00% | | 0.00% | |
| Police | 25 | 7900.00% | 2,000 | 400.00% | 215,000 | -100.00% | | 0.00% | |
| Fire | 90,829 | -61.46% | 35,009 | -97.14% | | 0.00% | | 0.00% | |
| | **3,694,349** | | **4,913,989** | | **3,708,962** | | **2,717,528** | | **2,715,625** |

## NOTES

# All Funds Revenue Detail

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **General Fund - 101** | | | | | | | |
| **Taxes** | | | | | | | |
| **Property Taxes** | | | | | | | |
| Property Taxes - Current Secured | 0000101 | 311100 | 18,119,125 | 19,848,139 | 20,550,000 | 21,923,680 | 23,151,406 |
| Property Taxes - Successor Agency | 0000101 | 311101 | 3,472,345 | 4,042,648 | 3,246,000 | 3,997,600 | 4,221,466 |
| Property Taxes - Supplemental | 0000101 | 311110 | 725,332 | 429,219 | 450,000 | 496,544 | 524,350 |
| Property Taxes in Lieu (VLF) | 0000101 | 311120 | 22,635,655 | 24,050,637 | 25,613,000 | 26,445,922 | 27,926,893 |
| Property Taxes - Measure G | 0000101 | 311130 | 1,572,057 | 1,593,558 | 1,599,073 | 1,632,023 | 1,654,298 |
| Property Taxes - Unsecured | 0000101 | 311200 | 910,483 | 904,774 | 889,000 | 850,000 | 850,000 |
| Property Taxes - Measure I | 0000101 | 311550 | 1,392,027 | 1,387,713 | 1,395,000 | 1,385,000 | 1,385,000 |
| **SubTotal Property Taxes** | | | **48,827,025** | **52,256,687** | **53,742,073** | **56,730,769** | **59,713,413** |
| **Property Transfer Tax** | **0000101** | **311500** | **1,767,442** | **1,893,952** | **2,609,000** | **2,684,000** | **2,952,400** |
| **Sales & Use Taxes** | | | | | | | |
| Sales & Use Taxes | 0000101 | 312000 | 40,339,302 | 43,964,117 | 45,835,000 | 64,956,942 | 68,529,574 |
| Sales & Use Taxes - Hospital | 0000101 | 312005 | - | - | 500,000 | - | - |
| Sales Tax in Lieu | 0000101 | 312030 | 13,334,840 | 13,932,895 | 15,003,000 | - | - |
| **SubTotal Sales & Use Taxes** | | | **53,674,142** | **57,897,012** | **61,338,000** | **64,956,942** | **68,529,574** |
| **Public Safety 1/2% Sales Tax** | **0000101** | **312020** | **1,422,076** | **1,540,471** | **1,611,000** | **1,611,000** | **1,611,000** |
| **Transient Occupancy Tax** | **0000101** | **313000** | **4,189,350** | **5,279,657** | **5,656,000** | **6,541,500** | **6,868,575** |
| **Utilities Users Tax** | | | | | | | |
| Utility Users Tax - Electric | 0000101 | 314100 | 15,908,073 | 16,204,849 | 17,300,000 | 16,979,901 | 17,161,123 |
| Utility Users Tax - Pacific Bell | 0000101 | 314200 | 2,396,096 | 2,564,668 | 2,396,000 | 2,828,000 | 2,912,000 |
| Utility Users Tax - Natural Gas | 0000101 | 314300 | 3,000,007 | 2,888,846 | 3,000,000 | 2,579,000 | 2,475,000 |
| Utility Users Tax - Southern California Edison | 0000101 | 314400 | 199,855 | 198,512 | 220,000 | 185,400 | 190,962 |
| Utility Users Tax - Cable TV | 0000101 | 314500 | 1,267,632 | 1,309,496 | 1,315,000 | 1,426,550 | 1,469,347 |
| Utility Users Tax - Other Telephone | 0000101 | 314600 | 1,238,403 | 1,075,520 | 1,060,000 | 1,000,000 | 1,000,000 |
| Utility Users Tax - Miscellaneous | 0000101 | 314700 | 666,214 | 730,148 | 775,000 | 798,000 | 821,000 |
| Utility Users Tax - Water | 0000101 | 314900 | 3,416,139 | 3,104,265 | 3,016,000 | 2,575,258 | 2,851,332 |
| **SubTotal Utilities Users Tax** | | | **28,092,419** | **28,076,305** | **29,082,000** | **28,372,109** | **28,880,764** |
| **Franchises** | | | | | | | |
| Franchises | 0000101 | 315000 | 2,894,526 | 3,085,034 | 2,895,000 | 3,090,000 | 3,182,700 |
| Franchises - Cable TV | 0000101 | 315100 | 1,150,622 | 1,156,177 | 1,120,000 | 1,150,000 | 1,150,000 |
| Franchises - ATT Cable | 0000101 | 315110 | 1,001,182 | 1,301,294 | 1,350,000 | 1,350,000 | 1,350,000 |
| **SubTotal Franchises** | | | **5,046,330** | **5,542,504** | **5,365,000** | **5,590,000** | **5,682,700** |
| **SubTotal Taxes** | | | **143,018,784** | **152,486,587** | **159,403,073** | **166,486,320** | **174,238,426** |
| **Licenses and Permits** | | | | | | | |
| **Licenses and Permits - Development / Building** | | | | | | | |
| Building Permit Issuance | 0000101 | 321120 | 111,589 | 124,848 | 159,000 | 150,000 | 155,000 |
| Building Permits | 0000101 | 321130 | 789,383 | 1,109,340 | 1,329,000 | 1,362,000 | 1,455,000 |
| Plumbing Permits | 0000101 | 321140 | 10,658 | 9,695 | 12,000 | 12,000 | 13,000 |
| Electrical Permits | 0000101 | 321150 | 20,293 | 24,068 | 31,000 | 32,000 | 33,000 |
| Heating & Air Condition Permits | 0000101 | 321170 | 23,846 | 24,947 | 33,000 | 40,000 | 42,000 |
| **SubTotal Licenses and Permits - Development / Building** | | | **955,769** | **1,292,898** | **1,564,000** | **1,596,000** | **1,698,000** |
| **Other Licenses and Permits** | | | | | | | |
| Business Licenses Taxes | 0000101 | 320000 | 5,633,975 | 6,190,775 | 6,488,000 | 7,023,308 | 7,628,445 |
| Miscellaneous Business Licenses Taxes | 0000101 | 320100 | 31,085 | 25,968 | 35,000 | 36,715 | 38,808 |
| Animal Licenses-County | 0000101 | 321000 | 800,112 | 706,682 | 750,000 | 900,000 | 850,000 |
| Animal Licenses-City Hall | 0000101 | 321010 | 22,523 | 31,148 | 30,000 | 24,756 | 26,168 |
| Residential Kennel Permits | 0000101 | 321040 | 2,816 | 3,100 | - | 2,937 | 3,105 |
| Miscellaneous Revenue - Animal Shelter | 0000101 | 321080 | 763 | 1,087 | - | - | - |
| Revenue Experts | 0000101 | 321085 | 108,929 | 93,575 | 100,000 | 91,982 | 97,225 |
| Penalties - Animal Licenses-Pet Data | 0000101 | 321091 | 11,773 | 13,716 | 12,000 | 6,909 | 7,303 |
| Sewer Permits | 0000101 | 321220 | 4,954 | 20,785 | 5,000 | 5,245 | 5,544 |
| Massage Permits | 0000101 | 321230 | 32,804 | 28,840 | 28,000 | 52,450 | 55,440 |
| Gun Permits | 0000101 | 321240 | 4,218 | 6,527 | 4,500 | 5,245 | 5,544 |
| Taxi Permits | 0000101 | 321250 | 27,485 | 20,851 | 24,000 | 24,127 | 25,502 |
| Fireworks Display Permit Fees | 0000101 | 321420 | 2,730 | 1,072 | 2,700 | 1,364 | 1,441 |
| Uniform Fire Code Inspection Permits | 0000101 | 321430 | 20,612 | 24,189 | 26,000 | 23,393 | 24,726 |
| Miscellaneous Permits | 0000101 | 321900 | 1,651 | 2,074 | 2,300 | 2,413 | 2,550 |
| Oversize Load Permits | 0000101 | 322400 | 30,240 | 26,538 | 22,000 | 28,323 | 29,937 |
| **Subtotal Other Licenses and Permits** | | | **6,736,670** | **7,196,926** | **7,529,500** | **8,229,167** | **8,801,738** |
| **SubTotal Licenses and Permits** | | | **7,692,438** | **8,489,824** | **9,093,500** | **9,825,167** | **10,499,738** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Intergovernmental** | | | | | | | |
| Homeowners Exemption | 0000101 - | 335100 | 283,001 | 270,566 | 285,000 | 265,000 | 265,000 |
| Motor Vehicle In Lieu Taxes | 0000101 - | 335520 | 132,347 | 128,694 | 130,000 | 128,000 | 128,000 |
| Vehicle Abatement Surcharge | 0000101 - | 335550 | 154,423 | 180,681 | 200,000 | 130,000 | 130,000 |
| Storm Drain Damage | 0000101 - | 336110 | - | 164,867 | - | - | - |
| Police Officers' Training | 0000101 - | 336300 | 123,739 | 78,970 | 80,000 | 120,000 | 125,000 |
| State Mandate Claims | 0000101 - | 336500 | 130,970 | 2,918,062 | 500,000 | 175,000 | 175,000 |
| Code Enforcement Rev Sharing | 0000101 - | 337100 | - | 105,875 | 52,000 | 52,000 | 52,000 |
| Revenue from Other Agencies | 0000101 - | 339000 | 963,449 | 926,868 | 650,000 | 650,000 | 650,000 |
| **SubTotal Intergovernmental** | | | **1,787,929** | **4,774,582** | **1,897,000** | **1,520,000** | **1,525,000** |
| **Charges for Services** | | | | | | | |
| **Charges for Services - Development / Building** | | | | | | | |
| Planned Residential Development Fees | 0000101 - | 340301 | 24,471 | 16,314 | 20,000 | 32,000 | 32,628 |
| Tentative Map Fees | 0000101 - | 340302 | 55,198 | 31,759 | 35,000 | 72,000 | 71,910 |
| General Plan Amendment Fees | 0000101 - | 340303 | 63,058 | 46,470 | 65,000 | 49,000 | 48,960 |
| Parcel Map/Waiver Fees | 0000101 - | 340304 | 71,722 | 69,618 | 70,000 | 70,000 | 70,000 |
| Certificate of Compliance Fees | 0000101 - | 340305 | 2,533 | 3,220 | 6,500 | - | - |
| Rezoning Fees | 0000101 - | 340306 | 19,631 | 27,020 | 30,000 | 40,000 | 40,000 |
| Conditional Use Permit Fees | 0000101 - | 340307 | 263,135 | 366,062 | 350,000 | 320,000 | 336,000 |
| Variance Fees | 0000101 - | 340308 | 1,080 | 1,157 | - | 13,000 | 15,750 |
| Minor Variance Fees | 0000101 - | 340309 | 48,254 | 77,279 | 50,000 | 44,500 | 52,500 |
| Environmental Impact Assessment | 0000101 - | 340311 | 139,522 | 74,278 | 140,000 | 100,000 | 105,000 |
| Temporary Use Permits | 0000101 - | 340313 | 15,359 | 16,383 | 22,000 | 12,000 | 12,600 |
| Design Review Board | 0000101 - | 340314 | 293,123 | 315,368 | 325,000 | 207,000 | 217,000 |
| Plot Plan Review Fees | 0000101 - | 340315 | 65,216 | 38,688 | 60,000 | 28,000 | 29,500 |
| Street Alley Vacating Fees | 0000101 - | 340317 | 19,632 | (5,238) | 25,000 | - | - |
| Miscellaneous Planning Receipts | 0000101 - | 340318 | 59,051 | 59,306 | 65,000 | 100,000 | 105,000 |
| General Plan Surcharge | 0000101 - | 340319 | 392,213 | 434,632 | 400,000 | 349,004 | 366,000 |
| Development Agreement Processing Fees | 0000101 - | 340320 | - | - | 22,000 | - | - |
| Fire Dept - Fire Prevention Plan Ck | 0000101 - | 340330 | - | - | - | 273,350 | 278,800 |
| Building Plan Microfilming Fee | 0000101 - | 340331 | 139,843 | 171,036 | 185,000 | 200,000 | 205,000 |
| Plan Checking-Building Inspection Division | 0000101 - | 340333 | 836,491 | 875,832 | 900,000 | 1,300,000 | 1,450,000 |
| Miscellaneous Building Receipts | 0000101 - | 340334 | 1,530 | 1,581 | 1,750 | 1,500 | 1,600 |
| Special Inspectors Application Fees | 0000101 - | 340336 | 13,746 | 11,583 | 15,000 | 14,000 | 14,300 |
| Strong Motion Seismic Education Fees | 0000101 - | 340337 | - | - | 500 | - | - |
| Water Quality Management Plan | 0000101 - | 340338 | 25,788 | 29,472 | 20,000 | 20,400 | 20,400 |
| House Moving Application Fees | 0000101 - | 340342 | 100 | - | - | - | - |
| Grading (Permits) Inspection Fees | 0000101 - | 340343 | 19,238 | 15,536 | 15,000 | 15,300 | 15,300 |
| Plan Review Fee | 0000101 - | 340351 | 432,387 | 322,586 | 395,000 | 300,000 | 300,000 |
| Inspection Fees | 0000101 - | 340354 | 502,735 | 603,122 | 500,000 | 700,000 | 700,000 |
| Street Tree Plan Check | 0000101 - | 340357 | 20,862 | 43,002 | 18,500 | 18,870 | 18,870 |
| Sale of Maps & Diagrams | 0000101 - | 340362 | 258 | 129 | 200 | 248 | 248 |
| Plans And Specifications Fees | 0000101 - | 340363 | 139 | 50 | 100 | 102 | 102 |
| Fee Study Revenue | 0000101 - | 340395 | - | - | 1,232,834 | - | - |
| Fire Dept - Plan Check-Inspection | 0000101 - | 341240 | 173,392 | 173,190 | 197,000 | 225,512 | 234,593 |
| **SubTotal Charges for Services - Development / Building** | | | **3,699,707** | **3,819,434** | **5,166,384** | **4,505,786** | **4,742,061** |
| **Other Charges for Services** | | | | | | | |
| Special Vehicle Application Fees | 0000101 - | 340160 | - | - | - | - | - |
| Street Replacement Charges | 0000101 - | 340346 | 1,720,291 | 1,739,214 | 1,751,389 | 1,786,417 | 1,804,281 |
| Traffic Plan Review | 0000101 - | 340359 | 28,731 | 28,048 | 9,500 | 20,000 | 20,000 |
| Engineers Miscellaneous Receipts | 0000101 - | 340391 | 8,202 | 13,987 | 3,000 | 10,000 | 10,000 |
| Fee Study Revenue - Other | 0000101 - | 340396 | - | - | 1,094,037 | - | - |
| Securing Boarding Up of Structures | 0000101 - | 340401 | 153,724 | 171,288 | 140,000 | 120,000 | 110,000 |
| Demolition of Structures | 0000101 - | 340402 | 26,724 | 22,770 | 25,000 | 13,000 | 13,000 |
| Special Police Services | 0000101 - | 341100 | 323,719 | 325,093 | 325,000 | 325,000 | 325,000 |
| Police Reimbursement - Galleria | 0000101 - | 341101 | 71,376 | 71,376 | 71,376 | 71,376 | 71,376 |
| Emergency Services For DUI | 0000101 - | 341130 | 59,694 | 175,749 | 165,000 | 175,000 | 180,000 |
| Police False Alarm Fees | 0000101 - | 341170 | 201,152 | 207,591 | 230,000 | 260,000 | 260,000 |
| Police Alarm Registration Fees | 0000101 - | 341180 | 66,763 | 62,979 | 62,000 | 62,000 | 65,000 |
| Miscellaneous Police Receipts | 0000101 - | 341190 | 332,408 | 659,985 | 320,000 | 655,920 | 656,420 |
| Police - Towing Referral Fee | 0000101 - | 341190 | 170,633 | 189,222 | 180,000 | 190,000 | 190,000 |
| Police - School Resource Officers | 0000101 - | 341193 | 664,088 | 771,628 | 576,628 | 626,628 | 626,628 |
| Hazardous Material Disclosure | 0000101 - | 341210 | 490,885 | 448,666 | 501,400 | 568,302 | 658,100 |
| Fire False Alarm Fees | 0000101 - | 341215 | 118,190 | 127,450 | 100,000 | 95,000 | 90,000 |
| Miscellaneous Fire Receipts | 0000101 - | 341220 | 22,749 | 61,321 | 60,000 | 60,000 | 60,000 |
| Inspection Fees - Fire Department | 0000101 - | 341245 | 225,610 | 367,560 | 350,000 | 400,000 | 410,000 |
| AMR Paramedics Program | 0000101 - | 341250 | 1,601,321 | 1,662,399 | 1,630,933 | 1,702,341 | 1,739,275 |
| Street & Alley Repair Fees | 0000101 - | 342100 | 3,156 | 12,042 | - | 6,500 | 6,500 |
| Street Sign Repair Fees | 0000101 - | 342200 | 6,139 | 8,604 | 3,500 | 6,500 | 6,500 |
| Traffic Signal Repairs | 0000101 - | 342300 | 13,805 | 35,405 | 15,000 | 15,000 | 15,000 |
| State Hwy MTC Traffic Signal | 0000101 - | 342400 | (35,492) | - | - | - | - |
| Miscellaneous Street Receipts | 0000101 - | 342900 | 15,126 | 75,653 | 25,000 | 50,000 | 50,000 |
| Fairmount Park Golf Course | 0000101 - | 343110 | 285,351 | 451,535 | 400,000 | 450,000 | 450,000 |
| Swimming Pool Fees | 0000101 - | 343200 | 278,370 | 293,947 | 341,530 | 341,530 | 341,530 |
| Street Tree Service & Damage Charges | 0000101 - | 343420 | 4,786 | 7,899 | 9,000 | 8,000 | 8,500 |
| Special Recreation Program Receipts | 0000101 - | 343510 | 1,143,350 | 1,142,160 | 1,155,000 | 1,237,000 | 1,261,000 |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| Non-Res Park Use Fee | 0000101 | 343512 | 11,118 | 16,390 | 10,000 | 10,000 | 10,000 |
| Miscellaneous Park Rentals | 0000101 | 343610 | 1,005,258 | 1,006,099 | 1,050,000 | 1,075,000 | 1,100,000 |
| Boat & Lakeside Room Rental | 0000101 | 343611 | 15,915 | - | - | - | - |
| Park Rentals - Reserv Fee | 0000101 | 343612 | 10,811 | - | - | - | - |
| Miscellaneous Park Receipts | 0000101 | 343620 | 26,121 | 10,775 | - | - | - |
| The Box / Showcase | 0000101 | 343660 | - | 93,103 | 95,000 | 95,000 | 95,000 |
| Grow Riverside | 0000101 | 343660 | - | - | 70,000 | 70,000 | 70,000 |
| Live Nation - Fox Performing Arts Center | 0000101 | 343665 | 2,852,016 | 3,629,744 | 3,898,000 | 3,500,000 | 3,500,000 |
| Live Nation - Municipal Auditorium | 0000101 | 343666 | - | 1,750,986 | 1,295,000 | 2,000,000 | 2,000,000 |
| Convention Center | 0000101 | 343670 | | 5,157,558 | 4,500,000 | 5,531,690 | 5,669,982 |
| Miscellaneous Library Receipts-Printing | 0000101 | 343839 | 83,066 | 92,702 | 88,000 | 89,000 | 90,000 |
| **SubTotal Other Charges for Services** | | | **12,005,156** | **20,890,929** | **20,550,293** | **21,626,204** | **21,963,092** |
| **SubTotal Charges for Services** | | | **15,704,863** | **24,710,362** | **25,716,677** | **26,131,990** | **26,705,153** |
| **Fines and Forfeits** | | | | | | | |
| Library Fines | 0000101 | 351010 | 175,885 | 173,378 | 185,000 | 185,500 | 191,065 |
| California Vehicle Code Fines | 0000101 | 352100 | 898,836 | 1,163,783 | 925,000 | 1,000,000 | 1,000,000 |
| Photo Red Light Fines | 0000101 | 352200 | 1,816,478 | 634,661 | - | - | - |
| General & Misdemeanor Fines | 0000101 | 353100 | 82,723 | 74,123 | 50,500 | 74,000 | 74,000 |
| Parking Fines | 0000101 | 353200 | 592 | 1,148 | - | - | - |
| Vehicle Abatement Fees | 0000101 | 353300 | 56,088 | 58,080 | 58,000 | 35,000 | 35,000 |
| Administrative Citations | 0000101 | 353600 | 354,738 | 387,507 | 200,000 | 130,000 | 130,000 |
| Administrative Civil Penalties | 0000101 | 353700 | 4,183,999 | 3,088,348 | 2,400,000 | 900,000 | 900,000 |
| Code Receiverships | 0000101 | 353795 | (2,738) | (49,100) | (100,000) | (27,500) | (25,000) |
| Code Rehab & Settlements | 0000101 | 353799 | (573,715) | (604,677) | (300,000) | (200,000) | (200,000) |
| Deferred Revenue | 0000101 | 353999 | 288,275 | (970,456) | (1,000,000) | (360,000) | (360,000) |
| **SubTotal Fines and Forfeits** | | | **7,281,160** | **3,956,795** | **2,418,500** | **1,737,000** | **1,745,065** |
| **Special Assessments** | | | | | | | |
| Street Lighting District Assessment Fee | 0000101 | 361100 | 3,429,008 | 3,544,846 | 3,450,000 | 3,450,000 | 3,450,000 |
| Loving Homes | 0000101 | 361610 | 22,411 | 23,065 | 19,200 | 19,200 | 19,200 |
| Village at Canyon Crest | 0000101 | 361620 | 27,012 | 26,693 | 23,900 | 23,900 | 23,900 |
| Mannheim Mitigation Fee | 0000101 | 361710 | 122,694 | 221,316 | 225,000 | 250,000 | 250,000 |
| Weed Destruction Assessments | 0000101 | 362100 | 94,104 | 103,825 | 150,000 | 100,000 | 100,000 |
| Debris Removal Assessments | 0000101 | 362300 | 116,797 | 154,670 | 200,000 | 85,000 | 85,000 |
| Highlander Landscape Maintenance District | 9716820 | 363001 | 83,238 | 84,112 | 92,521 | 92,521 | 92,521 |
| Riverwalk Landscape Maintenance District | 9760340 | 363001 | 323,600 | 321,848 | 461,222 | 483,616 | 473,408 |
| **SubTotal Special Assessments** | | | **4,218,863** | **4,480,375** | **4,621,843** | **4,504,237** | **4,494,029** |
| **Miscellaneous** | | | | | | | |
| Interest Revenue | 0000101 | 371100 | 505,431 | 1,212,030 | - | 500,000 | 500,000 |
| Interfund Pension Bond Revenue | 0000101 | 373100 | - | - | 1,901,555 | 1,999,025 | 2,138,179 |
| Land & Building Rentals | 0000101 | 373100 | 540,072 | 732,344 | 445,000 | 823,830 | 823,830 |
| Building Leases - Magnolia | 7222000 | 373105 | 698,190 | 710,226 | 700,000 | 701,000 | 710,000 |
| Greyhound | 0000101 | 373105 | - | - | 1 | 1 | 1 |
| Refunds & Rebates | 0000101 | 374000 | 246,536 | 678,508 | 140,000 | 500,000 | 500,000 |
| Miscellaneous Receipts | 0000101 | 374200 | 2,747,597 | 4,382,210 | 2,578,469 | 2,172,000 | 2,172,000 |
| Miscellaneous Receipts - One-Time Revenue | 0000101 | 374200 | - | - | 2,500,000 | - | - |
| Miscellaneous Receipts-CAO | 1300000 | 374200 | 289,453 | 222,640 | 353,000 | 300,000 | 300,000 |
| After Hours Premium-Fire | 0000101 | 374205 | 16,280 | 14,315 | 16,000 | 20,000 | 20,000 |
| After Hours Premium-Community Development | 0000101 | 374206 | 27,568 | 44,403 | 40,000 | 100,000 | 100,000 |
| One-Time Property Taxes | 0000101 | 374213 | 728,984 | 713,846 | - | - | - |
| Shopping Cart Retrieval | 0000101 | 374430 | 88,254 | 64,897 | 80,000 | 43,028 | 41,125 |
| Bad Debt Recovery | 0000101 | 374800 | (296,350) | (593,479) | (500,000) | (500,000) | (500,000) |
| Settlement Recovery | 0000101 | 374801 | 280,608 | (31,966) | (100,000) | (50,000) | (50,000) |
| **SubTotal Miscellaneous** | | | **5,872,624** | **8,149,973** | **8,154,025** | **6,608,884** | **6,755,135** |
| **Other Financing Sources** | | | | | | | |
| Sale of Land & Buildings | 0000101 | 380010 | 610,000 | 110,000 | - | 4,000,371 | 752,855 |
| Sale of Equipment | 0000101 | 380020 | 261,177 | 125,930 | 150,000 | 125,000 | 125,000 |
| Sale of Salvage Materials | 0000101 | 380030 | 3,648 | 2,083 | - | 2,500 | 2,500 |
| Damage Claim Recoveries | 0000101 | 380100 | 29,579 | 4,452 | 5,000 | 5,000 | 5,000 |
| **SubTotal Other Financing Sources** | | | **904,405** | **242,465** | **155,000** | **4,132,871** | **885,355** |
| **Operating Transfers In** | | | | | | | |
| Electric Fund | 0000101 | 985510 | 38,703,800 | 38,178,400 | 39,530,300 | 39,600,400 | 40,114,200 |
| Water Fund | 0000101 | 985520 | 6,990,700 | 7,098,400 | 6,603,800 | 5,474,600 | 5,738,300 |
| **SubTotal Operating Transfers In** | | | **45,694,500** | **45,276,800** | **46,134,100** | **45,075,000** | **45,852,500** |
| **Total General Fund Operating Budget - 101** | | | **$ 232,175,565** | **$ 252,567,763** | **$ 257,593,718** | **$ 266,021,469** | **$ 272,700,401** |
| **Operating Grants / Other** | | | **11,322,428** | **6,433,948** | **-** | **-** | **-** |
| **Debt Proceeds** | | | **37,565,221** | **35,390,000** | **-** | **-** | **-** |
| **TOTAL GENERAL FUND REVENUE - 101** | | | **$ 281,063,214** | **$ 294,391,711** | **$ 257,593,718** | **$ 266,021,469** | **$ 272,700,401** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Successor Agency Administration Fund - 170** | | | | | | | |
| **Taxes - Tax Increment Revenue** | **0000170** | **311101** | **1,478,949** | **1,403,753** | **1,932,343** | **1,060,926** | **1,079,672** |
| **Total Successor Agency Administration Fund - 170** | | | **$ 1,478,949** | **$ 1,403,753** | **$ 1,932,343** | **$ 1,060,926** | **$ 1,079,672** |
| **Community Development Block Grant - 220** | | | | | | | |
| **Intergovernmental - HCD Block Grant** | **0000220** | **331100** | **2,530,013** | **2,231,473** | **3,132,682** | **3,068,705** | **3,068,705** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000220 | 371100 | 1,432 | 2,637 | | | |
| Interest - Loan Programs | 0000220 | 3712** | 9,392 | 897 | | | |
| Refunds and Reimbursements | 0000220 | 374000 | 2,266 | - | | | |
| Principal - Loan Programs | 0000220 | 3741** | 26,649 | 935 | - | - | - |
| Miscellaneous Receipts | 0000220 | 374200 | 11,112 | - | - | - | - |
| **SubTotal Miscellaneous** | | | **50,851** | **4,469** | **-** | **-** | **-** |
| **Total Community Development Block Grant - 220** | | | **$ 2,580,864** | **$ 2,235,942** | **$ 3,132,682** | **$ 3,068,705** | **$ 3,068,705** |
| **Home Investment Partnership Program - 221** | | | | | | | |
| **Intergovernmental - HOME Program Grant** | **0000221** | **331100** | **785,014** | **899,577** | **788,793** | **872,658** | **872,658** |
| **Miscellaneous Revenues** | | | | | | | |
| Interest on Investments | 0000221 | 371100 | 3,348 | 2,409 | | | |
| Interest - Loan Programs | 0000221 | 3712** | 4,193 | 134 | | | |
| Principal - Loan Programs | 0000221 | 3741** | 99,568 | 26,747 | - | - | - |
| Miscellaneous Receipts | 0000221 | 374200 | 101,020 | 3,094 | - | - | - |
| **SubTotal Miscellaneous Revenues** | | | **208,129** | **32,384** | **-** | **-** | **-** |
| **Total Home Investment Partnership Program - 221** | | | **$ 993,143** | **$ 931,961** | **$ 788,793** | **$ 872,658** | **$ 872,658** |
| **Housing Opportunities for Persons with AIDS - 222** | | | | | | | |
| **Intergovernmental - HOPWA Grant** | **0000222** | **331100** | **763,160** | **1,902,477** | **1,977,833** | **2,004,516** | **2,004,516** |
| **Total Housing Opportunities for Persons with AIDS - 222** | | | **$ 763,160** | **$ 1,902,477** | **$ 1,977,833** | **$ 2,004,516** | **$ 2,004,516** |
| **Neighborhood Stabilization Program - 225** | | | | | | | |
| **Intergovernmental - NSP Grants** | **0000225** | **331100** | **809,459** | **-** | **-** | **-** | **-** |
| **Miscellaneous Revenues** | | | | | | | |
| Interest on Investments | 0000225 | 371100 | 1,699 | | | **-** | **-** |
| Miscellaneous Receipts | 0000225 | 374200 | 22,196 | 875 | 36,202 | | |
| **SubTotal Miscellaneous Revenues** | | | 23,895 | 875 | 36,202 | - | - |
| **Total Neighborhood Stabilization Program - 225** | | | **$ 833,354** | **$ 875** | **$ 36,202** | **$ -** | **$ -** |
| **Special Gas Tax - 230** | | | | | | | |
| **Intergovernmental Revenues** | | | | | | | |
| Gas Tax - 2107 | 0000230 | 335410 | 2,206,004 | 2,414,903 | 2,463,000 | 2,760,000 | 2,760,000 |
| Gas Tax - 2106 | 0000230 | 335420 | 982,037 | 1,150,470 | 929,000 | 970,000 | 970,000 |
| Gas Tax - 2105 | 0000230 | 335430 | 2,061,585 | 1,860,371 | 1,794,000 | 1,980,000 | 1,980,000 |
| Gas Tax - 2103 | 0000230 | 335440 | 4,168,573 | 3,302,315 | 1,422,000 | 745,000 | 745,000 |
| **SubTotal Intergovernmental Revenues** | | | **9,418,198** | **8,728,058** | **6,608,000** | **6,455,000** | **6,455,000** |
| **Miscellaneous - Interest on Investments** | **0000230** | **371100** | **201,957** | **146,052** | **150,000** | **150,000** | **150,000** |
| **Total Special Gas Tax - 230** | | | **$ 9,620,155** | **$ 8,874,110** | **$ 6,758,000** | **$ 6,605,000** | **$ 6,605,000** |
| **Air Quality - 240** | | | | | | | |
| **Intergovernmental - Air Quality Program** | **0000240** | **335540** | **480,453** | **387,888** | **360,000** | **391,760** | **393,900** |
| **Intergovernmental - Riverside Go transit Pass** | **0000240** | **335542** | **257,523** | **252,957** | **254,000** | **254,000** | **254,000** |
| **Miscellaneous - Interest on Investments** | **0000240** | **371100** | **5,365** | **5,079** | **-** | **-** | **-** |
| **Total Air Quality - 240** | | | **$ 743,340** | **$ 645,924** | **$ 614,000** | **$ 645,760** | **$ 647,900** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **NPDES STORM DRAIN - 260** | | | | | | | |
| **Special Assessments - CSA 152/NPDES Storm Drain-Cnty.** | **0000260** | **369001** | **656,574** | **904,500** | **1,082,053** | **1,391,370** | **1,391,370** |
| **Total NPDES Storm Drain - 260** | | | **$ 656,574** | **$ 904,500** | **$ 1,082,053** | **$ 1,391,370** | **$ 1,391,370** |
| **Housing Authority - 280** | | | | | | | |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000280 | 371100 | 9,923 | 4,605 | - | - | - |
| Interest on Investments-Housing Loans | 0000280 | 371200 | 477 | 1,881 | - | - | - |
| Land and Building Rental | 0000280 | 373100 | - | 7 | - | - | - |
| Principal on Loans | 0000280 | 374100 | 1,299 | 3,014 | - | - | - |
| Miscellaneous Receipts | 0000280 | 374200 | 78,459 | 3,760 | - | - | - |
| **SubTotal Miscellaneous** | | | **90,158** | **13,267** | **-** | **-** | **-** |
| **Other Financing Sources** | | | | | | | |
| Sale of Land & Buildings | 0000280 | 380010 | (18,106) | - | - | - | - |
| Operating Transfer | 0000280 | 985281 | 859,668 | 3,641,800 | 1,224,335 | 1,046,256 | 1,098,928 |
| **SubTotal Other Financing Sources** | | | **841,562** | **3,641,800** | **1,224,335** | **1,046,256** | **1,098,928** |
| **Total Housing Authority - 280** | | | **$ 931,720** | **$ 3,655,067** | **$ 1,224,335** | **$ 1,046,256** | **$ 1,098,928** |
| **RORF - Arlington Debt Service - 371** | | | | | | | |
| **Taxes - Tax Increment Revenue** | **0000371** | **311101** | **2,695,835** | **1,891,119** | **2,119,523** | **2,071,777** | **2,071,724** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000371 | 371100 | (1,730) | 43,643 | - | - | - |
| Other Interest Income | 0000371 | 371300 | 21,053 | (22,011) | - | - | - |
| **SubTotal Miscellaneous** | | | **19,323** | **21,632** | **-** | **-** | **-** |
| **Operating Transfers In** | 0000371 | 98547* | **-** | **233,928** | **-** | **-** | **-** |
| **Total RORF - Arlington - 371** | | | **$ 2,715,158** | **$ 2,146,679** | **$ 2,119,523** | **$ 2,071,777** | **$ 2,071,724** |
| **RORF - Casa Blanca Debt Service - 372** | | | | | | | |
| **Taxes - Tax Increment Revenue** | **0000372** | **311101** | **2,579,594** | **2,262,672** | **1,924,045** | **1,853,431** | **1,841,738** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000372 | 371100 | 7,288 | 38,232 | - | - | - |
| Other Interest Income | 0000372 | 371300 | 14,619 | (15,394) | - | - | - |
| **SubTotal Miscellaneous** | | | **21,907** | **22,838** | **-** | **-** | **-** |
| **Operating Transfers In** | **0000372** | **985476** | | **25,902** | | | |
| **Total RORF - Casa Blanca - 372** | | | **$ 2,601,501** | **$ 2,311,412** | **$ 1,924,045** | **$ 1,853,431** | **$ 1,841,738** |
| **RORF - Eastside Debt Service - 373** | | | | | | | |
| **Taxes - Tax Increment Revenue** | **0000373** | **311101** | **-** | **-** | **29,300** | **26,100** | **29,500** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000373 | 371100 | 5,847 | 6,309 | - | - | - |
| Other Interest Income | 0000373 | 371300 | 1,249 | 1,249 | - | - | - |
| **SubTotal Miscellaneous** | | | **7,096** | **7,558** | **-** | **-** | **-** |
| **Total RORF - Eastside - 373** | | | **$ 7,096** | **$ 7,558** | **$ 29,300** | **$ 26,100** | **$ 29,500** |
| **RORF - Magnolia Center Debt Service - 374** | | | | | | | |
| **Taxes - Tax Increment Revenue** | **0000374** | **311101** | **1,829,525** | **1,416,283** | **1,369,106** | **1,361,268** | **1,355,947** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000374 | 371100 | 6,646 | 12,658 | **-** | **-** | **-** |
| Other Interest Income | 0000374 | 371300 | 88 | 33 | - | - | - |
| **SubTotal Miscellaneous** | | | **6,735** | **12,691** | **-** | **-** | **-** |
| **Operating Transfers In** | **0000374** | **985476** | | **161,480** | | | |
| **Total RORF - Magnolia - 374** | | | **$ 1,836,260** | **$ 1,590,454** | **$ 1,369,106** | **$ 1,361,268** | **$ 1,355,947** |
| **RORF - University Corridor/Sycamore Canyon DS - 376** | | | | | | | |
| **Taxes - Tax Increment Revenue** | **0000376** | **311101** | **5,029,317** | **4,294,344** | **3,935,022** | **3,421,522** | **3,742,396** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000376 | 371100 | 14,555 | 33,193 | - | - | - |
| Other Interest Income | 0000376 | 371300 | 88,978 | 46,227 | | | |
| Miscellaneous Receipts | 0000376 | 374200 | 204,537 | 231,012 | - | - | - |
| **SubTotal Miscellaneous** | | | **308,070** | **310,432** | **-** | **-** | **-** |
| **Other Financing Sources - Proceeds** | **0000376** | **382040** | **-** | **219,000** | **-** | **-** | **-** |
| **Operating Transfer In** | | | **4** | **806,590** | | | |
| **Total RORF - University Corridor/Sycamore Canyon - 376** | | | **$ 5,337,391** | **$ 5,630,366** | **$ 3,935,022** | **$ 3,421,522** | **$ 3,742,396** |
| **RORF - Downtown/Airport/Hunter Park/Northside DS - 378** | | | | | | | |
| **Taxes - Tax Increment Revenue** | **0000378** | **311101** | **8,419,416** | **6,659,002** | **9,772,718** | **12,027,735** | **7,448,904** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000378 | 371100 | 25,905 | 53,495 | - | - | - |
| Other Interest Income | 0000378 | 371300 | 350 | 127 | - | - | - |
| California Tower - Interest on Investments | 2830830 | 371300 | 64,239 | 40,790 | - | - | - |
| State Lease California Tower | 2830830 | 373122 | 987,150 | 914,850 | - | 2,369,349 | 2,401,983 |
| **SubTotal Miscellaneous** | | | **1,077,645** | **1,009,262** | **-** | **2,369,349** | **2,401,983** |
| **Operating Transfers In** | **0000378** | **98547*** | **-** | **591,285** | | | |
| **Total RORF - Downtown/Airport/Hunter Park/Northside - 378** | | | **$ 9,497,061** | **$ 8,259,549** | **$ 9,772,718** | **$ 14,397,084** | **$ 9,850,887** |
| **RORF - La Sierra/Arlanza Debt Service - 379** | | | | | | | |
| **Taxes - Tax Increment Revenue** | **0000379** | **311101** | **2,360,963** | **4,572,938** | **3,263,472** | **3,264,742** | **3,273,603** |
| **Miscellaneous - Interest on Investments** | **0000379** | **371100** | **4,752** | **(8,750)** | **-** | **-** | **-** |
| **Operating Transfers In** | **0000379** | **98547*** | **-** | **2,227,935** | | | |
| **Total RORF - La Sierra/Arlanza - 379** | | | **$ 2,365,715** | **$ 6,792,123** | **$ 3,263,472** | **$ 3,264,742** | **$ 3,273,603** |
| **Debt Service Fund - General - 390** | | | | | | | |
| **Special Assessments - Special Taxes - Galleria** | **0000390** | **361653** | **1,107,796** | **1,069,200** | **1,070,000** | **1,070,000** | **1,070,000** |
| **Miscellaneous** | | | | | | | |
| All Other Interest | 0000390 | 371300 | 1,354,179 | 1,190,769 | 150,000 | 1,173,000 | 1,158,000 |
| Land and Building Rental | 0000390 | 373100 | 394,000 | 418,547 | 340,000 | 350,000 | 360,000 |
| **SubTotal Miscellaneous** | | | **1,748,179** | **1,609,316** | **490,000** | **1,523,000** | **1,518,000** |
| **Operating Transfers In** | | | **663,992** | **-** | **-** | **-** | **-** |
| **Total Debt Service Fund - General - 390** | | | **$ 3,519,967** | **$ 2,678,516** | **$ 1,560,000** | **$ 2,593,000** | **$ 2,588,000** |
| **Storm Drain - 410** | | | | | | | |
| **Charges for Services** | | | | | | | |
| Storm Drain Fees | 0000410 | 348520 | 116,274 | 226,575 | 100,000 | 100,000 | 100,000 |
| Acreage Drainage Fees | 0000410 | 348530 | 11,292 | 14,079 | 30,000 | 30,000 | 30,000 |
| **SubTotal Charges for Services** | | | **127,566** | **240,654** | **130,000** | **130,000** | **130,000** |
| **Miscellaneous - Interest on Investments** | **0000410** | **371100** | **22,055** | **14,631** | **20,000** | **20,000** | **20,000** |
| **Capital Projects** | | | **115,976** | **3,317,103** | **-** | **-** | **-** |
| **Total Storm Drain - 410** | | | **$ 265,597** | **$ 3,572,388** | **$ 150,000** | **$ 150,000** | **$ 150,000** |
| **Local Park Special Capital Improvements - 411** | | | | | | | |
| **Charges for Services** | | | | | | | |
| Residential Development Fees | 0000411 | 340344 | 626,012 | 1,025,406 | 1,800,000 | 1,300,000 | 1,300,000 |
| Residential Development Fees - Renaissance | 0000411 | 340367 | 274,101 | 564,361 | 200,000 | 150,000 | 150,000 |
| Aquatic Facility Fee | 0000411 | 340348 | 57,855 | 139,480 | 500,000 | 650,000 | 650,000 |
| **SubTotal Charges for Services** | | | **957,968** | **1,729,247** | **2,500,000** | **2,100,000** | **2,100,000** |
| **Miscellaneous - Interest on Investments** | **0000411** | **371100** | **(1,183)** | **-** | **-** | **-** | **-** |
| **Total Local Park Special Capital Improvements - 411** | | | **$ 956,785** | **$ 1,729,247** | **$ 2,500,000** | **$ 2,100,000** | **$ 2,100,000** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Regional Park Special Capital Improvements - 413** | | | | | | | |
| **Charges for Services** | | | | | | | |
| Regional Park Development Fees | 0000413 | 340345 | 271,790 | 362,447 | 285,000 | 210,000 | 210,000 |
| Recreational Trail Fee | 0000413 | 340349 | 3,960 | 8,542 | | | |
| Regional Park Development Fees - Renaissance | 0000413 | 340368 | 187,417 | 326,997 | 335,000 | 290,000 | 290,000 |
| **SubTotal Charges for Services** | | | **463,167** | **697,985** | **620,000** | **500,000** | **500,000** |
| **Miscellaneous - Interest on Investments** | **0000413** | **371100** | **8,325** | **13,076** | **-** | **-** | **-** |
| **Total Regional Park Special Capital Improvements - 413** | | | **$ 471,491** | **$ 711,061** | **$ 620,000** | **$ 500,000** | **$ 500,000** |
| **Capital Outlay - 430** | | | | | | | |
| **Capital Grants** | | | **21,632,798** | **8,787,421** | **10,614,450** | **2,140,030** | **637,500** |
| **Miscellaneous - Interest on Investments** | **0000430** | **371100** | **115,390** | **123,539** | **-** | **-** | **-** |
| **Debt Proceeds** | | | **36,446,002** | **-** | **-** | **-** | **-** |
| **Total Capital Outlay - 430** | | | **$ 58,194,190** | **$ 8,910,960** | **$ 10,614,450** | **$ 2,140,030** | **$ 637,500** |
| **Measure A Capital Outlay - 432** | | | | | | | |
| **Intergovernmental - Transportation 1/2% Sales Tax** | **0000432** | **337010** | **6,193,057** | **6,497,409** | **6,797,000** | **7,511,000** | **7,661,000** |
| **Miscellaneous - Interest Earned on Measure A** | **0000432** | **371100** | **161,639** | **142,721** | **150,000** | **150,000** | **150,000** |
| **Capital Grants** | | | **805,813** | **281,246** | **-** | **-** | **-** |
| **Total Measure A Capital Outlay - 432** | | | **$ 7,160,509** | **$ 6,921,376** | **$ 6,947,000** | **$ 7,661,000** | **$ 7,811,000** |
| **Transportation Development Impact Fees - 433** | | | | | | | |
| **Charges for Services - Regional Park Development Fees** | 0000433 | 340345 | | **10,430** | | | |
| **Special Assessments** | | | | | | | |
| Transportation Development Impact Fees | 0000433 | 361200 | 80,325 | 143,325 | 90,000 | 100,000 | 50,000 |
| Traffic Signal & Railroad Mitigation Fees | 0000433 | 361500 | 199,421 | 135,969 | 100,000 | 120,000 | 75,000 |
| Overlook Parkway Mitigation Fees | 9524036 | 361700 | 36 | 28 | - | - | - |
| **SubTotal Special Assessments** | | | **279,782** | **279,322** | **190,000** | **220,000** | **125,000** |
| **Miscellaneous - Interest Earned on Investments** | **0000433** | **371100** | **243,440** | **22,107** | **20,000** | **20,000** | **20,000** |
| **Miscellaneous - Contribution in Aid of Construction** | **0000433** | **375000** | **-** | **111,505** | **-** | **-** | **-** |
| **Total Transportation Development Impact Fees - 433** | | | **$ 523,222** | **$ 423,364** | **$ 210,000** | **$ 240,000** | **$ 145,000** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Electric - 510** | | | | | | | |
| **Charges for Services** | | | | | | | |
| Residential Sales | 0000510 - | 344110 | 105,656,005 | 108,000,944 | 110,232,300 | 107,144,200 | 107,168,900 |
| All Electric Homes | 0000510 - | 344120 | 972,563 | 807,094 | 888,100 | 778,400 | 778,400 |
| Electric Water Heating | 0000510 - | 344130 | 874,380 | 796,466 | 837,200 | 787,100 | 787,100 |
| Electric Space Heating | 0000510 - | 344140 | 458,287 | 351,416 | 391,900 | 340,700 | 340,700 |
| Outdoor & Private Area Lights | 0000510 - | 344150 | 103,740 | 103,826 | 104,000 | 103,400 | 103,400 |
| Residential-Time of Use | 0000510 - | 344160 | 443,890 | 439,426 | 267,300 | 20,300 | 20,300 |
| Lifeline Patients | 0000510 - | 344170 | 1,675,484 | 1,949,835 | 1,809,300 | 1,999,300 | 1,999,300 |
| Domestic Multi-Family | 0000510 - | 344180 | 1,799,734 | 1,766,918 | 1,857,000 | 1,739,000 | 1,739,000 |
| General Service Connected Load | 0000510 - | 344210 | 44,482,617 | 45,125,179 | 47,580,700 | 47,687,500 | 48,574,300 |
| General Service Demand Rate A | 0000510 - | 344211 | 22,367,222 | 23,263,359 | 24,627,200 | 24,556,000 | 24,988,000 |
| Unmetered Commercial Sales | 0000510 - | 344212 | 179,597 | 179,597 | 179,600 | 179,600 | 179,600 |
| Commercial/Industrial-Wind | 0000510 - | 344240 | 33,850 | 3,994 | 33,500 | 8,100 | 8,100 |
| Green Power Premium | 0000510 - | 344245 | 2,741 | 2,379 | 3,000 | 2,000 | 2,000 |
| Power Agriculture & Pumping | 0000510 - | 344250 | 1,137,075 | 1,030,774 | 113,400 | 122,300 | 122,300 |
| Contract Customers | 0000510 - | 344265 | 31,561,726 | 28,866,255 | 28,674,400 | 28,089,300 | 27,822,300 |
| Schedule - Time of Use | 0000510 - | 344270 | 79,414,259 | 83,142,139 | 91,388,400 | 92,652,500 | 94,894,800 |
| Standby Charge | 0000510 - | 344272 | 283,994 | 275,065 | 274,900 | 274,900 | 274,900 |
| Street & Highway Lighting | 0000510 - | 344380 | 4,257,319 | 4,390,808 | 4,409,300 | 4,380,100 | 4,380,100 |
| Traffic Signals | 0000510 - | 344390 | 99,203 | 126,099 | 130,900 | 122,500 | 122,500 |
| Diversion Revenue | 0000510 - | 344400 | 27,534 | - | - | - | - |
| Service Connect Charges | 0000510 - | 344410 | 370,985 | 465,140 | 370,807 | 371,000 | 371,000 |
| Miscellaneous Service Revenues | 0000510 - | 344491 | 2,866,300 | 2,029,614 | 2,811,943 | 2,861,000 | 2,861,000 |
| Miscellaneous Operating Revenues | 0000510 - | 344492 | 18,520 | 19,649 | 15,900 | 17,800 | 17,800 |
| Corona Fees - Revenue | 0000510 - | 344493 | 248 | 1,090 | 20,000 | 20,000 | 20,000 |
| Cap and Trade Auction | 0000510 - | 344511 | 2,768,269 | 4,282,503 | 4,154,000 | 4,767,000 | 5,000,000 |
| Non-Energy Receipts ABC-Admin OH | 0000510 - | 344513 | 860,642 | 856,012 | 646,900 | 720,500 | 749,100 |
| Transmission Revenue Requirement | 0000510 - | 344518 | 32,630,390 | 30,587,469 | 32,000,000 | 35,062,000 | 35,514,000 |
| Other Outside Sales-Excess Power | 0000510 - | 344519 | 115,254 | 60,111 | - | - | - |
| **SubTotal Charges for Services** | | | **335,461,828** | **338,923,158** | **353,821,950** | **354,806,500** | **358,838,900** |
| **Fines and Forfeitures - Late Payment Penalties** | **510 -** | **353400** | **1,529** | **-** | **-** | **-** | **-** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000510 - | 371100 | 2,523,296 | 988,403 | 1,411,200 | 2,458,000 | 3,072,000 |
| Other Interest Income | 0000510 - | 371300 | 2,131,846 | 2,033,442 | 2,153,000 | 2,171,000 | 2,228,000 |
| Bond Interest | 0000510 - | 371400 | 1,386,234 | 799,167 | 563,000 | 704,000 | 568,000 |
| Land and Building Rental | 0000510 - | 373100 | 473,490 | 477,655 | 2,687,985 | 1,994,080 | 1,955,160 |
| Rent From Electric Property | 0000510 - | 373120 | 67,608 | 68,325 | 68,969 | 71,000 | 74,000 |
| Pole Attachment | 0000510 - | 373125 | 265,143 | 215,698 | 218,900 | 216,900 | 216,900 |
| Substation Operation & Maintenance | 0000510 - | 373126 | 411,341 | 423,368 | 423,808 | 391,000 | 391,000 |
| Substation Leasing | 0000510 - | 373127 | 715,009 | 628,338 | 670,931 | 588,400 | 588,400 |
| Communication Services | 0000510 - | 373128 | 264,518 | 271,351 | 268,100 | 268,200 | 268,200 |
| CIS User Fee | 0000510 - | 373132 | - | - | 671,299 | 688,600 | 688,600 |
| Refunds & Rebates | 0000510 - | 374000 | 323,424 | 26 | - | - | - |
| Miscellaneous Receipts | 0000510 - | 374200 | 99,048 | 99,386 | 150,000 | 115,000 | 115,000 |
| Bad Debt Recovery | 0000510 - | 374800 | 2,469 | 1,963 | 6,400 | 4,300 | 4,300 |
| Settlement Recovery | 0000510 - | 374801 | 128,349 | 13,339 | - | - | - |
| Settlement Recovery - SONGS | 0000510 - | 374802 | - | 1,197,879 | | | |
| Contributions In Aid of Construction | 0000510 - | 375000 | 1,947,143 | 1,955,562 | 1,500,000 | 1,700,000 | 1,900,000 |
| Contributions In Aid of Construction - Non-Cash | 0000510 - | 375030 | 1,117,967 | 450,522 | - | - | - |
| **SubTotal Miscellaneous** | | | **11,856,885** | **9,624,423** | **10,793,592** | **11,370,480** | **12,069,560** |
| **Other Financing Sources** | | | | | | | |
| Sale of Land & Buildings | 0000510 - | 380020 | - | - | - | - | - |
| Sale of Salvage Materials | 0000510 - | 380030 | 78,347 | 23,433 | 69,000 | 51,000 | 51,000 |
| Damage Claim Recoveries | 0000510 - | 380100 | 378,849 | 319,646 | 484,000 | 431,000 | 431,000 |
| **SubTotal Other Financing Sources** | | | **457,196** | **343,079** | **553,000** | **482,000** | **482,000** |
| **Operating / Capital Grants** | | | **942,836** | **183,920** | **-** | **-** | **-** |
| | | **Total Electric - 510** | **$ 348,720,275** | **$ 349,074,580** | **$ 365,168,542** | **$ 366,658,980** | **$ 371,390,460** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Electric - Public Benefits Charge - 511** | | | | | | | |
| **Charges for Services** | | | | | | | |
| Public Benefit Charges | 0000511 - | 344440 | 8,467,420 | 8,604,423 | 8,943,000 | 8,863,000 | 8,958,000 |
| Miscellaneous Settlement Reimbursements | 0000511 - | 344494 | - | - | - | - | - |
| **SubTotal Charges for Services** | | | **8,467,420** | **8,604,423** | **8,943,000** | **8,863,000** | **8,958,000** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000511 - | 371100 | 109,340 | 95,384 | 29,800 | 78,959 | 49,436 |
| Miscellaneous Receipts | 0000511 - | 374200 | - | (500) | - | - | - |
| **SubTotal Miscellaneous** | | | **109,340** | **94,884** | **29,800** | **78,959** | **49,436** |
| **Operating Transfers In** | | | **10,916** | **-** | **-** | **-** | **-** |
| **Total Electric - Public Benefits Charge - 511** | | | **$ 8,587,676** | **$ 8,699,307** | **$ 8,972,800** | **$ 8,941,959** | **$ 9,007,436** |
| **Water - 520** | | | | | | | |
| **Charges for Services** | | | | | | | |
| Diversion Revenue | 0000510 - | 344400 | 1,952 | - | - | - | - |
| Riverside System Metered Sales | 0000520 - | 345110 | 36,839,597 | 32,835,055 | 31,756,800 | 29,340,900 | 32,730,900 |
| Riverside System Commercial | 0000520 - | 345120 | 10,165,463 | 9,436,547 | 9,716,300 | 8,346,800 | 9,425,800 |
| Riverside System Industrial | 0000520 - | 345125 | 9,291,603 | 8,740,052 | 8,812,800 | 7,786,800 | 8,374,000 |
| Outside City Residential | 0000520 - | 345130 | 3,847,037 | 3,430,835 | 3,344,700 | 3,045,400 | 3,406,300 |
| Outside City Commercial | 0000520 - | 345140 | 523,043 | 533,787 | 528,500 | 471,600 | 533,400 |
| Outside City Industrial | 0000520 - | 345145 | 247,229 | 221,313 | 235,700 | 195,200 | 211,500 |
| Riverside Water Co. Irrigation Plan II | 0000520 - | 345211 | 95,578 | 62,137 | 64,700 | 60,000 | 60,000 |
| Riverside Water Co. Irrigation Plan II - Outside | 0000520 - | 345212 | 1,944 | 1,524 | 1,800 | 1,500 | 1,500 |
| Miscellaneous Irrigation | 0000520 - | 345220 | 122,093 | 101,676 | 107,500 | 90,200 | 90,200 |
| Irrigation System | 0000520 - | 345230 | 699,623 | 599,751 | 593,800 | 615,500 | 615,500 |
| Irrigation Metered Service | 0000520 - | 345231 | 32,728 | 29,052 | 27,500 | 26,800 | 26,800 |
| Recycled Water Service | 0000520 - | 345232 | 23,190 | 16,428 | 18,700 | 19,800 | 19,800 |
| Fire Protection Service | 0000520 - | 345420 | 536,417 | 531,159 | 527,800 | 519,300 | 519,300 |
| Fire Protection Service-Outside | 0000520 - | 345421 | 42,925 | 44,533 | 42,600 | 42,700 | 42,700 |
| Fire Hydrant Meter | 0000520 - | 345430 | 328,352 | 470,642 | 317,700 | 323,900 | 323,900 |
| County Area Fire Hydrant | 0000520 - | 345431 | 62,415 | 62,576 | 62,700 | 62,700 | 62,700 |
| Temporary Service Jumpers | 0000520 - | 345440 | 23,127 | 26,794 | 2,500 | 20,000 | 20,000 |
| Miscellaneous Service Revenues | 0000520 - | 345450 | 322,330 | 190,528 | 313,346 | 314,000 | 314,000 |
| Reimbursement Operating Revenue | 0000520 - | 345455 | 29,125 | 39,065 | - | - | - |
| Reimbursement - Settlement Reimbursement | 0000520 - | 345457 | 1,550,236 | 1,501,946 | 1,236,330 | 1,500,000 | 1,500,000 |
| Miscellaneous Operating Revenues | 0000520 - | 345460 | - | 7,127 | 25,000 | 50,000 | 50,000 |
| UCR Capital Charges | 0000520 - | 345461 | 11,445 | 11,445 | 11,450 | - | - |
| UCR Admin Charges | 0000520 - | 345462 | 32,340 | 32,340 | 32,500 | - | - |
| Service Connect Charges | 0000520 - | 345501 | 72,130 | 66,735 | 74,692 | 74,000 | 74,000 |
| Irrigation Service Charges-Contractors | 0000520 - | 345504 | 61,290 | 59,805 | 62,800 | 60,000 | 60,000 |
| Merchandise Job & Sundry Sales | 0000520 - | 345508 | 4,920 | 3,760 | 3,000 | 3,000 | 3,000 |
| Wholesale Water Sales | 0000520 - | 345600 | 319,551 | 288,179 | 336,100 | 1,355,000 | 1,382,000 |
| Water Conveyance Revenue | 0000520 - | 345602 | 2,356,234 | 2,285,729 | 2,881,200 | 3,191,000 | 3,227,000 |
| **SubTotal Charges for Services** | | | **67,643,916** | **61,630,519** | **61,138,518** | **57,516,100** | **63,074,300** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000520 - | 371100 | 1,008,476 | 736,758 | 527,100 | 829,000 | 983,000 |
| Bond Interest on Investments | 0000520 - | 371400 | 40,129 | 12,613 | 69,200 | 108,000 | 36,000 |
| Water Property Rentals | 0000520 - | 373100 | 573,212 | 609,759 | 590,628 | 803,000 | 826,500 |
| Property Rental - Hillwood | 0000520 - | 373111 | - | 185,001 | 1,040,628 | 1,044,000 | 1,065,000 |
| Refunds & Rebates | 0000520 - | 374000 | 41,344 | - | - | - | - |
| Miscellaneous Receipts | 0000520 - | 374200 | 28,588 | 30,500 | 30,000 | 25,000 | 25,000 |
| Bad Debt Recovery | 0000520 - | 374800 | 127 | - | 300 | 600 | 600 |
| Settlement Recovery | 0000520 - | 374801 | 55,221 | 7,046 | - | - | - |
| Contributions in Aid of Construction | 0000520 - | 375000 | 902,615 | 1,019,801 | 500,000 | 800,000 | 800,000 |
| Back-Up Facility Capacity Charge | 0000520 - | 375010 | 1,105,230 | 1,616,860 | 1,000,000 | 800,000 | 800,000 |
| Contributions in Aid of Construction - CALTRANS | 0000520 - | 375023 | - | - | - | 585,000 | - |
| Contributions in Aid of Construction - Non-Cash | 0000520 - | 375030 | 1,256,084 | 1,163,594 | - | - | - |
| **SubTotal Miscellaneous** | | | **5,011,027** | **5,381,931** | **3,757,856** | **4,994,600** | **4,536,100** |
| **Other Financing Sources** | | | | | | | |
| Damage Claim Recoveries | 0000520 - | 380100 | 57,769 | 101,457 | 35,000 | 35,000 | 35,000 |
| Sale of Land and Buildings | 0000520 - | 380010 | - | 2,900 | - | - | - |
| Sale of Salvage Materials | 0000520 - | 380030 | 68,377 | 44,012 | 36,000 | 42,000 | 42,000 |
| Operating Transfers In | 0000520 - | 985101 | 3,333,333 | 3,333,333 | - | - | - |
| **SubTotal Other Financing Sources** | | | **3,459,479** | **3,481,702** | **71,000** | **77,000** | **77,000** |
| **Operating / Capital Grants** | | | **270,003** | **216,915** | **-** | **1,000,000** | **-** |
| **Total Water - 520** | | | **$ 76,384,424** | **$ 70,711,067** | **$ 64,967,374** | **$ 63,587,700** | **$ 67,687,400** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Water - Conservation & Reclamation Program - 521** | | | | | | | |
| **Charges for Services** | | | | | | | |
| Public Benefits Charge | 0000521 | 344440 | 954,477 | 869,087 | 842,000 | 764,000 | 847,000 |
| Reimbursements-Other Agencies | 0000521 | 345456 | 62,150 | 3,531,557 | - | - | - |
| **SubTotal Charges for Services** | | | **1,016,627** | **4,400,644** | **842,000** | **764,000** | **847,000** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000521 | 371100 | 30,218 | 18,917 | 8,300 | 9,508 | 5,646 |
| Miscellaneous Receipts | 0000521 | 374200 | - | 369 | - | - | - |
| **SubTotal Miscellaneous** | | | **30,218** | **19,286** | **8,300** | **9,508** | **5,646** |
| **Operating Transfers In** | 0000521 | 985520 | **-** | **1,000,000** | **-** | **-** | **-** |
| **Total - Water - Conservation & Reclamation Program - 521** | | | **$ 1,046,845** | **$ 5,419,930** | **$ 850,300** | **$ 773,508** | **$ 852,646** |
| **Airport - 530** | | | | | | | |
| **Taxes - Non-Commercial Aircraft** | **0000530** | **311300** | **61,050** | **11,607** | **-** | **-** | **-** |
| **Charges for Services** | | | | | | | |
| Airport Terminal | 0000530 | 346110 | 114,093 | 116,215 | 98,000 | 76,000 | 77,000 |
| Tenant Utility Surcharges | 0000530 | 346111 | - | 7,500 | - | 12,000 | 12,000 |
| Airport Build & Ground Rental | 0000530 | 346120 | 523,309 | 674,655 | 615,000 | 807,000 | 747,000 |
| Airport Build & Ground Rental - FBO | 0000530 | 346123 | 56,280 | 52,679 | 50,000 | 50,500 | 51,000 |
| Aircraft Hangar Rental | 0000530 | 346125 | 380,100 | 396,909 | 390,000 | 395,000 | 397,000 |
| Aircraft Storage Space | 0000530 | 346130 | 18,113 | 11,013 | 20,500 | 35,000 | 37,000 |
| Landing & Tie Down Fees | 0000530 | 346200 | 480 | 1,198 | 600 | 1,700 | 2,000 |
| Landing & Tie Down Fees - FBO | 0000530 | 346201 | 308 | - | - | - | - |
| Airport Gas Percentage | 0000530 | 346300 | 7,644 | - | 20,000 | 20,000 | 20,000 |
| **SubTotal Charges for Services** | | | **1,100,326** | **1,260,169** | **1,194,100** | **1,397,200** | **1,343,000** |
| **Fines & Forfeitures - Late Payment Penalties** | **0000530** | **353400** | **5,074** | **3,352** | **-** | **-** | **-** |
| **Miscellaneous - Miscellaneous Receipts** | **0000530** | **374200** | **16,858** | **(30,679)** | **-** | **-** | **-** |
| **Other Financing Sources - Sale of Salvage Materials** | **0000530** | **380030** | **27,019** | **-** | **-** | **-** | **-** |
| **Capital Grants** | | | **295,947** | **-** | **-** | **-** | **-** |
| **Total Airport - 530** | | | **$ 1,506,275** | **$ 1,244,448** | **$ 1,194,100** | **$ 1,397,200** | **$ 1,343,000** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Refuse Collection - 540** | | | | | | | |
| **Charges for Services** | | | | | | | |
| City - Recycling Fee | 0000540 - | 347102 | 53,241 | 54,636 | 55,729 | 64,729 | 65,458 |
| Curbside Residential | 0000540 - | 347110 | 9,984,790 | 10,138,839 | 10,420,537 | 10,653,226 | 10,869,486 |
| City Additional Automated Waste | 0000540 - | 347111 | 206,700 | 212,241 | 203,012 | 204,999 | 210,913 |
| Driveway Residential | 0000540 - | 347120 | 98,510 | 100,106 | 101,639 | 102,981 | 104,517 |
| Backyard Residential | 0000540 - | 347130 | 27,690 | 25,783 | 25,294 | 25,355 | 25,540 |
| Disabled Residential | 0000540 - | 347140 | 146,838 | 124,215 | 126,843 | 134,534 | 136,956 |
| Mobile Home Park | 0000540 - | 347200 | 21,216 | 21,565 | 22,377 | 22,689 | 23,386 |
| Private Hauler Multi-Family | 0000540 - | 347250 | 52,441 | 50,605 | 62,520 | 56,742 | 57,319 |
| City Multi-Family | 0000540 - | 347270 | 393,054 | 405,043 | 384,766 | 391,128 | 401,075 |
| Refuse Collection-Street Sweeping | 0000540 - | 347320 | - | 267,804 | - | - | - |
| Outside Contract - Hauler | 0000540 - | 347430 | 3,818,147 | 3,936,446 | 4,071,057 | 4,153,699 | 4,238,019 |
| City Sale Additional Auto Container | 0000540 - | 347610 | 15,798 | 12,710 | 16,000 | 16,000 | 16,000 |
| Administrative Fees | 0000540 - | 347902 | 4,937,836 | 4,872,924 | 5,173,240 | 5,278,257 | 5,385,406 |
| **SubTotal Charges for Services** | | | **19,756,261** | **20,222,916** | **20,663,014** | **21,104,339** | **21,534,075** |
| **Fines and Forfeits - Parking Citations - Street Sweeping** | **0000540 -** | **353250** | **920,618** | **1,136,999** | **1,024,000** | **1,086,597** | **1,110,258** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000540 - | 371100 | 50,984 | 51,671 | 50,000 | 40,000 | 40,000 |
| Refunds and Reimbursements | 0000540 - | 374000 | 3,854 | - | - | - | - |
| Miscellaneous Receipts | 0000540 - | 374200 | 46,922 | 55,267 | 85,000 | 45,000 | 45,000 |
| Curbside Material Revenue | 0000540 - | 374421 | 319,917 | 327,103 | 336,600 | 306,000 | 312,120 |
| Settlement Recovery | 0000540 - | 374801 | 42,394 | (5,673) | - | - | - |
| **SubTotal Miscellaneous** | | | **464,071** | **428,368** | **471,600** | **391,000** | **397,120** |
| **Other Financing Sources - Damage Claim Recoveries** | **0000540 -** | **380100** | **7,783** | **15,213** | **-** | **-** | **-** |
| **Total Refuse Collection - 540** | | | **$ 21,148,734** | **$ 21,803,496** | **$ 22,158,614** | **$ 22,581,936** | **$ 23,041,453** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Sewer Service - 550** | | | | | | | |
| **Charges for Services** | | | | | | | |
| Grading Plan Review Fees | 0000550 - | 340351 | 6,170 | 6,540 | 5,947 | 6,183 | 6,429 |
| Public Benefit Charge - Commercial | 0000550 - | 344441 | 159,204 | 155,298 | 180,990 | 188,194 | 195,684 |
| Public Benefit Charge - Residential | 0000550 - | 344442 | 53,069 | 54,998 | 57,951 | 60,258 | 62,656 |
| Connection Fees | 0000550 - | 348010 | 2,643,253 | 1,772,582 | 1,083,455 | 1,126,576 | 1,171,414 |
| Unit of Benefit | 0000550 - | 348020 | - | 30,083 | 10,812 | 11,242 | 11,690 |
| Rubidoux CSD Sewer Improvement | 0000550 - | 348031 | 13,564 | 13,564 | 13,564 | 13,564 | 13,564 |
| Jurupa CSD Improvement | 0000550 - | 348032 | 20,798 | 20,798 | 20,798 | 20,798 | 20,798 |
| Edgemont CSD Improvement | 0000550 - | 348033 | 6,692 | 6,692 | 6,692 | 6,692 | 6,692 |
| Commercial Sewage | 0000550 - | 348110 | 7,066,040 | 7,402,378 | 8,387,093 | 9,189,176 | 10,067,965 |
| Residential Sewage | 0000550 - | 348130 | 21,789,305 | 23,797,371 | 26,242,196 | 28,751,816 | 31,501,438 |
| Rubidoux CSD Sewer Service Charges | 0000550 - | 348170 | 1,330,911 | 1,368,109 | 1,416,435 | 1,566,539 | 1,683,732 |
| Jurupa CSD Sewer Service Charges | 0000550 - | 348180 | 1,868,557 | 1,908,455 | 2,203,343 | 2,328,638 | 2,502,846 |
| Edgemont CSD Sewer Service Charges | 0000550 - | 348190 | 259,998 | 276,276 | 314,763 | 338,711 | 364,050 |
| Commercial Special Billing | 0000550 - | 348253 | 2,045,956 | 2,759,111 | 2,572,164 | 2,818,148 | 3,087,656 |
| Residential Pumping | 0000550 - | 348401 | 9,395,729 | 10,302,085 | 11,191,655 | 12,261,947 | 13,434,594 |
| Commercial Pumping | 0000550 - | 348403 | 1,760,487 | 1,854,727 | 2,059,577 | 2,256,540 | 2,472,340 |
| Recycled Water | 0000550 - | 348410 | 53,261 | 47,780 | 43,595 | 44,020 | 44,451 |
| Septic Waste Disposal | 0000550 - | 348510 | 339,993 | 321,441 | 324,355 | 337,265 | 350,688 |
| Industrial Waste Permits | 0000550 - | 348550 | 18,920 | 45,110 | 25,256 | 26,262 | 27,307 |
| Enforcement - Notice of Violation | 0000550 - | 348553 | 10,269 | 28,420 | - | - | - |
| Enforcement - Cease and Desist Order | 0000550 - | 348556 | | 1,000 | - | - | - |
| Enforcement - Inspection Fees | 0000550 - | 348558 | 8,269 | 9,836 | - | - | - |
| Miscellaneous Receipts - Other Charges | 0000550 - | 349012 | 2,279 | 3,217 | - | - | - |
| **SubTotal Charges for Services** | | | **48,852,721** | **52,185,872** | **56,160,641** | **61,352,569** | **67,025,994** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000550 - | 371100 | 123,133 | 51,378 | 243,091 | 246,963 | 263,300 |
| Other Interest | 0000550 - | 371300 | 120,929 | 100,239 | - | - | - |
| Bond Interest | 0000550 - | 371400 | 582,971 | 532,176 | 471,881 | 479,399 | 511,113 |
| Refunds and Reimbursements | 0000550 - | 374000 | 21,868 | - | - | - | - |
| Miscellaneous Receipts | 0000550 - | 374200 | 1,627,086 | 68,755 | - | - | - |
| Bad Debt Recovery | 0000550 - | 374800 | (889) | (3,879) | - | - | - |
| Settlement Recovery | 0000550 - | 374801 | 35,326 | - | - | - | - |
| Contributions in Aid of Construction | 0000550 - | 375030 | 14,000 | - | - | - | - |
| **SubTotal Miscellaneous** | | | **2,524,424** | **748,668** | **714,972** | **726,362** | **774,413** |
| **Other Financing Sources** | | | | | | | |
| Sale of Land & Buildings | 0000550 - | 380010 | 458,400 | - | - | - | - |
| Damage Claim Recoveries | 0000550 - | 380100 | - | 7,170 | - | - | - |
| **SubTotal Other Financing Sources** | | | **458,400** | **7,170** | **-** | **-** | **-** |
| **Total Sewer Service - 550** | | | **$ 51,835,546** | **$ 52,941,711** | **$ 56,875,613** | **$ 62,078,931** | **$ 67,800,407** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Special Transit - 560** | | | | | | | |
| Intergovernmental - SB 325 - Article 4 | 0000560 - | 335912 | 2,485,145 | 3,195,230 | 3,595,744 | 3,272,194 | 3,410,294 |
| Charges for Services - Transit Fare Dial-A-Ride | 0000560 - | 343530 | 413,473 | 384,631 | 427,213 | 439,823 | 534,823 |
| Miscellaneous - Interest on Investments | 0000560 - | 371100 | 5,071 | - | - | - | - |
| Miscellaneous - Settlement Recovery | 0000560 - | 374801 | 6,347 | | | | |
| Other Financing Sources - Sale of Equipment | 0000560 - | 380020 | - | - | 3,500 | - | - |
| Other Financing Sources - Damage Claim Recoveries | 0000560 - | 380100 | 4,156 | (89) | 3,500 | - | - |
| Operating / Capital Grants | | | 1,017,689 | 2,105,548 | - | - | - |
| **Total Special Transit - 560** | | | **$ 3,931,881** | **$ 5,685,320** | **$ 4,029,957** | **$ 3,712,017** | **$ 3,945,117** |
| **Public Parking - 570** | | | | | | | |
| **Licenses and Permits** | | | | | | | |
| Monthly Rentals - Parking Lots | 0000570 - | 322100 | 208,802 | 290,784 | 548,000 | 327,078 | 198,000 |
| Garage 1 | 0000570 - | 322210 | 136,914 | 145,100 | 147,000 | 166,000 | 171,000 |
| Garage 2 | 0000570 - | 322220 | 139,129 | 147,344 | 148,000 | 168,000 | 172,000 |
| Garage 3 (California Tower) | 0000570 - | 322230 | 271,579 | 268,389 | 271,000 | 273,000 | 277,000 |
| Garage 4 (Mission Square) | 0000570 - | 322240 | 40,560 | 40,560 | 40,560 | 43,680 | 46,800 |
| Garage 3 Office Lease | 0000570 - | 322260 | 169,210 | 175,709 | 183,608 | 189,762 | 195,984 |
| Garage 6 (Orange Square) | 0000570 - | 322270 | 306,942 | 309,054 | 311,536 | 377,100 | 399,240 |
| Garage 7 (Fox Entertainment Plaza) | 0000570 - | 322280 | 223,739 | 167,946 | 162,000 | 200,000 | 213,000 |
| Other Parking Receipts | 0000570 - | 322300 | 3,871 | 3,566 | 5,000 | 3,800 | 3,900 |
| Metered Parking Zone | 0000570 - | 322303 | 1,317,598 | 1,354,712 | 1,130,000 | 1,435,000 | 1,314,000 |
| **SubTotal Licenses and Permits** | | | **2,818,344** | **2,903,165** | **2,946,704** | **3,183,420** | **2,990,924** |
| **Fines and Forfeits** | | | | | | | |
| Parking Fines | 0000570 - | 353200 | 3,503,578 | 3,782,370 | 3,900,000 | 3,512,000 | 3,763,000 |
| Parking Fines - Street Sweeping Transfer | 0000570 - | 353250 | (1,064,952) | (1,116,622) | (1,024,000) | (1,161,000) | (1,184,000) |
| **SubTotal Fines and Forfeits** | | | **2,438,626** | **2,665,748** | **2,876,000** | **2,351,000** | **2,579,000** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000570 - | 371100 | 6,599 | 359 | 6,000 | - | - |
| Garage 6 Office Lease | 0000570 - | 373124 | 696,615 | 707,766 | 721,214 | 735,639 | 750,352 |
| Garage 7 Office Lease | 0000570 - | 373130 | - | - | - | - | - |
| Miscellaneous Receipts | 0000570 - | 374200 | 1,043 | 2,141 | - | - | - |
| Settlement Recovery | 0000570 - | 374801 | 1,781 | - | - | - | - |
| **SubTotal Miscellaneous** | | | **706,039** | **710,266** | **727,214** | **735,639** | **750,352** |
| **Other Financing Sources - Sale of Land & Buildings** | **0000570 -** | **380010** | **523,681** | **-** | **-** | **-** | **-** |
| **Total Public Parking - 570** | | | **$ 6,486,690** | **$ 6,279,178** | **$ 6,549,918** | **$ 6,270,059** | **$ 6,320,276** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Workers' Compensation Insurance Trust - 610** | | | | | | | |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000610 - | 371100 | 28,181 | 67,280 | 30,000 | 70,000 | 75,000 |
| Other Interest | 0000610 - | 371300 | 118,326 | 71,822 | 120,000 | 19,000 | 12,000 |
| Miscellaneous Receipts | 0000610 - | 374200 | 461 | 696 | - | - | - |
| Bad Debt Recovery | 0000610 - | 374800 | (624) | (1,043) | - | - | - |
| **SubTotal Miscellaneous** | | | **146,343** | **138,754** | **150,000** | **89,000** | **87,000** |
| **Charges to Departments** | | | | | | | |
| Charges to General Fund | 0000610 - | 349101 | 2,945,430 | 4,142,845 | 4,259,195 | 4,298,712 | 4,340,694 |
| Charges to Successor Agency Fund | 0000610 - | 349170 | 3,720 | 5,398 | 5,059 | 4,099 | 4,234 |
| Charges to CDBG Fund | 0000610 - | 349220 | 3,573 | 5,185 | 5,413 | 3,829 | 3,984 |
| Charges to Housing Authority Fund | 0000610 - | 349280 | 6,007 | 8,900 | 10,058 | 7,551 | 7,802 |
| Charges to Electric Fund | 0000610 - | 349510 | 537,543 | 761,675 | 768,715 | 774,905 | 784,454 |
| Charges to Electric - Public Benefit Programs Fund | 0000610 - | 349511 | | | - | 18,750 | 19,270 |
| Charges to Water Fund | 0000610 - | 349520 | 274,419 | 413,595 | 421,270 | 425,486 | 430,691 |
| Charges to Water Conservation Fund | 0000610 - | 349521 | 3,626 | 4,886 | 5,000 | 5,272 | 5,432 |
| Charges to Airport Fund | 0000610 - | 349530 | 7,540 | 5,519 | 12,367 | 12,718 | 12,958 |
| Charges to Refuse Collection Fund | 0000610 - | 349540 | 131,812 | 205,666 | 216,034 | 198,869 | 202,005 |
| Charges to Sewer Service Fund | 0000610 - | 349550 | 165,329 | 228,101 | 218,945 | 185,943 | 188,533 |
| Charges to Special Transit | 0000610 - | 349560 | 64,997 | 89,753 | 73,760 | 55,979 | 56,645 |
| Charges to Public Parking Fund | 0000610 - | 349570 | 24,231 | 29,336 | 30,414 | 28,043 | 28,553 |
| Charges to Workers' Compensation Insurance Trust Fund | 0000610 - | 349610 | 16,363 | 19,748 | 21,095 | 18,906 | 19,184 |
| Charges to Central Stores Fund | 0000610 - | 349640 | 6,073 | 8,873 | 8,225 | 8,370 | 8,560 |
| Charges to Central Garage Fund | 0000610 - | 349650 | 37,696 | 70,521 | 70,839 | 72,919 | 74,247 |
| **SubTotal Charges to Departments** | | | **4,228,359** | **6,000,001** | **6,126,389** | **6,120,351** | **6,187,246** |
| **Total Workers' Compensation Insurance Trust - 610** | | | **$ 4,374,702** | **$ 6,138,755** | **$ 6,276,389** | **$ 6,209,351** | **$ 6,274,246** |
| **Unemployment Insurance Trust - 620** | | | | | | | |
| **Miscellaneous - Interest on Investments** | **0000620 -** | **371100** | **6,754** | **4,091** | **-** | **-** | **-** |
| **Charges to Departments** | | | | | | | |
| Charges to General Fund | 0000620 - | 349101 | 149,471 | 75,787 | 63,608 | 66,193 | 66,949 |
| Charges to Successor Agency Fund | 0000620 - | 349170 | 328 | 165 | 142 | 147 | 153 |
| Charges to CDBG Fund | 0000620 - | 349220 | 315 | 158 | 151 | 138 | 143 |
| Charges to NPDES Storm Drain | 0000620 - | 349260 | - | - | - | 50 | 52 |
| Charges to Housing Authority Fund | 0000620 - | 349280 | 529 | 271 | 279 | 271 | 281 |
| Charges to Electric Fund | 0000620 - | 349510 | 50,508 | 25,513 | 21,290 | 21,364 | 21,542 |
| Charges to Electric - Public Benefit Programs Fund | 0000620 - | 349511 | - | - | - | 485 | 496 |
| Charges to Water Fund | 0000620 - | 349520 | 17,705 | 8,910 | 7,630 | 7,517 | 7,606 |
| Charges to Water Conservation Fund | 0000620 - | 349521 | 234 | 106 | 91 | 93 | 95 |
| Charges to Airport Fund | 0000620 - | 349530 | 525 | 244 | 211 | 227 | 232 |
| Charges to Refuse Collection Fund | 0000620 - | 349540 | 4,137 | 2,066 | 1,724 | 1,741 | 1,770 |
| Charges to Sewer Service Fund | 0000620 - | 349550 | 12,247 | 6,207 | 4,993 | 4,760 | 4,830 |
| Charges to Special Transit | 0000620 - | 349560 | 1,802 | 993 | 847 | 851 | 860 |
| Charges to Public Parking Fund | 0000620 - | 349570 | 1,074 | 558 | 462 | 458 | 467 |
| Charges to Workers' Compensation Insurance Trust Fund | 0000620 - | 349610 | 433 | 218 | 188 | 174 | 177 |
| Charges to Central Stores Fund | 0000620 - | 349640 | 571 | 297 | 229 | 231 | 235 |
| Charges to Central Garage Fund | 0000620 - | 349650 | 2,666 | 1,409 | 1,200 | 1,217 | 1,235 |
| **SubTotal Charges to Departments** | | | **242,545** | **122,902** | **103,045** | **105,917** | **107,123** |
| **Total Unemployment Insurance Trust - 620** | | | **$ 249,299** | **$ 126,993** | **$ 103,045** | **$ 105,917** | **$ 107,123** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Liability Insurance Trust - 630** | | | | | | | |
| **Miscellaneous - Settlement Reimbursements** | **0000630** | **344494** | **975** | **-** | **-** | **-** | **-** |
| **Charges to Departments** | | | | | | | |
| Charges to General Fund | 0000630 | 349101 | 5,354,588 | 5,893,356 | 5,962,053 | 6,191,436 | 6,239,212 |
| Charges to Successor Agency Fund | 0000630 | 349170 | 6,106 | 4,784 | 6,573 | 5,395 | 5,574 |
| Charges to CDBG Fund | 0000630 | 349220 | 5,865 | 4,595 | 7,050 | 5,038 | 5,242 |
| Charges to Housing Authority Fund | 0000630 | 349280 | 9,860 | 7,888 | 13,124 | 9,939 | 10,267 |
| Charges to Electric Fund | 0000630 | 349510 | 786,472 | 609,075 | 534,516 | 606,077 | 610,882 |
| Charges to Electric - Public Benefit Programs Fund | 0000630 | 349511 | - | - | - | 13,716 | 14,096 |
| Charges to Water Fund | 0000630 | 349520 | 508,370 | 324,116 | 285,403 | 280,856 | 284,124 |
| Charges to Water Conservation Fund | 0000630 | 349521 | 6,717 | 3,813 | 3,406 | 3,473 | 3,573 |
| Charges to Airport Fund | 0000630 | 349530 | 7,427 | 3,875 | 7,236 | 7,825 | 7,971 |
| Charges to Refuse Collection Fund | 0000630 | 349540 | 114,966 | 95,484 | 90,556 | 89,453 | 90,862 |
| Charges to Sewer Service Fund | 0000630 | 349550 | 424,262 | 297,880 | 387,893 | 208,100 | 211,006 |
| Charges to Special Transit | 0000630 | 349560 | 48,651 | 36,527 | 39,733 | 45,506 | 46,002 |
| Charges to Public Parking Fund | 0000630 | 349570 | 77,370 | 25,787 | 47,983 | 55,830 | 56,850 |
| Charges to Workers' Compensation Insurance Trust Fund | 0000630 | 349610 | 17,044 | 22,393 | 32,522 | 4,177 | 4,234 |
| Charges to Central Stores Fund | 0000630 | 349640 | 8,885 | 7,095 | 5,672 | 6,463 | 6,601 |
| Charges to Central Garage Fund | 0000630 | 349650 | 46,645 | 63,332 | 69,909 | 46,976 | 47,791 |
| **SubTotal Charges to Departments** | | | **7,423,227** | **7,400,000** | **7,493,629** | **7,580,260** | **7,644,287** |
| **Total Liability Insurance Trust - 630** | | | **$ 7,424,202** | **$ 7,400,000** | **$ 7,493,629** | **$ 7,580,260** | **$ 7,644,287** |
| **Central Stores - 640** | | | | | | | |
| Charges for Services - Stores Overhead Charge on Sales | 0000640 | 349010 | 1,436,661 | 1,368,115 | 1,472,800 | 1,453,233 | 1,453,233 |
| Charges for Services - Miscellaneous Central Stores Receipts | 0000640 | 349012 | 74,155 | 114,629 | 93,200 | 76,075 | 76,075 |
| **Total Central Stores - 640** | | | **$ 1,510,816** | **$ 1,482,744** | **$ 1,566,000** | **$ 1,529,308** | **$ 1,529,308** |
| **Central Garage - 650** | | | | | | | |
| **Charges for Services** | | | | | | | |
| Equipment Repair Charges | 0000650 | 349001 | 5,444,415 | 5,283,196 | 5,600,000 | 6,100,000 | 6,283,000 |
| Motor Pool Equipment Rental | 0000650 | 349003 | 4,046,919 | 3,658,252 | 4,100,000 | 3,403,643 | 3,505,752 |
| Motor Pool Replacement Fund | 0000650 | 349004 | 1,503,160 | 1,606,928 | 1,503,160 | 1,744,355 | 1,796,686 |
| Auto Stores Overhead Revenue | 0000650 | 349005 | 1,129,298 | 1,149,110 | 1,425,000 | 1,302,486 | 1,341,561 |
| **SubTotal Charges for Services** | | | **12,123,793** | **11,697,486** | **12,628,160** | **12,550,484** | **12,926,999** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000650 | 371100 | 76,337 | (6,620) | 32,072 | - | - |
| Other Interest Income | 0000650 | 371300 | - | 29,593 | - | - | - |
| Miscellaneous Receipts | 0000650 | 374200 | (4,853) | 18 | - | - | - |
| Bad Debt Recovery | 0000650 | 374800 | (4) | (8) | - | - | - |
| Settlement Recovery | 0000650 | 374801 | (494) | - | - | - | - |
| **SubTotal Miscellaneous** | | | **70,986** | **22,984** | **32,072** | **-** | **-** |
| **Other Financing Sources** | | | | | | | |
| Sale of Salvage Materials | 0000650 | 380030 | 912 | 521 | - | - | - |
| Damage Claim Recoveries | 0000650 | 380100 | 369 | 3,659 | - | - | - |
| **SubTotal Other Financing Sources** | | | **1,281** | **4,179** | **-** | **-** | **-** |
| **Capital Grants** | | | **-** | **600,000** | **-** | **-** | **-** |
| **Total Central Garage - 650** | | | **$ 12,196,061** | **$ 12,324,649** | **$ 12,660,232** | **$ 12,550,484** | **$ 12,926,999** |
| **Assessment Districts - Miscellaneous - 741** | | | | | | | |
| **Special Assessments - Auto Center Assessment District** | **0000741** | **361033** | **409,693** | **408,698** | **407,125** | **403,472** | **403,856** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000741 | 371100 | (1,787) | (3,493) | - | - | - |
| Other Interest Income | 0000741 | 371300 | 5,909 | 5,929 | 14,450 | 14,400 | 14,300 |
| **SubTotal Miscellaneous** | | | **4,122** | **2,436** | **14,450** | **14,400** | **14,300** |
| **Total Assessment Districts - Miscellaneous - 741** | | | **$ 413,815** | **$ 411,133** | **$ 421,575** | **$ 417,872** | **$ 418,156** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Hunter Business Park Assessment District - 742** | | | | | | | |
| **Special Assessments - Hunter Park Assessment District** | **0000742** | **361035** | **1,005,880** | **1,033,966** | **997,528** | **996,106** | **993,795** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000742 | 371100 | (19,402) | (32,906) | - | 3,000 | 3,000 |
| Other Interest Income | 0000742 | 371300 | 51,955 | 51,958 | 31,000 | 52,000 | 52,000 |
| **SubTotal Miscellaneous** | | | **32,553** | **19,052** | **31,000** | **55,000** | **55,000** |
| **Total Hunter Business Park Assessment District - 742** | | | **$ 1,038,433** | **$ 1,053,018** | **$ 1,028,528** | **$ 1,051,106** | **$ 1,048,795** |
| **Riverwalk Assessment District - 745** | | | | | | | |
| **Special Assessments - Riverwalk Assessment District** | **0000745** | **361034** | **699,809** | **691,956** | **721,482** | **717,006** | **715,413** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000745 | 371100 | 6,627 | 2,775 | 5,000 | 5,000 | 5,000 |
| Other Interest Income | 0000745 | 371300 | (1,309) | 8,216 | 16,000 | 16,500 | 16,500 |
| **SubTotal Miscellaneous** | | | **5,318** | **10,992** | **21,000** | **21,500** | **21,500** |
| **Total Riverwalk Assessment District - 745** | | | **$ 705,127** | **$ 702,948** | **$ 742,482** | **$ 738,506** | **$ 736,913** |
| **Riverwalk Business Center Assessment District - 746** | | | | | | | |
| **Special Assessments - Riverwalk Assessment District** | **0000746** | **361034** | **267,349** | **257,396** | **286,603** | **289,693** | **287,205** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000746 | 371100 | 6,261 | 3,410 | - | 2,000 | 2,000 |
| Other Interest Income | 0000746 | 371300 | 3,235 | 3,236 | 17,500 | 16,500 | 16,500 |
| **SubTotal Miscellaneous** | | | **9,495** | **6,646** | **17,500** | **18,500** | **18,500** |
| **Total Riverwalk Business Center Assessment District - 746** | | | **$ 276,844** | **$ 264,042** | **$ 304,103** | **$ 308,193** | **$ 305,705** |
| **Orangecrest Community Facilities District 86-1 - 751** | | | | | | | |
| **Special Assessments - Special Assessments** | **0000751** | **361641** | **462,837** | **254,446** | **-** | **-** | **-** |
| **Miscellaneous** | | | | | | | |
| Interest on Investments | 0000751 | 371100 | (24,454) | 45,830 | - | - | - |
| Other Interest Income | 0000751 | 371300 | 43,020 | (5,130) | - | - | - |
| **SubTotal Miscellaneous** | | | **18,566** | **40,700** | **-** | **-** | **-** |
| **Total Orangecrest Community Facilities District 86-1 - 751** | | | **$ 481,403** | **$ 295,146** | **$ -** | **$ -** | **$ -** |
| **Highlander Community Facilities District 90-1 - 753** | | | | | | | |
| **Special Assessments - Special Taxes** | **0000753** | **361651** | **942,034** | **5,115** | **-** | **-** | **-** |
| **Miscellaneous** | | | | | | | |
| Interest On Investments | 0000753 | 371100 | 10,127 | (1,432) | - | - | - |
| Other Interest Income | 0000753 | 371300 | 74,678 | 38,588 | - | - | - |
| **SubTotal Miscellaneous** | | | **84,805** | **37,156** | **-** | **-** | **-** |
| **Total Highlander Community Facilities District 90-1 - 753** | | | **$ 1,026,840** | **$ 42,271** | **$ -** | **$ -** | **$ -** |
| **Riverwalk Vista Community Facilities District 2006-1 - 756** | | | | | | | |
| **Special Assessments - Special Taxes** | **0000756** | **361651** | **292,134** | **358,634** | **286,569** | **289,919** | **287,794** |
| **Miscellaneous** | | | | | | | |
| Interest On Investments | 0000756 | 371100 | 3,305 | 3,252 | - | - | - |
| Other Interest Income | 0000756 | 371300 | 3,454 | 3,688 | 52,000 | 42,000 | 42,000 |
| **SubTotal Miscellaneous** | | | **6,759** | **6,940** | **52,000** | **42,000** | **42,000** |
| **Total Riverwalk Vista Community Facilities District 2006-1 - 756** | | | **$ 298,893** | **$ 365,574** | **$ 338,569** | **$ 331,919** | **$ 329,794** |

## REVENUE DETAIL BY FUND AND SOURCE

| Description | GL Key | GL Object | Actual 2013/14 | Actual 2014/15 | Budgeted 2015/16 | Proposed 2016/17 | Proposed 2017/18 |
|---|---|---|---|---|---|---|---|
| **Orangecrest Community Facilities District 2002-1 - 757** | | | | | | | |
| **Special Assessments - Special Taxes** | **0000757** | **361651** | **29,767** | **(3,731)** | **-** | **-** | **-** |
| **Miscellaneous** | | | | | | | |
| Interest On Investments | 0000757 | 371100 | (4,844) | (21,389) | - | - | - |
| Other Interest Income | 0000757 | 371300 | 7,985 | (962) | - | - | - |
| **SubTotal Miscellaneous** | | | **3,141** | **(22,351)** | **-** | **-** | **-** |
| **Total Orangecrest Community Facilities District 2002-1 - 757** | | | **$ 32,908** | **$ (26,082)** | **$ -** | **$ -** | **$ -** |
| **Sycamore Canyon Community Facilities District 92-1 - 758** | | | | | | | |
| **Special Assessments - Special Taxes** | **0000758** | **361651** | **629,382** | **644,917** | **644,172** | **642,990** | **641,034** |
| **Miscellaneous** | | | | | | | |
| Interest On Investments | 0000758 | 371100 | 3,796 | 1,917 | - | - | - |
| Other Interest Income | 0000758 | 371300 | 81 | 9,780 | 22,350 | 35,000 | 35,000 |
| Operating Transfer In | 0000758 | 985458 | - | 16 | - | - | - |
| **SubTotal Miscellaneous** | | | **3,876** | **11,713** | **22,350** | **35,000** | **35,000** |
| **Total Sycamore Canyon Community Facilities District 92-1 - 758** | | | **$ 633,258** | **$ 656,630** | **$ 666,522** | **$ 677,990** | **$ 676,034** |
| **Riverwalk Vista Community Facilities District Area 2 - 759** | | | | | | | |
| **Special Assessments - Special Taxes** | **0000759** | **361651** | **-** | **-** | **-** | **301,939** | **364,013** |
| **Miscellaneous** | | | | | | | |
| Interest On Investments | 0000759 | 371100 | - | - | - | - | - |
| Other Interest Income | 0000759 | 371300 | - | - | - | 10,500 | 10,500 |
| **SubTotal Miscellaneous** | | | **-** | **-** | **-** | **10,500** | **10,500** |
| **Total Riverwalk Vista Community Facilities District Area 2 - 759** | | | **$ -** | **$ -** | **$ -** | **$ 312,439** | **$ 374,513** |
| **Highlands Community Facilities District 2014-2 -760** | | | | | | | |
| **Special Assessments - Special Taxes** | **0000760** | **361651** | **-** | **-** | **-** | **73,846** | **142,300** |
| **Miscellaneous** | | | | | | | |
| Interest On Investments | 0000760 | 371100 | - | - | - | - | - |
| Other Interest Income | 0000760 | 371300 | - | - | - | 10,500 | 10,500 |
| **SubTotal Miscellaneous** | | | **-** | **-** | **-** | **10,500** | **10,500** |
| **Total Highlands Community Facilities District 2014-2 - 760** | | | **$ -** | **$ -** | **$ -** | **$ 84,346** | **$ 152,800** |

# EXPENDITURE SUMMARY

# EXPENDITURES

## A. Overview of Expenditure Projections

Forecasting the City's expenditures involves analyzing past actuals and anticipated future trends at the category level (e.g. personnel, special projects, etc.).

The remainder of the Expenditure Narrative will go through the City's main categorization of expenditures (Personnel, Non-Personnel, Special Projects, Equipment Outlay, Debt Service, Capital Outlay, Charges to/From Other, and Managed Savings). A more detailed analysis on each one of these areas can be found at each departments budget section.

## B. Expenditure Detail

The City's proposed budget two-year budget includes total expenditures in FY 2016-17 of $990,268,568 and expenditures in FY 2017-18 of $971,380,144. Following this page is a series of more detailed schedules for FY 2016/17 and 2017/18 that break down costs by each department overall, by each department and fund, and by fund.

# FY 2016/17

# Departmental Summary

# Departmental Summary by Fund

# Summary by Fund

## Department Expenditure Summary (All Funds Combined)

### Fiscal Year: 2016-2017

| Department | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| Mayor | 726,156 | 49,085 | 66,500 | 841,741 | 0 | 0 | 0 | 185,127 | (1,053,382) | 0 | 0 | (26,514) |
| City Council | 1,080,090 | 105,908 | 0 | 1,185,998 | 0 | 0 | 0 | 554,440 | (1,785,127) | 0 | 0 | (44,689) |
| City Manager | 3,571,747 | 995,615 | 533,646 | 5,101,008 | 0 | 0 | 0 | 840,479 | (5,282,789) | (100,000) | 0 | 558,698 |
| City Clerk | 1,083,393 | 631,893 | 12,000 | 1,727,286 | 0 | 0 | 0 | 254,325 | (1,525,273) | 0 | 0 | 456,338 |
| Office of the City Attorney | 4,242,563 | 564,258 | 560,000 | 5,366,821 | 0 | 0 | 0 | 726,211 | (5,825,831) | (50,000) | 0 | 217,201 |
| Human Resources | 3,169,137 | 5,555,927 | 105,000 | 8,830,064 | 0 | 18,000 | 0 | 1,099,572 | (3,655,079) | (100,000) | 0 | 6,192,557 |
| General Services | 7,091,631 | 7,696,241 | 5,000 | 14,792,872 | 1,904,277 | 419,297 | 651,000 | 2,187,317 | (5,836,352) | (200,000) | 0 | 13,918,411 |
| Finance | 5,660,788 | 8,155,462 | 255,000 | 14,071,250 | 6,500 | 39,933,911 | 0 | 18,392,566 | (59,765,874) | (125,000) | 0 | 12,513,353 |
| Innovation and Technology | 2,329,300 | 9,163,333 | 0 | 11,492,633 | 65,000 | 0 | 0 | 1,550,837 | (12,584,064) | (350,000) | 0 | 174,406 |
| Community Development | 12,147,042 | 2,872,732 | 7,892,738 | 22,912,512 | 50,000 | 24,627,545 | 0 | 8,642,654 | (4,061,501) | (400,000) | 0 | 51,771,210 |
| Police | 88,349,041 | 9,472,370 | 299,484 | 98,120,895 | 0 | 0 | 0 | 15,266,511 | (1,864,365) | (1,500,000) | 0 | 110,023,041 |
| Fire | 46,013,023 | 3,358,488 | 0 | 49,371,511 | 11,430 | 0 | 0 | 11,281,337 | (1,683,759) | (750,000) | 0 | 58,230,519 |
| Public Works | 35,317,026 | 36,790,173 | 6,773,823 | 78,881,022 | 2,366,548 | 33,722,956 | 26,558,187 | 24,499,539 | (19,279,726) | (1,200,000) | 0 | 145,548,526 |
| Library | 4,968,674 | 1,460,985 | 0 | 6,429,659 | 0 | 0 | 0 | 3,504,048 | (1,088,421) | (150,000) | 0 | 8,695,286 |
| Parks, Recreation & Comm Svcs | 11,191,483 | 10,034,710 | 514,197 | 21,740,390 | 40,912 | 1,500,335 | 0 | 8,115,869 | (2,192,829) | (400,000) | 0 | 28,804,677 |
| Museum | 2,050,734 | 768,212 | 1,167,924 | 3,986,870 | 0 | 0 | 15,000 | 411,440 | 0 | (100,000) | 0 | 4,313,310 |
| Public Utilities-Admin | 20,430,835 | 11,666,186 | 12,624,633 | 44,721,654 | 249,000 | 0 | 2,118,000 | 10,653,062 | (13,676,462) | 0 | 0 | 44,065,254 |
| Public Utilities-Electric | 39,300,431 | 222,073,494 | 0 | 261,373,925 | 0 | 43,848,000 | 34,886,000 | 5,461,190 | (10,933,260) | 0 | 39,600,400 | 374,236,255 |
| Public Utilities-Water | 22,079,548 | 16,033,277 | 965,000 | 39,077,825 | 610,000 | 14,935,000 | 26,489,000 | 11,209,733 | (6,149,000) | 0 | 5,474,600 | 91,647,158 |
| Public Utilities-Cent Stores | 643,251 | 63,488 | 0 | 706,739 | 0 | 18,874 | 0 | 334,197 | 0 | 0 | 0 | 1,059,810 |
| Non Departmental | 0 | 14,700,655 | 12,405,556 | 27,106,211 | 0 | 0 | 150,000 | 11,839,670 | (2,305,800) | 0 | 0 | 36,790,081 |
| Community Livability | 823,680 | 50,000 | 0 | 873,680 | 0 | 0 | 0 | 250,000 | 0 | 0 | 0 | 1,123,680 |
| **Total Expenditures** | 312,269,573 | 362,262,492 | 44,180,501 | 718,712,566 | 5,303,667 | 159,023,918 | 90,867,187 | 137,260,124 | (160,548,894) | (5,425,000) | 45,075,000 | 990,268,568 |

## Department Expenditure Summary (All Funds By Fund)

## Fiscal Year: 2016-2017

| Department | | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| **Mayor** | | | | | | | | | | | | | |
| General Fund | 101 | 726,156 | 49,085 | 66,500 | 841,741 | 0 | 0 | 0 | 185,127 | (1,053,382) | 0 | 0 | (26,514) |
| **Mayor Total** | | **726,156** | **49,085** | **66,500** | **841,741** | **0** | **0** | **0** | **185,127** | **(1,053,382)** | **0** | **0** | **(26,514)** |
| **City Council** | | | | | | | | | | | | | |
| General Fund | 101 | 1,080,090 | 105,908 | 0 | 1,185,998 | 0 | 0 | 0 | 554,440 | (1,785,127) | 0 | 0 | (44,689) |
| **City Council Total** | | **1,080,090** | **105,908** | **0** | **1,185,998** | **0** | **0** | **0** | **554,440** | **(1,785,127)** | **0** | **0** | **(44,689)** |
| **City Manager** | | | | | | | | | | | | | |
| General Fund | 101 | 3,571,747 | 995,615 | 533,646 | 5,101,008 | 0 | 0 | 0 | 840,479 | (5,282,789) | (100,000) | 0 | 558,698 |
| **City Manager Total** | | **3,571,747** | **995,615** | **533,646** | **5,101,008** | **0** | **0** | **0** | **840,479** | **(5,282,789)** | **(100,000)** | **0** | **558,698** |
| **City Clerk** | | | | | | | | | | | | | |
| General Fund | 101 | 1,083,393 | 631,893 | 12,000 | 1,727,286 | 0 | 0 | 0 | 254,325 | (1,525,273) | 0 | 0 | 456,338 |
| **City Clerk Total** | | **1,083,393** | **631,893** | **12,000** | **1,727,286** | **0** | **0** | **0** | **254,325** | **(1,525,273)** | **0** | **0** | **456,338** |
| **Office of the City Attorney** | | | | | | | | | | | | | |
| General Fund | 101 | 4,242,563 | 564,258 | 560,000 | 5,366,821 | 0 | 0 | 0 | 726,211 | (5,825,831) | (50,000) | 0 | 217,201 |
| **Office of the City Attorney Total** | | **4,242,563** | **564,258** | **560,000** | **5,366,821** | **0** | **0** | **0** | **726,211** | **(5,825,831)** | **(50,000)** | **0** | **217,201** |
| **Human Resources** | | | | | | | | | | | | | |
| General Fund | 101 | 2,651,312 | 330,583 | 105,000 | 3,086,895 | 0 | 0 | 0 | 933,755 | (3,655,079) | (100,000) | 0 | 265,571 |
| Workers' Compensation Trust | 610 | 517,825 | 5,225,344 | 0 | 5,743,169 | 0 | 18,000 | 0 | 165,817 | 0 | 0 | 0 | 5,926,986 |
| **Human Resources Total** | | **3,169,137** | **5,555,927** | **105,000** | **8,830,064** | **0** | **18,000** | **0** | **1,099,572** | **(3,655,079)** | **(100,000)** | **0** | **6,192,557** |
| **General Services** | | | | | | | | | | | | | |
| General Fund | 101 | 3,087,043 | 1,282,157 | 5,000 | 4,374,200 | 15,000 | 0 | 135,000 | 1,388,819 | (5,797,023) | (200,000) | 0 | (84,004) |
| Airport | 530 | 600,495 | 466,391 | 0 | 1,066,886 | 0 | 18,801 | 0 | 182,617 | 0 | 0 | 0 | 1,268,304 |
| Central Garage | 650 | 3,404,093 | 5,947,693 | 0 | 9,351,786 | 1,889,277 | 400,496 | 516,000 | 615,881 | (39,329) | 0 | 0 | 12,734,111 |
| **General Services Total** | | **7,091,631** | **7,696,241** | **5,000** | **14,792,872** | **1,904,277** | **419,297** | **651,000** | **2,187,317** | **(5,836,352)** | **(200,000)** | **0** | **13,918,411** |
| **Finance** | | | | | | | | | | | | | |
| General Fund | 101 | 5,660,788 | 2,440,934 | 255,000 | 8,356,722 | 6,500 | 19,213,160 | 0 | 17,141,569 | (44,238,513) | (125,000) | 0 | 354,438 |
| Debt Service Fund - General | 390 | 0 | 60,000 | 0 | 60,000 | 0 | 17,005,780 | 0 | 0 | (15,527,361) | 0 | 0 | 1,538,419 |
| Unemployment Insurance | 620 | 0 | 165,000 | 0 | 165,000 | 0 | 0 | 0 | 13,110 | 0 | 0 | 0 | 178,110 |

## Department Expenditure Summary (All Funds By Bund)

### Fiscal Year: 2016-017

| Department | | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| Liability Insurance Trust | 630 | 0 | 5,398,428 | 0 | 5,398,428 | 0 | 0 | 0 | 1,138,984 | 0 | 0 | 0 | 6,537,412 |
| Asmt Dist - Misc | 741 | 0 | 7,500 | 0 | 7,500 | 0 | 403,472 | 0 | 6,830 | 0 | 0 | 0 | 417,802 |
| Hunter Business Park Asmt Dist | 742 | 0 | 15,000 | 0 | 15,000 | 0 | 996,106 | 0 | 16,977 | 0 | 0 | 0 | 1,028,083 |
| Riverwalk Assessment District | 745 | 0 | 10,000 | 0 | 10,000 | 0 | 717,006 | 0 | 11,498 | 0 | 0 | 0 | 738,504 |
| Riverwalk Bus. Assmt. Dist. | 746 | 0 | 10,000 | 0 | 10,000 | 0 | 289,693 | 0 | 8,145 | 0 | 0 | 0 | 307,838 |
| CFD-Riverwalk Vista | 756 | 0 | 15,000 | 0 | 15,000 | 0 | 289,919 | 0 | 26,878 | 0 | 0 | 0 | 331,797 |
| CFD Syc. Canyon 92-1 | 758 | 0 | 10,000 | 0 | 10,000 | 0 | 642,990 | 0 | 24,575 | 0 | 0 | 0 | 677,565 |
| CFD 2006-1-RW Vista Area #2 | 759 | 0 | 8,500 | 0 | 8,500 | 0 | 301,939 | 0 | 2,000 | 0 | 0 | 0 | 312,439 |
| CFD 2014-2 Highlands | 760 | 0 | 8,500 | 0 | 8,500 | 0 | 73,846 | 0 | 2,000 | 0 | 0 | 0 | 84,346 |
| CFD 2013-1 Kunny Ranch | 761 | 0 | 6,600 | 0 | 6,600 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6,600 |
| **Finance Total** | | **5,660,788** | **8,155,462** | **255,000** | **14,071,250** | **6,500** | **39,933,911** | **0** | **18,392,566** | **(59,765,874)** | **(125,000)** | **0** | **12,513,353** |
| **Innovation and Technology** | | | | | | | | | | | | | |
| General Fund | 101 | 2,329,300 | 9,163,333 | 0 | 11,492,633 | 65,000 | 0 | 0 | 1,550,837 | (12,584,064) | (350,000) | 0 | 174,406 |
| **Innovation and Technology Total** | | **2,329,300** | **9,163,333** | **0** | **11,492,633** | **65,000** | **0** | **0** | **1,550,837** | **(12,584,064)** | **(350,000)** | **0** | **174,406** |
| **Community Development** | | | | | | | | | | | | | |
| General Fund | 101 | 10,626,080 | 2,409,325 | 2,708,000 | 15,743,405 | 50,000 | 0 | 0 | 4,359,528 | (3,488,146) | (400,000) | 0 | 16,264,787 |
| Development | 170 | 404,910 | 122,750 | 0 | 527,660 | 0 | 0 | 0 | 1,500,060 | (52,321) | 0 | 0 | 1,975,399 |
| CDBG-Community Development | 220 | 371,292 | 91,418 | 2,454,964 | 2,917,674 | 0 | 45,332 | 0 | 268,787 | (132,424) | 0 | 0 | 3,099,369 |
| Home Investment Partnershp Prg | 221 | 0 | 0 | 785,393 | 785,393 | 0 | 0 | 0 | 87,265 | 0 | 0 | 0 | 872,658 |
| Hsng Opport for Persons w/Aids | 222 | 0 | 0 | 1,944,381 | 1,944,381 | 0 | 0 | 0 | 60,135 | 0 | 0 | 0 | 2,004,516 |
| Housing Authority | 280 | 744,760 | 182,239 | 0 | 926,999 | 0 | 5,500 | 0 | 414,668 | (188,610) | 0 | 0 | 1,158,557 |
| RDSA RORF-Arlington | 371 | 0 | 10,000 | 0 | 10,000 | 0 | 2,061,777 | 0 | 0 | 0 | 0 | 0 | 2,071,777 |
| RDSA RORF-Casa Blanca | 372 | 0 | 10,000 | 0 | 10,000 | 0 | 1,843,431 | 0 | 0 | 0 | 0 | 0 | 1,853,431 |
| RDSA RORF-Eastside | 373 | 0 | 2,500 | 0 | 2,500 | 0 | 23,600 | 0 | 0 | 0 | 0 | 0 | 26,100 |
| RDSA RORF-Magnolia Center | 374 | 0 | 3,500 | 0 | 3,500 | 0 | 1,357,768 | 0 | 0 | 0 | 0 | 0 | 1,361,268 |
| RDSA RORF-Univ Corr/Syn Cyn | 376 | 0 | 10,000 | 0 | 10,000 | 0 | 3,195,522 | 0 | 216,000 | 0 | 0 | 0 | 3,421,522 |
| RDSA RORF-Downtown/Airport | 378 | 0 | 25,000 | 0 | 25,000 | 0 | 13,084,346 | 0 | 1,487,738 | (200,000) | 0 | 0 | 14,397,084 |
| RDSA RORF-La Sierra/Arlanza | 379 | 0 | 6,000 | 0 | 6,000 | 0 | 3,010,269 | 0 | 248,473 | 0 | 0 | 0 | 3,264,742 |
| **Community Development Total** | | **12,147,042** | **2,872,732** | **7,892,738** | **22,912,512** | **50,000** | **24,627,545** | **0** | **8,642,654** | **(4,061,501)** | **(400,000)** | **0** | **51,771,210** |

## Department Expenditure Summary (All Funds By Fund)

## Fiscal Year: 2016-2017

| Department | | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| **Police** | | | | | | | | | | | | | |
| General Fund | 101 | 88,349,041 | 9,472,370 | 299,484 | 98,120,895 | 0 | 0 | 0 | 15,266,511 | (1,864,365) | (1,500,000) | 0 | 110,023,041 |
| **Police Total** | | **88,349,041** | **9,472,370** | **299,484** | **98,120,895** | **0** | **0** | **0** | **15,266,511** | **(1,864,365)** | **(1,500,000)** | **0** | **110,023,041** |
| **Fire** | | | | | | | | | | | | | |
| General Fund | 101 | 46,013,023 | 3,358,488 | 0 | 49,371,511 | 11,430 | 0 | 0 | 11,281,337 | (1,683,759) | (750,000) | 0 | 58,230,519 |
| **Fire Total** | | **46,013,023** | **3,358,488** | **0** | **49,371,511** | **11,430** | **0** | **0** | **11,281,337** | **(1,683,759)** | **(750,000)** | **0** | **58,230,519** |
| **Public Works** | | | | | | | | | | | | | |
| General Fund | 101 | 15,236,972 | 10,052,086 | 17,375 | 25,306,433 | 37,800 | 0 | 50,000 | 6,546,737 | (12,846,666) | (1,200,000) | 0 | 17,894,304 |
| Special Gas Tax | 230 | 0 | 0 | 0 | 0 | 0 | 0 | 4,925,000 | 2,287,097 | 0 | 0 | 0 | 7,212,097 |
| Air Quality Improvement Fund | 240 | 0 | 87,200 | 236,574 | 323,774 | 0 | 0 | 0 | 56,436 | 0 | 0 | 0 | 380,210 |
| NPDES Storm Drain | 260 | 127,715 | 176,567 | 0 | 304,282 | 0 | 0 | 200,087 | 885,283 | 0 | 0 | 0 | 1,389,652 |
| Debt Service Fund - PW | 391 | 0 | 0 | 0 | 0 | 0 | 2,999,688 | 0 | 0 | (2,999,688) | 0 | 0 | 0 |
| Storm Drain | 410 | 0 | 0 | 0 | 0 | 0 | 0 | 150,000 | 16,173 | 0 | 0 | 0 | 166,173 |
| Capital Outlay | 430 | 0 | 0 | 0 | 0 | 0 | 0 | 2,140,030 | 0 | 0 | 0 | 0 | 2,140,030 |
| Measure A Capital Outlay | 432 | 0 | 3,300 | 0 | 3,300 | 0 | 0 | 6,276,100 | 2,999,688 | 0 | 0 | 0 | 9,279,088 |
| Transp. Develop. Impact Fees | 433 | 0 | 0 | 0 | 0 | 0 | 0 | 250,000 | 0 | 0 | 0 | 0 | 250,000 |
| Refuse | 540 | 5,238,189 | 8,134,076 | 4,512,457 | 17,884,722 | 1,257,250 | 102,533 | 261,970 | 4,331,692 | (442,949) | 0 | 0 | 23,395,218 |
| Sewer | 550 | 13,357,079 | 14,937,253 | 2,007,417 | 30,301,749 | 1,071,498 | 28,739,184 | 12,305,000 | 5,859,212 | (1,302,929) | 0 | 0 | 76,973,714 |
| Public Parking | 570 | 1,357,071 | 3,399,691 | 0 | 4,756,762 | 0 | 1,881,551 | 0 | 1,517,221 | (1,687,494) | 0 | 0 | 6,468,040 |
| **Public Works Total** | | **35,317,026** | **36,790,173** | **6,773,823** | **78,881,022** | **2,366,548** | **33,722,956** | **26,558,187** | **24,499,539** | **(19,279,726)** | **(1,200,000)** | **0** | **145,548,526** |
| **Library** | | | | | | | | | | | | | |
| General Fund | 101 | 4,968,674 | 1,460,985 | 0 | 6,429,659 | 0 | 0 | 0 | 3,504,048 | (1,088,421) | (150,000) | 0 | 8,695,286 |
| **Library Total** | | **4,968,674** | **1,460,985** | **0** | **6,429,659** | **0** | **0** | **0** | **3,504,048** | **(1,088,421)** | **(150,000)** | **0** | **8,695,286** |
| **Parks, Recreation & Comm Svcs** | | | | | | | | | | | | | |
| General Fund | 101 | 8,691,291 | 9,168,489 | 514,197 | 18,373,977 | 40,912 | 0 | 0 | 6,321,936 | (2,192,829) | (400,000) | 0 | 22,143,996 |
| Special Capital Improvement | 411 | 0 | 0 | 0 | 0 | 0 | 1,451,000 | 0 | 1,113,650 | 0 | 0 | 0 | 2,564,650 |
| Regional Park Special Cap Imp | 413 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 14,812 | 0 | 0 | 0 | 14,812 |
| Special Transit | 560 | 2,500,192 | 866,221 | 0 | 3,366,413 | 0 | 49,335 | 0 | 665,471 | 0 | 0 | 0 | 4,081,219 |
| **Parks, Recreation & Comm Svcs Total** | | **11,191,483** | **10,034,710** | **514,197** | **21,740,390** | **40,912** | **1,500,335** | **0** | **8,115,869** | **(2,192,829)** | **(400,000)** | **0** | **28,804,677** |

## Department Expenditure Summary (All Funds By Fund)

## Fiscal Year: 2016-2017

| Department | | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| **Museum** | | | | | | | | | | | | | |
| General Fund | 101 | 2,050,734 | 768,212 | 1,167,924 | 3,986,870 | 0 | 0 | 15,000 | 411,440 | 0 | (100,000) | 0 | 4,313,310 |
| **Museum Total** | | **2,050,734** | **768,212** | **1,167,924** | **3,986,870** | **0** | **0** | **15,000** | **411,440** | **0** | **(100,000)** | **0** | **4,313,310** |
| **Public Utilities-Admin** | | | | | | | | | | | | | |
| Electric | 510 | 19,137,774 | 11,352,166 | 286,133 | 30,776,073 | 249,000 | 0 | 2,118,000 | 10,210,038 | (13,676,462) | 0 | 0 | 29,676,649 |
| Electric-Public Benefit Progs | 511 | 1,293,061 | 314,020 | 12,338,500 | 13,945,581 | 0 | 0 | 0 | 443,024 | 0 | 0 | 0 | 14,388,605 |
| **Public Utilities-Admin Total** | | **20,430,835** | **11,666,186** | **12,624,633** | **44,721,654** | **249,000** | **0** | **2,118,000** | **10,653,062** | **(13,676,462)** | **0** | **0** | **44,065,254** |
| **Public Utilities-Electric** | | | | | | | | | | | | | |
| Electric | 510 | 39,300,431 | 222,073,494 | 0 | 261,373,925 | 0 | 43,848,000 | 34,886,000 | 5,461,190 | (10,933,260) | 0 | 39,600,400 | 374,236,255 |
| **Public Utilities-Electric Total** | | **39,300,431** | **222,073,494** | **0** | **261,373,925** | **0** | **43,848,000** | **34,886,000** | **5,461,190** | **(10,933,260)** | **0** | **39,600,400** | **374,236,255** |
| **Public Utilities-Water** | | | | | | | | | | | | | |
| Water | 520 | 21,842,267 | 15,774,211 | 240,000 | 37,856,478 | 610,000 | 14,935,000 | 26,489,000 | 11,134,611 | (6,149,000) | 0 | 5,474,600 | 90,350,689 |
| Water Conservation | 521 | 237,281 | 259,066 | 725,000 | 1,221,347 | 0 | 0 | 0 | 75,122 | 0 | 0 | 0 | 1,296,469 |
| **Public Utilities-Water Total** | | **22,079,548** | **16,033,277** | **965,000** | **39,077,825** | **610,000** | **14,935,000** | **26,489,000** | **11,209,733** | **(6,149,000)** | **0** | **5,474,600** | **91,647,158** |
| **Public Utilities-Cent Stores** | | | | | | | | | | | | | |
| Central Stores | 640 | 643,251 | 63,488 | 0 | 706,739 | 0 | 18,874 | 0 | 334,197 | 0 | 0 | 0 | 1,059,810 |
| **Public Utilities-Cent Stores Total** | | **643,251** | **63,488** | **0** | **706,739** | **0** | **18,874** | **0** | **334,197** | **0** | **0** | **0** | **1,059,810** |
| **Non Departmental** | | | | | | | | | | | | | |
| General Fund | 101 | 0 | 14,700,655 | 12,405,556 | 27,106,211 | 0 | 0 | 150,000 | 11,839,670 | (2,305,800) | 0 | 0 | 36,790,081 |
| **Non Departmental Total** | | **0** | **14,700,655** | **12,405,556** | **27,106,211** | **0** | **0** | **150,000** | **11,839,670** | **(2,305,800)** | **0** | **0** | **36,790,081** |
| **Community Livability** | | | | | | | | | | | | | |
| General Fund | 101 | 823,680 | 50,000 | 0 | 873,680 | 0 | 0 | 0 | 250,000 | 0 | 0 | 0 | 1,123,680 |
| **Community Livability Total** | | **823,680** | **50,000** | **0** | **873,680** | **0** | **0** | **0** | **250,000** | **0** | **0** | **0** | **1,123,680** |
| **Total Expenditures** | | **312,269,573** | **362,262,492** | **44,180,501** | **718,712,566** | **5,303,667** | **159,023,918** | **90,867,187** | **137,260,124** | **(160,548,894)** | **(5,425,000)** | **45,075,000** | **990,268,568** |

## Summary of Expenditures By Fund

## Fiscal Year: 2016-2017

| Fund | | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| **General Fund** | **101** | 201,191,887 | 67,004,376 | 18,649,682 | 286,845,945 | 226,642 | 19,213,160 | 350,000 | 83,356,769 | (107,217,067) | (5,425,000) | 0 | 277,350,449 |
| **Development** | **170** | 404,910 | 122,750 | 0 | 527,660 | 0 | 0 | 0 | 1,500,060 | (52,321) | 0 | 0 | 1,975,399 |
| **CDBG-Community Development** | **220** | 371,292 | 91,418 | 2,454,964 | 2,917,674 | 0 | 45,332 | 0 | 268,787 | (132,424) | 0 | 0 | 3,099,369 |
| **Home Investment Partnershp Prg** | **221** | 0 | 0 | 785,393 | 785,393 | 0 | 0 | 0 | 87,265 | 0 | 0 | 0 | 872,658 |
| **Hsng Opport for Persons w/Aids** | **222** | 0 | 0 | 1,944,381 | 1,944,381 | 0 | 0 | 0 | 60,135 | 0 | 0 | 0 | 2,004,516 |
| **Special Gas Tax** | **230** | 0 | 0 | 0 | 0 | 0 | 0 | 4,925,000 | 2,287,097 | 0 | 0 | 0 | 7,212,097 |
| **Air Quality Improvement Fund** | **240** | 0 | 87,200 | 236,574 | 323,774 | 0 | 0 | 0 | 56,436 | 0 | 0 | 0 | 380,210 |
| **NPDES Storm Drain** | **260** | 127,715 | 176,567 | 0 | 304,282 | 0 | 0 | 200,087 | 885,283 | 0 | 0 | 0 | 1,389,652 |
| **Housing Authority** | **280** | 744,760 | 182,239 | 0 | 926,999 | 0 | 5,500 | 0 | 414,668 | (188,610) | 0 | 0 | 1,158,557 |
| **RDSA RORF-Arlington** | **371** | 0 | 10,000 | 0 | 10,000 | 0 | 2,061,777 | 0 | 0 | 0 | 0 | 0 | 2,071,777 |
| **RDSA RORF-Casa Blanca** | **372** | 0 | 10,000 | 0 | 10,000 | 0 | 1,843,431 | 0 | 0 | 0 | 0 | 0 | 1,853,431 |
| **RDSA RORF-Eastside** | **373** | 0 | 2,500 | 0 | 2,500 | 0 | 23,600 | 0 | 0 | 0 | 0 | 0 | 26,100 |
| **RDSA RORF-Magnolia Center** | **374** | 0 | 3,500 | 0 | 3,500 | 0 | 1,357,768 | 0 | 0 | 0 | 0 | 0 | 1,361,268 |
| **RDSA RORF-Univ Corr/Syn Cyn** | **376** | 0 | 10,000 | 0 | 10,000 | 0 | 3,195,522 | 0 | 216,000 | 0 | 0 | 0 | 3,421,522 |
| **RDSA RORF-Downtown/Airport** | **378** | 0 | 25,000 | 0 | 25,000 | 0 | 13,084,346 | 0 | 1,487,738 | (200,000) | 0 | 0 | 14,397,084 |
| **RDSA RORF-La Sierra/Arlanza** | **379** | 0 | 6,000 | 0 | 6,000 | 0 | 3,010,269 | 0 | 248,473 | 0 | 0 | 0 | 3,264,742 |
| **Debt Service Fund - General** | **390** | 0 | 60,000 | 0 | 60,000 | 0 | 17,005,780 | 0 | 0 | (15,527,361) | 0 | 0 | 1,538,419 |
| **Debt Service Fund - PW** | **391** | 0 | 0 | 0 | 0 | 0 | 2,999,688 | 0 | 0 | (2,999,688) | 0 | 0 | 0 |
| **Storm Drain** | **410** | 0 | 0 | 0 | 0 | 0 | 0 | 150,000 | 16,173 | 0 | 0 | 0 | 166,173 |
| **Special Capital Improvement** | **411** | 0 | 0 | 0 | 0 | 0 | 1,451,000 | 0 | 1,113,650 | 0 | 0 | 0 | 2,564,650 |
| **Regional Park Special Cap Imp** | **413** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 14,812 | 0 | 0 | 0 | 14,812 |
| **Capital Outlay** | **430** | 0 | 0 | 0 | 0 | 0 | 0 | 2,140,030 | 0 | 0 | 0 | 0 | 2,140,030 |
| **Measure A Capital Outlay** | **432** | 0 | 3,300 | 0 | 3,300 | 0 | 0 | 6,276,100 | 2,999,688 | 0 | 0 | 0 | 9,279,088 |
| **Transp. Develop. Impact Fees** | **433** | 0 | 0 | 0 | 0 | 0 | 0 | 250,000 | 0 | 0 | 0 | 0 | 250,000 |
| **Electric** | **510** | 58,438,205 | 233,425,660 | 286,133 | 292,149,998 | 249,000 | 43,848,000 | 37,004,000 | 15,671,228 | (24,609,722) | 0 | 39,600,400 | 403,912,904 |
| **Electric-Public Benefit Progs** | **511** | 1,293,061 | 314,020 | 12,338,500 | 13,945,581 | 0 | 0 | 0 | 443,024 | 0 | 0 | 0 | 14,388,605 |
| **Water** | **520** | 21,842,267 | 15,774,211 | 240,000 | 37,856,478 | 610,000 | 14,935,000 | 26,489,000 | 11,134,611 | (6,149,000) | 0 | 5,474,600 | 90,350,689 |
| **Water Conservation** | **521** | 237,281 | 259,066 | 725,000 | 1,221,347 | 0 | 0 | 0 | 75,122 | 0 | 0 | 0 | 1,296,469 |
| **Airport** | **530** | 600,495 | 466,391 | 0 | 1,066,886 | 0 | 18,801 | 0 | 182,617 | 0 | 0 | 0 | 1,268,304 |
| **Refuse** | **540** | 5,238,189 | 8,134,076 | 4,512,457 | 17,884,722 | 1,257,250 | 102,533 | 261,970 | 4,331,692 | (442,949) | 0 | 0 | 23,395,218 |
| **Sewer** | **550** | 13,357,079 | 14,937,253 | 2,007,417 | 30,301,749 | 1,071,498 | 28,739,184 | 12,305,000 | 5,859,212 | (1,302,929) | 0 | 0 | 76,973,714 |
| **Special Transit** | **560** | 2,500,192 | 866,221 | 0 | 3,366,413 | 0 | 49,335 | 0 | 665,471 | 0 | 0 | 0 | 4,081,219 |

## Summary of Expenditures By Fund

## Fiscal Year: 2016-2017

| Fund | | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| **Public Parking** | **570** | 1,357,071 | 3,399,691 | 0 | 4,756,762 | 0 | 1,881,551 | 0 | 1,517,221 | (1,687,494) | 0 | 0 | 6,468,040 |
| **Workers' Compensation Trust** | **610** | 517,825 | 5,225,344 | 0 | 5,743,169 | 0 | 18,000 | 0 | 165,817 | 0 | 0 | 0 | 5,926,986 |
| **Unemployment Insurance** | **620** | 0 | 165,000 | 0 | 165,000 | 0 | 0 | 0 | 13,110 | 0 | 0 | 0 | 178,110 |
| **Liability Insurance Trust** | **630** | 0 | 5,398,428 | 0 | 5,398,428 | 0 | 0 | 0 | 1,138,984 | 0 | 0 | 0 | 6,537,412 |
| **Central Stores** | **640** | 643,251 | 63,488 | 0 | 706,739 | 0 | 18,874 | 0 | 334,197 | 0 | 0 | 0 | 1,059,810 |
| **Central Garage** | **650** | 3,404,093 | 5,947,693 | 0 | 9,351,786 | 1,889,277 | 400,496 | 516,000 | 615,881 | (39,329) | 0 | 0 | 12,734,111 |
| **Asmt Dist - Misc** | **741** | 0 | 7,500 | 0 | 7,500 | 0 | 403,472 | 0 | 6,830 | 0 | 0 | 0 | 417,802 |
| **Hunter Business Park Asmt Dist** | **742** | 0 | 15,000 | 0 | 15,000 | 0 | 996,106 | 0 | 16,977 | 0 | 0 | 0 | 1,028,083 |
| **Riverwalk Assessment District** | **745** | 0 | 10,000 | 0 | 10,000 | 0 | 717,006 | 0 | 11,498 | 0 | 0 | 0 | 738,504 |
| **Riverwalk Bus. Assmt. Dist.** | **746** | 0 | 10,000 | 0 | 10,000 | 0 | 289,693 | 0 | 8,145 | 0 | 0 | 0 | 307,838 |
| **CFD-Riverwalk Vista** | **756** | 0 | 15,000 | 0 | 15,000 | 0 | 289,919 | 0 | 26,878 | 0 | 0 | 0 | 331,797 |
| **CFD Syc. Canyon 92-1** | **758** | 0 | 10,000 | 0 | 10,000 | 0 | 642,990 | 0 | 24,575 | 0 | 0 | 0 | 677,565 |
| **CFD 2006-1-RW Vista Area #2** | **759** | 0 | 8,500 | 0 | 8,500 | 0 | 301,939 | 0 | 2,000 | 0 | 0 | 0 | 312,439 |
| **CFD 2014-2 Highlands** | **760** | 0 | 8,500 | 0 | 8,500 | 0 | 73,846 | 0 | 2,000 | 0 | 0 | 0 | 84,346 |
| **CFD 2013-1 Kunny Ranch** | **761** | 0 | 6,600 | 0 | 6,600 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6,600 |
| **Total Expenditures** | | **312,269,573** | **362,262,492** | **44,180,501** | **718,712,566** | **5,303,667** | **159,023,918** | **90,867,187** | **137,260,124** | **(160,548,894)** | **(5,425,000)** | **45,075,000** | **990,268,568** |

# FY 2017/18

# Departmental Summary

# Departmental Summary by Fund

# Summary by Fund

## Department Expenditure Summary (All Funds Combined)

## Fiscal Year: 2017-2018

| Department | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| Mayor | 751,940 | 49,204 | 68,000 | 869,144 | 0 | 0 | 0 | 186,091 | (1,053,382) | 0 | 0 | 1,853 |
| City Council | 1,110,252 | 106,232 | 0 | 1,216,484 | 0 | 0 | 0 | 555,852 | (1,785,127) | 0 | 0 | (12,791) |
| City Manager | 3,683,586 | 959,247 | 533,646 | 5,176,479 | 0 | 0 | 0 | 854,234 | (5,306,789) | (100,000) | 0 | 623,924 |
| City Clerk | 1,122,627 | 515,158 | 12,000 | 1,649,785 | 0 | 0 | 0 | 253,995 | (1,525,273) | 0 | 0 | 378,507 |
| Office of the City Attorney | 4,407,682 | 565,037 | 560,000 | 5,532,719 | 0 | 0 | 0 | 729,942 | (5,825,831) | (50,000) | 0 | 386,830 |
| Human Resources | 3,319,614 | 5,556,770 | 105,000 | 8,981,384 | 0 | 18,868 | 0 | 1,103,803 | (3,656,247) | (100,000) | 0 | 6,347,808 |
| General Services | 7,327,234 | 7,647,510 | 5,000 | 14,979,744 | 1,680,582 | 428,914 | 651,000 | 2,202,977 | (5,836,352) | (200,000) | 0 | 13,906,865 |
| Finance | 5,836,455 | 8,270,490 | 255,000 | 14,361,945 | 6,500 | 41,059,238 | 0 | 18,375,620 | (60,778,159) | (125,000) | 0 | 12,900,144 |
| Innovation and Technology | 2,408,451 | 9,309,674 | 0 | 11,718,125 | 65,000 | 0 | 0 | 1,552,689 | (12,584,064) | (350,000) | 0 | 401,750 |
| Community Development | 12,565,411 | 2,836,257 | 5,892,738 | 21,294,406 | 50,000 | 20,392,433 | 0 | 8,625,242 | (4,015,946) | (400,000) | 0 | 45,946,135 |
| Police | 90,765,610 | 9,380,223 | 299,484 | 100,445,317 | 0 | 0 | 0 | 15,898,606 | (1,949,886) | (1,500,000) | 0 | 112,894,037 |
| Fire | 46,922,116 | 3,385,870 | 0 | 50,307,986 | 11,430 | 0 | 0 | 11,553,214 | (1,732,992) | (750,000) | 0 | 59,389,638 |
| Public Works | 36,371,463 | 36,754,303 | 6,793,431 | 79,919,197 | 2,626,754 | 33,711,885 | 21,375,511 | 24,449,320 | (19,517,183) | (1,200,000) | 0 | 141,365,484 |
| Library | 5,115,629 | 1,500,120 | 0 | 6,615,749 | 0 | 0 | 0 | 3,513,624 | (1,088,421) | (150,000) | 0 | 8,890,952 |
| Parks, Recreation & Comm Svcs | 11,446,246 | 10,078,709 | 514,197 | 22,039,152 | 40,912 | 1,502,715 | 0 | 8,130,463 | (2,211,318) | (400,000) | 0 | 29,101,924 |
| Museum | 2,123,239 | 751,347 | 1,160,925 | 4,035,511 | 0 | 0 | 11,235 | 414,388 | 0 | (100,000) | 0 | 4,361,134 |
| Public Utilities-Admin | 21,044,154 | 11,291,878 | 12,624,633 | 44,960,665 | 200,000 | 0 | 0 | 11,005,447 | (14,700,939) | 0 | 0 | 41,465,173 |
| Public Utilities-Electric | 40,327,406 | 225,345,867 | 0 | 265,673,273 | 0 | 43,614,000 | 32,837,000 | 5,604,948 | (10,727,893) | 0 | 40,114,200 | 377,115,528 |
| Public Utilities-Water | 22,654,687 | 16,179,698 | 965,000 | 39,799,385 | 875,000 | 15,116,000 | 10,201,000 | 11,693,475 | (6,149,000) | 0 | 5,738,300 | 77,274,160 |
| Public Utilities-Cent Stores | 667,871 | 63,837 | 0 | 731,708 | 0 | 19,784 | 0 | 334,197 | 0 | 0 | 0 | 1,085,689 |
| Non Departmental | 0 | 14,073,326 | 12,608,265 | 26,681,591 | 0 | 0 | 150,000 | 11,917,949 | (2,317,820) | 0 | 0 | 36,431,720 |
| Community Livability | 823,680 | 50,000 | 0 | 873,680 | 0 | 0 | 0 | 250,000 | 0 | 0 | 0 | 1,123,680 |
| **Total Expenditures** | 320,795,353 | 364,670,757 | 42,397,319 | 727,863,429 | 5,556,178 | 155,863,837 | 65,225,746 | 139,206,076 | (162,762,622) | (5,425,000) | 45,852,500 | 971,380,144 |

# Department Expenditure Summary (All Funds By Fund)

## Fiscal Year: 2017-2018

| Department | | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| **Mayor** | | | | | | | | | | | | | |
| General Fund | 101 | 751,940 | 49,204 | 68,000 | 869,144 | 0 | 0 | 0 | 186,091 | (1,053,382) | 0 | 0 | 1,853 |
| **Mayor Total** | | **751,940** | **49,204** | **68,000** | **869,144** | **0** | **0** | **0** | **186,091** | **(1,053,382)** | **0** | **0** | **1,853** |
| **City Council** | | | | | | | | | | | | | |
| General Fund | 101 | 1,110,252 | 106,232 | 0 | 1,216,484 | 0 | 0 | 0 | 555,852 | (1,785,127) | 0 | 0 | (12,791) |
| **City Council Total** | | **1,110,252** | **106,232** | **0** | **1,216,484** | **0** | **0** | **0** | **555,852** | **(1,785,127)** | **0** | **0** | **(12,791)** |
| **City Manager** | | | | | | | | | | | | | |
| General Fund | 101 | 3,683,586 | 959,247 | 533,646 | 5,176,479 | 0 | 0 | 0 | 854,234 | (5,306,789) | (100,000) | 0 | 623,924 |
| **City Manager Total** | | **3,683,586** | **959,247** | **533,646** | **5,176,479** | **0** | **0** | **0** | **854,234** | **(5,306,789)** | **(100,000)** | **0** | **623,924** |
| **City Clerk** | | | | | | | | | | | | | |
| General Fund | 101 | 1,122,627 | 515,158 | 12,000 | 1,649,785 | 0 | 0 | 0 | 253,995 | (1,525,273) | 0 | 0 | 378,507 |
| **City Clerk Total** | | **1,122,627** | **515,158** | **12,000** | **1,649,785** | **0** | **0** | **0** | **253,995** | **(1,525,273)** | **0** | **0** | **378,507** |
| **Office of the City Attorney** | | | | | | | | | | | | | |
| General Fund | 101 | 4,407,682 | 565,037 | 560,000 | 5,532,719 | 0 | 0 | 0 | 729,942 | (5,825,831) | (50,000) | 0 | 386,830 |
| **Office of the City Attorney Total** | | **4,407,682** | **565,037** | **560,000** | **5,532,719** | **0** | **0** | **0** | **729,942** | **(5,825,831)** | **(50,000)** | **0** | **386,830** |
| **Human Resources** | | | | | | | | | | | | | |
| General Fund | 101 | 2,785,341 | 331,369 | 105,000 | 3,221,710 | 0 | 0 | 0 | 937,986 | (3,656,247) | (100,000) | 0 | 403,449 |
| Workers' Compensation Trust | 610 | 534,273 | 5,225,401 | 0 | 5,759,674 | 0 | 18,868 | 0 | 165,817 | 0 | 0 | 0 | 5,944,359 |
| **Human Resources Total** | | **3,319,614** | **5,556,770** | **105,000** | **8,981,384** | **0** | **18,868** | **0** | **1,103,803** | **(3,656,247)** | **(100,000)** | **0** | **6,347,808** |
| **General Services** | | | | | | | | | | | | | |
| General Fund | 101 | 3,188,920 | 1,238,432 | 5,000 | 4,432,352 | 15,000 | 0 | 135,000 | 1,391,482 | (5,797,023) | (200,000) | 0 | (23,189) |
| Airport | 530 | 621,050 | 454,622 | 0 | 1,075,672 | 0 | 19,708 | 0 | 182,617 | 0 | 0 | 0 | 1,277,997 |
| Central Garage | 650 | 3,517,264 | 5,954,456 | 0 | 9,471,720 | 1,665,582 | 409,206 | 516,000 | 628,878 | (39,329) | 0 | 0 | 12,652,057 |
| **General Services Total** | | **7,327,234** | **7,647,510** | **5,000** | **14,979,744** | **1,680,582** | **428,914** | **651,000** | **2,202,977** | **(5,836,352)** | **(200,000)** | **0** | **13,906,865** |
| **Finance** | | | | | | | | | | | | | |
| General Fund | 101 | 5,836,455 | 2,567,012 | 255,000 | 8,658,467 | 6,500 | 20,256,746 | 0 | 17,124,623 | (45,282,739) | (125,000) | 0 | 638,597 |
| Debt Service Fund - General | 390 | 0 | 60,000 | 0 | 60,000 | 0 | 16,967,082 | 0 | 0 | (15,495,420) | 0 | 0 | 1,531,662 |
| Unemployment Insurance | 620 | 0 | 150,000 | 0 | 150,000 | 0 | 0 | 0 | 13,110 | 0 | 0 | 0 | 163,110 |

## Department Expenditure Summary (All Funds by Fund)

## Fiscal Year: 2017-2018

| Department | | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| Liability Insurance Trust | 630 | 0 | 5,402,428 | 0 | 5,402,428 | 0 | 0 | 0 | 1,138,984 | 0 | 0 | 0 | 6,541,412 |
| Asmt Dist - Misc | 741 | 0 | 7,450 | 0 | 7,450 | 0 | 403,856 | 0 | 6,830 | 0 | 0 | 0 | 418,136 |
| Hunter Business Park Asmt Dist | 742 | 0 | 15,000 | 0 | 15,000 | 0 | 993,795 | 0 | 16,977 | 0 | 0 | 0 | 1,025,772 |
| Riverwalk Assessment District | 745 | 0 | 10,000 | 0 | 10,000 | 0 | 715,413 | 0 | 11,498 | 0 | 0 | 0 | 736,911 |
| Riverwalk Bus. Assmt. Dist. | 746 | 0 | 10,000 | 0 | 10,000 | 0 | 287,205 | 0 | 8,145 | 0 | 0 | 0 | 305,350 |
| CFD-Riverwalk Vista | 756 | 0 | 15,000 | 0 | 15,000 | 0 | 287,794 | 0 | 26,878 | 0 | 0 | 0 | 329,672 |
| CFD Syc. Canyon 92-1 | 758 | 0 | 10,000 | 0 | 10,000 | 0 | 641,034 | 0 | 24,575 | 0 | 0 | 0 | 675,609 |
| CFD 2006-1-RW Vista Area #2 | 759 | 0 | 8,500 | 0 | 8,500 | 0 | 364,013 | 0 | 2,000 | 0 | 0 | 0 | 374,513 |
| CFD 2014-2 Highlands | 760 | 0 | 8,500 | 0 | 8,500 | 0 | 142,300 | 0 | 2,000 | 0 | 0 | 0 | 152,800 |
| CFD 2013-1 Kunny Ranch | 761 | 0 | 6,600 | 0 | 6,600 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6,600 |
| **Finance Total** | | **5,836,455** | **8,270,490** | **255,000** | **14,361,945** | **6,500** | **41,059,238** | **0** | **18,375,620** | **(60,778,159)** | **(125,000)** | **0** | **12,900,144** |
| **Innovation and Technology** | | | | | | | | | | | | | |
| General Fund | 101 | 2,408,451 | 9,309,674 | 0 | 11,718,125 | 65,000 | 0 | 0 | 1,552,689 | (12,584,064) | (350,000) | 0 | 401,750 |
| **Innovation and Technology Total** | | **2,408,451** | **9,309,674** | **0** | **11,718,125** | **65,000** | **0** | **0** | **1,552,689** | **(12,584,064)** | **(350,000)** | **0** | **401,750** |
| **Community Development** | | | | | | | | | | | | | |
| General Fund | 101 | 10,966,045 | 2,370,439 | 708,000 | 14,044,484 | 50,000 | 0 | 0 | 4,407,399 | (3,433,961) | (400,000) | 0 | 14,667,922 |
| Development | 170 | 425,540 | 122,929 | 0 | 548,469 | 0 | 0 | 0 | 1,407,557 | (54,759) | 0 | 0 | 1,901,267 |
| CDBG-Community Development | 220 | 392,568 | 91,622 | 2,454,964 | 2,939,154 | 0 | 47,518 | 0 | 273,235 | (137,159) | 0 | 0 | 3,122,748 |
| Home Investment Partnershp Prg | 221 | 0 | 0 | 785,393 | 785,393 | 0 | 0 | 0 | 87,265 | 0 | 0 | 0 | 872,658 |
| Hsng Opport for Persons w/Aids | 222 | 0 | 0 | 1,944,381 | 1,944,381 | 0 | 0 | 0 | 60,135 | 0 | 0 | 0 | 2,004,516 |
| Housing Authority | 280 | 781,258 | 184,267 | 0 | 965,525 | 0 | 5,500 | 0 | 430,271 | (190,067) | 0 | 0 | 1,211,229 |
| RDSA RORF-Arlington | 371 | 0 | 10,000 | 0 | 10,000 | 0 | 2,061,724 | 0 | 0 | 0 | 0 | 0 | 2,071,724 |
| RDSA RORF-Casa Blanca | 372 | 0 | 10,000 | 0 | 10,000 | 0 | 1,831,738 | 0 | 0 | 0 | 0 | 0 | 1,841,738 |
| RDSA RORF-Eastside | 373 | 0 | 2,500 | 0 | 2,500 | 0 | 27,000 | 0 | 0 | 0 | 0 | 0 | 29,500 |
| RDSA RORF-Magnolia Center | 374 | 0 | 3,500 | 0 | 3,500 | 0 | 1,352,447 | 0 | 0 | 0 | 0 | 0 | 1,355,947 |
| RDSA RORF-Univ Corr/Syn Cyn | 376 | 0 | 10,000 | 0 | 10,000 | 0 | 3,516,396 | 0 | 216,000 | 0 | 0 | 0 | 3,742,396 |
| RDSA RORF-Downtown/Airport | 378 | 0 | 25,000 | 0 | 25,000 | 0 | 8,535,949 | 0 | 1,489,938 | (200,000) | 0 | 0 | 9,850,887 |
| RDSA RORF-La Sierra/Arlanza | 379 | 0 | 6,000 | 0 | 6,000 | 0 | 3,014,161 | 0 | 253,442 | 0 | 0 | 0 | 3,273,603 |
| **Community Development Total** | | **12,565,411** | **2,836,257** | **5,892,738** | **21,294,406** | **50,000** | **20,392,433** | **0** | **8,625,242** | **(4,015,946)** | **(400,000)** | **0** | **45,946,135** |

## Department Expenditure Summary (All Funds By Fund)

## Fiscal Year: 2017-2018

| Department | | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| **Police** | | | | | | | | | | | | | |
| General Fund | 101 | 90,765,610 | 9,380,223 | 299,484 | 100,445,317 | 0 | 0 | 0 | 15,898,606 | (1,949,886) | (1,500,000) | 0 | 112,894,037 |
| **Police Total** | | **90,765,610** | **9,380,223** | **299,484** | **100,445,317** | **0** | **0** | **0** | **15,898,606** | **(1,949,886)** | **(1,500,000)** | **0** | **112,894,037** |
| **Fire** | | | | | | | | | | | | | |
| General Fund | 101 | 46,922,116 | 3,385,870 | 0 | 50,307,986 | 11,430 | 0 | 0 | 11,553,214 | (1,732,992) | (750,000) | 0 | 59,389,638 |
| **Fire Total** | | **46,922,116** | **3,385,870** | **0** | **50,307,986** | **11,430** | **0** | **0** | **11,553,214** | **(1,732,992)** | **(750,000)** | **0** | **59,389,638** |
| **Public Works** | | | | | | | | | | | | | |
| General Fund | 101 | 15,695,308 | 10,075,276 | 17,375 | 25,787,959 | 37,800 | 0 | 50,000 | 6,583,233 | (13,213,464) | (1,200,000) | 0 | 18,045,528 |
| Special Gas Tax | 230 | 0 | 0 | 0 | 0 | 0 | 0 | 4,650,000 | 2,287,097 | 0 | 0 | 0 | 6,937,097 |
| Air Quality Improvement Fund | 240 | 0 | 87,200 | 236,574 | 323,774 | 0 | 0 | 0 | 56,436 | 0 | 0 | 0 | 380,210 |
| NPDES Storm Drain | 260 | 135,522 | 200,084 | 0 | 335,606 | 0 | 0 | 223,256 | 827,114 | 0 | 0 | 0 | 1,385,976 |
| Debt Service Fund - PW | 391 | 0 | 0 | 0 | 0 | 0 | 2,996,088 | 0 | 0 | (2,996,088) | 0 | 0 | 0 |
| Storm Drain | 410 | 0 | 0 | 0 | 0 | 0 | 0 | 150,000 | 16,173 | 0 | 0 | 0 | 166,173 |
| Capital Outlay | 430 | 0 | 0 | 0 | 0 | 0 | 0 | 637,500 | 0 | 0 | 0 | 0 | 637,500 |
| Measure A Capital Outlay | 432 | 0 | 3,500 | 0 | 3,500 | 0 | 0 | 4,956,100 | 2,996,088 | 0 | 0 | 0 | 7,955,688 |
| Transp. Develop. Impact Fees | 433 | 0 | 0 | 0 | 0 | 0 | 0 | 1,475,000 | 0 | 0 | 0 | 0 | 1,475,000 |
| Refuse | 540 | 5,399,162 | 8,293,245 | 4,514,201 | 18,206,608 | 1,257,250 | 107,477 | 268,655 | 4,400,936 | (386,064) | 0 | 0 | 23,854,862 |
| Sewer | 550 | 13,737,280 | 14,631,753 | 2,025,281 | 30,394,314 | 1,331,704 | 28,747,102 | 8,965,000 | 5,761,823 | (1,200,630) | 0 | 0 | 73,999,313 |
| Public Parking | 570 | 1,404,191 | 3,463,245 | 0 | 4,867,436 | 0 | 1,861,218 | 0 | 1,520,420 | (1,720,937) | 0 | 0 | 6,528,137 |
| **Public Works Total** | | **36,371,463** | **36,754,303** | **6,793,431** | **79,919,197** | **2,626,754** | **33,711,885** | **21,375,511** | **24,449,320** | **(19,517,183)** | **(1,200,000)** | **0** | **141,365,484** |
| **Library** | | | | | | | | | | | | | |
| General Fund | 101 | 5,115,629 | 1,500,120 | 0 | 6,615,749 | 0 | 0 | 0 | 3,513,624 | (1,088,421) | (150,000) | 0 | 8,890,952 |
| **Library Total** | | **5,115,629** | **1,500,120** | **0** | **6,615,749** | **0** | **0** | **0** | **3,513,624** | **(1,088,421)** | **(150,000)** | **0** | **8,890,952** |
| **Parks, Recreation & Comm Svcs** | | | | | | | | | | | | | |
| General Fund | 101 | 8,879,826 | 9,211,992 | 514,197 | 18,606,015 | 40,912 | 0 | 0 | 6,326,802 | (2,211,318) | (400,000) | 0 | 22,362,411 |
| Special Capital Improvement | 411 | 0 | 0 | 0 | 0 | 0 | 1,451,001 | 0 | 1,113,650 | 0 | 0 | 0 | 2,564,651 |
| Regional Park Special Cap Imp | 413 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 14,812 | 0 | 0 | 0 | 14,812 |
| Special Transit | 560 | 2,566,420 | 866,717 | 0 | 3,433,137 | 0 | 51,714 | 0 | 675,199 | 0 | 0 | 0 | 4,160,050 |
| **Parks, Recreation & Comm Svcs Total** | | **11,446,246** | **10,078,709** | **514,197** | **22,039,152** | **40,912** | **1,502,715** | **0** | **8,130,463** | **(2,211,318)** | **(400,000)** | **0** | **29,101,924** |

## Department Expenditure Summary (All Funds By Fund)

## Fiscal Year: 2017-2018

| Department | | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| **Museum** | | | | | | | | | | | | | |
| General Fund | 101 | 2,123,239 | 751,347 | 1,160,925 | 4,035,511 | 0 | 0 | 11,235 | 414,388 | 0 | (100,000) | 0 | 4,361,134 |
| **Museum Total** | | **2,123,239** | **751,347** | **1,160,925** | **4,035,511** | **0** | **0** | **11,235** | **414,388** | **0** | **(100,000)** | **0** | **4,361,134** |
| **Public Utilities-Admin** | | | | | | | | | | | | | |
| Electric | 510 | 19,696,357 | 10,977,049 | 286,133 | 30,959,539 | 200,000 | 0 | 0 | 10,545,974 | (14,700,939) | 0 | 0 | 27,004,574 |
| Electric-Public Benefit Progs | 511 | 1,347,797 | 314,829 | 12,338,500 | 14,001,126 | 0 | 0 | 0 | 459,473 | 0 | 0 | 0 | 14,460,599 |
| **Public Utilities-Admin Total** | | **21,044,154** | **11,291,878** | **12,624,633** | **44,960,665** | **200,000** | **0** | **0** | **11,005,447** | **(14,700,939)** | **0** | **0** | **41,465,173** |
| **Public Utilities-Electric** | | | | | | | | | | | | | |
| Electric | 510 | 40,327,406 | 225,345,867 | 0 | 265,673,273 | 0 | 43,614,000 | 32,837,000 | 5,604,948 | (10,727,893) | 0 | 40,114,200 | 377,115,528 |
| **Public Utilities-Electric Total** | | **40,327,406** | **225,345,867** | **0** | **265,673,273** | **0** | **43,614,000** | **32,837,000** | **5,604,948** | **(10,727,893)** | **0** | **40,114,200** | **377,115,528** |
| **Public Utilities-Water** | | | | | | | | | | | | | |
| Water | 520 | 22,407,141 | 15,920,532 | 240,000 | 38,567,673 | 875,000 | 15,116,000 | 10,201,000 | 11,615,022 | (6,149,000) | 0 | 5,738,300 | 75,963,995 |
| Water Conservation | 521 | 247,546 | 259,166 | 725,000 | 1,231,712 | 0 | 0 | 0 | 78,453 | 0 | 0 | 0 | 1,310,165 |
| **Public Utilities-Water Total** | | **22,654,687** | **16,179,698** | **965,000** | **39,799,385** | **875,000** | **15,116,000** | **10,201,000** | **11,693,475** | **(6,149,000)** | **0** | **5,738,300** | **77,274,160** |
| **Public Utilities-Cent Stores** | | | | | | | | | | | | | |
| Central Stores | 640 | 667,871 | 63,837 | 0 | 731,708 | 0 | 19,784 | 0 | 334,197 | 0 | 0 | 0 | 1,085,689 |
| **Public Utilities-Cent Stores Total** | | **667,871** | **63,837** | **0** | **731,708** | **0** | **19,784** | **0** | **334,197** | **0** | **0** | **0** | **1,085,689** |
| **Non Departmental** | | | | | | | | | | | | | |
| General Fund | 101 | 0 | 14,073,326 | 12,608,265 | 26,681,591 | 0 | 0 | 150,000 | 11,917,949 | (2,317,820) | 0 | 0 | 36,431,720 |
| **Non Departmental Total** | | **0** | **14,073,326** | **12,608,265** | **26,681,591** | **0** | **0** | **150,000** | **11,917,949** | **(2,317,820)** | **0** | **0** | **36,431,720** |
| **Community Livability** | | | | | | | | | | | | | |
| General Fund | 101 | 823,680 | 50,000 | 0 | 873,680 | 0 | 0 | 0 | 250,000 | 0 | 0 | 0 | 1,123,680 |
| **Community Livability Total** | | **823,680** | **50,000** | **0** | **873,680** | **0** | **0** | **0** | **250,000** | **0** | **0** | **0** | **1,123,680** |
| **Total Expenditures** | | **320,795,353** | **364,670,757** | **42,397,319** | **727,863,429** | **5,556,178** | **155,863,837** | **65,225,746** | **139,206,076** | **(162,762,622)** | **(5,425,000)** | **45,852,500** | **971,380,144** |

## Summary of Expenditures By Fund

## Fiscal Year: 2017-2018

| Fund | | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| **General Fund** | **101** | 206,586,707 | 66,439,958 | 16,846,892 | 289,873,557 | 226,642 | 20,256,746 | 346,235 | 84,452,109 | (108,764,337) | (5,425,000) | 0 | 280,965,952 |
| **Development** | **170** | 425,540 | 122,929 | 0 | 548,469 | 0 | 0 | 0 | 1,407,557 | (54,759) | 0 | 0 | 1,901,267 |
| **CDBG-Community Development** | **220** | 392,568 | 91,622 | 2,454,964 | 2,939,154 | 0 | 47,518 | 0 | 273,235 | (137,159) | 0 | 0 | 3,122,748 |
| **Home Investment Partnershp Prg** | **221** | 0 | 0 | 785,393 | 785,393 | 0 | 0 | 0 | 87,265 | 0 | 0 | 0 | 872,658 |
| **Hsng Opport for Persons w/Aids** | **222** | 0 | 0 | 1,944,381 | 1,944,381 | 0 | 0 | 0 | 60,135 | 0 | 0 | 0 | 2,004,516 |
| **Special Gas Tax** | **230** | 0 | 0 | 0 | 0 | 0 | 0 | 4,650,000 | 2,287,097 | 0 | 0 | 0 | 6,937,097 |
| **Air Quality Improvement Fund** | **240** | 0 | 87,200 | 236,574 | 323,774 | 0 | 0 | 0 | 56,436 | 0 | 0 | 0 | 380,210 |
| **NPDES Storm Drain** | **260** | 135,522 | 200,084 | 0 | 335,606 | 0 | 0 | 223,256 | 827,114 | 0 | 0 | 0 | 1,385,976 |
| **Housing Authority** | **280** | 781,258 | 184,267 | 0 | 965,525 | 0 | 5,500 | 0 | 430,271 | (190,067) | 0 | 0 | 1,211,229 |
| **RDSA RORF-Arlington** | **371** | 0 | 10,000 | 0 | 10,000 | 0 | 2,061,724 | 0 | 0 | 0 | 0 | 0 | 2,071,724 |
| **RDSA RORF-Casa Blanca** | **372** | 0 | 10,000 | 0 | 10,000 | 0 | 1,831,738 | 0 | 0 | 0 | 0 | 0 | 1,841,738 |
| **RDSA RORF-Eastside** | **373** | 0 | 2,500 | 0 | 2,500 | 0 | 27,000 | 0 | 0 | 0 | 0 | 0 | 29,500 |
| **RDSA RORF-Magnolia Center** | **374** | 0 | 3,500 | 0 | 3,500 | 0 | 1,352,447 | 0 | 0 | 0 | 0 | 0 | 1,355,947 |
| **RDSA RORF-Univ Corr/Syn Cyn** | **376** | 0 | 10,000 | 0 | 10,000 | 0 | 3,516,396 | 0 | 216,000 | 0 | 0 | 0 | 3,742,396 |
| **RDSA RORF-Downtown/Airport** | **378** | 0 | 25,000 | 0 | 25,000 | 0 | 8,535,949 | 0 | 1,489,938 | (200,000) | 0 | 0 | 9,850,887 |
| **RDSA RORF-La Sierra/Arlanza** | **379** | 0 | 6,000 | 0 | 6,000 | 0 | 3,014,161 | 0 | 253,442 | 0 | 0 | 0 | 3,273,603 |
| **Debt Service Fund - General** | **390** | 0 | 60,000 | 0 | 60,000 | 0 | 16,967,082 | 0 | 0 | (15,495,420) | 0 | 0 | 1,531,662 |
| **Debt Service Fund - PW** | **391** | 0 | 0 | 0 | 0 | 0 | 2,996,088 | 0 | 0 | (2,996,088) | 0 | 0 | 0 |
| **Storm Drain** | **410** | 0 | 0 | 0 | 0 | 0 | 0 | 150,000 | 16,173 | 0 | 0 | 0 | 166,173 |
| **Special Capital Improvement** | **411** | 0 | 0 | 0 | 0 | 0 | 1,451,001 | 0 | 1,113,650 | 0 | 0 | 0 | 2,564,651 |
| **Regional Park Special Cap Imp** | **413** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 14,812 | 0 | 0 | 0 | 14,812 |
| **Capital Outlay** | **430** | 0 | 0 | 0 | 0 | 0 | 0 | 637,500 | 0 | 0 | 0 | 0 | 637,500 |
| **Measure A Capital Outlay** | **432** | 0 | 3,500 | 0 | 3,500 | 0 | 0 | 4,956,100 | 2,996,088 | 0 | 0 | 0 | 7,955,688 |
| **Transp. Develop. Impact Fees** | **433** | 0 | 0 | 0 | 0 | 0 | 0 | 1,475,000 | 0 | 0 | 0 | 0 | 1,475,000 |
| **Electric** | **510** | 60,023,763 | 236,322,916 | 286,133 | 296,632,812 | 200,000 | 43,614,000 | 32,837,000 | 16,150,922 | (25,428,832) | 0 | 40,114,200 | 404,120,102 |
| **Electric-Public Benefit Progs** | **511** | 1,347,797 | 314,829 | 12,338,500 | 14,001,126 | 0 | 0 | 0 | 459,473 | 0 | 0 | 0 | 14,460,599 |
| **Water** | **520** | 22,407,141 | 15,920,532 | 240,000 | 38,567,673 | 875,000 | 15,116,000 | 10,201,000 | 11,615,022 | (6,149,000) | 0 | 5,738,300 | 75,963,995 |
| **Water Conservation** | **521** | 247,546 | 259,166 | 725,000 | 1,231,712 | 0 | 0 | 0 | 78,453 | 0 | 0 | 0 | 1,310,165 |
| **Airport** | **530** | 621,050 | 454,622 | 0 | 1,075,672 | 0 | 19,708 | 0 | 182,617 | 0 | 0 | 0 | 1,277,997 |
| **Refuse** | **540** | 5,399,162 | 8,293,245 | 4,514,201 | 18,206,608 | 1,257,250 | 107,477 | 268,655 | 4,400,936 | (386,064) | 0 | 0 | 23,854,862 |
| **Sewer** | **550** | 13,737,280 | 14,631,753 | 2,025,281 | 30,394,314 | 1,331,704 | 28,747,102 | 8,965,000 | 5,761,823 | (1,200,630) | 0 | 0 | 73,999,313 |
| **Special Transit** | **560** | 2,566,420 | 866,717 | 0 | 3,433,137 | 0 | 51,714 | 0 | 675,199 | 0 | 0 | 0 | 4,160,050 |

## Summary of Expenditures By Fund

## Fiscal Year: 2017-2018

| Fund | | Current Operations | | | | Equipment Outlay | Debt Service | Capital Outlay | Charges from Other | Charges to Other | Managed Savings | Operating Transfer Out | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Personnel Services | Non-Personnel | Special Projects | Total | | | | | | | | |
| **Public Parking** | **570** | 1,404,191 | 3,463,245 | 0 | 4,867,436 | 0 | 1,861,218 | 0 | 1,520,420 | (1,720,937) | 0 | 0 | 6,528,137 |
| **Workers' Compensation Trust** | **610** | 534,273 | 5,225,401 | 0 | 5,759,674 | 0 | 18,868 | 0 | 165,817 | 0 | 0 | 0 | 5,944,359 |
| **Unemployment Insurance** | **620** | 0 | 150,000 | 0 | 150,000 | 0 | 0 | 0 | 13,110 | 0 | 0 | 0 | 163,110 |
| **Liability Insurance Trust** | **630** | 0 | 5,402,428 | 0 | 5,402,428 | 0 | 0 | 0 | 1,138,984 | 0 | 0 | 0 | 6,541,412 |
| **Central Stores** | **640** | 667,871 | 63,837 | 0 | 731,708 | 0 | 19,784 | 0 | 334,197 | 0 | 0 | 0 | 1,085,689 |
| **Central Garage** | **650** | 3,517,264 | 5,954,456 | 0 | 9,471,720 | 1,665,582 | 409,206 | 516,000 | 628,878 | (39,329) | 0 | 0 | 12,652,057 |
| **Asmt Dist - Misc** | **741** | 0 | 7,450 | 0 | 7,450 | 0 | 403,856 | 0 | 6,830 | 0 | 0 | 0 | 418,136 |
| **Hunter Business Park Asmt Dist** | **742** | 0 | 15,000 | 0 | 15,000 | 0 | 993,795 | 0 | 16,977 | 0 | 0 | 0 | 1,025,772 |
| **Riverwalk Assessment District** | **745** | 0 | 10,000 | 0 | 10,000 | 0 | 715,413 | 0 | 11,498 | 0 | 0 | 0 | 736,911 |
| **Riverwalk Bus. Assmt. Dist.** | **746** | 0 | 10,000 | 0 | 10,000 | 0 | 287,205 | 0 | 8,145 | 0 | 0 | 0 | 305,350 |
| **CFD-Riverwalk Vista** | **756** | 0 | 15,000 | 0 | 15,000 | 0 | 287,794 | 0 | 26,878 | 0 | 0 | 0 | 329,672 |
| **CFD Syc. Canyon 92-1** | **758** | 0 | 10,000 | 0 | 10,000 | 0 | 641,034 | 0 | 24,575 | 0 | 0 | 0 | 675,609 |
| **CFD 2006-1-RW Vista Area #2** | **759** | 0 | 8,500 | 0 | 8,500 | 0 | 364,013 | 0 | 2,000 | 0 | 0 | 0 | 374,513 |
| **CFD 2014-2 Highlands** | **760** | 0 | 8,500 | 0 | 8,500 | 0 | 142,300 | 0 | 2,000 | 0 | 0 | 0 | 152,800 |
| **CFD 2013-1 Kunny Ranch** | **761** | 0 | 6,600 | 0 | 6,600 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6,600 |
| **Total Expenditures** | | **320,795,353** | **364,670,757** | **42,397,319** | **727,863,429** | **5,556,178** | **155,863,837** | **65,225,746** | **139,206,076** | **(162,762,622)** | **(5,425,000)** | **45,852,500** | **971,380,144** |

**PERSONNEL**

Citywide personnel costs (e.g. salaries, retirement, medical, etc.) of $312,269,573 in FY 2016/17 and $320,795,353 in FY 2017/18 make up approximately one-third of the citywide budget, while General Fund personnel costs of $201,191,887 in FY 2016/17 and $206,586,707 in FY 2017/18 comprise approximately 73% of the proposed General Fund biennial budget. The following tables provide a breakdown of personnel expenditures by department and funding for the two-year budget.

| DEPARTMENT | GENERAL FUND | NON-GENERAL FUND | TOTAL FY 16/17 |
|---|---|---|---|
| Police | $ 88,349,041 | | $ 88,349,041 |
| Public Utilities | $ - | $ 82,454,065 | $ 82,454,065 |
| Fire | $ 46,013,023 | | $ 46,013,023 |
| Public Works | $ 15,236,972 | $ 20,080,054 | $ 35,317,026 |
| Community and Economic Development | $ 10,626,080 | $ 1,520,962 | $ 12,147,042 |
| Parks, Recreation and Comm. Svcs. | $ 8,691,291 | $ 2,500,192 | $ 11,191,483 |
| General Services | $ 3,087,043 | $ 4,004,588 | $ 7,091,631 |
| Finance | $ 5,660,788 | | $ 5,660,788 |
| Library | $ 4,968,674 | | $ 4,968,674 |
| City Attorney | $ 4,242,563 | | $ 4,242,563 |
| City Manager | $ 3,571,747 | | $ 3,571,747 |
| Human Resources | $ 2,651,312 | $ 517,825 | $ 3,169,137 |
| Innovation and Technology | $ 2,329,300 | | $ 2,329,300 |
| Museum & Cultural Affairs | $ 2,050,734 | | $ 2,050,734 |
| City Clerk | $ 1,083,393 | | $ 1,083,393 |
| City Council | $ 1,080,090 | | $ 1,080,090 |
| Non-Departmental Community Livability | $ 823,680 | | $ 823,680 |
| Mayor | $ 726,156 | | $ 726,156 |
| **TOTAL PERSONNEL** | **$ 201,191,887** | **$ 111,077,686** | **$ 312,269,573** |

| DEPARTMENT | GENERAL FUND | NON-GENERAL FUND | TOTAL FY 17/18 |
|---|---|---|---|
| Police | $ 90,765,610 | | $ 90,765,610 |
| Public Utilities | $ - | $ 84,694,118 | $ 84,694,118 |
| Fire | $ 46,922,116 | | $ 46,922,116 |
| Public Works | $ 15,695,308 | $ 20,676,155 | $ 36,371,463 |
| Community and Economic Development | $ 10,966,045 | $ 1,599,366 | $ 12,565,411 |
| Parks, Recreation and Comm. Svcs. | $ 8,879,826 | $ 2,566,420 | $ 11,446,246 |
| General Services | $ 3,188,920 | $ 4,138,314 | $ 7,327,234 |
| Finance | $ 5,836,455 | | $ 5,836,455 |
| Library | $ 5,116,629 | | $ 5,116,629 |
| City Attorney | $ 4,407,682 | | $ 4,407,682 |
| City Manager | $ 3,683,586 | | $ 3,683,586 |
| Human Resources | $ 2,784,341 | $ 534,273 | $ 3,318,614 |
| Innovation and Technology | $ 2,408,451 | | $ 2,408,451 |
| Museum & Cultural Affairs | $ 2,123,239 | | $ 2,123,239 |
| City Clerk | $ 1,122,627 | | $ 1,122,627 |
| City Council | $ 1,110,252 | | $ 1,110,252 |
| Non-Departmental Community Livability | $ 823,680 | | $ 823,680 |
| Mayor | $ 751,940 | | $ 751,940 |
| **TOTAL PERSONNEL** | **$ 206,586,707** | **$ 114,208,646** | **$ 320,795,353** |

**Salaries:**

Salaries account for approximately 60% of total personnel costs. The budget includes assumptions related to salaries for sworn and non-sworn personnel that are consistent with the City's memoranda of understanding (MOU) with its bargaining units. The budget includes Cost of Living Adjustments (COLA) for applicable MOU's as follows: 1) 2.5% for all sworn police and non-management fire personnel; and 2% for sworn Fire Management. As other agreements covering the two-year budget cycle have not been reached with the City's other bargaining units no COLAs are assumed in the baseline budget. However, certain salary increases and changes in retirement costs are assumed in the budget per the union compensation model. The details are discussed in the Union Compensation section of this Expenditure Narrative and at the Budget Summary Section of this budget document.

| SALARIES | FY 16/17 | FY 17/18 |
|---|---|---|
| General Fund | $ 118,690,378 | $ 119,995,898 |
| Non-Genera Fund | $ 71,156,184 | $ 72,070,553 |
| **TOTAL SALARIES** | **$ 189,846,562** | **$ 192,066,451** |
| *Percentage of Personnel* | *60.8%* | *59.9%* |

**Retirement:**

The City of Riverside participates and pays for defined benefit retirement plans through CalPERS, a statewide retirement program administrator. CalPERS expenditures comprise 21% of all personnel costs, and are the fastest growing of all personnel costs.

| RETIREMENT | FY 16/17 | FY 17/18 |
|---|---|---|
| General Fund | $ 44,004,279 | $ 47,373,545 |
| Non-Genera Fund | $ 20,836,580 | $ 22,490,926 |
| **TOTAL SALARIES** | **$ 64,840,859** | **$ 69,864,471** |
| *Percentage of Personnel* | *20.8%* | *21.8%* |

The City's and employees' retirement contributions (e.g. payments into the CalPERS Fund) are based on an actuarial study is done every two years by CalPERS. Although CalPERS identifies an "employer" (City) contribution and "employee" contribution for retirement deposits, the actual cost sharing between the City and employees is a bargained arrangement codified in Memoranda of Understanding (MOUs) between the City and employee unions. The budget assumes that the arrangement currently in place would continue, except as noted in the Union Compensation Model Section.

Based on CalPERS report, the following increases are projected for the next five years.

| FISCAL YEAR | GENERAL FUND | NON-GF | TOTAL | INCREASE (YEAR OVER YEAR) |
|---|---|---|---|---|
| 2016/17 | $44,004,279 | $20,836,580 | $64,840,859 | 10.45% |
| 2017/18 | $47,373,545 | $22,490,926 | $69,864,471 | 7.75% |
| 2018/19 | $50,896,353 | $24,163,404 | $75,059,757 | 7.44% |
| 2019/20 | $54,450,182 | $25,850,609 | $80,300,791 | 6.98% |
| 2020/21 | $55,207,663 | $26,210,229 | $81,417,891 | 1.39% |

**Fringe Benefits:**

Employee fringe benefits are comprised of many components, including health insurance, workers' compensation, dental and vision insurance, disability insurance, unemployment insurance, and others. Cost sharing between employer and employee on fringe benefits is also a bargained arrangement. The budget assumes that the arrangement currently in place would continue. In order to determine the costs of the fringe benefits, the Finance and Human Resources Departments meet with the City's insurance broker, HUB International to estimate costs over the next five years.

Fringe benefits include cost allocations for the City's workers' compensation costs. The total required funding for workers' compensation is $6,000,000 for FY 2016/17 and FY 2017/18. Workers' compensation charges to departments are based on three factors: actual four-year paid loss history (60%), gross annual payroll (30%) and number of vehicles (%10). All funds and departments of the City participate in cost sharing.

**Union Compensation Model**

The City is currently negotiating with all of its bargaining groups. Currently, 75% of employees contribute nothing towards their pension and the City instead pays their 8-9% share in addition to the City's rates. The remaining 25% of employees pay 7-12% of their salaries towards pensions. The City's Union Compensation Model accomplishes two goals:

1) It links salary increases to City employees to the performance of the City's core revenues (Sales Tax, Property Tax, Transient Occupancy Tax, and Utility Users Tax); and
2) Equalizes retirement contributions by gradually increasing the amounts paid by the 75% of employees for their employee contribution, from the current 0% to 8%/9%.

The estimated net costs to the General Fund over the next five years are presented below. These amounts are not in the baseline FY 2016-2018 two-year budget. The impact of these items in conjunction with other non-baseline items can be found in the Budget Summary and Five-Year Plan sections of the budget.

| Expenditure Category | FY 16/17 | FY 17/18 | FY 18/19 | FY 19/20 | FY 20/21 |
|---|---|---|---|---|---|
| Salary Increase | $42,931 | $1,453,146 | $ 4,298,020 | $ 7,180,770 | $10,221,558 |
| CalPERS Increase Resulting From Salary Increase | $ 8,833 | $ 798,024 | $ 2,083,498 | $ 3,552,919 | $ 5,011,573 |
| Employee Retirement Pick-Up (Tier 1) | | $(819,485) | $(2,602,213) | $(4,600,341) | $(6,729,947) |
| **TOTALS** | **$51,764** | **$1,431,685** | **$ 3,779,305** | **$ 6,133,348** | **$ 8,503,184** |

## NON-PERSONNEL

Budgeted non-personnel expenditures include, but are not limited to: professional services, travel, training, subscriptions, general office supplies, outside legal costs, special department supplies, and utilities. These types of costs can be broken down further into two main areas: discretionary expenditures and contractual obligations. The FY 2016-2018 two-year budget forecasting follows that all contractual obligations have been captured at the department levels and all discretionary spending would remain the same or slightly down than in prior years.

In FY 2016/17, non-personnel expenditures total $362,262,492 of which $67,004,376 are related to the General Fund. Similarly, in FY 2017/18, Non-personnel expenditures total $364,670,757, of which $66,439,958 are related to the General Fund. A summary of the non-personnel expenditures by department can be found below. Detailed information on these costs can be found in the departmental budget sections.

| DEPARTMENT | GENERAL FUND | NON-GENERAL FUND | TOTAL FY 16/17 |
|---|---|---|---|
| Public Utilities | $ - | $ 249,836,445 | $ 249,836,445 |
| Public Works | $ 10,052,086 | $ 26,738,087 | $ 36,790,173 |
| Non-Departmental | $ 14,750,655 | | $ 14,750,655 |
| Parks, Recreation and Comm. Svcs. | $ 9,168,489 | $ 866,221 | $ 10,034,710 |
| Police | $ 9,472,370 | | $ 9,472,370 |
| Innovation and Technology | $ 9,163,333 | | $ 9,163,333 |
| Finance | $ 2,440,934 | $ 5,714,528 | $ 8,155,462 |
| General Services | $ 1,282,157 | $ 6,414,084 | $ 7,696,241 |
| Human Resources | $ 330,583 | $ 5,225,344 | $ 5,555,927 |
| Fire | $ 3,358,488 | | $ 3,358,488 |
| Community and Economic Development | $ 2,409,325 | $ 463,407 | $ 2,872,732 |
| Library | $ 1,460,985 | | $ 1,460,985 |
| City Manager | $ 995,615 | | $ 995,615 |
| Museum & Cultural Affairs | $ 768,212 | | $ 768,212 |
| City Clerk | $ 631,893 | | $ 631,893 |
| City Attorney | $ 564,258 | | $ 564,258 |
| City Council | $ 105,908 | | $ 105,908 |

| DEPARTMENT | GENERAL FUND | NON-GENERAL FUND | TOTAL FY 16/17 |
|---|---|---|---|
| Mayor | $ 49,085 | | $ 49,085 |
| **TOTAL NON-PERSONNEL** | **$ 67,004,376** | **$ 295,258,116** | **$ 362,262,492** |

| DEPARTMENT | GENERAL FUND | NON-GENERAL FUND | TOTAL FY 17/18 |
|---|---|---|---|
| Public Utilities | $ - | $ 252,881,280 | $ 252,881,280 |
| Public Works | $ 10,075,276 | $ 26,679,027 | $ 36,754,303 |
| Non-Departmental | $ 14,123,326 | | $ 14,123,326 |
| Parks, Recreation and Comm. Svcs. | $ 9,211,992 | $ 866,717 | $ 10,078,709 |
| Police | $ 9,380,223 | | $ 9,380,223 |
| Innovation and Technology | $ 9,309,674 | | $ 9,309,674 |
| Finance | $ 2,567,012 | $ 5,703,478 | $ 8,270,490 |
| General Services | $ 1,238,432 | $ 6,409,078 | $ 7,647,510 |
| Human Resources | $ 331,369 | $ 5,225,401 | $ 5,556,770 |
| Fire | $ 3,385,870 | | $ 3,385,870 |
| Community Development | $ 2,370,439 | $ 465,818 | $ 2,836,257 |
| Library | $ 1,500,120 | | $ 1,500,120 |
| City Manager | $ 959,247 | | $ 959,247 |
| Museum & Cultural Affairs | $ 751,347 | | $ 751,347 |
| City Clerk | $ 515,158 | | $ 515,158 |
| City Attorney | $ 565,037 | | $ 565,037 |
| City Council | $ 106,232 | | $ 106,232 |
| Mayor | $ 49,204 | | $ 49,204 |
| **TOTAL NON-PERSONNEL** | **$ 66,439,958** | **$ 298,230,799** | **$ 364,670,757** |

**General Liability Claims and Related Costs**

All funds of the City participate in the Risk Management program and make payments to the Liability Internal Service Funds based on actuarial estimates of the amounts needed to fund prior and current year claims and settlements, as well as applicable legal costs and insurance premiums.

The total required funding for general liability costs is $7,400,000 for FY 2016/17 and FY2017/18. Liability cost are distributed to departments based on the same three factors as worker' compensation, with different weighting: actual four-year loss history (50%), gross annual payroll ($40%) and number of vehicles (10%). Additionally, the total amount needed to fund the prior and current year claims and incidents that have been incurred by not yet reported is reduced by street trees ($1,485,800 – FY 2016/17 and FY 2017/18), which are directly charged to the Public Works Department. The workers' compensation costs are referenced in Personnel Expenses, as discussed above the Non-Personnel section.

**SPECIAL PROJECTS**

Special Project related expenditures represent a number of different expenditure types. In FY 2016/17, Special Project expenditures total $44,180,501 of which $18,649,682 are related to the General Fund. Similarly, in FY 2017/18, Special Project expenditures total $42,397,319, of which $16,846,892 are related to the General Fund. Departments with the largest Special Project expenditures are Public Utilities, Non-Departmental, Community and Economic Development, and Public Works.

For the Public Utilities Department these expenditures are mostly related the State mandated publically-owned utilities electric surcharge for public benefit and local mandated Water Conservation Surcharge. Specifically, the expenditures are related to energy efficiency, low-income assistance, renewable energy, research/development, and water conservation programs. For Non-Departmental, these expenditures are mostly related to the City's Animal Control contract with the County of Riverside and the City's contractual obligations with Live Nation (Fox Theatre and Municipal Auditorium) and Raincross Hospitality Corporation (Convention Center, Riverside Convention and Visitors Bureau, and Sports Commission. For Community and Economic Development, these expenditures are mostly related to neighborhood events, Community Development Block Grant (CDBG) projects, and Housing Opportunities for Persons with Aids (HOPWA) projects. Special Project expenditures related to Community and Economic Development in FY 2016/17 also include one-time expenditure related to key development projects (e.g. Chow Alley, One-Stop Center, etc.) that are offset by one-time revenues. For the Public Works Department, Special Projects are most associated with Air Quality Management District (AQMD) projects, the City's private solid waste hauler contract, and sewer system maintenance agreements.

| DEPARTMENT | GENERAL FUND | NON-GENERAL FUND | TOTAL FY 16/17 |
|---|---|---|---|
| Public Utilities | $ - | $ 13,589,633 | $ 13,589,633 |
| Non-Departmental | $ 12,405,556 | | $ 12,405,556 |
| Community and Economic Development | $ 2,708,000 | $ 5,184,738 | $ 7,892,738 |
| Public Works | $ 17,375 | $ 6,756,448 | $ 6,773,823 |
| Museum & Cultural Affairs | $ 1,167,924 | | $ 1,167,924 |
| City Attorney | $ 560,000 | | $ 560,000 |
| City Manager | $ 533,646 | | $ 533,646 |
| Parks, Recreation and Comm. Svcs. | $ 514,197 | | $ 514,197 |
| Police | $ 299,484 | | $ 299,484 |
| Finance | $ 255,000 | | $ 255,000 |
| Human Resources | $ 105,000 | | $ 105,000 |
| Mayor | $ 66,500 | | $ 66,500 |
| City Clerk | $ 12,000 | | $ 12,000 |
| General Services | $ 5,000 | | $ 5,000 |
| **SPECIAL PROJECTS** | **$ 18,649,682** | **$ 25,530,819** | **$ 44,180,501** |

| DEPARTMENT | GENERAL FUND | NON-GENERAL FUND | TOTAL FY 17/18 |
|---|---|---|---|
| Public Utilities | $ - | $ 13,589,633 | $ 13,589,633 |
| Non-Departmental Community Livability | $ 12,608,265 | | $ 12,608,265 |
| Community and Economic Development | $ 708,000 | $ 5,184,738 | $ 5,892,738 |
| Public Works | $ 17,375 | $ 6,776,056 | $ 6,793,431 |
| Museum & Cultural Affairs | $ 1,160,925 | | $ 1,160,925 |
| City Attorney | $ 560,000 | | $ 560,000 |
| City Manager | $ 533,646 | | $ 533,646 |
| Parks, Recreation and Comm. Svcs. | $ 514,197 | | $ 514,197 |
| Police | $ 299,484 | | $ 299,484 |
| Finance | $ 255,000 | | $ 255,000 |

| | | | |
|---|---|---|---|
| Human Resources | $ 105,000 | | $ 105,000 |
| **DEPARTMENT** | **GENERAL FUND** | **NON-GENERAL FUND** | **TOTAL FY 17/18** |
| Mayor | $ 68,000 | | $ 68,000 |
| City Clerk | $ 12,000 | | $ 12,000 |
| General Services | $ 5,000 | | $ 5,000 |
| **SPECIAL PROJECTS** | **$ 16,846,892** | **$ 25,550,427** | **$ 42,397,319** |

**DEBT**

The Finance Department's Fiscal Resources and Accounting Divisions are responsible for the City's debt administration. Estimated future debt service expenditures are based on the repayment schedule. The debt schedules for the 2016-2018 two-year budget follow this page.

# FY 2016/17

# Debt Schedule

**City of Riverside**
**Fiscal Year 2016/17 Projected Detail of Outstanding Debt [1]**

| Debt Issuance | Year of Issuance | Year of Final Maturity | Total Issue Size | Repayment Source | Outstanding Principal Balance 6/30/2016 | 2016/17 Principal Payments | 2016/17 Interest Payments | 2016/17 Total Payments | Projected Principal Balance 6/30/2017 |
|---|---|---|---|---|---|---|---|---|---|
| **General Obligation** | | | | | | | | | |
| Measure G Fire Facility Projects Bonds | 2004 | 2024 | 20,000,000 | Existing Special Property Tax | 12,430,000 | 1,040,000 | 592,023 | 1,632,023 | 11,390,000 |
| **Pension Obligation** | | | | | | | | | |
| Pension Obligation Bonds (2004) | 2004 | 2023 | 89,540,000 | General Purpose General Fund Revenues | 56,600,000 | 5,760,000 | 3,337,136 | 9,097,136 | 50,840,000 |
| Pension Obligation Bonds (2005) Series A | 2005 | 2020 | 30,000,000 | General Purpose General Fund Revenues [2] | 13,255,000 | 3,120,000 | 633,589 | 3,753,589 | 10,135,000 |
| Pension Obligation Refunding Bond Anticipation Notes | 2015 | N/A | 30,940,000 | General Purpose General Fund Revenues [2] | 30,940,000 | 30,940,000 | 234,628 | 31,174,628 | - |
| **Certificates of Participation** | | | | | | | | | |
| Galleria Mall Improvements | 2006 | 2036 | 19,945,000 | Project Developer / Successor Agency | 17,575,000 | 535,000 | 790,491 | 1,325,491 | 17,040,000 |
| Riverside Renaissance Projects Refunding | 2008 | 2037 | 128,300,000 | General Purpose General Fund Revenues | 109,300,000 | 3,600,000 | 3,644,408 | 7,244,408 | 105,700,000 |
| Recovery Zone Facility Hotel Project (Hyatt) | 2010 | 2040 | 20,660,000 | Project Developer / Successor Agency | 19,815,000 | 445,000 | 1,042,738 | 1,487,738 | 19,370,000 |
| **Lease Revenue Bonds** | | | | | | | | | |
| Lease Revenue Refunding Bonds Series A | 2012 | 2033 | 41,240,000 | General Purpose General Fund Revenues [3] | 37,245,000 | 1,420,000 | 1,653,125 | 3,073,125 | 35,825,000 |
| **Capital Leases** | | | | | | | | | |
| VOIP Phone System | 2012 | 2022 | 1,650,000 | General Purpose General Fund Revenues | 1,116,334 | 160,771 | 25,618 | 186,388 | 955,564 |
| Police Department Helicopter | 2013 | 2019 | 1,348,316 | General Purpose General Fund Revenues | 689,198 | 225,889 | 10,665 | 236,554 | 463,309 |
| Various Vehicles, Software, and Hardware | 2013 | 2019 | 3,642,934 | General Purpose General Fund Revenues | 1,862,102 | 610,315 | 28,816 | 639,131 | 1,251,787 |
| Various Vehicles, Software, and Hardware | 2013 | 2018 | 2,957,221 | General Purpose General Fund Revenues | 1,498,981 | 594,218 | 16,210 | 610,428 | 904,764 |
| Convention Center, Fox, Muni, and RPD Dispatch FF&E | 2013 | 2020 | 3,668,000 | General Purpose General Fund Revenues | 2,666,783 | 514,934 | 44,426 | 559,360 | 2,151,849 |
| Various Vehicles, Software, and Hardware | 2014 | 2022 | 4,450,000 | General Purpose General Fund Revenues | 4,173,048 | 663,030 | 76,194 | 739,224 | 3,510,019 |
| Computronix Permit Software | 2017 | 2024 | 1,805,817 | General Purpose General Fund Revenues | - | 220,000 | 30,000 | 250,000 | 1,585,817 |
| PSEC Public Safety Communication System | 2017 | 2026 | 7,000,000 | General Purpose General Fund Revenues | - | 317,907 | 70,000 | 387,907 | 6,682,093 |
| **Interfund Loans** | | | | | | | | | |
| Utilities Plaza Purchase Interfund Loan | 2012 | 2028 | 4,469,221 | Building Lease Revenue | 3,279,369 | 290,809 | 49,191 | 340,000 | 2,988,559 |
| **Private Placement Financings** | | | | | | | | | |
| Ryan Bonaminio Park Loan | 2012 | 2021 | 4,000,000 | General Purpose General Fund Revenues | 2,543,567 | 392,506 | 74,609 | 467,115 | 2,151,061 |
| Convention Center Expansion Loan | 2012 | 2034 | 44,650,000 | General Fund Transient Occupancy Tax [4] | 40,937,717 | 1,764,235 | 1,272,083 | 3,036,318 | 39,173,482 |
| | | | | **Total General Fund** | **355,927,099** | **52,614,614** | **13,625,950** | **66,240,563** | **312,118,303** |
| **Local Park Impact Fee Fund** | | | | | | | | | |
| Riverside Renaissance Debt Service Interfund Loan #1 | 2010 | 2018 | 3,460,000 | Development Impact Fee Revenue | 3,460,000 | 680,100 | 51,900 | 732,000 | 2,779,900 |
| Riverside Renaissance Debt Service Interfund Loan #2 | 2011 | 2018 | 3,402,000 | Development Impact Fee Revenue | 2,725,525 | 678,117 | 40,883 | 719,000 | 2,047,408 |
| | | | | **Total Local Park Impact Fee Fund** | **6,185,525** | **1,358,217** | **92,783** | **1,451,000** | **4,827,308** |
| **Measure A Fund** | | | | | | | | | |
| RPFA Local Measure A Sales Tax Revenue COPs | 2013 | 2033 | 35,235,000 | Measure A Sales Tax Revenues | 33,950,000 | 1,340,000 | 1,659,688 | 2,999,688 | 32,610,000 |
| | | | | **Total Measure A Fund** | **33,950,000** | **1,340,000** | **1,659,688** | **2,999,688** | **32,610,000** |
| **Electric Utility** | | | | | | | | | |
| Electric Revenue Refunding Bonds (2008) Series A | 2008 | 2029 | 84,515,000 | Existing Electric Rates/Refunding Proceeds | 70,540,000 | - | 2,194,499 | 2,194,499 | 70,540,000 |
| Electric Revenue Refunding Bonds (2008) Series C | 2008 | 2035 | 57,325,000 | Existing Electric Rates/Refunding Proceeds | 41,975,000 | - | 1,344,879 | 1,344,879 | 41,975,000 |
| Electric Revenue Bonds (2008) Series D | 2008 | 2038 | 209,740,000 | Existing Electric Rates | 209,740,000 | - | 10,246,400 | 10,246,400 | 209,740,000 |
| Electric Revenue Bonds (2009) Series A | 2009 | 2018 | 34,920,000 | Existing Electric Rates | 3,640,000 | 1,150,000 | 140,500 | 1,290,500 | 2,490,000 |
| Electric Revenue Bonds (2010) Series A | 2010 | 2040 | 133,290,000 | Existing Electric Rates | 133,290,000 | - | 9,968,432 | 9,968,432 | 133,290,000 |
| Electric Revenue Bonds (2010) Series B | 2010 | 2019 | 7,090,000 | Existing Electric Rates | 7,090,000 | 95,000 | 305,625 | 400,625 | 6,995,000 |
| Electric Revenue Bonds (2011) Series A | 2011 | 2036 | 56,450,000 | Existing Electric Rates/Refunding Proceeds | 41,925,000 | - | 1,613,274 | 1,613,274 | 41,925,000 |
| Electric Revenue Refunding Bonds (2013) Series A | 2013 | 2043 | 79,080,000 | Existing Electric Rates | 58,635,000 | 12,075,000 | 2,537,856 | 14,612,856 | 46,560,000 |
| Electric Fund Vehicles Capital Leases | Various | Various | Various | Existing Electric Rates | 1,213,341 | 295,197 | 26,966 | 322,164 | 918,144 |
| | | | | **Total Electric Fund** | **568,048,341** | **13,615,197** | **28,378,432** | **41,993,629** | **554,433,144** |
| **Water Utility** | | | | | | | | | |
| Water Revenue Bonds (2008) Series B | 2008 | 2038 | 58,235,000 | Existing Water Rates | 58,235,000 | 1,610,000 | 2,798,150 | 4,408,150 | 56,625,000 |
| Water Revenue Bonds (2009) Series A | 2009 | 2020 | 31,895,000 | Existing Water Rates | 12,730,000 | 2,970,000 | 517,350 | 3,487,350 | 9,760,000 |
| Water Revenue Bonds (2009) Series B | 2009 | 2039 | 67,790,000 | Existing Water Rates | 67,790,000 | - | 4,180,580 | 4,180,580 | 67,790,000 |
| Water Revenue Bonds (2011) Series A | 2011 | 2035 | 59,000,000 | Existing Water Rates | 54,725,000 | 600,000 | 1,781,306 | 2,381,306 | 54,125,000 |
| | | | | **Total Water Fund** | **193,480,000** | **5,180,000** | **9,277,385** | **14,457,385** | **188,300,000** |
| **Sewer Utility** | | | | | | | | | |
| Headworks Project Loan | 2000 | 2019 | 7,956,419 | Existing Sewer Rates | 1,383,086 | 452,992 | 24,395 | 477,387 | 930,095 |
| Cogeneration Project Loan | 2003 | 2021 | 5,374,978 | Existing Sewer Rates | 1,596,647 | 306,353 | 33,120 | 339,474 | 1,290,294 |
| Sewer Revenue Bonds (2009) Series A | 2009 | 2016 | 36,835,000 | Existing Sewer Rates | 8,055,000 | 8,055,000 | 201,375 | 8,256,375 | - |
| Sewer Revenue Bonds (2009) Series B | 2009 | 2039 | 204,075,000 | Existing Sewer Rates | 204,075,000 | - | 9,216,748 | 9,216,748 | 204,075,000 |

| Debt Issuance | Year of Issuance | Year of Final Maturity | Total Issue Size | Repayment Source | Outstanding Principal Balance 6/30/2016 | 2016/17 Principal Payments | 2016/17 Interest Payments | 2016/17 Total Payments | Projected Principal Balance 6/30/2017 |
|---|---|---|---|---|---|---|---|---|---|
| Sewer Revenue Bonds (2015) Series A | 2015 | 2040 | 200,030,000 | Existing Sewer Rates | 200,030,000 | - | 9,837,000 | 9,837,000 | 200,030,000 |
| | | | | **Total Sewer Fund** | **415,139,734** | **8,814,345** | **19,312,639** | **28,126,984** | **406,325,389** |
| **Parking Fund** | | | | | | | | | |
| Parking Garages 1 & 2 Interfund Loan #2 | 2008 | 2018 | 942,006 | Parking Fund Revenue | 217,636 | 117,735 | 3,265 | 121,000 | 99,900 |
| Fox Entertainment Plaza Loan | 2010 | 2032 | 25,000,000 | Parking Fund Revenue [5] | 20,246,817 | 976,511 | 770,193 | 1,746,704 | 19,270,306 |
| | | | | **Total Parking Fund** | **20,464,453** | **1,094,246** | **773,458** | **1,867,704** | **19,370,206** |
| **Central Garage Fund** | | | | | | | | | |
| CNG Refueling Station Interfund Loan | 2013 | 2019 | 1,674,262 | Fuel Sales | 1,019,704 | 334,704 | 15,296 | 350,000 | 685,000 |
| | | | | **Total Central Garage Fund** | **1,019,704** | **334,704** | **15,296** | **350,000** | **685,000** |
| **RDA Successor Agency** | | | | | | | | | |
| RPFA Multiple Project Area TABs (1991) | 1991 | 2018 | 13,285,000 | Successor Agency Tax Increment | 45,000 | 20,000 | 3,600 | 23,600 | 25,000 |
| California Tower Lease Revenue Bonds Series A | 2003 | 2024 | 26,255,000 | Successor Agency Tax Increment | 15,475,000 | 1,275,000 | 735,500 | 2,010,500 | 14,200,000 |
| California Tower Lease Revenue Bonds Series B | 2003 | 2024 | 4,810,000 | Successor Agency Tax Increment | 2,555,000 | 225,000 | 133,849 | 358,849 | 2,330,000 |
| RPFA Multiple Project Area TABs (2007) Series A | 2007 | 2037 | 8,340,000 | Successor Agency Tax Increment | 8,170,000 | 25,000 | 356,331 | 381,331 | 8,145,000 |
| RPFA Multiple Project Area TABs (2007) Series B | 2007 | 2028 | 14,850,000 | Successor Agency Tax Increment | 11,620,000 | 470,000 | 658,922 | 1,128,922 | 11,150,000 |
| RPFA Multiple Project Area TABs (2007) Series C | 2007 | 2037 | 89,205,000 | Successor Agency Tax Increment | 85,960,000 | 605,000 | 4,193,100 | 4,798,100 | 85,355,000 |
| RPFA Multiple Project Area TABs (2007) Series D | 2007 | 2032 | 43,875,000 | Successor Agency Tax Increment | 31,430,000 | 1,805,000 | 1,782,519 | 3,587,519 | 29,625,000 |
| 3615-3653 Main Street Acquisition Interfund Loan | 2009 | - - - | 4,280,000 | Successor Agency Tax Increment | 4,252,545 | 4,252,545 | - | 4,252,545 | - |
| HUD Section 108 Refunding Loan - Mission Village | 2011 | 2018 | 2,695,000 | Successor Agency Tax Increment | 1,175,000 | 365,000 | 29,308 | 394,308 | 810,000 |
| Reid Park Acquisition Interfund Loan | 2011 | - - - | 720,000 | Successor Agency Tax Increment | 664,473 | 55,033 | 9,967 | 65,000 | 609,441 |
| Riverside Golf Course Acquisition Interfund Loan | 2011 | - - - | 4,837,500 | Successor Agency Tax Increment | 4,466,150 | 368,008 | 66,992 | 435,000 | 4,098,142 |
| 2014 Subordinate Tax Allocation Refunding Bonds Series A | 2014 | 2034 | 61,250,000 | Successor Agency Tax Increment | 57,280,000 | 3,690,000 | 2,681,900 | 6,371,900 | 53,590,000 |
| 2014 Subordinate Tax Allocation Refunding Bonds Series B | 2014 | 2024 | 1,730,000 | Successor Agency Tax Increment | 1,565,000 | 160,000 | 43,660 | 203,660 | 1,405,000 |
| | | | | **Total RDA Successor Agency** | **224,658,168** | **13,315,585** | **10,695,647** | **24,011,232** | **211,342,583** |
| **Assessment District & Community Facilities District** | | | | | | | | | |
| Riverwalk Business Center Assessment District Bonds | 2005 | 2029 | 3,755,000 | Existing Special Property Tax | 2,690,000 | 130,000 | 159,693 | 289,693 | 2,560,000 |
| Sycamore Canyon Business Park CFD 92-1 Bonds | 2005 | 2034 | 9,700,000 | Existing Special Property Tax | 7,690,000 | 250,000 | 392,990 | 642,990 | 7,440,000 |
| Hunter Park Assessment District Bonds | 2006 | 2036 | 15,269,906 | Existing Special Property Tax | 12,675,000 | 355,000 | 641,106 | 996,106 | 12,320,000 |
| Riverwalk Assessment District Refunding Bonds | 2011 | 2026 | 7,805,000 | Existing Special Property Tax | 6,100,000 | 450,000 | 267,006 | 717,006 | 5,650,000 |
| Auto Center Assessment District Refunding Bonds | 2012 | 2024 | 4,050,000 | General Fund Sales Tax Revenue [6] | 2,970,000 | 285,000 | 118,472 | 403,472 | 2,685,000 |
| Riverwalk Vista CFD 2006-1 | 2013 | 2043 | 4,415,000 | Existing Special Property Tax | 4,290,000 | 85,000 | 204,919 | 289,919 | 4,205,000 |
| | | | | **Total Assessment District & Community Facilities District** | **36,415,000** | **1,555,000** | **1,784,186** | **3,339,186** | **34,860,000** |
| **Total** | | | | | **$ 1,855,288,023** | **$ 99,221,909** | **$ 85,615,462** | **$ 184,837,371** | **$ 1,764,871,931** |

[1] Excludes water stock acquisition rights, copier leases, development agreements, and amortization of premiums and discounts on outstanding debt, none of which are material.

[2] 48.3% of the debt service for these bonds is allocated to other Funds based on the percentage of miscellaneous CalPERS plan employees budgeted in those Funds.

[3] 25.4% of the debt service for these bonds is allocated to the Parking Fund for the construction of Garage 6 and to the Successor Agency for the construction of the University Village garage.

[4] Debt service for this loan is primarily funded from a voter-approved increase in the transient occupancy tax rate from 11% to 13%.

[5] A portion of the debt service for this loan related to non-parking facilities is funded by the General Fund.

[6] Under the terms of an existing development agreement, increased incremental sales tax resulting from the expansion of the Auto Center funds the debt service on these bonds.

# FY 2017/18

# Debt Schedule

**City of Riverside**

**Fiscal Year 2017/18 Projected Detail of Outstanding Debt [1]**

| Debt Issuance | Year of Issuance | Year of Final Maturity | Total Issue Size | Repayment Source | Outstanding Principal Balance 6/30/2017 | 2017/18 Principal Payments | 2017/18 Interest Payments | 2017/18 Total Payments | Projected Principal Balance 6/30/2018 |
|---|---|---|---|---|---|---|---|---|---|
| **General Obligation** | | | | | | | | | |
| Measure G Fire Facility Projects Bonds | 2004 | 2024 | 20,000,000 | Existing Special Property Tax | 11,390,000 | 1,110,000 | 544,298 | 1,654,298 | 10,280,000 |
| **Pension Obligation** | | | | | | | | | |
| Pension Obligation Bonds (2004) | 2004 | 2023 | 89,540,000 | General Purpose General Fund Revenues | 50,840,000 | 6,440,000 | 2,997,526 | 9,437,526 | 44,400,000 |
| Pension Obligation Bonds (2005) Series A | 2005 | 2020 | 30,000,000 | General Purpose General Fund Revenues [2] | 10,135,000 | 3,480,000 | 484,453 | 3,964,453 | 6,655,000 |
| Pension Obligation Refunding Bond Anticipation Notes | 2015 | N/A | 30,940,000 | General Purpose General Fund Revenues [2] | 30,940,000 | 30,940,000 | 234,628 | 31,174,628 | - |
| **Certificates of Participation** | | | | | | | | | |
| Galleria Mall Improvements | 2006 | 2036 | 19,945,000 | Project Developer / Successor Agency | 17,040,000 | 555,000 | 768,691 | 1,323,691 | 16,485,000 |
| Riverside Renaissance Projects Refunding | 2008 | 2037 | 128,300,000 | General Purpose General Fund Revenues | 105,700,000 | 3,700,000 | 3,522,536 | 7,222,536 | 102,000,000 |
| Recovery Zone Facility Hotel Project (Hyatt) | 2010 | 2040 | 20,660,000 | Project Developer / Successor Agency | 19,370,000 | 465,000 | 1,024,938 | 1,489,938 | 18,905,000 |
| **Lease Revenue Bonds** | | | | | | | | | |
| Lease Revenue Refunding Bonds Series A | 2012 | 2033 | 41,240,000 | General Purpose General Fund Revenues [3] | 35,825,000 | 1,485,000 | 1,587,600 | 3,072,600 | 34,340,000 |
| **Capital Leases** | | | | | | | | | |
| VOIP Phone System | 2012 | 2022 | 1,650,000 | General Purpose General Fund Revenues | 955,564 | 164,620 | 21,769 | 186,388 | 790,944 |
| Police Department Helicopter | 2013 | 2019 | 1,348,316 | General Purpose General Fund Revenues | 463,309 | 229,711 | 6,843 | 236,554 | 233,598 |
| Various Vehicles, Software, and Hardware | 2013 | 2019 | 3,642,934 | General Purpose General Fund Revenues | 1,251,787 | 620,642 | 18,489 | 639,131 | 631,144 |
| Various Vehicles, Software, and Hardware | 2013 | 2018 | 2,957,221 | General Purpose General Fund Revenues | 904,764 | 601,370 | 9,058 | 610,428 | 303,394 |
| Convention Center, Fox, Muni, and RPD Dispatch FF&E | 2013 | 2020 | 3,668,000 | General Purpose General Fund Revenues | 2,151,849 | 523,985 | 35,375 | 559,360 | 1,627,864 |
| Various Vehicles, Software, and Hardware | 2014 | 2022 | 4,450,000 | General Purpose General Fund Revenues | 3,510,019 | 675,694 | 63,530 | 739,224 | 2,834,325 |
| Computronix Permit Software | 2017 | 2024 | 1,805,817 | General Purpose General Fund Revenues | 1,585,817 | 220,000 | 30,000 | 250,000 | 1,365,817 |
| PSEC Public Safety Communication System | 2017 | 2026 | 7,000,000 | General Purpose General Fund Revenues | 6,682,093 | 645,383 | 134,431 | 779,814 | 6,036,710 |
| **Interfund Loans** | | | | | | | | | |
| Utilities Plaza Purchase Interfund Loan | 2012 | 2028 | 4,469,221 | Building Lease Revenue | 2,988,559 | 287,700 | 52,300 | 340,000 | 2,700,859 |
| **Private Placement Financings** | | | | | | | | | |
| Ryan Bonaminio Park Loan | 2012 | 2021 | 4,000,000 | General Purpose General Fund Revenues | 2,151,061 | 404,569 | 62,546 | 467,115 | 1,746,491 |
| Convention Center Expansion Loan | 2012 | 2034 | 44,650,000 | General Fund Transient Occupancy Tax [4] | 39,224,897 | 1,817,339 | 1,218,979 | 3,036,318 | 37,407,558 |
| | | | | **Total General Fund** | **343,109,717** | **54,366,013** | **12,817,989** | **67,184,002** | **288,743,705** |
| **Local Park Impact Fee Fund** | | | | | | | | | |
| Riverside Renaissance Debt Service Interfund Loan #1 | 2010 | 2018 | 3,460,000 | Development Impact Fee Revenue | 2,779,900 | 683,352 | 48,648 | 732,000 | 2,096,548 |
| Riverside Renaissance Debt Service Interfund Loan #2 | 2011 | 2018 | 3,402,000 | Development Impact Fee Revenue | 2,047,408 | 683,170 | 35,830 | 719,000 | 1,364,238 |
| | | | | **Total Local Park Impact Fee Fund** | **4,827,308** | **1,366,522** | **84,478** | **1,451,000** | **3,460,786** |
| **Measure A Fund** | | | | | | | | | |
| RPFA Local Measure A Sales Tax Revenue COPs | 2013 | 2033 | 35,235,000 | Measure A Sales Tax Revenues | 32,610,000 | 1,390,000 | 1,606,088 | 2,996,088 | 31,220,000 |
| | | | | **Total Measure A Fund** | **32,610,000** | **1,390,000** | **1,606,088** | **2,996,088** | **31,220,000** |
| **Electric Utility** | | | | | | | | | |
| Electric Revenue Refunding Bonds (2008) Series A | 2008 | 2029 | 84,515,000 | Existing Electric Rates/Refunding Proceeds | 70,540,000 | - | 2,194,499 | 2,194,499 | 70,540,000 |
| Electric Revenue Refunding Bonds (2008) Series C | 2008 | 2035 | 57,325,000 | Existing Electric Rates/Refunding Proceeds | 41,975,000 | - | 1,344,879 | 1,344,879 | 41,975,000 |
| Electric Revenue Bonds (2008) Series D | 2008 | 2038 | 209,740,000 | Existing Electric Rates | 209,740,000 | 3,460,000 | 10,180,716 | 13,640,716 | 206,280,000 |
| Electric Revenue Bonds (2009) Series A | 2009 | 2018 | 34,920,000 | Existing Electric Rates | 2,490,000 | 1,215,000 | 81,375 | 1,296,375 | 1,275,000 |
| Electric Revenue Bonds (2010) Series A | 2010 | 2040 | 133,290,000 | Existing Electric Rates | 133,290,000 | - | 9,968,432 | 9,968,432 | 133,290,000 |
| Electric Revenue Bonds (2010) Series B | 2010 | 2019 | 7,090,000 | Existing Electric Rates | 6,995,000 | 2,345,000 | 257,300 | 2,602,300 | 4,650,000 |
| Electric Revenue Bonds (2011) Series A | 2011 | 2036 | 56,450,000 | Existing Electric Rates/Refunding Proceeds | 41,925,000 | - | 1,613,274 | 1,613,274 | 41,925,000 |
| Electric Revenue Refunding Bonds (2013) Series A | 2013 | 2043 | 79,080,000 | Existing Electric Rates | 46,560,000 | 6,775,000 | 2,126,981 | 8,901,981 | 39,785,000 |
| Electric Fund Vehicles Capital Leases | Various | Various | Various | Existing Electric Rates | 918,144 | 302,662 | 19,501 | 322,164 | 615,481 |
| | | | | **Total Electric Fund** | **554,433,144** | **14,097,662** | **27,786,958** | **41,884,620** | **540,335,481** |
| **Water Utility** | | | | | | | | | |
| Water Revenue Bonds (2008) Series B | 2008 | 2038 | 58,235,000 | Existing Water Rates | 56,625,000 | 1,210,000 | 2,741,750 | 3,951,750 | 55,415,000 |
| Water Revenue Bonds (2009) Series A | 2009 | 2020 | 31,895,000 | Existing Water Rates | 9,760,000 | 2,505,000 | 383,575 | 2,888,575 | 7,255,000 |
| Water Revenue Bonds (2009) Series B | 2009 | 2039 | 67,790,000 | Existing Water Rates | 67,790,000 | - | 4,180,580 | 4,180,580 | 67,790,000 |
| Water Revenue Bonds (2011) Series A | 2011 | 2035 | 59,000,000 | Existing Water Rates | 54,125,000 | 1,700,000 | 1,734,537 | 3,434,537 | 52,425,000 |
| | | | | **Total Water Fund** | **188,300,000** | **5,415,000** | **9,040,442** | **14,455,442** | **182,885,000** |
| **Sewer Utility** | | | | | | | | | |
| Headworks Project Loan | 2000 | 2019 | 7,956,419 | Existing Sewer Rates | 930,095 | 460,982 | 16,405 | 477,387 | 469,113 |
| Cogeneration Project Loan | 2003 | 2021 | 5,374,978 | Existing Sewer Rates | 1,290,294 | 312,708 | 26,766 | 339,474 | 977,586 |
| Sewer Revenue Bonds (2009) Series B | 2009 | 2039 | 204,075,000 | Existing Sewer Rates | 204,075,000 | 8,410,000 | 9,063,413 | 17,473,413 | 195,665,000 |
| Sewer Revenue Bonds (2015) Series A | 2015 | 2040 | 200,030,000 | Existing Sewer Rates | 200,030,000 | - | 9,837,000 | 9,837,000 | 200,030,000 |
| | | | | **Total Sewer Fund** | **406,325,389** | **9,183,690** | **18,943,584** | **28,127,274** | **397,141,699** |
| **Parking Fund** | | | | | | | | | |
| Parking Garages 1 & 2 Interfund Loan #2 | 2008 | 2018 | 942,006 | Parking Fund Revenue | 99,900 | 99,900 | - | 99,900 | - |
| Fox Entertainment Plaza Loan | 2010 | 2032 | 25,000,000 | Parking Fund Revenue [5] | 19,270,306 | 1,014,468 | 732,236 | 1,746,704 | 18,255,838 |

| Debt Issuance | Year of Issuance | Year of Final Maturity | Total Issue Size | Repayment Source | Outstanding Principal Balance 6/30/2017 | 2017/18 Principal Payments | 2017/18 Interest Payments | 2017/18 Total Payments | Projected Principal Balance 6/30/2018 |
|---|---|---|---|---|---|---|---|---|---|
| | | | | **Total Parking Fund** | **19,370,206** | **1,114,369** | **732,236** | **1,846,604** | **18,255,838** |
| **Central Garage Fund** | | | | | | | | | |
| CNG Refueling Station Interfund Loan | 2013 | 2019 | 1,674,262 | Fuel Sales | 685,000 | 338,013 | 11,987 | 350,000 | 346,987 |
| | | | | **Total Central Garage Fund** | **685,000** | **338,013** | **11,987** | **350,000** | **346,987** |
| **RDA Successor Agency** | | | | | | | | | |
| RPFA Multiple Project Area TABs (1991) | 1991 | 2018 | 13,285,000 | Successor Agency Tax Increment | 25,000 | 25,000 | 2,000 | 27,000 | - |
| California Tower Lease Revenue Bonds Series A | 2003 | 2024 | 26,255,000 | Successor Agency Tax Increment | 14,200,000 | 1,365,000 | 675,875 | 2,040,875 | 12,835,000 |
| California Tower Lease Revenue Bonds Series B | 2003 | 2024 | 4,810,000 | Successor Agency Tax Increment | 2,330,000 | 240,000 | 121,108 | 361,108 | 2,090,000 |
| RPFA Multiple Project Area TABs (2007) Series A | 2007 | 2037 | 8,340,000 | Successor Agency Tax Increment | 8,145,000 | 25,000 | 355,331 | 380,331 | 8,120,000 |
| RPFA Multiple Project Area TABs (2007) Series B | 2007 | 2028 | 14,850,000 | Successor Agency Tax Increment | 11,150,000 | 350,000 | 637,643 | 987,643 | 10,800,000 |
| RPFA Multiple Project Area TABs (2007) Series C | 2007 | 2037 | 89,205,000 | Successor Agency Tax Increment | 85,355,000 | 1,470,000 | 4,141,225 | 5,611,225 | 83,885,000 |
| RPFA Multiple Project Area TABs (2007) Series D | 2007 | 2032 | 43,875,000 | Successor Agency Tax Increment | 29,625,000 | 1,490,000 | 1,696,190 | 3,186,190 | 28,135,000 |
| HUD Section 108 Refunding Loan - Mission Village | 2011 | 2018 | 2,695,000 | Successor Agency Tax Increment | 810,000 | 390,000 | 18,779 | 408,779 | 420,000 |
| Reid Park Acquisition Interfund Loan | 2011 | - - - | 720,000 | Successor Agency Tax Increment | 609,441 | 54,335 | 10,665 | 65,000 | 555,106 |
| Riverside Golf Course Acquisition Interfund Loan | 2011 | - - - | 4,837,500 | Successor Agency Tax Increment | 4,098,142 | 363,283 | 71,717 | 435,000 | 3,734,860 |
| 2014 Subordinate Tax Allocation Refunding Bonds Series A | 2014 | 2034 | 61,250,000 | Successor Agency Tax Increment | 53,590,000 | 3,795,000 | 2,550,650 | 6,345,650 | 49,795,000 |
| 2014 Subordinate Tax Allocation Refunding Bonds Series B | 2014 | 2024 | 1,730,000 | Successor Agency Tax Increment | 1,405,000 | 160,000 | 41,620 | 201,620 | 1,245,000 |
| | | | | **Total RDA Successor Agency** | **211,342,583** | **9,727,617** | **10,322,802** | **20,050,420** | **201,614,965** |
| **Assessment District & Community Facilities District** | | | | | | | | | |
| Riverwalk Business Center Assessment District Bonds | 2005 | 2029 | 3,755,000 | Existing Special Property Tax | 2,560,000 | 135,000 | 152,205 | 287,205 | 2,425,000 |
| Sycamore Canyon Business Park CFD 92-1 Bonds | 2005 | 2034 | 9,700,000 | Existing Special Property Tax | 7,440,000 | 260,000 | 381,034 | 641,034 | 7,180,000 |
| Hunter Park Assessment District Bonds | 2006 | 2036 | 15,269,906 | Existing Special Property Tax | 12,320,000 | 370,000 | 623,795 | 993,795 | 11,950,000 |
| Riverwalk Assessment District Refunding Bonds | 2011 | 2026 | 7,805,000 | Existing Special Property Tax | 5,650,000 | 465,000 | 250,413 | 715,413 | 5,185,000 |
| Auto Center Assessment District Refunding Bonds | 2012 | 2024 | 4,050,000 | General Fund Sales Tax Revenue [6] | 2,685,000 | 295,000 | 108,856 | 403,856 | 2,390,000 |
| Riverwalk Vista CFD 2006-1 | 2013 | 2043 | 4,415,000 | Existing Special Property Tax | 4,205,000 | 85,000 | 202,794 | 287,794 | 4,120,000 |
| | | | | **Total Assessment District & Community Facilities District** | **34,860,000** | **1,610,000** | **1,719,096** | **3,329,096** | **33,250,000** |
| **Total** | | | | | **$ 1,795,863,346** | **$ 98,608,885** | **$ 83,065,660** | **$ 181,674,545** | **$ 1,697,254,461** |

[1] Excludes water stock acquisition rights, copier leases, development agreements, and amortization of premiums and discounts on outstanding debt, none of which are material.

[2] 48.3% of the debt service for these bonds is allocated to other Funds based on the percentage of miscellaneous CalPERS plan employees budgeted in those Funds.

[3] 25.4% of the debt service for these bonds is allocated to the Parking Fund for the construction of Garage 6 and to the Successor Agency for the construction of the University Village garage.

[4] Debt service for this loan is primarily funded from a voter-approved increase in the transient occupancy tax rate from 11% to 13%.

[5] A portion of the debt service for this loan related to non-parking facilities is funded by the General Fund.

[6] Under the terms of an existing development agreement, increased incremental sales tax resulting from the expansion of the Auto Center funds the debt service on these bonds.

## CAPITAL OUTLAY

The City's FY 2016-2018 two-year Capital Improvement Plan (CIP) provides detail on the funded and unfunded capital projects of the City over the next five years. Generally, the Capital Outlay expenditure category is related to CIP. Additional information on each Department's capital outlay can be located in the CIP Section of the budget.

## CHARGES TO/FROM:

*Cost Plan:*

Since December 2013, the City has contracted with NBS Government Finance Group (NBS) to prepare and update the City's cost allocation plan (Cost Plan) in accordance with the Federal Government's guideline (per Circular A-87). Generally, the Cost Plan facilitates the dissemination of administrative costs in the City's budget to the areas that receive benefit.

| Cost Plan (Net) | Actual FY 13/14 | Actual FY 14/15 | Adopted FY 15/16 | Proposed FY 16/17* | Proposed FY 17/18* |
|---|---|---|---|---|---|
| General Fund Total | $(18,563,719) | $(18,103,300) | $(19,940,744) | $(19,940,745) | $(19,940,745) |
| All Other Funds | $ 18,563,719 | $ 17,064,840 | $ 19,940,744 | $ 19,902,376 | $ 19,884,421 |
| **TOTALS** | **$ -** | **$ (1,038,460)** | **$ -** | **$ (38,369)** | **$ (56,324)** |

**FY 2016/17 and FY 2017/18 Cost Plan amounts will be updated prior to final budget adoption upon completion of the Cost Plan by NBS. As noted in the Budget Summary Section, amounts benefiting the General Fund are estimated to increase by approximately $400,000 to $600,000.*

*Utilization Charges:*

Utilization charges are used when one department/division is allocated a specific cost for a specific period of time to another department/division. Utilization charges differ from the cost plan charges and they are typically shorter term in nature and the actual costs for the allocation go through a true-up process at the end of the year. For example, the Community and Economic Development Department used the utilization charges to allocate specific personnel costs to applicable grants (e.g. CDBG).

| Utilization Charges (Net) | Actual FY 13/14 | Actual FY 14/15 | Adopted FY 15/16 | Proposed FY 16/17 | Proposed FY 17/18 |
|---|---|---|---|---|---|
| General Fund Total | $ 2,812,475 | $ 3,912,622 | $ 4,521,870 | $ 3,461,852 | $ 3,331,554 |
| All Other Funds | $ (2,892,194) | $ (4,009,202) | $ (4,521,870) | $ (3,461,852) | $ (3,331,554) |
| **TOTALS** | **$ (79,719)** | **$ (96,580)** | **$ -** | **$ -** | **$ -** |

## MANAGED SAVINGS

The City has utilized the concept of "managed savings" in the General Fund for more than 10 years. Historically, this amount has represented the amount of money needed to close the gap between on-going revenues and on-ongoing expenditures. Managed savings has historically been budgeted at the fund level and tracked through budget to actual performance of the departments. Historically, the City has missed its managed savings target by approximately $1 million.

In order to provide greater oversight, beginning in with the FY 2016-2018 Two-Year Budget, managed savings have been budgeted in each General Fund department. The overall total of $5.4 million represents approximately 2% of the General Fund budget and was allocated to each department based on that department's historical budget to actual performance. Balancing measures proposed each department to meet the assigned managed savings targets can be found in the departmental summaries and the Budget Reduction section of the budget.

Below is a summary of the historical managed savings amounts in the adopted General Fund budget:

FY 2006/07 - $5,791,005
FY 2007/08 - $12,164,432
FY 2008/09 - $8,842,909
FY 2009/10 - $4,427,294
FY 2010/11 - $2,550,353
FY 2011/12 - $4,247,735
FY 2012/13 - $3,695,122
FY 2013/14 - $4,444,556
FY 2014/15 - $6,301,000
FY 2015/16 - $6,100,000
FY 2016/16 - $5,425,000
FY 2017/18 - $5,425,000

## ONE-TIME REVENUES AND EXPENDITURES

A structurally balanced budget uses current on-going revenues that are equal to meet current on-going expenses.

**What the Experts Have to Say:**

*City's External Auditor (MGO):*
"...one-time revenues should not be counted on to support on-going operational expenses or be relied upon for balancing future budgets...should just be limited to fund one-time expenses."

*ICMA PM Magazine (May 2009)*
"The only sound financial practice is to use one-time revenues or budget savings to fund one-time expenses, both operating and capital, as appropriate.... Using one-time revenues and budget savings to finance operating expenses merely exacerbates an organization's fiscal problems in the future."

The City's FY 2016-2018 Two-Year Budget includes one-time revenues to pay for one-time projects and initiatives. Specifically, the sale of land should net the City approximately $3.8 million in FY 2016/17 and $150,000 in FY 2017/18. The City has budgeted to spend the one-time funds on one-time expenses in the Community and Economic Development (operational) and General Services (CIP) budgets:

- Chow Alley and Courthouse Piazza ($1,500,000)
- Downtown, Marketplace and University Strategic Plan ($450,000)
- Northside Strategic Plan ($500,000)
- One-Stop Shop and Floor Configuration ($500,000)
- Streamline Riverside ($50,000)
- SEED ($50,000)
- Computronix Upgrade and Mobile Inspection Application ($38,000)

# PROPOSED BALANCING MEASURES

# NOTES

## BALANCING MEASURES

In the beginning of the budget process, all General Funded departments were given budget reduction targets necessary to balance the FY2016/18 Biennial Budget. The targets included:

- **Managed Savings:** Savings targets were assigned to each department to reflect their typical historical savings. Overall, the managed savings total 2% of the General Fund budget.

- **4% Budget Balancing Reduction:** During the budget development process, the City projected a $10 to $12 million structural shortfall the General Fund for FY2016/17. To address the gap, each department was asked to reduce their General Fund operational budget by 4%. The proposed 4% reductions are in addition to each department's annual managed savings target, and represent an additional $10.5 million in necessary balancing measures.

City departments presented their plans to achieve the Managed Savings and 4% reduction targets during the April 19, April 26, May 3, and May 10 City Council meetings. The following table summarizes the 4% reductions and managed savings target for each department.

As the City Manager recommends and the City Council approves the balancing measures, the changes will be reflected in the Budget Summary Section of this budget book.

## PROPOSED BALANCING MEASURES
## MANAGED SAVINGS SUMMARY

| Department | Managed Savings Annual Reduction Amount | |
|---|---|---|
| | FY 2016/17 | FY 2017/18 |
| City Council | - | - |
| Community and Economic Development Department | $400,000 | $400,000 |
| Finance | $125,000 | $125,000 |
| Fire | $750,000 | $750,000 |
| General Services | $200,000 | $200,000 |
| Human Resources | $100,000 | $100,000 |
| Information and Technology | $350,000 | $350,000 |
| Museum and Cultural Affairs | $100,000 | $100,000 |
| Office of the City Attorney | $50,000 | $50,000 |
| Office of the City Clerk | - | - |
| Office of the City Manager | $100,000 | $100,000 |
| Office of the Mayor | - | - |
| Parks, Recreation, and Community Services | $400,000 | $400,000 |
| Police | $1,500,000 | $1,500,000 |
| Public Library | $150,000 | $150,000 |
| Public Works | $1,200,000 | $1,200,000 |
| Non Departmental | - | - |
| **Managed Savings Total** | **$5,425,000** | **$5,425,000** |

## PROPOSED BALANCING MEASURES
## 4% BUDGET REDUCTION SUMMARY

| Department | 4% Reduction Amount | |
|---|---|---|
| | FY 2016/17 | FY 2017/18 |
| City Council | - | - |
| Community and Economic Development Department | $514,187 | $514,187 |
| Finance | $254,429 | $254,429 |
| Fire | $2,580,381 | $2,580,381 |
| General Services | $153,000 | $153,000 |
| Human Resources | $128,026 | $128,026 |
| Information and Technology | $486,000 | $486,000 |
| Museum and Cultural Affairs | $164,093 | $164,093 |
| Office of the City Attorney ($200,000 already included in Baseline Budget) | - | - |
| Office of the City Clerk | $88,000 | $65,976 |
| Office of the City Manager | $220,000 | $220,000 |
| Office of the Mayor | $33,050 | $33,050 |
| Parks, Recreation, and Community Services | $829,067 | $829,067 |
| Police | $4,201,648 | $4,201,648 |
| Public Library | $238,217 | $238,217 |
| Public Works | $610,725 | $610,725 |
| Non Departmental | $10,554 | $10,554 |
| **4% Budget Reduction Total** | **$10,511,377** | **$10,511,353** |
| **Grand Total General Fund Proposed Reductions (Combined Managed Savings and 4% Reduction)** | **$15,936,377** | **$15,914,353** |

# NOTES

**PROPOSED TWO-YEAR BALANCING MEASURES BY DEPARTMENT**

## City Council

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| Managed Savings | | - | - |
| **Managed Savings Total** | | **-** | **-** |
| | | - | - |
| **4% Budget Reduction Total** | | **-** | **-** |
| **Grand Total General Fund Proposed Reductions** | | **-** | **-** |

## Community and Economic

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| Managed Savings | Managed savings will be obtained by a funding reduction of the Northside, Downtown, Marketplace & University Specific Plans and deferred recruitments for general funded positions | $400,000 | $400,000 |
| **Managed Savings Total** | | **$400,000** | **$400,000** |
| 1. Decrease GrowRiverside Funding | GrowRiverside Conference may end up under budget. | $22,500 | $22,500 |
| 2. Decrease Board Up Abatement | Will impact ability to board up buildings. | $20,500 | $20,500 |
| 3. Decrease Dangerous Building Demo and Abatement | Will impact ability to demolish dangerous buildings. | $70,000 | $70,000 |
| 4. Decrease Green Pool Abatement | Will impact our ability to abate | $20,000 | $20,000 |
| 5. Decrease Revenue Experts | May impact administrative citation process. Dependent on number of citations issued. | $10,000 | $10,000 |
| 6. Decrease Weed Abatement | Will impact abatement of weeds. | $20,000 | $20,000 |
| 7. Unfund Administrative Assistant | Unfund recently vacated position likely to result in service impacts. | $51,718 | $51,718 |
| 8. Increase efficiencies with Go Enforce Software | Due to implementation of Computronix, Go Enforce will be phased out resulting in a cost savings. | $7,000 | $7,000 |
| 9. Decrease Photography and Video Services | May have an impact on Economic Development's visual imagery products. | $6,596 | $6,596 |
| 10. Decrease Overtime Budget | Administrative staff will be unable to attend neighborhood meetings. | $20,000 | $20,000 |
| 11. Decrease Neighborhood Funding | Will impact scope of work for Neighborfests, Small Sparks and Leadership Academy. | $22,000 | $22,000 |
| 12. Decrease Professional Services Funding | Will eliminate storytelling projects, new division website and reduce scope of work for projects like "Our Riverside & Our Neighborhoods" and "HP Ambassadors". | $43,873 | $43,873 |
| 13. Decrease Funding for Scanning Archived Files | Will result in delays to locate files and potential customer service impacts. | $50,000 | $50,000 |
| 14. Eliminate Strategic Initiatives Funding | Will result in less nimble response to new initiatives. | $50,000 | $50,000 |
| 15. Decrease Downtown Specific Plan Funding | Will impact streamline review process to make easier for dining, nightlife and entertainment to occur in the Downtown. | $100,000 | $100,000 |
| **4% Budget Reduction Total** | | **$514,187** | **$514,187** |
| **Grand Total General Fund Proposed Reductions** | | **$914,187** | **$914,187** |

## Finance Department

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| 1. Several employees will retire in FY 2016/17. These positions will be held vacant until the managed savings target is achieved. | This will result in service impacts (e.g. payment of bills, processing of receipts, etc.). | $100,000 | $100,000 |
| 2. Based on current interest rates, bond interest will come in lower than budgeted in 590 Fund. | No expected impact to current operations. | $25,000 | $25,000 |
| **Managed Savings Total** | | **$125,000** | **$125,000** |
| 1. Increase Accounting Division Salary Savings | Lower annual salary and benefits for new management staff. No expected impact to current operations. | $62,500 | $62,500 |
| 2. Increase Financial Resources Division Salary Savings | Hold Fiscal Resources Manager position vacant. Impacts to budget, debt, fees, and cost plan activities. May also impact timing and frequency of fiscal updates to the City Council. | $191,929 | $191,929 |
| **4% Budget Reduction Total** | | **$254,429** | **$254,429** |
| **Grand Total General Fund Proposed Reductions** | | **$379,429** | **$379,429** |

## Fire Department

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| Managed Savings | Fire will closely monitor vacancies vs. overtime expenditures. | $750,000 | $750,000 |
| **Managed Savings Total** | | **$750,000** | **$750,000** |
| 1. Decrease daily staffing | Rolling Closures –take one engine company out of service daily/reassign 4-person crew to cover absences in other stations. This is subject to agreement between City and Riverside City Firefighters Association. | $1,787,653 | $1,787,653 |
| 2. Decrease daily staffing | Remove Squad – Take one squad company out of service daily/reassign 2-person crew to cover absences in other stations. This is subject to agreement between City and Riverside City Firefighters Association. | $792,728 | $792,728 |
| **4% Budget Reduction Total** | | **$2,580,381** | **$2,580,381** |
| **Grand Total General Fund Proposed Reductions** | | **$3,330,381** | **$3,330,381** |

## General Services Department

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| 1. Managed Savings – Transfer General Fund staff to Fleet Division | Charge unallocated 25% for Project Coordinator to Fleet Fund to oversee fleet facilities and infrastructure projects. This may impact oversight of General Fund capital projects. | $30,500 | $30,500 |
| 2. Managed Savings – Defer recruitments for vacant positions | Reduction in internal service and overall maintenance of facilities | $86,500 | $86,500 |
| 3. Managed Savings - Decrease facilities maintenance purchase orders | This will result in service reductions to internal departments. General Services will continue to prioritize maintenance projects and delay the least critical, but these reductions will further inhibit the Department's ability to complete critical maintenance functions. | $68,000 | $68,000 |
| 4. Managed Savings - Delay purchase of publishing equipment | May impact mail processing efficiency | $15,000 | $15,000 |
| **Managed Savings Total** | | **$200,000** | **$200,000** |
| 1. Transfer 72% of Management Analyst from Admin to Fleet Fund | Improves services to Fleet, may result service impacts to Administration | $86,630 | $86,630 |
| 2. Defer recruitment for balance of vacant Assistant Director position | Impacts Department operations through minimized project oversight | $66,370 | $66,370 |
| **4% Budget Reduction Total** | | **$153,000** | **$153,000** |
| **Grand Total General Fund Proposed Reductions** | | **$353,000** | **$353,000** |

## Human Resources Department

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| Managed Savings | The Human Resources Department will achieve the managed savings by delaying the hiring process for one vacant Senior Human Resources Analyst (Training & Development). Delaying the hiring process for this budgeted position will result in service impacts to internal staff as the Human Resources Department will be unable to formulate the training program. | $100,000 | $100,000 |
| **Managed Savings Total** | | **$100,000** | **$100,000** |
| 1. Defer Recruitment | Delay the hiring process for one vacant Senior Human Resources Analyst (Classification & Compensation). This specific reduction may result in service impacts citywide as the Human Resources Department will be unable to conduct classification studies and salary reviews for all positions. | $128,026 | $128,026 |
| **4% Budget Reduction Total** | | **$128,026** | **$128,026** |
| **Grand Total General Fund Proposed Reductions** | | **$228,026** | **$228,026** |

## Information and Technology

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| Managed Savings | The department plans to hold or defer hiring vacancies, which will save $150,000. This will impact services and projects citywide. The department also plans the elimination of some software/maintenance agreements, thus saving approximately $200,000. This will be achieved by discontinuing legacy maintenance due to implementations being completed. This will introduce business impacts due to decommissioned systems being retired at an accelerated pace. | $350,000 | $350,000 |
| **Managed Savings Total** | | **$350,000** | **$350,000** |
| 1. Decrease professional services | Professional services for a cybersecurity assessment will be reduced and the department will be unable to perform a biennial cybersecurity assessment. | $115,000 | $115,000 |
| 2. Decrease professional services | Professional services for a continuity of operations plan (COOP) will be reduced and the department will be unable to provide support for this Riverside 2.0 Goal. | $50,000 | $50,000 |
| 3. Decrease non-personnel costs | A vacant Sr. Network Engineer position will be eliminated. This will impact network related service tasks and cybersecurity. | $126,000 | $126,000 |
| 4. Decrease non-personnel costs | A vacant Senior Geographic Information Systems Analyst position will be eliminated. This will impact the ability to replace the legacy CADME system. | $125,000 | $125,000 |
| 5. Decrease non-personnel costs | A vacant Client Services position will be eliminated. This will impact multi-department desktop support and service levels. | $70,000 | $70,000 |
| **4% Budget Reduction Total** | | **$486,000** | **$486,000** |
| **Grand Total General Fund Proposed Reductions** | | **$836,000** | **$836,000** |

## Museum & Cultural Affairs

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| 1. Eliminate Opera Program | Impacts approximately 45 students, ages 7-35 years old. | $18,000 | $18,000 |
| 2. Arts Grants (4% reduction) | Reduces support to the non-profit arts community of Riverside through reduced grant support. | $11,200 | $11,200 |
| 3. Downtown Farmer's Market (4% reduction) | Limits expansion and marketing for Downtown Farmer's Market. | $1,520 | $1,520 |
| 4. Professional Services | Eliminates customer service improvement consultant, increase safety risk to staff and visitors due to reduced security guard hours, loss of income due to delay of reprint of Publication – Rods, Bundles and Stitches. | $23,000 | $23,000 |
| 5. Reduce Outside Printing | Eliminates Harada House newsletter. | $2,200 | $2,200 |
| 6. Tourism, Marketing & Promotion | Limits outreach and donor cultivation for National Historic Landmark Harada House, a program that does not already have a platform. | $10,000 | $10,000 |
| 7. Special Department Supplies | Decreases Department's ability to conserve collections objects, refresh and change Museum exhibits, implement education programming and produce marketing materials. | $24,580 | $24,580 |
| 8. Travel/Training/Meetings | Decreases Department's ability to train staff on evolving industry standards and limits networking for funds. | $7,000 | $7,000 |
| 9. Cahuilla Continuum Exhibition | Reduces Department's ability to refresh Cahuilla Continuum exhibit and provide new learning opportunity for community. | $2,500 | $2,500 |
| **Managed Savings Total** | | **$100,000** | **$100,000** |
| 1. Staffing Adjustments | Decreases Department's ability to cover existing commitments. | $55,916 | $55,916 |
| 2. Reduce Security Guard Schedule | Decreases safety of staff and visitors due to reduced security services at Main Museum. | $16,285 | $16,285 |
| 3. Heritage House Facility Support | Decreases funding for projects at Heritage House. Preventive maintenance will be eliminated and only emergencies will be addressed on a funding-dependent basis. | $5,000 | $5,000 |
| 4. Unfilled Staff Position | Defers hiring of Project Coordinator responsible for Marketing. Marketing responsibilities will fall to City Marketing Department and existing staff. | $53,915 | $53,915 |
| 5. Public Art Fund | City will not have Public Art Fund to support Riverside as City of Arts and Innovation. | $20,000 | $20,000 |
| 6. City Sponsorship Program | Reduces City's ability to impact community events. | $6,090 | $6,090 |
| 7. Riverside Arts Council Agreement | Reduces City's ability to support Riverside Arts Council. | $4,091 | $4,091 |
| 8. Mission Inn Museum Agreement | Reduces City's ability to support Mission Inn Museum. | $2,796 | $2,796 |
| **4% Budget Reduction Total** | | **$164,093** | **$164,093** |
| **Grand Total General Fund Proposed Reductions** | | **$264,093** | **$264,093** |

## Office of the City Attorney

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| Managed Savings | Decrease outside Legal services | $50,000 | $50,000 |
| **Managed Savings Total** | | **$50,000** | **$50,000** |
| 1. Increase transfer to Liability Fund | Included in the baseline budget. | $0 | $0 |
| **4% Budget Reduction Total** | | **$0** | **$0** |
| **Grand Total General Fund Proposed Reductions** | | **$50,000** | **$50,000** |

## Office of the City Clerk

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| N/A | N/A | $0 | $0 |
| **Managed Savings Total** | | **$0** | **$0** |
| 1. Decrease in Elections – Measure A – City Prosecutor | As approved by the City Council, the Office of the City Attorney will absorb these costs | $88,000 | $65,976 |
| **4% Budget Reduction Total** | | **$88,000** | **$65,976** |
| **Grand Total General Fund Proposed Reductions** | | **$88,000** | **$65,976** |

## Office of the City Manager

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| Managed Savings<br>The FY 2016/17 – 17/18 managed savings targets of $100,00/year will be achieved by controlling the following costs: | | $100,000 | $100,000 |
| 1. Limit memberships | Impacts to professional development and access to resources | | |
| 2. Manage professional services | Impacts to implementing strategic plan | | |
| 3. Hold vacant any staff openings | Impacts to City services | | |
| **Managed Savings Total** | | **$100,000** | **$100,000** |
| The City Manager's Office will implement the 4% reduction measures totaling $220,000/year as follows: | | | |
| 1. Administration<br>Elimination of one Executive Assistant | Duties will be absorbed by other staff – Impact to services at the Concierge Desk, to departments and constituents is anticipated | $71,000 | $71,000 |
| 2. Police Review Commission<br>Reduction of Professional Services | Less funding available for investigative services | $20,000 | $20,000 |
| 3. Office of Communications<br>Elimination of vacant GTV Division Manager | Service impacts to division experiencing an increase in service requests | $129,000 | $129,000 |
| **4% Budget Reduction Total** | | **$220,000** | **$220,000** |
| **Grand Total General Fund Proposed Reductions** | | **$320,000** | **$320,000** |

## Office of the Mayor

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| Managed Savings | | - | - |
| **Managed Savings Total** | | **$0** | **$0** |
| 1. Professional Services | | $5,000 | $5,000 |
| 2. Periodicals & Dues | | $500 | $500 |
| 3. General Office Expense | | $500 | $500 |
| 4. Special Departmental Supplies | | $500 | $500 |
| 5. Central Printing Charges | | $800 | $800 |
| 6. Mayor C Mgr D/Head Travel Mtg | | $1,000 | $1,000 |
| 7. Telephone | | $1,000 | $1,000 |
| 8. College Council | | $2,000 | $2,000 |
| 9. Commission on Aging | | $500 | $500 |
| 10. Human Relations Commission | | $2,000 | $2,000 |
| 11. Long Night of Arts/Innovation | | $5,000 | $5,000 |
| 12. Purple City | | $750 | $750 |
| 13. Fit, Fresh & Fun | | $1,500 | $1,500 |
| 14. Sister Cities | | $1,500 | $1,500 |
| 15. Mayor- Salaries-Regular | | $8,000 | $8,000 |
| 16. Mayor-Community Relations-Salaries-Regular | | $2,500 | $2,500 |
| **4% Budget Reduction Total** | | **$33,050** | **$33,050** |
| **Grand Total General Fund Proposed Reductions** | | **$33,050** | **$33,050** |

## Parks, Recreation, & Community

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| Managed Savings | Combination of salary savings due to turnover and selectively holding positions vacant along with closely monitoring and curtailing expenditures across various line items including overtime, contracted services, supplies, marketing and advertising. | $400,000 | $400,000 |
| **Managed Savings Total** | | **$400,000** | **$400,000** |
| 1. Reduce printing for Explore Riverside/Activity Guide | Fewer Explore Riverside/Activity Guides available for distribution. May result in lower participation rates. | $15,000 | $15,000 |
| 2. Eliminate Fireworks Shows | Eliminate La Sierra Fireworks show starting in 2016 and Mt. Rubidoux show starting in 2017. | $72,750 | $72,750 |
| 3. Eliminate Free Fishing Derby | Eliminate free one-day event at Fairmount Park starting 2016 | $11,817 | $11,817 |
| 4. Close Arlington Pool | Close one pool site and leave six others open. Re-direct residents in this area to Hunt Pool or Villegas Pool. | $35,000 | $35,000 |
| 5. Terminate Agreement for RCC Aquatics Complex | User groups using city allotted time will need to reserve facility directly with RCC | $80,000 | $80,000 |
| 6. Extend water reduction measures | Reduce watering of passive turf areas, continue with turf conversion and implementation of water-wise technologies, water play features remain off. | $367,000 | $367,000 |
| 7. Reduce gas utilities | Purchase covers for two heated pools (Sippy Woodhead and Shamel) to curtail gas usage. | $22,500 | $22,500 |
| 8. Reduce allocation for Janet Goeske Senior Center | Reduce funding for Janet Goeske Senior Center by 4% on par with rest of department. | $15,000 | $15,000 |
| 9. Discontinue PRIME Time program in partnership with AUSD and RUSD | Schools will need to seek other agency partners to continue program. | $17,000 | $17,000 |
| 10. Increase picnic shelter rental rates by 10% | Current rate for a standard picnic shelter would go from $75 to $83 for 8 hours of use, etc. | $8,000 | $8,000 |
| 11. Increase facility rental rates by 10% | Current rate for a Tier 1 Ballroom for a resident would go from $200/hr. to $220/hr., etc. | $50,000 | $50,000 |
| 12. Increase ball field lighting rates from $4/hr. to $9/hr. | User groups would incur additional costs and/or use fields more sparingly and efficiently | $90,000 | $90,000 |
| 13. Adjust various programs fees within current Council-approved cost recovery rates of 50%. | For example, proposed new fee for Mini Day camp would go from $38 to $55 per session. This still works out to be less than $2/hr. of service which includes a meal, snacks, supplies, t-shirt, and excursion. Alternative would be to eliminate the programs. | $45,000 | $45,000 |
| **4% Budget Reduction Total** | | **$829,067** | **$829,067** |
| **Grand Total General Fund Proposed Reductions** | | **$1,229,067** | **$1,229,067** |

## Police Department

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| Managed Savings | Management assessments will be performed throughout the year to address potential staff reductions. | $1,500,000 | $1,500,000 |
| **Managed Savings Total** | | **$1,500,000** | **$1,500,000** |
| 1. Reduce 2 Detective Positions | Achieved through unfilled vacancies/attrition. Result will be reduction in investigative abilities. | $380,756 | $380,756 |
| 2. Eliminate 8 Vacant Police Officer Positions | Achieved through unfilled vacancies/attrition. Result will be gap in hiring stream. | $1,442,072 | $1,442,072 |
| 3. Reduce 5 Sergeant Positions | Achieved through unfilled vacancies/attrition. Result will be increased supervisory responsibilities. | $1,182,984 | $1,182,984 |
| 4. Reduce 2 Pilot Positions | Achieved through unfilled vacancies/attrition. Result will be reduction in response times. | $410,204 | $410,204 |
| 5. Reduce 3 Police Record Specialist Positions | Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service. | $238,730 | $238,730 |
| 6. Reduce 1 Sr. Office Specialist Position | Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service. | $163,648 | $163,648 |
| 7. Eliminate .75 Assistant Range Master Position | Achieved through unfilled vacancies/attrition. Result will be reduction in investigative abilities, community service and customer service. | $42,260 | $42,260 |
| 8. Reduce 1 Sr. Police Records Specialist Position | Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service. | $89,748 | $89,748 |
| 9. Reduce 1.25 Background Investigator Positions | Achieved through unfilled vacancies/attrition. Result will be reduction in hiring process, investigative abilities and community service. | $91,000 | $91,000 |
| 10. Reduce 1 Custodian Position | Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and building maintenance. | $72,518 | $72,518 |
| 11. Reduce 1 Office Specialist Position | Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service. | $63,731 | $63,731 |
| 12. Reduce 1 General Service Worker Position | Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service. . | $23,997 | $23,997 |
| **4% Budget Reduction Total** | | **$4,201,648** | **$4,201,648** |
| **Grand Total General Fund Proposed Reductions** | | **$5,701,648** | **$5,701,648** |

## Public Works Department

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| 1. Eliminate funding for asphalt materials and supplies | Primarily impacts preservation and rehabilitation of minor streets. | $600,000 | $600,000 |
| 2. City workforce to increase work related to waterline repairs | Address Public Utilities/Water waterline repair backlog. | $300,000 | $300,000 |
| 3. Reduction in street tree grid trimming | Reduce street tree grid trimming by 25% and lengthens trimming cycle. Emergency trimming to continue. May increase risk for claims. | $200,000 | $200,000 |
| 4. Reduced water usage due to prior turf replacement | Limited watering. | $100,000 | $100,000 |
| **Managed Savings Total** | | **1,200,000** | **1,200,000** |
| 1. Reduction in landscape repairs | Severely limits plant material replacement. Reduce frequency for litter pick up. | $250,000 | $250,000 |
| 2. Net deletion of 6.0 FTE - funded and vacant positions | Reduction in services, maintenance and repairs, storm cleanup, and asphalt repairs. May reduce the effectiveness of the traffic management center operations | $322,921 | $322,921 |
| 3. Reduce funding for traffic signal repairs and spare parts | Limits emergency repairs. Limits annual replacement of battery backup for traffic signals. | $16,000 | $16,000 |
| 4. Eliminate funding to replace computers for work related to engineering, design, and construction inspection | Delay in replacing aging desktop and laptop computers. | $21,804 | $21,804 |
| **4% Budget Reduction Total** | | **$610,725** | **$610,725** |
| **Grand Total General Fund Proposed Reductions** | | **$1,810,725** | **$1,810,725** |

## Riverside Public Library

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| 1. Library Branch Closure<br>Main Library and La Sierra Library every Sunday | Close the Main Library and La Sierra Library location every Sunday resulting in no library service to the public | $107,189 | $107,189 |
| 2. Library Branch Closures<br>Various Locations<br>(Two Parts to equal $162,768: $42,811 in Managed Savings and $119,957 in 4% Reduction) | Close every library location twice per month on selected weekdays resulting in no library service to the public. | $42,811 | $42,811 |
| **Managed Savings Total** | | **$150,000** | **$150,000** |
| 1. Library Branch Closures<br>Various Locations<br>(Two Parts to equal $162,768: $42,811 in Managed Savings and $119,957 in 4% Reduction) | Close every library location twice per month on selected weekdays resulting in no library service to the public. | $119,957 | $119,957 |
| 2. Hold vacant Senior Librarian position for one fiscal year | Senior Librarian position held vacant for FY 2016/17. Position will be filled in FY 2017/18. Reduction will impact service to the public. | $118,260 | $118,260 |
| **4% Budget Reduction Total** | | **$238,217** | **$238,217** |
| **Grand Total General Fund Proposed Reductions** | | **$388,217** | **$388,217** |

## Non Departmental

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount | |
|---|---|---|---|
| | | FY 2016/17 | FY 2016/17 |
| Managed Savings | | | |
| **Managed Savings Total** | | | |
| 1. Decrease Sports Commission Support. | Represents a 4% reduction to the RCVB, Sports Commission. | $10,554 | $10,554 |
| 2. Live Nation contract performance. | Included in the baseline budget is the assumption that Live Nation will reduce the net out of pocket cost to the City by more than $100,000. | $0 | $0 |
| **4% Budget Reduction Total** | | **$10,554** | **$10,554** |
| **Grand Total General Fund Proposed Reductions** | | **$10,554** | **$10,554** |

# NOTES

# UNFUNDED OPERATIONAL NEEDS

# NOTES

## UNFUNDED OPERATIONAL NEEDS

The Unfunded Operational Needs Section of the biennial budget reflects the result of a new process. This process involves the identification of the Citywide unfunded needs that are not part of the Capital Improvement Program (CIP).

The intent is to provide a snapshot of the estimated critical needs, so when funding is available, policy decisions could be made quickly and effectively to fund them.

All City departments were requested to perform an in-depth assessment of their operations and identify truly critical items that are currently not funded. These critical needs, as identified by the departments include, but are not limited to, additional positions, new software and/or hardware, small equipment purchases, and special project funding.

Staff was mindful not to have duplicate requests between the unfunded operational needs and unfunded CIP requests. However, even as the two unfunded requests are exclusive of each other, they may be correlated. For example, there can be a CIP request to expand a facility that is directly correlated to additional positions to run that facility in the operational budget request. Another example is a CIP request for a new Police headquarters that may decrease the operational budget request for additional maintenance for the old Police headquarters.

The unfunded operational requests have been prioritized according to highest, high, and important needs. While each department prioritized their needs according to their operations and while each department's needs are different relative to other departments, this prioritization is a valuable tool to aid the City Council in future policy decisions.

The unfunded operational needs schedule is the most comprehensive the City has ever had, yet it is not a complete list. The unfunded operational needs will evolve and change as the City's operations and priorities change.

The Unfunded Operational Needs Summary Table below shows the highest, high, and important needs by department. The table is followed by the detailed list by department and priority.

## UNFUNDED NEEDS SUMMARY BY DEPARTMENT (FIVE YEAR TOTALS)

| Department | Highest | High | Important | Grand Total |
|---|---|---|---|---|
| City Attorney-Prosecution | $8,557,500 | $1,007,690 | - | $9,565,190 |
| City Attorney | $381,200 | $1,257,000 | $16,500 | $1,654,700 |
| City Manager's Office | $3,313,548 | - | - | $3,313,548 |
| Community Development | $2,943,084 | $102,750 | $5,335,970 | $8,381,804 |
| Finance | $1,735,320 | - | - | $1,735,320 |
| Fire | $11,176,625 | $2,295,963 | $1,552,315 | $15,024,903 |
| General Services | $18,815,804 | $580,344 | $1,107,636 | $20,503,784 |
| Human Resources | $817,376 | $400,000 | $1,142,254 | $2,359,630 |
| Innovation and Technology | $13,540,700 | $14,572,925 | $9,132,718 | $37,246,343 |
| Library | $3,484,682 | $1,226,025 | $320,000 | $5,030,707 |
| Museum | $3,458,145 | $2,380,061 | $985,854 | $6,824,060 |
| Parks, Recreation and Community Services | $2,536,500 | $990,500 | $499,040 | $4,026,040 |
| Police | $60,122,171 | $1,055,000 | $1,577,118 | $62,754,289 |
| Public Utilities | $5,931,500 | - | - | $5,931,500 |
| Public Works | $21,407,669 | $11,226,485 | $8,788,036 | $41,422,190 |
| **Grand Total (Five Years)** | **$158,221,824** | **$37,094,743** | **$30,457,441** | **$225,774,008** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| City Attorney - Prosectution | Highest | Experts | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |
| City Attorney - Prosectution | Highest | Lab | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| City Attorney - Prosectution | Highest | State Bar Dues | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 30,000 |
| City Attorney - Prosectution | Highest | Training | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 125,000 |
| City Attorney - Prosectution | Highest | Misc. start up costs | 50,000 | | | | | 50,000 |
| City Attorney - Prosectution | Highest | Investigator | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |
| City Attorney - Prosectution | Highest | Paralegal | 63,500 | 127,000 | 127,000 | 127,000 | 127,000 | 571,500 |
| City Attorney - Prosectution | Highest | Assistant City Attorney | 107,000 | 214,000 | 214,000 | 214,000 | 214,000 | 963,000 |
| City Attorney - Prosectution | Highest | Senior Deputy City Attorney | 170,000 | 340,000 | 340,000 | 340,000 | 340,000 | 1,530,000 |
| City Attorney - Prosectution | Highest | Deputy City Attorney II | 64,500 | 129,000 | 129,000 | 129,000 | 129,000 | 580,500 |
| City Attorney - Prosectution | Highest | Deputy City Attorney I | 374,500 | 749,000 | 749,000 | 749,000 | 749,000 | 3,370,500 |
| City Attorney - Prosectution | Highest | Victim Services Advocate | 34,000 | 68,000 | 68,000 | 68,000 | 68,000 | 306,000 |
| City Attorney - Prosectution | Highest | Legal Support Specialist | 84,000 | 168,000 | 168,000 | 168,000 | 168,000 | 756,000 |
| City Attorney - Prosectution | Highest | Computers | 20,000 | | | | 5,000 | 25,000 |
| City Attorney - Prosectution | Highest | Software Program | 50,000 | | | | | 50,000 |
| **City Attorney - Prosectution** | **Highest Total** | | **1,088,500** | **1,866,000** | **1,866,000** | **1,866,000** | **1,871,000** | **8,557,500** |
| City Attorney - Prosectution | High | Local Bar Dues | | 1,200 | 1,200 | 1,200 | 1,200 | 4,800 |
| City Attorney - Prosectution | High | Office Supplies/misc | 42,000 | 227,400 | 227,400 | 227,400 | 227,400 | 951,600 |
| City Attorney - Prosectution | High | Printers | 6,000 | | | | | 6,000 |
| City Attorney - Prosectution | High | CDAA Dues | 1,540 | 1,540 | 1,540 | 1,540 | 1,540 | 7,700 |
| City Attorney - Prosectution | High | Phone stipends | 3,510 | 7,020 | 7,020 | 7,020 | 7,020 | 31,590 |
| City Attorney - Prosectution | High | Tablets | 6,000 | | | | | 6,000 |
| **City Attorney - Prosectution** | **High Total** | | **59,050** | **237,160** | **237,160** | **237,160** | **237,160** | **1,007,690** |
| **City Attorney - Prosectution - Total** | | | **1,147,550** | **2,103,160** | **2,103,160** | **2,103,160** | **2,108,160** | **9,565,190** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| City Attorney | Important | Other recurring non-personnel costs | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 7,500 |
| City Attorney | Important | Printers | 3,000 | 1,500 | 1,500 | 1,500 | 1,500 | 9,000 |
| **City Attorney** | **Important Total** | | **4,500** | **3,000** | **3,000** | **3,000** | **3,000** | **16,500** |
| City Attorney | Highest | State and Local Bar Dues | 1,200 | 600 | 600 | 600 | 1,200 | 4,200 |
| City Attorney | Highest | Deputy City Attorney | 175,000 | | | | | 175,000 |
| City Attorney | Highest | Legal secretary | 97,000 | | | | | 97,000 |
| City Attorney | Highest | LSS | 85,000 | | | | | 85,000 |
| City Attorney | Highest | Computers | 8,000 | 2,000 | 4,000 | 2,000 | 4,000 | 20,000 |
| **City Attorney** | **Highest Total** | | **366,200** | **2,600** | **4,600** | **2,600** | **5,200** | **381,200** |
| City Attorney | High | Central Printing | | 15,000 | | | | 15,000 |
| City Attorney | High | General Office Supplies | 2,000 | 500 | 1,000 | 500 | 1,000 | 5,000 |
| City Attorney | High | Special Dept. Supplies | 2,000 | 1,000 | 1,000 | 1,000 | 2,000 | 7,000 |
| City Attorney | High | Training Fund Increase | 10,000 | | | | 15,000 | 25,000 |
| City Attorney | High | Travel and training fund for CA | 10,000 | | | | 15,000 | 25,000 |
| City Attorney | High | Add personnel | | | | | | - |
| City Attorney | High | Deputy City Attorney | 350,000 | 175,000 | 175,000 | 175,000 | 175,000 | 1,050,000 |
| City Attorney | High | Paralegal | | | 127,000 | | | 127,000 |
| City Attorney | High | Tablets | | 3,000 | | | | 3,000 |
| **City Attorney** | **High Total** | | **374,000** | **194,500** | **304,000** | **176,500** | **208,000** | **1,257,000** |
| **City Attorney - Total** | | | **744,700** | **200,100** | **311,600** | **182,100** | **216,200** | **1,654,700** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| City Managers Office | Highest | Professional Services | 25,000 | 50,000 | 25,000 | 50,000 | 25,000 | 175,000 |
| City Managers Office | Highest | Audit | | | 10,000 | | | 10,000 |
| City Managers Office | Highest | Expenses | 20,000 | 5,000 | 5,000 | 5,000 | 5,000 | 40,000 |
| City Managers Office | Highest | Personnel | 580,000 | 604,000 | 619,120 | 634,694 | 650,734 | 3,088,548 |
| **City Managers Office** | **Highest Total** | | **625,000** | **659,000** | **659,120** | **689,694** | **680,734** | **3,313,548** |
| **City Managers Office - Total** | | | **625,000** | **659,000** | **659,120** | **689,694** | **680,734** | **3,313,548** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Community Development | Important | Arroyo Study | 250,000 | | | | | 250,000 |
| Community Development | Important | General Plan & Housing Element Update | | | | | 1,000,000 | 1,000,000 |
| Community Development | Important | GrowRiverside Initiative | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 225,000 |
| Community Development | Important | Innovation District | 500,000 | 500,000 | 250,000 | 250,000 | 250,000 | 1,750,000 |
| Community Development | Important | Replace General Plan Subsidy for Staffing Charges | 355,770 | 372,476 | 379,925 | 387,524 | 395,275 | 1,890,970 |
| Community Development | Important | Scanning Building Permits | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |
| Community Development | Important | Scanning Planning Archived Case Files | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Community Development | Important | Exhibit Booth for Trade Shows | 50,000 | 5,000 | 5,000 | 5,000 | 5,000 | 70,000 |
| **Community Development** | **Important Total** | | **1,230,770** | **952,476** | **709,925** | **717,524** | **1,725,275** | **5,335,970** |
| Community Development | Highest | Architectural Designs & Illustrations | 65,000 | 65,000 | 65,000 | 65,000 | 65,000 | 325,000 |
| Community Development | Highest | Exchange Admin Intern for Project Assistant Position | 58,512 | 62,187 | 66,047 | 70,100 | 73,796 | 330,642 |
| Community Development | Highest | Seed Formation and Operation | | | 100,000 | 150,000 | 150,000 | 400,000 |
| Community Development | Highest | Video Conferencing | 3,684 | | | | | 3,684 |
| Community Development | Highest | Change Senior Planner to Historic Preservation Officer | 12,653 | 13,640 | 14,322 | 15,038 | 15,790 | 71,443 |
| Community Development | Highest | CSG Consulting; Building & Safety Division plan check and inspection support services | 75,000 | 75,000 | 25,000 | 25,000 | 25,000 | 225,000 |
| Community Development | Highest | Accountant II | 87,100 | 88,319 | 92,735 | 97,373 | 102,241 | 467,768 |
| Community Development | Highest | Building Inspector II | 91,457 | 96,121 | 102,243 | 107,355 | 112,754 | 509,930 |
| Community Development | Highest | Plan Check Engineer | 109,085 | 116,143 | 121,950 | 128,048 | 134,391 | 609,617 |
| **Community Development** | **Highest Total** | | **502,491** | **516,410** | **587,297** | **657,914** | **678,972** | **2,943,084** |
| Community Development | High | Computer Replacements 2016/2017 (41 @ $1,200 = 49,200) (21 towers only @ $950 = 19,950) = $61,950 2017/2018 (34 @ $1,200 = 40,800) | 61,950 | 40,800 | | | | 102,750 |
| **Community Development** | **High Total** | | **61,950** | **40,800** | | | | **102,750** |
| **Community Development - Total** | | | **1,795,211** | **1,509,686** | **1,297,222** | **1,375,438** | **2,404,247** | **8,381,804** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Finance | Highest | Staff = 1 FTE Management Analyst | 89,641 | 96,952 | 101,799 | 106,888 | 112,232 | 507,512 |
| Finance | Highest | Staff = 1 FTE Principal Management Analyst | 113,886 | 121,896 | 127,991 | 134,390 | 141,110 | 639,273 |
| Finance | Highest | Staff = 1 FTE Senior Accountant | 105,788 | 112,003 | 117,603 | 123,483 | 129,657 | 588,535 |
| **Finance** | **Highest Total** | | **309,315** | **330,851** | **347,393** | **364,762** | **382,999** | **1,735,320** |
| **Finance - Total** | | | **309,315** | **330,851** | **347,393** | **364,762** | **382,999** | **1,735,320** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Fire | Important | CADME Maps Software | 20,000 | - | - | - | - | 20,000 |
| Fire | Important | Cardiac Monitor/Defibrillators | 1,070,632 | - | - | - | - | 1,070,632 |
| Fire | Important | Computer Servers | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 125,000 |
| Fire | Important | Safety Clothing - Turnouts | 100,000 | - | - | - | - | 100,000 |
| Fire | Important | Wildland Radios | 86,683 | - | - | - | - | 86,683 |
| Fire | Important | Mobile Data Computers (MDCs) | - | 150,000 | | | | 150,000 |
| **Fire** | **Important Total** | | **1,302,315** | **175,000** | **25,000** | **25,000** | **25,000** | **1,552,315** |
| Fire | Highest | Central Garage Charges | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,250,000 |
| Fire | Highest | Fire Operations Program Supplies | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 750,000 |
| Fire | Highest | Fund 1.0 FTE Plan Check Engineer Position | 123,252 | 129,415 | 135,885 | 139,961 | 144,160 | 672,673 |
| Fire | Highest | Fund 1.0 Senior Fire Safety Inspector Position | 115,641 | 119,110 | 122,683 | 126,364 | 130,154 | 613,952 |
| Fire | Highest | Fire Apparatus Replacement | 3,225,000 | | 2,300,000 | 925,000 | 1,440,000 | 7,890,000 |
| **Fire** | **Highest Total** | | **3,863,893** | **648,525** | **2,958,568** | **1,591,325** | **2,114,314** | **11,176,625** |
| Fire | High | Motorola Portable Radios | 1,572,609 | - | - | - | - | 1,572,609 |
| Fire | High | Fund 1.0 FTE Deputy Fire Marshal Position | 132,539 | 139,165 | 146,123 | 150,506 | 155,021 | 723,354 |
| **Fire** | **High Total** | | **1,705,148** | **139,165** | **146,123** | **150,506** | **155,021** | **2,295,963** |
| **Fire - Total** | | | **6,871,356** | **962,690** | **3,129,691** | **1,766,831** | **2,294,335** | **15,024,903** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| General Services | Important | Two Maintenance Worker I Job Code 2910 | 76,200 | 80,208 | 84,048 | 88,272 | 92,688 | 421,416 |
| General Services | Important | Air Conditioning Tech 4440 | 53,100 | 55,740 | 58,524 | 61,428 | 61,428 | 290,220 |
| General Services | Important | Equipment All Other | 180,000 | - | - | - | - | 180,000 |
| General Services | Important | Central Garage Charges | 24,000 | 48,000 | 48,000 | 48,000 | 48,000 | 216,000 |
| **General Services** | **Important Total** | | **333,300** | **183,948** | **190,572** | **197,700** | **202,116** | **1,107,636** |
| General Services | Highest | Capital Construction & Improv | 2,704,700 | 2,220,000 | 3,865,000 | 3,865,000 | 3,865,000 | 16,519,700 |
| General Services | Highest | Maint/Repair of Bldgs & Improvs | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 1,500,000 |
| General Services | Highest | Fire Mechanic Jobe Code 5345 | 124,200 | 130,344 | 130,344 | 130,344 | 130,344 | 645,576 |
| General Services | Highest | Office Specialist PCN GS100024F | 27,252 | 28,596 | 30,036 | 31,524 | 33,120 | 150,528 |
| **General Services** | **Highest Total** | | **3,156,152** | **2,678,940** | **4,325,380** | **4,326,868** | **4,328,464** | **18,815,804** |
| General Services | High | Building Maintenance Specialist Job Code 4340 | 50,424 | 52,932 | 55,584 | 58,344 | 58,344 | 275,628 |
| General Services | High | Maint Electrician Job Code 4370 | 55,740 | 58,524 | 61,428 | 64,512 | 64,512 | 304,716 |
| **General Services** | **High Total** | | **106,164** | **111,456** | **117,012** | **122,856** | **122,856** | **580,344** |
| **General Services - Total** | | | **3,595,616** | **2,974,344** | **4,632,964** | **4,647,424** | **4,653,436** | **20,503,784** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Human Resources | Important | Advertising | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |
| Human Resources | Important | Learning Management System (LMS) | 175,000 | 100,000 | 100,000 | 100,000 | 100,000 | 575,000 |
| Human Resources | Important | Human Resources Analyst | 98,694 | 104,640 | 104,640 | 104,640 | 104,640 | 517,254 |
| **Human Resources** | **Important Total** | | **283,694** | **214,640** | **214,640** | **214,640** | **214,640** | **1,142,254** |
| Human Resources | Highest | Examination Proctor | 33,696 | 33,696 | 33,696 | 33,696 | 33,696 | 168,480 |
| Human Resources | Highest | Office Specialist | 119,808 | 132,272 | 132,272 | 132,272 | 132,272 | 648,896 |
| **Human Resources** | **Highest Total** | | **153,504** | **165,968** | **165,968** | **165,968** | **165,968** | **817,376** |
| Human Resources | High | City-Wide Employee Training Increase | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 200,000 |
| Human Resources | High | Education Reimbursement Program Increase | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 200,000 |
| **Human Resources** | **High Total** | | **80,000** | **80,000** | **80,000** | **80,000** | **80,000** | **400,000** |
| **Human Resources - Total** | | | **517,198** | **460,608** | **460,608** | **460,608** | **460,608** | **2,359,630** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Innovation and Technology | Important | Email Retention: 2-Year Option | 410,000 | 40,000 | 44,000 | 48,400 | 53,300 | 595,700 |
| Innovation and Technology | Important | Security Camera Maintenance and Upgrade | 135,000 | 35,000 | 35,000 | 40,000 | 40,000 | 285,000 |
| Innovation and Technology | Important | Training | 105,000 | 105,000 | 105,000 | 110,000 | 110,000 | 535,000 |
| Innovation and Technology | Important | User/Account Management - Security | 145,000 | 30,000 | 31,500 | 33,100 | 34,800 | 274,400 |
| Innovation and Technology | Important | Video Retention: 1-Year Option | 450,000 | 45,000 | 45,000 | 75,000 | 75,000 | 690,000 |
| Innovation and Technology | Important | Citywide Computer Replacement | 1,175,000 | 1,233,750 | 1,295,438 | 1,360,210 | 1,428,220 | 6,492,618 |
| Innovation and Technology | Important | Hardware: PC, Laptop, Tablet Replacement | 140,000 | 30,000 | 30,000 | 30,000 | 30,000 | 260,000 |
| **Innovation and Technology** | **Important Total** | | **2,560,000** | **1,518,750** | **1,585,938** | **1,696,710** | **1,771,320** | **9,132,718** |
| Innovation and Technology | Highest | CADME Replacement | 657,100 | 439,200 | 429,700 | 451,200 | 473,700 | 2,450,900 |
| Innovation and Technology | Highest | Cybersecurity Tools | 400,000 | 450,000 | 375,000 | 500,000 | 400,000 | 2,125,000 |
| Innovation and Technology | Highest | Network Upgrades - 5 Year Plan | 246,700 | 2,708,100 | 514,800 | 412,600 | 423,200 | 4,305,400 |
| Innovation and Technology | Highest | Additional Staff: Principal Analyst (City) | 139,200 | 147,900 | 155,300 | 163,100 | 171,300 | 776,800 |
| Innovation and Technology | Highest | Additional Staff: SharePoint Developer (Xerox) | 125,000 | 130,000 | 136,500 | 143,400 | 150,500 | 685,400 |
| Innovation and Technology | Highest | Additional Staff: Two Client Services Techs (Xerox) | 117,200 | 120,700 | 126,700 | 133,000 | 139,700 | 637,300 |
| Innovation and Technology | Highest | Additional Staff: Two Security Analysts (Xerox) | 136,000 | 285,600 | 299,900 | 314,900 | 330,700 | 1,367,100 |
| Innovation and Technology | Highest | Insourcing of Xerox Staff (City Staff) | 486,200 | 491,600 | | | | 977,800 |
| Innovation and Technology | Highest | Police Department Video Storage | 77,000 | 32,000 | 33,600 | 35,300 | 37,100 | 215,000 |
| **Innovation and Technology** | **Highest Total** | | **2,384,400** | **4,805,100** | **2,071,500** | **2,153,500** | **2,126,200** | **13,540,700** |
| Innovation and Technology | High | Datacenter: COOP | 116,500 | 941,900 | 17,200 | 18,100 | 19,100 | 1,112,800 |
| Innovation and Technology | High | Datacenter: Operational Needs | 290,000 | 758,300 | 927,900 | 618,900 | 341,400 | 2,936,500 |
| Innovation and Technology | High | Network Security Tools | 157,000 | 50,000 | 52,500 | 55,000 | 57,500 | 372,000 |
| Innovation and Technology | High | System Upgrade: IFAS - City's Financial/Payroll System | 190,000 | 215,000 | 136,500 | 143,400 | 150,500 | 835,400 |
| Innovation and Technology | High | System Upgrade: SPL - City's Work-Order/Payroll System | 125,000 | 130,000 | 1,136,500 | 1,843,400 | 400,500 | 3,635,400 |
| Innovation and Technology | High | VoIP Upgrades - 5 Year Plan | 441,700 | 1,196,100 | 780,500 | 650,300 | 682,100 | 3,750,700 |
| Innovation and Technology | High | Additional Staff: Mobile Developer (Xerox) | 125,000 | 130,000 | 136,500 | 143,400 | 150,500 | 685,400 |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Innovation and Technology | High | Additional Staff: Project Coordinator (Xerox) | 126,675 | 133,100 | 139,700 | 146,650 | 153,975 | 700,100 |
| Innovation and Technology | High | Additional Staff: Systems Administrator (Xerox) | 98,525 | 103,500 | 108,700 | 114,100 | 119,800 | 544,625 |
| **Innovation and Technology** | **High Total** | | **1,670,400** | **3,657,900** | **3,436,000** | **3,733,250** | **2,075,375** | **14,572,925** |
| **Innovation and Technology - Total** | | | **6,614,800** | **9,981,750** | **7,093,438** | **7,583,460** | **5,972,895** | **37,246,343** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Library | Important | Non-Personnel | 110,000 | 110,000 | 25,000 | 25,000 | 25,000 | 295,000 |
| Library | Important | Non-Personnel | | | 25,000 | | | 25,000 |
| **Library** | **Important Total** | | **110,000** | **110,000** | **50,000** | **25,000** | **25,000** | **320,000** |
| Library | Highest | Non-Personnel | 71,689 | 52,350 | 48,850 | 49,080 | 49,440 | 271,409 |
| Library | Highest | Personnel | 488,145 | 512,564 | 703,276 | 736,961 | 772,327 | 3,213,273 |
| **Library** | **Highest Total** | | **559,834** | **564,914** | **752,126** | **786,041** | **821,767** | **3,484,682** |
| Library | High | Non-Personnel | 50,000 | 50,000 | 75,000 | 75,000 | 75,000 | 325,000 |
| Library | High | Personnel | | | 285,814 | 300,103 | 315,108 | 901,025 |
| **Library** | **High Total** | | **50,000** | **50,000** | **360,814** | **375,103** | **390,108** | **1,226,025** |
| **Library - Total** | | | **719,834** | **724,914** | **1,162,940** | **1,186,144** | **1,236,875** | **5,030,707** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Museum | Important | Community Outreach - Cahuilla Continuum Documentary and Oral History Collections | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 7,500 |
| Museum | Important | Archival and Collections Supplies for Collections Move | | | | 4,000 | 10,000 | 14,000 |
| Museum | Important | Collections Move to New Storage Facility | | | | | 250,000 | 250,000 |
| Museum | Important | Exhibit - "Telling Riverside's Story in 50 Objects: 1930-today" | | 12,500 | 12,500 | | | 25,000 |
| Museum | Important | Move Archives Collection to new storage facility of consolidated archives space | | | | | 125,000 | 125,000 |
| Museum | Important | Native American Cultural Resource Center | | | 5,000 | 5,000 | 15,000 | 25,000 |
| Museum | Important | Staff = 0.5 FTE Associate Curator of Collections | | | | 43,550 | 43,550 | 87,100 |
| Museum | Important | Staff = 1.0 FTE Project Manager | | | | 100,077 | 100,077 | 200,154 |
| Museum | Important | Staff = 1.0 FTE Public Information Representative | | | | 37,050 | 37,050 | 74,100 |
| Museum | Important | Staff = 2.0 Curatorial Assistants | | | | 64,000 | 64,000 | 128,000 |
| Museum | Important | Event - Festival of Lights | | | | | 25,000 | 25,000 |
| Museum | Important | Sponsorships | | | | | 25,000 | 25,000 |
| **Museum** | **Important Total** | | **1,500** | **14,000** | **19,000** | **255,177** | **696,177** | **985,854** |
| Museum | Highest | Educational Activity/Senior Education Curator Support - Ongoing | | | 20,000 | 20,000 | 20,000 | 60,000 |
| Museum | Highest | Event - Festival of Lights | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |
| Museum | Highest | Event - Festival of Lights 25th Anniversary | | 25,000 | | | | 25,000 |
| Museum | Highest | Event - New Events & Promotion | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |
| Museum | Highest | Exhibits Designer Support | 25,000 | 25,000 | 20,000 | 20,000 | 20,000 | 110,000 |
| Museum | Highest | Museum Maintenance Worker Support | 5,000 | 5,000 | 7,500 | 7,500 | 10,000 | 35,000 |
| Museum | Highest | Sponsorships | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Museum | Highest | Community Outreach - Adult Speaker Series | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 10,000 |
| Museum | Highest | Community Outreach - Volunteer Program | 10,000 | 2,500 | 2,500 | 2,500 | 10,000 | 27,500 |
| Museum | Highest | Educational Activity/Senior Education Curator Support - Startup Costs (2 years) | 25,000 | 30,000 | | | | 55,000 |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Museum | Highest | Educational Exhibit Activities - "Tlatilco: People of the Lake" and Contemporary Mexican Culture exhibit | | 25,000 | 25,000 | | | 50,000 |
| Museum | Highest | Emergency Preparedness | 1,680 | 5,839 | 5,000 | 5,000 | 5,000 | 22,519 |
| Museum | Highest | Event - Insect Fair | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |
| Museum | Highest | Event - Museum "Bioblitz" | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 5,000 |
| Museum | Highest | Event - Spring Break Camp | 5,000 | 5,000 | | | | 10,000 |
| Museum | Highest | Exhibit - "Changing America: The Emanicpation Proclamation, 1863 and the March on Washington, 1963" and the Towels Collection Exhibition | 2,500 | | | | | 2,500 |
| Museum | Highest | Exhibit - "Tlatilco: People of the Lake" | 50,000 | 75,000 | | | | 125,000 |
| Museum | Highest | Exhibit - Harada | | 20,000 | | | | 20,000 |
| Museum | Highest | Museum Educational Programming - Ongoing Costs | | 3,000 | 3,000 | 3,000 | 3,000 | 12,000 |
| Museum | Highest | Museum Educational Programming - Startup Costs | 6,000 | | | | | 6,000 |
| Museum | Highest | Teaching Collection - collections best practices | 5,000 | | | | | 5,000 |
| Museum | Highest | Staff = .025 FTE Project Coordinator | 17,834 | 17,834 | 17,834 | 17,834 | 17,834 | 89,170 |
| Museum | Highest | Staff = 0.5 FTE Associate Curator of Collections | 21,775 | 21,775 | 21,775 | 21,775 | 21,775 | 108,875 |
| Museum | Highest | Staff = 0.5 FTE Exhibits Designer | 26,422 | 26,422 | 26,422 | 26,422 | 26,422 | 132,110 |
| Museum | Highest | Staff = 1.0 FTE Museum Maintenance Worker | 39,605 | 39,605 | 39,605 | 39,605 | 39,605 | 198,025 |
| Museum | Highest | Staff = 1.0 FTE Project Assistant | 56,422 | 56,422 | 56,422 | 56,422 | 56,422 | 282,110 |
| Museum | Highest | Staff = 1.0 Project Assistant | | 56,422 | 56,422 | 56,422 | 56,422 | 225,688 |
| Museum | Highest | Staff = 3.0 FTE Curatorial Assistants (NEW CLASSIFICATION) | | 96,000 | 96,000 | 96,000 | 96,000 | 384,000 |
| Museum | Highest | Staffing - 1.0 FTE Assistant Director, Museum | | 120,662 | 120,662 | 120,662 | 120,662 | 482,648 |
| **Museum** | **Highest Total** | | **495,238** | **854,481** | **716,142** | **691,142** | **701,142** | **3,458,145** |
| Museum | High | Community Outreach - Discovery Days learning kits - Ongoing costs | | 250 | 250 | 250 | 250 | 1,000 |
| Museum | High | Community Outreach - Museum Membership Program - Ongoing support | | | | 10,000 | 10,000 | 20,000 |
| Museum | High | Event - New Events & Promotion | | | 25,000 | 25,000 | 50,000 | 100,000 |
| Museum | High | Sponsorships | | | 25,000 | 25,000 | 25,000 | 75,000 |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Museum | High | ARGUS.net - Digitization of Exhibits | | | 7,500 | 3,500 | | 11,000 |
| Museum | High | Community Outreach - Discovery Days learning kits - Startup Costs | 2,000 | | | | | 2,000 |
| Museum | High | Community Outreach - Museum Membership Program - Startup | | | 15,000 | | | 15,000 |
| Museum | High | Exhibit - "American Indian Voices: Issues and Art" | | | | 40,000 | 40,000 | 80,000 |
| Museum | High | Exhibit - Contemporary Mexican Heritage | | 100,000 | 25,000 | | | 125,000 |
| Museum | High | Exhibits - Change Neighboring Nations and Southern California Native Lifeways and Cahuilla Continuum objects | 2,500 | | | | | 2,500 |
| Museum | High | Exhibits - Heritage House Carriage and Barn Exhibits | | | | | 8,000 | 8,000 |
| Museum | High | Exhibits Designer Support | | 25,000 | | | | 25,000 |
| Museum | High | Museum Publication | | | 15,000 | | | 15,000 |
| Museum | High | Pocket exhibits | | 3,000 | 3,000 | | | 6,000 |
| Museum | High | Staff = 0.5 Exhibits Designer | | | | 26,422 | 26,422 | 52,844 |
| Museum | High | Staff = 0.5 FTE Associate Curator of Collections | 21,775 | 21,775 | 43,550 | 43,550 | 43,550 | 174,200 |
| Museum | High | Staff = 0.5 FTE Project Coordinator | | | 35,668 | 35,668 | 35,668 | 107,004 |
| Museum | High | Staff = 1.0 FTE Senior Education Curator (NEW CLASSIFICATION) | 64,856 | 64,856 | 64,856 | 64,856 | 64,856 | 324,280 |
| Museum | High | Staff = 1.0 Project Coordinator | | | 71,335 | 71,335 | 71,335 | 214,005 |
| Museum | High | Staff = 2.0 Curatorial Assistants | | | 64,000 | 64,000 | 64,000 | 192,000 |
| Museum | High | Staff = 2.0 Museum Curator | | | | 126,848 | 126,848 | 253,696 |
| Museum | High | Staff Merit Increases | 4,654 | 10,200 | 15,016 | 20,757 | 20,757 | 71,384 |
| Museum | High | Staffing - 1.0 FTE Assistant Director, Cultural Affairs | | 120,662 | 120,662 | 120,662 | 120,662 | 482,648 |
| Museum | High | Photograph collections, update ARGUS.net | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 | 22,500 |
| **Museum** | **High Total** | | **100,285** | **350,243** | **535,337** | **682,348** | **711,848** | **2,380,061** |
| **Museum - Total** | | | **597,023** | **1,218,724** | **1,270,479** | **1,628,667** | **2,109,167** | **6,824,060** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Parks, Recreation and Community Services | Important | Increase janitorial contracted scope of service to include cleaning of banquet chairs (1,000 +) and lounge coach & chairs (20) in the community centers. | 40,000 | | | | | 40,000 |
| Parks, Recreation and Community Services | Important | Marketing - Spanish translation services | 1,800 | 3,000 | 3,000 | | | 7,800 |
| Parks, Recreation and Community Services | Important | Rec Program Enhancement - Fairmount Park Special Event coverage & resources | 8,000 | | | | | 8,000 |
| Parks, Recreation and Community Services | Important | Rec Program Enhancement - Funding with offset of revenue for increase bus & admission fees for day /Splash Camp Excursions - Recreation | 16,500 | | | | | 16,500 |
| Parks, Recreation and Community Services | Important | Rec Program Enhancement - Winter Wonderland event - snow | 12,000 | | | | | 12,000 |
| Parks, Recreation and Community Services | Important | Recreation Equipment Replacement | 50,000 | 50,000 | | | | 100,000 |
| Parks, Recreation and Community Services | Important | Training | 18,756 | 18,756 | 18,756 | - | - | 56,268 |
| Parks, Recreation and Community Services | Important | Arlington Youth Innovation Center - 1.0 FTE LEAD Outreach Worker – Job Developer Position | | 61,043 | | | | 61,043 |
| Parks, Recreation and Community Services | Important | Arlington Youth Innovation Center - Gang Intervention Program (formerly known as Project BRIDGE) – 2 Outreach Workers (.50 FTE) | | 35,647 | 35,647 | | | 71,294 |
| Parks, Recreation and Community Services | Important | Defibrillators | | 40,000 | 6,000 | | | 46,000 |
| Parks, Recreation and Community Services | Important | ReDiscover Fairmount Park | 4,500 | | | | | 4,500 |
| Parks, Recreation and Community Services | Important | Smart Water Conservation Irrigation System Upgrades and Maintenance | 100,000 | | (100,000) | | | - |
| Parks, Recreation and Community Services | Important | Rec Program Enhancement - Expand Recreation Programming and Facility Rental to meet City demands | 72,135 | 9,500 | | | | 81,635 |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Parks, Recreation and Community Services | Important | Fairmount Golf Course - Tee-Time and POS software printers and computers | | 20,000 | 14,000 | | | 34,000 |
| Parks, Recreation and Community Services | Important | Arlington Youth Innovation Center - Purchase of additional van for Gang Intervention Program | | 35,000 | | | | 35,000 |
| Parks, Recreation and Community Services | Important | Stake bed Truck | | | 25,000 | | | 25,000 |
| Parks, Recreation and Community Services | Important | Tractor | | | | (100,000) | | (100,000) |
| **Parks, Recreation and Community Services** | **Important Total** | | **323,691** | **272,946** | **2,403** | **(100,000)** | **-** | **499,040** |
| Parks, Recreation and Community Services | Highest | Park Refurbishing Program | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 |
| Parks, Recreation and Community Services | Highest | New Staffing - 1.0 FTE in Yr 1 and 1.0 FTE in Yr 2: Enhancement of staffing levels to meet workload of customer service demands | 50,000 | 50,000 | | | | 100,000 |
| Parks, Recreation and Community Services | Highest | Park Refurbishment Program - Community Centers | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 |
| Parks, Recreation and Community Services | Highest | Staffing - .25 FTE - Upgrade ARC position in Contract Classes | 20,000 | | | | | 20,000 |
| Parks, Recreation and Community Services | Highest | Staffing - .50 FTE Outreach Worker - Upgrade non-benefitted outreach workers to 1/2 time benefitted offset by CDBG funds | 28,000 | | | | | 28,000 |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Parks, Recreation and Community Services | Highest | Staffing - 0 FTEs : Calculate cost for 1/2 ARCs using 29 hours instead of 20 | 118,500 | | | | | 118,500 |
| Parks, Recreation and Community Services | Highest | Staffing - 0 FTEs : Calculate cost for 3/4 ARCs using 39 hours/week instead of 30 | 66,000 | | | | | 66,000 |
| Parks, Recreation and Community Services | Highest | Staffing - 0.75 FTEs: Ugrade three 1/2 time benefitted ARCs at Hunt, Nichols, Bordwell to 3/4 benefitted ARCs. | 50,000 | | | | | 50,000 |
| Parks, Recreation and Community Services | Highest | Staffing - 1.25 FTEs: Upgrade five 1/2 time benefitted ARCs at Bobby Bonds, Dales, La Sierra Senior Center, YOC, and Cesar Chavez Community Center to 3/4 Time. | 84,000 | | | | | 84,000 |
| Parks, Recreation and Community Services | Highest | Staffing - Personnel corrections - 0 FTE Upgrade existing GSWs to PMWIs only | 48,000 | | | | | 48,000 |
| Parks, Recreation and Community Services | Highest | Staffing -Personnel corrections - 0 FTE Upgrade existing Account Tech to Sr. Account Tech | 22,000 | | | | | 22,000 |
| **Parks, Recreation and Community Services** | **Highest Total** | | **886,500** | **450,000** | **400,000** | **400,000** | **400,000** | **2,536,500** |
| Parks, Recreation and Community Services | High | Tree Maintenance | 120,000 | 67,500 | 67,500 | | | 255,000 |
| Parks, Recreation and Community Services | High | Arlington Youth Innovation Center - 1.0 FTE Parks Maintenance Specialist | | 83,000 | | | | 83,000 |
| Parks, Recreation and Community Services | High | Arlington Youth Innovation Center - 1.0 FTE Recreation/Community Services Supervisor | | 95,500 | | | | 95,500 |
| Parks, Recreation and Community Services | High | Arlington Youth Innovation Center - 7.75 FTE Operating costs for New Arlington Youth Innovation Center | | 250,000 | | | | 250,000 |
| Parks, Recreation and Community Services | High | New Staffing - 1.0 FTE - Add Park Planner/Designer | - | 110,000 | | | | 110,000 |
| Parks, Recreation and Community Services | High | New Staffing - 1.0 FTE Add Admin. Analyst position. | 112,000 | | | | | 112,000 |
| Parks, Recreation and Community Services | High | Arlington Youth Innovation Center - Maintenance and Utilities costs | | 85,000 | | | | 85,000 |
| **Parks, Recreation and Community Services** | **High Total** | | **232,000** | **691,000** | **67,500** | | | **990,500** |
| **Parks, Recreation and Community Services - Total** | | | **1,442,191** | **1,413,946** | **469,903** | **300,000** | **400,000** | **4,026,040** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Police | Important | CAL-ID | 52,550 | | | | | 52,550 |
| Police | Important | Evidence Testing | 10,000 | | | | | 10,000 |
| Police | Important | GPS Trackers | 4,000 | 4,400 | 4,400 | 4,400 | 4,400 | 21,600 |
| Police | Important | Narcotics Detection K-9 | 7,000 | | | | | 7,000 |
| Police | Important | PSEC Subscriber Costs | | | | | 302,568 | 302,568 |
| Police | Important | Website Memberships | 400 | | | | | 400 |
| Police | Important | Gun Buy-Backs | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 75,000 |
| Police | Important | SWAT Motorhome | 500,000 | | | | | 500,000 |
| Police | Important | SWAT - Miscellaneous Training | 8,000 | | | | | 8,000 |
| Police | Important | SWAT Motorhome Technology | 50,000 | 50,000 | | | | 100,000 |
| Police | Important | Armed Response Vehicle (ARV) | 500,000 | | | | | 500,000 |
| **Police** | **Important Total** | | **1,146,950** | **69,400** | **19,400** | **19,400** | **321,968** | **1,577,118** |
| Police | Highest | Facility Rental | | 267,667 | | | - | 267,667 |
| Police | Highest | Body Cameras | 300,000 | | | | | 300,000 |
| Police | Highest | FLIR 308c Camera for Aviation | 400,000 | | | | | 400,000 |
| Police | Highest | Helicopter | 2,400,000 | | | | | 2,400,000 |
| Police | Highest | New Police Facility | | | | | 40,000,000 | 40,000,000 |
| Police | Highest | Offsite Backup for Body Cameras | 70,000 | | | | | 70,000 |
| Police | Highest | COPS Hiring - Retention of Officers | 553,260 | 158,621 | 172,807 | | | 884,688 |
| Police | Highest | Dispatcher (1) | 111,533 | 111,533 | 111,533 | 111,533 | 111,533 | 557,665 |
| Police | Highest | Officers | 1,096,514 | 1,156,514 | 1,156,514 | 1,156,514 | 1,156,514 | 5,722,570 |
| Police | Highest | Purchase New Vehicles | 62,708 | 62,708 | 62,708 | 62,708 | 62,708 | 313,540 |
| Police | Highest | Vehicle Replacement | 1,734,000 | 1,786,020 | 1,839,601 | 1,894,789 | 1,951,632 | 9,206,041 |
| **Police** | **Highest Total** | | **6,728,015** | **3,543,063** | **3,343,163** | **3,225,544** | **43,282,387** | **60,122,171** |
| Police | High | Computer  Servers | 250,000 | | | | | 250,000 |
| Police | High | Police Officer Safety Equipment | 50,000 | | | | | 50,000 |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Police | High | Pre-Action Fire System for Magnolia Server Room | 40,000 | | | | | 40,000 |
| Police | High | SWAT Safety Equipment | 20,000 | | | | | 20,000 |
| Police | High | Compensatory Time Payoff | 110,000 | | | | | 110,000 |
| Police | High | Overtime Costs | 560,000 | | | | | 560,000 |
| Police | High | Training - Aviation | | 25,000 | | | | 25,000 |
| **Police** | **High Total** | | **1,030,000** | **25,000** | | | | **1,055,000** |
| **Police - Total** | | | **8,904,965** | **3,637,463** | **3,362,563** | **3,244,944** | **43,604,355** | **62,754,289** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Public Utilities | Highest | Computer Equip Purc Undr $5000 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 35,000 |
| Public Utilities | Highest | Contract Education Program | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Public Utilities | Highest | Education Sponsorship Planning | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 |
| Public Utilities | Highest | General Office Expense | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 | 45,000 |
| Public Utilities | Highest | Periodicals & Dues | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 7,500 |
| Public Utilities | Highest | Periodicals & Dues | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 5,000 |
| Public Utilities | Highest | Prof Services AMI | 300,000 | | | | | 300,000 |
| Public Utilities | Highest | Prof Services Asset Mgmt/Work Mgmt/Warehouse Inv | 100,000 | | | | | 100,000 |
| Public Utilities | Highest | Training | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 | 45,000 |
| Public Utilities | Highest | Travel & Meeting Expense | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 25,000 |
| Public Utilities | Highest | Dispatch HVAC | 20,000 | | | | | 20,000 |
| Public Utilities | Highest | MS 6th Floor Restrooms | 40,000 | | | | | 40,000 |
| Public Utilities | Highest | MS Elevator Upgrades | 200,000 | | | | | 200,000 |
| Public Utilities | Highest | MS Fire Panel Upgrades | 230,000 | | | | | 230,000 |
| Public Utilities | Highest | MS Generator Backup | 30,000 | | | | | 30,000 |
| Public Utilities | Highest | Office Furniture & Equipment | 49,000 | | | | | 49,000 |
| Public Utilities | Highest | Professional Services AMI -OTO | 200,000 | | | | | 200,000 |
| Public Utilities | Highest | Rehab Building B | 1,500,000 | | | | | 1,500,000 |
| Public Utilities | Highest | Rehab UOC | 98,000 | | | | | 98,000 |
| Public Utilities | Highest | Special Department Supplies | 2,000 | | | | | 2,000 |
| Public Utilities | Highest | Travel & Meeting Expense | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 15,000 |
| Public Utilities | Highest | Boom Truck | - | 425,000 | | | | 425,000 |
| Public Utilities | Highest | Dump Truck | - | 215,000 | | | | 215,000 |
| Public Utilities | Highest | New Sweeper Truck | 360,000 | | | | | 360,000 |
| Public Utilities | Highest | Replacement Dump Truck | 215,000 | | | | | 215,000 |
| Public Utilities | Highest | Replacement Service Truck | - | 235,000 | | | | 235,000 |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Public Utilities | Highest | Valve Turning Trailer | 35,000 | | | | | 35,000 |
| **Public Utilities** | **Highest Total** | | **3,714,500** | **1,210,500** | **335,500** | **335,500** | **335,500** | **5,931,500** |
| **Public Utilities - Total** | | | **3,714,500** | **1,210,500** | **335,500** | **335,500** | **335,500** | **5,931,500** |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| Public Works | Important | Capital Improvement - Santa Ana River Bike Trail Realignment | 47,150 | - | - | - | - | 47,150 |
| Public Works | Important | Capital Improvement - SR-91 Pedestrian/Bicycle Bridge (PA & ED) | 112,500 | - | - | - | - | 112,500 |
| Public Works | Important | Contract - Keep Riverside Clean and Beautiful (KRCB) | 670 | 674 | 677 | 681 | 684 | 3,386 |
| Public Works | Important | Infrastructure - Replacement - Parking Garage | - | - | - | - | 8,000,000 | 8,000,000 |
| Public Works | Important | Position - GIS Analyst | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 625,000 |
| **Public Works** | **Important Total** | | **285,320** | **125,674** | **125,677** | **125,681** | **8,125,684** | **8,788,036** |
| Public Works | Highest | Infrastructure - Maintenance - Median and Parkway Landscape | 166,603 | 166,603 | 166,603 | 166,603 | 166,603 | 833,015 |
| Public Works | Highest | Infrastructure - Maintenance - Trimming Palm Tree | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Public Works | Highest | Infrastructure - Maintenance - Trimming Street Tree | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 2,500,000 |
| Public Works | Highest | Infrastructure - Study and Analysis - Road Condition | 190,000 | 100,000 | 100,000 | 100,000 | 100,000 | 590,000 |
| Public Works | Highest | Storm Drain Infrastructure | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,250,000 |
| Public Works | Highest | Infrastructure - Maintenance - Turf Replacement Water Wise | 500,000 | 500,000 | 500,000 | - | - | 1,500,000 |
| Public Works | Highest | Disposal Fees - Refuse and Green Waste. Expenditure increase by CPI and offsetting revenue increase by CPI through 2018 | 73,616 | 75,089 | 76,591 | 78,122 | 79,685 | 383,103 |
| Public Works | Highest | Contract - Burrtec Waste (Residential Services). Expenditure increase by CPI and offsetting revenue increase by CPI through 2018 | 82,672 | 84,325 | 86,011 | 87,732 | 89,486 | 430,226 |
| Public Works | Highest | Infrastructure - Replacement - Parking Meters | 300,000 | 450,000 | 124,000 | - | - | 874,000 |
| Public Works | Highest | Replacement - Instruments - Land Survey | 240,000 | - | - | - | - | 240,000 |
| Public Works | Highest | Position - Senior Solid Waste Operator | 156,910 | 156,910 | 156,910 | 156,910 | 156,910 | 784,550 |
| Public Works | Highest | Position - Solid Waste Operator | 59,307 | 59,307 | 59,307 | 59,307 | 59,307 | 296,535 |
| Public Works | Highest | Position - General Service Worker (Reset) 1 FTE | 93,600 | 98,280 | 103,194 | 108,354 | 113,772 | 517,200 |
| Public Works | Highest | Contract - Public Parking Management | 120,000 | 16,260 | 16,260 | 16,260 | 16,260 | 185,040 |
| Public Works | Highest | Replacement - Trucks and Equipment - Signal Maintenance | 426,000 | 268,000 | - | - | - | 694,000 |
| Public Works | Highest | Replacement - Trucks and Equipment - Storm Drain Maintenance | 450,000 | - | - | - | 600,000 | 1,050,000 |
| Public Works | Highest | Replacement - Trucks and Equipment - Streets Maintenance | 2,142,000 | 1,932,000 | 1,900,000 | 1,813,000 | 1,243,000 | 9,030,000 |

# City of Riverside Unfunded Operational Needs Detail

| Department | Priority | Request Title | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Grand Total |
|---|---|---|---|---|---|---|---|---|
| **Public Works** | **Highest Total** | | **5,800,708** | **4,706,774** | **4,088,876** | **3,386,288** | **3,425,023** | **21,407,669** |
| Public Works | High | Realignment - Charges to Enterprise Funds | 230,000 | 390,000 | 550,000 | 710,000 | 870,000 | 2,750,000 |
| Public Works | High | Realignment - Charges to Gax Tax Funds | 1,287,097 | 1,287,097 | 1,287,097 | 1,287,097 | 1,287,097 | 6,435,485 |
| Public Works | High | Revenue - Increase - Monthly Permit | - | - | - | - | - | - |
| Public Works | High | Communication - Replace aging handheld two-way radios | 15,000 | - | - | - | - | 15,000 |
| Public Works | High | Infrastructure - Reinvest in Local Streets | 615,000 | - | - | - | - | 615,000 |
| Public Works | High | Infrastructure - Replacement - Blowers at Landfill Flare Station | 275,000 | - | - | - | - | 275,000 |
| Public Works | High | Personal Protection - Bullet-proof Vests | 6,000 | - | - | - | - | 6,000 |
| Public Works | High | Revenue - Increase - Parking Meter | - | - | - | - | - | - |
| Public Works | High | Charges from Planning - Principal Planner (Advanced Planning) | 66,000 | 66,000 | 66,000 | 66,000 | 66,000 | 330,000 |
| Public Works | High | Position - Principal Engineer | 160,000 | 160,000 | 160,000 | 160,000 | 160,000 | 800,000 |
| **Public Works** | **High Total** | | **2,654,097** | **1,903,097** | **2,063,097** | **2,223,097** | **2,383,097** | **11,226,485** |
| **Public Works - Total** | | | **8,740,125** | **6,735,545** | **6,277,650** | **5,735,066** | **13,933,804** | **41,422,190** |
| **Grand Total** | | | **46,339,384** | **34,123,281** | **32,914,231** | **31,603,797** | **80,793,316** | **225,774,008** |

# NOTES

# CITY COUNCIL

The mission of the City Council is to provide proactive community leadership in the formulation of public policy in order to promote the economic interests of the City, a high quality of life, and a safe and attractive environment for the citizenry.



MAYOR AND CITY COUNCIL

Back Row (Left to Right)

Mike Soubirous, Mike Gardner, John Burnard, Jim Perry, Paul Davis

Front Row (Left to Right)

Andy Melendrez, Mayor Rusty Bailey, Chris Mac Arthur

# CITY COUNCIL

**WARD 1**
Council Member,
Mike Gardner

**WARD 2**
Council Member
Andy Melendrez

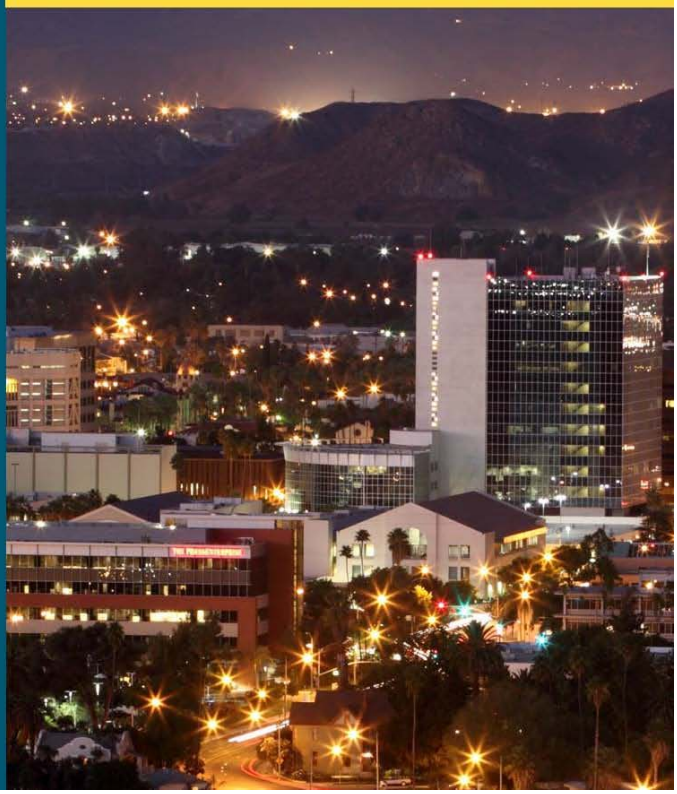
**WARD 3**
Council Member
Mike Soubirous

**WARD 4**
Council Member
Paul Davis

**WARD 5**
Council Member
Chris Mac Arthur

**WARD 6**
Council Member
Jim Perry

**WARD 7**
Council Member
John Burnard



# DEPARTMENT OVERVIEW

## City Council Powers

The City Council serves as the elected legislative and policy-making body of the City, enacting all laws and directing any actions necessary to provide for the general welfare of the community. The City Charter states: "All powers of the City shall be vested in the City Council except as otherwise provided in this Charter (Section CH. 406)." As part of the ward districted boundary system of government, each Council Member represents a different ward, ensuring that the citizenry receives equal representation.

## Priorities

The City Council's Priorities and Aspirations for Riverside are:

- Intelligent Growth—Riverside embraces economic growth and directs it so it maintains and improves our already outstanding quality of life. This includes growing the economy, raising the standard of living and managing a growing population. Our community uses land and repurposes historic structures to provide excellent jobs, support to businesses and steward our heritage and natural beauty. We maximize our position as the gateway to the United States and the world through trade and transportation networks.

- Catalyst for Innovation—Our community leaders collaborate to address issues, which lead to more inventive and multi-disciplinary approaches. The people and educational institutions of Riverside cultivate and support useful and beneficial ideas, research, products, scholars, businesspeople, artists and entrepreneurs. Creativity and innovation permeate all that we do, which makes our community a trendsetter for the region, California, and the world to follow.

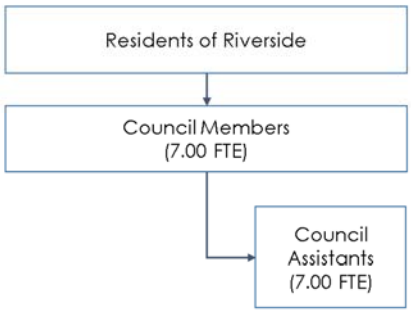
- Location of Choice—An unmatched landscape, year-round outdoor activities, ample recreational options and attention to healthy living make Riverside one of the most inspiring, livable, healthy and adventurous cities to live in or visit. Our community provides an abundance of opportunities to be amazed, inspired and entertained, including: arts and cultural offerings; well-defined, welcoming neighborhoods; well-paying jobs in strong companies; and diverse education. Our central location means we are within 60 minutes of the beach, snow, Los Angeles and Orange Counties, Palm Springs, apple picking, horseback riding, backpacking, mountain biking and more.

- Unified City—People are brought together around common interests and concerns, while the unique character of Riverside's neighborhoods and diverse communities are celebrated and valued. We are a caring community that has compassion for all of its inhabitants, and engages with one another for a better life for all. The long-standing diversity of the City provides a comfortable home for people from all backgrounds, cultures and interests – Riverside is a city for everyone and by everyone. Riversiders respect and value the cultural heritage, distinct needs and varied input of each of our neighbors, while proactively engaging them across historical dividing lines.

# ORGANIZATIONAL CHART

## City Council

14.00 Total FTE for FY 2016/17



## CITY COUNCIL STRATEGIC PRIORITIES

1. Enhanced Customer Service: Improved quality of life
2. Economic Development: Continue to develop an economically vibrant City
3. Community Services: Provide appealing, accessible and safe venues
4. City Transportation Program: Continue to develop efficient transportation systems and provide affordable options for community mobility
5. Improve Housing Diversity and Options
6. Improve Teamwork and Communication
7. Reduce Taxpayer Liability and Reduce Costs Wherever Possible

# PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| City Councilmembers | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| City Council staff | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| **General Fund Total** | **14.00** | **14.00** | **14.00** | **14.00** | **14.00** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| N/A | - | - | - | - | - |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total All Funds** | **14.00** | **14.00** | **14.00** | **14.00** | **14.00** |

## BUDGET OVERVIEW

The Department's total recommended budget for FY 2016/17 is $1,185,998 and FY 2017/18 is $1,216,484. The Personnel Budget in FY 2016/17 is 91.07% of the Department's total budget and in FY 2017/18 it comprises 91.27 % of the total budget. The Non-Personnel Budget accounts for 8.93 % and 8.73 % in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $1,080,090 for 14 FTEs and $1,110,252 in FY 2017/18 for 14 FTEs. Total FTEs include the seven (7) Council Member positions and the corresponding seven (7) Council Assistants. The Council Members salaries and benefits are $483,253, 44.74% of the total Personnel budget for FY 2016/17, the remaining $596,837 or 55.26% is for the Council Member Assistants.

The Personnel Budget decreased by 1.4% from FY 2015/16 to FY 2016/17 and increased by 2.8 % from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $105,908 and FY 2017/18 is $106,232. The Non-Personnel Budget decreased by 22.90 % from FY 2015/16 to FY 16/17 and increased by 3.00 % from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include Office Expenses, Travel/Meetings and an apportioned share of the Citywide Liability costs.

Any unused funds remain in the General Fund; therefore, it is incumbent upon the City Council to remain fiscally responsible on any non-personnel budget spending.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| City Council | 14.00 | 14.00 | ($46,593) | $30,486 | (3.78%) | 2.57% |
| **General Fund Total** | **14.00** | **14.00** | **($46,593)** | **$30,486** | **(3.78%)** | **2.57%** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| City Council | - | - | - | - | - | - |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total** | **14.00** | **14.00** | **($46,593)** | **$30,486** | **(3.78%)** | **2.57%** |

## KEY CHANGES IN THE BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

### Personnel

**Changes FY 2015/16 to 2016/17**

The FY 2016/17 Personnel Budget for the Department is $1,080,090, a decrease of $15,134 or 1.38 % from the FY 2015/16 Adopted Budget of $1,095,224. The budget decrease is due to:

- A decrease of $15,134 or 1.38% due to lower salaries and associated benefits.

**Changes FY 2016/17 to 2017/18**

The FY 2017/18 Personnel Budget for the Department is $1,110,252, an increase of $30,162 or 2.79% from the FY 2016/17 Proposed Budget of $1,080,090. The budget increase is due to:

- An increase of $30,162 or 2.79 % due to merit increases anticipated for the Council Assistants and associated benefit cost increases.

### Non-Personnel

**Changes FY 2015/16 to 2016/17**

The Department's FY 2016/17 Non-Personnel Budget is $105,908, a decrease of $31,459 or 22.90% from the FY 2015/16 Adopted Budget of $137,367. The budget decrease is due to:

- Periodicals and Dues increased from $0 to $8,267 or 100.0%
- Allocation of Citywide Liability costs decreased $39,726 or 79.42 %

**Changes FY 2016/17 to 2017/18**

The Department's FY 2017/18 Non-Personnel Budget is $106,232, an increase of $324 or 0.31 % from the FY 2016/17 Proposed Budget of $105,908 The budget increase is due to:

- Periodicals and Dues increased $248 or 3.0%
- Allocation of Citywide Liability costs increased $76 or 0.74%

## REVENUE AND EXPENDITURE BASELINE BUDGET SUMMARY BY FUND AND DIVISION

### REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| City Council | - | - | - | - | - |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| N/A | | | | | |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

### EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| City Council | $974,817 | $1,005,878 | $1,232,591 | $1,185,998 | $1,216,484 |
| **Total General Fund** | **$974,817** | **$1,005,878** | **$1,232,591** | **$1,185,998** | **$1,216,484** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Expenditure** | **$974,817** | **$1,005,878** | **$1,232,591** | **$1,185,998** | **$1,216,484** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| City Council | $0 | $0 | $0 | $0 | $0 |
| **General Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| City Council | $0 | $0 | $0 | $0 | $0 |
| **All Other Funds Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $882,227 | $891,286 | $1,095,224 | $1,080,090 | $1,110,252 |
| Non-Personnel | $92,590 | $114,592 | $137,367 | $105,908 | $106,232 |
| Special Projects and Grants | - | - | - | - | - |
| **Operating Budget Total** | **$974,817** | **$1,005,878** | **$1,232,591** | **$1,185,998** | **$1,216,484** |
| Equipment Outlay | - | - | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | $264,797 | $373,437 | $552,535 | $554,440 | $555,852 |
| Charges To Others | ($1,302,198) | ($1,475,994) | ($1,785,126) | ($1,785,127) | ($1,785,127) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **($1,037,401)** | **($1,102,557)** | **($1,232,591)** | **($1,230,687)** | **($1,229,275)** |
| **General Fund Total** | **($62,584)** | **($96,679)** | **$0** | **($44,689)** | **($12,791)** |

| All Other Funds | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | - | - | - | - | - |
| Non-Personnel | - | - | - | - | - |
| Special Projects and Grants | - | - | - | - | - |
| **Operating Budget Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Equipment Outlay | - | - | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | - | - | - | - | - |
| Charges To Others | - | - | - | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Other Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Expenditure** | **($62,584)** | **($96,679)** | **$0** | **($44,689)** | **($12,791)** |

## NOTES

# Department Budget Detail

**Department / Section:** **City Council / City Council**
**101 - 020000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 0200000 | Salaries - Regular | 549,744 | 554,081 | 713,513 | 700,031 | 705,205 | (1)% | % |
| 411210 | 0200000 | Vacation | 11,072 | 10,541 | 0 | 0 | 0 | - | - |
| 411220 | 0200000 | Holidays & Special Days Off | 14,204 | 14,948 | 0 | 0 | 0 | - | - |
| 411240 | 0200000 | Sick Leave | 3,962 | 2,746 | 0 | 0 | 0 | - | - |
| 411245 | 0200000 | Family Illness Sick Leave | 870 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 0200000 | Administrative Leave | 4,435 | 7,788 | 0 | 0 | 0 | - | - |
| 411510 | 0200000 | Accrued Payroll | 1,865 | 6,364 | 7,976 | 3,954 | 4,070 | (50)% | 2% |
| 412210 | 0200000 | Workers Compensation Ins | 7,533 | 12,063 | 12,772 | 10,503 | 10,581 | (17)% | % |
| 412220 | 0200000 | Health Insurance | 99,830 | 98,893 | 107,265 | 107,186 | 112,252 | ( )% | 4% |
| 412222 | 0200000 | Dental Insurance | 4,033 | 4,035 | 4,245 | 4,018 | 4,148 | (5)% | 3% |
| 412230 | 0200000 | Life Insurance | 3,413 | 3,426 | 4,424 | 4,343 | 4,377 | (1)% | % |
| 412240 | 0200000 | Unemployment Insurance | 837 | 448 | 398 | 390 | 394 | (2)% | 1% |
| 412310 | 0200000 | PERS Retirement | 113,280 | 122,574 | 196,485 | 197,516 | 212,801 | % | 7% |
| 412320 | 0200000 | Medicare OASDI | 9,083 | 9,317 | 10,346 | 10,149 | 10,224 | (1)% | % |
| 412400 | 0200000 | Deferred Compensation | 35,134 | 25,681 | 12,600 | 16,800 | 21,000 | 33% | 25% |
| 412500 | 0200000 | Automobile/Expense Allowance | 22,925 | 18,375 | 25,200 | 25,200 | 25,200 | - | - |
| | | **Personnel Services Total** | **882,227** | **891,286** | **1,095,224** | **1,080,090** | **1,110,252** | **(1)%** | **2%** |
| 421000 | 0200000 | Professional Services | 7,500 | 12,321 | 0 | 0 | 0 | - | - |
| 421001 | 0200000 | Prof Services/Internal | 105 | 65 | 0 | 0 | 0 | - | - |
| 422100 | 0200000 | Telephone | 1,144 | 1,688 | 1,400 | 1,400 | 1,400 | - | - |
| 422120 | 0200000 | Telephone - Cellular | 13,375 | 14,672 | 0 | 1,140 | 1,140 | - | - |
| 423400 | 0200000 | Motor Pool Equipment Rental | 12,166 | 16,091 | 10,000 | 10,000 | 10,000 | - | - |
| 423500 | 0200000 | Vehicle Usage Reimb Employee | 0 | 5,025 | 10,000 | 10,000 | 10,000 | - | - |
| 425100 | 0200000 | Advertising Expense | (273) | 0 | 0 | 0 | 0 | - | - |
| 425200 | 0200000 | Periodicals & Dues | 1,120 | 1,131 | 0 | 8,267 | 8,515 | - | 2% |
| 425400 | 0200000 | General Office Expense | 670 | 280 | 0 | 0 | 0 | - | - |
| 425401 | 0200000 | Council Ward 1 - Office Exp | 0 | 0 | 3,800 | 3,800 | 3,800 | - | - |
| 425402 | 0200000 | Council Ward 2 - Office Exp | 0 | 0 | 3,800 | 3,800 | 3,800 | - | - |
| 425403 | 0200000 | Council Ward 3 - Office Exp | 0 | 0 | 3,800 | 3,800 | 3,800 | - | - |
| 425404 | 0200000 | Council Ward 4 - Office Exp | 0 | 0 | 3,800 | 2,660 | 2,660 | (30)% | - |
| 425405 | 0200000 | Council Ward 5 - Office Exp | 0 | 0 | 3,800 | 3,800 | 3,800 | - | - |
| 425406 | 0200000 | Council Ward 6 - Office Exp | 0 | 0 | 3,800 | 3,800 | 3,800 | - | - |
| 425407 | 0200000 | Council Ward 7 - Office Exp | 0 | 0 | 3,800 | 3,800 | 3,800 | - | - |
| 425500 | 0200000 | Postage | 1,338 | 624 | 1,000 | 1,000 | 1,000 | - | - |
| 425600 | 0200000 | Central Printing Charges | 164 | 0 | 0 | 0 | 0 | - | - |
| 425610 | 0200000 | Outside Printing Expense | 1,356 | 938 | 0 | 0 | 0 | - | - |
| 425700 | 0200000 | Software Purchase/Licensing | 514 | 0 | 0 | 0 | 0 | - | - |
| 425800 | 0200000 | Computer Equip Purc Undr $5000 | 5,224 | 1,205 | 0 | 0 | 0 | - | - |
| 426800 | 0200000 | Special Department Supplies | 3,205 | 0 | 0 | 0 | 0 | - | - |
| 427100 | 0200000 | Travel & Meeting Expense | 1,090 | 9,322 | 0 | 0 | 0 | - | - |
| 427101 | 0200000 | Council Ward 1 Travel/Meeting | 1,378 | 85 | 5,000 | 5,000 | 5,000 | - | - |
| 427102 | 0200000 | Council Ward 2 Travel/Meeting | 7,876 | 7,792 | 5,000 | 5,000 | 5,000 | - | - |
| 427103 | 0200000 | Council Ward 3 Travel/Meeting | 864 | 171 | 5,000 | 5,000 | 5,000 | - | - |
| 427104 | 0200000 | Council Ward 4 Travel/Meeting | 6,174 | 3,343 | 5,000 | 5,000 | 5,000 | - | - |
| 427105 | 0200000 | Council Ward 5 Travel/Meeting | 820 | 120 | 5,000 | 5,000 | 5,000 | - | - |
| 427106 | 0200000 | Council Ward 6 Travel/Meeting | 378 | 0 | 5,000 | 5,000 | 5,000 | - | - |

## Department Budget Detail

**Department / Section:** **City Council / City Council**
**101 - 020000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 427107 | 0200000 | Council Ward 7 Travel/Meeting | 1,663 | 992 | 5,000 | 5,000 | 5,000 | - | - |
| 427115 | 0200000 | Assorted Council Mtg Expenses | 697 | 409 | 3,350 | 3,350 | 3,350 | - | - |
| 428400 | 0200000 | Liability Insurance | 24,033 | 38,310 | 50,017 | 10,291 | 10,367 | (79)% | % |
| | | **Non-personnel Expenses Total** | **92,590** | **114,592** | **137,367** | **105,908** | **106,232** | **(22)%** | **%** |
| 881100 | 0200000 | General Fund Allocation Chgs | 201,693 | 307,662 | 483,386 | 483,386 | 483,386 | - | - |
| 882101 | 0200000 | Utilization Chgs from 101 Fund | 38,789 | 40,171 | 41,761 | 41,761 | 41,761 | - | - |
| | | **Charges From Others Total** | **240,482** | **347,834** | **525,147** | **525,147** | **525,147** | - | **-** |
| 891100 | 0200000 | General Fund Allocation Chgs | (1,277,883) | (1,475,994) | (1,785,126) | (1,785,127) | (1,785,127) | % | - |
| | | **Charges to Others Total** | **(1,277,883)** | **(1,475,994)** | **(1,785,126)** | **(1,785,127)** | **(1,785,127)** | **%** | **-** |
| | | **Total Budget Requirements** | **(62,583)** | **(122,280)** | **(27,388)** | **(73,982)** | **(43,496)** | **170%** | **(41)%** |

# Department Budget Detail

**Department / Section:** **City Council / City Council-Debt**
**101 - 029000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 0290000 | Utilization Chgs from 101 Fund | 24,315 | 25,602 | 27,388 | 29,293 | 30,705 | 6% | 4% |
| | | **Charges From Others Total** | **24,315** | **25,602** | **27,388** | **29,293** | **30,705** | **6%** | **4%** |
| 891100 | 0290000 | General Fund Allocation Chgs | (24,315) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(24,315)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **25,602** | **27,388** | **29,293** | **30,705** | **6%** | **4%** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | (62,583) | (96,677) | 0 | (44,689) | (12,791) | - | (71)% |
| | | All Other Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| | | Department Total | (62,583) | (96,677) | 0 | (44,689) | (12,791) | - | (71)% |

# COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

The mission of the Community & Economic Development Department, through its diverse service, is to continuously improve Riverside's quality of life by facilitating investment and economic development that is beneficial to the City – and its neighborhoods and business districts – and meets or exceeds community expectations.


HOME FRONT at CAMPANZA
GROW RIVERSIDE
GROW LOCAL EAT LOCAL
<TECH/HIRE>
RIVERSIDE Where History Matters
streamline Riverside
ONE STOP SHOP
COMMUNITY DEVELOPMENT BLOCK GRANT
Affordability Availability
Accessibility Sustainability
Riverside
RESTORATIVE GROWTHPRINT
COMPUTRONIX
A Focus on
High-End Retail
City of Riverside
NORDSTROM
ONE STEP AT A TIME
EndHomeless.info
COMMUNITY & ECONOMIC
DEVELOPMENT DEPARTMENT

# DEPARTMENT OVERVIEW

## Services Provided

The Community & Economic Development Department exists to serve the public and is dedicated to enthusiastically and responsively working with residents, businesses, property owners, developers, community organizations, elected and appointed officials, and public agency staff to accomplish investment that contributes to economic development and advances our City's outstanding quality of life.

## Business Goals

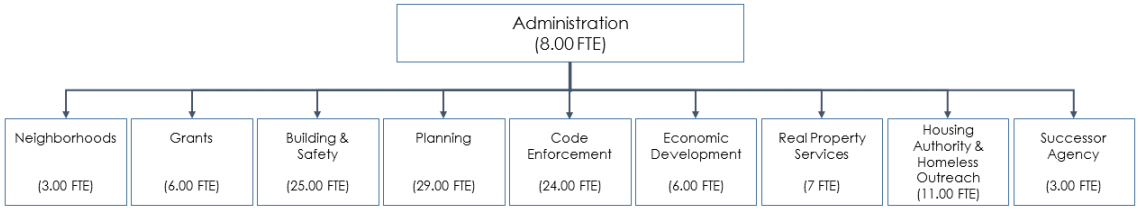
The Department's Business Goals are:

- To attract, protect and increase private investment to stimulate the economy, increase the number of jobs, and elevate residents' prosperity in the City;
- To increase, preserve and protect the City's housing stock to ensure available housing for all residents;
- To provide valued City Planning, Urban Design, and Building services that contribute to orderly and responsible growth, revitalization and development of the built and natural environment; and,
- To revitalize and stabilize neighborhoods through timely, responsive strategic investment, community-based Neighborhood outreach and engagement, and effective code enforcement of property maintenance concerns.

# ORGANIZATIONAL CHART

## Community & Economic Development Department

122 Total FTE for FY 2016/17 and FY 2017/18



# DEPARTMENT DIVISIONS AND SECTIONS

## Divisions and Sections

The Community & Economic Development Department includes the following Divisions and Sections:

- Administration
- Building & Safety
- Code Enforcement
- Economic Development
- Grants
- Housing Authority
- Neighborhood Engagement
- Planning
- Real Property Services
- Successor Agency

## Administration

This division provides administrative support, oversight and leadership to the nine divisions in the Community & Economic Development Department. The Division's primary responsibility is to manage the department's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

## Building & Safety

This division protects and enhances the built environment by ensuring that all construction within the City complies with adopted State and local Codes and Standards. This is done through the review of Building Plans and specifications for code compliance, issuance of construction permits and the completion of various building inspections throughout a project. After project completion and approval by the Building & Safety Division, a Certificate of Occupancy is issued.

## Code Enforcement

This division serves the citizens of Riverside by ensuring compliance with all adopted City codes that govern the proper use and maintenance of private properties. This division receives requests for service for property maintenance and health and safety concerns. The main objectives are to enhance the quality of life in our neighborhoods, protect property owner's investments, educate residents, perform community outreach and promote public health, safety and welfare.

### Economic Development

This division is responsible for the attraction and retention of businesses to the City. Promote the City through targeted collateral materials and website, host or sponsor outreach events and attending tradeshows/conventions.

### Grants

This division oversees the management of two federal programs: the Community Development Block Grant Program and the Housing Opportunities for Persons with AIDS (HOPWA).

### Housing Authority & Homeless Outreach

This division provides homeownership opportunities and develops quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization. In addition, this division provides access to services and housing for homeless individuals and families; and links homeless individuals and families to the appropriate housing intervention and supportive services.

### Neighborhood Engagement

This division is responsible for connecting Riverside's citizens to activities and programs that lead to a better quality of life including, but not limited to, the following: Riverside Neighborhood Partnership, Riverside Community Garden Council, Our Riverside Our Neighborhoods, and Fit Fresh Fun.

### Planning

This division is responsible for the implementation and maintenance of the City's General Plan/Zoning Code, developing vision plans for future growth and development, updating the City's Specific Plans and Zoning Ordinances, reviewing and routing of outside agency proposals for land development and policy documents. The division consists of three teams: Advanced Planning and Special Projects; Current Planning; and, the Planning Information team. The Planning Division is responsible for a broad range of programs and projects developing and implementing land use planning tools for the City, including the General Plan, the Zoning Code, Specific Plans, and Design and Sign Guidelines.

### Real Property Services

This division acquires real property interests necessary for construction of the City's public projects and disposes of surplus City-owned land. Real Property Services staff prepare right-of-entry agreements to access City property, resolve title issues related to ownership of real property, provide

real property valuations and estimates, administer appraisal review, purchase required real property interests, and other property matters.

### Successor Agency

This division is responsible for winding down the former Redevelopment Agency activities through implementation of the Long Range Property Management Plan.

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 1. To enter into purchase and sale agreements to dispose of the remaining 28 Successor Agency properties. Intent is to sell 6 properties in FY 2016-2017 and 10 properties in FY 2017-2018. | Five properties are currently in escrow<br><br>Staff is marketing remaining properties | Developer obtaining entitlement and receiving approval for sale from the California Department of Finance |
| 2. To coordinate the development of Chow Alley. | Entered into lease agreement with the County of Riverside on April 5, 2016 | Relocate mechanical equipment for Public Defender's Office<br><br>Entering into new lease with the developer<br><br>Main Street Festival of Lights |
| 3. To complete an update to the Downtown, University and Marketplace Specific Plan. | Not yet initiated and awaiting budget approval | Budget reduced to meet managed savings target |
| 4. To advance the Ending Homelessness Five Year Plan by obtaining financing to carry out the Riverside Ending Homeless Service Campus Tenant Improvements. | In process of securing a consultant to prepare a funding strategy plan<br><br>City Council to review on May 24, 2016 | Fund raising and identify funding sources |

| | | |
|---|---|---|
| 5. Enhance development review services by removing barriers, increasing certainty, speed to market and to be more customer service oriented through One Stop Shop, Streamline Riverside, Computronix and Uniform Plan Check timelines. | <u>One Stop Shop</u><br>In initial phase of planning<br><br><u>Streamline Riverside</u><br>Planning Commission recommended approval on March 17, 2016; City Council to review on May 17, 2016<br><br><u>Computronix</u><br>Process mapping initiated January 2016; implementation in 2017<br><br><u>Uniform Plan Check</u><br>Initiated April 12, 2016 | Physical reorganization and configuration of the 2nd, 3rd and 5th floors for One Stop Shop |
| 6. To enhance Grow Riverside Initiative to foster the growth of a sustainable local food and agriculture system that benefits the community, environment and economy of Riverside. | Pending budget approval | Budget adoption<br><br>Identify event coordinator<br><br>Secure Grow Riverside conference location for 2017 |
| 7. Process entitlements for Stalder Building, a mixed use project consisting of 165 residential units and 22,000 sq. ft. of commercial space. | Preliminary meeting held with the developer in first quarter of 2016 | Process entitlements |

| | | |
|---|---|---|
| 8. Collaborate with local stakeholders to submit application for Tech Hire grant and to implement a training program to train workers in technical fields for our regional employers. | Tech Hire designated by White House in March 2016<br><br>Working group met on January 15, 2016 and February 19, 2016 | Application submittal<br><br>Pending award by the White House for program grant |
| 9. Complete a comprehensive reimagining of transit hubs (i.e. SPOT). | Preliminary concept completed in March 2016<br><br>Awarded Beyond Grant on February 23, 2016 | Design and construction funding to be identified and targeted |
| 10. Select a new Economic Development program that evaluates CRIA, EFID, and other opportunities. | Signed agreement with Kosmont to lead review of financing opportunities | Community Support<br><br>Forming governing structure |

# PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration | 10.00 | 7.00 | 7.00 | 8.00 | 8.00 |
| Building & Safety | 22.00 | 21.00 | 25.00 | 25.00 | 25.00 |
| Code Enforcement | 32.00 | 32.00 | 31.00 | 24.00 | 24.00 |
| Economic Development | 0.00 | 0.00 | 7.00 | 6.00 | 6.00 |
| Historic Preservation | 5.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Homeless Outreach Services | 0.00 | 5.00 | 4.00 | 3.00 | 3.00 |
| Planning | 20.00 | 19.00 | 27.00 | 26.00 | 26.00 |
| Property Services | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| **General Fund Total** | **96.00** | **97.00** | **114.00** | **105.00** | **105.00** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Housing Authority | 5.00 | 5.00 | 7.00 | 8.00 | 8.00 |
| Grants | 8.00 | 8.00 | 6.00 | 6.00 | 6.00 |
| Successor Agency | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| **All Other Funds Total** | **16.00** | **16.00** | **16.00** | **17.00** | **17.00** |
| **Grand Total All Funds** | **112.00** | **113.00** | **130.00** | **122.00** | **122.00** |

## BUDGET OVERVIEW

The Department's total budget recommended/adopted FY 2016/17 Budget is $51,771,210 and FY 2017/18 is $45,946,135. The Personnel Budget in FY 2016/17 is 23.46 % of the Department's total budget and in FY 2017/18 it comprises 27.35 % of the total budget. The Non-Personnel Budget accounts for 5.55 % and 6.17 % in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $12,147,042 for 122 FTEs and $12,565,411 in FY 2017/18 for 122 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 3.87% from FY 2015/16 to FY 2016/17 and increased by 3.44% from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $2,872,732 and FY 2017/18 is $2,836,257. The Non-Personnel Budget increased by 8.97% from FY 2015/16 to FY 2016/17 and decreased by 1.27% from FY 2016/17 to FY 2017/18.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | 1.00 | - | $194,602 | $27,041 | 16.19% | 1.94% |
| Building & Safety | - | - | $94,909 | $68,371 | 3.97% | 2.75% |
| Code Enforcement | (7.00) | - | ($164,835) | $62,621 | (4.94%) | 1.97% |
| Economic Development | (1.00) | - | $1,549,475 | ($1,476,389) | 138.19% | (55.28%) |
| Historic Preservation | - | - | ($18,376) | $23,902 | (2.14%) | 2.84% |
| Homeless Campus | - | - | $570 | $597 | 0.38% | 0.40% |
| Homeless Outreach | (1.00) | - | ($10,097) | $10,728 | (3.61%) | 3.97% |
| Planning | (1.00) | - | $1,634,963 | ($441,376) | 65.49% | (10.68%) |
| Planning - General Plan | - | - | - | - | - | - |
| Property Services | - | - | $22,731 | $25,584 | 3.55% | 3.86% |
| **General Fund Total** | **(9.00)** | **-** | **$3,303,942** | **($1,698,921)** | **26.45%** | **(10.76%)** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| Housing Authority | 1.00 | - | ($25,066) | $38,526 | -2.62% | 4.13% |
| CDBG | - | - | $38,048 | $23,666 | 1.30% | 0.80% |
| HOPWA | - | - | $26,081 | - | 1.36% | - |
| HOME | - | - | $75,479 | - | 10.63% | - |
| NSP Administration | - | - | ($25,000) | - | (100.0%) | - |
| Successor Agency | - | - | $4,006,984 | ($4,216,489) | 18.93% | (16.75%) |
| **All Other Funds Total** | **1.00** | **-** | **$4,096,526** | **($4,154,297)** | **14.79%** | **(13.07%)** |
| **Grand Total** | **(8.00)** | **-** | **$7,400,468** | **($5,853,218)** | **18.41%** | **(12.30%)** |

# KEY CHANGES IN THE BASELINE BUDGET
# (Before Recommended Balancing Measures)
# FY 2016/17 AND 2017/18

## Personnel

### Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $12,147,042, an increase of $453,044 or 3.87 % from the FY 2015/16 Adopted Budget of $11,693,998. The budget increase is due to bargaining unit's negotiated salary increases and cost of living adjustment.

### Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $12,565,411, an increase of $418,369 or 3.44% from the FY 2016/17 Adopted Budget of $12,147,042. The budget increase/decrease are due to bargaining unit's negotiated salary increases and cost of living adjustment.

## Non-Personnel

### Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $2,872,732, an increase of $236,565 or 8.97% from the FY 2015/16 Adopted Budget of $2,636,167. The budget increase is a net aggregate of required budget reductions to meet the budget target and the addition one-time funding increases for special projects such as Chow Alley, Northside Specific Plan and Downtown, Marketplace & University Specific Plan.

### Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $2,836,257, a decrease of ($36,475) or -1.27% from the FY 2016/17 Adopted Budget of $2,872,732.

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| Managed Savings | Managed savings will be obtained by a funding reduction of the Northside, Downtown, Marketplace & University Specific Plans and deferred recruitments for general funded positions | $400,000 |
| **Managed Savings Total** | | **$400,000** |
| 1. Decrease GrowRiverside Funding | GrowRiverside Conference may end up under budget. | $22,500 |
| 2. Decrease Board Up Abatement | Will impact ability to board up buildings. | $20,500 |
| 3. Decrease Dangerous Building Demo and Abatement | Will impact ability to demolish dangerous buildings. | $70,000 |
| 4. Decrease Green Pool Abatement | Will impact our ability to abate | $20,000 |
| 5. Decrease Revenue Experts | May impact administrative citation process. Dependent on number of citations issued. | $10,000 |
| 6. Decrease Weed Abatement | Will impact abatement of weeds. | $20,000 |
| 7. Unfund Administrative Assistant | Unfund recently vacated position likely to result in service impacts. | $51,718 |
| 8. Increase efficiencies with Go Enforce Software | Due to implementation of Computronix, Go Enforce will be phased out resulting in a cost savings. | $7,000 |
| 9. Decrease Photography and Video Services | May have an impact on Economic Development's visual imagery products. | $6,596 |
| 10. Decrease Overtime Budget | Administrative staff will be unable to attend neighborhood meetings. | $20,000 |

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| 11. Decrease Neighborhood Funding | Will impact scope of work for Neighborfests, Small Sparks and Leadership Academy. | $22,000 |
| 12. Decrease Professional Services Funding | Will eliminate storytelling projects, new division website and reduce scope of work for projects like "Our Riverside & Our Neighborhoods" and "HP Ambassadors". | $43,873 |
| 13. Decrease Funding for Scanning Archived Files | Will result in delays to locate files and potential customer service impacts. | $50,000 |
| 14. Eliminate Strategic Initiatives Funding | Will result in less nimble response to new initiatives. | $50,000 |
| 15. Decrease Downtown Specific Plan Funding | Will impact streamline review process to make easier for dining, nightlife and entertainment to occur in the Downtown. | $100,000 |
| **4% Balancing Measures Total** | | **$514,187** |
| **Grand Total General Fund Proposed Reductions** | | **$914,187** |

# SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Building Consulting Services | Will result in service impacts as consulting services are needed when fluctuations in construction levels and City staff resources occur | $150,000 | $150,000 |
| 2. Architectural Designs & Illustrations | May impact visual marketing illustrations and imagining capabilities | $65,000 | $65,000 |
| 3. Accountant II | May result in service impacts as position would assist with grant management<br>Total number of grants to manage is anticipated to increase | $87,100 | $88,319 |
| 4. Exchange Admin Intern for Project Assistant Position | May result in service impacts as position would support CRIA/EFID establishment and new Seedstock concept along with GrowRiverside and technology initiatives | $58,512 | $62,187 |

| | | | |
|---|---|---|---|
| 5. Change Senior Planner to Historic Preservation Officer | May result in service impacts as current Historic Preservation Officer has been moved into Division Management and current role is unfilled | $12,653 | $13,640 |
| 6. Video Conferencing | May result in service impacts as video conferencing is needed and would be supported by the Tech Fee | $3,684 | |
| **Highest Unfunded Needs Total** | | **$376,949** | **$379,146** |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Computer Replacements | This impacts operations and customer service as outdated equipment is being utilized which slows down efforts | $61,950 | $40,800 |
| **High Unfunded Needs Total** | | **$61,950** | **$40,800** |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Innovation District | Will impact ability to create innovation District plans, standards and programs | $500,000 | $500,000 |
| 2. Exhibit Booth for Trade Shows | Will impact the ability to update and enhance the exhibit booth as needed | $50,000 | $5,000 |

| | | | |
|---|---|---|---|
| 3. GrowRiverside Initiative | May impact ability to expand GrowRiverside opportunities | $45,000 | $45,000 |
| 4. Scanning Building Permits | Will impact processes which are required by law<br>Additional funding is needed to accommodate the increase in permit activity | $10,000 | $10,000 |
| 5. Scanning Building Permits | Will impact processes which are required by law<br>Additional funding is needed to accommodate the increase in permit activity | $20,000 | $20,000 |
| 6. Arroyo Study | Will impact ability to move forward with a focused study on remapping the boundaries, which is needed | $250,000 | |
| 7. Replace General Plan Subsidy for Staffing Charges | Will result in a larger contribution from general fund when City embarks on new General Plan | $355,770 | $372,476 |
| **Important Unfunded Needs Total** | | **$1,230,770** | **$952,476** |

| | | |
|---|---|---|
| **Grand Total Top Five Highest, High, and Important Unfunded Needs** | **$1,060,215** | **$999,946** |
| **Grand Total All Unfunded Needs of the Department** | **$1,669,669** | **$1,372,422** |

# REVENUE AND EXPENDITURE BASELINE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Planning | $1,533,198 | $1,583,346 | $1,685,500 | $1,436,504 | $1,502,848 |
| Building & Safety | $1,975,047 | $2,397,333 | $2,706,250 | $3,211,500 | $3,468,900 |
| Code Enforcement | $4,796,331 | $2,590,731 | $1,967,000 | $942,500 | $935,000 |
| **Total General Fund** | **$8,304,576** | **$6,571,410** | **$6,358,750** | **$5,590,504** | **$5,906,748** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Housing Authority | $1,546,758 | $3,845,256 | $0 | $0 | $0 |
| CDBG | $2,580,864 | $2,235,942 | $3,132,682 | $3,068,708 | $3,068,708 |
| HOPWA | $763,160 | $1,902,477 | $1,977,633 | $2,004,516 | $2,004,516 |
| HOME | $993,143 | $931,962 | $788,793 | $872,658 | $872,658 |
| Successor Agency | $30,943,112 | $29,711,513 | $24,345,529 | $25,171,373 | $20,954,884 |
| **Total All Other Funds** | **$36,827,037** | **$38,627,150** | **$30,244,637** | **$31,117,255** | **$26,900,766** |
| **Grand Total Revenue** | **$45,131,613** | **$45,198,560** | **$36,603,387** | **$36,707,759** | **$32,807,514** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration | $1,421,217 | $1,252,141 | $1,201,884 | $1,396,486 | $1,423,527 |
| Building & Safety | $1,830,501 | $1,919,913 | $2,390,156 | $2,485,065 | $2,553,436 |
| Code Enforcement | $3,020,976 | $2,934,092 | $3,337,408 | $3,172,573 | $3,235,194 |
| Economic Development | - | - | $1,121,229 | $2,670,704 | $1,194,315 |
| Historic Preservation | $639,118 | $783,767 | $860,558 | $842,182 | $866,084 |
| Homeless Campus | $157,896 | $153,798 | $148,146 | $148,716 | $149,313 |
| Homeless Outreach | - | $252,710 | $280,052 | $269,955 | $280,683 |
| Planning | $1,872,133 | $1,733,336 | $2,496,342 | $4,131,305 | $3,689,929 |
| Planning -General Plan | $61,030 | $11,555 | $14,000 | $14,000 | $14,000 |
| Property Services | $638,385 | $583,560 | $639,688 | $662,419 | $688,003 |
| **Total General Fund** | **$9,641,256** | **$9,624,872** | **$12,489,463** | **$15,793,405** | **$14,094,484** |

| All Other Funds | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Housing Authority | $1,234,993 | $702,775 | $957,565 | $932,499 | $971,025 |
| CDBG | $2,754,790 | $2,111,173 | $2,924,958 | $2,963,006 | $2,986,672 |
| HOPWA | $1,846,506 | $1,833,243 | $1,918,300 | $1,944,381 | $1,944,381 |
| HOME | $655,014 | $899,576 | $709,914 | $785,393 | $785,393 |
| Grants | $745,418 | $1,760,133 | - | - | - |
| NSP-Administration | $599,517 | $76,208 | $25,000 | - | - |
| Successor Agency | $43,486,701 | $27,911,780 | $21,164,389 | $25,171,373 | $20,954,884 |
| **Total All Other Funds** | **$51,322,939** | **$35,294,888** | **$27,700,126** | **$31,796,652** | **$27,642,355** |
| **Grand Total Expenditure** | **$60,964,195** | **$44,919,760** | **$40,189,589** | **$47,590,057** | **$41,736,839** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Planning | $1,533,198 | $1,583,346 | $1,685,500 | $1,436,504 | $1,502,848 |
| Building & Safety | $1,975,047 | $2,397,333 | $2,706,250 | $3,211,500 | $3,468,900 |
| Code Enforcement | $4,796,331 | $2,590,731 | $1,967,000 | $942,500 | $935,000 |
| **General Fund Total** | **$8,304,576** | **$6,571,410** | **$6,358,750** | **$5,590,504** | **$5,906,748** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Housing Authority | $1,546,758 | $3,845,256 | $0 | $0 | $0 |
| CDBG | $2,580,864 | $2,235,942 | $3,132,682 | $3,068,708 | $3,068,708 |
| HOPWA | $763,160 | $1,902,477 | $1,977,633 | $2,004,516 | $2,004,516 |
| HOME | $993,143 | $931,962 | $788,793 | $872,658 | $872,658 |
| Successor Agency | $30,943,112 | $29,711,513 | $24,345,529 | $25,171,373 | $20,954,884 |
| **All Other Funds Total** | **$36,827,037** | **$38,627,150** | **$30,244,637** | **$31,117,255** | **$26,900,766** |
| **Grand Total Revenue** | **$45,131,613** | **$45,198,560** | **$36,603,387** | **$36,707,759** | **$32,807,514** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $7,840,663 | $7,558,552 | $10,139,067 | $10,626,080 | $10,966,045 |
| Non-Personnel | $1,628,734 | $1,874,850 | $2,159,396 | $2,409,325 | $2,370,439 |
| Special Projects and Grants | $97,357 | $137,681 | $141,000 | $2,708,000 | $708,000 |
| **Operating Budget Total** | **$9,566,754** | **$9,571,083** | **$12,439,463** | **$15,743,405** | **$14,044,484** |
| Equipment Outlay | $39,113 | $53,790 | $50,000 | $50,000 | $50,000 |
| Debt Service | - | - | - | - | - |
| Operating Grants | $35,392 | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | $3,036,149 | $4,590,447 | $4,068,056 | $4,359,528 | $4,407,399 |
| Charges To Others | ($2,466,822) | ($2,015,308) | ($3,453,255) | ($3,488,146) | ($3,433,961) |
| Managed Savings | - | - | - | ($400,000) | ($400,000) |

| | | | | | |
|---|---|---|---|---|---|
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$643,832** | **$2,628,929** | **$664,801** | **$521,382** | **$623,438** |
| **General Fund Total** | **$10,210,586** | **$12,200,012** | **$13,104,264** | **$16,264,787** | **$14,667,922** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Personnel | $1,161,774 | $1,215,768 | $1,554,931 | $1,520,962 | $1,599,366 |
| Non-Personnel | $703,337 | $1,106,504 | $476,771 | $463,407 | $465,818 |
| Special Projects and Grants | $4,210,561 | $4,173,833 | $5,024,812 | $5,184,738 | $5,184,738 |
| **Operating Budget Total** | **$6,075,672** | **$6,496,105** | **$7,056,514** | **$7,169,107** | **$7,249,922** |
| Equipment Outlay | $6,619 | - | - | - | - |
| Debt Service | $21,657,282 | $19,823,403 | $20,643,612 | $24,627,545 | $20,392,433 |
| Operating Grants | $375,665 | $966,537 | - | - | - |
| Capital Outlay & Grants | $23,207,689 | $8,008,831 | - | - | - |
| Charges To Others | ($3,751,743) | ($2,310,700) | ($476,942) | ($573,355) | ($581,985) |
| Charges From Others | $2,452,202 | $2,490,940 | $4,281,990 | $4,283,126 | $4,217,843 |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$43,947,714** | **$28,979,011** | **$24,448,660** | **$28,337,316** | **$24,028,291** |
| **All Other Funds Total** | **$50,023,386** | **$35,475,116** | **$31,505,174** | **$35,506,423** | **$31,278,213** |
| **Grand Total Expenditure** | **$60,233,972** | **$47,675,128** | **$44,609,438** | **$51,771,210** | **$45,946,135** |

# Department Budget Detail

**Department / Section:** **Community Development / CD-Administration**
**101 - 280000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2800001 | Salaries - Regular | 680,963 | 588,816 | 685,902 | 748,921 | 752,329 | 9% | % |
| 411110 | 2800001 | Salaries-Temp & Part Time | 7,056 | 19,610 | 0 | 57,420 | 57,420 | - | - |
| 411130 | 2800001 | Compensatory Time | 15 | 12 | 0 | 0 | 0 | - | - |
| 411210 | 2800001 | Vacation | 61,594 | 38,400 | 0 | 0 | 0 | - | - |
| 411220 | 2800001 | Holidays & Special Days Off | 34,387 | 32,787 | 0 | 0 | 0 | - | - |
| 411240 | 2800001 | Sick Leave | 17,569 | 15,040 | 0 | 0 | 0 | - | - |
| 411245 | 2800001 | Family Illness Sick Leave | 5,948 | 5,361 | 0 | 0 | 0 | - | - |
| 411260 | 2800001 | Bereavement Leave | 1,112 | 1,748 | 0 | 0 | 0 | - | - |
| 411280 | 2800001 | Jury Duty | 1,217 | 252 | 0 | 0 | 0 | - | - |
| 411292 | 2800001 | Administrative Leave | 11,371 | 9,677 | 0 | 0 | 0 | - | - |
| 411410 | 2800001 | Vacation Payoffs | 0 | 14,083 | 0 | 0 | 0 | - | - |
| 411420 | 2800001 | Sick Leave Payoff | 0 | 11,582 | 0 | 0 | 0 | - | - |
| 411510 | 2800001 | Accrued Payroll | 4,308 | (401) | 7,394 | 4,466 | 4,571 | (39)% | 2% |
| 412210 | 2800001 | Workers Compensation Ins | 14,041 | 17,826 | 14,473 | 12,497 | 12,550 | (13)% | % |
| 412220 | 2800001 | Health Insurance | 85,124 | 83,455 | 59,821 | 85,134 | 89,060 | 42% | 4% |
| 412222 | 2800001 | Dental Insurance | 4,746 | 3,987 | 3,240 | 3,780 | 3,780 | 16% | - |
| 412230 | 2800001 | Life Insurance | 3,920 | 3,748 | 3,923 | 4,669 | 4,690 | 19% | % |
| 412240 | 2800001 | Unemployment Insurance | 1,236 | 516 | 383 | 449 | 451 | 17% | % |
| 412250 | 2800001 | Disability Insurance | 478 | 218 | 136 | 136 | 136 | - | - |
| 412310 | 2800001 | PERS Retirement | 211,881 | 191,417 | 193,787 | 243,369 | 260,676 | 25% | 7% |
| 412320 | 2800001 | Medicare OASDI | 12,066 | 10,879 | 9,946 | 11,691 | 11,740 | 17% | % |
| 412400 | 2800001 | Deferred Compensation | 212 | 2,417 | 4,500 | 8,400 | 10,500 | 86% | 25% |
| 412500 | 2800001 | Automobile/Expense Allowance | 8,225 | 7,000 | 8,400 | 8,400 | 8,400 | - | - |
| 413110 | 2800001 | Overtime At Straight Rate | 21 | 139 | 0 | 0 | 0 | - | - |
| 413120 | 2800001 | Overtime At 1.5 Rate | 1,021 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **1,168,521** | **1,058,579** | **991,905** | **1,189,332** | **1,216,303** | **19%** | **2%** |
| 421000 | 2800001 | Professional Services | 22,291 | 3,255 | 2,500 | 2,500 | 2,500 | - | - |
| 421000 | 9878200 | Citrus and Beyond Conference | 42,000 | 106,000 | 150,000 | 150,000 | 150,000 | - | - |
| 421000 | 9880000 | Riverside Reconnects | 62,500 | 0 | 0 | 0 | 0 | - | - |
| 421001 | 2800001 | Prof Services/Internal | 246 | 4,544 | 0 | 0 | 0 | - | - |
| 422100 | 2800001 | Telephone | 2,795 | 1,738 | 400 | 400 | 400 | - | - |
| 422120 | 2800001 | Telephone - Cellular | 2,753 | 2,552 | 3,800 | 3,800 | 3,800 | - | - |
| 423500 | 2800001 | Vehicle Usage Reimb Employee | 0 | 46 | 50 | 50 | 50 | - | - |
| 424220 | 2800001 | All Other Equip Maint/Repair | 0 | 1,418 | 1,420 | 1,420 | 1,420 | - | - |
| 425200 | 2800001 | Periodicals & Dues | 1,552 | 1,613 | 1,445 | 1,445 | 1,445 | - | - |
| 425400 | 2800001 | General Office Expense | 12,254 | 8,931 | 11,490 | 11,490 | 11,490 | - | - |
| 425500 | 2800001 | Postage | 478 | 562 | 100 | 100 | 100 | - | - |
| 425600 | 2800001 | Central Printing Charges | 1,160 | 0 | 0 | 0 | 0 | - | - |
| 425610 | 2800001 | Outside Printing Expense | 642 | 203 | 0 | 0 | 0 | - | - |
| 425700 | 2800001 | Software Purchase/Licensing | 0 | 629 | 0 | 0 | 0 | - | - |
| 425800 | 2800001 | Computer Equip Purc Undr $5000 | 339 | 0 | 1,500 | 1,500 | 1,500 | - | - |
| 426800 | 2800001 | Special Department Supplies | 938 | 795 | 1,000 | 1,000 | 1,000 | - | - |
| 427100 | 2800001 | Travel & Meeting Expense | 17,231 | 2,230 | 500 | 500 | 500 | - | - |
| 427200 | 2800001 | Training | 1,412 | 959 | 1,500 | 1,500 | 1,500 | - | - |
| 428400 | 2800001 | Liability Insurance | 23,049 | 16,720 | 19,274 | 16,449 | 16,519 | (14)% | % |

## Department Budget Detail

**Department / Section:** **Community Development / CD-Administration**
**101 - 280000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Non-personnel Expenses Total** | **191,646** | **152,203** | **194,979** | **192,154** | **192,224** | **(1)%** | **%** |
| 450042 | 9878200 | Citrus and Beyond Conference | 53,720 | 12,680 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **53,720** | **12,680** | **0** | **0** | **0** | **-** | **-** |
| 462300 | 2800001 | Office Furniture & Equipment | 0 | 0 | 0 | 0 | 0 | - | - |
| 463300 | 2800001 | Off Furn & Equip Cap Lease | 6,980 | 28,658 | 15,000 | 15,000 | 15,000 | - | - |
| | | **Equipment Outlay Total** | **6,980** | **28,658** | **15,000** | **15,000** | **15,000** | **-** | **-** |
| 881100 | 2800001 | General Fund Allocation Chgs | 82,962 | 3,171,343 | 3,000,953 | 3,000,953 | 3,000,953 | - | - |
| 882101 | 2800001 | Utilization Chgs from 101 Fund | 41,851 | 52,644 | 65,567 | 68,058 | 73,968 | 3% | 8% |
| 882260 | 2800001 | Utilization Chgs from 260 Fund | 69,843 | 55,215 | 49,497 | 0 | 0 | (100)% | - |
| 884170 | 2800001 | Interfund Services from 170 Fd | 0 | 293,414 | 0 | 0 | 0 | - | - |
| 884220 | 2800001 | Interfund Services from 220 Fd | 0 | 68,400 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **194,656** | **3,641,018** | **3,116,017** | **3,069,011** | **3,074,921** | **(1)%** | **%** |
| 892101 | 2800001 | Utilization Chgs to 101 Fund | (119,487) | (124,719) | (126,376) | (137,289) | (144,669) | 8% | 5% |
| 892170 | 2800001 | Utilization Chgs to 170 Fund | (608,739) | (400,473) | (516,782) | (534,772) | (436,238) | 3% | (18)% |
| 892220 | 2800001 | Utilization Chgs to 220 Fund | (122,178) | (70,883) | 0 | 0 | 0 | - | - |
| 892225 | 2800001 | Utilization Chgs to 225 Fund | (28,824) | 0 | 0 | 0 | 0 | - | - |
| 892280 | 2800001 | Utilization Chgs to 280 Fund | (163,338) | (193,632) | (199,365) | (226,134) | (237,892) | 13% | 5% |
| 894101 | 2800001 | Interfund Services to 101 Fund | (1,777) | 0 | 0 | 0 | 0 | - | - |
| 894220 | 2800001 | Interfund Services to 220 Fund | 0 | 0 | (138,319) | (81,666) | (86,114) | (40)% | 5% |
| 894223 | 2800001 | Interfund Services to 223 Fund | (5,042) | (1,265) | (2,039) | (3,020) | (865) | 48% | (71)% |
| | | **Charges to Others Total** | **(1,049,389)** | **(790,975)** | **(982,881)** | **(982,881)** | **(905,778)** | **-** | **(7)%** |
| | | **Total Budget Requirements** | **566,134** | **4,102,164** | **3,335,020** | **3,482,616** | **3,592,670** | **4%** | **3%** |

# Department Budget Detail

**Department / Section:** **Community Development / CD-Planning**
**101 - 281000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2810000 | Salaries - Regular | 978,588 | 786,308 | 1,752,437 | 1,838,825 | 1,872,530 | 4% | 1% |
| 411110 | 2810000 | Salaries-Temp & Part Time | 18,567 | 0 | 0 | 0 | 0 | - | - |
| 411130 | 2810000 | Compensatory Time | 2,861 | 1,189 | 0 | 0 | 0 | - | - |
| 411210 | 2810000 | Vacation | 69,047 | 50,455 | 0 | 0 | 0 | - | - |
| 411220 | 2810000 | Holidays & Special Days Off | 45,427 | 36,914 | 0 | 0 | 0 | - | - |
| 411240 | 2810000 | Sick Leave | 27,788 | 22,706 | 0 | 0 | 0 | - | - |
| 411245 | 2810000 | Family Illness Sick Leave | 2,927 | 4,127 | 0 | 0 | 0 | - | - |
| 411260 | 2810000 | Bereavement Leave | 5,452 | 1,186 | 0 | 0 | 0 | - | - |
| 411280 | 2810000 | Jury Duty | 2,780 | 6,139 | 0 | 0 | 0 | - | - |
| 411292 | 2810000 | Administrative Leave | 6,281 | 5,477 | 0 | 0 | 0 | - | - |
| 411410 | 2810000 | Vacation Payoffs | 4,920 | 51,759 | 0 | 0 | 0 | - | - |
| 411420 | 2810000 | Sick Leave Payoff | 95 | 784 | 0 | 0 | 0 | - | - |
| 411430 | 2810000 | Compensatory Time Payoff | 242 | 229 | 0 | 0 | 0 | - | - |
| 411510 | 2810000 | Accrued Payroll | (11,453) | 665 | 18,618 | 10,329 | 10,696 | (44)% | 3% |
| 412210 | 2810000 | Workers Compensation Ins | 18,645 | 30,225 | 36,976 | 28,502 | 29,022 | (22)% | 1% |
| 412220 | 2810000 | Health Insurance | 139,161 | 102,955 | 237,235 | 279,178 | 288,889 | 17% | 3% |
| 412222 | 2810000 | Dental Insurance | 6,537 | 4,839 | 9,810 | 11,959 | 12,180 | 21% | 1% |
| 412230 | 2810000 | Life Insurance | 3,999 | 3,383 | 5,431 | 6,738 | 6,778 | 24% | % |
| 412240 | 2810000 | Unemployment Insurance | 1,641 | 873 | 978 | 1,025 | 1,044 | 4% | 1% |
| 412250 | 2810000 | Disability Insurance | 1,056 | 821 | 2,176 | 1,904 | 1,904 | (12)% | - |
| 412310 | 2810000 | PERS Retirement | 312,893 | 223,975 | 385,456 | 510,629 | 558,460 | 32% | 9% |
| 412320 | 2810000 | Medicare OASDI | 15,833 | 13,033 | 21,777 | 26,868 | 27,388 | 23% | 1% |
| 412330 | 2810000 | City Retirement Plan | 696 | 0 | 0 | 0 | 0 | - | - |
| 412400 | 2810000 | Deferred Compensation | 250 | 2,682 | 8,100 | 12,000 | 15,000 | 48% | 25% |
| 413110 | 2810000 | Overtime At Straight Rate | 0 | 733 | 0 | 0 | 0 | - | - |
| 413120 | 2810000 | Overtime At 1.5 Rate | 7,093 | 11,739 | 10,000 | 10,000 | 10,000 | - | - |
| 419910 | 2810000 | Salaries Adjustment Factor | 0 | 0 | (309,732) | 0 | 0 | (100)% | - |
| | | **Personnel Services Total** | **1,661,335** | **1,363,209** | **2,179,262** | **2,737,957** | **2,833,891** | **25%** | **3%** |
| 421000 | 2810000 | Professional Services | 94,420 | 244,792 | 164,912 | 214,912 | 214,912 | 30% | - |
| 421001 | 2810000 | Prof Services/Internal | 2,198 | 2,058 | 1,300 | 1,300 | 1,300 | - | - |
| 421100 | 2810000 | Outside Legal Services | 16,879 | 8,120 | 4,000 | 4,000 | 4,000 | - | - |
| 422100 | 2810000 | Telephone | 2,671 | 2,451 | 4,000 | 4,000 | 4,000 | - | - |
| 422120 | 2810000 | Telephone - Cellular | 6,789 | 7,602 | 6,000 | 6,000 | 6,000 | - | - |
| 423400 | 2810000 | Motor Pool Equipment Rental | 63 | 0 | 800 | 800 | 800 | - | - |
| 424220 | 2810000 | All Other Equip Maint/Repair | 0 | 0 | 500 | 500 | 500 | - | - |
| 425100 | 2810000 | Advertising Expense | 12,193 | 13,908 | 18,700 | 18,700 | 18,700 | - | - |
| 425200 | 2810000 | Periodicals & Dues | 0 | 0 | 650 | 650 | 650 | - | - |
| 425400 | 2810000 | General Office Expense | 11,807 | 14,803 | 10,000 | 10,000 | 10,000 | - | - |
| 425500 | 2810000 | Postage | 6,503 | 4,258 | 10,000 | 10,000 | 10,000 | - | - |
| 425600 | 2810000 | Central Printing Charges | 66 | 0 | 2,600 | 2,600 | 2,600 | - | - |
| 425610 | 2810000 | Outside Printing Expense | 700 | 1,609 | 0 | 0 | 0 | - | - |
| 425700 | 2810000 | Software Purchase/Licensing | 0 | 8,274 | 8,125 | 46,125 | 8,125 | 467% | (82)% |
| 425800 | 2810000 | Computer Equip Purc Undr $5000 | 926 | 11,498 | 5,000 | 5,000 | 5,000 | - | - |
| 426800 | 2810000 | Special Department Supplies | 1,825 | 202 | 6,000 | 6,000 | 6,000 | - | - |
| 427100 | 2810000 | Travel & Meeting Expense | 2,081 | 2,408 | 0 | 0 | 0 | - | - |
| 427200 | 2810000 | Training | 3,176 | 3,513 | 5,250 | 5,250 | 5,250 | - | - |

## Department Budget Detail

**Department / Section:** **Community Development / CD-Planning**
**101 - 281000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 428400 | 2810000 | Liability Insurance | 30,606 | 28,351 | 49,243 | 37,511 | 38,201 | (23)% | 1% |
| | | **Non-personnel Expenses Total** | **192,908** | **353,855** | **297,080** | **373,348** | **336,038** | **25%** | **(9)%** |
| 450033 | 2810000 | Special Projects - Dev - Misc | 0 | 0 | 0 | 1,000,000 | 500,000 | - | (50)% |
| | | **Special Projects Total** | **0** | **0** | **0** | **1,000,000** | **500,000** | - | **(50)%** |
| 463300 | 2810000 | Off Furn & Equip Cap Lease | 17,888 | 16,271 | 20,000 | 20,000 | 20,000 | - | - |
| | | **Equipment Outlay Total** | **17,888** | **16,271** | **20,000** | **20,000** | **20,000** | - | **-** |
| 881100 | 2810000 | General Fund Allocation Chgs | 477,262 | 0 | 0 | 0 | 0 | - | - |
| 884101 | 2810000 | Interfund Services from 101 Fd | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| | | **Charges From Others Total** | **477,262** | **0** | **1,000** | **1,000** | **1,000** | - | **-** |
| 892101 | 2810000 | Utilization Chgs to 101 Fund | (375,999) | (320,000) | (320,000) | (355,770) | (372,476) | 11% | 4% |
| 894101 | 2810000 | Interfund Services to 101 Fund | 0 | (4,544) | (8,029) | (8,276) | (8,499) | 3% | 2% |
| | | **Charges to Others Total** | **(375,999)** | **(324,544)** | **(328,029)** | **(364,046)** | **(380,975)** | **10%** | **4%** |
| | | **Total Budget Requirements** | **1,973,396** | **1,408,791** | **2,169,313** | **3,768,259** | **3,309,954** | **73%** | **(12)%** |

## Department Budget Detail

**Department / Section:** **Community Development / Comm Dev-Planning-Gen Plan**
**101 - 281020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 2810200 | Professional Services | 60,334 | 11,545 | 10,000 | 10,000 | 10,000 | - | - |
| 421100 | 2810200 | Outside Legal Services | 0 | 0 | 2,000 | 2,000 | 2,000 | - | - |
| 422120 | 2810200 | Telephone - Cellular | 339 | 0 | 0 | 0 | 0 | - | - |
| 425100 | 2810200 | Advertising Expense | 0 | 0 | 500 | 500 | 500 | - | - |
| 425500 | 2810200 | Postage | 15 | 9 | 500 | 500 | 500 | - | - |
| 427200 | 2810200 | Training | 342 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| | | **Non-personnel Expenses Total** | **61,030** | **11,555** | **14,000** | **14,000** | **14,000** | - | **-** |
| 881100 | 2810200 | General Fund Allocation Chgs | 33,232 | 36,997 | 0 | 0 | 0 | - | - |
| 882101 | 2810200 | Utilization Chgs from 101 Fund | 375,999 | 319,999 | 320,000 | 355,770 | 372,476 | 11% | 4% |
| | | **Charges From Others Total** | **409,232** | **356,997** | **320,000** | **355,770** | **372,476** | **11%** | **4%** |
| | | **Total Budget Requirements** | **470,263** | **368,552** | **334,000** | **369,770** | **386,476** | **10%** | **4%** |

## Department Budget Detail

**Department / Section:** **Community Development / Comm Dev-Plng-Hist Pres**
**101 - 281025**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2810250 | Salaries - Regular | 320,190 | 367,348 | 458,057 | 435,467 | 445,131 | (4)% | 2% |
| 411110 | 2810250 | Salaries-Temp & Part Time | (14) | 0 | 0 | 0 | 0 | - | - |
| 411130 | 2810250 | Compensatory Time | 2,532 | 19,244 | 0 | 0 | 0 | - | - |
| 411210 | 2810250 | Vacation | 24,896 | 18,631 | 0 | 0 | 0 | - | - |
| 411220 | 2810250 | Holidays & Special Days Off | 16,539 | 19,385 | 0 | 0 | 0 | - | - |
| 411240 | 2810250 | Sick Leave | 9,280 | 19,941 | 0 | 0 | 0 | - | - |
| 411245 | 2810250 | Family Illness Sick Leave | 1,763 | 3,571 | 0 | 0 | 0 | - | - |
| 411280 | 2810250 | Jury Duty | 388 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 2810250 | Administrative Leave | 1,324 | 3,357 | 0 | 0 | 0 | - | - |
| 411410 | 2810250 | Vacation Payoffs | 0 | 259 | 0 | 0 | 0 | - | - |
| 411430 | 2810250 | Compensatory Time Payoff | 0 | 15 | 0 | 0 | 0 | - | - |
| 411510 | 2810250 | Accrued Payroll | 11,136 | 7,218 | 5,090 | 2,481 | 2,571 | (51)% | 3% |
| 412210 | 2810250 | Workers Compensation Ins | 6,616 | 11,307 | 9,837 | 6,750 | 6,900 | (31)% | 2% |
| 412220 | 2810250 | Health Insurance | 43,879 | 54,234 | 57,528 | 71,353 | 72,673 | 24% | 1% |
| 412222 | 2810250 | Dental Insurance | 1,584 | 2,349 | 2,409 | 3,240 | 3,240 | 34% | - |
| 412230 | 2810250 | Life Insurance | 1,749 | 1,938 | 2,147 | 2,065 | 2,105 | (3)% | 1% |
| 412240 | 2810250 | Unemployment Insurance | 582 | 327 | 260 | 243 | 249 | (6)% | 2% |
| 412250 | 2810250 | Disability Insurance | 114 | 258 | 272 | 272 | 272 | - | - |
| 412310 | 2810250 | PERS Retirement | 95,741 | 111,779 | 126,025 | 123,664 | 134,757 | (1)% | 8% |
| 412320 | 2810250 | Medicare OASDI | 4,449 | 5,484 | 5,583 | 6,314 | 6,455 | 13% | 2% |
| 412400 | 2810250 | Deferred Compensation | 149 | 1,805 | 3,600 | 4,800 | 6,000 | 33% | 25% |
| 413120 | 2810250 | Overtime At 1.5 Rate | 1,352 | 2,918 | 20,000 | 20,000 | 20,000 | - | - |
| | | **Personnel Services Total** | **544,260** | **651,377** | **690,808** | **676,649** | **700,353** | **(2)%** | **3%** |
| 421000 | 2810250 | Professional Services | 240 | 46,099 | 84,825 | 84,825 | 84,825 | - | - |
| 421001 | 2810250 | Prof Services/Internal | 996 | 538 | 0 | 0 | 0 | - | - |
| 422100 | 2810250 | Telephone | 158 | 190 | 0 | 0 | 0 | - | - |
| 422120 | 2810250 | Telephone - Cellular | 5,620 | 7,656 | 6,000 | 6,000 | 6,000 | - | - |
| 423400 | 2810250 | Motor Pool Equipment Rental | 30 | 0 | 0 | 0 | 0 | - | - |
| 425100 | 2810250 | Advertising Expense | 0 | 58 | 500 | 500 | 500 | - | - |
| 425200 | 2810250 | Periodicals & Dues | 195 | 0 | 0 | 0 | 0 | - | - |
| 425400 | 2810250 | General Office Expense | 7,415 | 6,023 | 0 | 0 | 0 | - | - |
| 425500 | 2810250 | Postage | 89 | 298 | 1,325 | 1,325 | 1,325 | - | - |
| 425600 | 2810250 | Central Printing Charges | 0 | 248 | 1,500 | 1,500 | 1,500 | - | - |
| 425610 | 2810250 | Outside Printing Expense | 416 | 104 | 0 | 0 | 0 | - | - |
| 425800 | 2810250 | Computer Equip Purc Undr $5000 | 2,151 | 1,862 | 1,500 | 1,500 | 1,500 | - | - |
| 426800 | 2810250 | Special Department Supplies | 974 | 55 | 1,000 | 1,000 | 1,000 | - | - |
| 427100 | 2810250 | Travel & Meeting Expense | 450 | 1,098 | 0 | 0 | 0 | - | - |
| 427200 | 2810250 | Training | 263 | 2,337 | 2,500 | 2,500 | 2,500 | - | - |
| 428400 | 2810250 | Liability Insurance | 10,861 | 10,606 | 13,100 | 8,883 | 9,081 | (32)% | 2% |
| | | **Non-personnel Expenses Total** | **29,864** | **77,180** | **112,250** | **108,033** | **108,231** | **(3)%** | **%** |
| 450301 | 2810250 | Neighborhood Pride Awards | 0 | 4,298 | 4,500 | 4,500 | 4,500 | - | - |
| 450309 | 2810250 | Neighborhood Program | 29,601 | 50,911 | 53,000 | 53,000 | 53,000 | - | - |
| | | **Special Projects Total** | **29,601** | **55,209** | **57,500** | **57,500** | **57,500** | **-** | **-** |
| 440110 | 9145700 | CLG Grant Modernism II - 12/13 | 11,392 | 0 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Community Development / Comm Dev-Plng-Hist Pres**
**101 - 281025**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440110 | 9148700 | CLG Grant Landmark - 13/14 | 24,000 | 0 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **35,392** | **0** | **0** | **0** | **0** | - | **-** |
| 881100 | 2810250 | General Fund Allocation Chgs | 43,168 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **43,168** | **0** | **0** | **0** | **0** | - | **-** |
| 894220 | 2810250 | Interfund Services to 220 Fund | (3,358) | 0 | 0 | 0 | 0 | - | - |
| 894223 | 2810250 | Interfund Services to 223 Fund | 0 | (2,109) | (3,080) | (2,530) | (610) | (17)% | (75)% |
| | | **Charges to Others Total** | **(3,358)** | **(2,109)** | **(3,080)** | **(2,530)** | **(610)** | **(17)%** | **(75)%** |
| | | **Total Budget Requirements** | **678,928** | **781,658** | **857,478** | **839,652** | **865,474** | **(2)%** | **3%** |

## Department Budget Detail

**Department / Section:** **Community Development / Economic Development**
**101 - 281500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2815001 | Salaries - Regular | 0 | 0 | 602,141 | 443,483 | 455,602 | (26)% | 2% |
| 411110 | 2815001 | Salaries-Temp & Part Time | 0 | 0 | 22,880 | 22,360 | 22,880 | (2)% | 2% |
| 411510 | 2815001 | Accrued Payroll | 0 | 0 | 6,512 | 2,503 | 2,612 | (61)% | 4% |
| 412210 | 2815001 | Workers Compensation Ins | 0 | 0 | 13,188 | 7,220 | 7,415 | (45)% | 2% |
| 412220 | 2815001 | Health Insurance | 0 | 0 | 45,488 | 48,229 | 50,031 | 6% | 3% |
| 412222 | 2815001 | Dental Insurance | 0 | 0 | 1,869 | 2,160 | 2,160 | 15% | - |
| 412230 | 2815001 | Life Insurance | 0 | 0 | 3,733 | 2,749 | 2,825 | (26)% | 2% |
| 412240 | 2815001 | Unemployment Insurance | 0 | 0 | 349 | 259 | 267 | (25)% | 3% |
| 412310 | 2815001 | PERS Retirement | 0 | 0 | 159,160 | 120,483 | 132,302 | (24)% | 9% |
| 412320 | 2815001 | Medicare OASDI | 0 | 0 | 9,063 | 6,754 | 6,939 | (25)% | 2% |
| 412330 | 2815001 | City Retirement Plan | 0 | 0 | 858 | 838 | 858 | (2)% | 2% |
| 412400 | 2815001 | Deferred Compensation | 0 | 0 | 5,400 | 6,000 | 7,500 | 11% | 25% |
| | | **Personnel Services Total** | **0** | **0** | **870,641** | **663,038** | **691,391** | **(23)%** | **4%** |
| 421000 | 2815001 | Professional Services | 0 | 0 | 0 | 110,000 | 110,000 | - | - |
| 422100 | 2815001 | Telephone | 0 | 0 | 2,500 | 2,500 | 2,500 | - | - |
| 422120 | 2815001 | Telephone - Cellular | 0 | 0 | 2,500 | 2,500 | 2,500 | - | - |
| 423400 | 2815001 | Motor Pool Equipment Rental | 0 | 0 | 500 | 500 | 500 | - | - |
| 423500 | 2815001 | Vehicle Usage Reimb Employee | 0 | 0 | 500 | 500 | 500 | - | - |
| 424220 | 2815001 | All Other Equip Maint/Repair | 0 | 0 | 600 | 600 | 600 | - | - |
| 425100 | 2815001 | Advertising Expense | 0 | 0 | 0 | 25,000 | 25,000 | - | - |
| 425200 | 2815001 | Periodicals & Dues | 0 | 0 | 30,000 | 12,000 | 12,000 | (60)% | - |
| 425400 | 2815001 | General Office Expense | 0 | 0 | 2,500 | 2,500 | 2,500 | - | - |
| 425500 | 2815001 | Postage | 0 | 0 | 4,000 | 4,000 | 4,000 | - | - |
| 425600 | 2815001 | Central Printing Charges | 0 | 0 | 9,300 | 9,300 | 9,300 | - | - |
| 425700 | 2815001 | Software Purchase/Licensing | 0 | 0 | 60,000 | 128,264 | 128,264 | 113% | - |
| 425800 | 2815001 | Computer Equip Purc Undr $5000 | 0 | 0 | 1,500 | 5,000 | 0 | 233% | (100)% |
| 427100 | 2815001 | Travel & Meeting Expense | 0 | 0 | 26,250 | 35,000 | 35,000 | 33% | - |
| 427200 | 2815001 | Training | 0 | 0 | 9,375 | 10,000 | 10,000 | 6% | - |
| 428400 | 2815001 | Liability Insurance | 0 | 0 | 17,563 | 9,502 | 9,760 | (45)% | 2% |
| | | **Non-personnel Expenses Total** | **0** | **0** | **167,088** | **357,166** | **352,424** | **113%** | **(1)%** |
| 450033 | 2815001 | Special Projects - Dev - Misc | 0 | 0 | 0 | 1,550,000 | 50,000 | - | (96)% |
| 450302 | 2815001 | Sponsorships | 0 | 0 | 0 | 27,000 | 27,000 | - | - |
| 453052 | 2815001 | Destination Marketing | 0 | 0 | 10,000 | 0 | 0 | (100)% | - |
| 453101 | 2815001 | Small Business Devel Center | 0 | 0 | 73,500 | 73,500 | 73,500 | - | - |
| | | **Special Projects Total** | **0** | **0** | **83,500** | **1,650,500** | **150,500** | **1876%** | **(90)%** |
| 881100 | 2815001 | General Fund Allocation Chgs | 0 | 0 | 11,045 | 11,045 | 11,045 | - | - |
| 882101 | 2815001 | Utilization Chgs from 101 Fund | 0 | 0 | 4,095 | 3,750 | 4,000 | (8)% | 6% |
| | | **Charges From Others Total** | **0** | **0** | **15,140** | **14,795** | **15,045** | **(2)%** | **1%** |
| 891100 | 2815001 | General Fund Allocation Chgs | 0 | 0 | (1,136,369) | (1,136,369) | (1,136,369) | - | - |
| | | **Charges to Others Total** | **0** | **0** | **(1,136,369)** | **(1,136,369)** | **(1,136,369)** | **-** | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **1,549,130** | **72,991** | **-** | **(95)%** |

# Department Budget Detail

**Department / Section:** **Community Development / Arts and Culture**
**101 - 281510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425500 | 2815100 | Postage | 0 | 20 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **20** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **20** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Community Development / Special Events**
**101 - 281530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425500 | 2815300 | Postage | 5 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **5** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **5** | **0** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / Comm Dev-Building & Safety**
**101 - 282500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2825000 | Salaries - Regular | 996,522 | 906,778 | 1,506,288 | 1,576,459 | 1,597,601 | 4% | 1% |
| 411110 | 2825000 | Salaries-Temp & Part Time | 11,492 | 0 | 0 | 0 | 0 | - | - |
| 411130 | 2825000 | Compensatory Time | 0 | 1,339 | 0 | 0 | 0 | - | - |
| 411210 | 2825000 | Vacation | 63,239 | 50,238 | 0 | 0 | 0 | - | - |
| 411220 | 2825000 | Holidays & Special Days Off | 44,259 | 41,568 | 0 | 0 | 0 | - | - |
| 411230 | 2825000 | Military Leave | 0 | 1,479 | 0 | 0 | 0 | - | - |
| 411240 | 2825000 | Sick Leave | 39,572 | 41,475 | 0 | 0 | 0 | - | - |
| 411245 | 2825000 | Family Illness Sick Leave | 2,885 | 4,275 | 0 | 0 | 0 | - | - |
| 411250 | 2825000 | Industrial Accident | 293 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 2825000 | Bereavement Leave | 2,871 | 340 | 0 | 0 | 0 | - | - |
| 411280 | 2825000 | Jury Duty | 991 | 1,053 | 0 | 0 | 0 | - | - |
| 411292 | 2825000 | Administrative Leave | 92 | 377 | 0 | 0 | 0 | - | - |
| 411410 | 2825000 | Vacation Payoffs | 17,057 | 0 | 0 | 0 | 0 | - | - |
| 411420 | 2825000 | Sick Leave Payoff | 4,267 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 2825000 | Compensatory Time Payoff | 71 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 2825000 | Accrued Payroll | (4,087) | 29,787 | 16,349 | 8,639 | 8,904 | (47)% | 3% |
| 412210 | 2825000 | Workers Compensation Ins | 17,541 | 29,082 | 31,783 | 24,436 | 24,763 | (23)% | 1% |
| 412220 | 2825000 | Health Insurance | 125,164 | 135,007 | 207,849 | 185,797 | 194,925 | (10)% | 4% |
| 412222 | 2825000 | Dental Insurance | 6,489 | 6,765 | 9,191 | 9,815 | 9,984 | 6% | 1% |
| 412230 | 2825000 | Life Insurance | 2,132 | 1,146 | 3,019 | 3,608 | 3,686 | 19% | 2% |
| 412240 | 2825000 | Unemployment Insurance | 1,545 | 840 | 841 | 879 | 891 | 4% | 1% |
| 412250 | 2825000 | Disability Insurance | 1,406 | 1,746 | 2,176 | 2,040 | 2,040 | (6)% | - |
| 412310 | 2825000 | PERS Retirement | 279,004 | 250,249 | 377,631 | 443,413 | 480,125 | 17% | 8% |
| 412320 | 2825000 | Medicare OASDI | 17,662 | 16,323 | 21,841 | 22,860 | 23,166 | 4% | 1% |
| 412330 | 2825000 | City Retirement Plan | 430 | 0 | 0 | 0 | 0 | - | - |
| 412400 | 2825000 | Deferred Compensation | 50 | 675 | 3,600 | 6,000 | 7,500 | 66% | 25% |
| 413110 | 2825000 | Overtime At Straight Rate | 49 | 71 | 0 | 0 | 0 | - | - |
| 413120 | 2825000 | Overtime At 1.5 Rate | 23,247 | 66,866 | 25,000 | 25,000 | 25,000 | - | - |
| | | **Personnel Services Total** | **1,654,254** | **1,587,490** | **2,205,568** | **2,308,946** | **2,378,585** | **4%** | **3%** |
| 421000 | 2825000 | Professional Services | 0 | 189,212 | 0 | 0 | 0 | - | - |
| 421001 | 2825000 | Prof Services/Internal | 0 | 130 | 0 | 0 | 0 | - | - |
| 422100 | 2825000 | Telephone | 2,592 | 2,123 | 3,461 | 3,461 | 3,461 | - | - |
| 422120 | 2825000 | Telephone - Cellular | 3,701 | 6,633 | 5,000 | 5,000 | 5,000 | - | - |
| 423400 | 2825000 | Motor Pool Equipment Rental | 56,290 | 52,194 | 60,000 | 60,000 | 60,000 | - | - |
| 425100 | 2825000 | Advertising Expense | 1,270 | 1,806 | 0 | 0 | 0 | - | - |
| 425200 | 2825000 | Periodicals & Dues | 1,195 | 1,267 | 5,000 | 5,000 | 5,000 | - | - |
| 425301 | 2825000 | Document Archival and Supplies | 30,085 | 25,870 | 30,000 | 30,000 | 30,000 | - | - |
| 425400 | 2825000 | General Office Expense | 11,132 | 7,925 | 10,000 | 10,000 | 10,000 | - | - |
| 425500 | 2825000 | Postage | 433 | 397 | 1,000 | 1,000 | 1,000 | - | - |
| 425600 | 2825000 | Central Printing Charges | 0 | 0 | 1,100 | 1,100 | 1,100 | - | - |
| 425610 | 2825000 | Outside Printing Expense | 573 | 853 | 0 | 0 | 0 | - | - |
| 425800 | 2825000 | Computer Equip Purc Undr $5000 | 15,456 | 8,276 | 2,500 | 2,500 | 2,500 | - | - |
| 426200 | 2825000 | Clothing/Linen/Safety Supplies | 0 | 0 | 3,000 | 3,000 | 3,000 | - | - |
| 426710 | 2825000 | Work Boot Reimbursement | 0 | 900 | 900 | 900 | 900 | - | - |
| 426800 | 2825000 | Special Department Supplies | 1,282 | 1,094 | 3,300 | 5,000 | 3,300 | 51% | (34)% |
| 427100 | 2825000 | Travel & Meeting Expense | 613 | 1,514 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Community Development / Comm Dev-Building & Safety**
**101 - 282500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 427200 | 2825000 | Training | 5,974 | 2,461 | 12,000 | 12,000 | 12,000 | - | - |
| 427300 | 9723110 | Seismic Education & Traning | 12,687 | 0 | 0 | 0 | 0 | - | - |
| 428400 | 2825000 | Liability Insurance | 28,794 | 27,279 | 42,327 | 32,158 | 32,590 | (24)% | 1% |
| | | **Non-personnel Expenses Total** | **172,083** | **329,942** | **179,588** | **171,119** | **169,851** | **(4)%** | **( )%** |
| 463300 | 2825000 | Off Furn & Equip Cap Lease | 4,162 | 2,480 | 5,000 | 5,000 | 5,000 | - | - |
| | | **Equipment Outlay Total** | **4,162** | **2,480** | **5,000** | **5,000** | **5,000** | - | **-** |
| 881100 | 2825000 | General Fund Allocation Chgs | 376,446 | 0 | 0 | 0 | 0 | - | - |
| 882510 | 2825000 | Utilization Chgs from 510 Fund | 499 | 399 | 500 | 600 | 600 | 20% | - |
| | | **Charges From Others Total** | **376,946** | **399** | **500** | **600** | **600** | **20%** | **-** |
| | | **Total Budget Requirements** | **2,207,448** | **1,920,313** | **2,390,656** | **2,485,665** | **2,554,036** | **3%** | **2%** |

## Department Budget Detail

**Department / Section:** **Community Development / Comm Dev-Code Enforcement**
**101 - 284000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2840000 | Salaries - Regular | 1,260,718 | 1,245,629 | 1,653,153 | 1,558,313 | 1,569,842 | (5)% | % |
| 411110 | 2840000 | Salaries-Temp & Part Time | 21,140 | 32,893 | 43,387 | 41,840 | 43,932 | (3)% | 5% |
| 411130 | 2840000 | Compensatory Time | 2,505 | 4,344 | 0 | 0 | 0 | - | - |
| 411210 | 2840000 | Vacation | 96,526 | 100,175 | 0 | 0 | 0 | - | - |
| 411220 | 2840000 | Holidays & Special Days Off | 66,242 | 67,222 | 0 | 0 | 0 | - | - |
| 411225 | 2840000 | Rest Time Pay - IBEW | 406 | 0 | 0 | 0 | 0 | - | - |
| 411240 | 2840000 | Sick Leave | 58,919 | 72,656 | 0 | 0 | 0 | - | - |
| 411245 | 2840000 | Family Illness Sick Leave | 7,316 | 3,684 | 0 | 0 | 0 | - | - |
| 411250 | 2840000 | Industrial Accident | 40,113 | 34,973 | 0 | 0 | 0 | - | - |
| 411260 | 2840000 | Bereavement Leave | 920 | 4,244 | 0 | 0 | 0 | - | - |
| 411280 | 2840000 | Jury Duty | 1,174 | 1,671 | 0 | 0 | 0 | - | - |
| 411292 | 2840000 | Administrative Leave | 22,018 | 21,147 | 0 | 0 | 0 | - | - |
| 411310 | 2840000 | Night Shift Premium | 210 | 160 | 0 | 0 | 0 | - | - |
| 411410 | 2840000 | Vacation Payoffs | 7,178 | 5,383 | 0 | 0 | 0 | - | - |
| 411420 | 2840000 | Sick Leave Payoff | 0 | 120 | 0 | 0 | 0 | - | - |
| 411430 | 2840000 | Compensatory Time Payoff | 0 | 1,486 | 0 | 0 | 0 | - | - |
| 411510 | 2840000 | Accrued Payroll | 3,198 | 9,198 | 18,728 | 8,851 | 9,077 | (52)% | 2% |
| 412210 | 2840000 | Workers Compensation Ins | 26,653 | 39,741 | 35,797 | 24,799 | 25,010 | (30)% | % |
| 412220 | 2840000 | Health Insurance | 191,453 | 203,443 | 233,597 | 203,039 | 212,645 | (13)% | 4% |
| 412222 | 2840000 | Dental Insurance | 11,628 | 11,779 | 12,129 | 10,101 | 10,192 | (16)% | % |
| 412230 | 2840000 | Life Insurance | 3,031 | 3,085 | 3,767 | 3,293 | 3,293 | (12)% | - |
| 412240 | 2840000 | Unemployment Insurance | 2,346 | 1,149 | 947 | 894 | 902 | (5)% | % |
| 412250 | 2840000 | Disability Insurance | 2,520 | 2,431 | 2,312 | 2,312 | 2,312 | - | - |
| 412310 | 2840000 | PERS Retirement | 422,985 | 392,691 | 459,558 | 455,389 | 489,197 | ( )% | 7% |
| 412320 | 2840000 | Medicare OASDI | 22,663 | 23,063 | 23,506 | 23,205 | 23,401 | (1)% | % |
| 412330 | 2840000 | City Retirement Plan | 792 | 1,208 | 1,627 | 1,569 | 1,648 | (3)% | 5% |
| 412400 | 2840000 | Deferred Compensation | 250 | 3,100 | 5,400 | 6,000 | 7,500 | 11% | 25% |
| 413120 | 2840000 | Overtime At 1.5 Rate | 0 | 2,240 | 5,000 | 5,000 | 5,000 | - | - |
| 413130 | 2840000 | Overtime At Double Time Rate | 0 | 141 | 0 | 0 | 0 | - | - |
| 413250 | 2840000 | Dbl Time Subj To Retirement | 307 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **2,273,223** | **2,289,069** | **2,498,908** | **2,344,605** | **2,403,951** | **(6)%** | **2%** |
| 421000 | 2840000 | Professional Services | 459,324 | 367,581 | 495,900 | 495,397 | 495,397 | ( )% | - |
| 421001 | 2840000 | Prof Services/Internal | 105 | 32 | 0 | 0 | 0 | - | - |
| 421100 | 2840000 | Outside Legal Services | 7,454 | 0 | 5,000 | 5,000 | 5,000 | - | - |
| 422100 | 2840000 | Telephone | 2,375 | 1,974 | 3,000 | 3,000 | 3,000 | - | - |
| 422120 | 2840000 | Telephone - Cellular | 16,123 | 16,786 | 19,500 | 19,500 | 19,500 | - | - |
| 423400 | 2840000 | Motor Pool Equipment Rental | 116,281 | 126,128 | 120,000 | 125,000 | 128,000 | 4% | 2% |
| 424220 | 2840000 | All Other Equip Maint/Repair | 301 | 0 | 500 | 500 | 500 | - | - |
| 424230 | 2840000 | Central Garage Charges | 333 | 0 | 0 | 0 | 0 | - | - |
| 425100 | 2840000 | Advertising Expense | 4,027 | 0 | 1,040 | 1,040 | 1,040 | - | - |
| 425200 | 2840000 | Periodicals & Dues | 681 | 0 | 0 | 0 | 0 | - | - |
| 425300 | 2840000 | Photo & Recording Supplies | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 425400 | 2840000 | General Office Expense | 22,181 | 15,594 | 17,000 | 17,000 | 17,000 | - | - |
| 425500 | 2840000 | Postage | 39,414 | 36,697 | 40,000 | 40,000 | 40,000 | - | - |
| 425600 | 2840000 | Central Printing Charges | 0 | 0 | 2,500 | 2,500 | 2,500 | - | - |
| 425610 | 2840000 | Outside Printing Expense | 1,211 | 2,199 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Community Development / Comm Dev-Code Enforcement**
**101 - 284000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425700 | 2840000 | Software Purchase/Licensing | 0 | 15,000 | 18,900 | 18,900 | 18,900 | - | - |
| 425800 | 2840000 | Computer Equip Purc Undr $5000 | 1,488 | 1,771 | 15,887 | 15,887 | 15,887 | - | - |
| 426200 | 2840000 | Clothing/Linen/Safety Supplies | 14,639 | 10,898 | 25,000 | 25,000 | 25,000 | - | - |
| 426710 | 2840000 | Work Boot Reimbursement | 2,400 | 2,100 | 2,100 | 2,100 | 2,100 | - | - |
| 426800 | 2840000 | Special Department Supplies | 3,702 | 762 | 3,500 | 3,500 | 3,500 | - | - |
| 427100 | 2840000 | Travel & Meeting Expense | 84 | 705 | 1,000 | 1,000 | 1,000 | - | - |
| 427200 | 2840000 | Training | 1,784 | 3,131 | 9,000 | 9,000 | 9,000 | - | - |
| 428400 | 2840000 | Liability Insurance | 43,753 | 37,278 | 47,673 | 32,644 | 32,919 | (31)% | % |
| | | **Non-personnel Expenses Total** | **737,671** | **638,642** | **828,500** | **817,968** | **821,243** | **(1)%** | **%** |
| 462300 | 2840000 | Office Furniture & Equipment | 0 | 0 | 0 | 0 | 0 | - | - |
| 463300 | 2840000 | Off Furn & Equip Cap Lease | 10,081 | 6,380 | 10,000 | 10,000 | 10,000 | - | - |
| | | **Equipment Outlay Total** | **10,081** | **6,380** | **10,000** | **10,000** | **10,000** | **-** | **-** |
| 881100 | 2840000 | General Fund Allocation Chgs | 906,027 | 0 | 0 | 0 | 0 | - | - |
| 882510 | 2840000 | Utilization Chgs from 510 Fund | 49,699 | 57,000 | 53,000 | 66,900 | 70,300 | 26% | 5% |
| | | **Charges From Others Total** | **955,727** | **57,000** | **53,000** | **66,900** | **70,300** | **26%** | **5%** |
| 894101 | 2840000 | Interfund Services to 101 Fund | (3,635) | (7,651) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(3,635)** | **(7,651)** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **3,973,068** | **2,983,441** | **3,390,408** | **3,239,473** | **3,305,494** | **(4)%** | **2%** |

# Department Budget Detail

**Department / Section:** **Community Development / CD-Property Services**
**101 - 284500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2845000 | Salaries - Regular | 296,451 | 250,679 | 306,643 | 297,497 | 304,374 | (2)% | 2% |
| 411110 | 2845000 | Salaries-Temp & Part Time | 0 | 43,450 | 42,860 | 56,273 | 59,051 | 31% | 4% |
| 411130 | 2845000 | Compensatory Time | 0 | 199 | 0 | 0 | 0 | - | - |
| 411210 | 2845000 | Vacation | 19,400 | 14,659 | 0 | 0 | 0 | - | - |
| 411220 | 2845000 | Holidays & Special Days Off | 14,571 | 14,395 | 0 | 0 | 0 | - | - |
| 411240 | 2845000 | Sick Leave | 13,187 | 12,029 | 0 | 0 | 0 | - | - |
| 411245 | 2845000 | Family Illness Sick Leave | 1,781 | 1,323 | 0 | 0 | 0 | - | - |
| 411260 | 2845000 | Bereavement Leave | 243 | 0 | 0 | 0 | 0 | - | - |
| 411280 | 2845000 | Jury Duty | 433 | 1,433 | 0 | 0 | 0 | - | - |
| 411292 | 2845000 | Administrative Leave | 3,581 | 5,181 | 0 | 0 | 0 | - | - |
| 411410 | 2845000 | Vacation Payoffs | 12,816 | 3,127 | 0 | 0 | 0 | - | - |
| 411420 | 2845000 | Sick Leave Payoff | 9,635 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 2845000 | Compensatory Time Payoff | 0 | 160 | 0 | 0 | 0 | - | - |
| 411510 | 2845000 | Accrued Payroll | (1,231) | 4,255 | 4,075 | 2,102 | 2,198 | (48)% | 4% |
| 412210 | 2845000 | Workers Compensation Ins | 7,650 | 8,469 | 7,375 | 5,483 | 5,633 | (25)% | 2% |
| 412220 | 2845000 | Health Insurance | 51,998 | 53,069 | 56,482 | 58,478 | 61,480 | 3% | 5% |
| 412222 | 2845000 | Dental Insurance | 2,447 | 2,440 | 2,565 | 2,565 | 2,565 | - | - |
| 412230 | 2845000 | Life Insurance | 1,380 | 1,756 | 2,008 | 2,034 | 2,095 | 1% | 2% |
| 412240 | 2845000 | Unemployment Insurance | 673 | 244 | 195 | 197 | 203 | 1% | 3% |
| 412250 | 2845000 | Disability Insurance | 319 | 135 | 136 | 136 | 136 | - | - |
| 412310 | 2845000 | PERS Retirement | 98,163 | 98,006 | 109,510 | 118,357 | 129,133 | 8% | 9% |
| 412320 | 2845000 | Medicare OASDI | 5,413 | 5,039 | 5,068 | 5,130 | 5,270 | 1% | 2% |
| 412400 | 2845000 | Deferred Compensation | 150 | 2,256 | 4,500 | 6,000 | 7,500 | 33% | 25% |
| | | **Personnel Services Total** | **539,068** | **522,314** | **541,417** | **554,252** | **579,638** | **2%** | **4%** |
| 421000 | 2845000 | Professional Services | 58,902 | 35,178 | 64,000 | 75,000 | 75,000 | 17% | - |
| 421001 | 2845000 | Prof Services/Internal | 2,772 | 0 | 0 | 0 | 0 | - | - |
| 421100 | 2845000 | Outside Legal Services | 0 | 0 | 0 | 1,500 | 1,500 | - | - |
| 422100 | 2845000 | Telephone | 840 | 606 | 1,000 | 1,000 | 1,000 | - | - |
| 422120 | 2845000 | Telephone - Cellular | 900 | 2,925 | 1,000 | 1,000 | 1,000 | - | - |
| 423400 | 2845000 | Motor Pool Equipment Rental | 0 | 0 | 100 | 100 | 100 | - | - |
| 423500 | 2845000 | Vehicle Usage Reimb Employee | 365 | 17 | 500 | 500 | 500 | - | - |
| 424130 | 2845000 | Maint/Repair of Bldgs & Improv | 175 | 0 | 0 | 0 | 0 | - | - |
| 425100 | 2845000 | Advertising Expense | 0 | 0 | 500 | 500 | 500 | - | - |
| 425200 | 2845000 | Periodicals & Dues | 1,605 | 2,023 | 2,000 | 2,000 | 2,000 | - | - |
| 425400 | 2845000 | General Office Expense | 1,346 | 2,905 | 2,500 | 2,500 | 2,500 | - | - |
| 425500 | 2845000 | Postage | 1,927 | 985 | 1,000 | 1,000 | 1,000 | - | - |
| 425600 | 2845000 | Central Printing Charges | 0 | 0 | 250 | 250 | 250 | - | - |
| 425610 | 2845000 | Outside Printing Expense | 29 | 282 | 0 | 0 | 0 | - | - |
| 425700 | 2845000 | Software Purchase/Licensing | 3,398 | 0 | 4,000 | 4,000 | 4,000 | - | - |
| 425800 | 2845000 | Computer Equip Purc Undr $5000 | 6,555 | 4,972 | 5,800 | 5,800 | 5,800 | - | - |
| 426800 | 2845000 | Special Department Supplies | 10 | 0 | 0 | 0 | 0 | - | - |
| 427100 | 2845000 | Travel & Meeting Expense | 153 | 0 | 0 | 0 | 0 | - | - |
| 427200 | 2845000 | Training | 7,776 | 3,405 | 5,800 | 5,800 | 5,800 | - | - |
| 428400 | 2845000 | Liability Insurance | 12,556 | 7,944 | 9,821 | 7,217 | 7,415 | (26)% | 2% |
| | | **Non-personnel Expenses Total** | **99,317** | **61,246** | **98,271** | **108,167** | **108,365** | **10%** | **%** |

## Department Budget Detail

**Department / Section:** **Community Development / CD-Property Services**
**101 - 284500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 881100 | 2845000 | General Fund Allocation Chgs | 73,747 | 94,260 | 161,264 | 161,264 | 161,264 | - | - |
| 882101 | 2845000 | Utilization Chgs from 101 Fund | 119,487 | 124,719 | 126,376 | 137,289 | 144,669 | 8% | 5% |
| 882170 | 2845000 | Utilization Chgs from 170 Fund | 48,105 | 48,465 | 50,935 | 52,321 | 54,759 | 2% | 4% |
| 882510 | 2845000 | Utilization Chgs from 510 Fund | 1,800 | 1,800 | (3,600) | 0 | 0 | (100)% | - |
| 884170 | 2845000 | Interfund Services from 170 Fd | 152,912 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **396,053** | **269,245** | **334,975** | **350,874** | **360,692** | **4%** | **2%** |
| 891100 | 2845000 | General Fund Allocation Chgs | (882,309) | (736,711) | (812,924) | (812,924) | (812,924) | - | - |
| 892170 | 2845000 | Utilization Chgs to 170 Fund | (116,754) | (117,969) | (126,927) | (125,729) | (131,760) | ( )% | 4% |
| 892280 | 2845000 | Utilization Chgs to 280 Fund | (32,808) | (33,360) | (34,812) | (35,434) | (37,312) | 1% | 5% |
| 894220 | 2845000 | Interfund Services to 220 Fund | (2,565) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(1,034,439)** | **(888,041)** | **(974,663)** | **(974,087)** | **(981,996)** | **( )%** | **%** |
| | | **Total Budget Requirements** | **0** | **(35,235)** | **0** | **39,206** | **66,699** | - | **70%** |

# Department Budget Detail

**Department / Section:** **Community Development / Neighborhoods**
**101 - 285510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425500 | 2855100 | Postage | 219 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **219** | **0** | **0** | **0** | **0** | - | **-** |
| 450309 | 2855100 | Neighborhood Program | 125 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **125** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **345** | **0** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / CD-Homeless Svcs Campus**
**101 - 285530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422120 | 2855304 | Telephone - Cellular | 0 | 513 | 0 | 0 | 0 | - | - |
| 424130 | 2855301 | Maint/Repair of Bldgs & Improv | 72,071 | 71,682 | 78,473 | 78,473 | 78,473 | - | - |
| 424130 | 2855304 | Maint/Repair of Bldgs & Improv | 69,865 | 78,352 | 68,400 | 68,400 | 68,400 | - | - |
| 425400 | 2855304 | General Office Expense | 1,360 | 2,239 | 0 | 0 | 0 | - | - |
| 428420 | 2855300 | Insurance Charges - Direct | 689 | 1,011 | 1,273 | 1,843 | 2,440 | 44% | 32% |
| | | **Non-personnel Expenses Total** | **143,986** | **153,798** | **148,146** | **148,716** | **149,313** | **%** | **%** |
| 453604 | 2855304 | Family Shelter Program | 13,910 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **13,910** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 2855301 | General Fund Allocation Chgs | 4,203 | 19,774 | 0 | 0 | 0 | - | - |
| 881100 | 2855302 | General Fund Allocation Chgs | 1,591 | 0 | 0 | 0 | 0 | - | - |
| 881100 | 2855303 | General Fund Allocation Chgs | 1,591 | 0 | 0 | 0 | 0 | - | - |
| 881100 | 2855304 | General Fund Allocation Chgs | 1,591 | 0 | 0 | 0 | 0 | - | - |
| 882510 | 2855300 | Utilization Chgs from 510 Fund | 3,199 | 4,599 | 5,500 | 7,000 | 7,400 | 27% | 5% |
| | | **Charges From Others Total** | **12,179** | **24,374** | **5,500** | **7,000** | **7,400** | **27%** | **5%** |
| | | **Total Budget Requirements** | **170,076** | **178,173** | **153,646** | **155,716** | **156,713** | **1%** | **%** |

## Department Budget Detail

**Department / Section:** **Community Development / CD-Outreach Homeless Services**
**101 - 285531**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2855310 | Salaries - Regular | 0 | 45,929 | 98,104 | 93,967 | 98,663 | (4)% | 4% |
| 411110 | 2855310 | Salaries-Temp & Part Time | 0 | 994 | 0 | 0 | 0 | - | - |
| 411130 | 2855310 | Compensatory Time | 0 | 135 | 0 | 0 | 0 | - | - |
| 411210 | 2855310 | Vacation | 0 | 818 | 0 | 0 | 0 | - | - |
| 411220 | 2855310 | Holidays & Special Days Off | 0 | 2,406 | 0 | 0 | 0 | - | - |
| 411240 | 2855310 | Sick Leave | 0 | 2,060 | 0 | 0 | 0 | - | - |
| 411292 | 2855310 | Administrative Leave | 0 | 225 | 0 | 0 | 0 | - | - |
| 411510 | 2855310 | Accrued Payroll | 0 | 3,697 | 1,209 | 574 | 615 | (52)% | 7% |
| 412210 | 2855310 | Workers Compensation Ins | 0 | 2,275 | 2,070 | 1,456 | 1,530 | (29)% | 5% |
| 412220 | 2855310 | Health Insurance | 0 | 15,728 | 31,343 | 26,429 | 28,289 | (15)% | 7% |
| 412222 | 2855310 | Dental Insurance | 0 | 855 | 1,477 | 1,620 | 1,620 | 9% | - |
| 412230 | 2855310 | Life Insurance | 0 | 116 | 255 | 243 | 256 | (4)% | 5% |
| 412240 | 2855310 | Unemployment Insurance | 0 | 66 | 55 | 51 | 54 | (7)% | 5% |
| 412250 | 2855310 | Disability Insurance | 0 | 219 | 408 | 408 | 408 | - | - |
| 412310 | 2855310 | PERS Retirement | 0 | 9,727 | 20,614 | 21,591 | 24,567 | 4% | 13% |
| 412320 | 2855310 | Medicare OASDI | 0 | 738 | 1,423 | 1,362 | 1,431 | (4)% | 5% |
| 412400 | 2855310 | Deferred Compensation | 0 | 0 | 3,600 | 3,600 | 4,500 | - | 25% |
| 413120 | 2855310 | Overtime At 1.5 Rate | 0 | 518 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **0** | **86,512** | **160,558** | **151,301** | **161,933** | **(5)%** | **7%** |
| 421000 | 2855310 | Professional Services | 0 | 66,116 | 90,237 | 90,237 | 90,237 | - | - |
| 422120 | 2855310 | Telephone - Cellular | 0 | 5,216 | 2,500 | 2,500 | 2,500 | - | - |
| 423400 | 2855310 | Motor Pool Equipment Rental | 0 | 13,139 | 9,000 | 9,000 | 9,000 | - | - |
| 424130 | 2855310 | Maint/Repair of Bldgs & Improv | 0 | 2,520 | 0 | 0 | 0 | - | - |
| 425400 | 2855310 | General Office Expense | 0 | 6,538 | 15,000 | 15,000 | 15,000 | - | - |
| 425610 | 2855310 | Outside Printing Expense | 0 | 740 | 0 | 0 | 0 | - | - |
| 428400 | 2855310 | Liability Insurance | 0 | 2,134 | 2,757 | 1,917 | 2,013 | (30)% | 5% |
| | | **Non-personnel Expenses Total** | **0** | **96,406** | **119,494** | **118,654** | **118,750** | **( )%** | **%** |
| 453056 | 2855310 | Riverside Emergency Shelter | 0 | 69,645 | 0 | 0 | 0 | - | - |
| 453606 | 2855310 | Hulen Campus Pet Kennel | 0 | 145 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **0** | **69,791** | **0** | **0** | **0** | - | **-** |
| 882280 | 2855310 | Utilization Chgs from 280 Fund | 0 | 61,443 | 29,412 | 37,674 | 39,131 | 28% | 3% |
| | | **Charges From Others Total** | **0** | **61,443** | **29,412** | **37,674** | **39,131** | **28%** | **3%** |
| 894101 | 2855310 | Interfund Services to 101 Fund | 0 | 0 | (28,233) | (28,233) | (28,233) | - | - |
| 894223 | 2855310 | Interfund Services to 223 Fund | 0 | (1,985) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **0** | **(1,985)** | **(28,233)** | **(28,233)** | **(28,233)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **312,167** | **281,231** | **279,396** | **291,581** | **( )%** | **4%** |

# Department Budget Detail

**Department / Section:** **Community Development / CD-Debt**
**101 - 289000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 2890000 | Utilization Chgs from 101 Fund | 170,919 | 179,967 | 192,512 | 455,904 | 465,834 | 136% | 2% |
| | | **Charges From Others Total** | **170,919** | **179,967** | **192,512** | **455,904** | **465,834** | **136%** | **2%** |
| | | **Total Budget Requirements** | **170,919** | **179,967** | **192,512** | **455,904** | **465,834** | **136%** | **2%** |

# Department Budget Detail

**Department / Section:** **Community Development / CD-Managed Savings**
**101 - 289900**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 499999 | 2899000 | Managed Savings Allocation | 0 | 0 | 0 | (400,000) | (400,000) | - | - |
| | | **Managed Savings Total** | **0** | **0** | **0** | **(400,000)** | **(400,000)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **(400,000)** | **(400,000)** | - | **-** |

# Department Budget Detail

**Department / Section:** **Community Development / CD-Administration**
**170 - 280000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 412220 | 2800000 | Health Insurance | 0 | (295) | 0 | 0 | 0 | - | - |
| 412222 | 2800000 | Dental Insurance | 0 | (10) | 0 | 0 | 0 | - | - |
| 412310 | 2800000 | PERS Retirement | 0 | 1,722 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **0** | **1,417** | **0** | **0** | **0** | - | **-** |
| 421001 | 2800000 | Prof Services/Internal | 0 | 65 | 0 | 0 | 0 | - | - |
| 425400 | 2800000 | General Office Expense | 4,532 | 1,969 | 0 | 0 | 0 | - | - |
| 425500 | 2800000 | Postage | 0 | 1 | 0 | 0 | 0 | - | - |
| 425800 | 2800000 | Computer Equip Purc Undr $5000 | 0 | 304 | 0 | 0 | 0 | - | - |
| 427100 | 2800000 | Travel & Meeting Expense | 0 | 18 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **4,532** | **2,358** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **4,532** | **3,775** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / RDSA RORF-Redevelopment**
**170 - 280500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2805000 | Salaries - Regular | 25,115 | 27,486 | 253,586 | 264,460 | 273,208 | 4% | 3% |
| 411210 | 2805000 | Vacation | 675 | 1,681 | 0 | 0 | 0 | - | - |
| 411220 | 2805000 | Holidays & Special Days Off | 1,287 | 1,293 | 0 | 0 | 0 | - | - |
| 411240 | 2805000 | Sick Leave | 410 | (2,013) | 0 | 0 | 0 | - | - |
| 411245 | 2805000 | Family Illness Sick Leave | 321 | 2,432 | 0 | 0 | 0 | - | - |
| 411292 | 2805000 | Administrative Leave | 58 | 36 | 0 | 0 | 0 | - | - |
| 411410 | 2805000 | Vacation Payoffs | 0 | 587 | 0 | 0 | 0 | - | - |
| 411510 | 2805000 | Accrued Payroll | 729 | 3,165 | 2,901 | 1,535 | 1,614 | (47)% | 5% |
| 412210 | 2805000 | Workers Compensation Ins | 3,720 | 5,397 | 5,059 | 4,099 | 4,234 | (18)% | 3% |
| 412220 | 2805000 | Health Insurance | 5,341 | 6,558 | 34,521 | 35,497 | 37,479 | 2% | 5% |
| 412222 | 2805000 | Dental Insurance | 225 | 268 | 1,620 | 1,620 | 1,620 | - | - |
| 412230 | 2805000 | Life Insurance | 109 | 178 | 1,572 | 1,640 | 1,694 | 4% | 3% |
| 412240 | 2805000 | Unemployment Insurance | 327 | 165 | 142 | 147 | 153 | 3% | 4% |
| 412310 | 2805000 | PERS Retirement | 9,874 | 9,517 | 79,456 | 88,477 | 97,077 | 11% | 9% |
| 412320 | 2805000 | Medicare OASDI | 369 | 459 | 3,677 | 3,835 | 3,961 | 4% | 3% |
| 412400 | 2805000 | Deferred Compensation | (1) | 300 | 2,700 | 3,600 | 4,500 | 33% | 25% |
| | | **Personnel Services Total** | **48,564** | **57,515** | **385,234** | **404,910** | **425,540** | **5%** | **5%** |
| 421000 | 2805000 | Professional Services | 36,044 | 50,980 | 25,000 | 25,000 | 25,000 | - | - |
| 421001 | 2805000 | Prof Services/Internal | 721 | 0 | 0 | 0 | 0 | - | - |
| 421100 | 2805000 | Outside Legal Services | 3,890 | 14,045 | 50,000 | 50,000 | 50,000 | - | - |
| 422100 | 2805000 | Telephone | 1,258 | 907 | 1,250 | 1,250 | 1,250 | - | - |
| 422120 | 2805000 | Telephone - Cellular | 0 | 1,800 | 1,500 | 1,500 | 1,500 | - | - |
| 423400 | 2805000 | Motor Pool Equipment Rental | 0 | 13 | 250 | 250 | 250 | - | - |
| 423500 | 2805000 | Vehicle Usage Reimb Employee | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 425200 | 2805000 | Periodicals & Dues | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 425400 | 2805000 | General Office Expense | 40 | 141 | 2,000 | 2,000 | 2,000 | - | - |
| 425500 | 2805000 | Postage | 63 | 5,087 | 1,000 | 1,000 | 1,000 | - | - |
| 425600 | 2805000 | Central Printing Charges | 0 | 0 | 1,500 | 1,500 | 1,500 | - | - |
| 425800 | 2805000 | Computer Equip Purc Undr $5000 | 7,500 | 0 | 0 | 0 | 0 | - | - |
| 427100 | 2805000 | Travel & Meeting Expense | 149 | 3,131 | 0 | 0 | 0 | - | - |
| 427200 | 2805000 | Training | 393 | 0 | 3,500 | 3,500 | 3,500 | - | - |
| 428200 | 2805000 | Legal Fees | (1,260) | 0 | 0 | 0 | 0 | - | - |
| 428400 | 2805000 | Liability Insurance | 6,105 | 4,783 | 6,573 | 5,395 | 5,574 | (17)% | 3% |
| 428420 | 2805000 | Insurance Charges - Direct | 13,594 | 16,113 | 20,303 | 29,355 | 29,355 | 44% | - |
| | | **Non-personnel Expenses Total** | **68,503** | **97,003** | **114,876** | **122,750** | **122,929** | **6%** | **%** |
| 450080 | 2805000 | Successor Agency Wind Down | 400,000 | 450,000 | 0 | 0 | 0 | - | - |
| 453350 | 2805000 | Successor Agency Board Legal | 43,274 | 11,721 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **443,274** | **461,721** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 2805000 | General Fund Allocation Chgs | 564,948 | 864,159 | 838,959 | 838,959 | 838,959 | - | - |
| 882101 | 2805000 | Utilization Chgs from 101 Fund | 671,045 | 426,634 | 643,709 | 660,501 | 567,998 | 2% | (14)% |
| 882510 | 2805000 | Utilization Chgs from 510 Fund | 399 | 600 | 500 | 600 | 600 | 20% | - |
| | | **Charges From Others Total** | **1,236,393** | **1,291,393** | **1,483,168** | **1,500,060** | **1,407,557** | **1%** | **(6)%** |
| 892101 | 2805000 | Utilization Chgs to 101 Fund | (48,105) | (48,465) | (50,935) | (52,321) | (54,759) | 2% | 4% |

## Department Budget Detail

**Department / Section:** **Community Development / RDSA RORF-Redevelopment**
**170 - 280500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 894101 | 2805000 | Interfund Services to 101 Fund | (152,912) | (293,414) | 0 | 0 | 0 | - | - |
| 894220 | 2805000 | Interfund Services to 220 Fund | (7,955) | 0 | 0 | 0 | 0 | - | - |
| 894280 | 2805000 | Interfund Services to 280 Fund | (200,867) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(409,840)** | **(341,879)** | **(50,935)** | **(52,321)** | **(54,759)** | **2%** | **4%** |
| | | **Total Budget Requirements** | **1,386,896** | **1,565,754** | **1,932,343** | **1,975,399** | **1,901,267** | **2%** | **(3)%** |

## Department Budget Detail

**Department / Section:** **Community Development / Proj-CDBG Projects**
**220 - 283510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 453001 | 2835100 | Unprogrammed Funds | 0 | 0 | 2,196,598 | 2,254,964 | 2,254,964 | 2% | - |
| 453003 | 2835100 | Homeless Shelter Programs | 126,347 | 115,500 | 0 | 0 | 0 | - | - |
| 453010 | 2835100 | Fair Housing Program | 59,640 | 85,422 | 0 | 0 | 0 | - | - |
| 453017 | 2835100 | Volunteer Center 211 Riv Co | 6,500 | 7,500 | 0 | 0 | 0 | - | - |
| 453027 | 2835100 | Assistance League | 3,500 | 4,050 | 0 | 0 | 0 | - | - |
| 453029 | 2835100 | Templo Roca Fime | 6,000 | 0 | 0 | 0 | 0 | - | - |
| 453031 | 2835100 | Lutheran Soc Svs-Transitional | 3,897 | 0 | 0 | 0 | 0 | - | - |
| 453034 | 2835100 | Villegas Music Program | 2,935 | 3,410 | 0 | 0 | 0 | - | - |
| 453035 | 2835100 | PRCS Youth Sports | 18,740 | 26,662 | 0 | 0 | 0 | - | - |
| 453048 | 2835100 | Alternatve to Domestic Violenc | 14,880 | 0 | 0 | 0 | 0 | - | - |
| 453098 | 2835100 | Arlington Temporary Services | 13,500 | 15,600 | 0 | 0 | 0 | - | - |
| 453110 | 2835100 | Rape Crisis Center | 14,500 | 0 | 0 | 0 | 0 | - | - |
| 453122 | 2835100 | YWCA Of Riverside | 2,500 | 0 | 0 | 0 | 0 | - | - |
| 453126 | 2835100 | Whiteside Manor | 13,500 | 18,600 | 0 | 0 | 0 | - | - |
| 453166 | 2835100 | Care Connexxus Adult Day Svcs | 5,930 | 8,069 | 0 | 0 | 0 | - | - |
| 453173 | 2835100 | CASA For Riverside | 6,500 | 0 | 0 | 0 | 0 | - | - |
| 453313 | 2835100 | Operation Safehse Transitional | 6,500 | 7,500 | 0 | 0 | 0 | - | - |
| 453314 | 2835100 | Operation Safehse Shelter | 6,500 | 7,500 | 0 | 0 | 0 | - | - |
| 453315 | 2835100 | Catholic Charities Neigh Prog | 6,500 | 7,500 | 0 | 0 | 0 | - | - |
| 453324 | 2835100 | PRCS-Reid Folk Dance | 4,447 | 0 | 0 | 0 | 0 | - | - |
| 453328 | 2835100 | ARC-Advance Enterprise | 0 | 0 | 0 | 0 | 0 | - | - |
| 453335 | 2835100 | Smooth Transition Inc | 3,500 | 4,050 | 0 | 0 | 0 | - | - |
| 453336 | 2835100 | Park & Rec - Project Bridge | 27,763 | 28,000 | 0 | 0 | 0 | - | - |
| 453339 | 2835100 | Janet Goeske Sr Adivor Svc | 6,000 | 6,950 | 0 | 0 | 0 | - | - |
| 453340 | 2835100 | PRCS Sr Breakfast Prog | 7,378 | 7,500 | 0 | 0 | 0 | - | - |
| 453341 | 2835100 | Church of God Prophecy | 2,217 | 2,305 | 0 | 0 | 0 | - | - |
| 453344 | 2835100 | Anointed Vessel Prod. Inc. | 3,000 | 0 | 0 | 0 | 0 | - | - |
| 453345 | 2835100 | The Carolyn E. Wylie Center | 0 | 2,824 | 0 | 0 | 0 | - | - |
| 453346 | 2835100 | Riverside School for the Arts | 7,127 | 8,500 | 0 | 0 | 0 | - | - |
| 453347 | 2835100 | POLM Rainy Day Shelter | 3,892 | 5,587 | 0 | 0 | 0 | - | - |
| 453348 | 2835100 | AMPAC TRI ST CDC | 27,500 | 14,525 | 0 | 0 | 0 | - | - |
| 453351 | 2835100 | Family Shelter Pr-Path of Life | 5,500 | 0 | 0 | 0 | 0 | - | - |
| 453352 | 2835100 | IE Latino Lawyers Association | 2,000 | 0 | 0 | 0 | 0 | - | - |
| 453353 | 2835100 | Goodwill Southern California | 3,000 | 0 | 0 | 0 | 0 | - | - |
| 453354 | 2835100 | Habitat for Humanity | 21,240 | 23,642 | 0 | 0 | 0 | - | - |
| 453355 | 2835100 | Feed America Rvsd Eman Foster | 0 | 0 | 0 | 0 | 0 | - | - |
| 453356 | 2835100 | Voices for Children CASA | 0 | 0 | 0 | 0 | 0 | - | - |
| 453416 | 2835100 | DT Mission Vlg Sect 108 Repmt | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | - | - |
| 453601 | 2835100 | Casa Blanca Hm Neighborly Svcs | 10,000 | 10,814 | 0 | 0 | 0 | - | - |
| 459982 | 2835100 | Smart Riverside Bridge Proj | 27,414 | 27,500 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **680,352** | **649,514** | **2,396,598** | **2,454,964** | **2,454,964** | **2%** | **-** |
| 440120 | 9242300 | Dales Sr Ctr Const Rehab | 3,819 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9245800 | Casa Blanca Lib Outdoor Cover | 2,489 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9246800 | PRCS Club House Renovation | 2,455 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9247600 | Arlington Park Imp Proj | 0 | 144 | 0 | 0 | 0 | - | - |
| 440120 | 9247800 | PRCS Bryant Park Improvements | 210,005 | 41,734 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Community Development / Proj-CDBG Projects**
**220 - 283510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440120 | 9249600 | Ward 2 North Park Fencing | 2,489 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9249700 | Ward 2 University/12th St Imp | 42,302 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9249800 | Ward 5 Van Buren/Mag St Imps | 44,318 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9249900 | Ward 7 Tyler/Crest Ave St Imp | 137,749 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9250000 | Ward 1 Blaine/Massachusetts St | 74,871 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9250100 | Ward 3 Magnolia/Orchard St Imp | 60,504 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9250200 | Ward 6 Dawes St/Mag St Imps | 204,561 | 28,678 | 0 | 0 | 0 | - | - |
| 440120 | 9250500 | PRCS Bobby Bonds Playground | 178,793 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9250600 | Commerce Street Overcrossing | 40,979 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9250700 | LMJ Innovation Econonomy Corp | 38,056 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9250900 | Pergola Imp Project North Park | 53,000 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9251100 | PRCS Villegas Park Pool Gates | 0 | 9,865 | 0 | 0 | 0 | - | - |
| 440120 | 9251600 | PW ADA Street Improvements | 73,996 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9251700 | PRCS ADA Swimming Pool | 17,389 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9251800 | 2881 Hulen Place Acq-Ward 1 | 412,313 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9251900 | Alley Block Wall | 5,838 | 145,088 | 0 | 0 | 0 | - | - |
| 440120 | 9252000 | Ward 7 Nebraska/Sunnyslope Sdw | 896 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9253100 | Ward 5 Verbena Drive/ St Impro | 0 | 32,515 | 0 | 0 | 0 | - | - |
| 440120 | 9253200 | Carolyn Wylie Center Reception | 2,612 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9253300 | PW Ward 7 / Sidewalk Imps | 12,609 | 168,741 | 0 | 0 | 0 | - | - |
| 440120 | 9253400 | PW ADA Street Improvements | 8,293 | 91,706 | 0 | 0 | 0 | - | - |
| 440120 | 9253500 | PW Ward 5 / St Improvements | 7,295 | 114,813 | 0 | 0 | 0 | - | - |
| 440120 | 9253600 | Fairmont Pk ADA Boat Launch Pr | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9253700 | PRCS Bobby Bonds Reader Board | 559 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9253800 | PRCS Don Jones Park Restroom B | 3,122 | 72,494 | 0 | 0 | 0 | - | - |
| 440120 | 9253900 | PRCS HVAC Dales Senior Center | 0 | 26,910 | 0 | 0 | 0 | - | - |
| 440120 | 9254000 | PRCS Bryant Park Improvements | 0 | 30,673 | 0 | 0 | 0 | - | - |
| 440120 | 9254100 | PRCS HVAC Cesar Chavez CC | 0 | 69,999 | 0 | 0 | 0 | - | - |
| 440120 | 9254600 | MFI Recovery Center Inc | 0 | 9,200 | 0 | 0 | 0 | - | - |
| 440120 | 9254800 | Community Settlement Assoc. | 0 | 14,719 | 0 | 0 | 0 | - | - |
| 440120 | 9255300 | PRCS Cesar Chavez Classroom | 0 | 50,000 | 0 | 0 | 0 | - | - |
| 440120 | 9255400 | PW ADA St Improv 14/15 Various | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9255500 | Design Homeless Shelter Improv | 0 | 55,471 | 0 | 0 | 0 | - | - |
| 440120 | 9255600 | PRCS Bordwell Park Fitness Stn | 0 | 9,461 | 0 | 0 | 0 | - | - |
| 440120 | 9255700 | PRCS Villegas Park ADA Walkway | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9255800 | PRCS Villegas Pk Brown Rm Imp | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9255900 | PRCS Villegas Pk Plygrnd-Shade | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9257400 | Ward 1 11th & 12th Streets | 0 | 3,360 | 0 | 0 | 0 | - | - |
| 440120 | 9257500 | Ward 2 12th & 13th Streets | 0 | 2,915 | 0 | 0 | 0 | - | - |
| 440120 | 9257600 | Ward 3 Potomac/Madison/SanRafa | 0 | 3,101 | 0 | 0 | 0 | - | - |
| 440120 | 9257700 | Ward 5 Farnham/Magnolia/Andrew | 0 | 4,088 | 0 | 0 | 0 | - | - |
| 440120 | 9257800 | Ward5 Jackson St | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9257900 | Ward 6 Jones/Hole/Wells | 0 | 2,472 | 0 | 0 | 0 | - | - |
| 440120 | 9258000 | Ward7 Sunnyside/Easy/Nebraska | 0 | 2,807 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **1,641,322** | **990,966** | **0** | **0** | **0** | **-** | **-** |

# Department Budget Detail

**Department / Section:** **Community Development / Proj-CDBG Projects**
**220 - 283510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| **Total Budget Requirements** | | | **2,321,675** | **1,640,480** | **2,396,598** | **2,454,964** | **2,454,964** | **2%** | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / Housing**
**220 - 285500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2855000 | Salaries - Regular | 187,511 | 212,765 | 269,791 | 246,963 | 256,980 | (8)% | 4% |
| 411130 | 2855000 | Compensatory Time | 0 | 255 | 0 | 0 | 0 | - | - |
| 411210 | 2855000 | Vacation | 7,602 | 6,273 | 0 | 0 | 0 | - | - |
| 411220 | 2855000 | Holidays & Special Days Off | 11,448 | 9,894 | 0 | 0 | 0 | - | - |
| 411240 | 2855000 | Sick Leave | 7,507 | 3,188 | 0 | 0 | 0 | - | - |
| 411245 | 2855000 | Family Illness Sick Leave | 813 | 5,481 | 0 | 0 | 0 | - | - |
| 411250 | 2855000 | Industrial Accident | (32) | 0 | 0 | 0 | 0 | - | - |
| 411260 | 2855000 | Bereavement Leave | 1,355 | 1,011 | 0 | 0 | 0 | - | - |
| 411292 | 2855000 | Administrative Leave | 3,070 | 3,480 | 0 | 0 | 0 | - | - |
| 411410 | 2855000 | Vacation Payoffs | 0 | 1,497 | 0 | 0 | 0 | - | - |
| 411510 | 2855000 | Accrued Payroll | (13,567) | 4,838 | 3,047 | 1,408 | 1,488 | (53)% | 5% |
| 412210 | 2855000 | Workers Compensation Ins | 3,573 | 5,184 | 5,413 | 3,829 | 3,984 | (29)% | 4% |
| 412220 | 2855000 | Health Insurance | 25,281 | 28,784 | 35,395 | 42,868 | 44,994 | 21% | 4% |
| 412222 | 2855000 | Dental Insurance | 1,616 | 1,696 | 1,869 | 2,160 | 2,160 | 15% | - |
| 412230 | 2855000 | Life Insurance | 1,219 | 1,188 | 1,335 | 1,156 | 1,207 | (13)% | 4% |
| 412240 | 2855000 | Unemployment Insurance | 315 | 157 | 151 | 138 | 143 | (8)% | 3% |
| 412250 | 2855000 | Disability Insurance | 222 | 188 | 272 | 272 | 272 | - | - |
| 412310 | 2855000 | PERS Retirement | 64,519 | 70,000 | 80,871 | 65,317 | 73,114 | (19)% | 11% |
| 412320 | 2855000 | Medicare OASDI | 3,241 | 3,565 | 3,912 | 3,581 | 3,726 | (8)% | 4% |
| 412400 | 2855000 | Deferred Compensation | 150 | 1,800 | 2,700 | 3,600 | 4,500 | 33% | 25% |
| 413120 | 2855000 | Overtime At 1.5 Rate | 0 | 328 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **305,847** | **361,580** | **404,756** | **371,292** | **392,568** | **(8)%** | **5%** |
| 421000 | 2855000 | Professional Services | 26,237 | 37,593 | 39,521 | 50,000 | 50,000 | 26% | - |
| 421001 | 2855000 | Prof Services/Internal | 15,429 | 22 | 0 | 0 | 0 | - | - |
| 422100 | 2855000 | Telephone | 1,494 | 1,641 | 1,000 | 1,000 | 1,000 | - | - |
| 422120 | 2855000 | Telephone - Cellular | 2,959 | 616 | 1,500 | 1,500 | 1,500 | - | - |
| 423400 | 2855000 | Motor Pool Equipment Rental | 2,139 | 262 | 800 | 800 | 800 | - | - |
| 423500 | 2855000 | Vehicle Usage Reimb Employee | 63 | 52 | 200 | 200 | 200 | - | - |
| 424220 | 2855000 | All Other Equip Maint/Repair | 0 | 0 | 500 | 500 | 500 | - | - |
| 425100 | 2855000 | Advertising Expense | 5,566 | 3,734 | 10,000 | 10,000 | 10,000 | - | - |
| 425200 | 2855000 | Periodicals & Dues | 2,000 | 2,000 | 1,000 | 1,000 | 1,000 | - | - |
| 425300 | 2855000 | Photo & Recording Supplies | 0 | 0 | 200 | 200 | 200 | - | - |
| 425400 | 2855000 | General Office Expense | 3,115 | 1,528 | 2,000 | 2,000 | 2,000 | - | - |
| 425500 | 2855000 | Postage | 16,477 | 16,997 | 10,000 | 10,000 | 10,000 | - | - |
| 425600 | 2855000 | Central Printing Charges | 0 | 15 | 4,000 | 4,000 | 4,000 | - | - |
| 425610 | 2855000 | Outside Printing Expense | 1,470 | 1,537 | 0 | 0 | 0 | - | - |
| 425700 | 2855000 | Software Purchase/Licensing | 0 | 29 | 500 | 500 | 500 | - | - |
| 425800 | 2855000 | Computer Equip Purc Undr $5000 | 0 | 393 | 0 | 0 | 0 | - | - |
| 426800 | 2855000 | Special Department Supplies | 233 | 143 | 2,500 | 2,500 | 2,500 | - | - |
| 427100 | 2855000 | Travel & Meeting Expense | 1,574 | 225 | 0 | 0 | 0 | - | - |
| 427200 | 2855000 | Training | 1,132 | 934 | 2,000 | 2,000 | 2,000 | - | - |
| 428400 | 2855000 | Liability Insurance | 5,865 | 4,594 | 7,050 | 5,038 | 5,242 | (28)% | 4% |
| 428420 | 2855000 | Insurance Charges - Direct | 0 | 0 | 0 | 180 | 180 | - | - |
| | | **Non-personnel Expenses Total** | **85,760** | **72,324** | **82,771** | **91,418** | **91,622** | **10%** | **%** |
| 453001 | 2855000 | Unprogrammed Funds | 0 | 0 | 0 | 0 | 0 | - | - |

# Department Budget Detail

**Department / Section:** **Community Development / Housing**
**220 - 285500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Special Projects Total** | **0** | **0** | **0** | **0** | **0** | - | **-** |
| 463300 | 2855000 | Off Furn & Equip Cap Lease | 6,619 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **6,619** | **0** | **0** | **0** | **0** | - | **-** |
| 481000 | 2855000 | Principal | 22,601 | 25,660 | 28,874 | 32,348 | 36,080 | 12% | 11% |
| 482000 | 2855000 | Interest | 12,286 | 11,128 | 11,959 | 12,984 | 11,438 | 8% | (11)% |
| | | **Debt Service Total** | **34,887** | **36,788** | **40,833** | **45,332** | **47,518** | **11%** | **4%** |
| 881100 | 2855000 | General Fund Allocation Chgs | 32,367 | 215,106 | 187,121 | 187,121 | 187,121 | - | - |
| 882101 | 2855000 | Utilization Chgs from 101 Fund | 122,178 | 70,882 | 0 | 0 | 0 | - | - |
| 884101 | 2855000 | Interfund Services from 101 Fd | 0 | 0 | 138,319 | 81,666 | 86,114 | (40)% | 5% |
| 884170 | 2855000 | Interfund Services from 170 Fd | 7,955 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **162,500** | **285,988** | **325,440** | **268,787** | **273,235** | **(17)%** | **1%** |
| 892222 | 2855000 | Utilization Chgs to 222 Fund | (56,475) | (59,432) | 0 | 0 | 0 | - | - |
| 892280 | 2855000 | Utilization Chgs to 280 Fund | (22,575) | (23,773) | (28,583) | (40,799) | (42,766) | 42% | 4% |
| 894101 | 2855000 | Interfund Services to 101 Fund | 0 | (68,400) | 0 | 0 | 0 | - | - |
| 894222 | 2855000 | Interfund Services to 222 Fund | 0 | 0 | (59,333) | (60,135) | (60,135) | 1% | - |
| 894223 | 2855000 | Interfund Services to 223 Fund | 0 | (8,834) | (29,800) | (31,490) | (34,258) | 5% | 8% |
| | | **Charges to Others Total** | **(79,050)** | **(160,439)** | **(117,716)** | **(132,424)** | **(137,159)** | **12%** | **3%** |
| | | **Total Budget Requirements** | **516,565** | **596,242** | **736,084** | **644,405** | **667,784** | **(12)%** | **3%** |

# Department Budget Detail

**Department / Section:** **Community Development / Proj-HOME Prog**
**221 - 283520**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 450098 | 2835200 | Home Front at Camp Anza | 0 | 592,955 | 0 | 0 | 0 | - | - |
| 453001 | 2835200 | Unprogrammed Funds | 0 | 0 | 509,914 | 585,393 | 585,393 | 14% | - |
| 453018 | 2835200 | Citywide Housing Rehab | 176,683 | 153,072 | 200,000 | 200,000 | 200,000 | - | - |
| 453037 | 2835200 | First Time Homebuyer | 0 | 0 | 0 | 0 | 0 | - | - |
| 453038 | 2835200 | Acquisition/Rehab/Sale | 0 | 0 | 0 | 0 | 0 | - | - |
| 453133 | 2835200 | Home Buyer Asst Mission Villg | 0 | 0 | 0 | 0 | 0 | - | - |
| 453192 | 2835200 | 1725 Seventh St. Proj | 0 | 0 | 0 | 0 | 0 | - | - |
| 453198 | 2835200 | 2325 11th St-Dev | 95,075 | 0 | 0 | 0 | 0 | - | - |
| 453199 | 2835200 | 3349 Arapahoe St - Dev | 591 | 0 | 0 | 0 | 0 | - | - |
| 453222 | 2835200 | 3553 Lou Ella Lane | 150,754 | 0 | 0 | 0 | 0 | - | - |
| 453224 | 2835200 | 11th & Ottowa SF Dev | 792 | 150,000 | 0 | 0 | 0 | - | - |
| 453227 | 2835200 | 3552 Lou Ella Lane | 231,118 | 0 | 0 | 0 | 0 | - | - |
| 454302 | 2835200 | Tenant Based Rental Assist | 0 | 3,548 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **655,014** | **899,576** | **709,914** | **785,393** | **785,393** | **10%** | **-** |
| 882280 | 2835200 | Utilization Chgs from 280 Fund | 74,257 | 82,221 | 0 | 0 | 0 | - | - |
| 884280 | 2835200 | Interfund Services from 280 Fd | 0 | 0 | 78,879 | 87,265 | 87,265 | 10% | - |
| | | **Charges From Others Total** | **74,257** | **82,221** | **78,879** | **87,265** | **87,265** | **10%** | **-** |
| | | **Total Budget Requirements** | **729,272** | **981,797** | **788,793** | **872,658** | **872,658** | **10%** | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / Projects-HOPWA Proj**
**222 - 283530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 450410 | 2835300 | Riverside Co Housing Authority | 1,129,095 | 1,110,340 | 1,131,716 | 1,108,297 | 1,108,297 | (2)% | - |
| 453001 | 2835300 | Unprogrammed Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| 453207 | 2835300 | Foothill Aids Project | 717,411 | 722,902 | 786,584 | 836,084 | 836,084 | 6% | - |
| | | **Special Projects Total** | **1,846,506** | **1,833,243** | **1,918,300** | **1,944,381** | **1,944,381** | **1%** | **-** |
| 882220 | 2835300 | Utilization Chgs from 220 Fund | 56,475 | 59,431 | 0 | 0 | 0 | - | - |
| 884220 | 2835300 | Interfund Services from 220 Fd | 0 | 0 | 59,333 | 60,135 | 60,135 | 1% | - |
| | | **Charges From Others Total** | **56,475** | **59,431** | **59,333** | **60,135** | **60,135** | **1%** | **-** |
| | | **Total Budget Requirements** | **1,902,981** | **1,892,675** | **1,977,633** | **2,004,516** | **2,004,516** | **1%** | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / CD-Grants**
**223 - 287000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 9129130 | Homeless St Outreach 12/13 | 37,028 | 0 | 0 | 0 | 0 | - | - |
| 411100 | 9129140 | Homeless St Outreach 13/14 | 135,148 | 21,694 | 0 | 0 | 0 | - | - |
| 411100 | 9146600 | Chronic Homeless SHP 12/13 | 10,466 | (10,466) | 0 | 0 | 0 | - | - |
| 411100 | 9147200 | SHP 13/14-Indiana | 19,533 | 0 | 0 | 0 | 0 | - | - |
| 411100 | 9147210 | SHP 14/15-Indiana | 25,433 | 15,174 | 0 | 0 | 0 | - | - |
| 411100 | 9147220 | SHP 15/16-Indiana | 0 | 16,599 | 0 | 0 | 0 | - | - |
| 411100 | 9229730 | 7th Street SHP 13/14 | 28,762 | 0 | 0 | 0 | 0 | - | - |
| 411100 | 9229740 | 7th Street SHP 14/15 | 0 | 39,305 | 0 | 0 | 0 | - | - |
| 411100 | 9256100 | COC 13-14 Rapid Re-Housing | 0 | 1,985 | 0 | 0 | 0 | - | - |
| 411510 | 2870000 | Accrued Payroll | 4,152 | (269) | 0 | 0 | 0 | - | - |
| 412310 | 2870000 | PERS Retirement | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **260,526** | **84,023** | **0** | **0** | **0** | - | **-** |
| 421000 | 9877000 | HEAL Zone-CDD | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **0** | **0** | - | **-** |
| 453001 | 2870000 | Unprogrammed Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **0** | **0** | **0** | **0** | **0** | - | **-** |
| 440110 | 9133320 | Emergency Shelter 11/12 | 0 | 1,705 | 0 | 0 | 0 | - | - |
| 440110 | 9133321 | ESG Grant Em Solutions 11/12 | 51,334 | 31,572 | 0 | 0 | 0 | - | - |
| 440110 | 9145800 | ESG 12/13 Cold Weather/Admin | 66,999 | 19,717 | 0 | 0 | 0 | - | - |
| 440110 | 9145810 | ESG 12/13 HPRP Activities | 0 | 105,161 | 0 | 0 | 0 | - | - |
| 440110 | 9146600 | Chronic Homeless SHP 12/13 | 4,770 | (4,770) | 0 | 0 | 0 | - | - |
| 440110 | 9147200 | SHP 13/14-Indiana | 52,451 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9147210 | SHP 14/15-Indiana | 23,388 | 57,314 | 0 | 0 | 0 | - | - |
| 440110 | 9147220 | SHP 15/16-Indiana | 0 | 850 | 0 | 0 | 0 | - | - |
| 440110 | 9149500 | FY 13/14 ESG Emergency Shelter | 48,061 | 4,614 | 0 | 0 | 0 | - | - |
| 440110 | 9149510 | FY 13/14 ESG Cold Weather | 0 | 67,000 | 0 | 0 | 0 | - | - |
| 440110 | 9149520 | FY 13/14 ESG HPRP | 0 | 48,250 | 0 | 0 | 0 | - | - |
| 440110 | 9149530 | FY 13/14 ESG Admin | 0 | 14,899 | 0 | 0 | 0 | - | - |
| 440110 | 9152100 | ESG 14/15-Rapid Re-housing | 0 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9152110 | ESG 14/15-Cold Weather Shelter | 0 | 67,635 | 0 | 0 | 0 | - | - |
| 440110 | 9152120 | ESG 14/15-Emergency Shelter | 0 | 44,753 | 0 | 0 | 0 | - | - |
| 440110 | 9152130 | ESG 14/15-Admin | 0 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9152140 | ESG 14/15-Hmless Mgmt Info Sys | 0 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9229730 | 7th Street SHP 13/14 | 86,195 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9229740 | 7th Street SHP 14/15 | 0 | 68,682 | 0 | 0 | 0 | - | - |
| 440110 | 9256100 | COC 13-14 Rapid Re-Housing | 0 | 24,346 | 0 | 0 | 0 | - | - |
| 440210 | 9229910 | Cal Home Housing Rehab 10/11 | 22,504 | 12,106 | 0 | 0 | 0 | - | - |
| 440210 | 9229920 | Cal Home DPA 10/11 | 0 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9229930 | 13/14 Cal Home Housing Rehab | 19,959 | 72,173 | 0 | 0 | 0 | - | - |
| 440210 | 9229940 | 13/14 Cal Home Morgage DPA | 0 | 330,526 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **375,665** | **966,537** | **0** | **0** | **0** | - | **-** |
| 440120 | 9129130 | Homeless St Outreach 12/13 | 10,163 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9129140 | Homeless St Outreach 13/14 | 51,680 | (698) | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Community Development / CD-Grants**
**223 - 287000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440120 | 9147200 | SHP 13/14-Indiana | 176 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9147220 | SHP 15/16-Indiana | 0 | 104 | 0 | 0 | 0 | - | - |
| 440120 | 9229600 | Supportive Hsg Program (SHP) | (1,594) | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9229700 | SHP-Continum of Care Homeless | (27,784) | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9229900 | CalHOme Owner Occupied Housing | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9240900 | ARRA-Business Surveys | 800 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9242000 | Cal HOME Reuse | 0 | 0 | 0 | 0 | 0 | - | - |
| 440440 | 9129140 | Homeless St Outreach 13/14 | 8,680 | 0 | 0 | 0 | 0 | - | - |
| 440440 | 9146600 | Chronic Homeless SHP 12/13 | 2,990 | (2,990) | 0 | 0 | 0 | - | - |
| 440440 | 9147200 | SHP 13/14-Indiana | 2,845 | 0 | 0 | 0 | 0 | - | - |
| 440440 | 9147210 | SHP 14/15-Indiana | 0 | 0 | 0 | 0 | 0 | - | - |
| 440440 | 9147220 | SHP 15/16-Indiana | 0 | 0 | 0 | 0 | 0 | - | - |
| 440440 | 9229710 | SHP-Disabled Homeless,10/11/12 | 1,572 | 0 | 0 | 0 | 0 | - | - |
| 440440 | 9229730 | 7th Street SHP 13/14 | 1,611 | 0 | 0 | 0 | 0 | - | - |
| 440440 | 9229740 | 7th Street SHP 14/15 | 0 | 0 | 0 | 0 | 0 | - | - |
| 440440 | 9256100 | COC 13-14 Rapid Re-Housing | 0 | 3,889 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **51,142** | **305** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **687,335** | **1,050,866** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Community Development / CD-Grants - Other**
**223 - 287010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 9150300 | Nutritional Ed & Obseity Prev | 43,447 | 207,191 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **43,447** | **207,191** | **0** | **0** | **0** | - | **-** |
| 421000 | 9150300 | Nutritional Ed & Obseity Prev | 13,262 | 492,798 | 0 | 0 | 0 | - | - |
| 423200 | 9150300 | Nutritional Ed & Obseity Prev | 0 | 0 | 0 | 0 | 0 | - | - |
| 425400 | 9150300 | Nutritional Ed & Obseity Prev | 179 | 1,912 | 0 | 0 | 0 | - | - |
| 425500 | 9150300 | Nutritional Ed & Obseity Prev | 0 | 0 | 0 | 0 | 0 | - | - |
| 425610 | 9150300 | Nutritional Ed & Obseity Prev | 58 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 9150300 | Nutritional Ed & Obseity Prev | 388 | 3,725 | 0 | 0 | 0 | - | - |
| 427100 | 9150300 | Nutritional Ed & Obseity Prev | 746 | 3,638 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **14,636** | **502,075** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **58,083** | **709,266** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Community Development / NSP-Administration**
**225 - 283540**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 2835400 | Professional Services | 6,121 | 0 | 15,000 | 0 | 0 | (100)% | - |
| 425500 | 2835400 | Postage | 185 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 2835400 | Special Department Supplies | 295 | 0 | 10,000 | 0 | 0 | (100)% | - |
| | | **Non-personnel Expenses Total** | **6,602** | **0** | **25,000** | **0** | **0** | **(100)%** | **-** |
| 881100 | 2835400 | General Fund Allocation Chgs | 0 | 0 | 11,202 | 0 | 0 | (100)% | - |
| 882101 | 2835400 | Utilization Chgs from 101 Fund | 28,824 | 0 | 0 | 0 | 0 | - | - |
| 882280 | 2835400 | Utilization Chgs from 280 Fund | 54,799 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **83,624** | **0** | **11,202** | **0** | **0** | **(100)%** | **-** |
| | | **Total Budget Requirements** | **90,227** | **0** | **36,202** | **0** | **0** | **(100)%** | **-** |

# Department Budget Detail

**Department / Section:** **Community Development / NSP Programs**
**225 - 283541**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 453001 | 2835410 | Unprogrammed Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **0** | **0** | **0** | **0** | **0** | - | **-** |
| 440440 | 9243100 | 10820 Sunnyslope | 0 | 2,075 | 0 | 0 | 0 | - | - |
| 440440 | 9246900 | 2825 Mulberry St- NSP | 0 | 0 | 0 | 0 | 0 | - | - |
| 440440 | 9247700 | 4578 Sunnyside -NSP | 6 | 0 | 0 | 0 | 0 | - | - |
| 440440 | 9248100 | 10370 Gould - NSP | 1,450 | 275 | 0 | 0 | 0 | - | - |
| 440443 | 9248400 | 3552 Lou Ella Lane-NSP | 4,091 | 0 | 0 | 0 | 0 | - | - |
| 440443 | 9248500 | 3553 Lou Ella Lane-NSP | 100,339 | 0 | 0 | 0 | 0 | - | - |
| 440443 | 9251500 | 1740 Loma Vista-N1 | 65,936 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9233900 | 3065-3067 Fairmount | 223 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9236200 | 1791 Orange | 1,409 | 5,088 | 0 | 0 | 0 | - | - |
| 440446 | 9238900 | 11502 Anacapa | 1,050 | 1,310 | 0 | 0 | 0 | - | - |
| 440446 | 9246700 | 2792 Woodbine-NSP | 784 | 213 | 0 | 0 | 0 | - | - |
| 440446 | 9246900 | 2825 Mulberry St- NSP | (1,001) | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9247700 | 4578 Sunnyside -NSP | 644 | 29 | 0 | 0 | 0 | - | - |
| 440446 | 9247900 | 2841 Mulberry - NSP | 0 | 9 | 0 | 0 | 0 | - | - |
| 440446 | 9248100 | 10370 Gould - NSP | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9248400 | 3552 Lou Ella Lane-NSP | 35,481 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9248500 | 3553 Lou Ella Lane-NSP | 35,849 | (40) | 0 | 0 | 0 | - | - |
| 440446 | 9251500 | 1740 Loma Vista-N1 | 55,512 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9254300 | 2929 11th St-NSP1 | 0 | 24,999 | 0 | 0 | 0 | - | - |
| 440446 | 9254700 | 3236 Washington- N1 | 0 | 38,209 | 0 | 0 | 0 | - | - |
| 440446 | 9256200 | 2831 Mulberry- N1 | 0 | 4,037 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **301,777** | **76,208** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **301,777** | **76,208** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Community Development / NSP3 Programs**
**225 - 283542**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440443 | 9245600 | 1740 Loma Vista - N3 | 15,757 | 0 | 0 | 0 | 0 | - | - |
| 440443 | 9248410 | 3552 Lou Ella Lane-N3 | 23,542 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9245600 | 1740 Loma Vista - N3 | 41,568 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9248410 | 3552 Lou Ella Lane-N3 | 108,599 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9248510 | 3553 Lou Ella Lane-NSP3 | 101,670 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **291,137** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **291,137** | **0** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / Housing Authority**
**280 - 287500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2875000 | Salaries - Regular | 285,676 | 279,557 | 499,466 | 487,199 | 503,336 | (2)% | 3% |
| 411210 | 2875000 | Vacation | 22,566 | 13,285 | 0 | 0 | 0 | - | - |
| 411220 | 2875000 | Holidays & Special Days Off | 13,581 | 12,320 | 0 | 0 | 0 | - | - |
| 411240 | 2875000 | Sick Leave | 8,859 | 6,349 | 0 | 0 | 0 | - | - |
| 411245 | 2875000 | Family Illness Sick Leave | 2,348 | 3,729 | 0 | 0 | 0 | - | - |
| 411260 | 2875000 | Bereavement Leave | 587 | 0 | 0 | 0 | 0 | - | - |
| 411280 | 2875000 | Jury Duty | 0 | 1,006 | 0 | 0 | 0 | - | - |
| 411292 | 2875000 | Administrative Leave | 3,543 | 5,029 | 0 | 0 | 0 | - | - |
| 411410 | 2875000 | Vacation Payoffs | 0 | 3,467 | 0 | 0 | 0 | - | - |
| 411510 | 2875000 | Accrued Payroll | 13,686 | 4,310 | 5,760 | 2,824 | 2,962 | (50)% | 4% |
| 412210 | 2875000 | Workers Compensation Ins | 6,006 | 8,899 | 10,058 | 7,551 | 7,802 | (24)% | 3% |
| 412220 | 2875000 | Health Insurance | 45,082 | 49,758 | 90,852 | 78,148 | 81,450 | (13)% | 4% |
| 412222 | 2875000 | Dental Insurance | 2,203 | 2,334 | 3,780 | 2,962 | 2,988 | (21)% | % |
| 412230 | 2875000 | Life Insurance | 1,809 | 1,522 | 2,865 | 2,826 | 2,916 | (1)% | 3% |
| 412240 | 2875000 | Unemployment Insurance | 528 | 270 | 279 | 271 | 281 | (2)% | 3% |
| 412250 | 2875000 | Disability Insurance | 21 | 125 | 136 | 136 | 136 | - | - |
| 412310 | 2875000 | PERS Retirement | 89,642 | 89,308 | 139,103 | 148,582 | 163,128 | 6% | 9% |
| 412320 | 2875000 | Medicare OASDI | 4,800 | 4,716 | 7,242 | 7,061 | 7,259 | (2)% | 2% |
| 412400 | 2875000 | Deferred Compensation | 145 | 1,900 | 5,400 | 7,200 | 9,000 | 33% | 25% |
| 412515 | 2875000 | HA Meeting Compensation | 2,300 | 16,150 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **503,389** | **504,042** | **764,941** | **744,760** | **781,258** | **(2)%** | **4%** |
| 421000 | 2875000 | Professional Services | 59,005 | 22,130 | 65,000 | 65,000 | 65,000 | - | - |
| 421001 | 2875000 | Prof Services/Internal | 2,312 | 0 | 0 | 0 | 0 | - | - |
| 421100 | 2875000 | Outside Legal Services | 0 | 12,395 | 10,000 | 10,000 | 10,000 | - | - |
| 422100 | 2875000 | Telephone | 0 | 0 | 2,500 | 2,500 | 2,500 | - | - |
| 422120 | 2875000 | Telephone - Cellular | 676 | 1,849 | 2,500 | 2,500 | 2,500 | - | - |
| 423400 | 2875000 | Motor Pool Equipment Rental | 5,805 | 4,970 | 6,500 | 4,800 | 6,500 | (26)% | 35% |
| 423500 | 2875000 | Vehicle Usage Reimb Employee | 25 | 172 | 1,000 | 1,000 | 1,000 | - | - |
| 424130 | 2875000 | Maint/Repair of Bldgs & Improv | 41,182 | 34,064 | 60,000 | 60,000 | 60,000 | - | - |
| 425100 | 2875000 | Advertising Expense | 56 | 917 | 10,000 | 10,000 | 10,000 | - | - |
| 425400 | 2875000 | General Office Expense | 2,352 | 2,680 | 5,000 | 5,000 | 5,000 | - | - |
| 425500 | 2875000 | Postage | 518 | 477 | 5,000 | 5,000 | 5,000 | - | - |
| 425600 | 2875000 | Central Printing Charges | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 425610 | 2875000 | Outside Printing Expense | 625 | 143 | 1,000 | 1,000 | 1,000 | - | - |
| 426800 | 2875000 | Special Department Supplies | 0 | 485 | 500 | 500 | 500 | - | - |
| 427100 | 2875000 | Travel & Meeting Expense | 860 | 0 | 0 | 0 | 0 | - | - |
| 427200 | 2875000 | Training | 3,116 | 2,400 | 4,000 | 4,000 | 4,000 | - | - |
| 428400 | 2875000 | Liability Insurance | 9,859 | 7,887 | 13,124 | 9,939 | 10,267 | (24)% | 3% |
| | | **Non-personnel Expenses Total** | **126,398** | **90,576** | **187,124** | **182,239** | **184,267** | **(2)%** | **1%** |
| 482000 | 2875000 | Interest | 4,627 | 3,918 | 5,500 | 5,500 | 5,500 | - | - |
| | | **Debt Service Total** | **4,627** | **3,918** | **5,500** | **5,500** | **5,500** | **-** | **-** |
| 440440 | 9864500 | Chicago/Linden Strategic Plan | 44,232 | 0 | 0 | 0 | 0 | - | - |
| 440440 | 9864510 | Chicago/Linden SP - UDAG | 75,285 | 0 | 0 | 0 | 0 | - | - |
| 440440 | 9872000 | Camp Anza ENA | 179,266 | 814 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Community Development / Housing Authority**
**280 - 287500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440440 | 9873800 | 7th St Conceptual Plan | 12,562 | 89 | 0 | 0 | 0 | - | - |
| 440440 | 9883100 | Hulen Place NMTC-04 Bonds | 12,500 | 0 | 0 | 0 | 0 | - | - |
| 440443 | 9826420 | 1705&1733 7th St Apts-04Bonds | 32,334 | 0 | 0 | 0 | 0 | - | - |
| 440443 | 9826430 | 1705 and 1733 7th St Apts | 75,270 | 493 | 0 | 0 | 0 | - | - |
| 440446 | 9826420 | 1705&1733 7th St Apts-04Bonds | 77,977 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9826430 | 1705 and 1733 7th St Apts | 35,473 | 56,163 | 0 | 0 | 0 | - | - |
| 440446 | 9864400 | 3943 10th - HA | 8 | 17 | 0 | 0 | 0 | - | - |
| 440446 | 9864600 | 3236 Washington- HA | 9 | 7,420 | 0 | 0 | 0 | - | - |
| 440446 | 9872000 | Camp Anza ENA | 215 | 17,308 | 0 | 0 | 0 | - | - |
| 440446 | 9873500 | HA Property Mgmt | 5,727 | 468 | 0 | 0 | 0 | - | - |
| 440446 | 9873700 | 3015 Redwood Dr. | 0 | 274 | 0 | 0 | 0 | - | - |
| 440446 | 9873710 | 3015 Redwood Dr-04 Bd | 25,479 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9878900 | 3836 2nd Street-04 Bonds | 24,214 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9884900 | Lime & 4th Street- HA | 21 | 4,384 | 0 | 0 | 0 | - | - |
| 440446 | 9887100 | 3753 Myers St - HA | 0 | 1,549 | 0 | 0 | 0 | - | - |
| 440446 | 9887300 | 3893 3rd St - HA | 0 | 582 | 0 | 0 | 0 | - | - |
| 440446 | 9889300 | 4350 La Sierra Project Imps | 0 | 11,318 | 0 | 0 | 0 | - | - |
| 440446 | 9889600 | 2550 14th St-HA | 0 | 126 | 0 | 0 | 0 | - | - |
| 440446 | 9889700 | 2719 11th St-HA | 0 | 336 | 0 | 0 | 0 | - | - |
| 440446 | 9889800 | 2882 Mission Inn-HA | 0 | 168 | 0 | 0 | 0 | - | - |
| 440446 | 9889900 | 11049 Bogart-HA | 0 | 2,723 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **600,577** | **104,237** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 2875000 | General Fund Allocation Chgs | 0 | 63,019 | 112,301 | 112,301 | 112,301 | - | - |
| 882101 | 2875000 | Utilization Chgs from 101 Fund | 196,147 | 226,992 | 234,177 | 261,568 | 275,204 | 11% | 5% |
| 882220 | 2875000 | Utilization Chgs from 220 Fund | 22,575 | 23,773 | 28,583 | 40,799 | 42,766 | 42% | 4% |
| 884170 | 2875000 | Interfund Services from 170 Fd | 200,867 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **419,591** | **313,785** | **375,061** | **414,668** | **430,271** | **10%** | **3%** |
| 892101 | 2875000 | Utilization Chgs to 101 Fund | 0 | (61,443) | (29,412) | (37,674) | (39,131) | 28% | 3% |
| 892221 | 2875000 | Utilization Chgs to 221 Fund | (74,257) | (82,221) | 0 | 0 | 0 | - | - |
| 892225 | 2875000 | Utilization Chgs to 225 Fund | (54,799) | 0 | 0 | 0 | 0 | - | - |
| 894220 | 2875000 | Interfund Services to 220 Fund | (9,505) | 0 | 0 | 0 | 0 | - | - |
| 894221 | 2875000 | Interfund Services to 221 Fund | 0 | 0 | (78,879) | (87,265) | (87,265) | 10% | - |
| 894223 | 2875000 | Interfund Services to 223 Fund | (37,984) | (51,345) | 0 | (63,671) | (63,671) | - | - |
| | | **Charges to Others Total** | **(176,548)** | **(195,009)** | **(108,291)** | **(188,610)** | **(190,067)** | **74%** | **%** |
| | | **Total Budget Requirements** | **1,478,035** | **821,552** | **1,224,335** | **1,158,557** | **1,211,229** | **(5)%** | **4%** |

## Department Budget Detail

**Department / Section:** **Community Development / Arlington Debt Service**
**371 - 283010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421002 | 2830101 | Professional Svcs/Prof Svcs | 5,601 | 4,665 | 10,000 | 10,000 | 10,000 | - | - |
| | | **Non-personnel Expenses Total** | **5,601** | **4,665** | **10,000** | **10,000** | **10,000** | - | **-** |
| 481000 | 2830101 | Principal | 1,707 | 1,938 | 2,181 | 2,444 | 2,726 | 12% | 11% |
| 481015 | 2830101 | L/T Bond Debt Principal | 646,565 | 677,193 | 924,954 | 907,098 | 942,544 | (1)% | 3% |
| 482000 | 2830101 | Interest | 1,359,308 | 1,107,328 | 1,182,388 | 1,152,235 | 1,116,454 | (2)% | (3)% |
| | | **Debt Service Total** | **2,007,581** | **1,786,460** | **2,109,523** | **2,061,777** | **2,061,724** | **(2)%** | **( )%** |
| | | **Total Budget Requirements** | **2,013,183** | **1,791,126** | **2,119,523** | **2,071,777** | **2,071,724** | **(2)%** | **( )%** |

## Department Budget Detail

**Department / Section:** **Community Development / Casa Blanca Debt Service**
**372 - 283020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421002 | 2830201 | Professional Svcs/Prof Svcs | 6,482 | 6,863 | 10,000 | 10,000 | 10,000 | - | - |
| | | **Non-personnel Expenses Total** | **6,482** | **6,863** | **10,000** | **10,000** | **10,000** | - | **-** |
| 481000 | 2830201 | Principal | 3,378 | 3,835 | 4,316 | 4,836 | 5,393 | 12% | 11% |
| 481015 | 2830201 | L/T Bond Debt Principal | 1,087,995 | 1,268,652 | 957,099 | 918,223 | 944,676 | (4)% | 2% |
| 482000 | 2830201 | Interest | 1,164,679 | 832,660 | 952,630 | 920,372 | 881,669 | (3)% | (4)% |
| | | **Debt Service Total** | **2,256,053** | **2,105,148** | **1,914,045** | **1,843,431** | **1,831,738** | **(3)%** | **( )%** |
| | | **Total Budget Requirements** | **2,262,536** | **2,112,011** | **1,924,045** | **1,853,431** | **1,841,738** | **(3)%** | **( )%** |

## Department Budget Detail

**Department / Section:** **Community Development / Eastside Debt Service**
**373 - 283030**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421002 | 2830301 | Professional Svcs/Prof Svcs | 1,925 | 2,618 | 2,500 | 2,500 | 2,500 | - | - |
| | | **Non-personnel Expenses Total** | **1,925** | **2,618** | **2,500** | **2,500** | **2,500** | - | **-** |
| 481015 | 2830301 | L/T Bond Debt Principal | 15,752 | 20,774 | 20,000 | 20,000 | 25,000 | - | 25% |
| 482000 | 2830301 | Interest | 8,081 | 6,844 | 6,800 | 3,600 | 2,000 | (47)% | (44)% |
| | | **Debt Service Total** | **23,834** | **27,618** | **26,800** | **23,600** | **27,000** | **(11)%** | **14%** |
| | | **Total Budget Requirements** | **25,759** | **30,236** | **29,300** | **26,100** | **29,500** | **(10)%** | **13%** |

## Department Budget Detail

**Department / Section:** **Community Development / Magnolia Center Debt Service**
**374 - 283040**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421002 | 2830401 | Professional Svcs/Prof Svcs | 1,621 | 2,012 | 3,500 | 3,500 | 3,500 | - | - |
| | | **Non-personnel Expenses Total** | **1,621** | **2,012** | **3,500** | **3,500** | **3,500** | - | **-** |
| 481000 | 2830401 | Principal | 1,017 | 1,154 | 1,300 | 1,456 | 1,624 | 12% | 11% |
| 481015 | 2830401 | L/T Bond Debt Principal | 396,601 | 414,835 | 447,535 | 460,656 | 478,236 | 2% | 3% |
| 482000 | 2830401 | Interest | 969,779 | 908,944 | 916,771 | 895,656 | 872,587 | (2)% | (2)% |
| | | **Debt Service Total** | **1,367,397** | **1,324,934** | **1,365,606** | **1,357,768** | **1,352,447** | **( )%** | **( )%** |
| | | **Total Budget Requirements** | **1,369,018** | **1,326,947** | **1,369,106** | **1,361,268** | **1,355,947** | **( )%** | **( )%** |

## Department Budget Detail

**Department / Section:** **Community Development / Univ Corridor/Syca Cyn Debt**
**376 - 283060**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421002 | 2830601 | Professional Svcs/Prof Svcs | 7,924 | 5,050 | 10,000 | 10,000 | 10,000 | - | - |
| | | **Non-personnel Expenses Total** | **7,924** | **5,050** | **10,000** | **10,000** | **10,000** | - | **-** |
| 481000 | 2830601 | Principal | 357,847 | 388,909 | 405,025 | 11,231 | 12,527 | (97)% | 11% |
| 481015 | 2830601 | L/T Bond Debt Principal | 1,067,430 | 1,118,120 | 1,160,179 | 1,077,585 | 1,447,951 | (7)% | 34% |
| 482000 | 2830601 | Interest | 2,484,047 | 1,918,924 | 2,143,818 | 2,106,706 | 2,055,918 | (1)% | (2)% |
| | | **Debt Service Total** | **3,909,324** | **3,425,953** | **3,709,022** | **3,195,522** | **3,516,396** | **(13)%** | **10%** |
| 882390 | 2830601 | Utilization Chgs from 390 Fund | 216,000 | 216,000 | 216,000 | 216,000 | 216,000 | - | - |
| | | **Charges From Others Total** | **216,000** | **216,000** | **216,000** | **216,000** | **216,000** | - | **-** |
| | | **Total Budget Requirements** | **4,133,249** | **3,647,004** | **3,935,022** | **3,421,522** | **3,742,396** | **(13)%** | **9%** |

## Department Budget Detail

**Department / Section:** **Community Development / Downtown Airport Debt Service**
**378 - 283080**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421002 | 2830801 | Professional Svcs/Prof Svcs | 11,293 | 14,791 | 25,000 | 25,000 | 25,000 | - | - |
| | | **Non-personnel Expenses Total** | **11,293** | **14,791** | **25,000** | **25,000** | **25,000** | - | **-** |
| 481000 | 2830801 | Principal | 314,931 | 341,952 | 529,075 | 5,235,327 | 1,020,645 | 889% | (80)% |
| 481015 | 2830801 | L/T Bond Debt Principal | 2,565,656 | 2,525,426 | 2,430,233 | 2,331,438 | 2,272,862 | (4)% | (2)% |
| 482000 | 2830801 | Interest | 3,857,798 | 2,919,836 | 3,158,563 | 3,148,232 | 2,840,459 | ( )% | (9)% |
| | | **Debt Service Total** | **6,738,386** | **5,787,215** | **6,117,871** | **10,714,997** | **6,133,966** | **75%** | **(42)%** |
| 882390 | 2830801 | Utilization Chgs from 390 Fund | 0 | 0 | 1,489,938 | 1,487,738 | 1,489,938 | ( )% | % |
| | | **Charges From Others Total** | **0** | **0** | **1,489,938** | **1,487,738** | **1,489,938** | **( )%** | **%** |
| 894220 | 2830801 | Interfund Services to 220 Fund | (200,000) | (200,000) | (200,000) | (200,000) | (200,000) | - | - |
| | | **Charges to Others Total** | **(200,000)** | **(200,000)** | **(200,000)** | **(200,000)** | **(200,000)** | - | **-** |
| | | **Total Budget Requirements** | **6,549,679** | **5,602,006** | **7,432,809** | **12,027,735** | **7,448,904** | **61%** | **(38)%** |

## Department Budget Detail

**Department / Section:** **Community Development / Downtown Air Cal Debt Service**
**378 - 283083**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 481020 | 2830830 | L/T Debt Prin Other Loan | 1,240,000 | 1,325,000 | 1,410,000 | 1,500,000 | 1,605,000 | 6% | 7% |
| 482000 | 2830830 | Interest | 1,034,832 | 984,252 | 929,909 | 869,349 | 796,983 | (6)% | (8)% |
| | | **Debt Service Total** | **2,274,832** | **2,309,252** | **2,339,909** | **2,369,349** | **2,401,983** | **1%** | **1%** |
| | | **Total Budget Requirements** | **2,274,832** | **2,309,252** | **2,339,909** | **2,369,349** | **2,401,983** | **1%** | **1%** |

## Department Budget Detail

**Department / Section:** **Community Development / La Sierra/Arlanza Proj Area**
**379 - 283090**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421002 | 2830901 | Professional Svcs/Prof Svcs | 3,462 | 4,848 | 6,000 | 6,000 | 6,000 | - | - |
| | | **Non-personnel Expenses Total** | **3,462** | **4,848** | **6,000** | **6,000** | **6,000** | - | **-** |
| 481015 | 2830901 | L/T Bond Debt Principal | 910,000 | 960,000 | 1,010,000 | 1,060,000 | 1,120,000 | 4% | 5% |
| 482000 | 2830901 | Interest | 2,105,111 | 2,056,117 | 2,004,503 | 1,950,269 | 1,894,161 | (2)% | (2)% |
| | | **Debt Service Total** | **3,015,111** | **3,016,117** | **3,014,503** | **3,010,269** | **3,014,161** | **( )%** | **%** |
| 882390 | 2830901 | Utilization Chgs from 390 Fund | 203,362 | 242,122 | 242,969 | 248,473 | 253,442 | 2% | 1% |
| | | **Charges From Others Total** | **203,362** | **242,122** | **242,969** | **248,473** | **253,442** | **2%** | **1%** |
| | | **Total Budget Requirements** | **3,221,935** | **3,263,088** | **3,263,472** | **3,264,742** | **3,273,603** | **%** | **%** |

# Department Budget Detail

**Department / Section:** **Community Development / RDA Projects**
**401 - 280020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440440 | 9879700 | Auto Center Litigation | 18,948 | (18,948) | 0 | 0 | 0 | - | - |
| 440446 | 9850540 | Fire Station #1-RC | (345,809) | 127,628 | 0 | 0 | 0 | - | - |
| 440446 | 9874200 | PRCS-Villegas Pk Construction | 2,886,305 | 1,413,373 | 0 | 0 | 0 | - | - |
| 463406 | 9800350 | Metro Museum Holding | 11,749 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **2,571,192** | **1,522,053** | **0** | **0** | **0** | - | **-** |
| 895472 | 9874200 | PRCS-Villegas Pk Construction | (2,886,305) | (1,413,373) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(2,886,305)** | **(1,413,373)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **(315,112)** | **108,680** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / 2007-COPS**
**401 - 286500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440301 | 9800300 | Main Library Exp/Rehab | (1,290) | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9800300 | Main Library Exp/Rehab | 105,237 | 107,890 | 0 | 0 | 0 | - | - |
| 463406 | 9800310 | Museum Retro/Rehab-COPS 2006 | 8,371 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **112,318** | **107,890** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **112,318** | **107,890** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Community Development / 2007-COPS**
**401 - 286500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 481018 | 2865000 | Bond Cost of Issuance | 25,250 | 0 | 0 | 0 | 0 | - | - |
| | | **Debt Service Total** | **25,250** | **0** | **0** | **0** | **0** | - | **-** |
| 463406 | 9800210 | Fox Theatre | 0 | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9800220 | Fox Performing Arts Ff & E | 0 | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9835000 | Muni Auditorium/COPS 2006 | 0 | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9884400 | Harada House | 0 | 15,593 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **15,593** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **25,250** | **15,593** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / 2011-COPS**
**401 - 286600**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440301 | 9850100 | Convention Center Expansion | 9,491,973 | 137,829 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **9,491,973** | **137,829** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **9,491,973** | **137,829** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / Arlington Capital Proj**
**471 - 283010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 459979 | 2830102 | Arlington Bus. Improv. Dist. | 100,000 | 100,000 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **100,000** | **100,000** | **0** | **0** | **0** | - | **-** |
| 440446 | 9590120 | BNSF Quiet Zone | 92,350 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9590150 | BNSF Quiet Zone 04 TE | 40,318 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9590160 | BNSF Quiet Zone 04 TX | 8,992 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9773720 | California Square-TI | 1,810 | 829 | 0 | 0 | 0 | - | - |
| 440446 | 9811271 | Unprogrammed 2007 Tax-Exempt B | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9811371 | Unprogrammed 2007 Taxable Bond | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9827100 | 21 Liquor Acquisition | 0 | 1,914 | 0 | 0 | 0 | - | - |
| 440446 | 9829900 | Hunt Park Imp. | (1,848) | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9830110 | Arlington Park Imp 07 TX Bond | 3,634 | 30,650 | 0 | 0 | 0 | - | - |
| 440446 | 9867000 | 9644-9670 Magnolia Ave-TI | 4,315 | 5,667 | 0 | 0 | 0 | - | - |
| 440446 | 9885200 | 3671 Van Buren (Devco) - TI | 0 | 5,000 | 0 | 0 | 0 | - | - |
| 440446 | 9886700 | Arlington YOC 07TE | 0 | 6,067 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **149,572** | **50,129** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **249,572** | **150,129** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Community Development / Auto Center Capital Projects**
**471 - 283011**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 450072 | 2830112 | Auto Center BID Ltigiation | 0 | 31,616 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **0** | **31,616** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **31,616** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / BNSF Quiet Zone**
**472 - 283020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440446 | 9590110 | BNSF Quiet Zone | 311,660 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9787000 | Acquisition of RCTC Madison St | 0 | 199 | 0 | 0 | 0 | - | - |
| 440446 | 9811272 | Unprogrammed 2007 Tax-Exempt B | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9811372 | Unprogrammed 2007 Taxable Bond | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9824600 | Villegas Park Improvements | 5,701 | 1,328 | 0 | 0 | 0 | - | - |
| 440446 | 9874100 | Villegas Park Constr.- 07TE | 2,886,305 | 586,845 | 0 | 0 | 0 | - | - |
| 440446 | 9874110 | Villegas Park Constr.- 07TX | 0 | 826,527 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **3,203,666** | **1,414,901** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **3,203,666** | **1,414,901** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / Merrill Avenue Projects**
**474 - 283040**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440445 | 9780900 | Merrill Avenue Projects | 4,098 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9780900 | Merrill Avenue Projects | 0 | 11,127 | 0 | 0 | 0 | - | - |
| 440446 | 9811274 | Unprogrammed 2007 Tax-Exempt B | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9811374 | Unprogrammed 2007 Taxable Bond | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9847120 | CIP-TI | 131,889 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9867200 | Sunnyside&3441 Central prop TI | 910 | 879 | 0 | 0 | 0 | - | - |
| 440446 | 9867300 | Old Fire St#5(6963 Streeter)TI | 1,390 | 1,829 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **138,288** | **13,836** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **138,288** | **13,836** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / Univ Corridor/Syc Cyn Debt**
**476 - 283060**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 459977 | 2830602 | Riverside Downtown Partnership | 50,000 | 50,000 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **50,000** | **50,000** | **0** | **0** | **0** | - | **-** |
| 440440 | 9865200 | Riverside Scrap Iron-TI | 15,622 | 19,521 | 0 | 0 | 0 | - | - |
| 440446 | 9782600 | Unprog 1999 Cap Proj Fd-Univ/S | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9811276 | Unprogrammed 2007 Tax-Exempt B | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9811376 | Unprogrammed 2007 Taxable Bond | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9818600 | University Village Pylon Sign | 325,493 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9818610 | Univ Village Pylon Sign-TI | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9847150 | CIP-TI | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9850520 | Fire Station #1 - TI | 424,249 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9865200 | Riverside Scrap Iron-TI | 0 | 6,802 | 0 | 0 | 0 | - | - |
| 440446 | 9869400 | 2015, 2025 & 2039 University | 1,740 | 1,550 | 0 | 0 | 0 | - | - |
| 440446 | 9869500 | 2227 - 2243 University Ave-TI | 4,137 | 2,425 | 0 | 0 | 0 | - | - |
| 440446 | 9874500 | 2771 University -TI | 300 | 5,141 | 0 | 0 | 0 | - | - |
| 440446 | 9874600 | 2731, 2871, 2881&2891 Univ -TI | 9,130 | 4,800 | 0 | 0 | 0 | - | - |
| 440446 | 9874700 | 1910 University-TI | 2,725 | 2,200 | 0 | 0 | 0 | - | - |
| 440446 | 9874800 | 3870 Ottawa-TI | 4,040 | 2,988 | 0 | 0 | 0 | - | - |
| 440446 | 9874900 | 2585-2617 University-TI | 3,990 | 2,815 | 0 | 0 | 0 | - | - |
| 440446 | 9875000 | 1953-1971 University-TI | 2,645 | 8,930 | 0 | 0 | 0 | - | - |
| 440446 | 9875100 | 1393 University-TI | 10,314 | 15,000 | 0 | 0 | 0 | - | - |
| 440446 | 9875200 | 4307 Park Ave-TI | 2,500 | 1,675 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **806,886** | **73,848** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **856,886** | **123,848** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / Downtown Airport Capital Proj**
**478 - 283080**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 450053 | 2830802 | MetroRiverside Litigation | 53,921 | 89,108 | 0 | 0 | 0 | - | - |
| 453343 | 2830802 | Orange/Garage 6 | 77,461 | 70,236 | 0 | 0 | 0 | - | - |
| 459977 | 2830802 | Riverside Downtown Partnership | 50,000 | 50,000 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **181,383** | **209,344** | **0** | **0** | **0** | - | **-** |
| 440440 | 9842600 | Metro Riverside DDA | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9761100 | Stalder Building | 13,727 | 20,000 | 0 | 0 | 0 | - | - |
| 440446 | 9767800 | Unprog. Bond Funds-2003 Srs A | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9781700 | 4271 & 4293 Market Street | 43,102 | 33,249 | 0 | 0 | 0 | - | - |
| 440446 | 9788000 | 4019 Mission Inn Ave Acquisiti | 2,220 | 8,209 | 0 | 0 | 0 | - | - |
| 440446 | 9789500 | 1st-3rd Business Relocation | 4,720 | 6,082 | 0 | 0 | 0 | - | - |
| 440446 | 9791800 | Greyhound Leasehold Acquisitio | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9792801 | 4586 Olivewood/4587 Mulberry | 18,562 | 33,736 | 0 | 0 | 0 | - | - |
| 440446 | 9811278 | Unprogrammed 2007 Tax-Exempt B | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9811287 | Unprogrammed 07 H/P TE Bonds | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9811378 | Unprogrammed 2007 Taxable Bond | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9811387 | Unprogrammed 07 H/P TX Bonds | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9838300 | 3615 Main St | 255,825 | 220,695 | 0 | 0 | 0 | - | - |
| 440446 | 9848800 | Imperial Hardware - TI | 2,525 | 14,500 | 0 | 0 | 0 | - | - |
| 440446 | 9849600 | 3245 Market St | 2,583 | 9,940 | 0 | 0 | 0 | - | - |
| 440446 | 9849700 | Metro Museum - TI | 43,015 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9849710 | Metro Museum - 07 TE | 11,934 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9850530 | Fire Station #1 - TI | 1,176,587 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9854200 | Muni Auditorium - TI | 202 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9867400 | Market St Widening Props TI | 4,524 | 2,137 | 0 | 0 | 0 | - | - |
| 440446 | 9867500 | Hist Gas Stn Site-Main&1st-TI | 7,000 | 529 | 0 | 0 | 0 | - | - |
| 440446 | 9867600 | EastofMain(3158,3190,3210,3520 | 6,945 | 8,390 | 0 | 0 | 0 | - | - |
| 440446 | 9869300 | Loring Bldg(Parking Lot)-TI | 350 | 5,213 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **1,593,825** | **362,682** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **1,775,209** | **572,026** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / Downtown Air Cal Capital Proj**
**478 - 283083**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 2830831 | Professional Services | 358,597 | 301,321 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **358,597** | **301,321** | **0** | **0** | **0** | - | **-** |
| 453349 | 2830831 | Cal Tower Refunding | 254,031 | (61,180) | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **254,031** | **(61,180)** | **0** | **0** | **0** | - | **-** |
| 440446 | 9725610 | Sec Pacific Plaza (Cal Tower) | 191,725 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **191,725** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **804,355** | **240,141** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Community Development / La Sierra/Arlanza Proj Area**
**479 - 283090**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440440 | 9830200 | Five Point St Imp-TI | 2,333 | 0 | 0 | 0 | 0 | - | - |
| 440441 | 9830200 | Five Point St Imp-TI | 675 | 0 | 0 | 0 | 0 | - | - |
| 440441 | 9830210 | Five Points St Imps-07TE | (150) | 0 | 0 | 0 | 0 | - | - |
| 440443 | 9830200 | Five Point St Imp-TI | 34,472 | 0 | 0 | 0 | 0 | - | - |
| 440445 | 9854010 | 11134/11144 Pierce St-TI | 6,980 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9590140 | BNSF Quiet Zone | 319,345 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9811279 | Unprogrammed 2007 Tax-Exempt B | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9811379 | Unprogrammed 2007 Taxable Bond | 0 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9823100 | Five Points Namini Property | 10,092 | 24,760 | 0 | 0 | 0 | - | - |
| 440446 | 9830200 | Five Point St Imp-TI | 49,863 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9837800 | Gould and Gramercy St Imp | 401,876 | 1,280 | 0 | 0 | 0 | - | - |
| 440446 | 9839320 | Doty Trust Const 07TX | 7,505 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9839330 | Doty Trust Const - 07TE | 475 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9854010 | 11134/11144 Pierce St-TI | 4,400 | 854 | 0 | 0 | 0 | - | - |
| 440446 | 9855200 | Mag Police Stat Tn Impr-07TE | 177,252 | 0 | 0 | 0 | 0 | - | - |
| 440446 | 9855900 | Camp Anza Officers Club -07TX | 168,581 | 98,178 | 0 | 0 | 0 | - | - |
| 440446 | 9855910 | Camp Anza Officers Club -07TE | 0 | 1,620,001 | 0 | 0 | 0 | - | - |
| 440446 | 9875300 | 10920 Magnolia-TI | 5,000 | 2,579 | 0 | 0 | 0 | - | - |
| 440446 | 9875400 | La Sierra/Pierce(Site B)-TI | 11,910 | 5,800 | 0 | 0 | 0 | - | - |
| 440446 | 9875500 | 11089-11099 Hole/11079 BushTI | 4,055 | 2,589 | 0 | 0 | 0 | - | - |
| 440446 | 9876400 | Collett Expansion-07TE | 857,619 | 1,382,309 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **2,062,287** | **3,138,352** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **2,062,287** | **3,138,352** | **0** | **0** | **0** | **-** | **-** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 10,210,587 | 12,200,015 | 13,104,264 | 16,264,787 | 14,667,922 | 24% | (9)% |
| | | All Other Funds | 50,023,409 | 35,475,139 | 31,505,174 | 35,506,423 | 31,278,213 | 12% | (11)% |
| | | Department Total | 60,233,997 | 47,675,154 | 44,609,438 | 51,771,210 | 45,946,135 | 16% | (11)% |

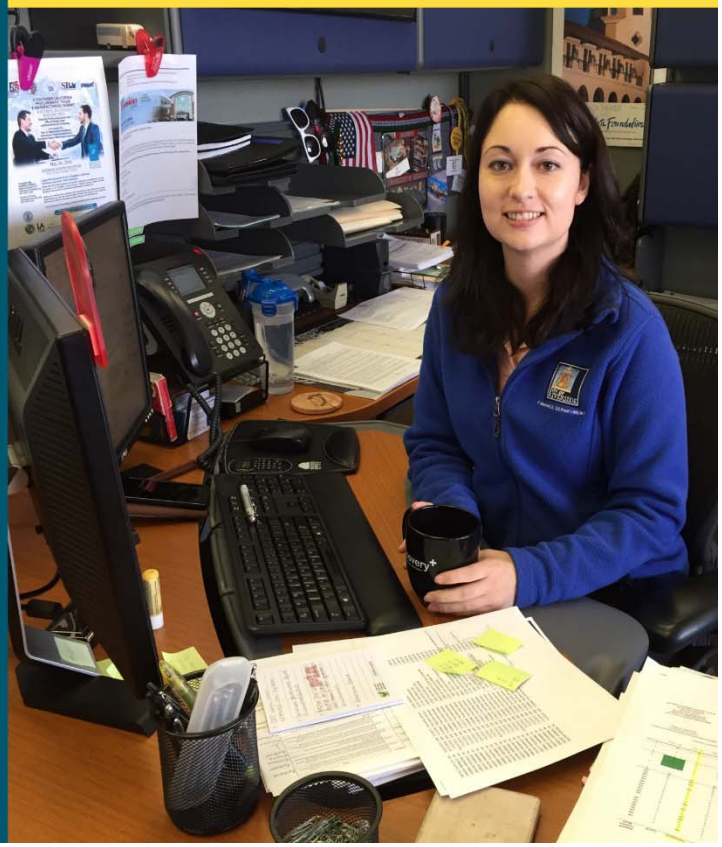
# FINANCE DEPARTMENT

The mission of the Finance Department is to provide fiduciary control of the City's assets, perform fiscally related services, and provide accurate, timely, and useful financial information to support the delivery of municipal services to the City organization and the public. The Finance Department consists of the Administration, Accounting, Financial Resources, Financial Systems, and Purchasing & Risk Management Divisions.



# FINANCE DEPARTMENT

The Finance Department administers the financial affairs of the City of Riverside. The department manages the City's revenues, expenditures, investments, purchasing, accounting, budgeting, and debt. As such, the department provides the City's departments and residents with dependable and efficient quality services in billing and collection of City services, cash management, and other fiscal functions in accordance with legal and professional standards.



# DEPARTMENT OVERVIEW

## Services Provided

The Finance Department is responsible for all financial record keeping and reporting functions required by the City Charter. Finance functions include centralized accounting, preparing the City's annual budget and capital improvement program, revenue & investment management, debt administration, financial systems management, purchasing, and risk management.

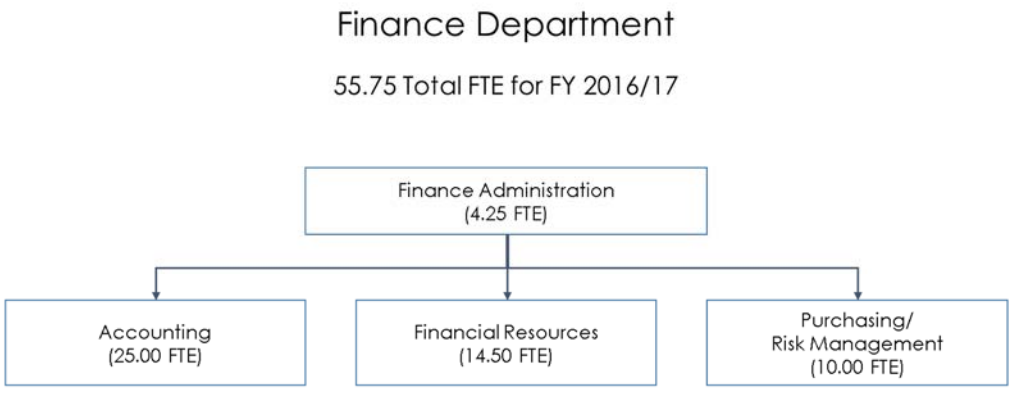
The Department is committed to the delivery of quality, courteous and responsive services, treating all citizens with fairness, dignity and respect. We seek to achieve an optimal level of effectiveness and compliance in the administration and collection of local taxes, fines, and fees, to ensure equity and transparency in the application of applicable laws and policies.

## Business Goals

The Department's Business Goals are:

- To ensure the safety and security of the City's assets;
- To provide the financial resources necessary to support goals and operations of City departments;
- To develop sound financial strategies for business decisions; and,
- To actively support the local business economy.

# ORGANIZATIONAL CHART



# DEPARTMENT DIVISIONS AND SECTIONS

## Divisions and Sections

The Finance Department includes the following Divisions and Sections:

- Administration
- Accounting
  - Accounts Payable
  - Accounts Receivable
  - Payroll
  - Treasury
- Financial Resources
  - Budget
  - Business Tax and License
  - Debt Service
- Financial Systems
- Purchasing/Risk Management

## Administration Division

This division provides administrative support, oversight and leadership to the four divisions in the Finance Department. The Division's primary responsibility is to manage the department's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

Financial Systems is part of the Administration Division. Financial Systems maintains and supports enterprise applications and databases, such as IFAS, the City's Enterprise Resource Planning financial system, which supports Financials, Payroll, and Benefits; Oracle/SPL, the City's work order system; TeamBudget, the City's budget system; enQuesta and iNovah, the revenue management systems; PCard Works, the procurement management system; and ClientLine, the merchant account management system. This division designs, develops and implements program solutions for enterprise applications; provides support for performance monitoring of enterprise resources and performance capacity.

## Accounting Division

The Accounting Division provides timely and accurate financial information that support and enhances the effective, responsive and courteous delivery of services to the citizens and residents of Riverside, businesses, the Mayor, City Administration, and City Departments. The Section maintains strong internal controls, ensuring transparency, adhering to established financial policies and procedures and complying with legal fiscal reporting

requirements. Services include: financial analysis and reporting, budget management, accounts payable processing, centralized billing, and accounts receivable tracking.

The Division plans and coordinates the year-end audit process and prepares the Comprehensive Annual Financial Report (CAFR), the Single Audit Report and completes several legislative mandated measures year-end audits. It completes the State-Mandated Cost Claim Report, the State Controller's Report, and the Riverside Redevelopment Successor Agency Audit. This Section also reconciles and interfaces payroll and back accounts to the General Ledger, manages the City's fixed assets, debt services payments, manages the City's overall financial system (Oracle), and conducts fiscal monitoring of grant sub-recipients.

**Accounts Payable Section**
The Accounts Payable Section processes the City departments' payables (including invoices, grant payments, travel requests, reimbursements, and refunds annually), thereby ensuring that vendors are paid timely and departments are able to procure supplies and services needed to continue the operations, services, and programs benefiting the citizens of Riverside. The Section handles the sales tax reporting to the State Board of Equalization and 1099 Miscellaneous reporting for City vendors to the Internal Revenue Service.

**Accounts Receivable Section**
The Accounts Receivable Section provides accounting, fiscal monitoring, and financial and specialized reporting for all City departments, thereby allowing them to perform timely grant drawdowns, and securing new grants. The Section also manages a centralized billing and receivable system that keep track of all accounts receivables.

**Payroll Section**
The Payroll Section processes and distributes biweekly payroll in a timely efficient way including benefits and taxes, maintains and upgrades payroll systems, and processes year-end reports and production of W-2's and 1099R's.

**Treasury Section**
The Treasury Section promotes the conditions for fiscal prosperity and stability in Riverside and provides support services to all City departments. Treasury services include: financial management and maintenance of the City's cashier functions, receive and deposit timely payments and cash receipts and other revenue stream; account for, verify and allocate recovered monies to appropriate funds and accounts for all city

departments and programs; and perform general banking and depository services and safekeeping.

## Financial Resources Division

The Financial Services Division is responsible for the preparation and development of the City's Biennial Budget, Five-Year Financial Plan, and the Capital Improvement Program Two-Year Budget and Five-Year Financial Plan. It is also responsible for the application and management of the City's debt service, Community Facilities Districts, Assessment Districts, and other such funding mechanisms. This Division is also responsible for providing Business Tax and Licensing services.

### Budget Section

The Budget Section develops a fiscally responsible budget that meets council priorities and community needs; produces timely and accurate analysis of program revenues and expenditures; provides consultative services City departments to ensure programs are efficient and effective. Compiles and produces the Biennial Proposed Budget and prepares the Adopted Policy Budget.

### Business Tax and License Section

The Business Tax and License Section reviews tax and fee ordinances to ensure equitable and fair application of taxes and fees paid to the City by residents, businesses, and visitors. This Section collects, records, and reports on all City revenues; enforces and monitors the provisions of the City's ordinances; complies with the State of California reporting requirements pertaining to the following taxes & f3909ees:

- Sales Tax
- Business Tax
- Utility Users' Tax
- Occupancy Tax
- Business Improvement District

### Debt Service Section

The Debt Service Section manages the City's debt portfolio and provides support to the Successor Agency's debt expectations and needs including issuing new debt, maintaining and restructuring current/existing debt; responding to debt information requests from the public, and managing day to day debt service responsibilities.

## Purchasing/Risk Management Division

This Section supports the procurement of materials, equipment and services essential to providing governmental services for the citizens of Riverside. The Section promotes the most effective use of City funds in the

acquisition of commodities, procurement of supplies and services for City departments. The Section prepares specifications and requests for formal bids and request for proposals in collaboration with City departments.

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 1. Transition Risk Management Administration in-house | Initiated the hiring of a Risk Management Supervisor to help determine the best future direction for this division, i.e., to remain as is with new staffing structure, or to bring the entire effort in house. | |
| 2. Recommend to the City Council appropriate and necessary financial policies. | General Fund reserve policy presented to the Finance Committee on February 10th, 2016.<br><br>Additional policies currently considered and researched include the Liability funds reserve policy, Sewer Fund reserve policy, and the balanced budget and long-term planning policies. | |
| 3. Develop an "Extreme Customer Service" Strategy | Key staff attended the "Lessons from the Mouse" training with David Snow. Continuing to encompass the concept of "exceptional customer service" as the standard for all employees - not an exception. | |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 4. Develop a comprehensive Vehicle and Equipment Funding Strategy | While some departments identified and projected replacement costs in the 5-Year plan, our long-term goal is to have a self-sustaining Replacement Fund funded by a fee or contribution charged to departments on vehicles they have already purchased. Vehicles and equipment will be replaced once enough funds have been raised. | |
| 5. Develop a Grant Administration Resource to assist departments with grant compliance | Finance is working the Innovation and Technology department to create a website, which will be used to track grant related expenditures and compliance. | |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objectives** |
| 6. Communicate with the City Council regarding financial matters via periodic workshops | Updates on the City's Finances have been presented to the City Council, the community and employees through numerous meetings and workshops. In addition, quarterly financial updates have been, and will continue to be, presented to be City Council. | |
| 7. Develop a process that assures control of payments within contract limits | Effort to get all contracts on purchase orders continues. Currently, the City Attorney's office is getting all of their outside attorney services under PO's so that we can be sure agreements are in place and that all payments made are within the scope of amounts initially approved. | |

# PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration | 5.00 | 5.00 | 4.50 | 4.25 | 4.25 |
| Accounting | 27.00 | 27.00 | 26.50 | 25.00 | 25.00 |
| Financial Resources | 11.00 | 11.00 | 11.00 | 14.50 | 14.50 |
| Financial Systems | - | - | 1.00 | 2.00 | 2.00 |
| Purchasing/Risk Management | 8.00 | 8.00 | 10.00 | 10.00 | 10.00 |
| **General Fund Total** | **51.00** | **51.00** | **53.00** | **55.75** | **55.75** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Administration | - | - | - | - | - |
| Accounting | - | - | - | - | - |
| Financial Resources | - | - | - | - | - |
| Financial Systems | - | - | - | - | - |
| Purchasing/Risk Management | - | - | - | - | - |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total All Funds** | **51.00** | **51.00** | **53.00** | **55.75** | **55.75** |

## BUDGET OVERVIEW

The Department's total budget recommended/adopted FY 2016/17 Budget is $8,286,722 and FY 2017/18 is $8,588,467. The Personnel Budget in FY 2016/17 is 67.74% of the Department's total budget and in FY 2017/18 it comprises 67.41% of the total budget. The Non-Personnel Budget accounts for 29.21% and 29.65% in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $5,660,788 for 55.75 FTEs and $5,836,455 in FY 2017/18 for 55.75 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 10.17% from FY 2015/16 to FY 2016/17 and increased by 3.10% from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $2,440,934 and FY 2017/18 is $2,567,012. The Non-Personnel Budget increased by 772,453% from FY 2015/16 to FY 2016/17 and increased by 126,078% from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include merchant fees, insurance claims and charges, and legal fees.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | 0.25 | - | ($2,356,731) | $14,171 | (64.64%) | 1.10% |
| Accounting | (1.00) | - | $746,157 | $204,761 | 21.49% | 4.85% |
| Financial Resources | 3.50 | - | $383,275 | $47,994 | 33.73% | 3.16% |
| Purchasing/Risk Management | - | - | $12,014 | $34,819 | 0.95% | 2.73% |
| **General Fund Total** | **2.50** | **-** | **($1,215,285)** | **$301,745** | **(12.77%)** | **3.63%** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | - | - | - | - | - | - |
| Accounting | - | - | - | - | - | - |
| Financial Resources | - | - | - | - | - | - |
| Purchasing/Risk Management | - | - | - | - | - | - |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total** | **2.50** | **-** | **($1,215,285)** | **$301,745** | **(12.77%)** | **3.63%** |

# KEY CHANGES IN THE BASELINE BUDGET
# (Before Recommended Balancing Measures)
# FY 2016/17 AND 2017/18

## Personnel

### Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $5,660,788, an increase of $522,516 or 10.17% from the FY 2015/16 Adopted Budget of $5,138,272. The budget increase is due primarily to the following:

- Increase $273,287 or 38.79% for salaries of two additional positions in the Financial Services Division, Business Tax
- Increase $301,987 or 7.52% in all other salaries and employee benefits including health insurance and retirement

### Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $5,836,455, an increase of $175,667 or 3.10% from the FY 2016/17 Adopted Budget of $5,660,788. The budget increase is due primarily to the following:

- Increase $179,861 or 3.58% in salaries and employee benefits including health insurance and retirement

## Non-Personnel

### Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $8,155,462, an increase of $351,765 or 4.51% from the FY 2015/16 Adopted Budget of $7,803,697. The budget increase is due primarily to the following:

- Increase $700,000 or 66.67% in Citywide merchant fees for processing credit card payments
- Decrease of $700,000 or 35.00% in legal fees associated with bond issuance activities
- Increase $56,100 or 38.69% in Annual Bond Expense
- Increase $25,000 or 17.86% in temporary disability claims
- Increase $37,000 or 11.30% in professional services
- Increase $29,408 or 356.46% in training costs

### Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $8,270,490, an increase of $115,028 or 1.41% from the FY 2016/17 Adopted Budget of $8,155,462. The budget increase is due primarily to the following:

- Increase $121,900 or 6.97% in Citywide merchant fees for processing credit card payments

# BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| 1. Several employees will retire in FY 2016/17. These positions will be held vacant until the managed savings target is achieved. | This will result in service impacts (e.g. payment of bills, processing of receipts, etc.). | $100,000 |
| 2. Based on current interest rates, bond interest will come in lower than budgeted in 590 Fund. | No expected impact to current operations. | $25,000 |
| **Managed Savings Total** | | **$125,000** |
| 1. Increase Accounting Division Salary Savings | Lower annual salary and benefits for new management staff. No expected impact to current operations. | $62,500 |
| 2. Increase Financial Resources Division Salary Savings | Hold Fiscal Resources Manager position vacant. Impacts to budget, debt, fees, and cost plan activities. May also impact timing and frequency of fiscal updates to the City Council. | $191,929 |
| **4% Balancing Measures Total** | | **$254,429** |
| **Grand Total General Fund Proposed Reductions** | | **$379,429** |

# SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

## HIGHEST

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Staffing for one Principal Analyst, one Management Analyst, and one Senior Accountant | These additional staff positions will strengthen internal controls and take on special projects needed throughout the City. Special projects include debt service functions to keep the City's bond rating stable/high; Community Facilities District analysis; Cost Allocation Plan; strengthen budget and accounting efficiencies and best practices. | $309,315 | $330,851 |
| **Highest Unfunded Needs Total** | | **$309,315** | **$330,851** |

## HIGH

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. None | Not Applicable | - | - |
| **High Unfunded Needs Total** | | **-** | **-** |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. None | Not Applicable | - | - |
| **Important Unfunded Needs Total** | | **-** | **-** |

| | | |
|---|---|---|
| **Grand Total All Unfunded Needs of the Department** | **$309,315** | **$330,851** |

# REVENUE AND EXPENDITURE BASELINE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Finance | $0 | $0 | $0 | $0 | $0 |
| **General Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Finance | $0 | $0 | $0 | $0 | $0 |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0,000,000** | **$0,000,000** | **$0,000,000** | **$0,000,000** | **$0,000,000** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration | $4,648,819 | $3,592,073 | $3,645,846 | $1,289,115 | $1,303,286 |
| Accounting | $3,219,679 | $3,564,423 | $3,472,585 | $4,218,742 | $4,423,503 |
| Financial Resources | $1,038,038 | $1,104,712 | $1,136,201 | $1,519,476 | $1,567,470 |
| Purchasing/Risk Management | $1,066,262 | $1,110,231 | $1,263,875 | $1,275,889 | $1,310,708 |
| **Total General Fund** | **$9,972,798** | **$9,371,439** | **$9,518,507** | **$8,303,222** | **$8,604,967** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Expenditure** | **$6,385,772** | **$6,740,503** | **$7,018,805** | **$8,286,722** | **$8,588,467** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Finance | $0 | $0 | $0 | $0 | $0 |
| **General Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Finance | $0 | $0 | $0 | $0 | $0 |
| **All Other Funds Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $4,521,426 | $4,456,762 | $5,138,272 | $5,660,788 | $5,836,455 |
| Non-Personnel | $1,618,604 | $1,392,574 | $1,668,481 | $2,440,934 | $2,567,012 |
| Special Projects and Grants | $491,026 | $252,152 | $250,000 | $255,000 | $255,000 |
| **Operating Budget Total** | **$6,631,056** | **$6,101,489** | **$7,056,753** | **$8,356,722** | **$8,658,467** |
| Equipment Outlay | $63,404 | $5,207 | $6,500 | $6,500 | $6,500 |
| Debt Service | $46,656,386 | $48,100,507 | $18,147,990 | $19,213,160 | $20,256,746 |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | $10,829,514 | $16,092,526 | $17,041,388 | $17,141,388 | $17,124,623 |
| Charges To Others | ($30,673,483) | ($40,529,921) | ($42,437,696) | ($44,238,513) | ($45,282,739) |
| Managed Savings | - | - | - | ($125,000) | ($125,000) |
| Operating Transfers Out | $3,333,333 | $3,333,333 | $2,487,202 | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$30,209,154** | **$27,001,652** | **($4,754,616)** | **($8,002,284)** | **($8,019,870)** |
| **General Fund Total** | **$36,840,210** | **$33,103,140** | **$2,302,137** | **$354,438** | **$638,597** |

| All Other Funds | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | - | - | - | - | - |
| Non-Personnel | $6,167,493 | $5,096,687 | $6,135,216 | $5,714,528 | $5,703,478 |
| Special Projects and Grants | $2,147,565 | $1,234,571 | - | - | - |
| **Operating Budget Total** | **$8,315,058** | **$6,331,258** | **$6,135,216** | **$5,714,528** | **$5,703,478** |
| Equipment Outlay | - | - | - | - | - |
| Debt Service | $20,423,287 | $26,348,410 | $20,384,734 | $20,720,751 | $20,802,492 |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | $609,256 | $454,484 | $546,997 | $1,250,997 | $1,250,997 |
| Charges To Others | ($11,029,172) | ($13,902,486) | ($15,553,772) | ($15,527,361) | ($15,495,420) |
| Managed Savings | - | - | - | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$10,003,371** | **$12,900,408** | **$5,377,959** | **$6,444,387** | **$6,558,069** |
| **All Other Funds Total** | **$18,318,429** | **$19,231,666** | **$11,513,175** | **$12,158,915** | **$12,261,547** |
| **Grand Total Expenditure** | **$55,158,639** | **$52,334,806** | **$13,815,312** | **$12,513,353** | **$12,900,144** |

# NOTES

# Department Budget Detail

**Department / Section:** **Finance / Finance-Administration**
**101 - 230000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2300000 | Salaries - Regular | 441,890 | 447,016 | 605,698 | 612,926 | 608,863 | 1% | ( )% |
| 411110 | 2300000 | Salaries-Temp & Part Time | 0 | 0 | 52,539 | 89,213 | 90,253 | 69% | 1% |
| 411210 | 2300000 | Vacation | 15,346 | 23,216 | 0 | 0 | 0 | - | - |
| 411220 | 2300000 | Holidays & Special Days Off | 21,310 | 22,384 | 0 | 0 | 0 | - | - |
| 411240 | 2300000 | Sick Leave | 1,302 | 4,406 | 0 | 0 | 0 | - | - |
| 411245 | 2300000 | Family Illness Sick Leave | 13,724 | 13,807 | 0 | 0 | 0 | - | - |
| 411260 | 2300000 | Bereavement Leave | 0 | 3,041 | 0 | 0 | 0 | - | - |
| 411280 | 2300000 | Jury Duty | 3,435 | 1,467 | 0 | 0 | 0 | - | - |
| 411292 | 2300000 | Administrative Leave | 8,254 | 12,706 | 0 | 0 | 0 | - | - |
| 411410 | 2300000 | Vacation Payoffs | 12,038 | 23,887 | 0 | 0 | 0 | - | - |
| 411510 | 2300000 | Accrued Payroll | 6,452 | 2,887 | 7,142 | 3,924 | 3,980 | (45)% | 1% |
| 412210 | 2300000 | Workers Compensation Ins | 4,008 | 6,198 | 7,197 | 7,232 | 7,201 | % | ( )% |
| 412220 | 2300000 | Health Insurance | 36,116 | 38,666 | 49,355 | 67,531 | 70,486 | 36% | 4% |
| 412222 | 2300000 | Dental Insurance | 1,964 | 1,977 | 2,662 | 2,753 | 2,812 | 3% | 2% |
| 412230 | 2300000 | Life Insurance | 2,863 | 3,006 | 3,768 | 4,000 | 3,959 | 6% | (1)% |
| 412240 | 2300000 | Unemployment Insurance | 700 | 367 | 368 | 392 | 391 | 6% | ( )% |
| 412250 | 2300000 | Disability Insurance | 0 | 0 | 136 | 136 | 136 | - | - |
| 412310 | 2300000 | PERS Retirement | 144,225 | 155,340 | 201,861 | 229,446 | 242,201 | 13% | 5% |
| 412320 | 2300000 | Medicare OASDI | 7,616 | 8,121 | 9,573 | 10,030 | 9,972 | 4% | ( )% |
| 412330 | 2300000 | City Retirement Plan | 0 | 0 | 390 | 390 | 429 | - | 10% |
| 412400 | 2300000 | Deferred Compensation | 200 | 2,400 | 4,500 | 6,000 | 7,500 | 33% | 25% |
| 412500 | 2300000 | Automobile/Expense Allowance | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 | - | - |
| | | **Personnel Services Total** | **725,650** | **775,101** | **949,389** | **1,038,173** | **1,052,383** | **9%** | **1%** |
| 421000 | 2300000 | Professional Services | 198,663 | 142,924 | 155,775 | 165,775 | 165,775 | 6% | - |
| 421001 | 2300000 | Prof Services/Internal | 343 | 0 | 0 | 0 | 0 | - | - |
| 422100 | 2300000 | Telephone | 1,003 | 1,112 | 1,300 | 1,300 | 1,300 | - | - |
| 422120 | 2300000 | Telephone - Cellular | 2,352 | 2,403 | 2,400 | 2,400 | 2,400 | - | - |
| 423400 | 2300000 | Motor Pool Equipment Rental | 0 | 12 | 0 | 0 | 0 | - | - |
| 424220 | 2300000 | All Other Equip Maint/Repair | 382 | 0 | 3,200 | 3,200 | 3,200 | - | - |
| 425200 | 2300000 | Periodicals & Dues | 2,365 | 3,835 | 3,300 | 3,300 | 3,300 | - | - |
| 425400 | 2300000 | General Office Expense | 9,336 | 6,194 | 3,000 | 3,000 | 3,000 | - | - |
| 425500 | 2300000 | Postage | 840 | 356 | 500 | 500 | 500 | - | - |
| 425600 | 2300000 | Central Printing Charges | 1,808 | 1,314 | 2,000 | 2,000 | 2,000 | - | - |
| 425610 | 2300000 | Outside Printing Expense | 29 | 0 | 0 | 0 | 0 | - | - |
| 425700 | 2300000 | Software Purchase/Licensing | 0 | 418 | 1,500 | 1,500 | 1,500 | - | - |
| 425800 | 2300000 | Computer Equip Purc Undr $5000 | 46,520 | 1,944 | 0 | 2,000 | 2,000 | - | - |
| 426800 | 2300000 | Special Department Supplies | 419 | 2,566 | 3,000 | 3,000 | 3,000 | - | - |
| 427100 | 2300000 | Travel & Meeting Expense | 4,212 | 9,317 | 2,000 | 5,000 | 5,000 | 150% | - |
| 427200 | 2300000 | Training | 1,009 | 975 | 3,000 | 32,408 | 32,408 | 980% | - |
| 428400 | 2300000 | Liability Insurance | 9,618 | 12,660 | 15,780 | 9,059 | 9,020 | (42)% | ( )% |
| | | **Non-personnel Expenses Total** | **278,907** | **186,036** | **196,755** | **234,442** | **234,403** | **19%** | **( )%** |
| 462305 | 2300000 | Computer System Upgrades | 57,235 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **57,235** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 2300000 | General Fund Allocation Chgs | 262,044 | 2,085,637 | 2,190,320 | 2,190,320 | 2,190,320 | - | - |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Administration**
**101 - 230000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 2300000 | Utilization Chgs from 101 Fund | 24,108 | 33,254 | 21,625 | 25,200 | 27,000 | 16% | 7% |
| | | **Charges From Others Total** | **286,153** | **2,118,892** | **2,211,945** | **2,215,520** | **2,217,320** | **%** | **%** |
| 891100 | 2300000 | General Fund Allocation Chgs | (1,184,281) | (6,901,883) | (7,078,037) | (7,078,037) | (7,078,037) | - | - |
| | | **Charges to Others Total** | **(1,184,281)** | **(6,901,883)** | **(7,078,037)** | **(7,078,037)** | **(7,078,037)** | - | **-** |
| | | **Total Budget Requirements** | **163,665** | **(3,821,852)** | **(3,719,948)** | **(3,589,902)** | **(3,573,931)** | **(3)%** | **( )%** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Sundry/Gen Govt**
**101 - 230010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 990520 | 9880900 | Wtr Fund GFT Trans Settlement | 3,333,333 | 3,333,333 | 2,487,202 | 0 | 0 | (100)% | - |
| | | **Operating Transfers Out Total** | **3,333,333** | **3,333,333** | **2,487,202** | **0** | **0** | **(100)%** | **-** |
| 412210 | 2300100 | Workers Compensation Ins | 0 | (223,036) | 0 | 0 | 0 | - | - |
| 412220 | 2300100 | Health Insurance | (3) | (50) | 0 | 0 | 0 | - | - |
| 412222 | 2300100 | Dental Insurance | (33) | (2) | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **(37)** | **(223,090)** | **0** | **0** | **0** | **-** | **-** |
| 422600 | 2300100 | Other Utilities | 909 | 1,053 | 1,500 | 1,500 | 1,500 | - | - |
| 428400 | 2300100 | Liability Insurance | 0 | (486,252) | 0 | 0 | 0 | - | - |
| 428420 | 2300100 | Insurance Charges - Direct | 2,000 | 0 | 1,000 | 5,000 | 5,000 | 400% | - |
| 443200 | 2300100 | Refunds and Rebates | 7,487 | 5,891 | 10,000 | 10,000 | 10,000 | - | - |
| | | **Non-personnel Expenses Total** | **10,397** | **(479,306)** | **12,500** | **16,500** | **16,500** | **32%** | **-** |
| 450043 | 2300100 | Give Big Riverside | 10,000 | 0 | 0 | 0 | 0 | - | - |
| 450044 | 2300100 | Greenbelt Preservation Project | 0 | 0 | 0 | 0 | 0 | - | - |
| 450045 | 2300100 | Law Library MOU | 233,333 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **243,333** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 2300100 | General Fund Allocation Chgs | 118,773 | 1,138,998 | 1,090,104 | 1,090,104 | 1,090,104 | - | - |
| | | **Charges From Others Total** | **118,773** | **1,138,998** | **1,090,104** | **1,090,104** | **1,090,104** | **-** | **-** |
| 891100 | 2300100 | General Fund Allocation Chgs | 0 | (2,351,681) | (2,359,120) | (2,359,120) | (2,359,120) | - | - |
| | | **Charges to Others Total** | **0** | **(2,351,681)** | **(2,359,120)** | **(2,359,120)** | **(2,359,120)** | **-** | **-** |
| | | **Total Budget Requirements** | **3,705,800** | **1,418,253** | **1,230,686** | **(1,252,516)** | **(1,252,516)** | **(201)%** | **-** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Accounting**
**101 - 230500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2305000 | Salaries - Regular | 1,168,657 | 1,137,761 | 1,431,508 | 1,443,493 | 1,466,115 | % | 1% |
| 411105 | 2305000 | Salaries - Non-Productive | 0 | 930 | 0 | 0 | 0 | - | - |
| 411110 | 2305000 | Salaries-Temp & Part Time | 108,719 | 111,172 | 71,835 | 81,211 | 85,294 | 13% | 5% |
| 411130 | 2305000 | Compensatory Time | 4,592 | 9,238 | 0 | 0 | 0 | - | - |
| 411210 | 2305000 | Vacation | 90,592 | 98,776 | 0 | 0 | 0 | - | - |
| 411220 | 2305000 | Holidays & Special Days Off | 63,559 | 62,081 | 0 | 0 | 0 | - | - |
| 411240 | 2305000 | Sick Leave | 48,002 | 45,826 | 0 | 0 | 0 | - | - |
| 411245 | 2305000 | Family Illness Sick Leave | 9,506 | 12,037 | 0 | 0 | 0 | - | - |
| 411250 | 2305000 | Industrial Accident | 0 | 898 | 0 | 0 | 0 | - | - |
| 411260 | 2305000 | Bereavement Leave | 1,200 | 3,142 | 0 | 0 | 0 | - | - |
| 411280 | 2305000 | Jury Duty | 2,233 | 465 | 0 | 0 | 0 | - | - |
| 411292 | 2305000 | Administrative Leave | 8,204 | 8,505 | 0 | 0 | 0 | - | - |
| 411410 | 2305000 | Vacation Payoffs | 52 | 16,210 | 0 | 0 | 0 | - | - |
| 411420 | 2305000 | Sick Leave Payoff | 0 | 2,572 | 0 | 0 | 0 | - | - |
| 411430 | 2305000 | Compensatory Time Payoff | 0 | 12 | 0 | 0 | 0 | - | - |
| 411510 | 2305000 | Accrued Payroll | (4,382) | 12,712 | 16,797 | 8,555 | 8,856 | (49)% | 3% |
| 412210 | 2305000 | Workers Compensation Ins | 12,064 | 18,246 | 16,386 | 15,703 | 15,977 | (4)% | 1% |
| 412220 | 2305000 | Health Insurance | 194,313 | 200,901 | 229,225 | 216,637 | 226,605 | (5)% | 4% |
| 412222 | 2305000 | Dental Insurance | 10,780 | 10,763 | 10,974 | 11,316 | 11,420 | 3% | % |
| 412230 | 2305000 | Life Insurance | 5,344 | 5,044 | 4,849 | 4,959 | 5,058 | 2% | 1% |
| 412240 | 2305000 | Unemployment Insurance | 2,110 | 1,081 | 839 | 849 | 862 | 1% | 1% |
| 412250 | 2305000 | Disability Insurance | 2,275 | 2,301 | 2,312 | 2,312 | 2,312 | - | - |
| 412310 | 2305000 | PERS Retirement | 403,930 | 386,198 | 410,842 | 439,638 | 477,202 | 7% | 8% |
| 412320 | 2305000 | Medicare OASDI | 22,089 | 22,300 | 21,798 | 22,108 | 22,496 | 1% | 1% |
| 412400 | 2305000 | Deferred Compensation | 562 | 6,250 | 9,900 | 14,400 | 18,000 | 45% | 25% |
| 413110 | 2305000 | Overtime At Straight Rate | 0 | 341 | 0 | 0 | 0 | - | - |
| 413120 | 2305000 | Overtime At 1.5 Rate | 2,861 | 10,537 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **2,157,271** | **2,186,312** | **2,227,265** | **2,261,181** | **2,340,197** | **1%** | **3%** |
| 421000 | 2305000 | Professional Services | 107,795 | 151,816 | 83,800 | 110,800 | 114,300 | 32% | 3% |
| 421001 | 2305000 | Prof Services/Internal | 170 | 324 | 0 | 0 | 0 | - | - |
| 422100 | 2305000 | Telephone | 1,835 | 1,712 | 2,100 | 2,100 | 2,100 | - | - |
| 422120 | 2305000 | Telephone - Cellular | 540 | 510 | 1,140 | 1,140 | 1,140 | - | - |
| 423400 | 2305000 | Motor Pool Equipment Rental | 125 | 25 | 0 | 0 | 0 | - | - |
| 424220 | 2305000 | All Other Equip Maint/Repair | 5,081 | 9,536 | 10,000 | 10,000 | 10,000 | - | - |
| 425200 | 2305000 | Periodicals & Dues | 615 | 375 | 1,350 | 1,350 | 1,350 | - | - |
| 425400 | 2305000 | General Office Expense | 21,872 | 17,191 | 22,000 | 22,000 | 22,000 | - | - |
| 425410 | 2305000 | Merchant Fees | 854,951 | 1,119,128 | 1,050,000 | 1,750,000 | 1,871,900 | 66% | 6% |
| 425500 | 2305000 | Postage | 17,561 | 18,177 | 20,000 | 20,000 | 20,000 | - | - |
| 425600 | 2305000 | Central Printing Charges | 1,810 | 1,810 | 2,500 | 2,500 | 2,500 | - | - |
| 425610 | 2305000 | Outside Printing Expense | 6,176 | 2,658 | 0 | 0 | 0 | - | - |
| 425700 | 2305000 | Software Purchase/Licensing | 299 | 0 | 0 | 0 | 0 | - | - |
| 425800 | 2305000 | Computer Equip Purc Undr $5000 | 173 | 1,256 | 0 | 1,500 | 1,500 | - | - |
| 426800 | 2305000 | Special Department Supplies | 2,928 | 8,874 | 5,000 | 5,000 | 5,000 | - | - |
| 427100 | 2305000 | Travel & Meeting Expense | 987 | 941 | 0 | 0 | 0 | - | - |
| 427200 | 2305000 | Training | 4,249 | 1,296 | 5,000 | 5,000 | 5,000 | - | - |
| 428400 | 2305000 | Liability Insurance | 28,954 | 37,267 | 35,930 | 19,671 | 20,016 | (45)% | 1% |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Accounting**
**101 - 230500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Non-personnel Expenses Total** | **1,056,130** | **1,372,903** | **1,238,820** | **1,951,061** | **2,076,806** | **57%** | **6%** |
| 452004 | 2305000 | City-Wide Employee Training | 108 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **108** | **0** | **0** | **0** | **0** | **-** | **-** |
| 463300 | 2305000 | Off Furn & Equip Cap Lease | 6,169 | 5,207 | 6,500 | 6,500 | 6,500 | - | - |
| | | **Equipment Outlay Total** | **6,169** | **5,207** | **6,500** | **6,500** | **6,500** | **-** | **-** |
| 881100 | 2305000 | General Fund Allocation Chgs | 235,380 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **235,380** | **0** | **0** | **0** | **0** | **-** | **-** |
| 891100 | 2305000 | General Fund Allocation Chgs | (2,625,190) | 0 | 0 | 0 | 0 | - | - |
| 892101 | 2305000 | Utilization Chgs to 101 Fund | (56,758) | (59,657) | (81,490) | (106,290) | (131,290) | 30% | 23% |
| 892510 | 2305000 | Utilization Chgs to 510 Fund | (769,507) | (1,012,237) | (952,127) | (1,613,470) | (1,697,373) | 69% | 5% |
| 892650 | 2305000 | Utilization Chgs to 650 Fund | (232) | (3,576) | (16,383) | (30,240) | (43,237) | 84% | 42% |
| 894510 | 2305000 | Interfund Services to 510 Fund | (1,202) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(3,452,891)** | **(1,075,470)** | **(1,050,000)** | **(1,750,000)** | **(1,871,900)** | **66%** | **6%** |
| | | **Total Budget Requirements** | **2,168** | **2,488,953** | **2,422,585** | **2,468,742** | **2,551,603** | **1%** | **3%** |

## Department Budget Detail

**Department / Section:** **Finance / Finance-Financial Resources**
**101 - 231000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2310000 | Salaries - Regular | 542,471 | 586,812 | 704,595 | 977,882 | 994,583 | 38% | 1% |
| 411130 | 2310000 | Compensatory Time | 1,129 | 2,472 | 0 | 0 | 0 | - | - |
| 411210 | 2310000 | Vacation | 31,346 | 45,308 | 0 | 0 | 0 | - | - |
| 411220 | 2310000 | Holidays & Special Days Off | 25,420 | 29,036 | 0 | 0 | 0 | - | - |
| 411240 | 2310000 | Sick Leave | 17,137 | 20,716 | 0 | 0 | 0 | - | - |
| 411245 | 2310000 | Family Illness Sick Leave | 68 | 0 | 0 | 0 | 0 | - | - |
| 411250 | 2310000 | Industrial Accident | 972 | 6,797 | 0 | 0 | 0 | - | - |
| 411260 | 2310000 | Bereavement Leave | 0 | 1,932 | 0 | 0 | 0 | - | - |
| 411280 | 2310000 | Jury Duty | 968 | 732 | 0 | 0 | 0 | - | - |
| 411292 | 2310000 | Administrative Leave | 3,580 | 6,303 | 0 | 0 | 0 | - | - |
| 411410 | 2310000 | Vacation Payoffs | 0 | 11,866 | 0 | 0 | 0 | - | - |
| 411510 | 2310000 | Accrued Payroll | 5,589 | 3,349 | 8,015 | 5,367 | 5,551 | (33)% | 3% |
| 412210 | 2310000 | Workers Compensation Ins | 4,845 | 8,758 | 8,041 | 10,072 | 10,242 | 25% | 1% |
| 412220 | 2310000 | Health Insurance | 81,044 | 84,299 | 97,814 | 139,736 | 145,399 | 42% | 4% |
| 412222 | 2310000 | Dental Insurance | 4,500 | 4,504 | 4,785 | 7,004 | 7,082 | 46% | 1% |
| 412230 | 2310000 | Life Insurance | 2,122 | 2,586 | 2,850 | 3,456 | 3,485 | 21% | % |
| 412240 | 2310000 | Unemployment Insurance | 847 | 519 | 412 | 546 | 555 | 32% | 1% |
| 412250 | 2310000 | Disability Insurance | 821 | 883 | 952 | 1,292 | 1,292 | 35% | - |
| 412310 | 2310000 | PERS Retirement | 162,807 | 165,613 | 187,659 | 250,173 | 273,376 | 33% | 9% |
| 412320 | 2310000 | Medicare OASDI | 9,049 | 10,267 | 10,696 | 14,180 | 14,423 | 32% | 1% |
| 412400 | 2310000 | Deferred Compensation | 150 | 1,800 | 3,600 | 6,000 | 7,500 | 66% | 25% |
| | | **Personnel Services Total** | **894,873** | **994,563** | **1,029,419** | **1,415,708** | **1,463,488** | **37%** | **3%** |
| 421000 | 2310000 | Professional Services | 66,259 | 29,562 | 36,352 | 36,352 | 36,352 | - | - |
| 421001 | 2310000 | Prof Services/Internal | 35 | 0 | 0 | 0 | 0 | - | - |
| 422100 | 2310000 | Telephone | 1,281 | 1,217 | 2,400 | 2,400 | 2,400 | - | - |
| 422120 | 2310000 | Telephone - Cellular | 2,042 | 2,596 | 1,140 | 1,140 | 1,140 | - | - |
| 423400 | 2310000 | Motor Pool Equipment Rental | 9,044 | 8,248 | 9,000 | 9,000 | 9,000 | - | - |
| 424220 | 2310000 | All Other Equip Maint/Repair | 668 | 0 | 0 | 0 | 0 | - | - |
| 425200 | 2310000 | Periodicals & Dues | 260 | 260 | 260 | 260 | 260 | - | - |
| 425400 | 2310000 | General Office Expense | 6,547 | 5,435 | 5,000 | 5,000 | 5,000 | - | - |
| 425500 | 2310000 | Postage | 24,553 | 28,274 | 25,000 | 25,000 | 25,000 | - | - |
| 425610 | 2310000 | Outside Printing Expense | 7,552 | 12,991 | 10,000 | 10,000 | 10,000 | - | - |
| 425700 | 2310000 | Software Purchase/Licensing | 11,062 | 0 | 0 | 0 | 0 | - | - |
| 425800 | 2310000 | Computer Equip Purc Undr $5000 | 188 | 192 | 0 | 0 | 0 | - | - |
| 426800 | 2310000 | Special Department Supplies | 595 | 936 | 0 | 0 | 0 | - | - |
| 427100 | 2310000 | Travel & Meeting Expense | 1,108 | 2,394 | 0 | 2,000 | 2,000 | - | - |
| 427200 | 2310000 | Training | 334 | 150 | 0 | 0 | 0 | - | - |
| 428400 | 2310000 | Liability Insurance | 11,631 | 17,889 | 17,630 | 12,616 | 12,830 | (28)% | 1% |
| | | **Non-personnel Expenses Total** | **143,164** | **110,149** | **106,782** | **103,768** | **103,982** | **(2)%** | **%** |
| 881100 | 2310000 | General Fund Allocation Chgs | 210,319 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 2310000 | Utilization Chgs from 101 Fund | 19,191 | 17,718 | 29,574 | 43,661 | 57,018 | 47% | 30% |
| | | **Charges From Others Total** | **229,511** | **17,718** | **29,574** | **43,661** | **57,018** | **47%** | **30%** |
| 891100 | 2310000 | General Fund Allocation Chgs | (494,101) | 0 | 0 | 0 | 0 | - | - |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Financial Resources**
**101 - 231000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Charges to Others Total** | **(494,101)** | **0** | **0** | **0** | **0** | - | - |
| | | **Total Budget Requirements** | **773,448** | **1,122,430** | **1,165,775** | **1,563,137** | **1,624,488** | **34%** | **3%** |

## Department Budget Detail

**Department / Section:** **Finance / Finance-Purchasing/Risk Mgmt**
**101 - 231500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2315000 | Salaries - Regular | 444,574 | 409,800 | 614,909 | 634,296 | 646,469 | 3% | 1% |
| 411130 | 2315000 | Compensatory Time | 0 | 310 | 0 | 0 | 0 | - | - |
| 411210 | 2315000 | Vacation | 32,601 | 24,691 | 0 | 0 | 0 | - | - |
| 411220 | 2315000 | Holidays & Special Days Off | 21,595 | 18,167 | 0 | 0 | 0 | - | - |
| 411240 | 2315000 | Sick Leave | 11,690 | 8,948 | 0 | 0 | 0 | - | - |
| 411245 | 2315000 | Family Illness Sick Leave | 1,806 | 4,376 | 0 | 0 | 0 | - | - |
| 411260 | 2315000 | Bereavement Leave | 0 | 3,682 | 0 | 0 | 0 | - | - |
| 411280 | 2315000 | Jury Duty | 0 | 198 | 0 | 0 | 0 | - | - |
| 411292 | 2315000 | Administrative Leave | 2,290 | 2,475 | 0 | 0 | 0 | - | - |
| 411410 | 2315000 | Vacation Payoffs | 0 | 25,090 | 0 | 0 | 0 | - | - |
| 411420 | 2315000 | Sick Leave Payoff | 0 | 18,011 | 0 | 0 | 0 | - | - |
| 411430 | 2315000 | Compensatory Time Payoff | 0 | 1,181 | 0 | 0 | 0 | - | - |
| 411510 | 2315000 | Accrued Payroll | 1,581 | 694 | 7,062 | 3,590 | 3,722 | (49)% | 3% |
| 412210 | 2315000 | Workers Compensation Ins | 4,132 | 6,291 | 6,703 | 6,533 | 6,658 | (2)% | 1% |
| 412220 | 2315000 | Health Insurance | 66,919 | 54,574 | 112,733 | 91,814 | 95,966 | (18)% | 4% |
| 412222 | 2315000 | Dental Insurance | 4,129 | 3,306 | 5,400 | 4,582 | 4,608 | (15)% | % |
| 412230 | 2315000 | Life Insurance | 1,725 | 1,714 | 2,496 | 2,558 | 2,594 | 2% | 1% |
| 412240 | 2315000 | Unemployment Insurance | 723 | 372 | 343 | 354 | 360 | 3% | 1% |
| 412250 | 2315000 | Disability Insurance | 679 | 523 | 816 | 816 | 816 | - | - |
| 412310 | 2315000 | PERS Retirement | 141,313 | 128,644 | 166,521 | 183,585 | 199,319 | 10% | 8% |
| 412320 | 2315000 | Medicare OASDI | 7,514 | 7,548 | 8,916 | 9,198 | 9,375 | 3% | 1% |
| 412400 | 2315000 | Deferred Compensation | 200 | 2,400 | 6,300 | 8,400 | 10,500 | 33% | 25% |
| 413120 | 2315000 | Overtime At 1.5 Rate | 0 | 870 | 0 | 0 | 0 | - | - |
| 413230 | 2315000 | Holiday O/T-Strt/Subj To Retir | 190 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **743,667** | **723,875** | **932,199** | **945,726** | **980,387** | **1%** | **3%** |
| 421000 | 2315000 | Professional Services | 50,000 | 101,306 | 51,500 | 51,500 | 51,500 | - | - |
| 422100 | 2315000 | Telephone | 1,934 | 1,756 | 2,000 | 2,000 | 2,000 | - | - |
| 422120 | 2315000 | Telephone - Cellular | 3,735 | 4,388 | 2,280 | 2,280 | 2,280 | - | - |
| 423400 | 2315000 | Motor Pool Equipment Rental | 143 | 188 | 800 | 800 | 800 | - | - |
| 424220 | 2315000 | All Other Equip Maint/Repair | 0 | 0 | 750 | 750 | 750 | - | - |
| 425100 | 2315000 | Advertising Expense | 0 | 540 | 560 | 560 | 560 | - | - |
| 425200 | 2315000 | Periodicals & Dues | (61) | 0 | 1,220 | 1,220 | 1,220 | - | - |
| 425400 | 2315000 | General Office Expense | 5,875 | 8,432 | 4,180 | 4,180 | 4,180 | - | - |
| 425500 | 2315000 | Postage | 155 | 347 | 1,000 | 1,000 | 1,000 | - | - |
| 425600 | 2315000 | Central Printing Charges | 1,810 | 1,402 | 2,000 | 2,000 | 2,000 | - | - |
| 425610 | 2315000 | Outside Printing Expense | 117 | 147 | 0 | 0 | 0 | - | - |
| 425700 | 2315000 | Software Purchase/Licensing | 0 | 0 | 165 | 165 | 165 | - | - |
| 425800 | 2315000 | Computer Equip Purc Undr $5000 | 0 | 192 | 275 | 275 | 275 | - | - |
| 426800 | 2315000 | Special Department Supplies | 278 | 157 | 0 | 0 | 0 | - | - |
| 427100 | 2315000 | Travel & Meeting Expense | 885 | 2,122 | 0 | 0 | 0 | - | - |
| 427200 | 2315000 | Training | 213 | 370 | 250 | 250 | 250 | - | - |
| 428400 | 2315000 | Liability Insurance | 9,919 | 12,849 | 14,696 | 8,183 | 8,341 | (44)% | 1% |
| | | **Non-personnel Expenses Total** | **75,009** | **134,202** | **81,676** | **75,163** | **75,321** | **(7)%** | **%** |
| 450337 | 2315000 | Hazardous Materials Cleanup | 247,584 | 252,152 | 250,000 | 255,000 | 255,000 | 2% | - |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Purchasing/Risk Mgmt**
**101 - 231500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Special Projects Total** | **247,584** | **252,152** | **250,000** | **255,000** | **255,000** | **2%** | **-** |
| 881100 | 2315000 | General Fund Allocation Chgs | 107,074 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 2315000 | Utilization Chgs from 101 Fund | 1,807 | 2,031 | 1,809 | 1,968 | 2,104 | 8% | 6% |
| | | **Charges From Others Total** | **108,882** | **2,031** | **1,809** | **1,968** | **2,104** | **8%** | **6%** |
| 891100 | 2315000 | General Fund Allocation Chgs | (1,191,789) | 0 | 0 | 0 | 0 | - | - |
| 892630 | 2315000 | Utilization Chgs to 630 Fund | 0 | 0 | (195,840) | (195,840) | (195,840) | - | - |
| | | **Charges to Others Total** | **(1,191,789)** | **0** | **(195,840)** | **(195,840)** | **(195,840)** | - | **-** |
| | | **Total Budget Requirements** | **(16,643)** | **1,112,263** | **1,069,844** | **1,082,017** | **1,116,972** | **1%** | **3%** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Debt Service**
**101 - 237000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 2370000 | Professional Services | 0 | 2,355 | 0 | 0 | 0 | - | - |
| 428420 | 2370000 | Insurance Charges - Direct | 1,225 | 1,413 | 1,948 | 0 | 0 | (100)% | - |
| 447010 | 2370000 | Annual Bond Expense | 53,768 | 64,821 | 30,000 | 60,000 | 60,000 | 100% | - |
| | | **Non-personnel Expenses Total** | **54,993** | **68,589** | **31,948** | **60,000** | **60,000** | **87%** | **-** |
| 481000 | 2370000 | Principal | 33,224,470 | 34,037,772 | 3,413,711 | 3,699,573 | 4,085,976 | 8% | 10% |
| 481015 | 2370000 | L/T Bond Debt Principal | 7,070,000 | 7,950,000 | 8,895,000 | 9,920,000 | 11,030,000 | 11% | 11% |
| 481018 | 2370000 | Bond Cost of Issuance | 102,813 | 172,476 | 0 | 190,000 | 195,000 | - | 2% |
| 482000 | 2370000 | Interest | 6,259,102 | 5,940,258 | 5,839,279 | 5,403,587 | 4,945,770 | (7)% | (8)% |
| | | **Debt Service Total** | **46,656,386** | **48,100,507** | **18,147,990** | **19,213,160** | **20,256,746** | **5%** | **5%** |
| 882390 | 2370000 | Utilization Chgs from 390 Fund | 9,850,810 | 12,690,369 | 12,856,865 | 12,823,150 | 12,784,040 | ( )% | ( )% |
| 882570 | 2370000 | Utilization Chgs from 570 Fund | 0 | 0 | 717,896 | 824,706 | 824,706 | 14% | - |
| | | **Charges From Others Total** | **9,850,810** | **12,690,369** | **13,574,761** | **13,647,856** | **13,608,746** | **%** | **( )%** |
| 891100 | 2370000 | General Fund Allocation Chgs | (118,254) | 0 | 0 | 0 | 0 | - | - |
| 892101 | 2370000 | Utilization Chgs to 101 Fund | (24,193,938) | (30,162,660) | (31,716,473) | (32,817,290) | (33,739,616) | 3% | 2% |
| 892240 | 2370000 | Utilization Chgs to 240 Fund | (38,226) | (38,226) | (38,226) | (38,226) | (38,226) | - | - |
| | | **Charges to Others Total** | **(24,350,418)** | **(30,200,886)** | **(31,754,699)** | **(32,855,516)** | **(33,777,842)** | **3%** | **2%** |
| | | **Total Budget Requirements** | **32,211,771** | **30,658,580** | **0** | **65,500** | **147,650** | - | **125%** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Debt**
**101 - 239000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 2390001 | Utilization Chgs from 101 Fund | 0 | 124,515 | 133,195 | 142,460 | 149,331 | 6% | 4% |
| | | **Charges From Others Total** | **0** | **124,515** | **133,195** | **142,460** | **149,331** | **6%** | **4%** |
| | | **Total Budget Requirements** | **0** | **124,515** | **133,195** | **142,460** | **149,331** | **6%** | **4%** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Managed Savings**
**101 - 239900**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 499999 | 2399000 | Managed Savings Allocation | 0 | 0 | 0 | (125,000) | (125,000) | - | - |
| | | **Managed Savings Total** | **0** | **0** | **0** | **(125,000)** | **(125,000)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **(125,000)** | **(125,000)** | - | **-** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Debt Service**
**390 - 237000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 2370100 | Professional Services | 4,291 | 3,540 | 0 | 0 | 0 | - | - |
| 447010 | 2370100 | Annual Bond Expense | 31,808 | 26,633 | 50,000 | 50,000 | 50,000 | - | - |
| 455001 | 2370100 | Spec Dist Admin Misc Expense | 957 | 895 | 10,000 | 10,000 | 10,000 | - | - |
| | | **Non-personnel Expenses Total** | **37,058** | **31,068** | **60,000** | **60,000** | **60,000** | **-** | **-** |
| 481000 | 2370100 | Principal | 630,456 | 1,973,598 | 2,009,763 | 2,071,602 | 2,120,390 | 3% | 2% |
| 481015 | 2370100 | L/T Bond Debt Principal | 4,965,000 | 5,540,000 | 5,815,000 | 6,000,000 | 6,205,000 | 3% | 3% |
| 482000 | 2370100 | Interest | 8,920,571 | 9,322,549 | 9,216,492 | 8,934,178 | 8,641,692 | (3)% | (3)% |
| | | **Debt Service Total** | **14,516,027** | **16,836,148** | **17,041,255** | **17,005,780** | **16,967,082** | **( )%** | **( )%** |
| 892101 | 2370100 | Utilization Chgs to 101 Fund | (9,850,810) | (12,690,363) | (12,856,865) | (12,823,150) | (12,784,040) | ( )% | ( )% |
| 892376 | 2370100 | Utilization Chgs to 376 Fund | (216,000) | (216,000) | (216,000) | (216,000) | (216,000) | - | - |
| 892378 | 2370100 | Utilization Chgs to 378 Fund | 0 | (0) | (1,489,938) | (1,487,738) | (1,489,938) | ( )% | % |
| 892379 | 2370100 | Utilization chgs to 379 Fund | (203,362) | (242,123) | (242,969) | (248,473) | (253,442) | 2% | 1% |
| 892570 | 2370100 | Utilization Chgs to 570 Fund | (738,000) | (738,000) | (738,000) | (738,000) | (738,000) | - | - |
| 892742 | 2370100 | Utilization Chgs to 742 Fund | (3,000) | (2,000) | (2,000) | (2,000) | (2,000) | - | - |
| 892745 | 2370100 | Utilization Chgs to 745 Fund | (3,000) | (2,000) | (2,000) | (2,000) | (2,000) | - | - |
| 892746 | 2370100 | Utilization Chgs to 746 Fund | (3,000) | (2,000) | (2,000) | (2,000) | (2,000) | - | - |
| 892751 | 2370100 | Utilization Chgs to 751 Fund | (3,000) | (2,000) | 0 | 0 | 0 | - | - |
| 892753 | 2370100 | Utilization Chgs to 753 Fund | (3,000) | (2,000) | 0 | 0 | 0 | - | - |
| 892756 | 2370100 | Utilization Chgs to 756 Fund | 0 | (2,000) | (2,000) | (2,000) | (2,000) | - | - |
| 892757 | 2370100 | Utilization Chgs to 757 Fund | (3,000) | (2,000) | 0 | 0 | 0 | - | - |
| 892758 | 2370100 | Utilization Chgs to 758 Fund | (3,000) | (2,000) | (2,000) | (2,000) | (2,000) | - | - |
| 892759 | 2370100 | Utilization Chgs to 759 Fund | 0 | 0 | 0 | (2,000) | (2,000) | - | - |
| 892760 | 2370100 | Utilization Chgs to 760 Fund | 0 | 0 | 0 | (2,000) | (2,000) | - | - |
| | | **Charges to Others Total** | **(11,029,172)** | **(13,902,486)** | **(15,553,772)** | **(15,527,361)** | **(15,495,420)** | **( )%** | **( )%** |
| | | **Total Budget Requirements** | **3,523,913** | **2,964,730** | **1,547,483** | **1,538,419** | **1,531,662** | **( )%** | **( )%** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Street Lighting**
**442 - 238000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 455060 | 9754100 | Hunter Pk Master Drainage Plan | 9,901 | 6,107 | 0 | 0 | 0 | - | - |
| 455060 | 9754120 | Hunter Pk-Street Imp | 0 | 0 | 0 | 0 | 0 | - | - |
| 455060 | 9754130 | Hunter Park-Detention Basin | 0 | 0 | 0 | 0 | 0 | - | - |
| 455060 | 9754140 | Hunter Park-Storm Drain Lns | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **9,901** | **6,107** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **9,901** | **6,107** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Finance / Fin-Canyon Springs Asmt Dist**
**450 - 239024**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 455023 | 2390240 | Canyon Springs Assmnt District | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **0** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-CFD 2006-1Rvrwlk Vista**
**456 - 239028**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 455020 | 9875700 | Riverwalk Vista Fac - City | 1,412,153 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **1,412,153** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **1,412,153** | **0** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-CFD 92-1-Sycamore Cyn**
**458 - 239010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 455140 | 2390100 | Sycamore Canyon CFD 92-1 | 13,317 | 389 | 0 | 0 | 0 | - | - |
| 455140 | 9858000 | Sycamore Water Quality Basins | 54,437 | 1,177,351 | 0 | 0 | 0 | - | - |
| 455140 | 9860900 | Sycamore @ Alessandro Median | 657,756 | 50,723 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **725,511** | **1,228,464** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **725,511** | **1,228,464** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Unemployment Trust**
**620 - 232030**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 428521 | 2320300 | Claims-Temporary Disability | 128,807 | 154,536 | 140,000 | 165,000 | 150,000 | 17% | (9)% |
| | | **Non-personnel Expenses Total** | **128,807** | **154,536** | **140,000** | **165,000** | **150,000** | **17%** | **(9)%** |
| 881100 | 2320300 | General Fund Allocation Chgs | 15,514 | 9,220 | 13,110 | 13,110 | 13,110 | - | - |
| | | **Charges From Others Total** | **15,514** | **9,220** | **13,110** | **13,110** | **13,110** | - | **-** |
| | | **Total Budget Requirements** | **144,321** | **163,756** | **153,110** | **178,110** | **163,110** | **16%** | **(8)%** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Liability Trust**
**630 - 232020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 2320200 | Professional Services | 7,400 | 0 | 0 | 0 | 0 | - | - |
| 425500 | 2320200 | Postage | 31 | 25 | 0 | 0 | 0 | - | - |
| 428100 | 2320200 | Adjuster Service Fees | 192,000 | 179,520 | 0 | 200,000 | 204,000 | - | 2% |
| 428200 | 2320200 | Legal Fees | 2,279,581 | 1,858,732 | 2,000,000 | 1,300,000 | 1,300,000 | (35)% | - |
| 428420 | 2320200 | Insurance Charges - Direct | 408,940 | 439,348 | 470,216 | 498,428 | 498,428 | 5% | - |
| 428610 | 2320200 | Bodily Injury Claims | 1,248,124 | 725,521 | 1,500,000 | 1,500,000 | 1,500,000 | - | - |
| 428630 | 2320200 | Property Damage Claims | 1,781,860 | 1,637,194 | 1,900,000 | 1,900,000 | 1,900,000 | - | - |
| | | **Non-personnel Expenses Total** | **5,917,937** | **4,840,342** | **5,870,216** | **5,398,428** | **5,402,428** | **(8)%** | **%** |
| 482000 | 2320200 | Interest | 66,607 | 27,022 | 0 | 0 | 0 | - | - |
| | | **Debt Service Total** | **66,607** | **27,022** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 2320200 | General Fund Allocation Chgs | 528,616 | 314,581 | 243,144 | 243,144 | 243,144 | - | - |
| 882101 | 2320200 | Utilization Chgs from 101 Fund | 0 | 0 | 195,840 | 895,840 | 895,840 | 357% | - |
| | | **Charges From Others Total** | **528,616** | **314,581** | **438,984** | **1,138,984** | **1,138,984** | **159%** | **-** |
| | | **Total Budget Requirements** | **6,513,162** | **5,181,946** | **6,309,200** | **6,537,412** | **6,541,412** | **3%** | **%** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Asmt District Misc**
**741 - 239021**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 2390210 | Professional Services | 3,477 | 3,668 | 0 | 0 | 0 | - | - |
| 447010 | 2390210 | Annual Bond Expense | 4,125 | 1,430 | 5,000 | 7,500 | 7,450 | 50% | ( )% |
| | | **Non-personnel Expenses Total** | **7,602** | **5,098** | **5,000** | **7,500** | **7,450** | **50%** | **( )%** |
| 481000 | 2390210 | Principal | 270,000 | 275,000 | 280,000 | 285,000 | 295,000 | 1% | 3% |
| 482000 | 2390210 | Interest | 140,731 | 134,762 | 127,125 | 118,472 | 108,856 | (6)% | (8)% |
| | | **Debt Service Total** | **410,731** | **409,762** | **407,125** | **403,472** | **403,856** | **( )%** | **%** |
| 881100 | 2390210 | General Fund Allocation Chgs | 2,793 | 9,420 | 6,830 | 6,830 | 6,830 | - | - |
| | | **Charges From Others Total** | **2,793** | **9,420** | **6,830** | **6,830** | **6,830** | - | **-** |
| | | **Total Budget Requirements** | **421,127** | **424,282** | **418,955** | **417,802** | **418,136** | **( )%** | **%** |

## Department Budget Detail

**Department / Section:** **Finance / Finance-Hunter Park Asmt Dist**
**742 - 239027**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 447010 | 2390270 | Annual Bond Expense | 9,185 | 12,052 | 15,000 | 15,000 | 15,000 | - | - |
| | | **Non-personnel Expenses Total** | **9,185** | **12,052** | **15,000** | **15,000** | **15,000** | - | **-** |
| 481000 | 2390270 | Principal | 310,000 | 325,000 | 340,000 | 355,000 | 370,000 | 4% | 4% |
| 482000 | 2390270 | Interest | 687,365 | 672,992 | 657,528 | 641,106 | 623,795 | (2)% | (2)% |
| | | **Debt Service Total** | **997,365** | **997,992** | **997,528** | **996,106** | **993,795** | **( )%** | **( )%** |
| 881100 | 2390270 | General Fund Allocation Chgs | 6,948 | 14,034 | 14,977 | 14,977 | 14,977 | - | - |
| 882390 | 2390270 | Utilization Chgs from 390 Fund | 3,000 | 1,999 | 2,000 | 2,000 | 2,000 | - | - |
| | | **Charges From Others Total** | **9,948** | **16,034** | **16,977** | **16,977** | **16,977** | - | **-** |
| | | **Total Budget Requirements** | **1,016,498** | **1,026,080** | **1,029,505** | **1,028,083** | **1,025,772** | **( )%** | **( )%** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-Riverwalk Asmt Dist**
**745 - 239025**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 447010 | 2390251 | Annual Bond Expense | 6,012 | 9,792 | 10,000 | 10,000 | 10,000 | - | - |
| | | **Non-personnel Expenses Total** | **6,012** | **9,792** | **10,000** | **10,000** | **10,000** | - | **-** |
| 481000 | 2390251 | Principal | 420,000 | 425,000 | 440,000 | 450,000 | 465,000 | 2% | 3% |
| 482000 | 2390251 | Interest | 302,906 | 293,393 | 281,482 | 267,006 | 250,413 | (5)% | (6)% |
| | | **Debt Service Total** | **722,906** | **718,393** | **721,482** | **717,006** | **715,413** | **( )%** | **( )%** |
| 881100 | 2390251 | General Fund Allocation Chgs | 5,470 | 8,844 | 9,498 | 9,498 | 9,498 | - | - |
| 882390 | 2390251 | Utilization Chgs from 390 Fund | 3,000 | 1,999 | 2,000 | 2,000 | 2,000 | - | - |
| | | **Charges From Others Total** | **8,470** | **10,844** | **11,498** | **11,498** | **11,498** | - | **-** |
| | | **Total Budget Requirements** | **737,389** | **739,031** | **742,980** | **738,504** | **736,911** | **( )%** | **( )%** |

## Department Budget Detail

**Department / Section:** **Finance / Finance-Riverwak Bus Asmt Dist**
**746 - 239026**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 447010 | 2390261 | Annual Bond Expense | 7,457 | 7,445 | 10,000 | 10,000 | 10,000 | - | - |
| | | **Non-personnel Expenses Total** | **7,457** | **7,445** | **10,000** | **10,000** | **10,000** | - | **-** |
| 481000 | 2390261 | Principal | 110,000 | 115,000 | 0 | 130,000 | 135,000 | - | 3% |
| 481015 | 2390261 | L/T Bond Debt Principal | 0 | 0 | 120,000 | 0 | 0 | (100)% | - |
| 482000 | 2390261 | Interest | 178,827 | 172,920 | 166,603 | 159,693 | 152,205 | (4)% | (4)% |
| | | **Debt Service Total** | **288,827** | **287,920** | **286,603** | **289,693** | **287,205** | **1%** | **( )%** |
| 881100 | 2390261 | General Fund Allocation Chgs | 2,658 | 5,602 | 6,145 | 6,145 | 6,145 | - | - |
| 882390 | 2390261 | Utilization Chgs from 390 Fund | 3,000 | 1,999 | 2,000 | 2,000 | 2,000 | - | - |
| | | **Charges From Others Total** | **5,658** | **7,602** | **8,145** | **8,145** | **8,145** | - | **-** |
| | | **Total Budget Requirements** | **301,943** | **302,968** | **304,748** | **307,838** | **305,350** | **1%** | **( )%** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-CFD 86-1-Orangecrest**
**751 - 239013**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 447010 | 2390131 | Annual Bond Expense | 27,819 | 19,486 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **27,819** | **19,486** | **0** | **0** | **0** | - | **-** |
| 481015 | 2390131 | L/T Bond Debt Principal | 908,151 | 0 | 0 | 0 | 0 | - | - |
| 482000 | 2390131 | Interest | 164,213 | 71,649 | 0 | 0 | 0 | - | - |
| | | **Debt Service Total** | **1,072,364** | **71,649** | **0** | **0** | **0** | - | **-** |
| 881100 | 2390131 | General Fund Allocation Chgs | 9,378 | 12,111 | 0 | 0 | 0 | - | - |
| 882390 | 2390131 | Utilization Chgs from 390 Fund | 3,000 | 1,999 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **12,378** | **14,110** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **1,112,561** | **105,246** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-CFD 90-1-Highlander**
**753 - 239014**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 447010 | 2390141 | Annual Bond Expense | 7,762 | 1,750 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **7,762** | **1,750** | **0** | **0** | **0** | - | **-** |
| 481015 | 2390141 | L/T Bond Debt Principal | 1,220,000 | 2,640,000 | 0 | 0 | 0 | - | - |
| 482000 | 2390141 | Interest | 178,750 | 72,600 | 0 | 0 | 0 | - | - |
| | | **Debt Service Total** | **1,398,750** | **2,712,600** | **0** | **0** | **0** | - | **-** |
| 881100 | 2390141 | General Fund Allocation Chgs | 9,672 | 13,755 | 0 | 0 | 0 | - | - |
| 882390 | 2390141 | Utilization Chgs from 390 Fund | 3,000 | 1,999 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **12,672** | **15,754** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **1,419,185** | **2,730,104** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Finance / Finance-CFD 2006-1Rvrwlk Vista**
**756 - 239028**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 447010 | 2390280 | Annual Bond Expense | 6,262 | 6,237 | 15,000 | 15,000 | 15,000 | - | - |
| | | **Non-personnel Expenses Total** | **6,262** | **6,237** | **15,000** | **15,000** | **15,000** | - | **-** |
| 481000 | 2390280 | Principal | 0 | 0 | 80,000 | 0 | 0 | (100)% | - |
| 481015 | 2390280 | L/T Bond Debt Principal | 0 | 45,000 | 0 | 85,000 | 85,000 | - | - |
| 481018 | 2390280 | Bond Cost of Issuance | 20,000 | 0 | 0 | 0 | 0 | - | - |
| 482000 | 2390280 | Interest | 141,738 | 207,818 | 206,569 | 204,919 | 202,794 | ( )% | (1)% |
| | | **Debt Service Total** | **161,738** | **252,818** | **286,569** | **289,919** | **287,794** | **1%** | **( )%** |
| 881100 | 2390280 | General Fund Allocation Chgs | 0 | 34,968 | 24,878 | 24,878 | 24,878 | - | - |
| 882390 | 2390280 | Utilization Chgs from 390 Fund | 0 | 1,999 | 2,000 | 2,000 | 2,000 | - | - |
| | | **Charges From Others Total** | **0** | **36,967** | **26,878** | **26,878** | **26,878** | - | **-** |
| | | **Total Budget Requirements** | **168,000** | **296,024** | **328,447** | **331,797** | **329,672** | **1%** | **( )%** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-CFD 2002-1-Orangecrest**
**757 - 239012**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 447010 | 2390121 | Annual Bond Expense | 5,555 | 264 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **5,555** | **264** | **0** | **0** | **0** | - | **-** |
| 481015 | 2390121 | L/T Bond Debt Principal | 121,849 | 3,385,000 | 0 | 0 | 0 | - | - |
| 482000 | 2390121 | Interest | 22,033 | 9,613 | 0 | 0 | 0 | - | - |
| | | **Debt Service Total** | **143,882** | **3,394,613** | **0** | **0** | **0** | - | **-** |
| 881100 | 2390121 | General Fund Allocation Chgs | 2,395 | 5,604 | 0 | 0 | 0 | - | - |
| 882390 | 2390121 | Utilization Chgs from 390 Fund | 3,000 | 1,999 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **5,395** | **7,604** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **154,833** | **3,402,482** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-CFD 92-1-Sycamore Cyn**
**758 - 239010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 447010 | 2390101 | Annual Bond Expense | 6,037 | 8,617 | 10,000 | 10,000 | 10,000 | - | - |
| | | **Non-personnel Expenses Total** | **6,037** | **8,617** | **10,000** | **10,000** | **10,000** | - | **-** |
| 481015 | 2390101 | L/T Bond Debt Principal | 220,000 | 225,000 | 240,000 | 250,000 | 260,000 | 4% | 4% |
| 482000 | 2390101 | Interest | 424,090 | 414,493 | 404,172 | 392,990 | 381,034 | (2)% | (3)% |
| | | **Debt Service Total** | **644,090** | **639,493** | **644,172** | **642,990** | **641,034** | **( )%** | **( )%** |
| 881100 | 2390101 | General Fund Allocation Chgs | 4,812 | 10,348 | 22,575 | 22,575 | 22,575 | - | - |
| 882390 | 2390101 | Utilization Chgs from 390 Fund | 3,000 | 1,999 | 2,000 | 2,000 | 2,000 | - | - |
| | | **Charges From Others Total** | **7,812** | **12,348** | **24,575** | **24,575** | **24,575** | - | **-** |
| | | **Total Budget Requirements** | **657,939** | **660,459** | **678,747** | **677,565** | **675,609** | **( )%** | **( )%** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-CFD 2006-1-RW Vsta #2**
**759 - 239029**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 447010 | 2390290 | Annual Bond Expense | 0 | 0 | 0 | 8,500 | 8,500 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **8,500** | **8,500** | - | **-** |
| 481015 | 2390290 | L/T Bond Debt Principal | 0 | 0 | 0 | 80,000 | 130,000 | - | 62% |
| 482000 | 2390290 | Interest | 0 | 0 | 0 | 221,939 | 234,013 | - | 5% |
| | | **Debt Service Total** | **0** | **0** | **0** | **301,939** | **364,013** | - | **20%** |
| 882390 | 2390290 | Utilization Chgs from 390 Fund | 0 | 0 | 0 | 2,000 | 2,000 | - | - |
| | | **Charges From Others Total** | **0** | **0** | **0** | **2,000** | **2,000** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **312,439** | **374,513** | - | **19%** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-CFD 2014-2 Highlands**
**760 - 239030**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 447010 | 2390300 | Annual Bond Expense | 0 | 0 | 0 | 8,500 | 8,500 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **8,500** | **8,500** | - | **-** |
| 481015 | 2390300 | L/T Bond Debt Principal | 0 | 0 | 0 | 0 | 55,000 | - | - |
| 482000 | 2390300 | Interest | 0 | 0 | 0 | 73,846 | 87,300 | - | 18% |
| | | **Debt Service Total** | **0** | **0** | **0** | **73,846** | **142,300** | - | **92%** |
| 882390 | 2390300 | Utilization Chgs from 390 Fund | 0 | 0 | 0 | 2,000 | 2,000 | - | - |
| | | **Charges From Others Total** | **0** | **0** | **0** | **2,000** | **2,000** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **84,346** | **152,800** | - | **81%** |

# Department Budget Detail

**Department / Section:** **Finance / Finance-CFD 2013-1 Kunny Ranch**
**761 - 239031**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 447010 | 2390310 | Annual Bond Expense | 0 | 0 | 0 | 6,600 | 6,600 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **6,600** | **6,600** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **6,600** | **6,600** | - | **-** |

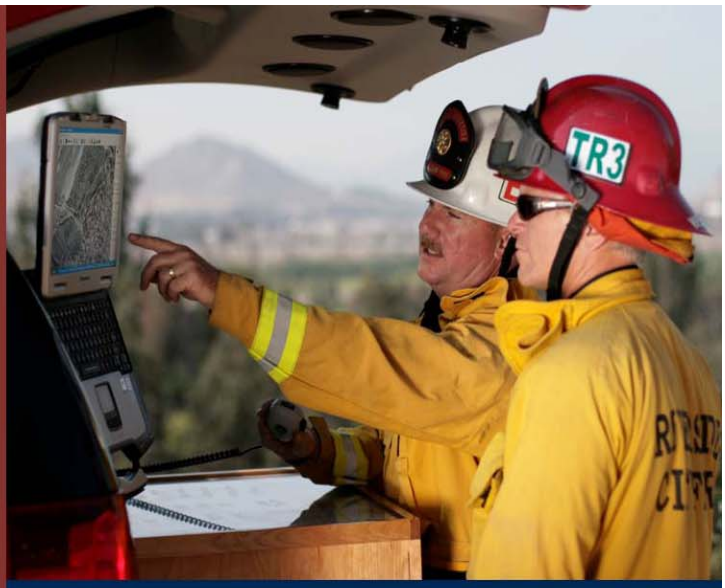
# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 36,840,210 | 33,103,144 | 2,302,137 | 354,438 | 638,597 | (84)% | 80% |
| | | All Other Funds | 18,318,441 | 19,231,685 | 11,513,175 | 12,158,915 | 12,261,547 | 5% | % |
| | | Department Total | 55,158,652 | 52,334,830 | 13,815,312 | 12,513,353 | 12,900,144 | (9)% | 3% |

# FIRE DEPARTMENT

The mission of the City of Riverside Fire Department is to protect life, property, and the environment by providing exceptional and progressive, all-hazard emergency services, public education, and safety programs.




# FIRE DEPARTMENT

The Riverside Fire Department is committed to stand ready to assist Riverside in times of need 24/7 with compassion, professionalism, respect and dignity.

The Department has a proud history of serving our community for over 125 years. That spirit of service continues as we move forward into the future.



## DEPARTMENT OVERVIEW

### Services Provided

The Fire Department is responsible for providing fire suppression, emergency medical services (EMS), hazardous materials mitigation, and rescue services of all types. Deployed from fourteen fire stations strategically spanning the City's 81 square miles, the Department responds to over 34,000 emergency calls for service annually. Non-emergency services include fire code enforcement, fire inspection of buildings and facilities, public fire life safety education and disaster preparedness planning and community emergency response team (CERT) training.

In addition, the Fire Department stages and operates two State of California/Office of Emergency Services fire engines, one for use on structure fires and one for use on wildland incidents, for mutual aid deployment throughout the state.

### Business Goals

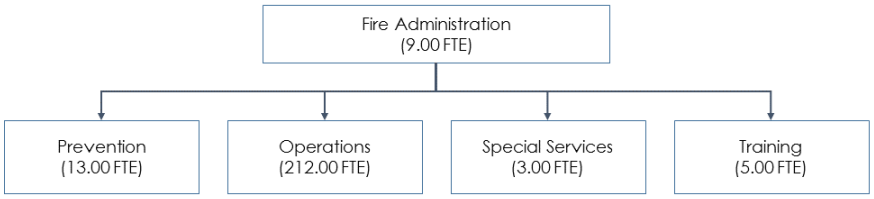
The Department's Business Goals are:

- To respond quickly to Fire, EMS, and hazardous materials related incidents to minimize the loss of life, damage to property, and economic impact to the community;
- To use technology to expand and improve the services and abilities of the Department;
- To ensure that the City and its residents are prepared to effectively respond to major disasters by providing information and education in fire safety and emergency preparedness;
- To perform fire life safety inspections for Riverside businesses and facilities to prevent injuries, deaths, business disruption and property damages relating from fires; and
- To develop and implement strategies to navigate economic challenges to sustain fire and EMS services.

# ORGANIZATIONAL CHART

## Fire Department

242.00 Total FTE for FY 2016/17



## DEPARTMENT DIVISIONS AND SECTIONS

### Divisions and Sections

The Fire Department includes the following Divisions and Sections:

- Administration
- Prevention
- Operations
- Special Services
- Training

### Administration Division

Fire Administration houses the Office of the Fire Chief, and provides organizational oversight, policy direction, internal affairs, financial management, ambulance administration, and community relations for the Department. The Division's primary responsibility is to manage the Department's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals and objectives.

### Fire Prevention Division

The Fire Prevention Division is responsible for coordinating the fire inspection program, fire plans review for new construction and tenant improvements, and the Business Emergency Plan Program (BEP) to regulate the business generation and storage of hazardous materials. The primary focus for this Division is to protect the community from fire and related hazards through proactive enforcement of the fire code.

### Operations Division

The Fire Operations Division provides fire suppression, Emergency Medical Services/Paramedic Program, Hazardous Materials, Urban Search and Rescue, Fire Investigations, and public education outreach. This Division directly supports the Department's primary mission to respond quickly to fires and other emergency incidents to preserve life and property.

### Special Services Division

The Special Services Division administers a comprehensive all-hazards community based emergency management program. This Division is responsible for planning for emergencies, incidents and events that will have an impact on the City of Riverside. Special Services maintains a robust preparedness effort through Community Emergency Response Team (CERT) training and resident and City employee public education events. This Division also coordinates response and recovery efforts through the activation of the City's Emergency Operations Center (EOC).

## Training Division

The Training Division coordinates ongoing training for all sworn fire personnel in order to meet National Fire Protection Association, Occupational Safety and Health Administration, and other safety standards. This Division supports core emergency operations programs by providing essential manipulative and proficiency instruction for personnel, including New Firefighter Orientation.

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 1. Implement Strategic Plan/Standards of Cover | The Department Strategic Plan is 90% complete. Staff is currently working with a consultant to produce the Standards of Cover document. | None at this time. |
| 2. Evaluate EMS Reporting System/ Mobile Data Computers | Riverside County EMS Agency (REMSA) has identified Imagetrend as the computer system Fire will migrate to at a future date. | Funding source has not yet been identified. |
| 3. Implement the Fire Department Accreditation Process | Staff has been assigned to evaluate core organizational practices against industry standards. | None at this time. |
| 4. Evaluate the EMS Service Delivery System | Fire is reviewing RMC 5.66 and will be making recommendations to the Public Safety Committee. | None at this time. |
| 5. Implement Computer Aided Dispatch (CAD)/ Records Management System | The new FIREHOUSE RMS is fully integrated and in use for fire incident and inspection data. | Completed |

# PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration | 10.00 | 10.00 | 10.00 | 9.00 | 9.00 |
| Prevention | 14.00 | 14.00 | 14.00 | 13.00 | 13.00 |
| Operations | 221.00 | 221.00 | 221.00 | 212.00 | 212.00 |
| Special Services | 4.00 | 4.00 | 4.00 | 3.00 | 3.00 |
| Training | 6.00 | 6.00 | 6.00 | 5.00 | 5.00 |
| **General Fund Total** | **255.00** | **255.00** | **255.00** | **242.00** | **242.00** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| UASI | - | - | - | - | - |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total All Funds** | **255.00** | **255.00** | **255.00** | **242.00** | **242.00** |

## BUDGET OVERVIEW

The Department's total recommended operating budget for FY 2016/17 is $58,250,519 and for FY 2017/18 is $59,389,638. The Personnel Budget in FY 2016/17 is 79,02% of the Department's total budget and in FY 2017/18 it comprises 79.01% of the total budget. The Non-Personnel Budget accounts for 5.77% and 5.70% in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $46,013,023 for 242 FTEs and $46,922,116 in FY 2017/18 for 242 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 7.40% from FY 2015/16 to FY 2016/17 and increased by 1.98% from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $3,358,488 and FY 2017/18 is $3,385,870. The Non-Personnel Budget increased by 3.28% from FY 2015/16 to FY 2016/17 and increased by 0.82% from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include electric, gas and water utilities for 14 fire stations and 1 Training/Emergency Operations Center, fuel and fleet maintenance costs for fire apparatus, and fire safety clothing and supplies.

# CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | (1.00) | - | $225,204 | ($70,974) | 13.10% | (3.65)% |
| Prevention | (1.00) | - | $31,733 | $25,940 | 2.41% | 1.92% |
| Operations | (9.00) | - | $2,858,874 | $962,653 | 6.85% | 2.16% |
| Special Services | (1.00) | - | $34,036 | $51,446 | 8.21% | 11.47% |
| Training | (1.00) | - | $88,089 | $7,410 | 9.84% | 0.75% |
| CUPA | - | - | - | - | - | - |
| Capital | - | - | - | - | - | - |
| **General Fund Total** | **(13.00)** | **-** | **$3,277,936** | **$936,475** | **7.11%** | **1.90%** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| UASI | - | - | - | - | - | - |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total** | **(13.00)** | **-** | **$3,277,936** | **$936,475** | **7.11%** | **1.90%** |

# KEY CHANGES IN THE BASELINE BUDGET
# (Before Recommended Balancing Measures)
# FY 2016/17 AND 2017/18

## Personnel

### Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $46,013,023, an increase of $ 3,171,135 or 7.40% from the FY 2015/16 Adopted Budget of $42,841,888. The budget increase is due to:

- Increase of $808,878 for salary increases related to step increases and MOU provisions;
- Increase of $1,061,907 for pension increases related to anticipated CalPERS increases based on the latest actuarial analysis;
- Increase of $1,173,297 for overtime related to operations backfill requirements;
- Increase of $134,450 for sick and vacation leave payouts upon retirement or separation from service.

### Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $46,922,116, an increase of $909,093 or 1.98% from the FY 2016/17 Adopted Budget of $46,013,023. The budget increase is due to:

- Increase of $108,857 for salaries related to step increases and MOU provisions;
- Increase of $800,236 for pension increases related to anticipated CalPERS increases based on the latest actuarial analysis.

## Non-Personnel

### Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $3,358,488, an increase of $106,801 or 3.28% from the FY 2015/16 Adopted Budget of $3,251,687. The budget increase are due primarily to two factors:

- Increase of $85,341 related to increases in liability insurance charges from the self-insurance fund.
- Decrease of $33,526 in clothing, linen and safety supplies
- Increase of $31,080 in dues and professional services due to anticipated increases in those line items

**Changes FY 2016/17 to 2017/18**

The Department's FY 2017/18 Non-Personnel Budget is $3,385,870, an increase of $27,382 or 0.82% from the FY 2016/17 Adopted Budget of $3,358,488. The budget increase is due to:

- Increase of $31,112 related to increases in liability insurance charges from the self-insurance fund.

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| Managed Savings | Fire will closely monitor vacancies vs. overtime expenditures. | $750,000 |
| **Managed Savings Total** | | **$750,000** |
| 1. Decrease daily staffing | Rolling Closures –take one engine company out of service daily/reassign 4-person crew to cover absences in other stations. This is subject to agreement between City and Riverside City Firefighters Association. | $1,787,653 |
| 2. Decrease daily staffing | Remove Squad – Take one squad company out of service daily/reassign 2-person crew to cover absences in other stations. This is subject to agreement between City and Riverside City Firefighters Association. | $792,728 |
| **4% Balancing Measures Total** | | **$2,580,381** |
| **Grand Total General Fund Proposed Reductions** | | **$3,330,381** |

# SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Fire Vehicle Replacement | Emergency response vehicles have exceeded useful service life of 15 years in frontline service and 10 years in reserve. | $3,225,000 | $0 |
| 2. Central Garage Charges | Vehicles are being kept in service longer and incur higher maintenance costs. | $250,000 | $250,000 |
| 3. Fire Operations Program Supplies | Supplies budget is inadequate to cover actual needs for fire hose, foam, nozzles, air cylinders and uniforms. | $150,000 | $150,000 |
| 4. Plan Check Engineer Position | Position is critically needed to improve plan check turnaround times for better customer service. | $123,252 | $129,415 |
| 5. Senior Fire Safety Inspector Position | Position is critically needed to reduce commercial inspection backlog and provide training for less experienced inspectors. | $115,641 | $119,110 |
| **Highest Unfunded Needs Total** | | **$3,863,893** | **$648,525** |

## HIGH

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Motorola Portable Radios | Radios have exceeded useful service life. | $1,572,609 | - |
| 2. Deputy Fire Marshal Position | This position is needed to oversee the Certified Unified Program Agency (CUPA) program and manage the Prevention Division in the absence of the Fire Marshal. | $132,539 | $139,165 |
| **High Unfunded Needs Total** | | **$1,705,148** | **$139,165** |

## IMPORTANT

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Mobile Data Computers | Mobile Data Computers have exceeded their useful service life of 5 years. | - | $150,000 |
| 2. CADME Maps Software | Printed maps require updating. | $20,000 | - |
| 3. Cardiac Monitors/ Defibrillators | EMS equipment has exceeded its useful service life of 8 years. | $1,070,632 | - |
| 4. Computer Servers | Computer servers have exceeded useful service life of 5 years. | $25,000 | $25,000 |
| 5. Safety Clothing - Turnouts | 50 sets of turnouts have exceeded useful service life of 10 years. | $100,000 | - |

| | | | |
|---|---|---|---|
| 6. Wildland Radios | Wildland radios have exceeded useful service life of 8 years. | - | - |
| **Important Unfunded Needs Total** | | **$1,301,315** | **$175,000** |

| | | |
|---|---|---|
| **Grand Total Top Highest, High, and Important Unfunded Needs** | **$6,871,356** | **$ 962,690** |
| **Grand Total All Unfunded Needs of the Department** | **$6,871,356** | **$962,690** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Fire | $0 | $0 | $0 | $0 | $0 |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Fire | $0 | $0 | $0 | $0 | $0 |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration | $1,855,412 | $2,074,968 | $1,719,646 | $1,944,850 | $1,873,876 |
| Prevention | $1,056,786 | $1,300,449 | $1,319,402 | $1,351,135 | $1,377,075 |
| Operations | $41,086,888 | $42,490,502 | $41,725,507 | $44,584,381 | $45,547,034 |
| Special Services | $618,954 | $689,468 | $414,618 | $448,654 | $500,100 |
| Training | $960,809 | $1,078,786 | $895,602 | $983,691 | $991,101 |
| CUPA | $25,669 | $17,044 | $18,800 | $18,800 | $18,800 |
| Capital | $67,720 | $313,005 | $11,430 | $11,430 | $11,430 |
| **Total General Fund** | **$45,672,238** | **$47,964,222** | **$46,105,005** | **$49,382,941** | **$50,319,416** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| UASI | $2,271,076 | $1,012,270 | - | - | - |
| **Total All Other Funds** | **$2,271,076** | **$1,012,270** | **-** | **-** | **-** |
| **Grand Total Expenditure** | **$47,943,314** | **$48,976,492** | **$46,105,005** | **$49,382,941** | **$50,319,416** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Fire | $0 | $0 | $0 | $0 | $0 |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Fire | $0 | $0 | $0 | $0 | $0 |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $40,575,805 | $42,995,727 | $42,841,888 | $46,013,023 | $46,922,116 |
| Non-Personnel | $3,661,989 | $3,718,232 | $3,251,687 | $3,358,488 | $3,385,870 |
| Special Projects and Grants | - | - | - | - | - |
| **Operating Budget Total** | **$44,237,795** | **$46,713,959** | **$46,093,575** | **$49,371,511** | **$50,307,986** |
| Equipment Outlay | $128,663 | $129,507 | $11,430 | $11,430 | $11,430 |
| Operating Grants | $1,192,960 | $912,855 | - | - | - |
| Capital Outlay & Grants | $112,822 | $207,902 | - | - | - |
| Charges From Others | $10,427,175 | $11,529,081 | $11,078,128 | $11,281,337 | $11,553,214 |
| Charges To Others | ($2,735,804) | ($2,954,238) | ($1,634,477) | ($1,683,759) | ($1,732,992) |
| Managed Savings | - | - | - | ($750,000) | ($750,000) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$9,125,816** | **$9,825,107** | **$9,455,081** | **$8,859,008** | **$9,081,652** |
| **General Fund Total** | **$53,363,610** | **$56,539,066** | **$55,548,656** | **$58,230,519** | **$59,389,638** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Personnel | $141,155 | $75,454 | - | - | - |
| Non-Personnel | - | $71 | - | - | - |

| | | | | | |
|---|---|---|---|---|---|
| Special Projects and Grants | - | - | - | - | - |
| **Operating Budget Total** | **$141,155** | **$75,526** | **-** | **-** | **-** |
| Equipment Outlay | - | - | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | $2,129,921 | $936,744 | - | - | - |
| Charges From Others | - | - | - | - | - |
| Charges To Others | - | - | - | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$2,129,921** | **$936,744** | **-** | **-** | **-** |
| **All Other Funds Total** | **$2,271,076** | **$1,012,270** | **-** | **-** | **-** |
| **Grand Total Expenditure** | **$55,634,686** | **$57,551,335** | **$55,548,656** | **$58,230,519** | **$59,389,638** |

# NOTES

# Department Budget Detail

**Department / Section:** **Fire / Fire-Administration**
**101 - 350000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3500000 | Salaries - Regular | 799,799 | 950,859 | 933,545 | 971,069 | 971,069 | 4% | - |
| 411130 | 3500000 | Compensatory Time | 2,015 | 2,475 | 0 | 0 | 0 | - | - |
| 411210 | 3500000 | Vacation | 53,548 | 51,229 | 0 | 0 | 0 | - | - |
| 411220 | 3500000 | Holidays & Special Days Off | 15,722 | 16,980 | 0 | 0 | 0 | - | - |
| 411240 | 3500000 | Sick Leave | 7,834 | 9,685 | 0 | 0 | 0 | - | - |
| 411245 | 3500000 | Family Illness Sick Leave | 1,806 | 2,302 | 0 | 0 | 0 | - | - |
| 411250 | 3500000 | Industrial Accident | 6,825 | 0 | 0 | 0 | 0 | - | - |
| 411280 | 3500000 | Jury Duty | 215 | 342 | 0 | 0 | 0 | - | - |
| 411292 | 3500000 | Administrative Leave | 4,162 | 3,750 | 0 | 0 | 0 | - | - |
| 411410 | 3500000 | Vacation Payoffs | 85,654 | 79,906 | 32,750 | 100,000 | 32,750 | 205% | (67)% |
| 411420 | 3500000 | Sick Leave Payoff | 156,473 | 218,014 | 35,725 | 100,000 | 35,725 | 179% | (64)% |
| 411430 | 3500000 | Compensatory Time Payoff | 9,903 | 38,027 | 0 | 0 | 0 | - | - |
| 411510 | 3500000 | Accrued Payroll | (16,441) | (3,938) | 9,275 | 4,880 | 4,974 | (47)% | 1% |
| 412210 | 3500000 | Workers Compensation Ins | 34,089 | 39,501 | 31,087 | 29,715 | 29,715 | (4)% | - |
| 412220 | 3500000 | Health Insurance | 84,178 | 79,364 | 82,893 | 85,286 | 89,376 | 2% | 4% |
| 412221 | 3500000 | Retiree Health Insurance | 0 | 22,100 | 2,400 | 2,400 | 2,400 | - | - |
| 412222 | 3500000 | Dental Insurance | 4,060 | 4,204 | 3,138 | 3,802 | 3,828 | 21% | % |
| 412230 | 3500000 | Life Insurance | 3,854 | 3,725 | 5,008 | 5,240 | 5,240 | 4% | - |
| 412240 | 3500000 | Unemployment Insurance | 1,477 | 670 | 521 | 542 | 542 | 4% | - |
| 412250 | 3500000 | Disability Insurance | 660 | 607 | 408 | 408 | 408 | - | - |
| 412310 | 3500000 | PERS Retirement | 302,401 | 290,961 | 308,748 | 346,944 | 369,973 | 12% | 6% |
| 412320 | 3500000 | Medicare OASDI | 6,209 | 8,041 | 13,536 | 11,459 | 11,459 | (15)% | - |
| 412400 | 3500000 | Deferred Compensation | 5,978 | 4,656 | 8,640 | 9,840 | 11,040 | 13% | 12% |
| 412520 | 3500000 | Uniform Allowance-Cash | 2,034 | 1,687 | 0 | 0 | 0 | - | - |
| 413110 | 3500000 | Overtime At Straight Rate | 8,533 | 2,562 | 0 | 0 | 0 | - | - |
| 413120 | 3500000 | Overtime At 1.5 Rate | 27,190 | 18,127 | 0 | 0 | 0 | - | - |
| 413230 | 3500000 | Holiday O/T-Strt/Subj To Retir | 310 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **1,608,500** | **1,845,848** | **1,467,674** | **1,671,585** | **1,568,499** | **13%** | **(6)%** |
| 421000 | 3500000 | Professional Services | 86,039 | 58,078 | 41,256 | 51,666 | 51,666 | 25% | - |
| 422120 | 3500000 | Telephone - Cellular | 8,336 | 9,295 | 11,800 | 11,800 | 11,800 | - | - |
| 422600 | 3500000 | Other Utilities | 278 | 0 | 0 | 0 | 0 | - | - |
| 423400 | 3500000 | Motor Pool Equipment Rental | 67,952 | 46,350 | 75,000 | 42,000 | 43,000 | (44)% | 2% |
| 424220 | 3500000 | All Other Equip Maint/Repair | 579 | 4,376 | 3,200 | 3,200 | 3,200 | - | - |
| 424230 | 3500000 | Central Garage Charges | 1,918 | 4,293 | 2,500 | 5,000 | 5,000 | 100% | - |
| 425200 | 3500000 | Periodicals & Dues | 1,115 | 1,671 | 2,835 | 14,835 | 14,835 | 423% | - |
| 425400 | 3500000 | General Office Expense | 4,527 | 3,303 | 9,500 | 9,500 | 9,500 | - | - |
| 425410 | 3500000 | Merchant Fees | 0 | 162 | 0 | 0 | 0 | - | - |
| 425500 | 3500000 | Postage | 864 | 980 | 1,900 | 1,900 | 1,900 | - | - |
| 425600 | 3500000 | Central Printing Charges | 0 | 182 | 1,000 | 1,000 | 1,000 | - | - |
| 425610 | 3500000 | Outside Printing Expense | 759 | 1,725 | 0 | 0 | 0 | - | - |
| 425800 | 3500000 | Computer Equip Purc Undr $5000 | 401 | 1,580 | 2,500 | 2,500 | 2,500 | - | - |
| 426100 | 3500000 | Janitorial Supplies | 749 | 555 | 1,200 | 1,200 | 1,200 | - | - |
| 426300 | 3500000 | Motor Fuels & Lubricants | 139 | 0 | 100 | 100 | 100 | - | - |
| 426800 | 3500000 | Special Department Supplies | 6,420 | 17,969 | 5,000 | 5,000 | 5,000 | - | - |
| 426800 | 9890500 | Rotary Club Donation | 0 | 0 | 0 | 0 | 0 | - | - |
| 427200 | 3500000 | Training | 7,782 | 6,091 | 9,500 | 14,500 | 14,500 | 52% | - |

# Department Budget Detail

**Department / Section:** **Fire / Fire-Administration**
**101 - 350000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 428400 | 3500000 | Liability Insurance | 20,896 | 20,229 | 17,364 | 20,005 | 20,005 | 15% | - |
| 428420 | 3500000 | Insurance Charges - Direct | 38,151 | 52,275 | 67,317 | 89,059 | 120,171 | 32% | 34% |
| | | **Non-personnel Expenses Total** | **246,912** | **229,120** | **251,972** | **273,265** | **305,377** | **8%** | **11%** |
| 440301 | 9798000 | Firefighter Memorial | 0 | 0 | 0 | 0 | 0 | - | - |
| 440310 | 9798000 | Firefighter Memorial | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 3500000 | General Fund Allocation Chgs | 533,170 | 2,347,518 | 2,395,999 | 2,395,999 | 2,395,999 | - | - |
| 882101 | 3500000 | Utilization Chgs from 101 Fund | 6,216 | 6,950 | 9,254 | 5,196 | 5,715 | (43)% | 9% |
| 882510 | 3500000 | Utilization Chgs from 510 Fund | 99,288 | 97,938 | 112,113 | 104,748 | 104,748 | (6)% | - |
| 884101 | 3500000 | Interfund Services from 101 Fd | 3,881 | 7,445 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **642,557** | **2,459,852** | **2,517,366** | **2,505,943** | **2,506,462** | **( )%** | **%** |
| 894101 | 3500000 | Interfund Services to 101 Fund | (127,206) | (240,507) | (155,594) | (160,811) | (168,134) | 3% | 4% |
| 894205 | 3500000 | Interfund Services to 205 Fund | (77,946) | (48,884) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(205,153)** | **(289,391)** | **(155,594)** | **(160,811)** | **(168,134)** | **3%** | **4%** |
| | | **Total Budget Requirements** | **2,292,817** | **4,245,430** | **4,081,418** | **4,289,982** | **4,212,204** | **5%** | **(1)%** |

# Department Budget Detail

**Department / Section:** **Fire / Fire-Prevention**
**101 - 350500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3505000 | Salaries - Regular | 550,253 | 703,139 | 831,206 | 818,611 | 826,807 | (1)% | 1% |
| 411130 | 3505000 | Compensatory Time | 4,294 | 6,938 | 0 | 0 | 0 | - | - |
| 411210 | 3505000 | Vacation | 48,628 | 55,190 | 0 | 0 | 0 | - | - |
| 411220 | 3505000 | Holidays & Special Days Off | 22,266 | 25,958 | 0 | 0 | 0 | - | - |
| 411240 | 3505000 | Sick Leave | 12,192 | 16,571 | 0 | 0 | 0 | - | - |
| 411245 | 3505000 | Family Illness Sick Leave | 4,323 | 3,244 | 0 | 0 | 0 | - | - |
| 411250 | 3505000 | Industrial Accident | 0 | 75 | 0 | 0 | 0 | - | - |
| 411260 | 3505000 | Bereavement Leave | 1,286 | 0 | 0 | 0 | 0 | - | - |
| 411280 | 3505000 | Jury Duty | 0 | 143 | 0 | 0 | 0 | - | - |
| 411292 | 3505000 | Administrative Leave | 347 | 551 | 0 | 0 | 0 | - | - |
| 411310 | 3505000 | Night Shift Premium | 122 | 755 | 0 | 0 | 0 | - | - |
| 411510 | 3505000 | Accrued Payroll | 15,683 | 5,095 | 8,511 | 4,325 | 4,442 | (49)% | 2% |
| 412210 | 3505000 | Workers Compensation Ins | 16,770 | 30,312 | 27,679 | 25,052 | 25,303 | (9)% | 1% |
| 412220 | 3505000 | Health Insurance | 72,625 | 79,917 | 86,927 | 109,708 | 114,095 | 26% | 3% |
| 412221 | 3505000 | Retiree Health Insurance | 0 | 1,200 | 1,200 | 1,200 | 1,200 | - | - |
| 412222 | 3505000 | Dental Insurance | 3,463 | 4,024 | 4,287 | 4,716 | 4,820 | 10% | 2% |
| 412230 | 3505000 | Life Insurance | 730 | 1,155 | 1,427 | 1,462 | 1,462 | 2% | - |
| 412240 | 3505000 | Unemployment Insurance | 726 | 514 | 464 | 456 | 461 | (1)% | 1% |
| 412250 | 3505000 | Disability Insurance | 1,168 | 1,343 | 1,224 | 1,224 | 1,224 | - | - |
| 412310 | 3505000 | PERS Retirement | 199,640 | 243,707 | 256,722 | 264,903 | 284,996 | 3% | 7% |
| 412320 | 3505000 | Medicare OASDI | 9,520 | 12,180 | 12,052 | 11,871 | 11,989 | (1)% | % |
| 412400 | 3505000 | Deferred Compensation | 1,400 | 2,400 | 2,520 | 2,520 | 2,520 | - | - |
| 412520 | 3505000 | Uniform Allowance-Cash | 605 | 1,038 | 443 | 443 | 443 | - | - |
| 413110 | 3505000 | Overtime At Straight Rate | 0 | 318 | 0 | 0 | 0 | - | - |
| 413120 | 3505000 | Overtime At 1.5 Rate | 6,207 | 17,707 | 5,700 | 5,700 | 5,700 | - | - |
| 413130 | 3505000 | Overtime At Double Time Rate | 862 | 143 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **973,119** | **1,213,630** | **1,240,362** | **1,252,191** | **1,285,462** | **%** | **2%** |
| 421000 | 3505000 | Professional Services | 2,282 | 1,933 | 3,000 | 3,000 | 3,000 | - | - |
| 422100 | 3505000 | Telephone | 2,169 | 1,933 | 2,500 | 2,500 | 2,500 | - | - |
| 422120 | 3505000 | Telephone - Cellular | 3,724 | 5,429 | 5,040 | 5,040 | 5,040 | - | - |
| 423400 | 3505000 | Motor Pool Equipment Rental | 43,835 | 43,283 | 33,000 | 44,000 | 44,000 | 33% | - |
| 424230 | 3505000 | Central Garage Charges | 841 | 3,440 | 1,500 | 1,500 | 1,500 | - | - |
| 425200 | 3505000 | Periodicals & Dues | 2,324 | 2,350 | 1,615 | 9,115 | 1,615 | 464% | (82)% |
| 425400 | 3505000 | General Office Expense | 8,746 | 4,699 | 4,000 | 4,000 | 4,000 | - | - |
| 425500 | 3505000 | Postage | 3,275 | 4,489 | 3,000 | 3,000 | 3,000 | - | - |
| 425600 | 3505000 | Central Printing Charges | 161 | 0 | 0 | 0 | 0 | - | - |
| 425610 | 3505000 | Outside Printing Expense | 1,135 | 1,231 | 0 | 0 | 0 | - | - |
| 425800 | 3505000 | Computer Equip Purc Undr $5000 | 0 | 199 | 2,000 | 2,000 | 2,000 | - | - |
| 426300 | 3505000 | Motor Fuels & Lubricants | 2,099 | 921 | 3,500 | 3,500 | 3,500 | - | - |
| 426710 | 3505000 | Work Boot Reimbursement | 900 | 1,050 | 900 | 900 | 900 | - | - |
| 426800 | 3505000 | Special Department Supplies | 1,803 | 227 | 1,000 | 1,000 | 1,000 | - | - |
| 427100 | 3505000 | Travel & Meeting Expense | 12 | 0 | 0 | 0 | 0 | - | - |
| 427200 | 3505000 | Training | 75 | 105 | 2,525 | 2,525 | 2,525 | - | - |
| 428400 | 3505000 | Liability Insurance | 10,281 | 15,523 | 15,460 | 16,864 | 17,033 | 9% | 1% |
| | | **Non-personnel Expenses Total** | **83,667** | **86,818** | **79,040** | **98,944** | **91,613** | **25%** | **(7)%** |

## Department Budget Detail

**Department / Section:** **Fire / Fire-Prevention**
**101 - 350500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 881100 | 3505000 | General Fund Allocation Chgs | 107,013 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **107,013** | **0** | **0** | **0** | **0** | - | **-** |
| 894101 | 3505000 | Interfund Services to 101 Fund | (331,793) | (388,149) | (433,616) | (426,054) | (446,456) | (1)% | 4% |
| | | **Charges to Others Total** | **(331,793)** | **(388,149)** | **(433,616)** | **(426,054)** | **(446,456)** | **(1)%** | **4%** |
| | | **Total Budget Requirements** | **832,006** | **912,299** | **885,786** | **925,081** | **930,619** | **4%** | **%** |

# Department Budget Detail

**Department / Section:** **Fire / Fire-Operations**
**101 - 351000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3510000 | Salaries - Regular | 16,364,178 | 16,322,869 | 21,032,991 | 21,744,318 | 21,967,492 | 3% | 1% |
| 411130 | 3510000 | Compensatory Time | 96,225 | 51,172 | 0 | 0 | 0 | - | - |
| 411210 | 3510000 | Vacation | 1,069,391 | 1,154,420 | 0 | 0 | 0 | - | - |
| 411220 | 3510000 | Holidays & Special Days Off | 752,437 | 712,541 | 0 | 0 | 0 | - | - |
| 411240 | 3510000 | Sick Leave | 298,765 | 321,541 | 0 | 0 | 0 | - | - |
| 411245 | 3510000 | Family Illness Sick Leave | 157,967 | 233,702 | 0 | 0 | 0 | - | - |
| 411250 | 3510000 | Industrial Accident | 93,188 | 203,696 | 0 | 0 | 0 | - | - |
| 411260 | 3510000 | Bereavement Leave | 25,246 | 24,977 | 0 | 0 | 0 | - | - |
| 411280 | 3510000 | Jury Duty | 4,121 | 4,711 | 0 | 0 | 0 | - | - |
| 411292 | 3510000 | Administrative Leave | 45 | 23,557 | 0 | 0 | 0 | - | - |
| 411310 | 3510000 | Night Shift Premium | 13,260 | 8,820 | 0 | 0 | 0 | - | - |
| 411330 | 3510000 | Fire Eng Operators Certif Pay | 92,282 | 87,059 | 0 | 0 | 0 | - | - |
| 411340 | 3510000 | Haz-Mat Pay | 71,687 | 69,847 | 0 | 0 | 0 | - | - |
| 411350 | 3510000 | Paramedic Pay | 564,562 | 550,805 | 0 | 0 | 0 | - | - |
| 411360 | 3510000 | Technical Rescue Team | 52,061 | 52,028 | 0 | 0 | 0 | - | - |
| 411410 | 3510000 | Vacation Payoffs | 82,733 | 93,970 | 104,500 | 104,500 | 104,500 | - | - |
| 411420 | 3510000 | Sick Leave Payoff | 60,218 | 54,738 | 104,500 | 104,500 | 104,500 | - | - |
| 411430 | 3510000 | Compensatory Time Payoff | 1,029 | 2,389 | 0 | 0 | 0 | - | - |
| 411510 | 3510000 | Accrued Payroll | 95,346 | 350,799 | 179,730 | 94,746 | 97,730 | (47)% | 3% |
| 412210 | 3510000 | Workers Compensation Ins | 650,013 | 834,285 | 700,399 | 665,368 | 672,197 | (5)% | 1% |
| 412220 | 3510000 | Health Insurance | 1,869,301 | 1,912,579 | 2,064,395 | 2,146,354 | 2,267,546 | 3% | 5% |
| 412221 | 3510000 | Retiree Health Insurance | 0 | 231,300 | 253,200 | 253,200 | 253,200 | - | - |
| 412222 | 3510000 | Dental Insurance | 76,377 | 77,046 | 79,731 | 79,178 | 79,884 | ( )% | % |
| 412230 | 3510000 | Life Insurance | 9,032 | 9,363 | 11,379 | 11,676 | 11,941 | 2% | 2% |
| 412240 | 3510000 | Unemployment Insurance | 28,173 | 14,179 | 11,736 | 12,139 | 12,268 | 3% | 1% |
| 412250 | 3510000 | Disability Insurance | 23,955 | 23,665 | 24,600 | 24,600 | 24,600 | - | - |
| 412310 | 3510000 | PERS Retirement | 7,727,690 | 8,195,758 | 8,911,404 | 9,880,200 | 10,615,998 | 10% | 7% |
| 412320 | 3510000 | Medicare OASDI | 359,335 | 376,566 | 301,018 | 313,607 | 316,841 | 4% | 1% |
| 412400 | 3510000 | Deferred Compensation | 14,355 | 15,420 | 16,020 | 16,320 | 16,620 | 1% | 1% |
| 412520 | 3510000 | Uniform Allowance-Cash | 7,227 | 6,838 | 5,760 | 5,760 | 5,760 | - | - |
| 413110 | 3510000 | Overtime At Straight Rate | 67,602 | 37,556 | 60,000 | 60,000 | 60,000 | - | - |
| 413120 | 3510000 | Overtime At 1.5 Rate | 5,422,127 | 5,951,593 | 4,032,204 | 5,205,501 | 5,071,052 | 29% | (2)% |
| 413120 | 9144900 | USAR 12/13 | 33,033 | 0 | 0 | 0 | 0 | - | - |
| 413120 | 9149200 | USAR 13/15 | 122,296 | 73,507 | 0 | 0 | 0 | - | - |
| 413120 | 9151600 | USAR 2014/2016 | 0 | 82,169 | 0 | 0 | 0 | - | - |
| 413120 | 9331200 | MOBEX-2013 Mobile Exercise | 49,497 | 0 | 0 | 0 | 0 | - | - |
| 413230 | 3510000 | Holiday O/T-Strt/Subj To Retir | 457,339 | 464,219 | 520,000 | 520,000 | 520,000 | - | - |
| | | **Personnel Services Total** | **36,812,111** | **38,629,699** | **38,413,567** | **41,241,967** | **42,202,129** | **7%** | **2%** |
| 421000 | 3510000 | Professional Services | 45,286 | 57,148 | 143,050 | 144,610 | 144,610 | 1% | - |
| 421000 | 9144900 | USAR 12/13 | 13,479 | 0 | 0 | 0 | 0 | - | - |
| 421000 | 9149200 | USAR 13/15 | 8,801 | 13,988 | 0 | 0 | 0 | - | - |
| 421000 | 9151600 | USAR 2014/2016 | 0 | 20,257 | 0 | 0 | 0 | - | - |
| 421000 | 9331200 | MOBEX-2013 Mobile Exercise | 5,671 | 0 | 0 | 0 | 0 | - | - |
| 421001 | 3510000 | Prof Services/Internal | 0 | 97 | 0 | 0 | 0 | - | - |
| 422100 | 3510000 | Telephone | 15,730 | 17,165 | 30,000 | 30,000 | 30,000 | - | - |
| 422100 | 9144900 | USAR 12/13 | 1,588 | 0 | 0 | 0 | 0 | - | - |

# Department Budget Detail

**Department / Section:** **Fire / Fire-Operations**
**101 - 351000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422100 | 9149200 | USAR 13/15 | 2,824 | 2,104 | 0 | 0 | 0 | - | - |
| 422100 | 9151600 | USAR 2014/2016 | 0 | 9,123 | 0 | 0 | 0 | - | - |
| 422120 | 3510000 | Telephone - Cellular | 23,870 | 39,669 | 43,700 | 43,700 | 43,700 | - | - |
| 422200 | 3510000 | Electric | 104,863 | 138,330 | 170,000 | 170,000 | 170,000 | - | - |
| 422200 | 9144900 | USAR 12/13 | 2,306 | 0 | 0 | 0 | 0 | - | - |
| 422200 | 9149200 | USAR 13/15 | 2,523 | 3,157 | 0 | 0 | 0 | - | - |
| 422200 | 9151600 | USAR 2014/2016 | 0 | 2,054 | 0 | 0 | 0 | - | - |
| 422300 | 3510000 | Gas | 20,163 | 17,906 | 18,000 | 18,000 | 18,000 | - | - |
| 422500 | 3510000 | Water | 35,882 | 33,352 | 30,000 | 30,000 | 30,000 | - | - |
| 422600 | 3510000 | Other Utilities | 18,232 | 19,060 | 17,000 | 17,000 | 17,000 | - | - |
| 422600 | 9144900 | USAR 12/13 | 73 | 0 | 0 | 0 | 0 | - | - |
| 422600 | 9149200 | USAR 13/15 | 80 | 100 | 0 | 0 | 0 | - | - |
| 422600 | 9151600 | USAR 2014/2016 | 0 | 0 | 0 | 0 | 0 | - | - |
| 422700 | 3510000 | Refuse/Disposal Fees | 15,976 | 16,771 | 17,142 | 17,142 | 17,142 | - | - |
| 423200 | 9144900 | USAR 12/13 | 28,333 | 0 | 0 | 0 | 0 | - | - |
| 423200 | 9149200 | USAR 13/15 | 56,666 | 28,333 | 0 | 0 | 0 | - | - |
| 423200 | 9151600 | USAR 2014/2016 | 0 | 56,666 | 0 | 0 | 0 | - | - |
| 423400 | 3510000 | Motor Pool Equipment Rental | 41,294 | 75,403 | 65,000 | 65,000 | 65,000 | - | - |
| 424130 | 3510000 | Maint/Repair of Bldgs & Improv | 24,096 | 15,329 | 20,500 | 20,500 | 20,500 | - | - |
| 424130 | 9144900 | USAR 12/13 | 8,849 | 0 | 0 | 0 | 0 | - | - |
| 424130 | 9149200 | USAR 13/15 | 8,303 | 0 | 0 | 0 | 0 | - | - |
| 424200 | 3510000 | Maintenance & Repair - General | 132 | 214 | 0 | 0 | 0 | - | - |
| 424220 | 3510000 | All Other Equip Maint/Repair | 165,959 | 104,325 | 154,068 | 155,992 | 156,195 | 1% | % |
| 424220 | 9141800 | USAR 11/12 | 0 | 0 | 0 | 0 | 0 | - | - |
| 424220 | 9144900 | USAR 12/13 | 2,945 | 0 | 0 | 0 | 0 | - | - |
| 424220 | 9149200 | USAR 13/15 | 713 | 1,583 | 0 | 0 | 0 | - | - |
| 424220 | 9151600 | USAR 2014/2016 | 0 | 0 | 0 | 0 | 0 | - | - |
| 424230 | 3510000 | Central Garage Charges | 805,608 | 800,168 | 550,000 | 550,000 | 550,000 | - | - |
| 424230 | 9144900 | USAR 12/13 | (1,595) | 0 | 0 | 0 | 0 | - | - |
| 424230 | 9149200 | USAR 13/15 | 478 | 246 | 0 | 0 | 0 | - | - |
| 424230 | 9151600 | USAR 2014/2016 | 0 | 1,770 | 0 | 0 | 0 | - | - |
| 425100 | 3510000 | Advertising Expense | 25 | 103 | 1,000 | 1,000 | 1,000 | - | - |
| 425200 | 3510000 | Periodicals & Dues | 452 | 80 | 730 | 240 | 240 | (67)% | - |
| 425400 | 3510000 | General Office Expense | 21,663 | 21,902 | 19,375 | 23,415 | 23,415 | 20% | - |
| 425400 | 9144900 | USAR 12/13 | 78 | 0 | 0 | 0 | 0 | - | - |
| 425400 | 9149200 | USAR 13/15 | 0 | 88 | 0 | 0 | 0 | - | - |
| 425400 | 9151600 | USAR 2014/2016 | 0 | 72 | 0 | 0 | 0 | - | - |
| 425500 | 3510000 | Postage | 19 | 0 | 0 | 0 | 0 | - | - |
| 425500 | 9144900 | USAR 12/13 | 625 | 0 | 0 | 0 | 0 | - | - |
| 425500 | 9149200 | USAR 13/15 | 177 | 1,217 | 0 | 0 | 0 | - | - |
| 425500 | 9151600 | USAR 2014/2016 | 0 | 275 | 0 | 0 | 0 | - | - |
| 425600 | 3510000 | Central Printing Charges | 631 | 464 | 1,000 | 1,000 | 1,000 | - | - |
| 425610 | 3510000 | Outside Printing Expense | 294 | 500 | 0 | 0 | 0 | - | - |
| 425610 | 9149200 | USAR 13/15 | 42 | 0 | 0 | 0 | 0 | - | - |
| 425610 | 9151600 | USAR 2014/2016 | 0 | 29 | 0 | 0 | 0 | - | - |
| 425700 | 3510000 | Software Purchase/Licensing | 1,976 | 1,996 | 250 | 250 | 250 | - | - |

## Department Budget Detail

**Department / Section:** **Fire / Fire-Operations**
**101 - 351000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425700 | 9144900 | USAR 12/13 | 1,240 | 0 | 0 | 0 | 0 | - | - |
| 425700 | 9149200 | USAR 13/15 | 461 | 3,272 | 0 | 0 | 0 | - | - |
| 425700 | 9151600 | USAR 2014/2016 | 0 | 0 | 0 | 0 | 0 | - | - |
| 425800 | 3510000 | Computer Equip Purc Undr $5000 | 9,954 | 11,220 | 20,659 | 20,659 | 20,659 | - | - |
| 425800 | 9144900 | USAR 12/13 | 3,798 | 0 | 0 | 0 | 0 | - | - |
| 425800 | 9149200 | USAR 13/15 | 150 | 0 | 0 | 0 | 0 | - | - |
| 425800 | 9151600 | USAR 2014/2016 | 0 | 1,127 | 0 | 0 | 0 | - | - |
| 426100 | 3510000 | Janitorial Supplies | 32,088 | 33,005 | 32,245 | 32,245 | 32,245 | - | - |
| 426100 | 9149200 | USAR 13/15 | 75 | 0 | 0 | 0 | 0 | - | - |
| 426200 | 3510000 | Clothing/Linen/Safety Supplies | 220,629 | 230,699 | 325,490 | 291,964 | 292,139 | (10)% | % |
| 426200 | 9141800 | USAR 11/12 | 0 | 0 | 0 | 0 | 0 | - | - |
| 426200 | 9149200 | USAR 13/15 | 226 | 289 | 0 | 0 | 0 | - | - |
| 426200 | 9151600 | USAR 2014/2016 | 0 | 0 | 0 | 0 | 0 | - | - |
| 426300 | 3510000 | Motor Fuels & Lubricants | 242,648 | 187,277 | 240,000 | 240,000 | 240,000 | - | - |
| 426300 | 9144900 | USAR 12/13 | 7,482 | 0 | 0 | 0 | 0 | - | - |
| 426300 | 9149200 | USAR 13/15 | 7,200 | 1,883 | 0 | 0 | 0 | - | - |
| 426300 | 9151600 | USAR 2014/2016 | 0 | 7,235 | 0 | 0 | 0 | - | - |
| 426400 | 3510000 | Horticultural Supplies | 414 | 973 | 900 | 900 | 900 | - | - |
| 426600 | 3510000 | Chemical Supplies | 8,046 | 5,520 | 11,102 | 11,615 | 11,615 | 4% | - |
| 426700 | 3510000 | Maintenance Tools/Supplies | 14,425 | 21,189 | 23,094 | 22,000 | 22,000 | (4)% | - |
| 426700 | 9144900 | USAR 12/13 | 710 | 0 | 0 | 0 | 0 | - | - |
| 426700 | 9151600 | USAR 2014/2016 | 0 | 457 | 0 | 0 | 0 | - | - |
| 426800 | 3510000 | Special Department Supplies | 166,937 | 151,541 | 177,931 | 179,054 | 176,393 | % | (1)% |
| 426800 | 9124500 | FEMA-Hurricane Reimb 2005 | 0 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 9144900 | USAR 12/13 | 158,873 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 9149200 | USAR 13/15 | 78,890 | 124,976 | 0 | 0 | 0 | - | - |
| 426800 | 9151600 | USAR 2014/2016 | 0 | 77,748 | 0 | 0 | 0 | - | - |
| 426800 | 9331200 | MOBEX-2013 Mobile Exercise | 3,123 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 9884200 | Fireman's Fund Heritage Grant | 0 | 18,238 | 0 | 0 | 0 | - | - |
| 426800 | 9887900 | FM Global Fire Prevention Grnt | 0 | 2,009 | 0 | 0 | 0 | - | - |
| 427100 | 3510000 | Travel & Meeting Expense | 677 | 13,239 | 1,000 | 1,000 | 1,000 | - | - |
| 427100 | 9144900 | USAR 12/13 | 18,911 | 0 | 0 | 0 | 0 | - | - |
| 427100 | 9149200 | USAR 13/15 | 27,361 | 64,717 | 0 | 0 | 0 | - | - |
| 427100 | 9151600 | USAR 2014/2016 | 0 | 29,707 | 0 | 0 | 0 | - | - |
| 427100 | 9331200 | MOBEX-2013 Mobile Exercise | 2,745 | 0 | 0 | 0 | 0 | - | - |
| 427200 | 3510000 | Training | 4,306 | 3,527 | 11,400 | 10,600 | 10,600 | (7)% | - |
| 428400 | 3510000 | Liability Insurance | 398,460 | 427,267 | 391,214 | 447,938 | 452,537 | 14% | 1% |
| 448000 | 3510000 | Employee Meal Allowance | 3,598 | 2,119 | 4,000 | 4,000 | 4,000 | - | - |
| 448000 | 9331200 | MOBEX-2013 Mobile Exercise | 4,314 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **2,902,883** | **2,920,307** | **2,519,850** | **2,549,824** | **2,552,140** | **1%** | **%** |
| 440110 | 9124500 | FEMA-Hurricane Reimb 2005 | 3,864 | 1,785 | 0 | 0 | 0 | - | - |
| 440110 | 9143100 | County-Wide HazMat (CHOG),2011 | (1,728) | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9144900 | USAR 12/13 | 221,959 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9147000 | Regnl Catastrp Prepardns FY10 | (67) | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9147500 | County-Wide HazMat (CHOG),2012 | 46,130 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9148400 | FEMA/Firefighters Asst 2012 | 428,277 | 22,729 | 0 | 0 | 0 | - | - |

# Department Budget Detail

**Department / Section:** **Fire / Fire-Operations**
**101 - 351000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440110 | 9149200 | USAR 13/15 | 299,787 | 225,212 | 0 | 0 | 0 | - | - |
| 440110 | 9151200 | County-Wide HazMat (CHOG),2012 | 38,406 | 14,098 | 0 | 0 | 0 | - | - |
| 440110 | 9151300 | Asst to Firefighters 2013-FEMA | 0 | 168,502 | 0 | 0 | 0 | - | - |
| 440110 | 9151600 | USAR 2014/2016 | 0 | 352,827 | 0 | 0 | 0 | - | - |
| 440110 | 9152400 | County-Wide HazMat (CHOG),2014 | 0 | 7,139 | 0 | 0 | 0 | - | - |
| 440110 | 9154100 | Asst to Firefighters 2014-FEMA | 0 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9331200 | MOBEX-2013 Mobile Exercise | 23,289 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9331200 | MOBEX-2013 Mobile Exercise | 11,358 | 0 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **1,071,275** | **792,295** | **0** | **0** | **0** | **-** | **-** |
| 462100 | 9149200 | USAR 13/15 | 42,004 | 0 | 0 | 0 | 0 | - | - |
| 462200 | 9144900 | USAR 12/13 | 23,068 | 0 | 0 | 0 | 0 | - | - |
| 462200 | 9151600 | USAR 2014/2016 | 0 | 0 | 0 | 0 | 0 | - | - |
| 462300 | 9154100 | Asst to Firefighters 2014-FEMA | 0 | 0 | 0 | 0 | 0 | - | - |
| 462300 | 9154110 | Asst to Firefighters 2014-City | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **65,072** | **0** | **0** | **0** | **0** | **-** | **-** |
| 440301 | 9148400 | FEMA/Firefighters Asst 2012 | 108,692 | 5,682 | 0 | 0 | 0 | - | - |
| 440301 | 9151310 | Asst to Firefighters 2013-City | 0 | 18,722 | 0 | 0 | 0 | - | - |
| 440301 | 9154110 | Asst to Firefighters 2014-City | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **108,692** | **24,404** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 3510000 | General Fund Allocation Chgs | 856,855 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 3510000 | Utilization Chgs from 101 Fund | 1,541,896 | 1,562,313 | 1,603,021 | 1,697,458 | 1,782,479 | 5% | 5% |
| 882260 | 3510000 | Utilization Chgs from 260 Fund | 69,843 | 55,215 | 49,497 | 0 | 0 | (100)% | - |
| 884101 | 3510000 | Interfund Services from 101 Fd | 86,523 | 165,123 | 7,500 | 7,500 | 7,500 | - | - |
| | | **Charges From Others Total** | **2,555,119** | **1,782,652** | **1,660,018** | **1,704,958** | **1,789,979** | **2%** | **4%** |
| 892101 | 3510000 | Utilization Chgs to 101 Fund | (911,496) | (910,233) | (913,288) | (957,589) | (976,256) | 4% | 1% |
| 894101 | 3510000 | Interfund Services to 101 Fund | (980,683) | (1,166,780) | 0 | (33,037) | (34,437) | - | 4% |
| | | **Charges to Others Total** | **(1,892,180)** | **(2,077,014)** | **(913,288)** | **(990,626)** | **(1,010,693)** | **8%** | **2%** |
| | | **Total Budget Requirements** | **41,622,974** | **42,072,344** | **41,680,147** | **44,506,123** | **45,533,555** | **6%** | **2%** |

## Department Budget Detail

**Department / Section:** **Fire / Fire-Operatn-Paramedic Program**
**101 - 351010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 3510100 | Professional Services | 3,358 | 3,237 | 3,500 | 3,500 | 3,500 | - | - |
| 422120 | 3510100 | Telephone - Cellular | 4,629 | 5,104 | 5,000 | 5,000 | 5,000 | - | - |
| 423400 | 3510100 | Motor Pool Equipment Rental | 5,367 | 5,528 | 5,000 | 5,500 | 5,675 | 10% | 3% |
| 424220 | 3510100 | All Other Equip Maint/Repair | 25,727 | 27,837 | 30,015 | 30,015 | 30,015 | - | - |
| 424230 | 3510100 | Central Garage Charges | 0 | 0 | 500 | 500 | 500 | - | - |
| 425200 | 3510100 | Periodicals & Dues | 9,237 | 1,343 | 10,250 | 10,250 | 10,250 | - | - |
| 425400 | 3510100 | General Office Expense | 1,306 | 816 | 1,500 | 1,500 | 1,500 | - | - |
| 425700 | 3510100 | Software Purchase/Licensing | 0 | 0 | 500 | 500 | 500 | - | - |
| 425800 | 3510100 | Computer Equip Purc Undr $5000 | 0 | 1,074 | 1,000 | 1,000 | 1,000 | - | - |
| 426300 | 3510100 | Motor Fuels & Lubricants | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 426800 | 3510100 | Special Department Supplies | 65,698 | 76,739 | 65,975 | 65,975 | 65,975 | - | - |
| 427200 | 3510100 | Training | 11,527 | 2,114 | 17,850 | 17,850 | 17,850 | - | - |
| | | **Non-personnel Expenses Total** | **126,853** | **123,796** | **142,090** | **142,590** | **142,765** | **%** | **%** |
| 881100 | 3510100 | General Fund Allocation Chgs | 10,452 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 3510100 | Utilization Chgs from 101 Fund | 911,496 | 910,233 | 913,288 | 957,589 | 976,256 | 4% | 1% |
| 884101 | 3510100 | Interfund Services from 101 Fd | 583,684 | 702,798 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **1,505,633** | **1,613,031** | **913,288** | **957,589** | **976,256** | **4%** | **1%** |
| | | **Total Budget Requirements** | **1,632,487** | **1,736,828** | **1,055,378** | **1,100,179** | **1,119,021** | **4%** | **1%** |

# Department Budget Detail

**Department / Section:** **Fire / Fire-Operations-Mutual Aid**
**101 - 351020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 413120 | 3510200 | Overtime At 1.5 Rate | 0 | 0 | 650,000 | 650,000 | 650,000 | - | - |
| | | **Personnel Services Total** | **0** | **0** | **650,000** | **650,000** | **650,000** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **650,000** | **650,000** | **650,000** | - | **-** |

# Department Budget Detail

**Department / Section:** **Fire / Fire-Special Services**
**101 - 351500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3515000 | Salaries - Regular | 227,796 | 228,988 | 184,975 | 218,484 | 222,218 | 18% | 1% |
| 411100 | 9152000 | Emerg Mgmnt Perf Grant 2014 | 0 | 25,979 | 0 | 0 | 0 | - | - |
| 411110 | 3515000 | Salaries-Temp & Part Time | 1,905 | 0 | 0 | 0 | 0 | - | - |
| 411130 | 3515000 | Compensatory Time | 635 | 915 | 0 | 0 | 0 | - | - |
| 411210 | 3515000 | Vacation | 17,723 | 9,091 | 0 | 0 | 0 | - | - |
| 411220 | 3515000 | Holidays & Special Days Off | 8,603 | 9,321 | 0 | 0 | 0 | - | - |
| 411240 | 3515000 | Sick Leave | 4,244 | 2,983 | 0 | 0 | 0 | - | - |
| 411245 | 3515000 | Family Illness Sick Leave | 1,146 | 1,095 | 0 | 0 | 0 | - | - |
| 411292 | 3515000 | Administrative Leave | 460 | 2,406 | 0 | 0 | 0 | - | - |
| 411410 | 3515000 | Vacation Payoffs | 9,890 | 1,689 | 0 | 0 | 0 | - | - |
| 411420 | 3515000 | Sick Leave Payoff | 11,633 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 3515000 | Accrued Payroll | (721) | 10,568 | 2,051 | 1,202 | 1,245 | (41)% | 3% |
| 412210 | 3515000 | Workers Compensation Ins | 7,045 | 8,428 | 6,160 | 6,686 | 6,800 | 8% | 1% |
| 412220 | 3515000 | Health Insurance | 31,622 | 36,064 | 24,819 | 24,468 | 25,932 | (1)% | 5% |
| 412222 | 3515000 | Dental Insurance | 1,799 | 1,824 | 1,458 | 1,477 | 1,516 | 1% | 2% |
| 412230 | 3515000 | Life Insurance | 808 | 955 | 890 | 1,098 | 1,121 | 23% | 2% |
| 412240 | 3515000 | Unemployment Insurance | 304 | 142 | 103 | 122 | 124 | 18% | 1% |
| 412250 | 3515000 | Disability Insurance | 193 | 135 | 136 | 136 | 136 | - | - |
| 412310 | 3515000 | PERS Retirement | 62,368 | 63,434 | 51,937 | 63,446 | 68,742 | 22% | 8% |
| 412320 | 3515000 | Medicare OASDI | 3,981 | 3,965 | 2,682 | 3,168 | 3,222 | 18% | 1% |
| 412400 | 3515000 | Deferred Compensation | 100 | 1,200 | 1,800 | 2,400 | 3,000 | 33% | 25% |
| 413120 | 3515000 | Overtime At 1.5 Rate | 327 | 260 | 4,000 | 4,000 | 4,000 | - | - |
| | | **Personnel Services Total** | **391,871** | **409,450** | **281,011** | **326,687** | **338,056** | **16%** | **3%** |
| 421000 | 3515000 | Professional Services | 8,190 | 12,328 | 10,496 | 10,496 | 10,496 | - | - |
| 422100 | 3515000 | Telephone | 2,753 | 5,142 | 12,000 | 12,600 | 12,600 | 5% | - |
| 422120 | 3515000 | Telephone - Cellular | 13,368 | 19,927 | 7,740 | 7,740 | 7,740 | - | - |
| 422200 | 3515000 | Electric | 20,700 | 22,568 | 20,000 | 20,000 | 20,000 | - | - |
| 422500 | 3515000 | Water | 0 | 0 | 600 | 600 | 600 | - | - |
| 422600 | 3515000 | Other Utilities | 176 | 1,989 | 2,040 | 2,040 | 2,040 | - | - |
| 422700 | 3515000 | Refuse/Disposal Fees | 2,410 | 2,109 | 4,640 | 4,640 | 4,640 | - | - |
| 423400 | 3515000 | Motor Pool Equipment Rental | 4,370 | 21,970 | 5,000 | 22,000 | 22,000 | 340% | - |
| 424130 | 3515000 | Maint/Repair of Bldgs & Improv | 5,369 | 3,127 | 2,000 | 5,600 | 5,600 | 180% | - |
| 424220 | 3515000 | All Other Equip Maint/Repair | 4,438 | 686 | 1,000 | 5,000 | 5,000 | 400% | - |
| 424230 | 3515000 | Central Garage Charges | 2,333 | 2,206 | 4,500 | 4,500 | 4,500 | - | - |
| 425200 | 3515000 | Periodicals & Dues | 410 | 1,075 | 750 | 850 | 850 | 13% | - |
| 425400 | 3515000 | General Office Expense | 3,496 | 3,485 | 2,900 | 2,900 | 2,900 | - | - |
| 425500 | 3515000 | Postage | 126 | 198 | 200 | 200 | 200 | - | - |
| 425600 | 3515000 | Central Printing Charges | 0 | 0 | 2,000 | 2,000 | 2,000 | - | - |
| 425610 | 3515000 | Outside Printing Expense | 172 | 100 | 0 | 0 | 0 | - | - |
| 425700 | 3515000 | Software Purchase/Licensing | 19 | 5,330 | 9,000 | 10,000 | 10,000 | 11% | - |
| 425800 | 3515000 | Computer Equip Purc Undr $5000 | 10,076 | 7,720 | 12,000 | 12,000 | 12,000 | - | - |
| 426100 | 3515000 | Janitorial Supplies | 0 | 1,421 | 1,200 | 1,200 | 1,200 | - | - |
| 426300 | 3515000 | Motor Fuels & Lubricants | 1,507 | 208 | 1,600 | 1,600 | 1,600 | - | - |
| 426800 | 3515000 | Special Department Supplies | 20,518 | 38,111 | 25,500 | 26,500 | 26,500 | 3% | - |
| 427200 | 3515000 | Training | 640 | 5,430 | 5,000 | 5,000 | 5,000 | - | - |
| 428400 | 3515000 | Liability Insurance | 4,318 | 4,317 | 3,441 | 4,501 | 4,578 | 30% | 1% |

# Department Budget Detail

**Department / Section:** **Fire / Fire-Special Services**
**101 - 351500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Non-personnel Expenses Total** | **105,397** | **159,456** | **133,607** | **161,967** | **162,044** | **21%** | **%** |
| 440110 | 9146400 | Emerg Mgmnt Perf Grant 2012 | 8 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9146500 | St. Homeland Security-OES-2012 | 38,454 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9149400 | Emerg Mgmnt Perf Grant 2013 | 74,090 | (183) | 0 | 0 | 0 | - | - |
| 440110 | 9150500 | St. Homeland Security-OES-2013 | 9,132 | 69,711 | 0 | 0 | 0 | - | - |
| 440110 | 9152000 | Emerg Mgmnt Perf Grant 2014 | 0 | 44,853 | 0 | 0 | 0 | - | - |
| 440110 | 9152300 | St Homeland Security-OES-2014 | 0 | 6,179 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **121,684** | **120,560** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 3515000 | General Fund Allocation Chgs | 58,683 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 3515000 | Utilization Chgs from 101 Fund | 1,677 | 1,776 | 1,812 | 1,027 | 1,027 | (43)% | - |
| 884101 | 3515000 | Interfund Services from 101 Fd | 9,706 | 16,668 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **70,067** | **18,444** | **1,812** | **1,027** | **1,027** | **(43)%** | **-** |
| 894101 | 3515000 | Interfund Services to 101 Fund | (73,900) | (59,495) | (56,979) | (31,268) | (32,709) | (45)% | 4% |
| 894205 | 3515000 | Interfund Services to 205 Fund | (75,936) | (27,875) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(149,837)** | **(87,371)** | **(56,979)** | **(31,268)** | **(32,709)** | **(45)%** | **4%** |
| | | **Total Budget Requirements** | **539,184** | **620,541** | **359,451** | **458,413** | **468,418** | **27%** | **2%** |

# Department Budget Detail

**Department / Section:** **Fire / Fire-Training**
**101 - 352000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3520000 | Salaries - Regular | 430,500 | 440,105 | 482,683 | 521,796 | 523,377 | 8% | % |
| 411130 | 3520000 | Compensatory Time | 5,116 | 7,893 | 0 | 0 | 0 | - | - |
| 411210 | 3520000 | Vacation | 23,855 | 15,246 | 0 | 0 | 0 | - | - |
| 411220 | 3520000 | Holidays & Special Days Off | 7,096 | 10,930 | 0 | 0 | 0 | - | - |
| 411240 | 3520000 | Sick Leave | 2,415 | 3,533 | 0 | 0 | 0 | - | - |
| 411245 | 3520000 | Family Illness Sick Leave | 2,465 | 2,028 | 0 | 0 | 0 | - | - |
| 411260 | 3520000 | Bereavement Leave | 0 | 2,244 | 0 | 0 | 0 | - | - |
| 411292 | 3520000 | Administrative Leave | 826 | 28 | 0 | 0 | 0 | - | - |
| 411410 | 3520000 | Vacation Payoffs | 0 | 25,465 | 0 | 0 | 0 | - | - |
| 411420 | 3520000 | Sick Leave Payoff | 0 | 79,031 | 0 | 0 | 0 | - | - |
| 411430 | 3520000 | Compensatory Time Payoff | 0 | 2,667 | 0 | 0 | 0 | - | - |
| 411510 | 3520000 | Accrued Payroll | 1,583 | 2,553 | 4,243 | 2,324 | 2,382 | (45)% | 2% |
| 412210 | 3520000 | Workers Compensation Ins | 14,046 | 19,812 | 16,073 | 15,967 | 16,015 | ( )% | % |
| 412220 | 3520000 | Health Insurance | 37,405 | 36,677 | 38,927 | 38,690 | 41,157 | ( )% | 6% |
| 412221 | 3520000 | Retiree Health Insurance | 0 | 3,500 | 3,600 | 3,600 | 3,600 | - | - |
| 412222 | 3520000 | Dental Insurance | 1,567 | 1,622 | 1,620 | 1,800 | 1,800 | 11% | - |
| 412230 | 3520000 | Life Insurance | 809 | 836 | 1,133 | 1,296 | 1,306 | 14% | % |
| 412240 | 3520000 | Unemployment Insurance | 609 | 336 | 269 | 292 | 292 | 8% | - |
| 412250 | 3520000 | Disability Insurance | 465 | 465 | 376 | 376 | 376 | - | - |
| 412310 | 3520000 | PERS Retirement | 181,563 | 194,235 | 205,351 | 240,576 | 256,596 | 17% | 6% |
| 412320 | 3520000 | Medicare OASDI | 7,782 | 9,208 | 6,999 | 7,566 | 7,589 | 8% | % |
| 412400 | 3520000 | Deferred Compensation | 2,400 | 2,300 | 2,520 | 2,520 | 2,520 | - | - |
| 412520 | 3520000 | Uniform Allowance-Cash | 1,038 | 995 | 960 | 960 | 960 | - | - |
| 413110 | 3520000 | Overtime At Straight Rate | 4,194 | 8,919 | 0 | 0 | 0 | - | - |
| 413120 | 3520000 | Overtime At 1.5 Rate | 64,529 | 34,815 | 11,690 | 20,000 | 20,000 | 71% | - |
| 413230 | 3520000 | Holiday O/T-Strt/Subj To Retir | 0 | 0 | 12,830 | 12,830 | 0 | - | (100)% |
| | | **Personnel Services Total** | **790,272** | **905,455** | **789,274** | **870,593** | **877,970** | **10%** | **%** |
| 421000 | 3520000 | Professional Services | 22,047 | 21,525 | 25,000 | 25,000 | 25,000 | - | - |
| 422100 | 3520000 | Telephone | 686 | 272 | 0 | 0 | 0 | - | - |
| 422120 | 3520000 | Telephone - Cellular | 101 | 166 | 0 | 0 | 0 | - | - |
| 422300 | 3520000 | Gas | 1,976 | 1,324 | 5,500 | 5,500 | 5,500 | - | - |
| 423400 | 3520000 | Motor Pool Equipment Rental | 40,750 | 36,947 | 30,000 | 35,000 | 35,000 | 16% | - |
| 424130 | 3520000 | Maint/Repair of Bldgs & Improv | 6,864 | 5,186 | 4,000 | 4,000 | 4,000 | - | - |
| 424220 | 3520000 | All Other Equip Maint/Repair | 2,543 | 3,216 | 4,500 | 4,500 | 4,500 | - | - |
| 424230 | 3520000 | Central Garage Charges | 0 | 0 | 500 | 500 | 500 | - | - |
| 425200 | 3520000 | Periodicals & Dues | 4,511 | 3,507 | 4,250 | 4,250 | 4,250 | - | - |
| 425300 | 3520000 | Photo & Recording Supplies | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 425400 | 3520000 | General Office Expense | 1,932 | 6,586 | 5,000 | 5,000 | 5,000 | - | - |
| 425600 | 3520000 | Central Printing Charges | 0 | 89 | 2,000 | 2,000 | 2,000 | - | - |
| 425610 | 3520000 | Outside Printing Expense | 84 | 671 | 0 | 0 | 0 | - | - |
| 425700 | 3520000 | Software Purchase/Licensing | 457 | 358 | 4,000 | 4,000 | 4,000 | - | - |
| 425800 | 3520000 | Computer Equip Purc Undr $5000 | 1,670 | 0 | 0 | 0 | 0 | - | - |
| 425800 | 9773400 | CFFJAC Firefighter Apprent. | 0 | 0 | 0 | 0 | 0 | - | - |
| 426100 | 3520000 | Janitorial Supplies | 875 | 417 | 1,200 | 1,200 | 1,200 | - | - |
| 426300 | 3520000 | Motor Fuels & Lubricants | 0 | 0 | 200 | 200 | 200 | - | - |
| 426500 | 3520000 | Recreation Supplies | 0 | 918 | 0 | 0 | 0 | - | - |

# Department Budget Detail

**Department / Section:** **Fire / Fire-Training**
**101 - 352000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 426600 | 3520000 | Chemical Supplies | 768 | 1,393 | 1,000 | 1,000 | 1,000 | - | - |
| 426800 | 3520000 | Special Department Supplies | 16,872 | 1,462 | 0 | 0 | 0 | - | - |
| 426800 | 9773400 | CFFJAC Firefighter Apprent. | 48,475 | 68,698 | 0 | 0 | 0 | - | - |
| 427200 | 3520000 | Training | 11,307 | 10,443 | 9,200 | 9,200 | 9,200 | - | - |
| 428400 | 3520000 | Liability Insurance | 8,610 | 10,146 | 8,978 | 10,748 | 10,781 | 19% | % |
| | | **Non-personnel Expenses Total** | **170,537** | **173,331** | **106,328** | **113,098** | **113,131** | **6%** | **%** |
| 881100 | 3520000 | General Fund Allocation Chgs | 73,509 | 0 | 0 | 0 | 0 | - | - |
| 884101 | 3520000 | Interfund Services from 101 Fd | 495 | 298 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **74,005** | **298** | **0** | **0** | **0** | - | **-** |
| 894101 | 3520000 | Interfund Services to 101 Fund | (156,840) | (112,312) | (75,000) | (75,000) | (75,000) | - | - |
| | | **Charges to Others Total** | **(156,840)** | **(112,312)** | **(75,000)** | **(75,000)** | **(75,000)** | - | **-** |
| | | **Total Budget Requirements** | **877,974** | **966,773** | **820,602** | **908,691** | **916,101** | **10%** | **%** |

# Department Budget Detail

**Department / Section:** **Fire / Fire-Cert Unifd Part Agcy-CUPA**
**101 - 352500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3525000 | Salaries - Regular | (69) | (8,357) | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **(69)** | **(8,357)** | **0** | **0** | **0** | - | **-** |
| 421000 | 3525000 | Professional Services | 14,405 | 3,690 | 0 | 0 | 0 | - | - |
| 422120 | 3525000 | Telephone - Cellular | 0 | 0 | 2,100 | 2,100 | 2,100 | - | - |
| 424230 | 3525000 | Central Garage Charges | 0 | 0 | 500 | 500 | 500 | - | - |
| 425200 | 3525000 | Periodicals & Dues | 0 | 100 | 150 | 150 | 150 | - | - |
| 425300 | 3525000 | Photo & Recording Supplies | 0 | 0 | 200 | 200 | 200 | - | - |
| 425400 | 3525000 | General Office Expense | 1,054 | 53 | 700 | 700 | 700 | - | - |
| 425600 | 3525000 | Central Printing Charges | 360 | 735 | 250 | 250 | 250 | - | - |
| 425610 | 3525000 | Outside Printing Expense | 155 | 188 | 0 | 0 | 0 | - | - |
| 425700 | 3525000 | Software Purchase/Licensing | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | - | - |
| 425800 | 9330300 | CUPA-Electronic Reporting | 0 | 11,830 | 0 | 0 | 0 | - | - |
| 426200 | 3525000 | Clothing/Linen/Safety Supplies | 261 | 87 | 500 | 500 | 500 | - | - |
| 426300 | 3525000 | Motor Fuels & Lubricants | 0 | 0 | 200 | 200 | 200 | - | - |
| 426800 | 3525000 | Special Department Supplies | 73 | 109 | 500 | 500 | 500 | - | - |
| 427200 | 3525000 | Training | 1,427 | 606 | 5,700 | 5,700 | 5,700 | - | - |
| | | **Non-personnel Expenses Total** | **25,738** | **25,401** | **18,800** | **18,800** | **18,800** | - | **-** |
| 881100 | 3525000 | General Fund Allocation Chgs | 6,946 | 0 | 0 | 0 | 0 | - | - |
| 884101 | 3525000 | Interfund Services from 101 Fd | 354,091 | 396,507 | 433,616 | 426,054 | 446,456 | (1)% | 4% |
| | | **Charges From Others Total** | **361,038** | **396,507** | **433,616** | **426,054** | **446,456** | **(1)%** | **4%** |
| | | **Total Budget Requirements** | **386,707** | **413,551** | **452,416** | **444,854** | **465,256** | **(1)%** | **4%** |

# Department Budget Detail

**Department / Section:** **Fire / Fire-Debt**
**101 - 359000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 3590000 | Utilization Chgs from 101 Fund | 5,108,971 | 5,258,293 | 5,552,028 | 5,685,766 | 5,833,034 | 2% | 2% |
| | | **Charges From Others Total** | **5,108,971** | **5,258,293** | **5,552,028** | **5,685,766** | **5,833,034** | **2%** | **2%** |
| | | **Total Budget Requirements** | **5,108,971** | **5,258,293** | **5,552,028** | **5,685,766** | **5,833,034** | **2%** | **2%** |

# Department Budget Detail

**Department / Section:** **Fire / Fire-Capital**
**101 - 359500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 462100 | 3595000 | Automotive Equipment | 1,388 | 0 | 0 | 0 | 0 | - | - |
| 462100 | 9877200 | FD-Batt Chief Veh-Pinnacle | 48,545 | 49,194 | 0 | 0 | 0 | - | - |
| 462100 | 9885500 | 14/15 Cap Lease-Fire Vehicles | 0 | 71,770 | 0 | 0 | 0 | - | - |
| 462308 | 3595000 | Off Furn & Eq/Computer Acqustn | 0 | 0 | 0 | 0 | 0 | - | - |
| 463300 | 3595000 | Off Furn & Equip Cap Lease | 13,655 | 8,543 | 11,430 | 11,430 | 11,430 | - | - |
| | | **Equipment Outlay Total** | **63,590** | **129,507** | **11,430** | **11,430** | **11,430** | - | **-** |
| 440301 | 9866810 | Fire RMS Software-Chase Lease | 4,130 | 183,497 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **4,130** | **183,497** | **0** | **0** | **0** | - | **-** |
| 881100 | 3595000 | General Fund Allocation Chgs | 2,769 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **2,769** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **70,489** | **313,005** | **11,430** | **11,430** | **11,430** | - | **-** |

# Department Budget Detail

**Department / Section:** **Fire / FD-Managed Savings**
**101 - 359900**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 499999 | 3599000 | Managed Savings Allocation | 0 | 0 | 0 | (750,000) | (750,000) | - | - |
| | | **Managed Savings Total** | **0** | **0** | **0** | **(750,000)** | **(750,000)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **(750,000)** | **(750,000)** | - | **-** |

# Department Budget Detail

**Department / Section:** **Fire / Fire-UASI-Riverside**
**205 - 353010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 9138410 | UASI-Riverside,2010 | (52,664) | 0 | 0 | 0 | 0 | - | - |
| 411100 | 9142510 | UASI-Riverside,2011 | 140,782 | 0 | 0 | 0 | 0 | - | - |
| 411100 | 9147110 | UASI-Riverside,2012 | 53,036 | 19,281 | 0 | 0 | 0 | - | - |
| 411100 | 9151710 | UASI-Riverside,2014 | 0 | 56,172 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **141,155** | **75,454** | **0** | **0** | **0** | - | **-** |
| 425610 | 9151710 | UASI-Riverside,2014 | 0 | 71 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **71** | **0** | **0** | **0** | - | **-** |
| 440451 | 9147110 | UASI-Riverside,2012 | 10,670 | (570) | 0 | 0 | 0 | - | - |
| 440451 | 9151710 | UASI-Riverside,2014 | 0 | 0 | 0 | 0 | 0 | - | - |
| 440452 | 9151710 | UASI-Riverside,2014 | 0 | 0 | 0 | 0 | 0 | - | - |
| 440453 | 9142510 | UASI-Riverside,2011 | 306,731 | (38,626) | 0 | 0 | 0 | - | - |
| 440453 | 9147110 | UASI-Riverside,2012 | 96,170 | 39,196 | 0 | 0 | 0 | - | - |
| 440453 | 9151710 | UASI-Riverside,2014 | 0 | 466 | 0 | 0 | 0 | - | - |
| 440454 | 9142510 | UASI-Riverside,2011 | 211,126 | (3,747) | 0 | 0 | 0 | - | - |
| 440454 | 9147110 | UASI-Riverside,2012 | 167,301 | 95,733 | 0 | 0 | 0 | - | - |
| 440454 | 9151710 | UASI-Riverside,2014 | 0 | 57,938 | 0 | 0 | 0 | - | - |
| 440455 | 9138410 | UASI-Riverside,2010 | (1,584) | 109 | 0 | 0 | 0 | - | - |
| 440455 | 9142510 | UASI-Riverside,2011 | 2,628 | 43 | 0 | 0 | 0 | - | - |
| 440455 | 9147110 | UASI-Riverside,2012 | 8,732 | 3,515 | 0 | 0 | 0 | - | - |
| 440455 | 9151710 | UASI-Riverside,2014 | 0 | 1,802 | 0 | 0 | 0 | - | - |
| 440456 | 9142510 | UASI-Riverside,2011 | 76,371 | 114,918 | 0 | 0 | 0 | - | - |
| 440456 | 9151710 | UASI-Riverside,2014 | 0 | 24,969 | 0 | 0 | 0 | - | - |
| 440457 | 9142510 | UASI-Riverside,2011 | 139,898 | (114,918) | 0 | 0 | 0 | - | - |
| 440457 | 9151710 | UASI-Riverside,2014 | 0 | 168 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **1,018,045** | **180,998** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **1,159,200** | **256,524** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Fire / Fire-UASI-San Bernardino**
**205 - 353020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440451 | 9142520 | UASI-San Bernardino,2011 | 0 | 0 | 0 | 0 | 0 | - | - |
| 440453 | 9142520 | UASI-San Bernardino,2011 | 251,818 | 0 | 0 | 0 | 0 | - | - |
| 440453 | 9147120 | UASI-San Bernardino,2012 | 0 | 0 | 0 | 0 | 0 | - | - |
| 440456 | 9142520 | UASI-San Bernardino,2011 | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **251,818** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **251,818** | **0** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Fire / Fire-UASI-Ontario**
**205 - 353030**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440451 | 9142530 | UASI-Ontario,2011 | 248,508 | 250,626 | 0 | 0 | 0 | - | - |
| 440451 | 9147130 | UASI-Ontario,2012 | 261,549 | 505,119 | 0 | 0 | 0 | - | - |
| 440451 | 9151730 | UASI-Ontario,2014 | 0 | 0 | 0 | 0 | 0 | - | - |
| 440453 | 9142530 | UASI-Ontario,2011 | 349,999 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **860,057** | **755,745** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **860,057** | **755,745** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 53,363,613 | 56,539,068 | 55,548,656 | 58,230,519 | 59,389,638 | 4% | 1% |
| | | All Other Funds | 2,271,076 | 1,012,270 | 0 | 0 | 0 | - | - |
| | | Department Total | 55,634,690 | 57,551,338 | 55,548,656 | 58,230,519 | 59,389,638 | 4% | 1% |

# GENERAL SERVICES

The mission of the General Services Department is to provide timely, quality, and efficient support services consisting of Real Property, Fleet Management, Capital Projects and Building Services to all City departments and Airport Services to all internal and external customers.

# General Services

**125**
FACILITIES MAINTAINED

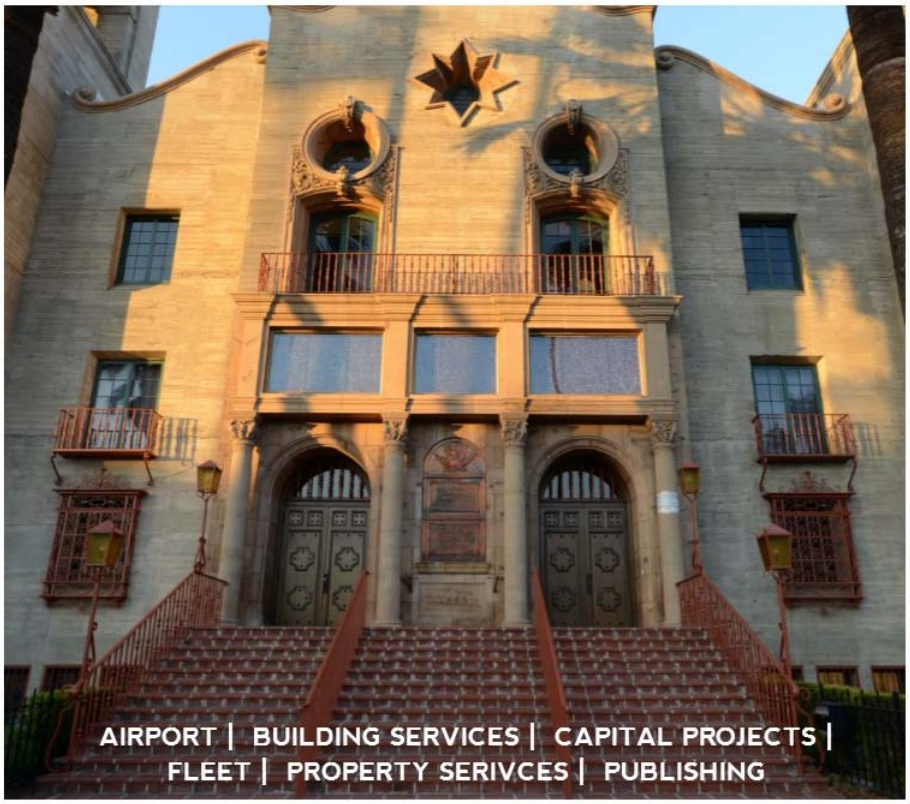
**100,000**
AIRPORT OPERATIONS

**1,400**
VEHICLES MAINTAINED

**120+**
AIRPORT LEASES

**135,000**
SQUARE FEET OF CITY BUILDINGS MANAGED

**1.5**
MILLION UTILITY BILLS PROCESSED



# DEPARTMENT OVERVIEW

## Services Provided

The General Services Department provides a variety of internal services to support City departments. General Services' primary internal service functions are to maintain the City's fleet and buildings and manage construction and repair of city facilities. The Department also manages the Riverside Municipal Airport, one of the largest general aviation airports in southern California.

General Services strives to provide exceptional customer service to enable all City departments to maximize services to Riverside's residents, businesses and visitors.

## Business Goals

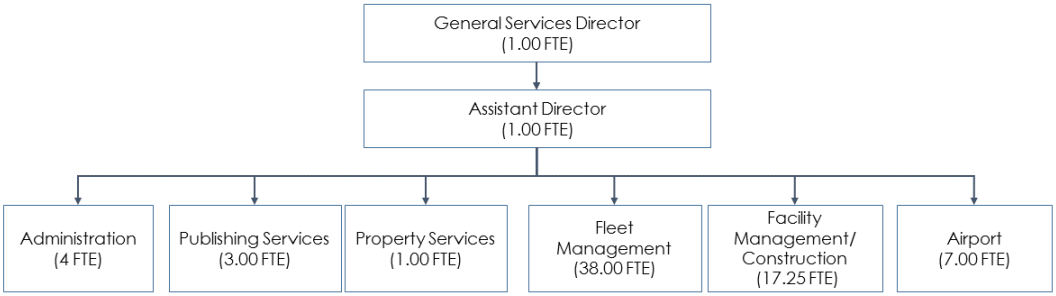
The Department's Business Goals are:

- To ensure the City's facilities are safe, functional and comfortable;
- To provide outstanding service to all customers;
- To develop a clean fleet and fuel strategy for City vehicles and the public and,
- To actively support economic development throughout the City through business-friendly leasing strategies at City properties and the Airport.

# ORGANIZATIONAL CHART

## General Services Department

72.25 Total FTE for FY 2016/17



# DEPARTMENT DIVISIONS AND SECTIONS

## Divisions and Sections

The General Services Department includes the following Divisions and Sections:

- Administration
- Airport
- Building Services
- Capital Projects
- Fleet Services
  - Central Garage
  - Motor Pool
  - Auto Stores
- Property Services
- Publishing

## Administration

This Division provides leadership, administrative support and fiscal management for each of the other divisions.

## Airport

The Airport Division is responsible for ensuring safe municipal and corporation aviation operations on more than 525 acres.

The Division oversees the Airport leasing program which includes more than 120 leases, manages the Airport capital improvement program, infrastructure maintenance, and provides administration of Federal Aviation Administration policies and procedures.

## Building Services

The Building Services Division maintains the function, appearance and safe access to nearly 125 City buildings. This Division also provides new facility design, construction specifications and project management services for both new construction and improvements to existing facilities.

## Capital Projects

The Capital Projects Division provides project management services for the Citywide capital improvement program. This team manages minor capital projects, such as small roof repairs, flooring replacements, and facility rehabilitation. In addition, this team oversees major capital projects, such as renovation of the Riverside Convention Center, and historic Fox Theater as well as new construction of essential City facilities (i.e. fire and police stations or libraries).

## Fleet Services

The Fleet Services Division is responsible for maintaining the City fleet of nearly 1,400 sedans, light/heavy duty vehicles and equipment, and fire apparatus. In addition, Fleet is responsible for buying vehicles for the City at the most cost competitive price available. Also, known as a Green Fleet, Riverside Fleet Services is a national leader in the use of alternative fuel technologies for both public and private use.

## Property Services

The Property Services Division is responsible for managing 134,982 square feet of city-owned building space and 41 cell towers. This Division ensures City properties are well taken care of, collects rents and recruits new tenants for available space. This Division manages approximately $2.3 million in annual revenue to the City.

## Publishing Services

The Publishing Services Division processes the City's mail and daily routing. This Division processes 1.5 million utility bills, 336,000 pieces of first class mail each year.

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 1. Expand electric vehicle charging infrastructure and EV vehicles in the fleet | Purchases of electric vehicles ongoing; working with Riverside Public Utilities to develop an EV Charging Station policy; developing infrastructure plan to install additional EV charging stations | Limited funding available to ensure infrastructure to expand EV chargers for growing demand |
| 2. Expand hangar complex at Fixed Based Operator (FBO) at Airport | With 100% occupancy, Airport staff continues to work with FBO to facilitate new development to increase Airport capacity | Financing challenges limit amount of development FBO can facilitate; performing work in phases contingent upon funding |
| 3. Facilitate capital improvement projects and facility maintenance Citywide | Conducted a Citywide Needs Assessment to determine scope of projects; received City Council approval to relocate Main Library; evaluating Security program for City facilities | The primary challenge to this division is financial resources to keep pace with preventative maintenance, major repairs and new essential facilities |
| 4. Implement energy efficient upgrades at facilities Citywide | Implementing Siemens energy management data system; ongoing upgrade of inefficient components with energy efficient components | While energy efficiency buildings are the long-term goal, efficiencies often require newer technologies which can be costly in the short term. Change is incremental due to funding limitations. |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 5. Maximize leasing opportunities at City-owned facilities and Airport | With less than 2% vacancy Citywide, City continues to work to attract successful and reliable tenants to City properties; implemented Master Leasing Program for efficient lease processing | Increasing competition in the retail and commercial leasing market; airport hangars are 100% occupied resulting in space limitations except for larger development projects |
| 6. Seek economic development opportunity for West Side Development of Airport | Pursing active negotiations with potential developer of West Side of Airport | Lack of infrastructure on the west side limits feasibility of developments |
| 7. Seek opportunities to become more cost effective and efficient in the delivery of departmental services | Fleet Division implemented various process changes resulting in increased productivity and reduced operating costs by nearly $300,000 in one year | While efficiencies save money in the long run, short-term costs to implement and lack of personnel are the primary challenges to create efficiencies |

# PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration | 4.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Property Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Services | 14.25 | 14.25 | 14.25 | 14.25 | 14.25 |
| Publishing Services | 4.00 | 4.00 | 4.00 | 3.00 | 3.00 |
| GTV Broadcasting | 3.00 | 3.00 | - | - | - |
| Capital Projects | 6.00 | 4.00 | 4.00 | 3.00 | 3.00 |
| **General Fund Total** | **32.25** | **32.25** | **29.25** | **27.25** | **27.25** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Fleet Central Garage | 27.00 | 28.00 | 31.00 | 31.00 | 31.00 |
| Fleet Auto Stores | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Fleet Motor Pool | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Airport | 6.00 | 6.00 | 6.00 | 7.00 | 7.00 |
| **All Other Funds Total** | **40.00** | **41.00** | **44.00** | **45.00** | **45.00** |
| **Grand Total All Funds** | **72.25** | **73.25** | **73.25** | **72.25** | **72.25** |

## BUDGET OVERVIEW

The Department's total recommended FY 2016/17 Budget is $13,918,411 and FY 2017/18 is $13,906,865. The Personnel Budget in FY 2016/17 is 50.95% of the Department's total budget and in FY 2017/18 it comprises 52.69% of the total budget. The Non-Personnel Budget accounts for 55.30% and 54.99% in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $7,091,631 for 72.25 FTEs and $7,327,234 in FY 2017/18 for 72.25 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 1.75 % from FY 2015/16 to FY 2016/17 and increased by 3.32 % from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $7,696,241 and FY 2017/18 is $7,647,510. The Non-Personnel Budget decreased by 5.92% from FY 2015/16 to FY 2016/17 and decreased by 0.63% from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include building maintenance materials and services, fleet fuels, professional services for maintenance and capital improvements and other miscellaneous supplies.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | - | - | $26,152 | $29,526 | 2.94% | 3.22% |
| Property Services | - | - | $1,527 | $2,624 | 1.06% | 1.81% |
| Building Services | - | - | $72,863 | $15,536 | 2.89% | 0.60% |
| Publishing | (1.00) | - | ($87,656) | ($645) | (21.59%) | (0.20%) |
| Capital Projects | - | - | $12,358 | $11,111 | 2.32% | 2.03% |
| **General Fund Total** | **(1.00)** | **-** | **$25,244** | **$58,152** | **0.56%** | **1.29%** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| Airport | 1.00 | - | $98,749 | $9,693 | 10.01% | 0.89% |
| Fleet – Central Garage | - | - | ($143,823) | ($95,051) | (1.17%) | (0.78%) |
| **All Other Funds Total** | **1.00** | **-** | **($45,074)** | **($85,358)** | **(0.34%)** | **(0.64%)** |
| **Grand Total** | **-** | **-** | **($19,830)** | **($27,206)** | **(0.11%)** | **(0.15%)** |

(Personnel & Non-Personnel only), FY 15/16 includes carryover amounts.

# KEY CHANGES IN THE BASELINE BUDGET
# (Before Recommended Balancing Measures)
# FY 2016/17 AND 2017/18

## Personnel

### Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $7,091,631, an increase of $121,834 or 1.75 % from the FY 2015/16 Adopted Budget of $6,969,797. The budget increase is due to:

- Increase $48,000 (<1%) of total Personnel budget to fund a new Airport Customer Service Representative
- Increases in PERS retirement and projected personnel and cost of living adjustments across all divisions

### Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $7,327,234, an increase of $235,603 or 3.32% from the FY 2016/17 Adopted Budget of $7,091,631. The budget increase is due to:

- Increases in PERS retirement and projected personnel and cost of living adjustments across all divisions

## Non-Personnel

### Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $7,696,241, a decrease of $484,408 or 5.92% from the FY 2015/16 Adopted Budget of $8,180,649. The budget decreases are due to:

- Decrease $508,100 (27.85%) due to revised estimate for motor fuels and lubricant expenditures for Fleet
- Decrease $27,000 (<.01%) to defer equipment purchases
- Decrease $40,000 in professional services for Building Services
- Increase $71,000 to maintenance repair of buildings

### Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $7,647,510, a decrease of $48,731 or 0.63 % from the FY 2016/17 Adopted Budget of $7,696,241. The budget decreases are due to:

- Decrease $56,000 for maintenance and repair of buildings
- Minor increases in other operating line items

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| 1. Transfer General Fund staff to Fleet Division | Charge unallocated 25% for Project Coordinator to Fleet Fund to oversee fleet facilities and infrastructure projects. This may impact oversight of General Fund capital projects. | $30,500 |
| 2. Defer recruitments for vacant positions | Reduction in internal service and overall maintenance of facilities | $86,500 |
| 3. Decrease maintenance purchase orders | This will result in service reductions to internal departments. General Services will continue to prioritize maintenance projects and delay the least critical, but these reductions will further inhibit the Department's ability to complete critical maintenance functions. | $68,000 |
| 4. Delay purchase of publishing equipment | May impact mail processing efficiency | $15,000 |
| **Managed Savings Total** | | **$200,000** |
| 1. Transfer 72% of Management Analyst from Admin to Fleet Fund | Improves services to Fleet, may result service impacts to Administration | $86,630 |
| 2. Defer recruitment for balance of vacant Assistant Director position | Impacts Department operations through minimized project oversight | $66,370 |
| **4% Balancing Measures Total** | | **$153,000** |
| **Grand Total General Fund Proposed Reductions** | | **$353,000** |

# SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

## HIGHEST

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. 2 Fire Maintenance Mechanics | With nearly 800 service requests pending, Fire apparatus are in critical need of increased maintenance capacity | $118,272 | $124,200 |
| 2. Maintenance/Repair funding | Increase funds to address cumulative deferred maintenance | $250,000 | $250,000 |
| **Highest Unfunded Needs Total** | | **$368,272** | **$374,200** |

## HIGH

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Maintenance Electrician | Address deferred maintenance and minimize costly outsourcing | $55,740 | $58,524 |
| 2. Building Maintenance Specialist | Address deferred maintenance and minimize costly outsourcing | $50,424 | $52,932 |
| **High Unfunded Needs Total** | | **$106,164** | **$111,456** |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Two Maintenance Worker 1 | To address deferred maintenance | $76,200 | $80,208 |
| 2. Air Conditioning Tech | To address deferred maintenance | $53,100 | $55,750 |
| 3. Equipment (trucks) | Equipment required for additional personnel | $180,000 | $0 |
| 4. Equipment Maintenance | | $24,000 | $48,000 |
| **Important Unfunded Needs Total** | | **$333,300** | **$183,958** |

| | | |
|---|---|---|
| **Grand Total All Unfunded Needs of the Department** | **$807,736** | **$669,614** |

NOTE: personnel costs do not include overhead.

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| General Services | $0 | $0 | $0 | $0 | $0 |
| **General Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Fleet Fund | $12,191,278 | $12,307,078 | $12,660,232 | $12,550,484 | $12,926,999 |
| Airport Fund | $1,210,328 | $1,270,198 | $1,194,100 | $1,397,200 | $1,343,000 |
| **Total All Other Funds** | **$13,401,606** | **$13,577,276** | **$13,854,332** | **$13,947,684** | **$14,269,999** |
| **Grand Total Revenue** | **$13,401,606** | **$13,577,276** | **$13,854,332** | **$13,947,684** | **$14,269,999** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration | $408,754 | $744,658 | $890,716 | $916,868 | $946,394 |
| Property Management | $133,038 | $142,001 | $143,604 | $145,131 | $147,755 |
| Building Services | $2,730,083 | $2,631,899 | $2,524,800 | $2,597,663 | $2,613,199 |
| Publishing | $352,906 | $262,149 | $406,067 | $318,411 | $317,766 |
| Broadcasting | $487,079 | $1,018,752 | - | - | - |
| Capital Projects | $765,703 | $516,727 | $533,769 | $546,127 | $557,238 |
| **Total General Fund** | **$4,877,563** | **$5,316,186** | **$4,498,956** | **$4,524,200** | **$4,582,352** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Airport | $24,450 | $939,229 | $986,938 | $1,085,687 | $1,095,380 |
| Fleet | $12,846,369 | $10,799,579 | $12,301,382 | $12,157,559 | $12,062,508 |
| Future Debt Projects | - | $200,074 | - | - | - |
| **Total All Other Funds** | **$12,870,819** | **$11,938,882** | **$13,288,320** | **$13,243,246** | **$13,157,888** |
| **Grand Total Expenditure** | **$17,748,382** | **$17,255,068** | **$17,787,276** | **$17,767,446** | **$17,740,240** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| General Services | $0 | $0 | $0 | $0 | $0 |
| **General Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Fleet Equipment Repair | - | $5,283,196 | $5,600,000 | $6,100,000 | $6,283,000 |
| Motor Pool | - | $5,265,180 | $5,603,160 | $$6,909,395 | $5,302,438 |
| Auto Stores | - | $1,149,110 | $1,425,000 | $1,302,486 | $1,341,561 |
| Airport Utility Surcharge | - | $7,500 | - | $12,000 | $12,000 |
| Airport Bldg/Ground Rental | - | $673,077 | $615,000 | $807,000 | $747,000 |
| Airport FBO Bldg/Ground Rental | - | $52,679 | $50,000 | $50,500 | $51,000 |
| Airport Storage Hangar Rental | - | $396,909 | $390,000 | $395,000 | $397,000 |
| Airport Aircraft Storage Space | - | $11,013 | $36,700 | $35,000 | $37,000 |
| Airport Fuel Percentage | - | - | $20,000 | $20,000 | $20,000 |
| **All Other Funds Total** | **$000,000** | **$000,000** | **$000,000** | **$000,000** | **$000,000** |
| **Grand Total Revenue** | **$000,000,000** | **$000,000,000** | **$000,000,000** | **$000,000,000** | **$000,000,000** |

| EXPENDITURE | | | | | |
|---|---|---|---|---|---|
| **General Fund** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Personnel | $2,813,358 | $2,890,474 | $2,983,121 | $3,087,043 | $3,188,920 |
| Non-Personnel | $1,494,694 | $1,518,950 | $1,364,533 | $1,282,157 | $1,238,432 |
| Special Projects | $136,971 | $649,135 | $5,000 | $5,000 | $5,000 |
| **Operating Budget Total** | **$4,445,025** | **$5,058,559** | **$4,352,654** | **$4,374,200** | **$4,432,352** |
| Equipment Outlay | $67,330 | $31,030 | $14,000 | $15,000 | $15,000 |
| Capital Outlay & Grants | $365,211 | $226,598 | $132,302 | $135,000 | $135,000 |
| Charges From Others | $495,802 | $1,564,901 | $1,436,207 | $1,388,819 | $1,391,482 |
| Charges To Others | ($5,399,676) | ($6,542,334) | ($5,741,470) | ($5,797,023) | ($5,797,023) |
| Managed Savings | - | - | - | ($200,000) | ($200,000) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **($4,471,333)** | **($4,719,805)** | **($4,158,961)** | **($4,458,204)** | **($4,455,541 )** |
| **General Fund Total** | **($26,307)** | **$338,757** | **$193,693** | **($84,004)** | **($23,189)** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Personnel | $2,997,434 | $3,336,634 | $3,986,676 | $4,004,588 | $4,138,314 |
| Non-Personnel | $6,043,509 | $5,734,246 | $6,816,116 | $6,414,084 | $6,409,078 |
| Special Projects and Grants | - | - | - | - | - |
| **Operating Budget Total** | **$9,040,944** | **$9,070,880** | **$10,802,792** | **$10,418,672** | **$10,547,392** |
| Equipment Outlay | $3,723,488 | $2,173,881 | $2,043,383 | $1,889,277 | $1,665,582 |
| Debt Service | $83,176 | $434,213 | $442,145 | $419,297 | $428,914 |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | $23,210 | $259,905 | - | $516,000 | $516,000 |
| Charges From Others | $928,513 | $581,907 | $750,355 | $798,498 | $811,495 |
| Charges To Others | ($5,352) | ($41,827) | ($39,329) | ($39,329) | ($39,329) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$4,753,035** | **$3,408,079** | **$3,196,554** | **$3,583,743** | **$3,382,662** |
| **All Other Funds Total** | **$13,793,978** | **$12,478,959** | **$13,999,346** | **$14,002,415** | **$13,930,054** |
| **Grand Total Expenditure** | **$13,767,668** | **$12,817,713** | **$14,193,039** | **$13,918,411** | **$13,906,865** |

# NOTES

## Department Budget Detail

**Department / Section:** **General Services / General Services-Administratn**
**101 - 220000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2200000 | Salaries - Regular | 229,178 | 399,945 | 579,620 | 597,228 | 606,382 | 3% | 1% |
| 411110 | 2200000 | Salaries-Temp & Part Time | 0 | 14,960 | 0 | 0 | 0 | - | - |
| 411130 | 2200000 | Compensatory Time | 25 | 385 | 0 | 0 | 0 | - | - |
| 411210 | 2200000 | Vacation | 21,569 | 27,773 | 0 | 0 | 0 | - | - |
| 411220 | 2200000 | Holidays & Special Days Off | 11,551 | 19,329 | 0 | 0 | 0 | - | - |
| 411240 | 2200000 | Sick Leave | 6,315 | 10,996 | 0 | 0 | 0 | - | - |
| 411245 | 2200000 | Family Illness Sick Leave | 401 | 1,089 | 0 | 0 | 0 | - | - |
| 411250 | 2200000 | Industrial Accident | 20 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 2200000 | Bereavement Leave | 909 | 0 | 0 | 0 | 0 | - | - |
| 411280 | 2200000 | Jury Duty | 0 | 177 | 0 | 0 | 0 | - | - |
| 411292 | 2200000 | Administrative Leave | 4,626 | 10,063 | 0 | 0 | 0 | - | - |
| 411410 | 2200000 | Vacation Payoffs | 0 | 6,822 | 0 | 0 | 0 | - | - |
| 411510 | 2200000 | Accrued Payroll | 1,127 | 17,153 | 6,355 | 3,321 | 3,433 | (47)% | 3% |
| 412210 | 2200000 | Workers Compensation Ins | 4,242 | 9,171 | 9,969 | 10,272 | 10,430 | 3% | 1% |
| 412220 | 2200000 | Health Insurance | 20,345 | 38,296 | 54,854 | 68,697 | 71,963 | 25% | 4% |
| 412222 | 2200000 | Dental Insurance | 1,597 | 2,647 | 3,240 | 3,240 | 3,240 | - | - |
| 412230 | 2200000 | Life Insurance | 1,569 | 2,647 | 3,594 | 3,702 | 3,759 | 3% | 1% |
| 412240 | 2200000 | Unemployment Insurance | 495 | 364 | 323 | 334 | 339 | 3% | 1% |
| 412310 | 2200000 | PERS Retirement | 78,380 | 142,625 | 173,116 | 174,748 | 189,374 | % | 8% |
| 412320 | 2200000 | Medicare OASDI | 4,082 | 7,253 | 8,404 | 8,660 | 8,793 | 3% | 1% |
| 412400 | 2200000 | Deferred Compensation | 150 | 2,975 | 5,400 | 7,200 | 9,000 | 33% | 25% |
| 412500 | 2200000 | Automobile/Expense Allowance | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 | - | - |
| | | **Personnel Services Total** | **390,790** | **718,881** | **849,075** | **881,602** | **910,913** | **3%** | **3%** |
| 421000 | 2200000 | Professional Services | 0 | 106 | 0 | 0 | 0 | - | - |
| 421001 | 2200000 | Prof Services/Internal | 548 | 224 | 0 | 0 | 0 | - | - |
| 422100 | 2200000 | Telephone | 456 | 502 | 1,000 | 1,000 | 1,000 | - | - |
| 422120 | 2200000 | Telephone - Cellular | 1,212 | 1,864 | 3,500 | 3,500 | 3,500 | - | - |
| 423400 | 2200000 | Motor Pool Equipment Rental | 4,815 | 6,750 | 6,000 | 6,000 | 6,000 | - | - |
| 424130 | 2200000 | Maint/Repair of Bldgs & Improv | 63 | 0 | 0 | 0 | 0 | - | - |
| 424220 | 2200000 | All Other Equip Maint/Repair | 0 | 0 | 100 | 0 | 0 | (100)% | - |
| 424230 | 2200000 | Central Garage Charges | 0 | 0 | 0 | 500 | 500 | - | - |
| 425100 | 2200000 | Advertising Expense | 437 | 0 | 0 | 0 | 0 | - | - |
| 425200 | 2200000 | Periodicals & Dues | 0 | 0 | 800 | 800 | 800 | - | - |
| 425400 | 2200000 | General Office Expense | 205 | 151 | 1,500 | 1,500 | 1,500 | - | - |
| 425500 | 2200000 | Postage | 19 | 29 | 90 | 90 | 90 | - | - |
| 425600 | 2200000 | Central Printing Charges | 0 | 0 | 150 | 150 | 150 | - | - |
| 425610 | 2200000 | Outside Printing Expense | 117 | 576 | 0 | 0 | 0 | - | - |
| 425800 | 2200000 | Computer Equip Purc Undr $5000 | 0 | 0 | 350 | 1,000 | 1,000 | 185% | - |
| 426300 | 2200000 | Motor Fuels & Lubricants | 0 | 0 | 100 | 0 | 0 | (100)% | - |
| 426800 | 2200000 | Special Department Supplies | 1,801 | 959 | 750 | 750 | 750 | - | - |
| 427200 | 2200000 | Training | 100 | 919 | 3,000 | 1,000 | 1,000 | (66)% | - |
| 428400 | 2200000 | Liability Insurance | 7,707 | 12,820 | 19,301 | 13,976 | 14,191 | (27)% | 1% |
| | | **Non-personnel Expenses Total** | **17,486** | **24,905** | **36,641** | **30,266** | **30,481** | **(17)%** | **%** |
| 450052 | 2200000 | Commission of Disabilities | 477 | 871 | 5,000 | 5,000 | 5,000 | - | - |

## Department Budget Detail

**Department / Section:** **General Services / General Services-Administratn**
**101 - 220000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Special Projects Total** | **477** | **871** | **5,000** | **5,000** | **5,000** | - | **-** |
| 881100 | 2200000 | General Fund Allocation Chgs | 35,724 | 891,876 | 937,718 | 937,718 | 937,718 | - | - |
| | | **Charges From Others Total** | **35,724** | **891,876** | **937,718** | **937,718** | **937,718** | - | **-** |
| 891100 | 2200000 | General Fund Allocation Chgs | (561,550) | (5,586,197) | (4,977,953) | (4,977,953) | (4,977,953) | - | - |
| 894101 | 2200000 | Interfund Services to 101 Fund | (376) | (3,365) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(561,927)** | **(5,589,562)** | **(4,977,953)** | **(4,977,953)** | **(4,977,953)** | - | **-** |
| | | **Total Budget Requirements** | **(117,449)** | **(3,953,026)** | **(3,149,519)** | **(3,123,367)** | **(3,093,841)** | **( )%** | **( )%** |

# Department Budget Detail

**Department / Section:** **General Services / General Serv-Property Mgmt**
**101 - 220500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2205000 | Salaries - Regular | 74,104 | 75,992 | 86,470 | 86,472 | 86,472 | % | - |
| 411210 | 2205000 | Vacation | 7,223 | 4,984 | 0 | 0 | 0 | - | - |
| 411220 | 2205000 | Holidays & Special Days Off | 2,963 | 2,978 | 0 | 0 | 0 | - | - |
| 411280 | 2205000 | Jury Duty | 0 | 579 | 0 | 0 | 0 | - | - |
| 411292 | 2205000 | Administrative Leave | 1,317 | 1,489 | 0 | 0 | 0 | - | - |
| 411510 | 2205000 | Accrued Payroll | 216 | 889 | 981 | 501 | 511 | (48)% | 1% |
| 412210 | 2205000 | Workers Compensation Ins | 1,026 | 1,513 | 1,487 | 1,487 | 1,487 | - | - |
| 412220 | 2205000 | Health Insurance | 9,752 | 10,432 | 10,912 | 11,392 | 11,872 | 4% | 4% |
| 412222 | 2205000 | Dental Insurance | 355 | 360 | 378 | 397 | 436 | 5% | 9% |
| 412230 | 2205000 | Life Insurance | 498 | 499 | 536 | 536 | 536 | - | - |
| 412240 | 2205000 | Unemployment Insurance | 120 | 60 | 48 | 48 | 48 | - | - |
| 412310 | 2205000 | PERS Retirement | 24,436 | 25,303 | 27,094 | 28,930 | 30,725 | 6% | 6% |
| 412320 | 2205000 | Medicare OASDI | 1,250 | 1,256 | 1,254 | 1,254 | 1,254 | - | - |
| 412400 | 2205000 | Deferred Compensation | 50 | 600 | 900 | 1,200 | 1,500 | 33% | 25% |
| | | **Personnel Services Total** | **123,315** | **126,940** | **130,060** | **132,217** | **134,841** | **1%** | **1%** |
| 421000 | 2205000 | Professional Services | 0 | 0 | 400 | 400 | 400 | - | - |
| 422100 | 2205000 | Telephone | 80 | 61 | 440 | 440 | 440 | - | - |
| 422120 | 2205000 | Telephone - Cellular | 300 | 300 | 501 | 501 | 501 | - | - |
| 423400 | 2205000 | Motor Pool Equipment Rental | 6,404 | 6,131 | 8,000 | 8,000 | 8,000 | - | - |
| 425400 | 2205000 | General Office Expense | 117 | 0 | 500 | 500 | 500 | - | - |
| 425500 | 2205000 | Postage | 0 | 0 | 0 | 50 | 50 | - | - |
| 426800 | 2205000 | Special Department Supplies | 0 | 113 | 824 | 750 | 750 | (8)% | - |
| 427200 | 2205000 | Training | 0 | 0 | 0 | 250 | 250 | - | - |
| 428400 | 2205000 | Liability Insurance | 1,866 | 2,115 | 2,879 | 2,023 | 2,023 | (29)% | - |
| 447100 | 2205000 | Taxes And Assessments | 953 | 6,338 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **9,723** | **15,061** | **13,544** | **12,914** | **12,914** | **(4)%** | **-** |
| 881100 | 2205000 | General Fund Allocation Chgs | 9,357 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **9,357** | **0** | **0** | **0** | **0** | **-** | **-** |
| 891100 | 2205000 | General Fund Allocation Chgs | (145,278) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(145,278)** | **0** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **(2,882)** | **142,001** | **143,604** | **145,131** | **147,755** | **1%** | **1%** |

## Department Budget Detail

**Department / Section:** **General Services / Gen Svs-Bldg Svs-Maintenance**
**101 - 221000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2210000 | Salaries - Regular | 578,803 | 598,144 | 799,341 | 850,782 | 874,049 | 6% | 2% |
| 411110 | 2210000 | Salaries-Temp & Part Time | 5,410 | 3,435 | 25,798 | 5,805 | 6,105 | (77)% | 5% |
| 411130 | 2210000 | Compensatory Time | 16,054 | 26,735 | 0 | 0 | 0 | - | - |
| 411210 | 2210000 | Vacation | 41,612 | 42,225 | 0 | 0 | 0 | - | - |
| 411220 | 2210000 | Holidays & Special Days Off | 27,765 | 29,837 | 0 | 0 | 0 | - | - |
| 411240 | 2210000 | Sick Leave | 19,365 | 21,869 | 0 | 0 | 0 | - | - |
| 411245 | 2210000 | Family Illness Sick Leave | 7,653 | 8,394 | 0 | 0 | 0 | - | - |
| 411260 | 2210000 | Bereavement Leave | 1,741 | 0 | 0 | 0 | 0 | - | - |
| 411280 | 2210000 | Jury Duty | 249 | 3,641 | 0 | 0 | 0 | - | - |
| 411292 | 2210000 | Administrative Leave | 1,175 | 1,945 | 0 | 0 | 0 | - | - |
| 411410 | 2210000 | Vacation Payoffs | 17,396 | 4,266 | 0 | 0 | 0 | - | - |
| 411420 | 2210000 | Sick Leave Payoff | 203 | 10,834 | 0 | 0 | 0 | - | - |
| 411430 | 2210000 | Compensatory Time Payoff | 169 | 580 | 0 | 0 | 0 | - | - |
| 411510 | 2210000 | Accrued Payroll | 201 | (14,062) | 8,799 | 4,866 | 5,073 | (44)% | 4% |
| 412210 | 2210000 | Workers Compensation Ins | 9,741 | 14,127 | 14,192 | 14,734 | 15,140 | 3% | 2% |
| 412220 | 2210000 | Health Insurance | 84,552 | 92,533 | 104,501 | 160,800 | 166,562 | 53% | 3% |
| 412222 | 2210000 | Dental Insurance | 4,161 | 4,029 | 4,407 | 6,734 | 6,799 | 52% | % |
| 412230 | 2210000 | Life Insurance | 1,151 | 1,174 | 1,330 | 1,889 | 1,918 | 42% | 1% |
| 412240 | 2210000 | Unemployment Insurance | 1,137 | 567 | 460 | 477 | 490 | 3% | 2% |
| 412250 | 2210000 | Disability Insurance | 1,187 | 1,274 | 1,360 | 1,530 | 1,530 | 12% | - |
| 412310 | 2210000 | PERS Retirement | 177,140 | 168,457 | 199,731 | 224,355 | 247,646 | 12% | 10% |
| 412320 | 2210000 | Medicare OASDI | 8,753 | 9,678 | 10,674 | 11,129 | 11,471 | 4% | 3% |
| 412330 | 2210000 | City Retirement Plan | 202 | 131 | 967 | 218 | 229 | (77)% | 5% |
| 412400 | 2210000 | Deferred Compensation | 62 | 1,200 | 1,800 | 3,600 | 4,500 | 100% | 25% |
| 413110 | 2210000 | Overtime At Straight Rate | 9,229 | 4,782 | 10,000 | 10,000 | 10,000 | - | - |
| 413120 | 2210000 | Overtime At 1.5 Rate | 29,787 | 32,325 | 40,000 | 40,000 | 40,000 | - | - |
| 413130 | 2210000 | Overtime At Double Time Rate | 252 | 573 | 2,000 | 2,000 | 2,000 | - | - |
| | | **Personnel Services Total** | **1,045,163** | **1,068,705** | **1,225,360** | **1,338,919** | **1,393,512** | **9%** | **4%** |
| 421000 | 2210000 | Professional Services | 375,054 | 363,054 | 393,220 | 283,730 | 291,730 | (27)% | 2% |
| 421001 | 2210000 | Prof Services/Internal | 4,571 | 3,147 | 0 | 0 | 0 | - | - |
| 421200 | 2210000 | Regulatory/Market Compliance | 0 | 0 | 0 | 1,000 | 1,000 | - | - |
| 422100 | 2210000 | Telephone | 1,952 | 1,236 | 1,900 | 1,900 | 1,900 | - | - |
| 422110 | 2210000 | Telephone Outside Comm Lines | 0 | 0 | 1,100 | 1,100 | 1,100 | - | - |
| 422120 | 2210000 | Telephone - Cellular | 6,121 | 6,499 | 7,500 | 7,000 | 7,000 | (6)% | - |
| 422200 | 2210000 | Electric | 137,126 | 130,916 | 130,400 | 129,000 | 129,000 | (1)% | - |
| 422300 | 2210000 | Gas | 35,140 | 26,261 | 30,000 | 30,000 | 30,000 | - | - |
| 422500 | 2210000 | Water | 13,035 | 12,192 | 15,100 | 15,100 | 15,100 | - | - |
| 422600 | 2210000 | Other Utilities | 21,771 | 18,435 | 19,200 | 19,200 | 19,200 | - | - |
| 422700 | 2210000 | Refuse/Disposal Fees | 0 | 0 | 1,200 | 800 | 800 | (33)% | - |
| 423100 | 2210000 | Equipment Rental | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 423400 | 2210000 | Motor Pool Equipment Rental | 90,496 | 96,889 | 110,000 | 96,000 | 100,000 | (12)% | 4% |
| 423500 | 2210000 | Vehicle Usage Reimb Employee | 0 | 0 | 100 | 0 | 0 | (100)% | - |
| 424130 | 2210000 | Maint/Repair of Bldgs & Improv | 430,400 | 583,069 | 358,612 | 430,000 | 373,500 | 19% | (13)% |
| 424130 | 9873600 | Casa Blanca Library Roof Repr | 96,959 | 0 | 0 | 0 | 0 | - | - |
| 424130 | 9890400 | SB1186-Accesibility Projects | 0 | 0 | 0 | 0 | 0 | - | - |
| 424200 | 2210000 | Maintenance & Repair - General | 0 | 0 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **General Services / Gen Svs-Bldg Svs-Maintenance**
**101 - 221000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 424210 | 2210000 | Non Stock Inventory | 599 | 0 | 0 | 0 | 0 | - | - |
| 424220 | 2210000 | All Other Equip Maint/Repair | 18,214 | 11,603 | 10,000 | 10,000 | 8,000 | - | (20)% |
| 424230 | 2210000 | Central Garage Charges | 16,022 | 8,350 | 2,500 | 5,000 | 5,200 | 100% | 4% |
| 424250 | 2210000 | Sublet Repairs-Automotive | 79 | 27 | 0 | 0 | 0 | - | - |
| 425200 | 2210000 | Periodicals & Dues | 0 | 0 | 500 | 500 | 500 | - | - |
| 425400 | 2210000 | General Office Expense | 2,916 | 2,890 | 4,500 | 3,500 | 3,500 | (22)% | - |
| 425500 | 2210000 | Postage | 90 | 60 | 300 | 300 | 300 | - | - |
| 425600 | 2210000 | Central Printing Charges | 0 | 184 | 1,000 | 1,000 | 1,000 | - | - |
| 425610 | 2210000 | Outside Printing Expense | 117 | 58 | 0 | 0 | 0 | - | - |
| 426100 | 2210000 | Janitorial Supplies | 15,391 | 20,647 | 19,500 | 16,500 | 16,500 | (15)% | - |
| 426200 | 2210000 | Clothing/Linen/Safety Supplies | 4,260 | 5,732 | 8,000 | 8,000 | 8,000 | - | - |
| 426300 | 2210000 | Motor Fuels & Lubricants | 3,150 | 3,290 | 4,000 | 3,000 | 3,000 | (25)% | - |
| 426600 | 2210000 | Chemical Supplies | 0 | 0 | 2,100 | 2,100 | 2,100 | - | - |
| 426700 | 2210000 | Maintenance Tools/Supplies | 3,786 | 2,020 | 7,100 | 6,500 | 6,000 | (8)% | (7)% |
| 426710 | 2210000 | Work Boot Reimbursement | 1,500 | 1,500 | 2,400 | 2,400 | 2,400 | - | - |
| 426800 | 2210000 | Special Department Supplies | 2,123 | 3,970 | 500 | 500 | 500 | - | - |
| 427100 | 2210000 | Travel & Meeting Expense | 0 | 763 | 0 | 0 | 0 | - | - |
| 427200 | 2210000 | Training | 4,609 | 1,360 | 5,000 | 5,100 | 4,600 | 2% | (9)% |
| 428400 | 2210000 | Liability Insurance | 17,698 | 19,575 | 27,477 | 20,043 | 20,595 | (27)% | 2% |
| 428420 | 2210000 | Insurance Charges - Direct | 14,309 | 12,855 | 2,929 | 23,471 | 31,162 | 701% | 32% |
| | | **Non-personnel Expenses Total** | **1,317,499** | **1,336,596** | **1,167,138** | **1,123,744** | **1,084,687** | **(3)%** | **(3)%** |
| 470020 | 2210000 | Bldgs & Structures Improvmnts | 32,744 | 98,306 | 117,302 | 120,000 | 120,000 | 2% | - |
| 470050 | 2210000 | Air Conditioning & Heating | 20,099 | 0 | 15,000 | 15,000 | 15,000 | - | - |
| | | **Capital Outlay & Grants Total** | **52,844** | **98,306** | **132,302** | **135,000** | **135,000** | **2%** | **-** |
| 881100 | 2210000 | General Fund Allocation Chgs | 197,817 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 2210000 | Utilization Chgs from 101 Fund | 9,317 | 229,512 | 230,245 | 228,964 | 229,114 | ( )% | % |
| 882260 | 2210000 | Utilization Chgs from 260 Fund | 69,843 | 55,215 | 49,497 | 0 | 0 | (100)% | - |
| 882510 | 2210000 | Utilization Chgs from 510 Fund | 768 | 768 | 768 | 768 | 768 | - | - |
| 882650 | 2210000 | Utilization Chgs from 650 Fund | 0 | 39,328 | 39,329 | 39,329 | 39,329 | - | - |
| 884101 | 2210000 | Interfund Services from 101 Fd | 0 | 0 | 3,000 | 3,000 | 3,000 | - | - |
| | | **Charges From Others Total** | **277,745** | **324,824** | **322,839** | **272,061** | **272,211** | **(15)%** | **%** |
| 891100 | 2210000 | General Fund Allocation Chgs | (3,014,133) | 0 | 0 | 0 | 0 | - | - |
| 892650 | 2210000 | Utilization Chgs to 650 Fund | 0 | (39,363) | (39,363) | (94,916) | (94,916) | 141% | - |
| 894101 | 2210000 | Interfund Services to 101 Fund | (3,916) | (2,435) | 0 | 0 | 0 | - | - |
| 894510 | 2210000 | Interfund Services to 510 Fund | (259) | (4,550) | 0 | 0 | 0 | - | - |
| 894550 | 2210000 | Interfund Services to 550 Fund | (893) | (152) | 0 | 0 | 0 | - | - |
| 894560 | 2210000 | Interfund Services to 560 Fund | (839) | (17,143) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(3,020,043)** | **(63,646)** | **(39,363)** | **(94,916)** | **(94,916)** | **141%** | **-** |
| | | **Total Budget Requirements** | **(326,791)** | **2,764,786** | **2,808,276** | **2,774,808** | **2,790,494** | **(1)%** | **%** |

## Department Budget Detail

**Department / Section:** **General Services / Gen Svcs-Bldg Svs-Capital Imp**
**101 - 221040**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440301 | 9817000 | Corporation Yard Security Impr | 0 | 4,922 | 0 | 0 | 0 | - | - |
| 440301 | 9865700 | Fire Stn#12 Gen Replacement | 84,727 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9865800 | Fire Stn#12 Roof Replacement | 158,665 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9880600 | City Hall Reconfig/2nd&5th Fl | 50,000 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9880800 | Metro Museum Elevator Rehab | 3,025 | 123,368 | 0 | 0 | 0 | - | - |
| 470170 | 2210400 | All Other Improvements | 15,949 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **312,367** | **128,291** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **312,367** | **128,291** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **General Services / Gen Svs-Bldg Svs-Transport Ctr**
**101 - 221050**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421001 | 2210500 | Prof Services/Internal | 2,209 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **2,209** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **2,209** | **0** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **General Services / General Sev-Publishing Svcs**
**101 - 223000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2230000 | Salaries - Regular | 135,274 | 122,866 | 186,849 | 148,752 | 148,752 | (20)% | - |
| 411210 | 2230000 | Vacation | 11,347 | 9,720 | 0 | 0 | 0 | - | - |
| 411220 | 2230000 | Holidays & Special Days Off | 6,694 | 5,953 | 0 | 0 | 0 | - | - |
| 411240 | 2230000 | Sick Leave | 5,176 | 4,219 | 0 | 0 | 0 | - | - |
| 411245 | 2230000 | Family Illness Sick Leave | 648 | 780 | 0 | 0 | 0 | - | - |
| 411260 | 2230000 | Bereavement Leave | 181 | 930 | 0 | 0 | 0 | - | - |
| 411280 | 2230000 | Jury Duty | 1,601 | 372 | 0 | 0 | 0 | - | - |
| 411292 | 2230000 | Administrative Leave | 0 | 139 | 0 | 0 | 0 | - | - |
| 411310 | 2230000 | Night Shift Premium | 624 | 0 | 0 | 0 | 0 | - | - |
| 411410 | 2230000 | Vacation Payoffs | 10,171 | 0 | 0 | 0 | 0 | - | - |
| 411420 | 2230000 | Sick Leave Payoff | 10,975 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 2230000 | Compensatory Time Payoff | 5 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 2230000 | Accrued Payroll | (1,458) | 1,380 | 2,063 | 809 | 824 | (60)% | 1% |
| 412210 | 2230000 | Workers Compensation Ins | 2,091 | 3,207 | 3,214 | 2,559 | 2,559 | (20)% | - |
| 412220 | 2230000 | Health Insurance | 23,448 | 15,281 | 28,859 | 15,246 | 16,570 | (47)% | 8% |
| 412222 | 2230000 | Dental Insurance | 1,731 | 1,616 | 2,160 | 1,620 | 1,620 | (25)% | - |
| 412230 | 2230000 | Life Insurance | 92 | 79 | 104 | 78 | 78 | (25)% | - |
| 412240 | 2230000 | Unemployment Insurance | 243 | 127 | 104 | 84 | 84 | (19)% | - |
| 412250 | 2230000 | Disability Insurance | 475 | 407 | 544 | 408 | 408 | (25)% | - |
| 412310 | 2230000 | PERS Retirement | 44,053 | 35,182 | 48,989 | 43,968 | 46,884 | (10)% | 6% |
| 412320 | 2230000 | Medicare OASDI | 2,671 | 2,153 | 2,709 | 2,157 | 2,157 | (20)% | - |
| 413120 | 2230000 | Overtime At 1.5 Rate | 463 | 704 | 10,900 | 10,900 | 10,900 | - | - |
| | | **Personnel Services Total** | **256,514** | **205,123** | **286,495** | **226,581** | **230,836** | **(20)%** | **1%** |
| 421000 | 2230000 | Professional Services | 1,262 | 0 | 7,000 | 10,000 | 10,000 | 42% | - |
| 422100 | 2230000 | Telephone | 112 | 89 | 150 | 150 | 150 | - | - |
| 423400 | 2230000 | Motor Pool Equipment Rental | 10,783 | 6,229 | 15,000 | 2,000 | 2,000 | (86)% | - |
| 424220 | 2230000 | All Other Equip Maint/Repair | 0 | 0 | 20,500 | 20,500 | 20,500 | - | - |
| 424230 | 2230000 | Central Garage Charges | 0 | 2,957 | 0 | 500 | 500 | - | - |
| 425400 | 2230000 | General Office Expense | 2,187 | 3,314 | 1,500 | 1,500 | 1,500 | - | - |
| 425500 | 2230000 | Postage | 11 | 8 | 500 | 500 | 500 | - | - |
| 425600 | 2230000 | Central Printing Charges | 1,453 | 1,009 | 0 | 0 | 0 | - | - |
| 425610 | 2230000 | Outside Printing Expense | 471 | 2,670 | 0 | 0 | 0 | - | - |
| 425700 | 2230000 | Software Purchase/Licensing | 0 | 0 | 4,100 | 4,100 | 4,100 | - | - |
| 425800 | 2230000 | Computer Equip Purc Undr $5000 | 0 | 0 | 500 | 500 | 500 | - | - |
| 426200 | 2230000 | Clothing/Linen/Safety Supplies | 0 | 0 | 800 | 800 | 800 | - | - |
| 426300 | 2230000 | Motor Fuels & Lubricants | 0 | 1,021 | 0 | 2,500 | 2,600 | - | 4% |
| 426710 | 2230000 | Work Boot Reimbursement | 600 | 450 | 300 | 300 | 300 | - | - |
| 426800 | 2230000 | Special Department Supplies | 8,377 | 4,619 | 49,000 | 30,000 | 25,000 | (38)% | (16)% |
| 428400 | 2230000 | Liability Insurance | 3,801 | 4,485 | 6,222 | 3,480 | 3,480 | (44)% | - |
| 428600 | 2230000 | Public Liability Claims | 0 | (860) | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **29,061** | **25,994** | **105,572** | **76,830** | **71,930** | **(27)%** | **(6)%** |
| 463300 | 2230000 | Off Furn & Equip Cap Lease | 67,330 | 31,030 | 14,000 | 15,000 | 15,000 | 7% | - |
| | | **Equipment Outlay Total** | **67,330** | **31,030** | **14,000** | **15,000** | **15,000** | **7%** | **-** |
| 881100 | 2230000 | General Fund Allocation Chgs | 82,464 | 0 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **General Services / General Sev-Publishing Svcs**
**101 - 223000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Charges From Others Total** | **82,464** | **0** | **0** | **0** | **0** | - | **-** |
| 891100 | 2230000 | General Fund Allocation Chgs | (388,744) | 0 | 0 | 0 | 0 | - | - |
| 892510 | 2230000 | Utilization Chgs to 510 Fund | (64,929) | (63,462) | (63,462) | (63,462) | (63,462) | - | - |
| | | **Charges to Others Total** | **(453,674)** | **(63,462)** | **(63,462)** | **(63,462)** | **(63,462)** | - | **-** |
| | | **Total Budget Requirements** | **(18,303)** | **198,687** | **342,605** | **254,949** | **254,304** | **(25)%** | **( )%** |

# Department Budget Detail

**Department / Section:** **General Services / General Services-Broadcasting**
**101 - 223500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2235000 | Salaries - Regular | 141,933 | 164,309 | 0 | 0 | 0 | - | - |
| 411110 | 2235000 | Salaries-Temp & Part Time | 29,583 | 19,263 | 0 | 0 | 0 | - | - |
| 411130 | 2235000 | Compensatory Time | 617 | 1,584 | 0 | 0 | 0 | - | - |
| 411210 | 2235000 | Vacation | 6,655 | 12,526 | 0 | 0 | 0 | - | - |
| 411220 | 2235000 | Holidays & Special Days Off | 7,413 | 8,121 | 0 | 0 | 0 | - | - |
| 411240 | 2235000 | Sick Leave | 3,912 | 3,700 | 0 | 0 | 0 | - | - |
| 411292 | 2235000 | Administrative Leave | 1,315 | 1,407 | 0 | 0 | 0 | - | - |
| 411510 | 2235000 | Accrued Payroll | (45) | (6,288) | 0 | 0 | 0 | - | - |
| 412210 | 2235000 | Workers Compensation Ins | 2,406 | 3,697 | 0 | 0 | 0 | - | - |
| 412220 | 2235000 | Health Insurance | 13,827 | 15,569 | 0 | 0 | 0 | - | - |
| 412222 | 2235000 | Dental Insurance | 1,008 | 876 | 0 | 0 | 0 | - | - |
| 412230 | 2235000 | Life Insurance | 537 | 552 | 0 | 0 | 0 | - | - |
| 412240 | 2235000 | Unemployment Insurance | 280 | 147 | 0 | 0 | 0 | - | - |
| 412250 | 2235000 | Disability Insurance | 269 | 271 | 0 | 0 | 0 | - | - |
| 412310 | 2235000 | PERS Retirement | 50,253 | 48,729 | 0 | 0 | 0 | - | - |
| 412320 | 2235000 | Medicare OASDI | 2,917 | 3,210 | 0 | 0 | 0 | - | - |
| 412330 | 2235000 | City Retirement Plan | 0 | 722 | 0 | 0 | 0 | - | - |
| 413110 | 2235000 | Overtime At Straight Rate | 222 | 0 | 0 | 0 | 0 | - | - |
| 413120 | 2235000 | Overtime At 1.5 Rate | 5,744 | 6,469 | 0 | 0 | 0 | - | - |
| 413130 | 2235000 | Overtime At Double Time Rate | 568 | 76 | 0 | 0 | 0 | - | - |
| 413210 | 2235000 | Holiday O/T-Straight/Non-Sched | 0 | 455 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **269,423** | **285,404** | **0** | **0** | **0** | **-** | **-** |
| 421000 | 2235000 | Professional Services | 69,835 | 56,354 | 0 | 0 | 0 | - | - |
| 421001 | 2235000 | Prof Services/Internal | 0 | 126 | 0 | 0 | 0 | - | - |
| 422100 | 2235000 | Telephone | 151 | 51 | 0 | 0 | 0 | - | - |
| 422120 | 2235000 | Telephone - Cellular | 1,702 | 2,313 | 0 | 0 | 0 | - | - |
| 423200 | 9876500 | Dalton Road Annex | 0 | 16,127 | 0 | 0 | 0 | - | - |
| 423400 | 2235000 | Motor Pool Equipment Rental | 1,016 | 4,266 | 0 | 0 | 0 | - | - |
| 425400 | 2235000 | General Office Expense | 420 | 300 | 0 | 0 | 0 | - | - |
| 425500 | 2235000 | Postage | 32 | 222 | 0 | 0 | 0 | - | - |
| 425610 | 2235000 | Outside Printing Expense | 29 | 29 | 0 | 0 | 0 | - | - |
| 426800 | 2235000 | Special Department Supplies | 63 | 122 | 0 | 0 | 0 | - | - |
| 427200 | 2235000 | Training | 3,540 | 0 | 0 | 0 | 0 | - | - |
| 428400 | 2235000 | Liability Insurance | 4,369 | 5,169 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **81,161** | **85,083** | **0** | **0** | **0** | **-** | **-** |
| 450050 | 2235000 | CATV Public Access Programming | 23,520 | 15,768 | 0 | 0 | 0 | - | - |
| 450055 | 2235000 | PEG Exp | 112,974 | 361,207 | 0 | 0 | 0 | - | - |
| 450055 | 9876500 | Dalton Road Annex | 0 | 271,288 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **136,494** | **648,263** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 2235000 | General Fund Allocation Chgs | 27,945 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **27,945** | **0** | **0** | **0** | **0** | **-** | **-** |
| 891100 | 2235000 | General Fund Allocation Chgs | (384,177) | 0 | 0 | 0 | 0 | - | - |
| 894101 | 2235000 | Interfund Services to 101 Fund | (6,160) | (6,116) | 0 | 0 | 0 | - | - |

# Department Budget Detail

**Department / Section:** **General Services / General Services-Broadcasting**
**101 - 223500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 894170 | 2235000 | Interfund Services to 170 Fund | (143) | 0 | 0 | 0 | 0 | - | - |
| 894720 | 2235000 | Interfund Services to 720 Fund | 0 | (225) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(390,481)** | **(6,341)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **124,543** | **1,012,410** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **General Services / Capital Projects**
**101 - 224000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2240000 | Salaries - Regular | 446,357 | 286,025 | 334,484 | 337,705 | 338,436 | % | % |
| 411210 | 2240000 | Vacation | 28,778 | 23,053 | 0 | 0 | 0 | - | - |
| 411220 | 2240000 | Holidays & Special Days Off | 21,289 | 13,915 | 0 | 0 | 0 | - | - |
| 411240 | 2240000 | Sick Leave | 11,825 | 6,209 | 0 | 0 | 0 | - | - |
| 411245 | 2240000 | Family Illness Sick Leave | 0 | 156 | 0 | 0 | 0 | - | - |
| 411280 | 2240000 | Jury Duty | 488 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 2240000 | Administrative Leave | 5,403 | 8,417 | 0 | 0 | 0 | - | - |
| 411410 | 2240000 | Vacation Payoffs | 0 | 3,229 | 0 | 0 | 0 | - | - |
| 411510 | 2240000 | Accrued Payroll | 1,950 | (3,481) | 3,711 | 1,923 | 1,964 | (48)% | 2% |
| 412210 | 2240000 | Workers Compensation Ins | 6,204 | 5,736 | 5,753 | 5,808 | 5,821 | % | % |
| 412220 | 2240000 | Health Insurance | 45,046 | 32,127 | 32,110 | 36,905 | 39,029 | 14% | 5% |
| 412222 | 2240000 | Dental Insurance | 2,677 | 1,554 | 1,458 | 1,620 | 1,620 | 11% | - |
| 412230 | 2240000 | Life Insurance | 2,884 | 1,967 | 2,074 | 2,095 | 2,099 | 1% | % |
| 412240 | 2240000 | Unemployment Insurance | 723 | 228 | 187 | 189 | 189 | 1% | - |
| 412310 | 2240000 | PERS Retirement | 146,766 | 99,449 | 104,804 | 112,983 | 120,254 | 7% | 6% |
| 412320 | 2240000 | Medicare OASDI | 7,502 | 4,979 | 4,850 | 4,896 | 4,906 | % | % |
| 412400 | 2240000 | Deferred Compensation | 250 | 1,850 | 2,700 | 3,600 | 4,500 | 33% | 25% |
| | | **Personnel Services Total** | **728,149** | **485,418** | **492,131** | **507,724** | **518,818** | **3%** | **2%** |
| 421000 | 2240000 | Professional Services | 5,415 | 0 | 8,000 | 8,000 | 8,000 | - | - |
| 421001 | 2240000 | Prof Services/Internal | 0 | 3,365 | 0 | 0 | 0 | - | - |
| 422100 | 2240000 | Telephone | 332 | 355 | 1,250 | 1,250 | 1,250 | - | - |
| 422120 | 2240000 | Telephone - Cellular | 3,012 | 2,908 | 2,500 | 2,500 | 2,500 | - | - |
| 423400 | 2240000 | Motor Pool Equipment Rental | 12,185 | 12,802 | 13,500 | 13,500 | 13,500 | - | - |
| 423500 | 2240000 | Vehicle Usage Reimb Employee | 46 | 0 | 250 | 250 | 250 | - | - |
| 424220 | 2240000 | All Other Equip Maint/Repair | 0 | 0 | 250 | 250 | 250 | - | - |
| 425400 | 2240000 | General Office Expense | 1,213 | 468 | 2,000 | 2,000 | 2,000 | - | - |
| 426800 | 2240000 | Special Department Supplies | 3,599 | 3,390 | 750 | 750 | 750 | - | - |
| 427200 | 2240000 | Training | 477 | 0 | 2,000 | 2,000 | 2,000 | - | - |
| 428400 | 2240000 | Liability Insurance | 11,271 | 8,017 | 11,138 | 7,903 | 7,920 | (29)% | % |
| | | **Non-personnel Expenses Total** | **37,553** | **31,309** | **41,638** | **38,403** | **38,420** | **(7)%** | **%** |
| 881100 | 2240000 | General Fund Allocation Chgs | 19,305 | 302,647 | 126,923 | 126,923 | 126,923 | - | - |
| | | **Charges From Others Total** | **19,305** | **302,647** | **126,923** | **126,923** | **126,923** | - | **-** |
| 892101 | 2240000 | Utilization Chgs to 101 Fund | 0 | (222,008) | (222,008) | (222,008) | (222,008) | - | - |
| 894101 | 2240000 | Interfund Services to 101 Fund | (785,008) | (540,333) | (438,684) | (438,684) | (438,684) | - | - |
| 894510 | 2240000 | Interfund Services to 510 Fund | 0 | (56,980) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(785,008)** | **(819,321)** | **(660,692)** | **(660,692)** | **(660,692)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **54** | **0** | **12,358** | **23,469** | - | **89%** |

# Department Budget Detail

**Department / Section:** **General Services / General Svcs-Debt**
**101 - 229000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 2290000 | Utilization Chgs from 101 Fund | 43,261 | 45,552 | 48,727 | 52,117 | 54,630 | 6% | 4% |
| | | **Charges From Others Total** | **43,261** | **45,552** | **48,727** | **52,117** | **54,630** | **6%** | **4%** |
| 891100 | 2290000 | General Fund Allocation Chgs | (43,261) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(43,261)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **45,552** | **48,727** | **52,117** | **54,630** | **6%** | **4%** |

# Department Budget Detail

**Department / Section:** **General Services / GS-Managed Savings**
**101 - 229900**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 499999 | 2299000 | Managed Savings Allocation | 0 | 0 | 0 | (200,000) | (200,000) | - | - |
| | | **Managed Savings Total** | **0** | **0** | **0** | **(200,000)** | **(200,000)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **(200,000)** | **(200,000)** | - | **-** |

## Department Budget Detail

**Department / Section:** **General Services / Future Debt Projects**
**401 - 226700**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440301 | 9887700 | Police Headquarters Dsgn/Plng | 0 | 140,318 | 0 | 0 | 0 | - | - |
| 440301 | 9887800 | Downtown Library Dsgn/Plan'g | 0 | 59,756 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **200,074** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **200,074** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **General Services / Airport Administration**
**530 - 224500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2245000 | Salaries - Regular | 0 | 305,627 | 378,069 | 405,454 | 412,982 | 7% | 1% |
| 411130 | 2245000 | Compensatory Time | 0 | 2,617 | 0 | 0 | 0 | - | - |
| 411210 | 2245000 | Vacation | 0 | 26,528 | 0 | 0 | 0 | - | - |
| 411220 | 2245000 | Holidays & Special Days Off | 0 | 15,021 | 0 | 0 | 0 | - | - |
| 411240 | 2245000 | Sick Leave | 0 | 6,956 | 0 | 0 | 0 | - | - |
| 411245 | 2245000 | Family Illness Sick Leave | 0 | 2,905 | 0 | 0 | 0 | - | - |
| 411260 | 2245000 | Bereavement Leave | 0 | 840 | 0 | 0 | 0 | - | - |
| 411280 | 2245000 | Jury Duty | 0 | 625 | 0 | 0 | 0 | - | - |
| 411292 | 2245000 | Administrative Leave | 0 | 1,799 | 0 | 0 | 0 | - | - |
| 411430 | 2245000 | Compensatory Time Payoff | 0 | 36 | 0 | 0 | 0 | - | - |
| 411510 | 2245000 | Accrued Payroll | 1,240 | 4,782 | 4,074 | 2,234 | 2,313 | (45)% | 3% |
| 411521 | 2245000 | Accrued Sick Leave Yr End Only | 0 | 4,498 | 0 | 0 | 0 | - | - |
| 411522 | 2245000 | Accrued Vacation Year-End Only | 0 | 3,282 | 0 | 0 | 0 | - | - |
| 411530 | 2245000 | Accrued Comp. Time Earned | 0 | 1,974 | 0 | 0 | 0 | - | - |
| 412210 | 2245000 | Workers Compensation Ins | 0 | 5,518 | 12,367 | 12,718 | 12,958 | 2% | 1% |
| 412220 | 2245000 | Health Insurance | 0 | 37,369 | 45,200 | 57,467 | 59,267 | 27% | 3% |
| 412222 | 2245000 | Dental Insurance | 0 | 2,205 | 1,998 | 2,557 | 2,596 | 27% | 1% |
| 412230 | 2245000 | Life Insurance | 0 | 973 | 1,089 | 1,188 | 1,211 | 9% | 1% |
| 412240 | 2245000 | Unemployment Insurance | 0 | 243 | 211 | 227 | 232 | 7% | 2% |
| 412250 | 2245000 | Disability Insurance | 0 | 543 | 544 | 680 | 680 | 25% | - |
| 412310 | 2245000 | PERS Retirement | 0 | 85,693 | 99,447 | 109,692 | 119,824 | 10% | 9% |
| 412312 | 2245000 | Pension Expense - GASB68 | 0 | (26,025) | 0 | 0 | 0 | - | - |
| 412313 | 2245000 | OPEB Annual Req Cont Expense | 0 | 13,111 | 0 | 0 | 0 | - | - |
| 412320 | 2245000 | Medicare OASDI | 0 | 5,621 | 5,482 | 5,878 | 5,987 | 7% | 1% |
| 412400 | 2245000 | Deferred Compensation | 0 | 600 | 1,800 | 2,400 | 3,000 | 33% | 25% |
| 412500 | 2245000 | Automobile/Expense Allowance | 0 | 0 | 4,550 | 0 | 0 | (100)% | - |
| 413110 | 2245000 | Overtime At Straight Rate | 0 | 158 | 0 | 0 | 0 | - | - |
| 413120 | 2245000 | Overtime At 1.5 Rate | 0 | 12,563 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **1,240** | **516,073** | **554,831** | **600,495** | **621,050** | **8%** | **3%** |
| 421000 | 2245000 | Professional Services | 0 | 44,141 | 46,107 | 51,286 | 51,371 | 11% | % |
| 421001 | 2245000 | Prof Services/Internal | 0 | 1,983 | 0 | 0 | 0 | - | - |
| 422100 | 2245000 | Telephone | 0 | 7,325 | 1,400 | 1,400 | 1,400 | - | - |
| 422120 | 2245000 | Telephone - Cellular | 0 | 3,111 | 2,400 | 3,200 | 32,000 | 33% | 900% |
| 422200 | 2245000 | Electric | 0 | 73,950 | 79,400 | 79,400 | 79,400 | - | - |
| 422300 | 2245000 | Gas | 0 | 3,152 | 3,700 | 3,700 | 3,700 | - | - |
| 422500 | 2245000 | Water | 0 | 14,729 | 18,200 | 18,200 | 18,200 | - | - |
| 422600 | 2245000 | Other Utilities | 0 | 17,236 | 20,000 | 20,000 | 20,000 | - | - |
| 422700 | 2245000 | Refuse/Disposal Fees | 0 | 3,348 | 4,900 | 4,900 | 4,900 | - | - |
| 423400 | 2245000 | Motor Pool Equipment Rental | 0 | 22,003 | 24,980 | 21,000 | 21,000 | (15)% | - |
| 424130 | 2245000 | Maint/Repair of Bldgs & Improv | 0 | 90,655 | 125,000 | 149,500 | 105,000 | 19% | (29)% |
| 424220 | 2245000 | All Other Equip Maint/Repair | 0 | 0 | 800 | 800 | 800 | - | - |
| 424230 | 2245000 | Central Garage Charges | 0 | 13,484 | 18,000 | 26,000 | 27,000 | 44% | 3% |
| 425200 | 2245000 | Periodicals & Dues | 0 | 1,305 | 940 | 940 | 940 | - | - |
| 425300 | 2245000 | Photo & Recording Supplies | 0 | 4,767 | 1,500 | 1,500 | 1,500 | - | - |
| 425400 | 2245000 | General Office Expense | 0 | 2,667 | 4,000 | 5,000 | 5,000 | 25% | - |
| 425410 | 2245000 | Merchant Fees | 0 | 549 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **General Services / Airport Administration**
**530 - 224500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425500 | 2245000 | Postage | 0 | 418 | 600 | 600 | 600 | - | - |
| 425610 | 2245000 | Outside Printing Expense | 0 | 220 | 200 | 1,000 | 200 | 400% | (80)% |
| 426100 | 2245000 | Janitorial Supplies | 0 | 4,307 | 4,000 | 4,000 | 4,000 | - | - |
| 426200 | 2245000 | Clothing/Linen/Safety Supplies | 0 | 1,041 | 1,400 | 1,400 | 1,400 | - | - |
| 426300 | 2245000 | Motor Fuels & Lubricants | 0 | 2,156 | 5,000 | 2,000 | 2,000 | (60)% | - |
| 426600 | 2245000 | Chemical Supplies | 0 | 0 | 3,700 | 3,800 | 3,800 | 2% | - |
| 426700 | 2245000 | Maintenance Tools/Supplies | 0 | 3,560 | 18,500 | 20,000 | 23,500 | 8% | 17% |
| 426800 | 2245000 | Special Department Supplies | 0 | 5,549 | 5,000 | 10,000 | 10,000 | 100% | - |
| 427100 | 2245000 | Travel & Meeting Expense | 0 | 244 | 4,500 | 6,000 | 6,000 | 33% | - |
| 427200 | 2245000 | Training | 0 | 2,452 | 2,000 | 2,000 | 2,000 | - | - |
| 428400 | 2245000 | Liability Insurance | 0 | 3,874 | 7,236 | 7,825 | 7,971 | 8% | 1% |
| 428420 | 2245000 | Insurance Charges - Direct | 0 | 19,829 | 13,037 | 20,940 | 20,940 | 60% | - |
| | | **Non-personnel Expenses Total** | **0** | **348,066** | **416,500** | **466,391** | **454,622** | **11%** | **(2)%** |
| 481000 | 2245000 | Principal | 0 | 10,642 | 9,374 | 13,416 | 14,964 | 43% | 11% |
| 482000 | 2245000 | Interest | 0 | 4,615 | 6,233 | 5,385 | 4,744 | (13)% | (11)% |
| | | **Debt Service Total** | **0** | **15,257** | **15,607** | **18,801** | **19,708** | **20%** | **4%** |
| 440301 | 2245000 | City Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **0** | **0** | **0** | **0** | - | **-** |
| 881100 | 2245000 | General Fund Allocation Chgs | 0 | 176,979 | 177,853 | 177,853 | 177,853 | - | - |
| 882510 | 2245000 | Utilization Chgs from 510 Fund | 0 | 4,764 | 4,764 | 4,764 | 4,764 | - | - |
| | | **Charges From Others Total** | **0** | **181,743** | **182,617** | **182,617** | **182,617** | - | **-** |
| 894650 | 2245000 | Interfund Services to 650 Fund | 0 | (2,498) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **0** | **(2,498)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **1,240** | **1,058,643** | **1,169,555** | **1,268,304** | **1,277,997** | **8%** | **%** |

# Department Budget Detail

**Department / Section:** **General Services / Airport Capital Projects**
**530 - 224510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440120 | 9229500 | North Side Environmental | 295,947 | 0 | 0 | 0 | 0 | - | - |
| 440220 | 9250800 | Apron Reconstruction Proj | 0 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9229500 | North Side Environmental | (611,840) | 4,191 | 0 | 0 | 0 | - | - |
| 440301 | 9254200 | North Side Design | 339,103 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9782800 | Annual Pvmt Maint. Proj | 0 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9886100 | Asphalt Repair-Gemende Hangars | 0 | 34,727 | 0 | 0 | 0 | - | - |
| 440301 | 9886400 | Parson Brinckerhoff Consultant | 0 | 20,913 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **23,210** | **59,831** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **23,210** | **59,831** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **General Services / Gen Svs-Central Garage**
**650 - 221500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2215000 | Salaries - Regular | 1,422,622 | 1,464,506 | 1,855,975 | 1,877,108 | 1,906,228 | 1% | 1% |
| 411130 | 2215000 | Compensatory Time | (6,435) | (14,307) | 0 | 0 | 0 | - | - |
| 411210 | 2215000 | Vacation | 88,030 | 88,357 | 0 | 0 | 0 | - | - |
| 411220 | 2215000 | Holidays & Special Days Off | 64,888 | 66,336 | 0 | 0 | 0 | - | - |
| 411230 | 2215000 | Military Leave | 130 | 1,175 | 0 | 0 | 0 | - | - |
| 411240 | 2215000 | Sick Leave | 16,234 | 31,757 | 0 | 0 | 0 | - | - |
| 411245 | 2215000 | Family Illness Sick Leave | 12,160 | 6,767 | 0 | 0 | 0 | - | - |
| 411250 | 2215000 | Industrial Accident | 990 | 902 | 0 | 0 | 0 | - | - |
| 411260 | 2215000 | Bereavement Leave | 1,405 | 3,500 | 0 | 0 | 0 | - | - |
| 411280 | 2215000 | Jury Duty | 1,340 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 2215000 | Administrative Leave | 6,588 | 7,476 | 0 | 0 | 0 | - | - |
| 411310 | 2215000 | Night Shift Premium | 30,323 | 28,419 | 41,182 | 41,182 | 41,182 | - | - |
| 411320 | 2215000 | Temporary Foreman Pay | 460 | 1,300 | 8,601 | 8,601 | 8,601 | - | - |
| 411410 | 2215000 | Vacation Payoffs | 267 | 36,238 | 38,776 | 0 | 0 | (100)% | - |
| 411420 | 2215000 | Sick Leave Payoff | 0 | 62,227 | 63,668 | 0 | 0 | (100)% | - |
| 411430 | 2215000 | Compensatory Time Payoff | 0 | 1,613 | 0 | 0 | 0 | - | - |
| 411510 | 2215000 | Accrued Payroll | 9,367 | 26,978 | 20,805 | 10,647 | 11,001 | (48)% | 3% |
| 411521 | 2215000 | Accrued Sick Leave Yr End Only | 31,217 | (61,466) | 0 | 0 | 0 | - | - |
| 411522 | 2215000 | Accrued Vacation Year-End Only | 37,358 | (29,401) | 0 | 0 | 0 | - | - |
| 411530 | 2215000 | Accrued Comp. Time Earned | 5,910 | (269) | 0 | 0 | 0 | - | - |
| 412210 | 2215000 | Workers Compensation Ins | 31,957 | 59,614 | 60,634 | 62,118 | 63,138 | 2% | 1% |
| 412220 | 2215000 | Health Insurance | 220,451 | 232,828 | 327,743 | 322,663 | 337,489 | (1)% | 4% |
| 412222 | 2215000 | Dental Insurance | 11,334 | 11,539 | 14,309 | 13,865 | 14,060 | (3)% | 1% |
| 412230 | 2215000 | Life Insurance | 2,301 | 2,393 | 3,278 | 3,362 | 3,409 | 2% | 1% |
| 412240 | 2215000 | Unemployment Insurance | 2,259 | 1,201 | 1,036 | 1,045 | 1,059 | % | 1% |
| 412250 | 2215000 | Disability Insurance | 3,090 | 3,059 | 3,400 | 3,400 | 3,400 | - | - |
| 412310 | 2215000 | PERS Retirement | 418,635 | 396,765 | 474,718 | 523,494 | 569,015 | 10% | 8% |
| 412311 | 2215000 | PERS - NPA Amortization | 42,952 | 0 | 0 | 0 | 0 | - | - |
| 412312 | 2215000 | Pension Expense - GASB68 | 0 | (148,007) | 0 | 0 | 0 | - | - |
| 412313 | 2215000 | OPEB Annual Req Cont Expense | 75,633 | 81,687 | 0 | 0 | 0 | - | - |
| 412320 | 2215000 | Medicare OASDI | 18,715 | 17,892 | 22,867 | 24,264 | 24,686 | 6% | 1% |
| 412400 | 2215000 | Deferred Compensation | 150 | 1,525 | 4,500 | 6,000 | 7,500 | 33% | 25% |
| 413110 | 2215000 | Overtime At Straight Rate | 2,000 | 2,250 | 0 | 0 | 0 | - | - |
| 413120 | 2215000 | Overtime At 1.5 Rate | 36,646 | 27,369 | 40,000 | 40,000 | 40,000 | - | - |
| | | **Personnel Services Total** | **2,588,992** | **2,412,234** | **2,981,492** | **2,937,749** | **3,030,768** | **(1)%** | **3%** |
| 421000 | 2215000 | Professional Services | 59,354 | 38,143 | 142,572 | 142,572 | 142,572 | - | - |
| 421001 | 2215000 | Prof Services/Internal | 5,666 | 4,035 | 0 | 0 | 0 | - | - |
| 422100 | 2215000 | Telephone | 974 | 801 | 1,851 | 1,851 | 1,851 | - | - |
| 422120 | 2215000 | Telephone - Cellular | 2,782 | 3,323 | 3,300 | 3,300 | 3,300 | - | - |
| 422700 | 2215000 | Refuse/Disposal Fees | 4,655 | 1,428 | 21,000 | 21,000 | 21,000 | - | - |
| 423300 | 2215000 | Freight/Express & Cartage | 490 | 0 | 800 | 800 | 800 | - | - |
| 423400 | 2215000 | Motor Pool Equipment Rental | 45,197 | 44,656 | 50,000 | 50,000 | 50,000 | - | - |
| 424130 | 2215000 | Maint/Repair of Bldgs & Improv | 3,008 | 3,552 | 0 | 0 | 0 | - | - |
| 424210 | 2215000 | Non Stock Inventory | 1,071,899 | 1,057,465 | 950,000 | 950,000 | 950,000 | - | - |
| 424220 | 2215000 | All Other Equip Maint/Repair | 30,030 | 14,688 | 95,500 | 95,500 | 95,500 | - | - |
| 424230 | 2215000 | Central Garage Charges | 7,904 | 16,978 | 7,500 | 22,000 | 23,000 | 193% | 4% |

# Department Budget Detail

**Department / Section:** **General Services / Gen Svs-Central Garage**
**650 - 221500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 424240 | 2215000 | Central Communications Chg | 228 | 0 | 320 | 320 | 320 | - | - |
| 424250 | 2215000 | Sublet Repairs-Automotive | 798,059 | 783,244 | 700,000 | 650,000 | 650,000 | (7)% | - |
| 425400 | 2215000 | General Office Expense | 3,759 | 6,610 | 4,000 | 29,000 | 29,000 | 625% | - |
| 425500 | 2215000 | Postage | 67 | 23 | 200 | 200 | 200 | - | - |
| 425600 | 2215000 | Central Printing Charges | 831 | 513 | 800 | 100 | 100 | (87)% | - |
| 425610 | 2215000 | Outside Printing Expense | 58 | 126 | 0 | 700 | 700 | - | - |
| 425700 | 2215000 | Software Purchase/Licensing | 1,866 | 150 | 1,250 | 1,250 | 1,250 | - | - |
| 425800 | 2215000 | Computer Equip Purc Undr $5000 | 4,569 | 0 | 10,000 | 20,000 | 20,000 | 100% | - |
| 426100 | 2215000 | Janitorial Supplies | 4,337 | 4,372 | 7,500 | 7,500 | 7,500 | - | - |
| 426200 | 2215000 | Clothing/Linen/Safety Supplies | 15,236 | 14,284 | 22,100 | 22,100 | 22,100 | - | - |
| 426300 | 2215000 | Motor Fuels & Lubricants | 59,058 | (91,526) | 6,000 | 8,000 | 8,400 | 33% | 5% |
| 426600 | 2215000 | Chemical Supplies | 1,211 | 0 | 2,000 | 2,000 | 2,000 | - | - |
| 426700 | 2215000 | Maintenance Tools/Supplies | 35,329 | 48,855 | 40,548 | 40,000 | 40,548 | (1)% | 1% |
| 426710 | 2215000 | Work Boot Reimbursement | 3,300 | 3,750 | 4,200 | 4,800 | 4,800 | 14% | - |
| 426800 | 2215000 | Special Department Supplies | 55,841 | 65,875 | 60,000 | 60,000 | 60,000 | - | - |
| 427100 | 2215000 | Travel & Meeting Expense | 0 | 3,793 | 0 | 0 | 0 | - | - |
| 427200 | 2215000 | Training | 8,034 | 16,164 | 25,000 | 25,000 | 25,000 | - | - |
| 428400 | 2215000 | Liability Insurance | 39,543 | 52,840 | 59,234 | 40,359 | 40,985 | (31)% | 1% |
| 428420 | 2215000 | Insurance Charges - Direct | 737 | 4,375 | 1,086 | 35,044 | 35,044 | 3126% | - |
| | | **Non-personnel Expenses Total** | **2,264,031** | **2,098,527** | **2,216,761** | **2,233,396** | **2,235,970** | **%** | **%** |
| 462100 | 2215000 | Automotive Equipment | 2,620 | 1,320 | 38,483 | 153,483 | 153,483 | 298% | - |
| 462100 | 9405900 | SCAQMD Heavy Duty Vehicle 2010 | 0 | 0 | 0 | 0 | 0 | - | - |
| 462100 | 9407100 | CEC - CNG @ WQCP | 84,228 | 115,771 | 0 | 0 | 0 | - | - |
| 462100 | 9407110 | SCAQMD - CNG @ WQCP | 230,346 | 169,652 | 0 | 0 | 0 | - | - |
| 462100 | 9407120 | CNG @ WQCP - Lease | 963,919 | 645,402 | 0 | 0 | 0 | - | - |
| 462200 | 2215000 | Machine and Equipment | 130,800 | 130,547 | 179,900 | 99,000 | 99,000 | (44)% | - |
| | | **Equipment Outlay Total** | **1,411,915** | **1,062,694** | **218,383** | **252,483** | **252,483** | **15%** | **-** |
| 481000 | 2215000 | Principal | 42,364 | 48,097 | 387,819 | 0 | 0 | (100)% | - |
| 481018 | 2215000 | Bond Cost of Issuance | 3,691 | 0 | 0 | 0 | 0 | - | - |
| 482000 | 2215000 | Interest | 23,028 | 20,858 | 38,719 | 0 | 0 | (100)% | - |
| | | **Debt Service Total** | **69,085** | **68,956** | **426,538** | **0** | **0** | **(100)%** | **-** |
| 470020 | 2215000 | Bldgs & Structures Improvmnts | 0 | 0 | 0 | 516,000 | 516,000 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **0** | **0** | **516,000** | **516,000** | **-** | **-** |
| 881100 | 2215000 | General Fund Allocation Chgs | 398,907 | 333,555 | 486,453 | 486,453 | 486,453 | - | - |
| 882101 | 2215000 | Utilization Chgs from 101 Fund | 232 | 42,939 | 55,746 | 125,156 | 138,153 | 124% | 10% |
| 882510 | 2215000 | Utilization Chgs from 510 Fund | 4,272 | 4,272 | 4,272 | 4,272 | 4,272 | - | - |
| | | **Charges From Others Total** | **403,412** | **380,766** | **546,471** | **615,881** | **628,878** | **12%** | **2%** |
| 892101 | 2215000 | Utilization Chgs to 101 Fund | 0 | (39,329) | (39,329) | (39,329) | (39,329) | - | - |
| 894650 | 2215000 | Interfund Services to 650 Fund | (2,828) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(2,828)** | **(39,329)** | **(39,329)** | **(39,329)** | **(39,329)** | **-** | **-** |
| | | **Total Budget Requirements** | **6,734,609** | **5,983,848** | **6,350,316** | **6,516,180** | **6,624,770** | **2%** | **1%** |

## Department Budget Detail

**Department / Section:** **General Services / Gen Svs-Cntrl Gar-Auto Stores**
**650 - 221510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2215100 | Salaries - Regular | 164,946 | 176,734 | 211,458 | 218,238 | 225,412 | 3% | 3% |
| 411130 | 2215100 | Compensatory Time | 728 | 839 | 0 | 0 | 0 | - | - |
| 411210 | 2215100 | Vacation | 7,270 | 9,731 | 0 | 0 | 0 | - | - |
| 411220 | 2215100 | Holidays & Special Days Off | 7,756 | 8,380 | 0 | 0 | 0 | - | - |
| 411240 | 2215100 | Sick Leave | 2,507 | 2,737 | 0 | 0 | 0 | - | - |
| 411245 | 2215100 | Family Illness Sick Leave | 962 | 1,426 | 0 | 0 | 0 | - | - |
| 411250 | 2215100 | Industrial Accident | 0 | 224 | 0 | 0 | 0 | - | - |
| 411260 | 2215100 | Bereavement Leave | 0 | 803 | 0 | 0 | 0 | - | - |
| 411280 | 2215100 | Jury Duty | 150 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 2215100 | Administrative Leave | 388 | 391 | 0 | 0 | 0 | - | - |
| 411310 | 2215100 | Night Shift Premium | 5,706 | 5,559 | 10,800 | 10,800 | 10,800 | - | - |
| 411320 | 2215100 | Temporary Foreman Pay | 0 | 102 | 0 | 0 | 0 | - | - |
| 411410 | 2215100 | Vacation Payoffs | 8,132 | 0 | 0 | 0 | 0 | - | - |
| 411420 | 2215100 | Sick Leave Payoff | 10,067 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 2215100 | Compensatory Time Payoff | 61 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 2215100 | Accrued Payroll | (459) | 2,136 | 2,185 | 1,139 | 1,196 | (47)% | 5% |
| 411521 | 2215100 | Accrued Sick Leave Yr End Only | (8,885) | 566 | 0 | 0 | 0 | - | - |
| 411522 | 2215100 | Accrued Vacation Year-End Only | (4,257) | (68) | 0 | 0 | 0 | - | - |
| 411530 | 2215100 | Accrued Comp. Time Earned | 575 | (11) | 0 | 0 | 0 | - | - |
| 412210 | 2215100 | Workers Compensation Ins | 4,026 | 7,411 | 7,338 | 7,661 | 7,912 | 4% | 3% |
| 412220 | 2215100 | Health Insurance | 16,221 | 17,529 | 19,934 | 19,246 | 20,570 | (3)% | 6% |
| 412222 | 2215100 | Dental Insurance | 1,787 | 2,152 | 2,160 | 2,160 | 2,160 | - | - |
| 412230 | 2215100 | Life Insurance | 125 | 132 | 130 | 130 | 130 | - | - |
| 412240 | 2215100 | Unemployment Insurance | 285 | 141 | 118 | 122 | 125 | 3% | 2% |
| 412250 | 2215100 | Disability Insurance | 648 | 679 | 680 | 680 | 680 | - | - |
| 412310 | 2215100 | PERS Retirement | 45,324 | 45,782 | 52,593 | 58,522 | 64,722 | 11% | 10% |
| 412313 | 2215100 | OPEB Annual Req Cont Expense | 5,565 | 6,150 | 0 | 0 | 0 | - | - |
| 412320 | 2215100 | Medicare OASDI | 3,141 | 3,224 | 3,066 | 3,165 | 3,268 | 3% | 3% |
| 413110 | 2215100 | Overtime At Straight Rate | 14 | 168 | 0 | 0 | 0 | - | - |
| 413120 | 2215100 | Overtime At 1.5 Rate | 10,260 | 7,652 | 7,000 | 7,000 | 7,000 | - | - |
| 413130 | 2215100 | Overtime At Double Time Rate | 0 | 80 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **283,053** | **300,658** | **317,462** | **328,863** | **343,975** | **3%** | **4%** |
| 421000 | 2215100 | Professional Services | 1,244 | 3,450 | 1,700 | 1,700 | 1,700 | - | - |
| 421001 | 2215100 | Prof Services/Internal | 2,952 | 151 | 0 | 0 | 0 | - | - |
| 422100 | 2215100 | Telephone | 1,767 | 1,797 | 1,200 | 1,200 | 1,200 | - | - |
| 422120 | 2215100 | Telephone - Cellular | 0 | 51 | 530 | 530 | 530 | - | - |
| 422200 | 2215100 | Electric | 23,503 | 24,162 | 0 | 0 | 0 | - | - |
| 422600 | 2215100 | Other Utilities | 702 | 328 | 0 | 0 | 0 | - | - |
| 423300 | 2215100 | Freight/Express & Cartage | 130 | 6 | 200 | 200 | 200 | - | - |
| 423400 | 2215100 | Motor Pool Equipment Rental | 18,199 | 14,330 | 18,000 | 18,000 | 18,000 | - | - |
| 424130 | 2215100 | Maint/Repair of Bldgs & Improv | 27 | 62 | 0 | 0 | 0 | - | - |
| 424220 | 2215100 | All Other Equip Maint/Repair | 69,899 | 58,617 | 106,000 | 111,000 | 111,000 | 4% | - |
| 424230 | 2215100 | Central Garage Charges | 65,820 | 82,311 | 100,000 | 139,000 | 143,000 | 39% | 2% |
| 424240 | 2215100 | Central Communications Chg | 0 | 0 | 50 | 50 | 50 | - | - |
| 425400 | 2215100 | General Office Expense | 701 | 0 | 3,600 | 3,600 | 3,600 | - | - |
| 425500 | 2215100 | Postage | 0 | 0 | 100 | 100 | 100 | - | - |

## Department Budget Detail

**Department / Section:** **General Services / Gen Svs-Cntrl Gar-Auto Stores**
**650 - 221510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425600 | 2215100 | Central Printing Charges | 453 | 196 | 1,000 | 1,000 | 1,000 | - | - |
| 425700 | 2215100 | Software Purchase/Licensing | 0 | 0 | 200 | 200 | 200 | - | - |
| 425800 | 2215100 | Computer Equip Purc Undr $5000 | 2,757 | 0 | 3,000 | 3,000 | 3,000 | - | - |
| 426100 | 2215100 | Janitorial Supplies | 372 | 1,739 | 800 | 800 | 800 | - | - |
| 426200 | 2215100 | Clothing/Linen/Safety Supplies | 668 | 808 | 5,250 | 5,250 | 5,250 | - | - |
| 426300 | 2215100 | Motor Fuels & Lubricants | 17,986 | 3,362 | 9,000 | 500 | 500 | (94)% | - |
| 426700 | 2215100 | Maintenance Tools/Supplies | 0 | 1,859 | 300 | 300 | 300 | - | - |
| 426710 | 2215100 | Work Boot Reimbursement | 900 | 600 | 750 | 750 | 750 | - | - |
| 426800 | 2215100 | Special Department Supplies | 15,684 | 7,050 | 20,000 | 20,000 | 20,000 | - | - |
| 427200 | 2215100 | Training | 288 | 0 | 7,000 | 7,000 | 7,000 | - | - |
| 428400 | 2215100 | Liability Insurance | 4,983 | 7,129 | 7,676 | 4,693 | 4,847 | (38)% | 3% |
| 447000 | 2215100 | Misc Expenses Unclassified | 116,488 | 66,650 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **345,532** | **274,668** | **286,356** | **318,873** | **323,027** | **11%** | **1%** |
| 462100 | 2215100 | Automotive Equipment | 190,165 | 466,277 | 140,000 | 50,000 | 0 | (64)% | (100)% |
| 462100 | 9407130 | CNG @ WQCP - Lease | 472,128 | 152,871 | 0 | 0 | 0 | - | - |
| 462200 | 2215100 | Machine and Equipment | 0 | 0 | 7,000 | 7,000 | 7,000 | - | - |
| | | **Equipment Outlay Total** | **662,294** | **619,149** | **147,000** | **57,000** | **7,000** | **(61)%** | **(87)%** |
| 481000 | 2215100 | Principal | 0 | 335,559 | 0 | 400,496 | 409,206 | - | 2% |
| 482000 | 2215100 | Interest | 14,091 | 14,440 | 0 | 0 | 0 | - | - |
| | | **Debt Service Total** | **14,091** | **350,000** | **0** | **400,496** | **409,206** | - | **2%** |
| 440301 | 9859800 | Ethanol (E85) Project | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **0** | **0** | **0** | **0** | - | **-** |
| 881100 | 2215100 | General Fund Allocation Chgs | 177,234 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **177,234** | **0** | **0** | **0** | **0** | - | **-** |
| 894101 | 2215100 | Interfund Services to 101 Fund | (218) | 0 | 0 | 0 | 0 | - | - |
| 894650 | 2215100 | Interfund Services to 650 Fund | (2,306) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(2,524)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **1,479,682** | **1,544,476** | **750,818** | **1,105,232** | **1,083,208** | **47%** | **(1)%** |

## Department Budget Detail

**Department / Section:** **General Services / Gen Svs-Cntrl Gar-Motor Pool**
**650 - 221520**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2215200 | Salaries - Regular | 71,138 | 65,066 | 82,619 | 89,476 | 91,092 | 8% | 1% |
| 411130 | 2215200 | Compensatory Time | 418 | 62 | 0 | 0 | 0 | - | - |
| 411210 | 2215200 | Vacation | 4,154 | 3,034 | 0 | 0 | 0 | - | - |
| 411220 | 2215200 | Holidays & Special Days Off | 3,327 | 2,223 | 0 | 0 | 0 | - | - |
| 411240 | 2215200 | Sick Leave | 1,204 | 515 | 0 | 0 | 0 | - | - |
| 411245 | 2215200 | Family Illness Sick Leave | 1,370 | 155 | 0 | 0 | 0 | - | - |
| 411292 | 2215200 | Administrative Leave | 125 | 47 | 0 | 0 | 0 | - | - |
| 411510 | 2215200 | Accrued Payroll | (1,184) | 1,889 | 992 | 515 | 533 | (48)% | 3% |
| 411521 | 2215200 | Accrued Sick Leave Yr End Only | 368 | 447 | 0 | 0 | 0 | - | - |
| 411522 | 2215200 | Accrued Vacation Year-End Only | (1,210) | 1,187 | 0 | 0 | 0 | - | - |
| 411530 | 2215200 | Accrued Comp. Time Earned | (265) | 21 | 0 | 0 | 0 | - | - |
| 412210 | 2215200 | Workers Compensation Ins | 1,710 | 3,493 | 2,867 | 3,140 | 3,197 | 9% | 1% |
| 412220 | 2215200 | Health Insurance | 13,669 | 10,441 | 23,225 | 17,403 | 18,545 | (25)% | 6% |
| 412222 | 2215200 | Dental Insurance | 817 | 495 | 918 | 937 | 976 | 2% | 4% |
| 412230 | 2215200 | Life Insurance | 50 | 33 | 52 | 52 | 52 | - | - |
| 412240 | 2215200 | Unemployment Insurance | 120 | 66 | 46 | 50 | 51 | 8% | 2% |
| 412250 | 2215200 | Disability Insurance | 251 | 177 | 272 | 272 | 272 | - | - |
| 412310 | 2215200 | PERS Retirement | 22,218 | 13,771 | 20,702 | 24,338 | 26,482 | 17% | 8% |
| 412313 | 2215200 | OPEB Annual Req Cont Expense | 4,689 | 3,664 | 0 | 0 | 0 | - | - |
| 412320 | 2215200 | Medicare OASDI | 1,172 | 872 | 1,198 | 1,298 | 1,321 | 8% | 1% |
| | | **Personnel Services Total** | **124,148** | **107,668** | **132,891** | **137,481** | **142,521** | **3%** | **3%** |
| 421001 | 2215200 | Prof Services/Internal | 3,676 | 10,530 | 0 | 0 | 0 | - | - |
| 423400 | 2215200 | Motor Pool Equipment Rental | 32 | 0 | 1,500 | 1,500 | 1,500 | - | - |
| 424230 | 2215200 | Central Garage Charges | 1,916,295 | 1,786,496 | 2,090,000 | 2,090,000 | 2,090,000 | - | - |
| 425800 | 2215200 | Computer Equip Purc Undr $5000 | 0 | 0 | 2,000 | 2,000 | 2,000 | - | - |
| 426300 | 2215200 | Motor Fuels & Lubricants | 1,511,802 | 1,211,497 | 1,800,000 | 1,300,000 | 1,300,000 | (27)% | - |
| 426800 | 2215200 | Special Department Supplies | 20 | 1,098 | 0 | 0 | 0 | - | - |
| 428400 | 2215200 | Liability Insurance | 2,118 | 3,360 | 2,999 | 1,924 | 1,959 | (35)% | 1% |
| | | **Non-personnel Expenses Total** | **3,433,944** | **3,012,984** | **3,896,499** | **3,395,424** | **3,395,459** | **(12)%** | **%** |
| 462100 | 2215200 | Automotive Equipment | 1,649,278 | 492,037 | 1,678,000 | 1,579,794 | 1,406,099 | (5)% | (10)% |
| 462100 | 9405910 | SCAQMD Heavy Duty Vehicle 2010 | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **1,649,278** | **492,037** | **1,678,000** | **1,579,794** | **1,406,099** | **(5)%** | **(10)%** |
| 440301 | 9405920 | SCAQMD Heavy Duty Vehicle 2010 | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 2215200 | General Fund Allocation Chgs | 328,695 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 2215200 | Utilization Chgs from 101 Fund | 19,171 | 19,398 | 21,267 | 0 | 0 | (100)% | - |
| | | **Charges From Others Total** | **347,866** | **19,398** | **21,267** | **0** | **0** | **(100)%** | **-** |
| | | **Total Budget Requirements** | **5,555,238** | **3,632,089** | **5,728,657** | **5,112,699** | **4,944,079** | **(10)%** | **(3)%** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | (26,307) | 338,757 | 193,693 | (84,004) | (23,189) | (143)% | (72)% |
| | | All Other Funds | 13,793,981 | 12,478,965 | 13,999,346 | 14,002,415 | 13,930,054 | % | ( )% |
| | | Department Total | 13,767,674 | 12,817,722 | 14,193,039 | 13,918,411 | 13,906,865 | (1)% | ( )% |

# HUMAN RESOURCES DEPARTMENT

The mission of the Human Resources Department is to provide an innovative professional strategic business partner that values integrity, confidentiality, and diversity; while continuing to provide a variety of resources to past, present and future employees.



# HUMAN RESOURCES

Human Resources provides administrative support to the City's departments related to the hiring and development of City staff.



# DEPARTMENT OVERVIEW

## Services Provided

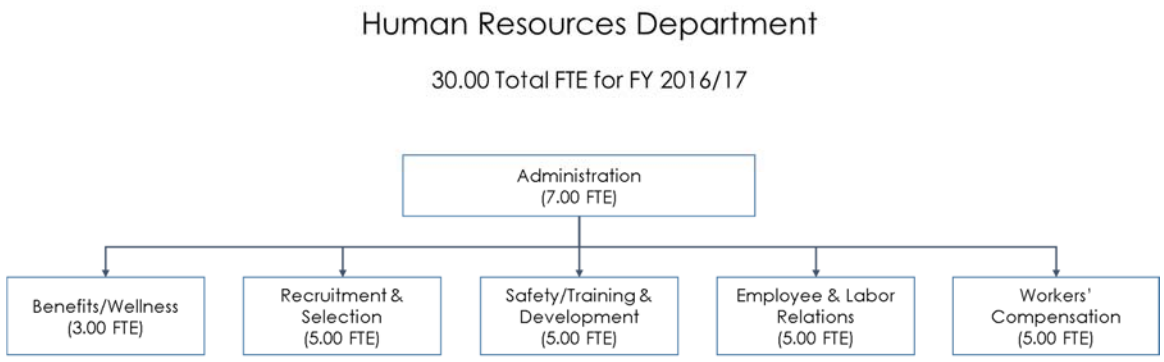
The Human Resources Department is responsible for providing administrative support to the City's departments related to the hiring and development of City staff. This includes recruiting to fill vacant positions, maintaining employee personnel files and salary information, managing the City's Workers' Compensation Program, overseeing the City's Safety Program, providing training and employee development opportunities, managing cases of employee grievances and complaints, and administering employee health and wellness programs.

## Business Goals

The Department's Business Goals are:

- To ensure a discriminatory free work environment for all employees and external customers;
- To provide highly progressive personnel services as a business partner with City Departments and the Community;
- To develop staff members and enable them to perform their work to a high standard of competence and efficiency; and,
- To actively support the City to meet goals through effective delivery.

# ORGANIZATIONAL CHART



## DEPARTMENT DIVISIONS AND SECTIONS

### Divisions and Sections

The Human Resources Department includes the following Divisions:

- Administration
- Benefits/Wellness
- Employee and Labor Relations
- Recruitment and Selection
- Safety/Training & Development
- Workers' Compensation

### Administration

This division is responsible for developing and administering the department budget, maintaining records management, processing employee transactions and ensuring requests to fill positions are accurate and within budget. This division also maintains and updates salary schedules as required by the Fringe Benefit and Salary Plan and Memorandum of Understanding.

### Benefits/Wellness

The second division oversees the administration and implementation of all City fringe benefits for employees, including Health, Dental, Vision, Retirement, Deferred Compensation, Life/Additional Life, Long Term Disability, Flexible Spending Accounts and Employee Assistance Program. In addition, the Benefits Division oversees and coordinates the City-wide Wellness Program.

### Employee & Labor Relations

The Employee and Labor Relations division negotiates, adopts and administers agreements between the City and employee groups/bargaining units. This division promotes effective communication and relations in the workforce. In addition, the Employee and Labor Relations Division oversees Classification and Compensation to ensure compensation is comparable to our surrounding cities and ensure the organizations structure is internally aligned.

### Recruitment & Selection

The Recruitment and Selection division is responsible for attracting the most highly qualified, talented workforce for employment with the City of Riverside, while providing a level of consistency throughout City government in compliance with all federal and state requirements, and to administer valid and unbiased testing processes for all departments.

## Safety/Training & Development

This division's main function is to implement preventive and corrective measures to maintain a safe work environment. This division insures compliance with regulatory agencies and coordinates safety specific training. In addition, this division also oversees all soft skills training and professional development opportunities as well as mandatory training for all City employees. This division oversees coordination of the Municipal Volunteer Program and Annual Employee Service Awards.

## Workers' Compensation

The Workers' Compensation division is committed to make certain that injured workers, and their dependents in the event of their death, receive promptly and accurately the full measure of compensation to which they are entitled.

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 1. Talent Management/ Succession Planning | The Human Resources Department has increased the number of Business Writing Courses being offered due to the high demand amongst employees | Due to the department's limited funding, training can only be provided on an as-requested basis for non-mandatory trainings. The Human Resources Department has deferred two positions due to budget constraints |
| 2. Improve Recruitment & Selection/Hiring Process | Developed and implemented new procedures for hiring seasonal Park & Recreation employees. This process allowed the majority of seasonal employees to be hired within one day | Recruitment and Selection is in need of an integrated system to track and identify potential skill gaps for the organization |
| 3. Collaboration with Finance & Leadership on HR Decisions | Continue collaborative efforts with the Finance Department to reconcile position control | |
| 4. Team Building (Retreats/Morale) with Employee Organizations | Begin preparation for the next teambuilding assignment | |
| 5. Technology Growth and Improvement | Developed a new webpage for Customer Service Training | Human Resources currently does not have a Learning Management System to track and manage succession planning |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| 6. Develop a Plan to Conduct Classification Studies, Including Salary Review for all Positions | The Human Resources Department completed the training of 10 non-Classification & Compensation Division employees on Class & Comp | Currently, Human Resources is unable to fill one budgeted position, due to budget reductions, to perform in-house studies, therefore most studies are contracted with an external consultant |

## PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration | 5.00 | 4.00 | 25.00 | 27.50 | 29.50 |
| Benefits | 3.25 | 4.25 | - | - | - |
| Employee & Labor Relations | 3.25 | 5.25 | - | - | - |
| Recruitment & Selection | 8.25 | 6.25 | - | - | - |
| Safety | 2.25 | 2.25 | - | - | - |
| Training | 1.00 | 1.00 | - | - | - |
| **General Fund Total** | **23.00** | **23.00** | **25.00** | **27.50** | **29.50** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Workers' Compensation | 5.00 | 5.00 | 5.00 | 5.00 | 6.00 |
| **All Other Funds Total** | **23.00** | **23.00** | **25.00** | **27.50** | **29.50** |
| **Grand Total All Funds** | **28.00** | **28.00** | **30.00** | **32.50** | **35.50** |

## BUDGET OVERVIEW

The Department's total recommended budget for FY 2016/17 is $6,192,557 and FY 2017/18 is $6,347,808. The Personnel Budget in FY 2016/17 is 51.18% of the Department's total budget and in FY 2017/18 it comprises 52.30% of the total budget.

The Personnel Budget for FY 2016/17 is $3,169,137 for 32.50 FTEs and $3,319,614 in FY 2017/18 for 35.50 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds. The Human Resources Department has requested two Office Specialists and two Examination Proctors in FY 2016/17. The FTE increase in FY 2017/18 includes three personnel requests that include one Human Resources Analyst and two additional Office Specialists.

The Personnel Budget increased by 12.61% from FY 2015/16 to FY 2016/17 and increased by 4.75% from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $5,555,927 and FY 2017/18 is $5,556,770. The Non-Personnel Budget decreased by 1.14% from FY 2015/16 to FY 2016/17 and remained relatively flat with a slight increase of .02% from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include professional and legal services, recruitment expenses, workers' compensation claims and liability insurance charges.

The Special Projects Budget will remain relatively unchanged from FY 2016/17 and 2017/18 at $197,659. This includes monies from healthcare vendors for wellness related programs.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | 2.50 | 2.00 | $341,631 | $134,815 | 12.44% | 4.37% |
| Benefits | | | | | | |
| Employee & Labor Relations | | | | | | |
| Recruitment & Selection | | | | | | |
| Safety | | | | | | |
| Training | | | | | | |
| **General Fund Total** | **14.00** | **14.00** | **($46,593)** | **$30,486** | **(3.78%)** | **2.57%** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| Workers' Compensation | - | 1.00 | ($49,273) | $17,373 | -0.85% | 0.30% |
| **All Other Funds Total** | **14.00** | **14.00** | **($46,593)** | **$30,486** | **(3.78%)** | **2.57%** |

# KEY CHANGES IN THE BASELINE BUDGET
# (Before Recommended Balancing Measures)
# FY 2016/17 AND 2017/18

## Personnel

### Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $3,169,137, an increase of $354,789 or 12.61% from the FY 2015/16 Adopted Budget of $2,814,348. The budget increase is due primarily to the following:

- Increase $218,784 for salaries of three additional positions that include one Human Resources Analyst and two additional Office Specialists
- Increase $84,113 in pension costs associated with the increase in personnel as well as anticipated increases in the employer rate based on the latest actuarial analysis
- Increase $59,793 in health insurance costs associated with the increase in personal as well as increases in premiums

### Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $3,319,614, an increase of $150,477 or 4.75% from the FY 2016/17 Adopted Budget of $j3,169,137. The budget increase is due primarily to the following:

- Increase $62,644 in salaries associated with step increases and other compensation adjustments
- Increase $60,246 in pension costs associated with anticipated increases in the employer rate based on the latest actuarial analysis

## Non-Personnel

### Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $5,555,927, a decrease of $64,218 or 1.14% from the FY 2015/16 Adopted Budget of $5,620,145. The budget increase is due primarily a reduction in the allocated liability insurance premiums attributed to the department from the self-insurance fund.

### Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $5,556,770, an increase of $843 or 0.02% from the FY 2016/17 Adopted Budget of $5,555,927. The budget is essentially the same as the prior year with no significant changes anticipated.

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| Delayed Hiring | The Human Resources Department will achieve the managed savings by delaying the hiring process for one vacant Senior Human Resources Analyst (Training & Development). Delaying the hiring process for this budgeted position will result in service impacts to internal staff as the Human Resources Department will be unable to formulate the training program. | $100,000 |
| **Managed Savings Total** | | **$100,000** |
| Defer Recruitment | Delay the hiring process for one vacant Senior Human Resources Analyst (Classification & Compensation). This specific reduction may result in service impacts citywide as the Human Resources Department will be unable to conduct classification studies and salary reviews for all positions. | $128,026 |
| **4% Balancing Measures Total** | | **$128,026** |
| **Grand Total General Fund Proposed Reductions** | | **$228,026** |

## SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Office Specialist | The need to add one Office Specialist is critical to the department to improve customer service and decrease processing time for services provided | $58,904 | $65,136 |
| 2. Office Specialist | Managers and Analysts are currently performing entry level duties in addition to their professional level duties due to the department's deficiency in having clerical support positions | $60,904 | $67,136 |
| 3. Examination Proctor | This impacts HR Analysts who proctor written and performance examinations. Analysts should remain occupied with professional level duties | $16,848 | $16,848 |
| 4. Examination Proctor | This impacts HR Analysts who proctor written and performance examinations. Analysts should remain occupied with professional level duties | $16,848 | $16,848 |
| **Highest Unfunded Needs Total** | | **$153,504** | **$165,968** |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Education Reimbursement Program | The overwhelming response to the Education Reimbursement Program has resulted into creating a waiting list for employees seeking education reimbursement. | $40,000 | $40,000 |
| 2. City-Wide Employee Training | This impacts the Human Resources Department's ability to develop innovative training initiatives. | $40,000 | $40,000 |
| **High Unfunded Needs Total** | | **$80,000** | **$80,000** |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Human Resources Analyst | This impacts the Human Resources Department's ability to maintain a stable competitive workforce | $98,694 | $104,640 |
| 2. Learning Management System (LMS) | This impacts citywide succession planning. This platform will ensure continuity of service to our customers when voids are created by retirements, resignations and terminations | $175,000 | $100,000 |
| 3. Advertising | This will impact the development of a holistic recruitment marketing campaign. The Human Resources Department will be unable to create awareness of employment opportunities via regional publications, job fairs, social media, etc. | $10,000 | $10,000 |
| **Important Unfunded Needs Total** | | **$283,694** | **$214,640** |

| | | |
|---|---|---|
| **Grand Total All Unfunded Needs of the Department** | **$517,198** | **$460,608** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Human Resources | $0 | $0 | $0 | $0 | $0 |
| **General Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Human Resources | $0 | $0 | $0 | $0 | $0 |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration | $748,590 | $695,506 | $2,745,264 | $3,086,895 | $3,221,710 |
| Benefits | $386,301 | $431,192 | - | - | - |
| Safety | $176,666 | $158,192 | - | - | - |
| Training | $200,776 | $113,757 | - | - | - |
| Recruitment and Selection | $689,380 | $482,336 | - | - | - |
| Employee & Labor Relations | $309,925 | $450,099 | - | - | - |
| **Total General Fund** | **$2,511,638** | **$2,331,082** | **$2,745,264** | **$3,086,895** | **$3,221,710** |

| All Other Funds | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Workers' Compensation | $5,761,318 | $5,358,128 | $5,810,442 | $5,761,169 | $5,778,542 |
| **Grand Total Expenditure** | **$8,272,956** | **$7,689,210** | **$8,555,706** | **$8,848,064** | **$9,000,252** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Human Resources | $0 | $0 | $0 | $0 | $0 |
| **General Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Human Resources | $0 | $0 | $0 | $0 | $0 |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $1,911,464 | $1,984,750 | $2,275,393 | $2,651,312 | $2,785,341 |
| Non-Personnel | $431,157 | $262,880 | $364,871 | $330,583 | $331,369 |
| Special Projects and Grants | $169,018 | $83,453 | $105,000 | $105,000 | $105,000 |
| **Operating Budget Total** | **$2,511,639** | **$2,331,083** | **$2,745,264** | **$3,086,895** | **$3,221,710** |
| Charges From Others | $495,797 | $840,248 | $931,675 | $933,755 | $937,986 |
| Charges To Others | ($2,985,159) | ($3,337,693) | ($3,676,939) | ($3,655,079) | ($3,656,247) |
| Managed Savings | - | - | - | ($100,000) | ($100,000) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **($2,489,362)** | **($2,497,445)** | **($2,745,264)** | **($2,821,324)** | **($2,818,261)** |
| **General Fund Total** | **$22,278** | **($166,360)** | **-** | **$265,571** | **$403,449** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Personnel | $511,397 | $550,884 | $538,955 | $517,825 | $534,273 |
| Non-Personnel | $5,235,286 | $4,792,637 | $5,255,274 | $5,225,344 | $5,225,401 |
| **Operating Budget Total** | **$5,746,683** | **$5,343,521** | **$5,794,229** | **$5,743,169** | **$5,759,674** |
| Debt Service | $14,634 | $14,607 | $16,213 | $18,000 | $18,868 |
| Charges From Others | $260,688 | $186,777 | $165,817 | $165,817 | $165,817 |

| | | | | | |
|---|---|---|---|---|---|
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$275,322** | **$201,384** | **$182,030** | **$183,817** | **$184,685** |
| **All Other Fund Total** | **$6,022,005** | **$5,544,905** | **$5,976,259** | **$5,926,986** | **$5,944,359** |
| **Grand Total Expenditure** | **$6,044,282** | **$5,378,543** | **$5,976,259** | **$6,192,557** | **$6,347,808** |

## Department Budget Detail

**Department / Section:** **Human Resources / Human Resources-Administration**
**101 - 210000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2100000 | Salaries - Regular | 414,936 | 322,596 | 1,521,454 | 1,763,052 | 1,821,327 | 15% | 3% |
| 411110 | 2100000 | Salaries-Temp & Part Time | 0 | 0 | 30,305 | 16,206 | 18,200 | (46)% | 12% |
| 411130 | 2100000 | Compensatory Time | 66 | 10 | 0 | 0 | 0 | - | - |
| 411210 | 2100000 | Vacation | 15,300 | 4,591 | 0 | 0 | 0 | - | - |
| 411220 | 2100000 | Holidays & Special Days Off | 20,697 | 13,059 | 0 | 0 | 0 | - | - |
| 411240 | 2100000 | Sick Leave | 5,619 | 3,446 | 0 | 0 | 0 | - | - |
| 411245 | 2100000 | Family Illness Sick Leave | 702 | 0 | 0 | 0 | 0 | - | - |
| 411280 | 2100000 | Jury Duty | 3,787 | 265 | 0 | 0 | 0 | - | - |
| 411292 | 2100000 | Administrative Leave | 7,734 | 12,572 | 0 | 0 | 0 | - | - |
| 411410 | 2100000 | Vacation Payoffs | 32,423 | 48,429 | 0 | 0 | 0 | - | - |
| 411420 | 2100000 | Sick Leave Payoff | 0 | 74,389 | 0 | 0 | 0 | - | - |
| 411440 | 2100000 | Admin Leave Payoff | 3,698 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 2100000 | Accrued Payroll | 2,014 | 49,630 | 17,133 | 10,046 | 10,559 | (41)% | 5% |
| 412210 | 2100000 | Workers Compensation Ins | 4,893 | 5,898 | 19,863 | 21,883 | 22,624 | 10% | 3% |
| 412220 | 2100000 | Health Insurance | 38,043 | 28,942 | 210,873 | 268,326 | 279,822 | 27% | 4% |
| 412222 | 2100000 | Dental Insurance | 2,232 | 1,698 | 11,594 | 12,539 | 12,604 | 8% | % |
| 412230 | 2100000 | Life Insurance | 2,618 | 1,910 | 8,871 | 10,628 | 10,979 | 19% | 3% |
| 412240 | 2100000 | Unemployment Insurance | 672 | 292 | 866 | 994 | 1,028 | 14% | 3% |
| 412250 | 2100000 | Disability Insurance | 104 | 125 | 544 | 272 | 272 | (50)% | - |
| 412310 | 2100000 | PERS Retirement | 128,418 | 77,517 | 407,631 | 489,161 | 541,586 | 20% | 10% |
| 412320 | 2100000 | Medicare OASDI | 4,569 | 5,020 | 21,469 | 24,597 | 25,457 | 14% | 3% |
| 412330 | 2100000 | City Retirement Plan | 0 | 0 | 790 | 608 | 683 | (23)% | 12% |
| 412400 | 2100000 | Deferred Compensation | 150 | 1,475 | 19,800 | 28,800 | 36,000 | 45% | 25% |
| 412500 | 2100000 | Automobile/Expense Allowance | 4,200 | 8,225 | 4,200 | 4,200 | 4,200 | - | - |
| | | **Personnel Services Total** | **692,884** | **660,099** | **2,275,393** | **2,651,312** | **2,785,341** | **16%** | **5%** |
| 421000 | 2100000 | Professional Services | 19,543 | 7,121 | 153,909 | 153,909 | 153,909 | - | - |
| 421001 | 2100000 | Prof Services/Internal | 198 | 292 | 0 | 0 | 0 | - | - |
| 421100 | 2100000 | Outside Legal Services | 0 | 0 | 29,500 | 29,500 | 29,500 | - | - |
| 422100 | 2100000 | Telephone | 2,543 | 2,673 | 5,694 | 5,694 | 5,694 | - | - |
| 422120 | 2100000 | Telephone - Cellular | 2,827 | 1,959 | 4,200 | 4,200 | 4,200 | - | - |
| 423500 | 2100000 | Vehicle Usage Reimb Employee | 3 | 0 | 7,625 | 7,625 | 7,625 | - | - |
| 424130 | 2100000 | Maint/Repair of Bldgs & Improv | 0 | 216 | 0 | 0 | 0 | - | - |
| 424220 | 2100000 | All Other Equip Maint/Repair | 1,273 | 330 | 2,000 | 2,000 | 2,000 | - | - |
| 425100 | 2100000 | Advertising Expense | 1,411 | 0 | 15,263 | 15,263 | 15,263 | - | - |
| 425200 | 2100000 | Periodicals & Dues | 768 | 939 | 6,250 | 6,250 | 6,250 | - | - |
| 425400 | 2100000 | General Office Expense | 2,810 | 3,516 | 18,850 | 18,850 | 18,850 | - | - |
| 425500 | 2100000 | Postage | 996 | 178 | 8,750 | 8,750 | 8,750 | - | - |
| 425600 | 2100000 | Central Printing Charges | 0 | 184 | 0 | 0 | 0 | - | - |
| 425610 | 2100000 | Outside Printing Expense | 147 | 212 | 7,725 | 7,725 | 7,725 | - | - |
| 425700 | 2100000 | Software Purchase/Licensing | 0 | 0 | 16,000 | 16,000 | 16,000 | - | - |
| 425800 | 2100000 | Computer Equip Purc Undr $5000 | 7,565 | 857 | 18,000 | 18,000 | 18,000 | - | - |
| 426800 | 2100000 | Special Department Supplies | 3,437 | 2,084 | 11,690 | 11,690 | 11,690 | - | - |
| 427100 | 2100000 | Travel & Meeting Expense | 1,139 | 1,160 | 2,000 | 2,000 | 2,000 | - | - |
| 428400 | 2100000 | Liability Insurance | 11,515 | 13,680 | 57,415 | 23,127 | 23,913 | (59)% | 3% |
| | | **Non-personnel Expenses Total** | **56,180** | **35,406** | **364,871** | **330,583** | **331,369** | **(9)%** | **%** |

## Department Budget Detail

**Department / Section:** **Human Resources / Human Resources-Administration**
**101 - 210000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 450338 | 2100000 | Drug & Alcohol Testing Prog | (507) | 0 | 35,000 | 35,000 | 35,000 | - | - |
| 452004 | 2100000 | City-Wide Employee Training | 32 | 0 | 20,000 | 20,000 | 20,000 | - | - |
| 452005 | 2100000 | Education Reimbursement Prog | 0 | 0 | 20,000 | 20,000 | 20,000 | - | - |
| 452011 | 2100000 | Employee Recognition Program | 0 | 0 | 30,000 | 30,000 | 30,000 | - | - |
| | | **Special Projects Total** | **(475)** | **0** | **105,000** | **105,000** | **105,000** | - | **-** |
| 881100 | 2100000 | General Fund Allocation Chgs | 365,982 | 766,312 | 850,815 | 850,815 | 850,815 | - | - |
| 882101 | 2100000 | Utilization Chgs from 101 Fund | 17,241 | 16,008 | 17,095 | 14,865 | 15,900 | (13)% | 6% |
| 884101 | 2100000 | Interfund Services from 101 Fd | 0 | 0 | 1,800 | 1,800 | 1,800 | - | - |
| | | **Charges From Others Total** | **383,224** | **782,321** | **869,710** | **867,480** | **868,515** | **( )%** | **%** |
| 891100 | 2100000 | General Fund Allocation Chgs | (1,129,107) | (3,324,939) | (3,639,732) | (3,639,730) | (3,639,730) | ( )% | - |
| 894101 | 2100000 | Interfund Services to 101 Fund | 0 | (12,754) | (37,207) | (15,349) | (16,517) | (58)% | 7% |
| | | **Charges to Others Total** | **(1,129,107)** | **(3,337,693)** | **(3,676,939)** | **(3,655,079)** | **(3,656,247)** | **( )%** | **%** |
| | | **Total Budget Requirements** | **2,706** | **(1,859,865)** | **(61,965)** | **299,296** | **433,978** | **(583)%** | **44%** |

# Department Budget Detail

**Department / Section:** **Human Resources / Human Resources-Benefits**
**101 - 211500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2115000 | Salaries - Regular | 182,302 | 212,739 | 0 | 0 | 0 | - | - |
| 411110 | 2115000 | Salaries-Temp & Part Time | 9,200 | 9,400 | 0 | 0 | 0 | - | - |
| 411130 | 2115000 | Compensatory Time | 19 | 38 | 0 | 0 | 0 | - | - |
| 411210 | 2115000 | Vacation | 10,524 | 22,807 | 0 | 0 | 0 | - | - |
| 411220 | 2115000 | Holidays & Special Days Off | 9,013 | 11,418 | 0 | 0 | 0 | - | - |
| 411240 | 2115000 | Sick Leave | 4,373 | 6,400 | 0 | 0 | 0 | - | - |
| 411245 | 2115000 | Family Illness Sick Leave | 5,369 | 2,483 | 0 | 0 | 0 | - | - |
| 411260 | 2115000 | Bereavement Leave | 0 | 1,896 | 0 | 0 | 0 | - | - |
| 411292 | 2115000 | Administrative Leave | 2,344 | 3,488 | 0 | 0 | 0 | - | - |
| 411410 | 2115000 | Vacation Payoffs | 0 | 2,904 | 0 | 0 | 0 | - | - |
| 411510 | 2115000 | Accrued Payroll | 821 | (7,963) | 0 | 0 | 0 | - | - |
| 412210 | 2115000 | Workers Compensation Ins | 2,181 | 3,801 | 0 | 0 | 0 | - | - |
| 412220 | 2115000 | Health Insurance | 24,920 | 38,064 | 0 | 0 | 0 | - | - |
| 412222 | 2115000 | Dental Insurance | 1,620 | 2,134 | 0 | 0 | 0 | - | - |
| 412230 | 2115000 | Life Insurance | 1,240 | 1,524 | 0 | 0 | 0 | - | - |
| 412240 | 2115000 | Unemployment Insurance | 300 | 189 | 0 | 0 | 0 | - | - |
| 412310 | 2115000 | PERS Retirement | 55,470 | 70,902 | 0 | 0 | 0 | - | - |
| 412320 | 2115000 | Medicare OASDI | 2,217 | 2,892 | 0 | 0 | 0 | - | - |
| 412330 | 2115000 | City Retirement Plan | 345 | 352 | 0 | 0 | 0 | - | - |
| 412400 | 2115000 | Deferred Compensation | 150 | 2,375 | 0 | 0 | 0 | - | - |
| 413120 | 2115000 | Overtime At 1.5 Rate | 59 | 35 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **312,474** | **387,885** | **0** | **0** | **0** | - | **-** |
| 421000 | 2115000 | Professional Services | 53,227 | 21,433 | 0 | 0 | 0 | - | - |
| 421001 | 2115000 | Prof Services/Internal | 376 | 0 | 0 | 0 | 0 | - | - |
| 422100 | 2115000 | Telephone | 500 | 475 | 0 | 0 | 0 | - | - |
| 423500 | 2115000 | Vehicle Usage Reimb Employee | 48 | 130 | 0 | 0 | 0 | - | - |
| 425400 | 2115000 | General Office Expense | 2,752 | 2,379 | 0 | 0 | 0 | - | - |
| 425500 | 2115000 | Postage | 9,827 | 8,688 | 0 | 0 | 0 | - | - |
| 425600 | 2115000 | Central Printing Charges | 300 | 0 | 0 | 0 | 0 | - | - |
| 425610 | 2115000 | Outside Printing Expense | 1,659 | 1,384 | 0 | 0 | 0 | - | - |
| 428400 | 2115000 | Liability Insurance | 5,134 | 8,814 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **73,826** | **43,306** | **0** | **0** | **0** | - | **-** |
| 881100 | 2115000 | General Fund Allocation Chgs | 13,443 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **13,443** | **0** | **0** | **0** | **0** | - | **-** |
| 891100 | 2115000 | General Fund Allocation Chgs | (286,612) | 0 | 0 | 0 | 0 | - | - |
| 894101 | 2115000 | Interfund Services to 101 Fund | (75,524) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(362,136)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **37,607** | **431,192** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Human Resources / Human Resources-Safety**
**101 - 212000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2120000 | Salaries - Regular | 78,845 | 87,261 | 0 | 0 | 0 | - | - |
| 411110 | 2120000 | Salaries-Temp & Part Time | 1,836 | 3,429 | 0 | 0 | 0 | - | - |
| 411130 | 2120000 | Compensatory Time | 55 | 0 | 0 | 0 | 0 | - | - |
| 411210 | 2120000 | Vacation | 3,249 | 3,918 | 0 | 0 | 0 | - | - |
| 411220 | 2120000 | Holidays & Special Days Off | 3,791 | 4,187 | 0 | 0 | 0 | - | - |
| 411240 | 2120000 | Sick Leave | 1,040 | 2,580 | 0 | 0 | 0 | - | - |
| 411245 | 2120000 | Family Illness Sick Leave | 0 | 142 | 0 | 0 | 0 | - | - |
| 411292 | 2120000 | Administrative Leave | 238 | 1,493 | 0 | 0 | 0 | - | - |
| 411510 | 2120000 | Accrued Payroll | 1,164 | (3,318) | 0 | 0 | 0 | - | - |
| 412210 | 2120000 | Workers Compensation Ins | 909 | 1,471 | 0 | 0 | 0 | - | - |
| 412220 | 2120000 | Health Insurance | 11,561 | 13,446 | 0 | 0 | 0 | - | - |
| 412222 | 2120000 | Dental Insurance | 735 | 778 | 0 | 0 | 0 | - | - |
| 412230 | 2120000 | Life Insurance | 363 | 477 | 0 | 0 | 0 | - | - |
| 412240 | 2120000 | Unemployment Insurance | 124 | 72 | 0 | 0 | 0 | - | - |
| 412250 | 2120000 | Disability Insurance | 115 | 83 | 0 | 0 | 0 | - | - |
| 412310 | 2120000 | PERS Retirement | 21,593 | 25,822 | 0 | 0 | 0 | - | - |
| 412320 | 2120000 | Medicare OASDI | 1,294 | 1,497 | 0 | 0 | 0 | - | - |
| 412330 | 2120000 | City Retirement Plan | 68 | 128 | 0 | 0 | 0 | - | - |
| 412400 | 2120000 | Deferred Compensation | 100 | 1,200 | 0 | 0 | 0 | - | - |
| 413120 | 2120000 | Overtime At 1.5 Rate | 58 | 21 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **127,148** | **144,694** | **0** | **0** | **0** | - | **-** |
| 421000 | 2120000 | Professional Services | 21,721 | 0 | 0 | 0 | 0 | - | - |
| 421001 | 2120000 | Prof Services/Internal | 459 | 0 | 0 | 0 | 0 | - | - |
| 422120 | 2120000 | Telephone - Cellular | 606 | 616 | 0 | 0 | 0 | - | - |
| 423500 | 2120000 | Vehicle Usage Reimb Employee | 409 | 212 | 0 | 0 | 0 | - | - |
| 425200 | 2120000 | Periodicals & Dues | 734 | 75 | 0 | 0 | 0 | - | - |
| 425400 | 2120000 | General Office Expense | 1,692 | 3,702 | 0 | 0 | 0 | - | - |
| 425610 | 2120000 | Outside Printing Expense | 282 | 29 | 0 | 0 | 0 | - | - |
| 426800 | 2120000 | Special Department Supplies | 4,168 | 2,779 | 0 | 0 | 0 | - | - |
| 428400 | 2120000 | Liability Insurance | 2,139 | 3,412 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **32,214** | **10,827** | **0** | **0** | **0** | - | **-** |
| 452004 | 2120000 | City-Wide Employee Training | 17,303 | 2,671 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **17,303** | **2,671** | **0** | **0** | **0** | - | **-** |
| 881100 | 2120000 | General Fund Allocation Chgs | 5,059 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **5,059** | **0** | **0** | **0** | **0** | - | **-** |
| 891100 | 2120000 | General Fund Allocation Chgs | (193,911) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(193,911)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **(12,185)** | **158,192** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Human Resources / Human Resources-Training**
**101 - 213000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2130000 | Salaries - Regular | 30,107 | 31,269 | 0 | 0 | 0 | - | - |
| 411130 | 2130000 | Compensatory Time | 116 | 209 | 0 | 0 | 0 | - | - |
| 411210 | 2130000 | Vacation | 3,188 | 2,438 | 0 | 0 | 0 | - | - |
| 411220 | 2130000 | Holidays & Special Days Off | 1,630 | 1,665 | 0 | 0 | 0 | - | - |
| 411240 | 2130000 | Sick Leave | 3,720 | 419 | 0 | 0 | 0 | - | - |
| 411245 | 2130000 | Family Illness Sick Leave | 55 | 58 | 0 | 0 | 0 | - | - |
| 411510 | 2130000 | Accrued Payroll | 72 | (1,157) | 0 | 0 | 0 | - | - |
| 412210 | 2130000 | Workers Compensation Ins | 361 | 573 | 0 | 0 | 0 | - | - |
| 412220 | 2130000 | Health Insurance | 2,000 | 2,000 | 0 | 0 | 0 | - | - |
| 412222 | 2130000 | Dental Insurance | 528 | 537 | 0 | 0 | 0 | - | - |
| 412230 | 2130000 | Life Insurance | 226 | 207 | 0 | 0 | 0 | - | - |
| 412240 | 2130000 | Unemployment Insurance | 49 | 27 | 0 | 0 | 0 | - | - |
| 412310 | 2130000 | PERS Retirement | 7,140 | 6,952 | 0 | 0 | 0 | - | - |
| 412320 | 2130000 | Medicare OASDI | 592 | 553 | 0 | 0 | 0 | - | - |
| 412400 | 2130000 | Deferred Compensation | 50 | 300 | 0 | 0 | 0 | - | - |
| 413120 | 2130000 | Overtime At 1.5 Rate | 0 | 63 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **49,841** | **46,118** | **0** | **0** | **0** | - | **-** |
| 421000 | 2130000 | Professional Services | 4,581 | 6,511 | 0 | 0 | 0 | - | - |
| 421001 | 2130000 | Prof Services/Internal | 2,280 | 0 | 0 | 0 | 0 | - | - |
| 423500 | 2130000 | Vehicle Usage Reimb Employee | 68 | 46 | 0 | 0 | 0 | - | - |
| 425400 | 2130000 | General Office Expense | 739 | 665 | 0 | 0 | 0 | - | - |
| 425610 | 2130000 | Outside Printing Expense | 100 | 155 | 0 | 0 | 0 | - | - |
| 425700 | 2130000 | Software Purchase/Licensing | 0 | 636 | 0 | 0 | 0 | - | - |
| 425800 | 2130000 | Computer Equip Purc Undr $5000 | 3,738 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 2130000 | Special Department Supplies | 108 | 0 | 0 | 0 | 0 | - | - |
| 427100 | 2130000 | Travel & Meeting Expense | 335 | 0 | 0 | 0 | 0 | - | - |
| 428400 | 2130000 | Liability Insurance | 852 | 1,329 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **12,805** | **9,345** | **0** | **0** | **0** | - | **-** |
| 452003 | 2130000 | Volunteer Coordination Program | 1,957 | 0 | 0 | 0 | 0 | - | - |
| 452004 | 2130000 | City-Wide Employee Training | (8,556) | (1,839) | 0 | 0 | 0 | - | - |
| 452005 | 2130000 | Education Reimbursement Prog | 22,100 | 18,750 | 0 | 0 | 0 | - | - |
| 452011 | 2130000 | Employee Recognition Program | 10,729 | 15,181 | 0 | 0 | 0 | - | - |
| 453221 | 2130000 | Wellness Program | 111,898 | 26,200 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **138,129** | **58,293** | **0** | **0** | **0** | - | **-** |
| 881100 | 2130000 | General Fund Allocation Chgs | 10,741 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **10,741** | **0** | **0** | **0** | **0** | - | **-** |
| 891100 | 2130000 | General Fund Allocation Chgs | (128,991) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(128,991)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **82,527** | **113,757** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Human Resources / Human Resources-Recruit/Sel**
**101 - 214000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2140000 | Salaries - Regular | 277,466 | 206,147 | 0 | 0 | 0 | - | - |
| 411110 | 2140000 | Salaries-Temp & Part Time | 12,925 | 21,595 | 0 | 0 | 0 | - | - |
| 411130 | 2140000 | Compensatory Time | 624 | 0 | 0 | 0 | 0 | - | - |
| 411210 | 2140000 | Vacation | 12,395 | 10,042 | 0 | 0 | 0 | - | - |
| 411220 | 2140000 | Holidays & Special Days Off | 12,807 | 9,319 | 0 | 0 | 0 | - | - |
| 411240 | 2140000 | Sick Leave | 4,352 | 4,879 | 0 | 0 | 0 | - | - |
| 411245 | 2140000 | Family Illness Sick Leave | 1,223 | 2,088 | 0 | 0 | 0 | - | - |
| 411260 | 2140000 | Bereavement Leave | 353 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 2140000 | Administrative Leave | 494 | 4,162 | 0 | 0 | 0 | - | - |
| 411410 | 2140000 | Vacation Payoffs | 11,501 | 4,703 | 0 | 0 | 0 | - | - |
| 411430 | 2140000 | Compensatory Time Payoff | 27 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 2140000 | Accrued Payroll | (4,808) | (12,443) | 0 | 0 | 0 | - | - |
| 412210 | 2140000 | Workers Compensation Ins | 3,693 | 2,850 | 0 | 0 | 0 | - | - |
| 412220 | 2140000 | Health Insurance | 48,150 | 40,696 | 0 | 0 | 0 | - | - |
| 412222 | 2140000 | Dental Insurance | 2,548 | 2,311 | 0 | 0 | 0 | - | - |
| 412230 | 2140000 | Life Insurance | 1,792 | 1,226 | 0 | 0 | 0 | - | - |
| 412240 | 2140000 | Unemployment Insurance | 507 | 141 | 0 | 0 | 0 | - | - |
| 412250 | 2140000 | Disability Insurance | 0 | 120 | 0 | 0 | 0 | - | - |
| 412310 | 2140000 | PERS Retirement | 76,190 | 57,906 | 0 | 0 | 0 | - | - |
| 412320 | 2140000 | Medicare OASDI | 4,996 | 3,866 | 0 | 0 | 0 | - | - |
| 412330 | 2140000 | City Retirement Plan | 346 | 809 | 0 | 0 | 0 | - | - |
| 412400 | 2140000 | Deferred Compensation | 250 | 2,800 | 0 | 0 | 0 | - | - |
| 413110 | 2140000 | Overtime At Straight Rate | 0 | 107 | 0 | 0 | 0 | - | - |
| 413120 | 2140000 | Overtime At 1.5 Rate | 9,706 | 934 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **477,544** | **364,268** | **0** | **0** | **0** | - | **-** |
| 421000 | 2140000 | Professional Services | 191,781 | 84,499 | 0 | 0 | 0 | - | - |
| 421001 | 2140000 | Prof Services/Internal | 65 | 129 | 0 | 0 | 0 | - | - |
| 423500 | 2140000 | Vehicle Usage Reimb Employee | 712 | 387 | 0 | 0 | 0 | - | - |
| 425100 | 2140000 | Advertising Expense | 4,197 | 6,179 | 0 | 0 | 0 | - | - |
| 425400 | 2140000 | General Office Expense | 3,316 | 2,325 | 0 | 0 | 0 | - | - |
| 425500 | 2140000 | Postage | 249 | 171 | 0 | 0 | 0 | - | - |
| 425600 | 2140000 | Central Printing Charges | 1,472 | 0 | 0 | 0 | 0 | - | - |
| 425610 | 2140000 | Outside Printing Expense | 206 | 100 | 0 | 0 | 0 | - | - |
| 425700 | 2140000 | Software Purchase/Licensing | 694 | 15,876 | 0 | 0 | 0 | - | - |
| 425800 | 2140000 | Computer Equip Purc Undr $5000 | 0 | 1,299 | 0 | 0 | 0 | - | - |
| 426800 | 2140000 | Special Department Supplies | 449 | 486 | 0 | 0 | 0 | - | - |
| 428400 | 2140000 | Liability Insurance | 8,689 | 6,612 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **211,835** | **118,068** | **0** | **0** | **0** | - | **-** |
| 881100 | 2140000 | General Fund Allocation Chgs | 19,707 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **19,707** | **0** | **0** | **0** | **0** | - | **-** |
| 891100 | 2140000 | General Fund Allocation Chgs | (684,273) | 0 | 0 | 0 | 0 | - | - |
| 894510 | 2140000 | Interfund Services to 510 Fund | (458) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(684,731)** | **0** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Human Resources / Human Resources-Recruit/Sel**
**101 - 214000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Total Budget Requirements** | **24,356** | **482,336** | **0** | **0** | **0** | - | - |

# Department Budget Detail

**Department / Section:** **Human Resources / HR-Employee & Labor Relations**
**101 - 215000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2150000 | Salaries - Regular | 140,127 | 210,895 | 0 | 0 | 0 | - | - |
| 411110 | 2150000 | Salaries-Temp & Part Time | 3,930 | 2,970 | 0 | 0 | 0 | - | - |
| 411210 | 2150000 | Vacation | 9,823 | 9,819 | 0 | 0 | 0 | - | - |
| 411220 | 2150000 | Holidays & Special Days Off | 6,284 | 10,852 | 0 | 0 | 0 | - | - |
| 411240 | 2150000 | Sick Leave | 1,951 | 5,542 | 0 | 0 | 0 | - | - |
| 411245 | 2150000 | Family Illness Sick Leave | 2,699 | 5,351 | 0 | 0 | 0 | - | - |
| 411280 | 2150000 | Jury Duty | 294 | 657 | 0 | 0 | 0 | - | - |
| 411292 | 2150000 | Administrative Leave | 315 | 4,164 | 0 | 0 | 0 | - | - |
| 411410 | 2150000 | Vacation Payoffs | 9,440 | 5,065 | 0 | 0 | 0 | - | - |
| 411510 | 2150000 | Accrued Payroll | (2,485) | (5,442) | 0 | 0 | 0 | - | - |
| 412210 | 2150000 | Workers Compensation Ins | 2,394 | 5,692 | 0 | 0 | 0 | - | - |
| 412220 | 2150000 | Health Insurance | 25,311 | 41,439 | 0 | 0 | 0 | - | - |
| 412222 | 2150000 | Dental Insurance | 1,175 | 1,804 | 0 | 0 | 0 | - | - |
| 412230 | 2150000 | Life Insurance | 924 | 1,421 | 0 | 0 | 0 | - | - |
| 412240 | 2150000 | Unemployment Insurance | 328 | 282 | 0 | 0 | 0 | - | - |
| 412250 | 2150000 | Disability Insurance | 88 | 36 | 0 | 0 | 0 | - | - |
| 412310 | 2150000 | PERS Retirement | 46,120 | 75,139 | 0 | 0 | 0 | - | - |
| 412320 | 2150000 | Medicare OASDI | 2,541 | 3,879 | 0 | 0 | 0 | - | - |
| 412330 | 2150000 | City Retirement Plan | 147 | 111 | 0 | 0 | 0 | - | - |
| 412400 | 2150000 | Deferred Compensation | 100 | 2,000 | 0 | 0 | 0 | - | - |
| 413120 | 2150000 | Overtime At 1.5 Rate | 56 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **251,569** | **381,684** | **0** | **0** | **0** | **-** | **-** |
| 421000 | 2150000 | Professional Services | 3,564 | 3,202 | 0 | 0 | 0 | - | - |
| 421001 | 2150000 | Prof Services/Internal | 0 | 16,665 | 0 | 0 | 0 | - | - |
| 421100 | 2150000 | Outside Legal Services | 31,373 | 9,440 | 0 | 0 | 0 | - | - |
| 422120 | 2150000 | Telephone - Cellular | 802 | 1,239 | 0 | 0 | 0 | - | - |
| 425200 | 2150000 | Periodicals & Dues | 525 | 360 | 0 | 0 | 0 | - | - |
| 425400 | 2150000 | General Office Expense | 482 | 677 | 0 | 0 | 0 | - | - |
| 425610 | 2150000 | Outside Printing Expense | 88 | 71 | 0 | 0 | 0 | - | - |
| 426800 | 2150000 | Special Department Supplies | 148 | 197 | 0 | 0 | 0 | - | - |
| 427100 | 2150000 | Travel & Meeting Expense | 1,676 | 870 | 0 | 0 | 0 | - | - |
| 428400 | 2150000 | Liability Insurance | 5,632 | 13,201 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **44,294** | **45,926** | **0** | **0** | **0** | **-** | **-** |
| 450338 | 2150000 | Drug & Alcohol Testing Prog | 14,061 | 22,489 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **14,061** | **22,489** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 2150000 | General Fund Allocation Chgs | 8,605 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **8,605** | **0** | **0** | **0** | **0** | **-** | **-** |
| 891100 | 2150000 | General Fund Allocation Chgs | (431,265) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(431,265)** | **0** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **(112,734)** | **450,099** | **0** | **0** | **0** | **-** | **-** |

# Department Budget Detail

**Department / Section:** **Human Resources / Human Resources-Debt**
**101 - 219000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 2190000 | Utilization Chgs from 101 Fund | 55,014 | 57,927 | 61,965 | 66,275 | 69,471 | 6% | 4% |
| | | **Charges From Others Total** | **55,014** | **57,927** | **61,965** | **66,275** | **69,471** | **6%** | **4%** |
| 891100 | 2190000 | General Fund Allocation Chgs | (55,014) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(55,014)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **57,927** | **61,965** | **66,275** | **69,471** | **6%** | **4%** |

# Department Budget Detail

**Department / Section:** **Human Resources / HR-Managed Savings**
**101 - 219900**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 499999 | 2199000 | Managed Savings Allocation | 0 | 0 | 0 | (100,000) | (100,000) | - | - |
| | | **Managed Savings Total** | **0** | **0** | **0** | **(100,000)** | **(100,000)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **(100,000)** | **(100,000)** | - | **-** |

## Department Budget Detail

**Department / Section:** **Human Resources / HR-Benefits-Workers' Comp**
**610 - 211510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2115100 | Salaries - Regular | 256,356 | 265,691 | 336,821 | 314,007 | 318,376 | (6)% | 1% |
| 411110 | 2115100 | Salaries-Temp & Part Time | 7,411 | 53,702 | 0 | 0 | 0 | - | - |
| 411130 | 2115100 | Compensatory Time | 89 | 39 | 0 | 0 | 0 | - | - |
| 411210 | 2115100 | Vacation | 19,297 | 25,291 | 0 | 0 | 0 | - | - |
| 411220 | 2115100 | Holidays & Special Days Off | 12,830 | 13,005 | 0 | 0 | 0 | - | - |
| 411240 | 2115100 | Sick Leave | 8,502 | 7,210 | 0 | 0 | 0 | - | - |
| 411245 | 2115100 | Family Illness Sick Leave | 9,537 | 3,065 | 0 | 0 | 0 | - | - |
| 411250 | 2115100 | Industrial Accident | 679 | 318 | 0 | 0 | 0 | - | - |
| 411292 | 2115100 | Administrative Leave | 2,242 | 2,238 | 0 | 0 | 0 | - | - |
| 411410 | 2115100 | Vacation Payoffs | 0 | 966 | 0 | 0 | 0 | - | - |
| 411510 | 2115100 | Accrued Payroll | 2,373 | 301 | 3,952 | 1,911 | 1,973 | (51)% | 3% |
| 411521 | 2115100 | Accrued Sick Leave Yr End Only | (2,908) | 3,970 | 0 | 0 | 0 | - | - |
| 411522 | 2115100 | Accrued Vacation Year-End Only | 3,705 | (2,206) | 0 | 0 | 0 | - | - |
| 411530 | 2115100 | Accrued Comp. Time Earned | 27 | 1,431 | 0 | 0 | 0 | - | - |
| 412210 | 2115100 | Workers Compensation Ins | 16,362 | 19,747 | 21,095 | 18,906 | 19,184 | (10)% | 1% |
| 412220 | 2115100 | Health Insurance | 50,195 | 50,105 | 64,150 | 66,490 | 68,830 | 3% | 3% |
| 412222 | 2115100 | Dental Insurance | 2,700 | 2,700 | 2,700 | 2,700 | 2,700 | - | - |
| 412230 | 2115100 | Life Insurance | 1,319 | 1,353 | 1,750 | 1,449 | 1,461 | (17)% | % |
| 412240 | 2115100 | Unemployment Insurance | 432 | 217 | 188 | 174 | 177 | (7)% | 1% |
| 412250 | 2115100 | Disability Insurance | 407 | 407 | 272 | 408 | 408 | 50% | - |
| 412310 | 2115100 | PERS Retirement | 88,356 | 96,446 | 98,643 | 101,226 | 109,047 | 2% | 7% |
| 412311 | 2115100 | PERS - NPA Amortization | 9,099 | 0 | 0 | 0 | 0 | - | - |
| 412312 | 2115100 | Pension Expense - GASB68 | 0 | (23,186) | 0 | 0 | 0 | - | - |
| 412313 | 2115100 | OPEB Annual Req Cont Expense | 17,220 | 17,579 | 0 | 0 | 0 | - | - |
| 412320 | 2115100 | Medicare OASDI | 4,610 | 5,443 | 4,884 | 4,554 | 4,617 | (6)% | 1% |
| 412330 | 2115100 | City Retirement Plan | 277 | 2,013 | 0 | 0 | 0 | - | - |
| 412400 | 2115100 | Deferred Compensation | 250 | 3,000 | 4,500 | 6,000 | 7,500 | 33% | 25% |
| 413120 | 2115100 | Overtime At 1.5 Rate | 18 | 29 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **511,397** | **550,884** | **538,955** | **517,825** | **534,273** | **(3)%** | **3%** |
| 421000 | 2115100 | Professional Services | 60,828 | 269,290 | 68,800 | 68,800 | 68,800 | - | - |
| 421001 | 2115100 | Prof Services/Internal | 35 | 0 | 0 | 0 | 0 | - | - |
| 422100 | 2115100 | Telephone | 1,703 | 2,976 | 1,052 | 1,052 | 1,052 | - | - |
| 422120 | 2115100 | Telephone - Cellular | 606 | 564 | 420 | 420 | 420 | - | - |
| 423500 | 2115100 | Vehicle Usage Reimb Employee | 0 | 94 | 2,500 | 2,500 | 2,500 | - | - |
| 424220 | 2115100 | All Other Equip Maint/Repair | 1,523 | 681 | 4,000 | 4,000 | 4,000 | - | - |
| 425200 | 2115100 | Periodicals & Dues | 352 | 666 | 1,750 | 1,750 | 1,750 | - | - |
| 425400 | 2115100 | General Office Expense | 6,479 | 4,123 | 6,580 | 6,580 | 6,580 | - | - |
| 425500 | 2115100 | Postage | 51 | 1,666 | 5,700 | 5,700 | 5,700 | - | - |
| 425600 | 2115100 | Central Printing Charges | 1,207 | 117 | 3,500 | 3,500 | 3,500 | - | - |
| 425610 | 2115100 | Outside Printing Expense | 58 | 1,790 | 500 | 500 | 500 | - | - |
| 425700 | 2115100 | Software Purchase/Licensing | 14,375 | 0 | 115,000 | 115,000 | 115,000 | - | - |
| 425800 | 2115100 | Computer Equip Purc Undr $5000 | 4,223 | 0 | 5,000 | 5,000 | 5,000 | - | - |
| 426800 | 2115100 | Special Department Supplies | 694 | 466 | 3,250 | 3,250 | 3,250 | - | - |
| 427100 | 2115100 | Travel & Meeting Expense | 211 | 575 | 0 | 0 | 0 | - | - |
| 427200 | 2115100 | Training | 2,874 | 4,039 | 5,000 | 5,000 | 5,000 | - | - |
| 428100 | 2115100 | Adjuster Service Fees | 0 | 0 | 12,000 | 12,000 | 12,000 | - | - |

# Department Budget Detail

**Department / Section:** **Human Resources / HR-Benefits-Workers' Comp**
**610 - 211510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 428200 | 2115100 | Legal Fees | 412,214 | 330,662 | 444,000 | 444,000 | 444,000 | - | - |
| 428205 | 2115100 | Litigation Costs | 105,949 | 72,995 | 150,000 | 150,000 | 150,000 | - | - |
| 428300 | 2115100 | Excess Insurance Premium | 0 | 0 | 433,700 | 0 | 0 | (100)% | - |
| 428400 | 2115100 | Liability Insurance | 17,043 | 22,392 | 32,522 | 4,177 | 4,234 | (87)% | 1% |
| 428420 | 2115100 | Insurance Charges - Direct | 372,973 | 401,464 | 0 | 432,115 | 432,115 | - | - |
| 428510 | 2115100 | Paid Claims-Medical | 2,172,555 | 1,982,217 | 1,800,000 | 1,800,000 | 1,800,000 | - | - |
| 428521 | 2115100 | Claims-Temporary Disability | 127,755 | 31,152 | 200,000 | 200,000 | 200,000 | - | - |
| 428522 | 2115100 | Claims-Permanent Disability | 1,534,101 | 1,272,491 | 1,400,000 | 1,400,000 | 1,400,000 | - | - |
| 428530 | 2115100 | Rehabilitation | 35,724 | 34,718 | 150,000 | 150,000 | 150,000 | - | - |
| 428540 | 2115100 | Life Pension | 17,526 | 16,615 | 50,000 | 50,000 | 50,000 | - | - |
| 428550 | 2115100 | Death Benefits | 139,681 | 139,681 | 200,000 | 200,000 | 200,000 | - | - |
| 447300 | 2115100 | State Funding Assessment | 204,533 | 201,189 | 160,000 | 160,000 | 160,000 | - | - |
| | | **Non-personnel Expenses Total** | **5,235,286** | **4,792,637** | **5,255,274** | **5,225,344** | **5,225,401** | **( )%** | **%** |
| 481000 | 2115100 | Principal | 8,974 | 10,188 | 11,465 | 12,844 | 14,326 | 12% | 11% |
| 481018 | 2115100 | Bond Cost of Issuance | 782 | 0 | 0 | 0 | 0 | - | - |
| 482000 | 2115100 | Interest | 4,878 | 4,418 | 4,748 | 5,156 | 4,542 | 8% | (11)% |
| | | **Debt Service Total** | **14,634** | **14,607** | **16,213** | **18,000** | **18,868** | **11%** | **4%** |
| 881100 | 2115100 | General Fund Allocation Chgs | 260,688 | 186,777 | 165,817 | 165,817 | 165,817 | - | - |
| | | **Charges From Others Total** | **260,688** | **186,777** | **165,817** | **165,817** | **165,817** | **-** | **-** |
| | | **Total Budget Requirements** | **6,022,006** | **5,544,905** | **5,976,259** | **5,926,986** | **5,944,359** | **( )%** | **%** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 22,278 | (166,360) | 0 | 265,571 | 403,449 | - | 51% |
| | | All Other Funds | 6,022,006 | 5,544,905 | 5,976,259 | 5,926,986 | 5,944,359 | ( )% | % |
| | | Department Total | 6,044,284 | 5,378,545 | 5,976,259 | 6,192,557 | 6,347,808 | 3% | 2% |

# INNOVATION AND TECHNOLOGY DEPARTMENT

The mission of the Innovation and Technology Department is to work collaboratively with other departments and organizations to improve the quality of life in the City through economic development; achieve innovative, practical, and reliable solutions to City problems, optimize processes through information technology leadership and professional services; and provide an exciting, challenging, and rewarding environment where team members derive satisfaction from challenging assignments, continued professional growth, personal accomplishments, and the success of City of Riverside departments in meeting their operational and service objectives.


Innovate Today!
Innovation and Technology Department
AWARD WINNING
INNOVATIVE
BUSINESS PARTNERS

# DEPARTMENT OVERVIEW

## Services Provided

The Innovation and Technology Department is a full service technology department providing the following services: network support, server and datacenter operations, applications, help desk, desktop, cybersecurity, geographic information systems, and project management. The Department strives to work collaboratively with other departments and organizations to improve the quality of life in the City through economic development; achieve innovative, practical, and reliable solutions to City problems; and optimize processes through information technology leadership and professional services.

Information technology plays an ever-increasing role in helping the City deliver services. It enables increased productivity, around-the-clock operation, and improved relationships with residents, businesses, organizations and visitors. One of the primary roles of the Innovation and Technology Department is to guide the use of technology for the City. IT listens to the business and operational needs of departments and makes recommendations that fit into a common framework that will benefit the whole.

The Innovation & Technology Departments is embracing technology at a rapid pace as we pursue our goal to establish the City of Riverside as an internationally recognized center for innovation. The IT Department has aligned with other City Departments to make this a reality. Here are just a few examples of the City's innovative programs:

The City has a 24 x 7 virtual city hall whereby almost any service that can be offered in person is also available online at Riversideca.Gov. Also, a web site calledEngageRiverside.com was created to promote information accessibility and civic collaboration, making it easier to citizens to access important government information, learn about how our government works, and get involved in the process. OnEngageRiverside.com, site visitors also have access to the City's open data portal, where raw data from various internal systems is regularly published to the site. Open data has the potential to crowd source creativity, allowing outside software developers to develop new insights, services, and products for the betterment of society. The City has also implemented leading-edge mobile applications, such as Explore

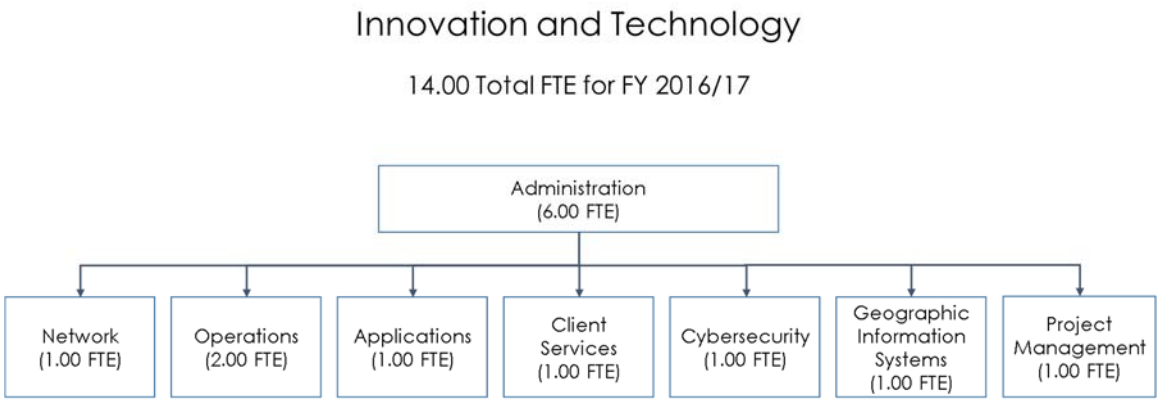
Riverside, a visitor and tourist friendly app, 311 Riverside, an app that encourages the reporting of issues such as graffiti and potholes, and Riverside Tour Guide, a fun and technically advanced way to explore the monuments along Main Street. IT has championed additional resident services including free wireless at libraries and various community centers; video security in numerous parks, intersections, and facilities; an advanced 311 system for citizen reporting and inquiries; a Reverse 911 solution to notify citizens about power outages and emergencies; and an advanced Traffic Management Center to monitor bottlenecks in real-time, to name a few. Riverside has become a nationwide leader in innovation. The City's IT department has won numerous awards, published national articles, and regularly speak to groups nationwide, bringing positive attention to the City and its incredibly innovative programs.

## Business Goals

The Department's Business Goals are:

- Provide a secure, reliable technology infrastructure to our 2300+ end users
- Improve cyber security and internal controls
- Begin work on a Citywide Comprehensive Continuity of Operations Plan (COOP)
- Modernize the City's Geographic Information Systems (GIS)
- Advocate for residents/businesses to attain faster internet access options
- Expand EngageRiverside.com with new features, open data sets, and dashboards
- Continue to narrow the digital divide and empower the community through technology and education
- Complete projects on time within budget using the Project Management Institute's (PMI) best practices

# ORGANIZATIONAL CHART



# DEPARTMENT DIVISIONS AND SECTIONS

## Divisions and Sections

The Innovation & Technology Department includes the following Divisions and Sections:

- Administration
- Network
- Operations
- Applications
- Client Services
- Cybersecurity
- Geographic Information Systems
- Project Management

## Administration Division

The Administration Division is responsible for managing the Innovation and Technology Department operations. This includes providing departments with innovative solutions to improve economic development and/or departmental efficiencies. This team establishes long-term strategic technology direction, facilitates project ranking through the Executive Leadership Team (ELT), oversees all approved projects, releases requests for proposals (RFPs), evaluates proposals, manages the departmental budget, establishes policies and procedures, sets customer service standards, and seeks ways to bring positive attention to the City of Riverside's innovative initiatives.

## Network Division

The Network Division is responsible for management of the City's local and municipal area networks, including copper, fiber, and wireless; video surveillance; and telecommunication services. The group also assures adequate security measures are in place to protect the City's network from unauthorized access.

## Operations Division

The Operations Division is responsible for system administration, storage administration, and operation services, including email. The Division focuses on system design, disaster preparedness, conformance to standards, and maximizing system performance.

## Applications Division

The Applications Division is responsible for support of enterprise applications and systems, web and mobile development, integration of new commercial-off-the-shelf (COTS) solutions, maintenance and

upgrade of existing systems, and establishment and maintenance of software standards. The team is comprised of staff experienced in the development of complex computer systems, software and database architectures, internet and mobile technologies, implementation methodologies, business system process design and review, and analysis and integration. The Applications Division provides expert knowledge of the City's operating environment, core applications, operating systems, databases and support systems.

### Client Services Division

The Client Services Division is responsible for help desk and desktop services. The help desk receives incident and service calls, tracks and routes the calls to appropriate IT staff for timely resolution. The group installs and supports desktop and laptop computers and standard desktop applications, such as Microsoft Office and Outlook.

### Cybersecurity Division

The Cybersecurity Division is responsible for architecting, designing, implementing and maintaining citywide information security programs based on industry and regulatory standards. The Division manages staff security awareness training, technical security controls, auditing and monitoring systems. The Division also advises IT, the City, and the community on technology and business operational security compliance and best practice.

### Geographic Information Systems Division

The Geographic Information Systems (GIS) Division is responsible for GIS layer maintenance and inventory, support of enterprise GIS systems, selection leadership and integration of new GIS solutions, maintenance and upgrade of existing systems, architectures, software and GIS database standards, and GIS services development. GIS Division staff develop and maintain GIS data, tools, models, metadata and support for spatial and web applications. They customize spatial data for map based web applications, generate data layers, provide cartographic output, distribute GIS related software and licensing, conduct training, and centrally store and manage GIS data.

### Project Management

The Project Management Division is responsible for creating a foundation for consistent project success through the development of a strong and pervasive project management discipline. This division's responsibilities include: standardizing project management methodologies, building a project management culture and maturity, improving internal and external communication; building a project information system that tracks

project status, budget, and resource allocations; and monitoring compliance in delivering successful technology projects through best practices in project management.

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 1. Improve Cybersecurity Defenses to Protect Citywide Infrastructure | The IT Department installed new tools which will improve cyber security defenses, further enhance the city's communication networks, and reduce downtime due to viruses. | Through the hiring of the City's first Information Security Officer and subsequent investigations, the Innovation and Technology Department has found the City is potentially facing estimated cybersecurity liabilities of more than $600 million in personally identifiable information (PII). Defending the network against hackers has become more challenging than ever before, as the attacks have become significantly more advanced.<br><br>The requested 5-year funding additions include several items relating specifically to cybersecurity. Funding for two security analysts, network security tools, user/account management, and cybersecurity tools are needed to effectively address these challenges. |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 2. Create a Citywide Comprehensive Continuity of Operations Plan (COOP) | Staff conducted a project kickoff with all City departments, explaining the scope of this project and why it is important to have a Continuity of Operations Plan to prepare for natural, man-made, or other business interruptions. IT staff created a form on The Hive to track COOP planning documents, allowing departments to define critical business processes and create manual instructions each function. The resulting output will create the basis for both departmental and Citywide disaster recovery procedures. | In the case of a natural disaster, emergency, or large outage, the City does not have a formal Continuity of Operations Plan (COOP). This plan and document is needed to determine the core technology requirements of the City's departments and how to address those during outages – staff is currently developing the plan.<br><br>The requested 5-year additions include funding of the COOP and hardware and software licenses needed to implement disaster recovery (DR) upgrades anticipated as a result of the plan. |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 3. Modernize the City's Geographic Information Systems (GIS) | A high-level assessment of the resources needed to move off of the old CADME system has been completed. | The requested 5-year funding includes funding for the final phase in replacement of the City's legacy GIS solution CADME. The replacement has citywide benefits for staff and the Riverside community, and is a critical foundational requirement for the City's new permitting system. |
| 4. Advocate for Residents/Businesses to Attain Faster Internet Access Options | Staff completed a Request for Proposal (RFP) for a Citywide Wi-Fi enhancement project, which would provide 123 upgraded or new hotspots for both staff and public access. | The requested 5-year funding additions include the City's network refresh and cybersecurity tools. These items will allow the City to broadcast Wi-Fi at more City locations in a fast, reliable, and secure manner. |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 5. Expand EngageRiverside.com with New Features and Open Data Sets | IT and the City Clerk's Office completed the implementation of the new Riverside Public Records Portal based on a product called GovQA for automated public record request routing. Staff also recently expanded the "Share Your Ideas" area on EngageRiverside.com to incorporate "Prosecution & Crime Reduction Program" and "Two-Year Budget." Lastly, staff published Riverside 2.0 strategies on Engageriverside.com under the Results area as "Department Strategies" and "Department Accomplishments". | The requested 5-year funding additions include funding for much needed infrastructure and system upgrades. These items will allow the City to collect, identify, and provide more data on EngageRiverside.com. |

# PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration | 9.00 | 9.00 | 16.00 | 6.00 | 6.00 |
| Network | - | - | - | 1.00 | 1.00 |
| Operations | - | - | - | 2.00 | 2.00 |
| Applications | - | - | - | 1.00 | 1.00 |
| Client Services | - | - | - | 1.00 | 1.00 |
| Cybersecurity | - | - | - | 1.00 | 1.00 |
| Geographic Information Systems | - | - | - | 1.00 | 1.00 |
| Project Management | - | - | - | 1.00 | 1.00 |
| **General Fund Total** | **9.00** | **9.00** | **16.00** | **14.00** | **14.00** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Administration | - | - | - | - | - |
| Network | - | - | - | - | - |
| Operations | - | - | - | - | - |
| Applications | - | - | - | - | - |
| Client Services | - | - | - | - | - |
| Cybersecurity | - | - | - | - | - |
| Geographic Information Systems | - | - | - | - | - |
| Project Management | - | - | - | - | - |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total All Funds** | **9.00** | **9.00** | **16.00** | **14.00** | **14.00** |

## BUDGET OVERVIEW

The Department's total operating budget recommended/adopted FY 2016/17 Budget is $11,492,633 and FY 2017/18 is $11,718,125. The Personnel Budget in FY 2016/17 is 20.27 % of the Department's total budget and in FY 2017/18 it comprises 20.55 % of the total budget. The Non-Personnel Budget accounts for 79.73 % and 79.45 % in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $2,329,300 for 14 FTEs and $2,408,451 in FY 2017/18 for 14 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget decreased by 5.58 % from FY 2015/16 to FY 2016/17 and increased by 3.40 % from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $9,163,633 and FY 2017/18 is $9,309,674. The Non-Personnel Budget increased by 7.75 % from FY 2015/16 to FY 2016/17 and increased by 1.60 % from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include information systems outsourcing, software maintenance and support, and enterprise software agreements.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | (10.00) | 0.00 | ($9,710,243) | ($6,080) | (87.91%) | (0.46%) |
| Network | 1.00 | 0.00 | $1,050,220 | $31,795 | N/A | 3.03% |
| Operations | 2.00 | 0.00 | $3,122,402 | $74,455 | N/A | 2.38% |
| Applications | 1.00 | 0.00 | $3,630,862 | $124,505 | N/A | 3.43% |
| Client Services | 1.00 | 0.00 | $910,506 | $31,363 | N/A | 3.44% |
| Cybersecurity | 1.00 | 0.00 | $379,687 | ($117,292) | N/A | -30.89% |
| Geographic Information Systems | 1.00 | 0.00 | $931,335 | $83,084 | N/A | 8.92% |
| Project Management | 1.00 | 0.00 | $196,865 | $3,662 | N/A | 1.86% |
| **General Fund Total** | **(2.00)** | **0.00** | **$511,634** | **$225,492** | **4.63%** | **1.95%** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **N/A** | **N/A** |
| **Grand Total** | **(2.00)** | **0.00** | **$511,634** | **$225,492** | **N/A** | **1.95%** |

# KEY CHANGES IN THE BASELINE BUDGET
# (Before Recommended Balancing Measures)
# FY 2016/17 AND 2017/18

## Personnel

### Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $2,329,300, a decrease of $137,612 or 5.58 % from the FY 2015/16 Adopted Budget of $2,466,912. The budget decreases are due primarily to the reduction of two full-time employees in the department, net of any increases in employee benefits costs (e.g., pension):

- Decrease $99,940 or 5.76 % for regular salaries.
- Decrease $34,037 or 17.28 % for medical insurance.
- Increase $12,434 or 2.93 % for PERS retirement.
- Net decrease $16,069 or 14.79 % for all other employee benefits.

### Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $2,408,451, an increase of $79,151 or 3.40 % from the FY 2016/17 Adopted Budget of $2,329,300. The budget increases are due to increases related to fully burdened salary adjustments within each division as indicated below:

- Increase $18,991 or 2.13 % for the Administration Division.
- Increase $10,365 or 6.94 % for the Network Division.
- Increase $13,096 or 2.91 % for the Operations Division.
- Increase $3,623 or 1.90 % for the Applications Division.
- Increase $8,051 or 6.67 % for the Client Services Division.
- Increase $11,667 or 6.54 % for the Cybersecurity Division.
- Increase $9,696 or 6.21 % for the Geographic Information Systems Division.
- Increase $3,662 or 1.89 % for the Project Management Division.

## Non-Personnel

### Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $9,163,633, an increase of $659,246 or 7.75 % from the FY 2015/16 Adopted Budget of $8,504,087. The budget increase are due to:

- Increase $725,689 or 17.59 % for information systems outsourcing due to expected salary increases for contract staff and potential increases from contract extension renewal.
- Increase $77,094 or 0.91 % for software maintenance/support due to increases in contractual obligations.

- Decrease $100,084 or 66.72 % for software purchase/licensing due to completion of project in FY 15/16.
- Net decrease of $43,453 or 0.51 % for various other administrative non-personnel items, such as liability insurance, motor pool rental, land and building rental, equipment, etc.

**Changes FY 2016/17 to 2017/18**

The Department's FY 2017/18 Non-Personnel Budget is $9,309,674, an increase of $146,411 or 1.60 % from the FY 2016/17 Adopted Budget of $9,163,633. The budget changes are due to:

- Decrease $170,000 or 62.50 % for professional services.
- Increase $145,520 or 3.00 % for information systems outsourcing.
- Increase $175,101 or 4.80 % for software maintenance/support due to contractual obligations.

| BUDGET REDUCTIONS FY 2016/17 | | |
|---|---|---|
| **Proposed Reductions** | **Impacts and how the Department plans to achieve the reductions** | **Reduction Amount** |
| Managed Savings | The department plans to hold or defer hiring vacancies, which will save $150,000. This will impact services and projects citywide. The department also plans the elimination of some software/maintenance agreements, thus saving approximately $200,000. This will be achieved by discontinuing legacy maintenance due to implementations being completed. This will introduce business impacts due to decommissioned systems being retired at an accelerated pace. | $350,000 |
| **Managed Savings Total** | | **$350,000** |
| 1. Decrease professional services | Professional services for a cybersecurity assessment will be reduced and the department will be unable to perform a biennial cybersecurity assessment. | $115,000 |
| 2. Decrease professional services | Professional services for a continuity of operations plan (COOP) will be reduced and the department will be unable to provide support for this Riverside 2.0 Goal. | $50,000 |

| BUDGET REDUCTIONS FY 2016/17 | | |
|---|---|---|
| **Proposed Reductions** | **Impacts and how the Department plans to achieve the reductions** | **Reduction Amount** |
| 3. Decrease non-personnel costs | A vacant Sr. Network Engineer position will be eliminated. This will impact network related service tasks and cybersecurity. | $126,000 |
| 4. Decrease non-personnel costs | A vacant Senior Geographic Information Systems Analyst position will be eliminated. This will impact the ability to replace the legacy CADME system. | $125,000 |
| 5. Decrease non-personnel costs | A vacant Client Services position will be eliminated. This will impact multi-department desktop support and service levels. | $70,000 |
| **4% Balancing Measures Total** | | **$486,000** |
| **Grand Total General Fund Proposed Reductions** | | **$836,000** |

## SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND THEIR IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Insourcing of Xerox Staff (City Staff) | The City has had an outsourced IT relationship with ACS/Xerox since 1996. June 30, 2016, marks a natural end to the agreement; one 2-year extension remains. Phase I (Division Managers) of insourcing was approved by the City Council in December 2014. What may have worked 20 years ago is no longer working. The City now faces issues relating to the outsourcing agreement, including several risk factors and substantial overhead and benefit rate increases. Over the past two years, IT has worked with the Human Resources and Finance departments to develop draft job descriptions and preliminary salary ranges to determine the estimated fiscal impact or insourcing the remaining staff. | $318,052 | $397,451 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 2. Additional Staff: Principal Analyst (City) | During the FY 2015-16 budget process, the Human Resources Department studied and found the need for an additional analyst position in the IT Department based on current workload; however, the position was not established nor funded. Recently, an inventory audit was conducted by the City's Internal Audit team which also highlighted the need for additional staff to help facilitate technology purchases and inventory citywide. To accomplish these objectives, the IT department is requesting the addition of a Principal Analyst position. | $139,200 | $147,900 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 3. Network Upgrades - 5 Year Plan | Most of the City's network equipment is between eight and ten-years-old and is at or nearing end-of-life and support from manufacturer. Currently, the City's network lacks redundancy and technology to support much needed business continuity, bandwidth and security threats. This request includes critical components required for the City's network, a new network engineer, professional services for a strategic plan, support/maintenance on the new equipment, new firewalls for Police and new uninterruptable power supply (UPS) devices. | $246,700 | $2,708,100 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 4. Additional Staff: SharePoint Developer | Many City departments have requested IT's help to automate workflow, forms, and reports to increase employee efficiency. These requests have been facilitated by in-house developed solutions based on a highly efficient platform the City already owns: Microsoft SharePoint. The use of this platform has eliminated the need to purchase costly of-the-shelf products that may only address a portion of the need. Some of these solutions developed to date are: Riverside 2.0 portal, quarterly City Council updates, IT Online Ordering System and others. The demands for additional solutions cannot be met with one staff member. This position will help departments to become more efficient, on many levels, Citywide. | $125,000 | $130,000 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 5. Police Department Storage | PD Video and retention requirements are growing at a steady rate of 15%-20% per year. Additional storage is needed to accommodate this growth. | $77,000 | $32,000 |
| 6. Additional Staff: Two Client Services Techs | Two additional tech positions are required to improve service levels in City Hall, Public Utilities and Police. Currently three techs are assigned to the Police Department and assigned more than 1,500 tickets for service each year. Given the various Police locations, complexity of public safety systems, and public safety risk an additional position is needed. An additional tech is also needed to provide services which address inventory processing and HelpDesk support for various non-public safety departments. | $117,200 | $120,700 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 7. Cybersecurity Tools | In FY 2014-15, the IT Department created and hired the City's first Information Security Officer position. Current cybersecurity tools have been paid through budget management and carryovers; however, they are very limited. To date IT has identified more than $600 million in potential liability via Personably Identifiable Information (PII) stored on the City's shared drives. In order to mitigate the City's liability and proactively monitor a vast array of ever-changing cybersecurity risks, IT needs to purchase tools that will benefit the entire City, including Police and Public Utilities. | $400,000 | $450,000 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 8. Additional Staff: Two Security Analysts | Security systems require continuous monitoring, tuning, and auditing. Currently, staff is focused on operations and new initiatives. Validation of the effectiveness, integrity and tuning of current systems needs additional staff. Gartner, a well-respected IT advisory service, estimates government security operation centers should employ approximately 1 cyber security-based full time employee per 500-999 employees with a few organizations assigning 1 cyber security full time employee per 500 employees, based on the level of critical data and critical infrastructure needs. The request adds one staff member in FY 16-17 and an additional one in FY 17-18. | $136,000 | $285,600 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 9. CADME Replacement | The City has been using CADME for over 20+ years and current hardware is 13 years old. Esri has discontinued ArcInfo Workstation support for Version 10 as of January 1, 2016. Utilizing new GIS Technology that can be built upon to integrate with other Enterprise Systems providing an increase in employee productivity and increased access to information by the residents. Newer Technology will enable Mobile use and improved data delivery channels to citizens and faster response to emergency events. This project is supported by the citywide GIS Committee. The request includes, software, ArcFM Utility ELA, support, 2 GIS Analysts, and professional services. | $657,100 | $439,200 |
| **Highest Unfunded Needs Total** | | **$2,216,252** | **$4,710,951** |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. System Upgrade: SPL - City's Work-Order/Payroll System | The City's currently implemented Oracle Work and Asset Management (WAM) system provides asset management, timecards, purchasing, service request and work order assignment, time and materials capture, and inventory functions citywide. This system has a large number of users, approximately 1,800. WAM is integrated extensively a dozen other systems, most closely with the IFAS system. The vendor is rewriting the application, using their Oracle Utilities Application Foundation (OUAF) platform. This rewrite is planned for completion in Q2 2016. While expensive, a replacement solution may cost the City more than $5 million and implementation would take at least one-year longer due to the integrations needed (e.g. IFAS, Computronix, enQuesta, etc.) Oracle WAM 2.x is also on RPU's Technology Road Map. | $125,000 | $130,000 |

| | | | |
|---|---|---|---|
| 2. System Upgrade: IFAS - City's Financial/Payroll System | The City's financial and human resources system is a core enterprise application currently providing general ledger, job ledger, accounts payable, accounts receivable, budgeting, purchasing, human resources management, benefits management, timecard, and payroll functions citywide. It supports all funds within the City, including the general fund, enterprise funds, and capital projects funds. This system is integrated with several other systems such as cashiering, utilities billing, budgeting, and, most significantly, with Oracle WAM. The current vendor continues to enhance the product as the technology landscape changes. An upgrade of the current system will be mandatory in the next two years as the vendor is moving away from some existing legacy software components. Costs included in this request are software, professional services, and one additional staff member. The project | $190,000 | $215,000 |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| | will take approximately two years to complete. | | |
| 3. VoIP Upgrades – 5 Year Plan | The City began implementation of VoIP phones approximately 5 years ago. The purchase did not include plans to replace all legacy equipment; therefore, many phone system components are from the old PBX system (voicemail, etc.) The items included in the five-year plan include building in redundancy at key locations (e.g. public safety, Power Resources, etc.), a new phone engineer to help with the high volume of traffic, phone call encryption, service/maintenance agreement (expires in FY 16/17), system upgrades, and a new call center module that is near end of life. | $441,700 | $1,196,100 |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 4. Datacenter: Operational Needs | The City's datacenters are responsible for storage, processing and the distribution of large amounts of data (e.g. databases, virtual environment, servers, etc.) The City currently maintains a main datacenter, a Public Safety datacenter and Disaster Recovery site (EOC). In order to replace and update aging equipment in all locations to meet the City's growing technology demands, a five-year plan has been created. Some of the expenses in this item are contractually obligated (e.g. CommVault $210,000+) to handle the City's expanding storage requirements (15%-20% a year.) | $290,000 | $758,300 |
| 5. Network Security Tools | Based on a review of Network Operations by the City's Information Security Officer, several Network cyber security enhancements are being recommended. They include, but are not limited to network monitoring tools (proactive notice of outages), and device authentication tools. | $157,000 | $50,000 |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 6. Datacenter: Continuity of Operations Plan (COOP) | IT's strategic initiatives in Riverside 2.0, include a Continuity of Operations Plan (COOP). This is an essential plan that documents what departments/divisions must be able to continue doing under a broad range of circumstances (natural disaster, fire etc.). These items represent certain costs in that must be incurred to ensure the City's technology infrastructure is in place to implement the system redundancy and data recovery portion of the COOP. Results of COOP planning may result in additional expenditures of $1-2 million in disaster recovery (DR) items. | $116,500 | $941,900 |
| 7. Additional Staff: Mobile Developer | The IT Department has received an exponential increase in requests for mobile applications from the City's departments and public. At least one full-time mobile developer is needed to spearhead the projects for mobile applications. | $125,000 | $130,000 |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 8. Additional Staff: Systems Administrator | An additional system administrator is needed to address large project demand from all the City's departments. Specifically, this person will assist the Operations Manager with data storage and virtual environment configurations for a variety of citywide projects (e.g. SPL Upgrade, IFAS projects, Computronix, ODMS, etc.) This will also ensure project delays and costly overruns are not incurred, due to lack of backup staffing (e.g. Operations Manager is out for sick, vacation, etc.) | $98,525 | $103,500 |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 9. Additional Staff: Project Coordinator | The IT Department has more than 125 active projects at any given time. In addition to these projects, IT helps other departments implement their own project management program in The Hive. A project coordinator is needed to help manage IT's projects and assist with the increasing demands of staff citywide. The funds are needed for the foreseeable future and will be cost allocated through utilization charges based on actual time spent. | $126,675 | $133,100 |
| **High Unfunded Needs Total** | | **$1,670,400** | **$3,657,900** |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Hardware: PC, Laptop, Tablet Replacement | Many of the IT Department PCs, laptops, and tablets are over 5 years old. Additionally, some staff are using personal devices to accomplish their daily job requirements. New equipment is needed to allow employees to do their jobs more effectively and increase cybersecurity. Equipment will be used to test new software, image PC's, etc. and help staff be more effective in the field (e.g. tablet). Additionally, new equipment allows staff to become familiar with the items being purchased throughout the City, allowing them to better support the wide variety of systems in use. | $140,000 | $30,000 |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 2. Training | Currently the IT Department has $15,000 in training for 60+ employees ($250/employee). IT staff must keep up to date on more than 100 systems and countless hardware and software items. Employee training of $2,000/employee in the tech industry is low, but is what is being asked for in the budget request. IT, if provided the funds, will find a way to address training through a train-the-trainer approach and investigation into learning management tools aimed specifically for IT. | $105,000 | $105,000 |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 3. User/Account Management - Security | Estimated cost for Linux / Unix Active Directory bridging, privilege account management, citywide password management and implementation. An implementation would greatly improve efficiency for the Operations, Applications, and Client Services divisions and is recommended to improve cybersecurity by implementing expanded single sign-on (e.g. SPL, Computronix, etc.) | $145,000 | $30,000 |

| | | | |
|---|---|---|---|
| 4. Security Camera Maintenance and Upgrade | Over the last 8 years, the City has accumulated more than 1,200 video cameras. With a small Network Division, the City does not have a dedicated security camera employee capable of making all the repairs necessary. In order to provide these services plus a semi-annual inspection of devices, IT is requesting funds for maintenance of the cameras that will be allocated/spent through purchase agreement with an outside contractor. The City will select a vendor to troubleshoot, maintain, repair and replace City cameras that are not functioning properly. Additionally, Security Center is the next version of our video security software and necessary as the current platform is nearing end of life. Once the current platform is non-supported, the City may have to shutter the security camera program or drastically reduce the number of | $135,000 | $35,000 |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| | cameras available throughout the City. | | |
| 5. Email Retention: 2-Year Option | To move the City's policy of email retention from 30-day optional retention to a 2-year mandatory retention, it would require additional licensing, professional services, storage capacity, and server hardware requirements. Also, a policy decision would need to be made to change the City's email retention requirements. | $410,000 | $40,000 |
| 6. Video Retention: 1-Year Option | To move the City's policy of video retention from 30-day mandatory retention to the 1-year mandatory retention as specified by state law, it would require additional licensing, professional services, storage capacity, and server hardware requirements. Such a change to the City's video retention period would require a policy decision to be made. | $450,000 | $45,000 |

| | | | |
|---|---|---|---|
| 7. Citywide Computer Replacement | Currently, the City does not have a coordinated PC hardware replacement program. Based on 2,350 full-time employees, the estimated cost to replace a PC/Laptop/tablet, including monitors, and peripherals (e.g. docking stations, etc.) will cost approximately $2,500. The estimate provided here takes into consideration 5% annual increases in cost and assumes technology will be replaced every 5 years (e.g. 20% replacements per year). This estimate should be sufficient to cover all computer labs (e.g. Finance and RPU-Orange Square) and assumes that part-time employees with be provided with older devices. In order to streamline this process, IT would issue a bid for a 3-5 contract with a vendor to supply the City with a menu of devices at a set price. A coordinated effort to replace the oldest equipment first would | $1,175,000 | $1,233,750 |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| | be handled by the Client Services Division. | | |
| **Important Unfunded Needs Total** | | **$2,560,000** | **$1,518,750** |

| | | |
|---|---|---|
| **Grand Total Top Highest, High, and Important Unfunded Needs** | **$6,446,652** | **$9,887,601** |
| **Grand Total All Unfunded Needs of the Department** | **$6,446,652** | **$9,887,601** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Information and Technology | $0 | $0 | $0 | $0 | $0 |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Information and Technology | $0 | $0 | $0 | $0 | $0 |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration | $10,902,753 | $11,024,587 | $11,045,999 | $1,335,756 | $1,329,676 |
| Network | - | - | - | $1,050,220 | $1,082,015 |
| Operations | - | - | - | $3,122,402 | $3,196,857 |
| Applications | - | - | - | $3,630,862 | $3,755,367 |
| Client Services | - | - | - | $910,506 | $941,869 |
| Cybersecurity | - | - | - | $379,687 | $262,395 |
| Geographic Information Systems | - | - | - | $931,335 | $1,014,419 |
| Project Management | - | - | - | $196,865 | $200,527 |
| **Total General Fund** | **$10,902,753** | **$11,024,587** | **$11,045,999** | **$11,557,633** | **$11,783,125** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| **Total All Other Funds** | - | - | - | - | - |
| **Grand Total Expenditure** | **$10,902,753** | **$11,024,587** | **$11,045,999** | **$11,557,633** | **$11,783,125** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Information and Technology | $0 | $0 | $0 | $0 | $0 |
| **General Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Information and Technology | $0 | $0 | $0 | $0 | $0 |
| **All Other Funds Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $1,031,685 | $1,355,670 | $2,466,912 | $2,329,300 | $2,408,451 |
| Non-Personnel | $7,301,077 | $8,551,196 | $8,504,087 | $9,163,333 | $9,309,674 |
| Special Projects and Grants | $655,589 | $309,951 | - | - | - |
| **Operating Budget Total** | **$8,988,351** | **$10,216,817** | **$10,970,999** | **$11,492,633** | **$11,718,125** |
| Equipment Outlay | $1,604,160 | $664,690 | $75,000 | $65,000 | $65,000 |
| Debt Service | | | | | |
| Operating Grants | | | | | |
| Capital Outlay & Grants | $310,240 | $143,078 | $0 | $0 | $0 |
| Charges From Others | $1,247,943 | $1,576,929 | $1,588,064 | $1,550,837 | $1,552,689 |
| Charges To Others | ($10,600,145) | ($12,252,635) | ($12,584,063) | ($12,584,064) | ($12,584,064) |
| Managed Savings | - | - | - | ($350,000) | ($350,000) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **($7,437,802)** | **($9,867,938)** | **($10,920,999 )** | **($11,318,227 )** | **($11,316,375 )** |
| **General Fund Total** | **$1,550,549** | **$348,879** | **$50,000** | **$174,406** | **$401,750** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** |

| | | | | | |
|---|---|---|---|---|---|
| **Grand Total Expenditure** | **$1,550,549** | **$348,879** | **$50,000** | **$174,406** | **$401,750** |

# NOTES

## Department Budget Detail

**Department / Section:** **Innovation and Technology / IT-Administration**
**101 - 240000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2400000 | Salaries - Regular | 627,155 | 793,186 | 1,736,543 | 607,618 | 608,923 | (65)% | % |
| 411130 | 2400000 | Compensatory Time | 3,020 | 94 | 0 | 0 | 0 | - | - |
| 411210 | 2400000 | Vacation | 35,304 | 48,937 | 0 | 0 | 0 | - | - |
| 411220 | 2400000 | Holidays & Special Days Off | 30,650 | 36,530 | 0 | 0 | 0 | - | - |
| 411240 | 2400000 | Sick Leave | 15,412 | 22,299 | 0 | 0 | 0 | - | - |
| 411245 | 2400000 | Family Illness Sick Leave | 863 | 1,257 | 0 | 0 | 0 | - | - |
| 411280 | 2400000 | Jury Duty | 1,362 | 966 | 0 | 0 | 0 | - | - |
| 411292 | 2400000 | Administrative Leave | 8,092 | 11,358 | 0 | 0 | 0 | - | - |
| 411410 | 2400000 | Vacation Payoffs | 0 | 16,404 | 0 | 0 | 0 | - | - |
| 411420 | 2400000 | Sick Leave Payoff | 0 | 5,804 | 0 | 0 | 0 | - | - |
| 411430 | 2400000 | Compensatory Time Payoff | 0 | 160 | 0 | 0 | 0 | - | - |
| 411510 | 2400000 | Accrued Payroll | 7,511 | 40,743 | 18,560 | 3,358 | 3,431 | (81)% | 2% |
| 412210 | 2400000 | Workers Compensation Ins | 8,601 | 13,993 | 27,437 | 7,109 | 7,125 | (74)% | % |
| 412220 | 2400000 | Health Insurance | 74,712 | 97,427 | 197,002 | 62,734 | 65,998 | (68)% | 5% |
| 412222 | 2400000 | Dental Insurance | 3,718 | 4,259 | 7,938 | 2,017 | 2,056 | (74)% | 1% |
| 412230 | 2400000 | Life Insurance | 2,336 | 3,997 | 9,487 | 3,767 | 3,775 | (60)% | % |
| 412240 | 2400000 | Unemployment Insurance | 1,095 | 600 | 969 | 339 | 340 | (65)% | % |
| 412250 | 2400000 | Disability Insurance | 679 | 355 | 408 | 0 | 0 | (100)% | - |
| 412310 | 2400000 | PERS Retirement | 191,905 | 233,787 | 424,688 | 182,136 | 194,902 | (57)% | 7% |
| 412320 | 2400000 | Medicare OASDI | 11,033 | 13,878 | 25,180 | 8,810 | 8,829 | (65)% | % |
| 412400 | 2400000 | Deferred Compensation | 250 | 3,875 | 11,700 | 6,000 | 7,500 | (48)% | 25% |
| 412500 | 2400000 | Automobile/Expense Allowance | 4,200 | 4,200 | 3,000 | 3,000 | 3,000 | - | - |
| 413120 | 2400000 | Overtime At 1.5 Rate | 3,782 | 1,549 | 4,000 | 4,000 | 4,000 | - | - |
| | | **Personnel Services Total** | **1,031,685** | **1,355,670** | **2,466,912** | **890,888** | **909,879** | **(63)%** | **2%** |
| 421000 | 2400000 | Professional Services | 105,272 | 81,645 | 176,200 | 82,000 | 52,000 | (53)% | (36)% |
| 421000 | 9837000 | Security Audit | 0 | 3,840 | 80,000 | 0 | 0 | (100)% | - |
| 421000 | 9837400 | SPL Project | 0 | 0 | 0 | 0 | 0 | - | - |
| 421000 | 9882800 | Seibel-Perficient Upgrade | 0 | 0 | 0 | 0 | 0 | - | - |
| 421000 | 9883300 | SmartRiverside - CPUC Grant | 26,859 | 11,590 | 0 | 0 | 0 | - | - |
| 421001 | 2400000 | Prof Services/Internal | 103 | 65 | 0 | 0 | 0 | - | - |
| 421202 | 2400000 | Info Systems Outsourcing | 3,837,837 | 4,845,865 | 4,125,000 | 154,896 | 159,543 | (96)% | 3% |
| 421215 | 2400000 | IT-Internet Service Provider | 0 | 0 | 109,000 | 0 | 0 | (100)% | - |
| 422100 | 2400000 | Telephone | 13,313 | 10,342 | 20,500 | 20,500 | 20,500 | - | - |
| 422110 | 2400000 | Telephone Outside Comm Lines | (13,618) | (3,663) | 0 | 0 | 0 | - | - |
| 422120 | 2400000 | Telephone - Cellular | 35,772 | 47,709 | 36,000 | 5,000 | 5,000 | (86)% | - |
| 422202 | 2400000 | State Energy Tax | 131 | 7 | 0 | 0 | 0 | - | - |
| 422203 | 2400000 | Public Benefits Charge | 4,225 | 261 | 0 | 0 | 0 | - | - |
| 423200 | 2400000 | Land and Building Rental | 0 | 12,045 | 0 | 1,320 | 1,320 | - | - |
| 423400 | 2400000 | Motor Pool Equipment Rental | 17,128 | 11,218 | 14,500 | 8,178 | 8,423 | (43)% | 2% |
| 424130 | 2400000 | Maint/Repair of Bldgs & Improv | 0 | 2,000 | 0 | 0 | 0 | - | - |
| 424220 | 2400000 | All Other Equip Maint/Repair | 28,710 | 30,282 | 30,000 | 30,000 | 30,000 | - | - |
| 424230 | 2400000 | Central Garage Charges | 316 | 2,472 | 2,500 | 0 | 0 | (100)% | - |
| 424310 | 2400000 | Software Maintenance/Support | 2,508,748 | 2,701,593 | 2,946,838 | 42,100 | 42,100 | (98)% | - |
| 425200 | 2400000 | Periodicals & Dues | 395 | 605 | 500 | 610 | 630 | 22% | 3% |
| 425400 | 2400000 | General Office Expense | 14,724 | 9,476 | 15,000 | 15,000 | 15,000 | - | - |
| 425500 | 2400000 | Postage | 505 | 323 | 1,000 | 1,000 | 1,000 | - | - |

## Department Budget Detail

**Department / Section:** **Innovation and Technology / IT-Administration**
**101 - 240000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425610 | 2400000 | Outside Printing Expense | 1,513 | 518 | 1,000 | 1,000 | 1,000 | - | - |
| 425700 | 2400000 | Software Purchase/Licensing | 4,816 | 67,850 | 150,000 | 0 | 0 | (100)% | - |
| 425700 | 9821600 | CIS/Banner Upgrade/Replacement | 0 | 0 | 0 | 0 | 0 | - | - |
| 425700 | 9849500 | CADME Project | 57,500 | 57,500 | 0 | 0 | 0 | - | - |
| 425701 | 2400000 | MS Enterprise Agreement | 589,299 | 569,000 | 624,000 | 0 | 0 | (100)% | - |
| 425800 | 2400000 | Computer Equip Purc Undr $5000 | 24,728 | 10,024 | 15,000 | 15,000 | 15,000 | - | - |
| 425800 | 9866300 | Mobile Data Computers - 2012 | 0 | 0 | 0 | 0 | 0 | - | - |
| 426300 | 2400000 | Motor Fuels & Lubricants | 133 | 95 | 150 | 0 | 0 | (100)% | - |
| 426800 | 2400000 | Special Department Supplies | 13,336 | 23,707 | 30,000 | 30,000 | 30,000 | - | - |
| 427100 | 2400000 | Travel & Meeting Expense | 2,517 | 6,833 | 15,000 | 15,000 | 15,000 | - | - |
| 427200 | 2400000 | Training | 1,156 | 7,438 | 15,000 | 15,000 | 15,000 | - | - |
| 428400 | 2400000 | Liability Insurance | 25,647 | 40,521 | 96,899 | 8,264 | 8,281 | (91)% | % |
| 428600 | 2400000 | Public Liability Claims | 0 | 25 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **7,301,077** | **8,551,196** | **8,504,087** | **444,868** | **419,797** | **(94)%** | **(5)%** |
| 450364 | 2400000 | Info Tech-City Wi-Fi | 655,589 | 309,951 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **655,589** | **309,951** | **0** | **0** | **0** | - | **-** |
| 462200 | 9877300 | IT-Servers/Data Stor-Pinnacle | 1,025,752 | 276,352 | 0 | 0 | 0 | - | - |
| 462310 | 2400000 | Technology Replacement Prog-PC | 43,558 | 17,297 | 0 | 0 | 0 | - | - |
| 462320 | 2400000 | Technology Replacement Prog-En | 481,017 | 303,745 | 50,000 | 0 | 0 | (100)% | - |
| 462320 | 9819000 | IVR/ACD/CTI (Utilities 311) | 0 | 0 | 0 | 0 | 0 | - | - |
| 462320 | 9866100 | City VoIP | 30,727 | 5,661 | 0 | 0 | 0 | - | - |
| 462320 | 9885510 | 14/15 Cap Lease-IT-Hardware | 0 | 36,971 | 0 | 0 | 0 | - | - |
| 463300 | 2400000 | Off Furn & Equip Cap Lease | 23,104 | 24,662 | 25,000 | 0 | 0 | (100)% | - |
| | | **Equipment Outlay Total** | **1,604,160** | **664,690** | **75,000** | **0** | **0** | **(100)%** | **-** |
| 440120 | 9242500 | Video Security Grant | 332,708 | 157,938 | 0 | 0 | 0 | - | - |
| 440309 | 9883300 | SmartRiverside - CPUC Grant | (22,467) | (14,860) | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **310,240** | **143,078** | **0** | **0** | **0** | - | **-** |
| 881100 | 2400000 | General Fund Allocation Chgs | 778,423 | 952,057 | 959,958 | 959,958 | 959,958 | - | - |
| 882101 | 2400000 | Utilization Chgs from 101 Fund | 15,073 | 9,217 | 11,515 | 9,660 | 10,100 | (16)% | 4% |
| 882510 | 2400000 | Utilization Chgs from 510 Fund | 21,540 | 21,540 | 21,540 | 21,540 | 21,540 | - | - |
| | | **Charges From Others Total** | **815,037** | **982,815** | **993,013** | **991,158** | **991,598** | **( )%** | **%** |
| 891100 | 2400000 | General Fund Allocation Chgs | (10,278,972) | (12,252,635) | (12,584,063) | (12,584,064) | (12,584,064) | % | - |
| 892101 | 2400000 | Utilization Chgs to 101 Fund | (34,704) | 0 | 0 | 0 | 0 | - | - |
| 892510 | 2400000 | Utilization Chgs to 510 Fund | (134,952) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(10,448,628)** | **(12,252,635)** | **(12,584,063)** | **(12,584,064)** | **(12,584,064)** | **%** | **-** |
| | | **Total Budget Requirements** | **1,269,162** | **(245,231)** | **(545,051)** | **(10,257,150)** | **(10,262,790)** | **1781%** | **%** |

# Department Budget Detail

**Department / Section:** **Innovation and Technology / IT-Network**
**101 - 240500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2405000 | Salaries - Regular | 0 | 0 | 0 | 110,362 | 115,880 | - | 4% |
| 411510 | 2405000 | Accrued Payroll | 0 | 0 | 0 | 567 | 607 | - | 7% |
| 412210 | 2405000 | Workers Compensation Ins | 0 | 0 | 0 | 1,291 | 1,356 | - | 5% |
| 412220 | 2405000 | Health Insurance | 0 | 0 | 0 | 8,031 | 8,835 | - | 10% |
| 412222 | 2405000 | Dental Insurance | 0 | 0 | 0 | 262 | 288 | - | 9% |
| 412230 | 2405000 | Life Insurance | 0 | 0 | 0 | 684 | 718 | - | 4% |
| 412240 | 2405000 | Unemployment Insurance | 0 | 0 | 0 | 62 | 65 | - | 4% |
| 412310 | 2405000 | PERS Retirement | 0 | 0 | 0 | 25,359 | 28,854 | - | 13% |
| 412320 | 2405000 | Medicare OASDI | 0 | 0 | 0 | 1,600 | 1,680 | - | 5% |
| 412400 | 2405000 | Deferred Compensation | 0 | 0 | 0 | 1,200 | 1,500 | - | 25% |
| | | **Personnel Services Total** | **0** | **0** | **0** | **149,418** | **159,783** | - | **6%** |
| 421000 | 2405000 | Professional Services | 0 | 0 | 0 | 10,000 | 10,000 | - | - |
| 421202 | 2405000 | Info Systems Outsourcing | 0 | 0 | 0 | 568,326 | 585,376 | - | 3% |
| 421215 | 2405000 | IT-Internet Service Provider | 0 | 0 | 0 | 109,000 | 109,000 | - | - |
| 422120 | 2405000 | Telephone - Cellular | 0 | 0 | 0 | 3,750 | 3,750 | - | - |
| 423200 | 2405000 | Land and Building Rental | 0 | 0 | 0 | 660 | 660 | - | - |
| 424310 | 2405000 | Software Maintenance/Support | 0 | 0 | 0 | 179,165 | 183,470 | - | 2% |
| 425700 | 2405000 | Software Purchase/Licensing | 0 | 0 | 0 | 3,400 | 3,400 | - | - |
| 428400 | 2405000 | Liability Insurance | 0 | 0 | 0 | 1,501 | 1,576 | - | 4% |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **875,802** | **897,232** | - | **2%** |
| 462320 | 2405000 | Technology Replacement Prog-En | 0 | 0 | 0 | 25,000 | 25,000 | - | - |
| | | **Equipment Outlay Total** | **0** | **0** | **0** | **25,000** | **25,000** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **1,050,220** | **1,082,015** | - | **3%** |

# Department Budget Detail

**Department / Section:** **Innovation and Technology / IT-Operations**
**101 - 241000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2410000 | Salaries - Regular | 0 | 0 | 0 | 309,948 | 312,912 | - | % |
| 411510 | 2410000 | Accrued Payroll | 0 | 0 | 0 | 1,707 | 1,757 | - | 2% |
| 412210 | 2410000 | Workers Compensation Ins | 0 | 0 | 0 | 3,626 | 3,661 | - | % |
| 412220 | 2410000 | Health Insurance | 0 | 0 | 0 | 32,452 | 34,254 | - | 5% |
| 412222 | 2410000 | Dental Insurance | 0 | 0 | 0 | 1,620 | 1,620 | - | - |
| 412230 | 2410000 | Life Insurance | 0 | 0 | 0 | 1,922 | 1,940 | - | % |
| 412240 | 2410000 | Unemployment Insurance | 0 | 0 | 0 | 173 | 174 | - | % |
| 412310 | 2410000 | PERS Retirement | 0 | 0 | 0 | 89,766 | 97,049 | - | 8% |
| 412320 | 2410000 | Medicare OASDI | 0 | 0 | 0 | 4,495 | 4,538 | - | % |
| 412400 | 2410000 | Deferred Compensation | 0 | 0 | 0 | 3,600 | 4,500 | - | 25% |
| | | **Personnel Services Total** | **0** | **0** | **0** | **449,309** | **462,405** | - | **2%** |
| 421000 | 2410000 | Professional Services | 0 | 0 | 0 | 10,000 | 10,000 | - | - |
| 421202 | 2410000 | Info Systems Outsourcing | 0 | 0 | 0 | 952,344 | 980,914 | - | 2% |
| 422120 | 2410000 | Telephone - Cellular | 0 | 0 | 0 | 8,000 | 8,000 | - | - |
| 423200 | 2410000 | Land and Building Rental | 0 | 0 | 0 | 1,320 | 1,320 | - | - |
| 424310 | 2410000 | Software Maintenance/Support | 0 | 0 | 0 | 1,639,230 | 1,679,329 | - | 2% |
| 425700 | 2410000 | Software Purchase/Licensing | 0 | 0 | 0 | 17,984 | 10,634 | - | (40)% |
| 428400 | 2410000 | Liability Insurance | 0 | 0 | 0 | 4,215 | 4,255 | - | % |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **2,633,093** | **2,694,452** | - | **2%** |
| 462320 | 2410000 | Technology Replacement Prog-En | 0 | 0 | 0 | 40,000 | 40,000 | - | - |
| | | **Equipment Outlay Total** | **0** | **0** | **0** | **40,000** | **40,000** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **3,122,402** | **3,196,857** | - | **2%** |

# Department Budget Detail

**Department / Section:** **Innovation and Technology / IT-Applications**
**101 - 241500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2415000 | Salaries - Regular | 0 | 0 | 0 | 137,844 | 137,844 | - | - |
| 411510 | 2415000 | Accrued Payroll | 0 | 0 | 0 | 725 | 739 | - | 1% |
| 412210 | 2415000 | Workers Compensation Ins | 0 | 0 | 0 | 1,613 | 1,613 | - | - |
| 412220 | 2415000 | Health Insurance | 0 | 0 | 0 | 14,437 | 15,097 | - | 4% |
| 412222 | 2415000 | Dental Insurance | 0 | 0 | 0 | 540 | 540 | - | - |
| 412230 | 2415000 | Life Insurance | 0 | 0 | 0 | 855 | 855 | - | - |
| 412240 | 2415000 | Unemployment Insurance | 0 | 0 | 0 | 77 | 77 | - | - |
| 412310 | 2415000 | PERS Retirement | 0 | 0 | 0 | 31,674 | 34,323 | - | 8% |
| 412320 | 2415000 | Medicare OASDI | 0 | 0 | 0 | 1,999 | 1,999 | - | - |
| 412400 | 2415000 | Deferred Compensation | 0 | 0 | 0 | 1,200 | 1,500 | - | 25% |
| | | **Personnel Services Total** | **0** | **0** | **0** | **190,964** | **194,587** | - | **1%** |
| 421202 | 2415000 | Info Systems Outsourcing | 0 | 0 | 0 | 2,035,262 | 2,096,320 | - | 3% |
| 422120 | 2415000 | Telephone - Cellular | 0 | 0 | 0 | 15,000 | 15,000 | - | - |
| 423200 | 2415000 | Land and Building Rental | 0 | 0 | 0 | 5,280 | 5,280 | - | - |
| 424310 | 2415000 | Software Maintenance/Support | 0 | 0 | 0 | 1,382,481 | 1,442,305 | - | 4% |
| 428400 | 2415000 | Liability Insurance | 0 | 0 | 0 | 1,875 | 1,875 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **3,439,898** | **3,560,780** | - | **3%** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **3,630,862** | **3,755,367** | - | **3%** |

## Department Budget Detail

**Department / Section:** **Innovation and Technology / IT-Client Srvc to re-establish**
**101 - 242000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2420000 | Salaries - Regular | 0 | 0 | 0 | 92,646 | 97,279 | - | 5% |
| 411510 | 2420000 | Accrued Payroll | 0 | 0 | 0 | 450 | 481 | - | 6% |
| 412210 | 2420000 | Workers Compensation Ins | 0 | 0 | 0 | 1,084 | 1,138 | - | 4% |
| 412220 | 2420000 | Health Insurance | 0 | 0 | 0 | 2,000 | 2,000 | - | - |
| 412230 | 2420000 | Life Insurance | 0 | 0 | 0 | 574 | 603 | - | 5% |
| 412240 | 2420000 | Unemployment Insurance | 0 | 0 | 0 | 52 | 54 | - | 3% |
| 412310 | 2420000 | PERS Retirement | 0 | 0 | 0 | 21,288 | 24,222 | - | 13% |
| 412320 | 2420000 | Medicare OASDI | 0 | 0 | 0 | 1,343 | 1,411 | - | 5% |
| 412400 | 2420000 | Deferred Compensation | 0 | 0 | 0 | 1,200 | 1,500 | - | 25% |
| | | **Personnel Services Total** | **0** | **0** | **0** | **120,637** | **128,688** | - | **6%** |
| 421202 | 2420000 | Info Systems Outsourcing | 0 | 0 | 0 | 773,309 | 796,508 | - | 2% |
| 422120 | 2420000 | Telephone - Cellular | 0 | 0 | 0 | 4,500 | 4,500 | - | - |
| 424310 | 2420000 | Software Maintenance/Support | 0 | 0 | 0 | 800 | 850 | - | 6% |
| 425800 | 2420000 | Computer Equip Purc Undr $5000 | 0 | 0 | 0 | 10,000 | 10,000 | - | - |
| 428400 | 2420000 | Liability Insurance | 0 | 0 | 0 | 1,260 | 1,323 | - | 5% |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **789,869** | **813,181** | - | **2%** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **910,506** | **941,869** | - | **3%** |

# Department Budget Detail

**Department / Section:** **Innovation and Technology / IT-Cybersecurity**
**101 - 242500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2425000 | Salaries - Regular | 0 | 0 | 0 | 127,975 | 134,374 | - | 5% |
| 411510 | 2425000 | Accrued Payroll | 0 | 0 | 0 | 678 | 722 | - | 6% |
| 412210 | 2425000 | Workers Compensation Ins | 0 | 0 | 0 | 1,497 | 1,572 | - | 5% |
| 412220 | 2425000 | Health Insurance | 0 | 0 | 0 | 14,437 | 15,097 | - | 4% |
| 412222 | 2425000 | Dental Insurance | 0 | 0 | 0 | 540 | 540 | - | - |
| 412230 | 2425000 | Life Insurance | 0 | 0 | 0 | 793 | 833 | - | 5% |
| 412240 | 2425000 | Unemployment Insurance | 0 | 0 | 0 | 71 | 75 | - | 5% |
| 412310 | 2425000 | PERS Retirement | 0 | 0 | 0 | 29,406 | 33,459 | - | 13% |
| 412320 | 2425000 | Medicare OASDI | 0 | 0 | 0 | 1,856 | 1,948 | - | 4% |
| 412400 | 2425000 | Deferred Compensation | 0 | 0 | 0 | 1,200 | 1,500 | - | 25% |
| | | **Personnel Services Total** | **0** | **0** | **0** | **178,453** | **190,120** | - | **6%** |
| 421000 | 2425000 | Professional Services | 0 | 0 | 0 | 140,000 | 0 | - | (100)% |
| 422120 | 2425000 | Telephone - Cellular | 0 | 0 | 0 | 800 | 800 | - | - |
| 424310 | 2425000 | Software Maintenance/Support | 0 | 0 | 0 | 34,162 | 42,663 | - | 24% |
| 425700 | 2425000 | Software Purchase/Licensing | 0 | 0 | 0 | 24,532 | 26,985 | - | 9% |
| 428400 | 2425000 | Liability Insurance | 0 | 0 | 0 | 1,740 | 1,827 | - | 5% |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **201,234** | **72,275** | - | **(64)%** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **379,687** | **262,395** | - | **(30)%** |

# Department Budget Detail

**Department / Section:** **Innovation and Technology / IT-GIS**
**101 - 243000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2430000 | Salaries - Regular | 0 | 0 | 0 | 110,362 | 115,493 | - | 4% |
| 411510 | 2430000 | Accrued Payroll | 0 | 0 | 0 | 593 | 630 | - | 6% |
| 412210 | 2430000 | Workers Compensation Ins | 0 | 0 | 0 | 1,291 | 1,351 | - | 4% |
| 412220 | 2430000 | Health Insurance | 0 | 0 | 0 | 14,437 | 15,097 | - | 4% |
| 412222 | 2430000 | Dental Insurance | 0 | 0 | 0 | 540 | 540 | - | - |
| 412230 | 2430000 | Life Insurance | 0 | 0 | 0 | 684 | 716 | - | 4% |
| 412240 | 2430000 | Unemployment Insurance | 0 | 0 | 0 | 62 | 64 | - | 3% |
| 412310 | 2430000 | PERS Retirement | 0 | 0 | 0 | 25,359 | 28,758 | - | 13% |
| 412320 | 2430000 | Medicare OASDI | 0 | 0 | 0 | 1,600 | 1,675 | - | 4% |
| 412400 | 2430000 | Deferred Compensation | 0 | 0 | 0 | 1,200 | 1,500 | - | 25% |
| | | **Personnel Services Total** | **0** | **0** | **0** | **156,128** | **165,824** | - | **6%** |
| 421000 | 2430000 | Professional Services | 0 | 0 | 0 | 30,000 | 30,000 | - | - |
| 421202 | 2430000 | Info Systems Outsourcing | 0 | 0 | 0 | 366,552 | 377,548 | - | 2% |
| 422120 | 2430000 | Telephone - Cellular | 0 | 0 | 0 | 2,500 | 2,500 | - | - |
| 423200 | 2430000 | Land and Building Rental | 0 | 0 | 0 | 660 | 660 | - | - |
| 424310 | 2430000 | Software Maintenance/Support | 0 | 0 | 0 | 369,994 | 432,316 | - | 16% |
| 425700 | 2430000 | Software Purchase/Licensing | 0 | 0 | 0 | 4,000 | 4,000 | - | - |
| 428400 | 2430000 | Liability Insurance | 0 | 0 | 0 | 1,501 | 1,571 | - | 4% |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **775,207** | **848,595** | - | **9%** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **931,335** | **1,014,419** | - | **8%** |

# Department Budget Detail

**Department / Section:** **Innovation and Technology / IT-Project Management**
**101 - 243500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 2435000 | Salaries - Regular | 0 | 0 | 0 | 139,848 | 139,848 | - | - |
| 411510 | 2435000 | Accrued Payroll | 0 | 0 | 0 | 735 | 749 | - | 1% |
| 412210 | 2435000 | Workers Compensation Ins | 0 | 0 | 0 | 1,636 | 1,636 | - | - |
| 412220 | 2435000 | Health Insurance | 0 | 0 | 0 | 14,437 | 15,097 | - | 4% |
| 412222 | 2435000 | Dental Insurance | 0 | 0 | 0 | 540 | 540 | - | - |
| 412230 | 2435000 | Life Insurance | 0 | 0 | 0 | 867 | 867 | - | - |
| 412240 | 2435000 | Unemployment Insurance | 0 | 0 | 0 | 78 | 78 | - | - |
| 412310 | 2435000 | PERS Retirement | 0 | 0 | 0 | 32,134 | 34,822 | - | 8% |
| 412320 | 2435000 | Medicare OASDI | 0 | 0 | 0 | 2,028 | 2,028 | - | - |
| 412400 | 2435000 | Deferred Compensation | 0 | 0 | 0 | 1,200 | 1,500 | - | 25% |
| | | **Personnel Services Total** | **0** | **0** | **0** | **193,503** | **197,165** | - | **1%** |
| 422120 | 2435000 | Telephone - Cellular | 0 | 0 | 0 | 800 | 800 | - | - |
| 423200 | 2435000 | Land and Building Rental | 0 | 0 | 0 | 660 | 660 | - | - |
| 428400 | 2435000 | Liability Insurance | 0 | 0 | 0 | 1,902 | 1,902 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **3,362** | **3,362** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **196,865** | **200,527** | - | **1%** |

# Department Budget Detail

**Department / Section:** **Innovation and Technology / Innov & Tech-Debt**
**101 - 249000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 2490000 | Utilization Chgs from 101 Fund | 432,906 | 594,114 | 595,051 | 559,679 | 561,091 | (5)% | % |
| | | **Charges From Others Total** | **432,906** | **594,114** | **595,051** | **559,679** | **561,091** | **(5)%** | **%** |
| 891100 | 2490000 | General Fund Allocation Chgs | (151,516) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(151,516)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **281,389** | **594,114** | **595,051** | **559,679** | **561,091** | **(5)%** | **%** |

# Department Budget Detail

**Department / Section:** **Innovation and Technology / IT-Managed Savings**
**101 - 249900**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 499999 | 2499000 | Managed Savings Allocation | 0 | 0 | 0 | (350,000) | (350,000) | - | - |
| | | **Managed Savings Total** | **0** | **0** | **0** | **(350,000)** | **(350,000)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **(350,000)** | **(350,000)** | - | **-** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 1,550,551 | 348,882 | 50,000 | 174,406 | 401,750 | 248% | 130% |
| | | All Other Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| | | Department Total | 1,550,551 | 348,882 | 50,000 | 174,406 | 401,750 | 248% | 130% |

# MUSEUM & CULTURAL AFFAIRS DEPARTMENT

The mission of the Museum & Cultural Affairs Department is to collect the history, tell the stories and create memories for the Riverside region.

# Museum & Cultural Affairs



## Beyond the Arches

# DEPARTMENT OVERVIEW

## Services Provided

The Museum & Cultural Affairs Department is responsible for: stewardship of the region's history, anthropology, natural history and archival collections; oversight of three museum and four performing arts venues; arts and cultural affairs events; management of the film and event permit process; collaboration with regional arts organizations and administration of the City sponsorship program.

The Department serves over 632,000 visitors and residents annually through exhibits, educational programs and special events. Per a 2015 Economic Impact Report by the UC Riverside Center for Economic Development & Innovation, the Festival of Lights event has an economic impact to the City of Riverside of 47 million dollars.

## Business Goals

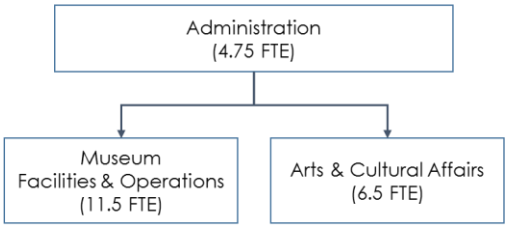
The Department's Business Goals are:

- To ensure the region's natural and cultural heritage is preserved and celebrated;
- To pursue customer service excellence;
- To increase community participation;
- To provide innovative exhibits, programs and events;
- To develop strategic partnerships with educational institutions, arts organizations and community partners; and
- To actively support the City of Riverside as the City of Arts & Innovation.

# ORGANIZATIONAL CHART

## Museum & Cultural Affairs

22.75 Total FTE for FY 2016/17



## DEPARTMENT DIVISIONS AND SECTIONS

### Divisions and Sections

The Museum & Cultural Affairs Department includes the following Divisions and Sections:

- Museum Facilities and Operations
- Arts & Cultural Affairs
- Administration

### Museum Facilities and Operations Division

This division provides educational programming, exhibits and is the steward for the over 210,000 objects in the Department's collections. The Museum Facilities and Operations Division also oversees Museum historic structures including the National Historic Landmark Harada House, Riverside Metropolitan Museum, Heritage House Museum and Robinson House.

### Arts & Cultural Affairs Division

This division is the liaison between the City of Riverside and the arts community. Arts & Cultural Affairs provides oversight and guidance for four entertainment venues (Fox Performing Arts Center, The Box, Showcase and Riverside Municipal Auditorium), collaborates with arts organizations throughout the region, oversees film and event permitting for the City and manages the City sponsorship program.

### Administration Division

This division is responsible for administrative support and oversight for the Museum Facilities and Operations and Arts & Cultural Affairs Divisions. The Administration Division oversees department progress toward the City's strategic goals, policies and procedures, fund development, budget preparation and accounting functions.

## DEPARTMENT OBJECTIVES

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| 1. Expand and enhance strategic partnerships | Strengthened relationships with California Association of Museums, American Alliance of Museums and Smithsonian Affiliates Program. Enhanced business partnerships through California Association of Festivals. | Operational challenges to implementing this objective include inadequate funding to participate in and support strategic partnerships. |
| 2. Initiate customer service program | Implemented customer service surveys for additional programs and events. | No operational challenges to implementing this objective at this time. |
| 3. Upgrade to Argus.net | Developed internet portal for general public and academic researchers to access collections data. | Operational challenges to implementing this objective include limited staff resources to devote to this project. |
| 4. Consolidation of City Historical Archives | Pending additional resources. | Operational challenges to implementing this objective include lack of adequate funding and staff resources to devote to this project. |

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| 5. Museum Membership Program | Exploring program options with key partners. | Operational challenges to implementing this objective include lack of adequate funding and limited staff resources to devote to program development. |
| 6. Create annual maintenance and project plans | Developing maintenance inspection schedule and inspection documents. Evaluation of National Historic Landmark Harada House completed, evaluation of other sites planned. | Operational challenges to implementing this objective include limited staff resources to devote to this project and lack of funding to appropriately address items identified during inspections of both historic and non-historic structures. |
| 7. Festival of Lights (FOL) enhancement | Updating vendor applications, bidding out key event services, expanding event footprint, meeting with key stakeholders. | Operational challenges to implementing this objective include lack of funding to enhance the event and address security and logistics issues. |

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| 8. Secure re-accreditation | Accreditation evaluation committee site visit in Summer 2016. | Operational challenges to implementing this objective include lack of funding to appropriately address educational programming, exhibits, and subject-matter expert needs for re-accreditation. |
| 9. Increase revenue generation from Fox Performing Arts Center and Riverside Municipal Auditorium | Continue to monitor Profit and Loss statements and activity to decrease expenses and increase revenue. | Operational challenges to implementing this objective include industry competition and national political and economic factors. |

# PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration | 3.50 | 4.00 | 4.00 | 4.75 | 4.75 |
| Museum Facilities and Operations | 7.00 | 9.00 | 12.25 | 11.50 | 11.50 |
| Arts & Cultural Affairs | 5.00 | 5.00 | 6.50 | 6.50 | 6.50 |
| **General Fund Total** | **15.50** | **18.00** | **22.75** | **22.75** | **22.75** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Administration | - | - | - | - | - |
| Museum Facilities and Operations | - | - | - | - | - |
| Arts & Cultural Affairs | - | - | - | - | - |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total All Funds** | **15.50** | **18.00** | **22.75** | **22.75** | **22.75** |

## BUDGET OVERVIEW

The Department's total FY 2016/17 budget is $4,313,310 and FY 2017/18 budget is $4,361,134. The Personnel Budget in FY 2016/17 is 47.54% of the Department's total budget and in FY 2017/18 it comprises 48.69% of the total budget. The Non-Personnel Budget accounts for 17.81% and 17.23% in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $2,050,734 for 22.75 FTEs and $2,123,239 in FY 2017/18 for 22.75 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 5.37 % from FY 2015/16 to FY 2016/17 and increased by 3.54 % from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $768,212 and FY 2017/18 is $751,347. The Non-Personnel Budget increased by 27.89 % from FY 2015/16 to FY 2016/17 and decreased by 2.20 % from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include funding related to Museum exhibits, educational programming for the public and special events.

The Special Projects Budget for FY 2016/17 is $1,167,924 and FY 2017/18 is $1,160,925. The Special Projects Budget decreased by 3.27 % from FY 2015/16 to FY 2016/17 and decreased by 0.60 % from FY 2016/17 to FY 2017/18. The key Special Projects items for this department include funding the Cahuilla Continuum Exhibition, grants to arts organizations, Festival of Lights and the City sponsorship program.

# KEY CHANGES IN BASELINE BUDGET
# (Before Recommended Balancing Measures)
# FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | 0.75 | - | $114,502 | $14,013 | 25.24% | 2.47% |
| Museum Facilities & Operations | (0.75) | - | $131,123 | ($1,045) | 10.26% | (0.07%) |
| Arts & Cultural Affairs | - | - | ($18,127) | $31,908 | (0.89%) | 1.58% |
| **General Fund Total** | **-** | **-** | **$227,498** | **$44,876** | **6.03%** | **1.12%** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | - | - | - | - | - | - |
| Museum Facilities & Operations | - | - | - | - | - | - |
| Arts & Cultural Affairs | - | - | - | - | - | - |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **N/A** | **N/A** |
| **Grand Total** | **-** | **-** | **$232,498** | **$48,641** | **N/A** | **N/A** |

## KEY CHANGES IN THE BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

### Personnel

**Changes FY 2015/16 to 2016/17**

The FY 2016/17 Personnel Budget for the Department is $2,050,734, an increase of $104,446 or 5.37 % from the FY 2015/16 Adopted Budget of $1,946,288. The budget increase is due to:

- Net increase of $104,446 is due to the following:
- Elimination of a $205,000 Salaries Adjustment Factor imposed on the Department by the City in the form of a Personnel budget reduction in FY2015/16
- Net decrease of ($87,182) or (5.78) % in salaries accrued payroll and benefits due to personnel changes including staff increases approved after the FY 2015/16 budget was adopted and moving funding for 1.75 FTE from Personnel to Non-personnel, with an anticipated budget adjustment to fill these positions in FY 2017/18
- Decrease of ($27,657) or (11.04) % in insurance charges
- Increase of $14,285 or 3.69 % in deferred compensation and retirement
- Total authorized FTE did not change from FY2015/16 to FY2016/17, with an anticipated budget adjustment in FY17/18 to fill these positions

**Changes FY 2016/17 to 2017/18**

The FY 2017/18 Personnel Budget for the Department is $2,123,239, an increase of $72,505 or 3.54 % from the FY 2016/17 Adopted Budget of $2,050,734. The budget increase is due to:

- Increase of $22,474 due to mandated salaries and benefits increases or 1.58 %
- Increase of $12,252 or 5.50 % due to increases in insurance charges
- Increase of $37,779 or 9.41 % due to increases in deferred compensation and retirement
- Total authorized FTE did not change from FY2016/17 to FY2017/18

### Non-Personnel

**Changes FY 2015/16 to 2016/17**

The Department's FY 2016/17 Non-Personnel Budget is $768,212, an increase of $167,553 or 27.89 % from the FY 2015/16 Adopted Budget of $600,659. The budget increase/decrease is due to the following:

- Increase $138,646 or 70.37 % in Professional Services for contract services for fundraising and natural history transferred from Personnel
- Increase $8,709 or 13.70 % in communications and utilities charges
- Increase $15,300 or 382.50 % in Computer Equipment to replace staff computers that are due for replacement
- Increase $4,898 or 1.46% for department operations support including advertising and building maintenance

**Changes FY 2016/17 to 2017/18**

The Department's FY 2017/18 Non-Personnel Budget is $751,347, a decrease of ($16,865) or (2.20) % from the FY 2016/17 Adopted Budget of $768,212. The budget increase/decrease is due to the following:

- Decrease ($12,800) or -66.32 % in Computer equipment purchases of less than $5,000. The reduction is because the majority of staff computers requiring replacement will have been replaced with funding in FY16/17 and requests for additional staffing in FY 2017/18 have been deferred
- Decrease ($3,000) or 60.00 % in budget associated with Maintenance and Repair
- Decrease ($1,000) or -8.53 % in Periodicals and Dues

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| 1. Eliminate Opera Program | Impacts approximately 45 students, ages 7-35 years old. | $18,000 |
| 2. Arts Grants (4% reduction) | Reduces support to the non-profit arts community of Riverside through reduced grant support. | $11,200 |
| 3. Downtown Farmer's Market (4% reduction) | Limits expansion and marketing for Downtown Farmer's Market. | $1,520 |
| 4. Professional Services | Eliminates customer service improvement consultant and delays of reprint of Publication – Rods, Bundles and Stitches. | $23,000 |
| 5. Reduce Outside Printing | Eliminates Harada House newsletter. | $2,200 |
| 6. Tourism, Marketing & Promotion | Limits outreach and donor cultivation for National Historic Landmark Harada House. | $10,000 |
| 7. Special Department Supplies | Decreases Department's ability to conserve collections objects, refresh and change Museum exhibits, implement education programming and produce marketing materials. | $24,580 |
| 8. Travel/Training/ Meetings | Decreases Department's ability to train staff on evolving industry standards and limits networking for funds. | $7,000 |

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| 9. Cahuilla Continuum Exhibition | Reduces Department's ability to refresh Cahuilla Continuum exhibit and provide new learning opportunity for community. | $2,500 |
| **Managed Savings Total** | | **$100,000** |
| 1. Staffing Adjustments | Decreases Department's ability to cover existing commitments. | $55,916 |
| 2. Reduce Security Guard Schedule | Decreases safety of staff and visitors due to reduced security services at Main Museum. | $16,285 |
| 3. Heritage House Facility Support | Decreases funding for projects at Heritage House. Preventive maintenance will be eliminated and only emergencies will be addressed on a funding-dependent basis. | $5,000 |
| 4. Unfilled Staff Position | Defers hiring of Project Coordinator responsible for Marketing. Marketing responsibilities will fall to City Marketing Department and existing staff. | $53,915 |
| 5. Public Art Fund | City will not have Public Art Fund to support Riverside as City of Arts and Innovation. | $20,000 |
| 6. City Sponsorship Program | Reduces City's ability to enhance community events. | $6,090 |
| 7. Riverside Arts Council Agreement | Reduces City's ability to support Riverside Arts Council. | $4,091 |
| 8. Mission Inn Museum Agreement | Reduces City's ability to support Mission Inn Museum. | $2,796 |
| **4% Balancing Measures Total** | | **$164,093** |
| **Grand Total General Fund Proposed Reductions** | | **$264,093** |

## SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Exhibits/ Educational Programs | Without this funding, the Department will be unable to: add additional educational programs, continue some existing educational programs and change out exhibits frequently which will negatively impact Museum attendance. | $126,500 | $196,000 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 2. Additional Staff | Without additional staff, the Department will be unable to: develop a comprehensive volunteer program, appropriately maintain the structures under the Department's purview, add an Assistant Director position to assist with Department oversight, provide in-house exhibit design support and expand and improve customer service through added staff to support the film permitting program. | $162,058 | $435,142 |
| 3. Events/ Sponsorship | Without additional funding for events and sponsorships, the Department will be unable to: properly address security and logistics issues for the Festival of Lights, recognize the 25th Anniversary of the Festival of Lights, add new events and increase the amount of community events supported through City sponsorships. | $185,000 | $210,000 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 4. Community Outreach | Without additional community outreach funding, the Department will be unable to: develop a volunteer program and purchase emergency preparedness supplies to support staff and visitor safety. | $11,680 | $8,339 |
| 5. Management of Collections & Conservation | Without additional funding for management of collections & conservation, the Department will be unable to: appropriately support historic structure maintenance and conservation of the hands-on teaching collection. | $10,000 | $5,000 |
| **Highest Unfunded Needs Total** | | **$495,238** | **$854,481** |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Exhibits/ Educational Programs | Without additional funding for exhibits/educational programs, the Department will be unable to expand educational programming, photograph collections for Argus.net, demonstrate relevance to the community through changing and adding exhibits including an exhibit on Contemporary Mexican Culture. | $9,000 | $132,750 |
| 2. Additional Staff | Without additional funding for staff, the Department will be unable to fund staff merit increases, provide succession planning through the addition of Associate Curator, increase Cultural Affairs oversight through an Assistant Director and increase educational expertise through the creation of a Senior Education Curator position. | $91,285 | $217,493 |
| **High Unfunded Needs Total** | | **$100,285** | **$350,243** |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Exhibits/Educational Programs | Without additional funding for exhibits/educational programs, the Department will be unable to develop documentary and oral history collections by recording stories from Native American Culture-Bearers or refresh Museum exhibits. | $1,500 | $14,000 |
| **Important Unfunded Needs Total** | | **$1,500** | **$14,000** |

| | | |
|---|---|---|
| **Grand Total Top Highest, High, and Important Unfunded Needs** | **$597,023** | **$1,218,724** |
| **Grand Total All Unfunded Needs of the Department** | **$597,023** | **$1,218,724** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Museum and Cultural Affairs | | | | | |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Museum and Cultural Affairs | | | | | |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration | $641,619 | $329,187 | $453,662 | $568,164 | $582,177 |
| Museum Facilities & Operations | $671,175 | $1,058,987 | $1,278,077 | $1,409,200 | $1,408,155 |
| Arts & Cultural Affairs | $1,631,161 | $1,718,457 | $2,042,633 | $2,024,506 | $2,056,414 |
| **Total General Fund** | **$2,943,955** | **$3,106,631** | **$3,774,372** | **$4,001,870** | **$4,046,746** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| **Total All Other Funds** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total Expenditure** | **$2,943,956** | **$3,106,632** | **$3,774,372** | **$3,388,596** | **$4,032,524** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

| REVENUE[ST2] | | | | | |
|---|---|---|---|---|---|
| **General Fund** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Museum and Cultural Affairs | | | | | |
| **General Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Museum and Cultural Affairs | | | | | |
| **All Other Funds Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

| EXPENDITURE | | | | | |
|---|---|---|---|---|---|
| **General Fund** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Personnel | $1,315,876 | $1,484,278 | $1,946,288 | $2,050,734 | $2,123,239 |
| Non-Personnel | $408,147 | $464,631 | $600,659 | $768,212 | $751,347 |
| Special Projects and Grants | $1,196,031 | $1,096,193 | $1,207,425 | $1,167,924 | $1,160,925 |
| **Operating Budget Total** | **$2,920,054** | **$3,045,102** | **$3,754,372** | **$3,986,870** | **$4,035,511** |
| Equipment Outlay | $13,219 | $22,155 | - | - | - |
| Operating Grants | $7,507 | - | - | - | - |
| Capital Outlay & Grants | $3,174 | $39,374 | $20,000 | $15,000 | $11,235 |
| Charges From Others | $439,767 | $461,144 | $461,673 | $411,440 | $414,388 |
| Charges To Others | ($422) | ($23,557) | - | - | - |
| Managed Savings | | | | **(100,000)** | **(100,000)** |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$463,245** | **$499,116** | **$481,673** | **$326,440** | **$325,623** |
| **General Fund Total** | **$3,383,299** | **$3,544,218** | **$4,236,045** | **$4,313,310** | **$4,361,134** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total Expenditure** | **$3,383,302** | **$3,544,220** | **$4,236,045** | **$4,313,310** | **$4,361,134** |

# NOTES

# Department Budget Detail

**Department / Section:** **Museum / Museum-Administration**
**101 - 530000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 5300000 | Salaries - Regular | 154,297 | 147,826 | 220,893 | 319,604 | 320,964 | 44% | % |
| 411110 | 5300000 | Salaries-Temp & Part Time | 7,467 | 43,347 | 72,933 | 0 | 0 | (100)% | - |
| 411130 | 5300000 | Compensatory Time | 1,550 | 500 | 0 | 0 | 0 | - | - |
| 411210 | 5300000 | Vacation | 8,995 | 16,261 | 0 | 0 | 0 | - | - |
| 411220 | 5300000 | Holidays & Special Days Off | 7,463 | 8,594 | 0 | 0 | 0 | - | - |
| 411240 | 5300000 | Sick Leave | 3,542 | 3,241 | 0 | 0 | 0 | - | - |
| 411245 | 5300000 | Family Illness Sick Leave | 1,723 | 1,802 | 0 | 0 | 0 | - | - |
| 411260 | 5300000 | Bereavement Leave | 156 | 2,964 | 0 | 0 | 0 | - | - |
| 411292 | 5300000 | Administrative Leave | 1,174 | 1,889 | 0 | 0 | 0 | - | - |
| 411410 | 5300000 | Vacation Payoffs | 29 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 5300000 | Accrued Payroll | 4,615 | 4,517 | 3,046 | 1,725 | 1,768 | (43)% | 2% |
| 412210 | 5300000 | Workers Compensation Ins | 2,445 | 3,474 | 3,085 | 3,164 | 3,177 | 2% | % |
| 412220 | 5300000 | Health Insurance | 9,755 | 14,836 | 30,219 | 42,049 | 44,773 | 39% | 6% |
| 412222 | 5300000 | Dental Insurance | 1,023 | 921 | 1,329 | 1,604 | 1,656 | 20% | 3% |
| 412230 | 5300000 | Life Insurance | 804 | 1,106 | 1,413 | 1,571 | 1,571 | 11% | - |
| 412240 | 5300000 | Unemployment Insurance | 261 | 138 | 164 | 177 | 178 | 7% | % |
| 412250 | 5300000 | Disability Insurance | 154 | 143 | 272 | 272 | 272 | - | - |
| 412310 | 5300000 | PERS Retirement | 38,062 | 40,727 | 64,817 | 76,536 | 83,035 | 18% | 8% |
| 412320 | 5300000 | Medicare OASDI | 2,799 | 3,382 | 4,260 | 4,634 | 4,654 | 8% | % |
| 412330 | 5300000 | City Retirement Plan | 14 | 880 | 0 | 0 | 0 | - | - |
| 412400 | 5300000 | Deferred Compensation | 50 | 762 | 1,800 | 2,400 | 3,000 | 33% | 25% |
| 412500 | 5300000 | Automobile/Expense Allowance | 4,025 | 4,200 | 4,200 | 4,200 | 4,200 | - | - |
| 413230 | 5300000 | Holiday O/T-Strt/Subj To Retir | 37 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **250,449** | **301,521** | **408,431** | **457,936** | **469,248** | **12%** | **2%** |
| 421000 | 5300000 | Professional Services | 82,311 | (3,247) | 10,375 | 80,005 | 84,083 | 671% | 5% |
| 421001 | 5300000 | Prof Services/Internal | 1,159 | 0 | 0 | 0 | 0 | - | - |
| 422100 | 5300000 | Telephone | 8,320 | 0 | 0 | 2,500 | 2,500 | - | - |
| 422120 | 5300000 | Telephone - Cellular | 1,368 | 747 | 1,980 | 3,840 | 3,840 | 93% | - |
| 422200 | 5300000 | Electric | 19,554 | 0 | 0 | 0 | 0 | - | - |
| 422300 | 5300000 | Gas | 689 | 0 | 0 | 0 | 0 | - | - |
| 422500 | 5300000 | Water | 6,631 | 0 | 0 | 0 | 0 | - | - |
| 422600 | 5300000 | Other Utilities | 3,273 | 0 | 0 | 0 | 0 | - | - |
| 423400 | 5300000 | Motor Pool Equipment Rental | 1,807 | 0 | 0 | 0 | 0 | - | - |
| 423500 | 5300000 | Vehicle Usage Reimb Employee | 283 | 0 | 0 | 0 | 0 | - | - |
| 424130 | 5300000 | Maint/Repair of Bldgs & Improv | 553 | 0 | 0 | 0 | 0 | - | - |
| 425100 | 5300000 | Advertising Expense | 1,617 | 0 | 0 | 0 | 0 | - | - |
| 425200 | 5300000 | Periodicals & Dues | 3,685 | 295 | 1,500 | 1,500 | 1,500 | - | - |
| 425400 | 5300000 | General Office Expense | 3,593 | 733 | 2,500 | 2,850 | 2,500 | 14% | (12)% |
| 425500 | 5300000 | Postage | 10,494 | 0 | 1,000 | 1,200 | 1,200 | 20% | - |
| 425600 | 5300000 | Central Printing Charges | 1,335 | 0 | 500 | 0 | 0 | (100)% | - |
| 425610 | 5300000 | Outside Printing Expense | 4,187 | 0 | 200 | 2,700 | 2,700 | 1250% | - |
| 425800 | 5300000 | Computer Equip Purc Undr $5000 | 0 | 0 | 0 | 4,200 | 3,000 | - | (28)% |
| 426100 | 5300000 | Janitorial Supplies | 2,020 | 0 | 0 | 0 | 0 | - | - |
| 426200 | 5300000 | Clothing/Linen/Safety Supplies | 274 | 0 | 0 | 0 | 0 | - | - |
| 426700 | 5300000 | Maintenance Tools/Supplies | 981 | 0 | 0 | 0 | 0 | - | - |
| 426710 | 5300000 | Work Boot Reimbursement | 24 | 0 | 0 | 0 | 0 | - | - |

# Department Budget Detail

**Department / Section:** **Museum / Museum-Administration**
**101 - 530000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 426800 | 5300000 | Special Department Supplies | 14,503 | 16,734 | 11,100 | 2,650 | 2,305 | (76)% | (13)% |
| 427100 | 5300000 | Travel & Meeting Expense | 4,548 | 1,938 | 2,500 | 2,500 | 2,500 | - | - |
| 427200 | 5300000 | Training | 0 | 0 | 1,000 | 2,000 | 2,500 | 100% | 25% |
| 428400 | 5300000 | Liability Insurance | 3,360 | 8,199 | 12,576 | 4,283 | 4,301 | (65)% | % |
| 428420 | 5300000 | Insurance Charges - Direct | 26,864 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **203,444** | **25,402** | **45,231** | **110,228** | **112,929** | **143%** | **2%** |
| 450011 | 5300000 | Clark Fund Botany Gallery | 5,188 | 0 | 0 | 0 | 0 | - | - |
| 450040 | 5300000 | Harada House- Land Acquisition | 151,092 | 0 | 0 | 0 | 0 | - | - |
| 450041 | 5300000 | Robinson House - Improvements | 29,444 | 0 | 0 | 0 | 0 | - | - |
| 450048 | 5300000 | Target Arts and Culture | 2,000 | 0 | 0 | 0 | 0 | - | - |
| 450054 | 5300000 | Cahuilla Continuum Exhibition | 0 | 2,262 | 0 | 0 | 0 | - | - |
| 450056 | 5300000 | Paleo Environmental Assoc | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **187,725** | **2,262** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 5300000 | General Fund Allocation Chgs | 59,671 | 325,170 | 317,108 | 317,108 | 317,108 | - | - |
| 882101 | 5300000 | Utilization Chgs from 101 Fund | 5,243 | 0 | 0 | 0 | 0 | - | - |
| 882510 | 5300000 | Utilization Chgs from 510 Fund | 1,800 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **66,714** | **325,170** | **317,108** | **317,108** | **317,108** | **-** | **-** |
| 894101 | 5300000 | Interfund Services to 101 Fund | (422) | (23,557) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(422)** | **(23,557)** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **707,911** | **630,799** | **770,770** | **885,272** | **899,285** | **14%** | **1%** |

## Department Budget Detail

**Department / Section:** **Museum / Museum Facilities and Operatns**
**101 - 530500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 5305000 | Salaries - Regular | 364,898 | 339,511 | 706,441 | 583,275 | 588,734 | (17)% | % |
| 411110 | 5305000 | Salaries-Temp & Part Time | 0 | 16,112 | 0 | 20,298 | 21,315 | - | 5% |
| 411130 | 5305000 | Compensatory Time | 17,884 | 11,789 | 0 | 0 | 0 | - | - |
| 411210 | 5305000 | Vacation | 28,522 | 38,132 | 0 | 0 | 0 | - | - |
| 411220 | 5305000 | Holidays & Special Days Off | 18,972 | 20,316 | 0 | 0 | 0 | - | - |
| 411240 | 5305000 | Sick Leave | 11,848 | 26,766 | 0 | 0 | 0 | - | - |
| 411245 | 5305000 | Family Illness Sick Leave | 2,093 | 16,616 | 0 | 0 | 0 | - | - |
| 411250 | 5305000 | Industrial Accident | 743 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 5305000 | Bereavement Leave | 379 | 1,714 | 0 | 0 | 0 | - | - |
| 411280 | 5305000 | Jury Duty | 452 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 5305000 | Administrative Leave | 1,860 | 1,819 | 0 | 0 | 0 | - | - |
| 411510 | 5305000 | Accrued Payroll | 1,072 | 7,136 | 7,664 | 3,263 | 3,360 | (57)% | 2% |
| 412210 | 5305000 | Workers Compensation Ins | 5,895 | 8,253 | 7,418 | 5,976 | 6,040 | (19)% | 1% |
| 412220 | 5305000 | Health Insurance | 48,165 | 57,361 | 97,842 | 67,850 | 72,339 | (30)% | 6% |
| 412222 | 5305000 | Dental Insurance | 2,014 | 2,577 | 3,968 | 3,490 | 3,568 | (12)% | 2% |
| 412230 | 5305000 | Life Insurance | 575 | 651 | 1,082 | 733 | 733 | (32)% | - |
| 412240 | 5305000 | Unemployment Insurance | 630 | 330 | 394 | 336 | 340 | (14)% | 1% |
| 412250 | 5305000 | Disability Insurance | 821 | 962 | 1,428 | 1,292 | 1,292 | (9)% | - |
| 412310 | 5305000 | PERS Retirement | 122,551 | 117,354 | 184,777 | 168,197 | 181,652 | (8)% | 7% |
| 412320 | 5305000 | Medicare OASDI | 6,055 | 6,541 | 9,082 | 8,066 | 8,161 | (11)% | 1% |
| 412400 | 5305000 | Deferred Compensation | 50 | 600 | 1,800 | 1,200 | 1,500 | (33)% | 25% |
| 413120 | 5305000 | Overtime At 1.5 Rate | 447 | 0 | 0 | 0 | 0 | - | - |
| 419910 | 5305000 | Salaries Adjustment Factor | 0 | 0 | (205,000) | 0 | 0 | (100)% | - |
| | | **Personnel Services Total** | **635,933** | **674,548** | **816,896** | **863,976** | **889,034** | **5%** | **2%** |
| 421000 | 5305000 | Professional Services | 1,715 | 137,605 | 106,657 | 185,673 | 186,114 | 74% | % |
| 422100 | 5305000 | Telephone | 601 | 6,338 | 10,000 | 10,000 | 10,000 | - | - |
| 422120 | 5305000 | Telephone - Cellular | 0 | 2,128 | 2,640 | 2,640 | 2,640 | - | - |
| 422200 | 5305000 | Electric | 0 | 23,911 | 31,400 | 32,596 | 32,596 | 3% | - |
| 422300 | 5305000 | Gas | (21) | 746 | 1,800 | 1,800 | 1,800 | - | - |
| 422500 | 5305000 | Water | 0 | 3,983 | 4,742 | 6,948 | 6,948 | 46% | - |
| 422600 | 5305000 | Other Utilities | 0 | 4,481 | 4,553 | 5,500 | 5,500 | 20% | - |
| 423400 | 5305000 | Motor Pool Equipment Rental | 0 | 1,574 | 1,800 | 1,030 | 1,061 | (42)% | 3% |
| 423500 | 5305000 | Vehicle Usage Reimb Employee | 0 | 275 | 500 | 1,500 | 1,000 | 200% | (33)% |
| 424130 | 5305000 | Maint/Repair of Bldgs & Improv | 0 | 1,122 | 2,000 | 5,000 | 2,000 | 150% | (60)% |
| 425100 | 5305000 | Advertising Expense | 701 | 9,526 | 9,605 | 10,000 | 10,000 | 4% | - |
| 425200 | 5305000 | Periodicals & Dues | 0 | 5,965 | 6,720 | 6,720 | 6,720 | - | - |
| 425300 | 5305000 | Photo & Recording Supplies | 0 | 0 | 2,000 | 0 | 0 | (100)% | - |
| 425400 | 5305000 | General Office Expense | 0 | 4,782 | 5,000 | 6,769 | 6,000 | 35% | (11)% |
| 425500 | 5305000 | Postage | 0 | 11,201 | 12,000 | 12,000 | 12,000 | - | - |
| 425600 | 5305000 | Central Printing Charges | 0 | 1,266 | 0 | 0 | 0 | - | - |
| 425610 | 5305000 | Outside Printing Expense | 84 | 529 | 3,000 | 6,444 | 6,444 | 114% | - |
| 425700 | 5305000 | Software Purchase/Licensing | 0 | 418 | 0 | 0 | 0 | - | - |
| 425800 | 5305000 | Computer Equip Purc Undr $5000 | 0 | 0 | 2,500 | 13,100 | 2,500 | 424% | (80)% |
| 426100 | 5305000 | Janitorial Supplies | 0 | 1,464 | 1,500 | 2,000 | 2,000 | 33% | - |
| 426200 | 5305000 | Clothing/Linen/Safety Supplies | 21 | 1,563 | 3,000 | 1,850 | 1,850 | (38)% | - |
| 426300 | 5305000 | Motor Fuels & Lubricants | 0 | 0 | 0 | 168 | 173 | - | 2% |

## Department Budget Detail

**Department / Section:** **Museum / Museum Facilities and Operatns**
**101 - 530500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 426700 | 5305000 | Maintenance Tools/Supplies | 0 | 3,163 | 2,500 | 2,500 | 2,500 | - | - |
| 426710 | 5305000 | Work Boot Reimbursement | 150 | 306 | 260 | 300 | 260 | 15% | (13)% |
| 426800 | 5305000 | Special Department Supplies | 8,754 | 29,893 | 60,667 | 109,500 | 108,506 | 80% | ( )% |
| 427100 | 5305000 | Travel & Meeting Expense | 1,286 | 7,545 | 5,000 | 3,000 | 3,000 | (40)% | - |
| 427200 | 5305000 | Training | 0 | 0 | 1,500 | 5,000 | 5,000 | 233% | - |
| 428400 | 5305000 | Liability Insurance | 8,101 | 19,477 | 30,236 | 8,088 | 8,175 | (73)% | 1% |
| 428420 | 5305000 | Insurance Charges - Direct | 0 | 28,260 | 34,601 | 34,599 | 34,599 | ( )% | - |
| | | **Non-personnel Expenses Total** | **21,394** | **307,532** | **346,181** | **474,725** | **459,386** | **37%** | **(3)%** |
| 450011 | 5305000 | Clark Fund Botany Gallery | 3,166 | 13,222 | 0 | 0 | 0 | - | - |
| 450031 | 5305000 | Harada House | 0 | 0 | 20,000 | 5,499 | 3,500 | (72)% | (36)% |
| 450049 | 5305000 | Smithsonian Inst Science How | 0 | 0 | 0 | 0 | 0 | - | - |
| 450054 | 5305000 | Cahuilla Continuum Exhibition | 0 | 20,562 | 25,000 | 10,000 | 5,000 | (60)% | (50)% |
| 459950 | 5305000 | Tourism Marketing & Promotion | 0 | 3,747 | 50,000 | 40,000 | 40,000 | (20)% | - |
| | | **Special Projects Total** | **3,166** | **37,532** | **95,000** | **55,499** | **48,500** | **(41)%** | **(12)%** |
| 440110 | 9150900 | Connect Riverside w/Nature | 5,007 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9879500 | Smithsonian Young History Prog | 2,500 | 0 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **7,507** | **0** | **0** | **0** | **0** | **-** | **-** |
| 440301 | 5305000 | City Funds | 0 | 0 | 20,000 | 15,000 | 11,235 | (25)% | (25)% |
| 440301 | 9787130 | Riverside Museum Associates | 0 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9848500 | Heritage House Roof Replacemnt | 3,174 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9848510 | Heritage House | 0 | 6,595 | 0 | 0 | 0 | - | - |
| 440301 | 9885520 | 14/15 Cap Lease-Museum Softwar | 0 | 29,999 | 0 | 0 | 0 | - | - |
| 440309 | 9885700 | Harada House-Comm Forum-NTHP | 0 | 1,042 | 0 | 0 | 0 | - | - |
| 440309 | 9885710 | Harada House-Comm Forum-RMA | 0 | 1,737 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **3,174** | **39,374** | **20,000** | **15,000** | **11,235** | **(25)%** | **(25)%** |
| 881100 | 5305000 | General Fund Allocation Chgs | 89,970 | 0 | 0 | 0 | 0 | - | - |
| 882510 | 5305000 | Utilization Chgs from 510 Fund | 0 | 1,800 | 5,700 | 3,600 | 3,600 | (36)% | - |
| | | **Charges From Others Total** | **89,970** | **1,800** | **5,700** | **3,600** | **3,600** | **(36)%** | **-** |
| | | **Total Budget Requirements** | **761,145** | **1,060,787** | **1,283,777** | **1,412,800** | **1,411,755** | **10%** | **( )%** |

## Department Budget Detail

**Department / Section:** **Museum / Museum-Arts & Cultural Affairs**
**101 - 531000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 5310000 | Salaries - Regular | 251,582 | 297,242 | 492,694 | 455,424 | 468,006 | (7)% | 2% |
| 411110 | 5310000 | Salaries-Temp & Part Time | 0 | 0 | 0 | 35,589 | 37,368 | - | 4% |
| 411130 | 5310000 | Compensatory Time | 1,860 | 1,588 | 0 | 0 | 0 | - | - |
| 411210 | 5310000 | Vacation | 17,067 | 11,403 | 0 | 0 | 0 | - | - |
| 411220 | 5310000 | Holidays & Special Days Off | 12,591 | 12,501 | 0 | 0 | 0 | - | - |
| 411240 | 5310000 | Sick Leave | 12,226 | 9,259 | 0 | 0 | 0 | - | - |
| 411245 | 5310000 | Family Illness Sick Leave | 0 | 299 | 0 | 0 | 0 | - | - |
| 411280 | 5310000 | Jury Duty | 0 | 498 | 0 | 0 | 0 | - | - |
| 411292 | 5310000 | Administrative Leave | 4,157 | 5,481 | 0 | 0 | 0 | - | - |
| 411410 | 5310000 | Vacation Payoffs | 0 | 12,137 | 0 | 0 | 0 | - | - |
| 411510 | 5310000 | Accrued Payroll | 791 | 8,540 | 5,462 | 2,773 | 2,910 | (49)% | 4% |
| 412210 | 5310000 | Workers Compensation Ins | 4,728 | 6,390 | 5,173 | 4,861 | 5,003 | (6)% | 2% |
| 412220 | 5310000 | Health Insurance | 31,030 | 38,624 | 70,029 | 63,434 | 67,648 | (9)% | 6% |
| 412222 | 5310000 | Dental Insurance | 1,907 | 1,964 | 2,928 | 2,954 | 3,006 | % | 1% |
| 412230 | 5310000 | Life Insurance | 1,502 | 1,698 | 3,055 | 3,046 | 3,134 | ( )% | 2% |
| 412240 | 5310000 | Unemployment Insurance | 504 | 255 | 275 | 274 | 282 | ( )% | 2% |
| 412250 | 5310000 | Disability Insurance | 135 | 135 | 0 | 0 | 0 | - | - |
| 412310 | 5310000 | PERS Retirement | 84,903 | 91,101 | 127,901 | 144,947 | 159,772 | 13% | 10% |
| 412320 | 5310000 | Medicare OASDI | 4,352 | 5,121 | 7,144 | 7,120 | 7,328 | ( )% | 2% |
| 412400 | 5310000 | Deferred Compensation | 150 | 2,150 | 6,300 | 8,400 | 10,500 | 33% | 25% |
| 413120 | 5310000 | Overtime At 1.5 Rate | 0 | 1,809 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **429,494** | **508,207** | **720,961** | **728,822** | **764,957** | **1%** | **4%** |
| 421000 | 5310000 | Professional Services | 125,915 | 47,070 | 80,000 | 70,000 | 70,000 | (12)% | - |
| 421001 | 5310000 | Prof Services/Internal | 535 | 0 | 0 | 0 | 0 | - | - |
| 422100 | 5310000 | Telephone | 802 | 519 | 1,440 | 1,440 | 1,440 | - | - |
| 422120 | 5310000 | Telephone - Cellular | 2,582 | 3,131 | 4,620 | 4,620 | 4,620 | - | - |
| 422200 | 5310000 | Electric | 376 | 62 | 400 | 400 | 400 | - | - |
| 423500 | 5310000 | Vehicle Usage Reimb Employee | 0 | 25 | 500 | 500 | 500 | - | - |
| 424220 | 5310000 | All Other Equip Maint/Repair | 0 | 0 | 400 | 400 | 400 | - | - |
| 425100 | 5310000 | Advertising Expense | 25,126 | 41,542 | 60,000 | 60,000 | 60,000 | - | - |
| 425200 | 5310000 | Periodicals & Dues | 3,481 | 535 | 3,800 | 3,500 | 2,500 | (7)% | (28)% |
| 425400 | 5310000 | General Office Expense | 4,616 | 4,702 | 4,000 | 3,500 | 4,000 | (12)% | 14% |
| 425500 | 5310000 | Postage | 311 | 85 | 500 | 500 | 400 | - | (20)% |
| 425600 | 5310000 | Central Printing Charges | 126 | 848 | 1,500 | 0 | 0 | (100)% | - |
| 425610 | 5310000 | Outside Printing Expense | 126 | 71 | 6,000 | 6,000 | 6,000 | - | - |
| 425700 | 5310000 | Software Purchase/Licensing | 0 | 4,858 | 2,000 | 1,500 | 1,500 | (25)% | - |
| 425800 | 5310000 | Computer Equip Purc Undr $5000 | 450 | 551 | 1,500 | 2,000 | 1,000 | 33% | (50)% |
| 426100 | 5310000 | Janitorial Supplies | 314 | 734 | 0 | 0 | 0 | - | - |
| 426800 | 5310000 | Special Department Supplies | 10,498 | 11,431 | 15,000 | 14,820 | 12,000 | (1)% | (19)% |
| 427100 | 5310000 | Travel & Meeting Expense | 1,188 | 409 | 5,000 | 5,000 | 5,000 | - | - |
| 427200 | 5310000 | Training | 360 | 34 | 1,500 | 2,500 | 2,500 | 66% | - |
| 428400 | 5310000 | Liability Insurance | 6,495 | 15,081 | 21,087 | 6,579 | 6,772 | (68)% | 2% |
| | | **Non-personnel Expenses Total** | **183,308** | **131,696** | **209,247** | **183,259** | **179,032** | **(12)%** | **(2)%** |
| 450032 | 5310000 | Art Organizatn Special Support | 280,000 | 280,000 | 280,000 | 280,000 | 280,000 | - | - |
| 450038 | 5310000 | Renaissance Block | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | - | - |

## Department Budget Detail

**Department / Section:** **Museum / Museum-Arts & Cultural Affairs**
**101 - 531000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 450081 | 5310000 | Mission Inn Museum | 69,900 | 69,900 | 69,900 | 69,900 | 69,900 | - | - |
| 450128 | 5310000 | Riverside Arts Council | 93,761 | 110,808 | 102,285 | 102,285 | 102,285 | - | - |
| 450302 | 5310000 | Sponsorships | 116,800 | 156,400 | 152,240 | 152,240 | 152,240 | - | - |
| 450365 | 5310000 | Public Art | 0 | 0 | 20,000 | 20,000 | 20,000 | - | - |
| 453054 | 5310000 | Farmer's Market | 29,938 | 29,711 | 38,000 | 38,000 | 38,000 | - | - |
| 453225 | 5310000 | Festival of Lights | 389,739 | 384,577 | 425,000 | 425,000 | 425,000 | - | - |
| | | **Special Projects Total** | **1,005,139** | **1,056,398** | **1,112,425** | **1,112,425** | **1,112,425** | - | **-** |
| 462300 | 9878600 | Fox Perf Arts Ctr-FF&E-Lease | 13,219 | 22,155 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **13,219** | **22,155** | **0** | **0** | **0** | - | **-** |
| 881100 | 5310000 | General Fund Allocation Chgs | 154,660 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 5310000 | Utilization Chgs from 101 Fund | 2,799 | 6,045 | 5,638 | 5,920 | 6,908 | 5% | 16% |
| | | **Charges From Others Total** | **157,460** | **6,045** | **5,638** | **5,920** | **6,908** | **5%** | **16%** |
| | | **Total Budget Requirements** | **1,788,622** | **1,724,503** | **2,048,271** | **2,030,426** | **2,063,322** | **( )%** | **1%** |

# Department Budget Detail

**Department / Section:** **Museum / Museum-Debt**
**101 - 539000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 5390000 | Utilization Chgs from 101 Fund | 125,622 | 128,128 | 133,227 | 84,812 | 86,772 | (36)% | 2% |
| | | **Charges From Others Total** | **125,622** | **128,128** | **133,227** | **84,812** | **86,772** | **(36)%** | **2%** |
| | | **Total Budget Requirements** | **125,622** | **128,128** | **133,227** | **84,812** | **86,772** | **(36)%** | **2%** |

# Department Budget Detail

**Department / Section:** **Museum / MU-Managed Savings**
**101 - 539900**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 499999 | 5399000 | Managed Savings Allocation | 0 | 0 | 0 | (100,000) | (100,000) | - | - |
| | | **Managed Savings Total** | **0** | **0** | **0** | **(100,000)** | **(100,000)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **(100,000)** | **(100,000)** | - | **-** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 3,383,302 | 3,544,220 | 4,236,045 | 4,313,310 | 4,361,134 | 1% | 1% |
| | | All Other Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| | | Department Total | 3,383,302 | 3,544,220 | 4,236,045 | 4,313,310 | 4,361,134 | 1% | 1% |

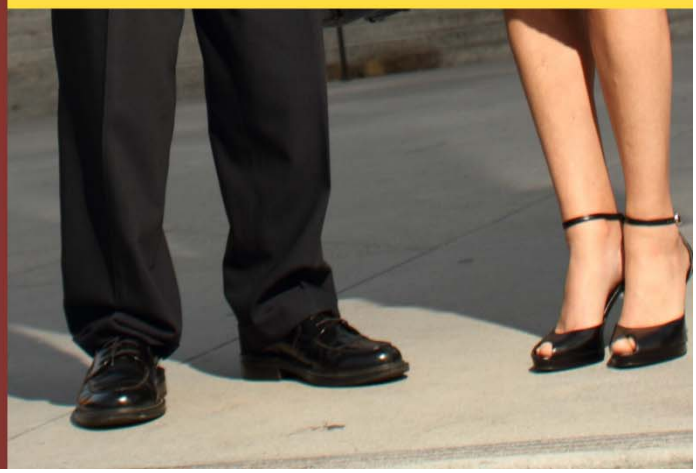
# CITY ATTORNEY'S OFFICE

The mission of the Office of the City Attorney is to provide excellent and ethical legal advice, effective legal representation, and other quality legal services for the City Council, City officers, and City employees in order that they may lawfully attain the City Council's goals and other department program outcomes without undue risk to the City.

The City Attorney's Office represents and advises the City Council and all City officers in matters of law pertaining to their offices; represents and appears for the City in actions or proceedings in which the City is concerned or is a party; and represents and appears for any City officer or employee, or former City officer or employee, in actions and proceedings in which such officer or employee is concerned or is a party for acts arising out of his employment or by reason of his official capacity.




# OFFICE OF THE CITY ATTORNEY



# DEPARTMENT OVERVIEW

## Services Provided

The City Attorney's Office (CAO) strives to provide excellent and ethical legal advice and representation to City Council and City Departments. The City Attorney also serves as general counsel to the Successor Agency of the City of Riverside, and provides representation of the City before various boards, commissions, and judicial tribunals.

The CAO provides general legal services including, but not limited to, civil litigation defense and prosecutions; rendering of legal advice; preparation of various types of legal documents including ordinances, resolutions, agreements and security instruments.

The CAO contains litigation and municipal services sections. Both play an active and fundamental role in providing timely advice and services on issues as they arise, ensure that actions are legal and enforceable, reduce the risks from contemplated actions, defend the City in a variety of matters, and numerous transactional matters. In addition to these services, a Community Livability program exists to ensure that the goals and objectives of the City Council continue to be met through the prosecution of municipal code violations. The members of the Office have varied expertise and represent their client departments in complex and challenging issues facing the City and its taxpayers.

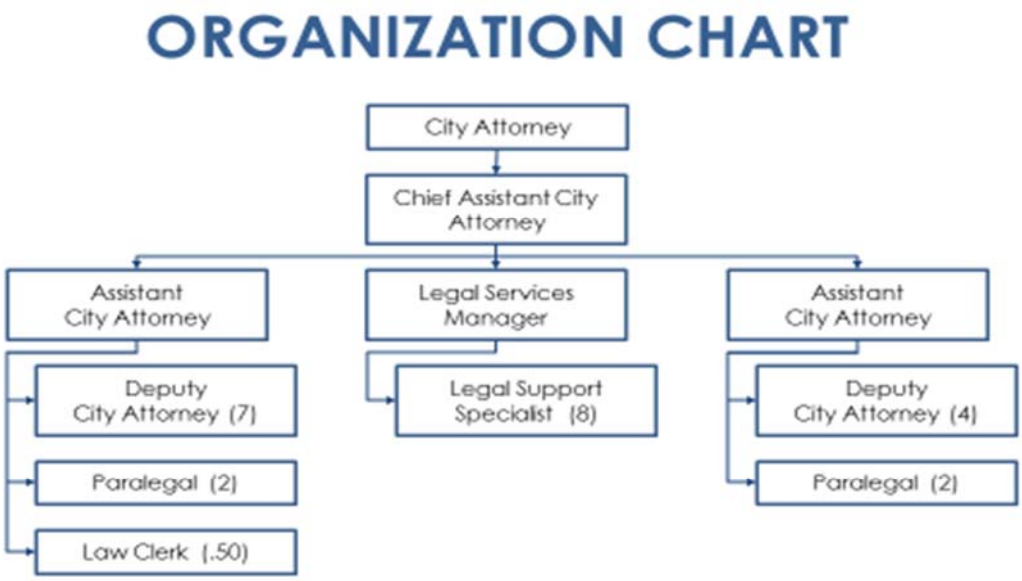
## Business Goals

The Department's Business Goals are:

- To improve neighborhood livability in general, and more specifically; to continue implementation of the Neighborhood Livability and Community Livability Municipal Prosecution Programs to improve neighborhood livability and quality of life issues.
- To continue reducing outside legal counsel expenses.
- To enhance support to client departments.
- To increase efficiency, external accessibility, and transparency.
- To attract, develop, and retain quality staff.

## ORGANIZATIONAL CHART

Office of the City Attorney
28.50 FTE for FY 2016/17



# DEPARTMENT DIVISIONS AND SECTIONS

## Divisions and Sections

The City Attorney's Office includes the following divisions:

- Litigation Services
- Municipal Services

## Municipal Services Division

The Municipal Services Division reviews, drafts and analyzes a wide variety of contracts, leases, and other transactional documents. This Division also prepares resolutions and ordinances and recommends changes to the Riverside Municipal Code, and researches a wide range of issues involving municipal governments, including various policies and procedures. The attorneys staff the various City Boards and Commissions. This Division also handles CEQA and land use litigation.

## Litigation Division

The Litigation Division analyzes claims to assess liability and defends the City and its employees against claims of personal injury, property damage, constitutional and civil rights, and employment discrimination. The Division also provides general legal counsel to the Human Resources Department and represents the City in administrative appeals related to the discipline of City employees. The Division also works closely with Riverside Police and Fire Department management on legal issue issues involving constitutional law, criminal law and procedure, civil liability, and employment law. The Division also provides counsel to the Code Enforcement Division and initiates actions against code violators where efforts to informally resolve disputes have failed.

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 1. Continued implementation of Neighborhood Livability Program | Successful completion of 50 receivership actions to rehabilitate distressed properties | Challenges include identifying distressed and blighted properties within the City limits. This is an ongoing and highly successful program |
| 2. Provide legal support to City Departments to help them accomplish their goals and objectives | Processed approximately 3000 requests for service for client departments in 2015 | Operational challenges increase as additional requests are received and adequate staffing does not exist |
| 3. Creation of criminal prosecution unit | Measure A to be decided by voters in June 2016 | Increased staffing and minimal operational costs after start up |
| 4. Reduce outside legal expenses | Litigation costs are unpredictable. However, under the New City Attorney, the office has been successful in significantly reducing the use outside counsel as more matters are retained in house and handled by staff attorneys | Operational challenges will increase as more matters are kept in house and trial preparation requires additional staffing and resources |

| | | |
|---|---|---|
| 5. Improve quality of life issues through prosecution of the Riverside Municipal Code. | The community livability program prosecuted 1859 misdemeanor RMC violations since inception | Challenges arise as violations increase and adequate staffing and resources do not exist in order to address the issues |

## PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Office of the City Attorney | 26.50 | 29.50 | 29.50 | 28.50 | 28.50 |
| Community Prosecutor | - | - | - | - | - |
| **General Fund Total** | **26.50** | **29.50** | **29.50** | **28.50** | **28.50** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Office of the City Attorney | - | - | - | - | - |
| Community Prosecutor | - | - | - | - | - |
| **All Other Funds Total** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Grand Total All Funds** | **26.50** | **29.50** | **29.50** | **28.50** | **28.50** |

## BUDGET OVERVIEW

The Department's total recommended operating budget for FY 2016/17 is $5,366,821 and FY 2017/18 is $5,532,719. The Personnel Budget in FY 2016/17 is 79.05% of the Department's total operating budget and in FY 2017/18 it comprises 79.67% of the total operating budget. The Non-Personnel Budget accounts for 10.51% and 10.21% in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $4,242,563 for 28.50 FTEs and $4,407,682 in FY 2017/18 for 28.50 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 2.25% from FY 2015/16 to FY 2016/17 and increased by 3.89% from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $564,258 and FY 2017/18 is $565,037. The Non-Personnel Budget increased by 192.42% from FY 2015/16 to FY 2016/17 and increased by 0.14% from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include land and building Rental.

The Special Projects Budget for FY 2016/17 is $560,000 and FY 2017/18 is $560,000. The Special Projects Budget increased by 833.33% from FY 2015/16 to FY 2016/17 and remained flat from FY 2016/17 to FY 2017/18. The key special project for this department is the start-up costs of the Community Prosecutor program, which also could be utilized by the department to enhance staffing in order to further contain legal counsel costs.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Office of the City Attorney | (1.00) | - | $464,661 | $165,898 | 10.56% | 3.41% |
| Community Prosecutor start-up funding | - | - | $500,000 | - | - | - |
| **General Fund Total** | **(1.00)** | **-** | **$964,661** | **$165,898** | **21.91%** | **3.09%** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| Office of the City Attorney | - | - | - | - | - | - |
| Community Prosecutor start-up funding | - | - | - | - | - | - |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total** | **(1.00)** | **-** | **$964,661** | **$165,898** | **21.91%** | **3.09%** |

## KEY CHANGES IN THE BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

### Personnel

**Changes FY 2015/16 to 2016/17**

The FY 2016/17 Personnel Budget for the Department is $4,242,563, an increase of $93,367 or 2.25% from the FY 2015/16 Adopted Budget of $4,149,196. The budget increase is due to:

- Net increase of $33,069 or 1.14% in Regular and Part Time Salaries
- Increase $59,183 or 7.56% in pension costs based on anticipated increases in employer rates per the latest actuarial study
- Increase $9,300 or 38.27% in Deferred Compensation
- Increase $8,415 or 2.96% in Health Insurance

**Changes FY 2016/17 to 2017/18**

The FY 2017/18 Personnel Budget for the Department is $4,407,682, an increase of $165,119 or 3.89% from the FY 2016/17 Adopted Budget of $4,242,563. The budget increase is due to:

- Increase $61,122 or 2.10% in regular salaries based on step increases and other cmopensation agreements
- Increase $76,780 or 9.12% in pension costs based on anticipated increases in employer rates per the latest actuarial study
- Increase $16,066 or 5.49% in Health Insurance
- Increase $8,400 or 25.00% in Deferred Compensation

### Non-Personnel

**Changes FY 2015/16 to 2016/17**

The Department's FY 2016/17 Non-Personnel Budget is $564,258, an increase of $371,294 or 192.42% from the FY 2015/16 Adopted Budget of $192,964. The net budget increase is due to two primary factors:

- First time increase of $411,035 for office Rental
- Decrease $39,741 or 51.51% in Liability Insurance allocated to the department

**Changes FY 2016/17 to 2017/18**

The Department's FY 2017/18 Non-Personnel Budget is $565,037, an increase of $779 or 0.14% from the FY 2016/17 Adopted Budget of $564,258. The budget increase is due to:

- Increase $779 or 2.08% in Liability Insurance

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| Managed Savings | Further decrease outside Legal counsel costs. | $50,000 |
| **Managed Savings Total** | | **$50,000** |
| 1. Increase transfer to Liability Fund | $200,000 already included in Baseline Budget | - |
| **4% Balancing Measures Total** | | - |
| **Grand Total General Fund Proposed Reductions** | | **$50,000** |

## SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Computers and Software for criminal prosecution unit | Required technology to increase production | $78,000 | $2,000 |
| 2. Minimum Continuing Legal Education, Professional Dues, and Training for criminal prosecution unit | Mandated training and professional dues for all licensed attorneys. Training increases expertise, thus allowing additional matters to be kept in house | $62,200 | $61,600 |
| 3. One-time Capital Purchase for criminal prosecution unit | Required upon passing of Measure A and the creation of the Criminal Prosecution Unit | $50,000 | - |
| 4. Staffing for criminal prosecution unit and additional attorney to handle tort matters | Needed to provide new and continued services | $1,264,500 | $1,805,000 |
| **Highest Unfunded Needs Total** | | **$1,454,700** | **$1,868,600** |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Computer and Telephone Stipends | Prosecutors serving outside City Hall and in the community will need to be accessible. Tablet computers are necessary in the field and at court | $9,510 | $10,020 |
| 2. Professional Dues, Training, Supplies, and Printing | Mandated by state. Additional resources required for additional staff | $72,000 | $245,100 |
| 3. Staffing | Impacts services provided and productivity | $175,000 | $176,540 |
| **High Unfunded Needs Total** | | **$256,510** | **$431,660** |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Recurring non-personnel costs | To cover unexpected costs if necessary | $1,500 | 1,500 |
| 2. Printers | Necessary technology | $3,000 | $1,500 |
| **Important Unfunded Needs Total** | | **$4,500** | **$3,000** |

| | | |
|---|---|---|
| **Grand Total All Unfunded Needs of the Department** | **$1,715,710** | **$2,303,260** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY
# BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Office of the City Attorney | $0 | $0 | $0 | $0 | $0 |
| Community Prosecutor start-up funding | $0 | $0 | $0 | $0 | $0 |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Office of the City Attorney | $0 | $0 | $0 | $0 | $0 |
| Community Prosecutor start-up funding | $0 | $0 | $0 | $0 | $0 |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Office of the City Attorney | $3,901,961 | $3,790,937 | $4,402,160 | $4,866,821 | $5,032,719 |
| Community Prosecutor start-funding | - | - | - | $500,000 | $500,000 |
| **Total General Fund** | **$3,901,961** | **$3,790,937** | **$4,402,160** | **$5,316,821** | **$5,482,719** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| **Total All Other Funds** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total Expenditure** | **$3,901,961** | **$3,790,937** | **$4,402,160** | **$5,366,821** | **$5,532,719** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Office of the City Attorney | $0 | $0 | $0 | $0 | $0 |
| Community Prosecutor start-up funding | $0 | $0 | $0 | $0 | $0 |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Office of the City Attorney | $0 | $0 | $0 | $0 | $0 |
| Community Prosecutor start-up funding | $0 | $0 | $0 | $0 | $0 |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $3,442,343 | $3,274,238 | $4,149,196 | $4,242,563 | $4,407,682 |
| Non-Personnel | $235,404 | $333,849 | $192,964 | $564,258 | $565,037 |
| Special Projects and Grants | $224,213 | $182,849 | $60,000 | $560,000 | $560,000 |
| **Operating Budget Total** | **$3,901,960** | **$3,790,936** | **$4,402,160** | **$5,366,821** | **$5,532,719** |
| Equipment Outlay | - | - | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | $408,210 | $1,509,785 | $723,671 | $726,211 | $729,942 |
| Charges To Others | ($4,015,520) | ($5,445,966) | ($5,125,831) | ($5,825,831) | ($5,825,831) |
| Managed Savings | - | - | - | ($50,000) | ($50,000) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **($3,607,310)** | **($3,936,181)** | **($4,402,160)** | **($5,149,620)** | **($5,145,889)** |
| **General Fund Total** | **$294,650** | **($145,245)** | **-** | **$217,201** | **$386,830** |

| All Other Funds | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Total All Other Funds | - | - | - | - | - |
| Grand Total Expenditure | $294,650 | ($145,245) | - | $217,201 | $386,830 |

## Department Budget Detail

**Department / Section:** **Office of the City Attorney / Office of the City Attorney**
**101 - 130000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 1300000 | Salaries - Regular | 1,939,550 | 1,803,386 | 2,733,110 | 2,911,417 | 2,972,539 | 6% | 2% |
| 411110 | 1300000 | Salaries-Temp & Part Time | 96,907 | 110,812 | 156,678 | 11,440 | 11,440 | (92)% | - |
| 411210 | 1300000 | Vacation | 131,732 | 104,129 | 0 | 0 | 0 | - | - |
| 411220 | 1300000 | Holidays & Special Days Off | 98,207 | 90,154 | 0 | 0 | 0 | - | - |
| 411225 | 1300000 | Rest Time Pay - IBEW | 0 | 277 | 0 | 0 | 0 | - | - |
| 411240 | 1300000 | Sick Leave | 55,072 | 75,386 | 0 | 0 | 0 | - | - |
| 411245 | 1300000 | Family Illness Sick Leave | 16,924 | 18,244 | 0 | 0 | 0 | - | - |
| 411260 | 1300000 | Bereavement Leave | 0 | 1,233 | 0 | 0 | 0 | - | - |
| 411280 | 1300000 | Jury Duty | 33 | 982 | 0 | 0 | 0 | - | - |
| 411292 | 1300000 | Administrative Leave | 26,671 | 41,963 | 0 | 0 | 0 | - | - |
| 411410 | 1300000 | Vacation Payoffs | 35,133 | 70,287 | 30,000 | 30,000 | 30,000 | - | - |
| 411420 | 1300000 | Sick Leave Payoff | 57,401 | 755 | 0 | 0 | 0 | - | - |
| 411510 | 1300000 | Accrued Payroll | 10,113 | 19,857 | 31,186 | 16,018 | 16,647 | (48)% | 3% |
| 412210 | 1300000 | Workers Compensation Ins | 19,369 | 31,620 | 32,077 | 30,106 | 30,735 | (6)% | 2% |
| 412220 | 1300000 | Health Insurance | 240,640 | 230,505 | 284,319 | 292,734 | 308,800 | 2% | 5% |
| 412222 | 1300000 | Dental Insurance | 11,493 | 10,784 | 12,843 | 13,317 | 13,512 | 3% | 1% |
| 412230 | 1300000 | Life Insurance | 13,507 | 12,567 | 17,693 | 18,049 | 18,429 | 2% | 2% |
| 412240 | 1300000 | Unemployment Insurance | 3,306 | 1,828 | 1,613 | 1,630 | 1,667 | 1% | 2% |
| 412310 | 1300000 | PERS Retirement | 648,274 | 601,300 | 782,684 | 841,867 | 918,647 | 7% | 9% |
| 412320 | 1300000 | Medicare OASDI | 35,837 | 33,547 | 41,902 | 42,385 | 43,266 | 1% | 2% |
| 412330 | 1300000 | City Retirement Plan | 1,101 | 1,387 | 791 | 0 | 0 | (100)% | - |
| 412400 | 1300000 | Deferred Compensation | 1,062 | 12,225 | 24,300 | 33,600 | 42,000 | 38% | 25% |
| 412500 | 1300000 | Automobile/Expense Allowance | 0 | 1,000 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **3,442,343** | **3,274,238** | **4,149,196** | **4,242,563** | **4,407,682** | **2%** | **3%** |
| 421000 | 1300000 | Professional Services | 39,759 | 157,855 | 0 | 0 | 0 | - | - |
| 421001 | 1300000 | Prof Services/Internal | 681 | 97 | 0 | 0 | 0 | - | - |
| 422100 | 1300000 | Telephone | 3,994 | 2,654 | 5,832 | 5,832 | 5,832 | - | - |
| 422120 | 1300000 | Telephone - Cellular | 7,317 | 5,771 | 2,380 | 2,380 | 2,380 | - | - |
| 423200 | 1300000 | Land and Building Rental | 0 | 0 | 0 | 411,035 | 411,035 | - | - |
| 423400 | 1300000 | Motor Pool Equipment Rental | 8,036 | 238 | 9,500 | 9,500 | 9,500 | - | - |
| 424220 | 1300000 | All Other Equip Maint/Repair | 37,454 | 13,435 | 15,054 | 15,054 | 15,054 | - | - |
| 425200 | 1300000 | Periodicals & Dues | 6,288 | 7,229 | 10,790 | 10,790 | 10,790 | - | - |
| 425400 | 1300000 | General Office Expense | 22,996 | 22,269 | 13,000 | 13,000 | 13,000 | - | - |
| 425500 | 1300000 | Postage | 4,967 | 3,960 | 3,000 | 3,000 | 3,000 | - | - |
| 425600 | 1300000 | Central Printing Charges | 11,563 | 2,956 | 15,125 | 15,125 | 15,125 | - | - |
| 425610 | 1300000 | Outside Printing Expense | 177 | 317 | 0 | 0 | 0 | - | - |
| 425700 | 1300000 | Software Purchase/Licensing | 0 | 0 | 350 | 350 | 350 | - | - |
| 425800 | 1300000 | Computer Equip Purc Undr $5000 | 1,027 | 5,450 | 3,000 | 3,000 | 3,000 | - | - |
| 426800 | 1300000 | Special Department Supplies | 26,693 | 24,020 | 23,176 | 23,176 | 23,176 | - | - |
| 427100 | 1300000 | Travel & Meeting Expense | 11,552 | 16,366 | 12,500 | 12,500 | 12,500 | - | - |
| 427200 | 1300000 | Training | 4,467 | 1,711 | 2,100 | 2,100 | 2,100 | - | - |
| 428400 | 1300000 | Liability Insurance | 48,423 | 69,513 | 77,157 | 37,416 | 38,195 | (51)% | 2% |
| | | **Non-personnel Expenses Total** | **235,404** | **333,849** | **192,964** | **564,258** | **565,037** | **192%** | **%** |
| 450209 | 1300000 | Unspecfd Outside Counsel Cost | 67,583 | 71,013 | 52,500 | 52,500 | 52,500 | - | - |
| 450239 | 1300000 | General Litigation Costs | 54,557 | 60,794 | 7,500 | 7,500 | 7,500 | - | - |

## Department Budget Detail

**Department / Section:** **Office of the City Attorney / Office of the City Attorney**
**101 - 130000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 450241 | 1300000 | Conflict of Interest Advice | 6,195 | 0 | 0 | 0 | 0 | - | - |
| 450242 | 1300000 | Neighborhood Livability Prog. | 94,828 | 51,040 | 0 | 0 | 0 | - | - |
| 452000 | 1300000 | Proj Implementation City | 798 | 0 | 0 | 0 | 0 | - | - |
| 452005 | 1300000 | Education Reimbursement Prog | 250 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **224,213** | **182,849** | **60,000** | **60,000** | **60,000** | - | **-** |
| 881100 | 1300000 | General Fund Allocation Chgs | 347,472 | 1,446,679 | 654,831 | 654,831 | 654,831 | - | - |
| 882101 | 1300000 | Utilization Chgs from 101 Fund | 12,107 | 11,899 | 14,065 | 12,795 | 13,700 | (9)% | 7% |
| | | **Charges From Others Total** | **359,579** | **1,458,579** | **668,896** | **667,626** | **668,531** | **( )%** | **%** |
| 891100 | 1300000 | General Fund Allocation Chgs | (3,916,888) | (5,420,966) | (4,775,831) | (4,775,831) | (4,775,831) | - | - |
| 892101 | 1300000 | Utilization Chgs to 101 Fund | 0 | 0 | (250,000) | (250,000) | (250,000) | - | - |
| 892170 | 1300000 | Utilization Chgs to 170 Fund | (25,000) | 0 | 0 | 0 | 0 | - | - |
| 892630 | 1300000 | Utilization Chgs to 630 Fund | 0 | 0 | 0 | (700,000) | (700,000) | - | - |
| 894170 | 1300000 | Interfund Services to 170 Fund | (25,000) | (25,000) | (100,000) | (100,000) | (100,000) | - | - |
| | | **Charges to Others Total** | **(3,966,888)** | **(5,445,966)** | **(5,125,831)** | **(5,825,831)** | **(5,825,831)** | **13%** | **-** |
| | | **Total Budget Requirements** | **294,651** | **(196,449)** | **(54,775)** | **(291,384)** | **(124,581)** | **431%** | **(57)%** |

## Department Budget Detail

**Department / Section:** **Office of the City Attorney / CAO-Community Prosecutor**
**101 - 130500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 450248 | 1305000 | Community Prosecutor | 0 | 0 | 0 | 500,000 | 500,000 | - | - |
| | | **Special Projects Total** | **0** | **0** | **0** | **500,000** | **500,000** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **500,000** | **500,000** | - | **-** |

## Department Budget Detail

**Department / Section:** **Office of the City Attorney / City Atty-Debt**
**101 - 139000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 1390000 | Utilization Chgs from 101 Fund | 48,631 | 51,205 | 54,775 | 58,585 | 61,411 | 6% | 4% |
| | | **Charges From Others Total** | **48,631** | **51,205** | **54,775** | **58,585** | **61,411** | **6%** | **4%** |
| 891100 | 1390000 | General Fund Allocation Chgs | (48,631) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(48,631)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **51,205** | **54,775** | **58,585** | **61,411** | **6%** | **4%** |

## Department Budget Detail

**Department / Section:** **Office of the City Attorney / CA-Managed Savings**
**101 - 139900**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 499999 | 1399000 | Managed Savings Allocation | 0 | 0 | 0 | (50,000) | (50,000) | - | - |
| | | **Managed Savings Total** | **0** | **0** | **0** | **(50,000)** | **(50,000)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **(50,000)** | **(50,000)** | - | **-** |

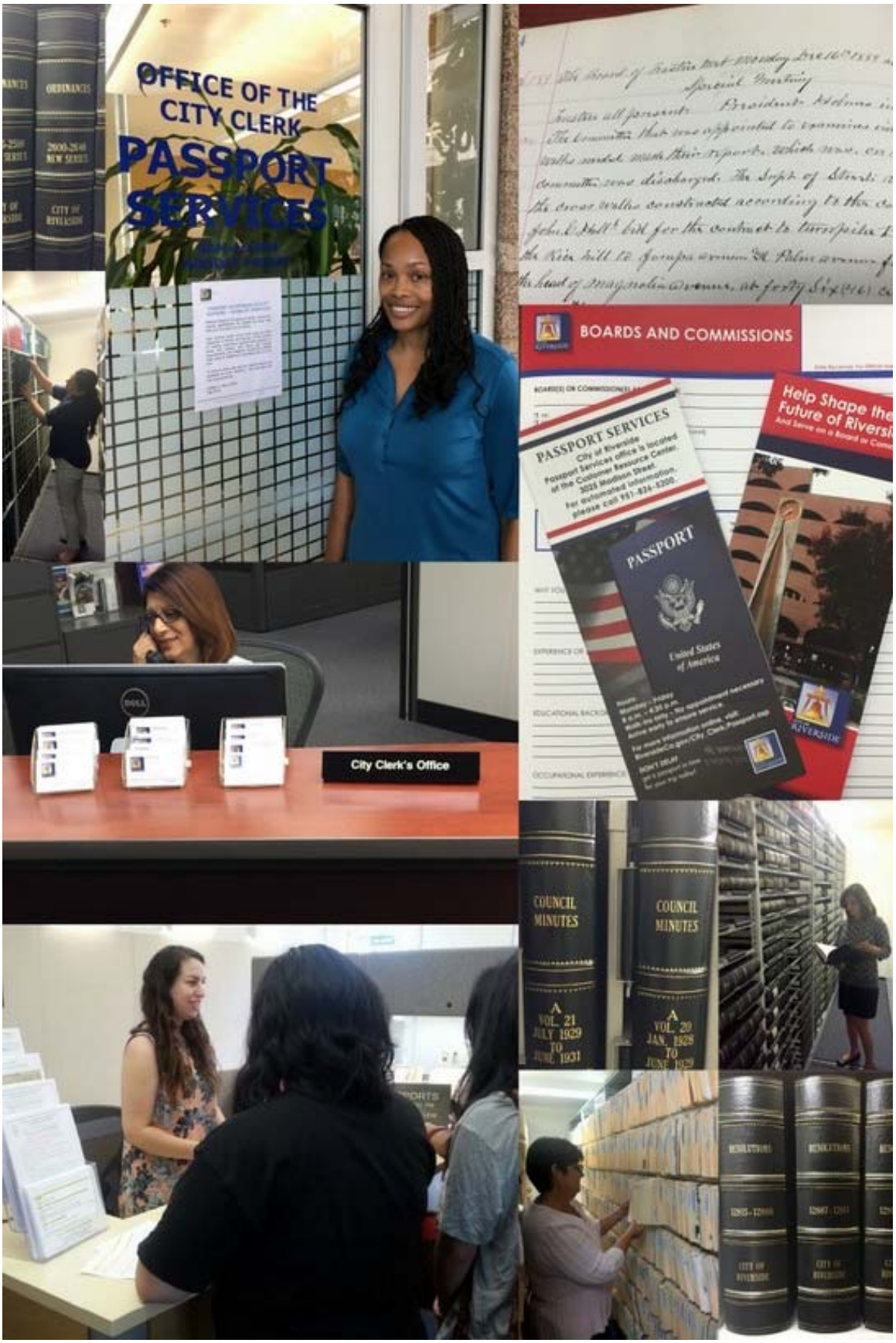
# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 294,651 | (145,243) | 0 | 217,201 | 386,830 | - | 78% |
| | | All Other Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| | | Department Total | 294,651 | (145,243) | 0 | 217,201 | 386,830 | - | 78% |

# OFFICE OF THE CITY CLERK

The mission of the Office of the City Clerk is to provide municipal election services, maintain the official record of all City Council proceedings, and perform other State and municipal statutory duties for elected officials, voters, City departments, and the public in order that they be guaranteed fair and impartial elections and open access to information and the legislative process.


OFFICE OF THE
CITY CLERK
PASSPORT
SERVICES
BOARDS AND COMMISSIONS
PASSPORT SERVICES
PASSPORT
United States of America
City Clerk's Office
COUNCIL MINUTES
COUNCIL MINUTES

# DEPARTMENT OVERVIEW

## Services Provided

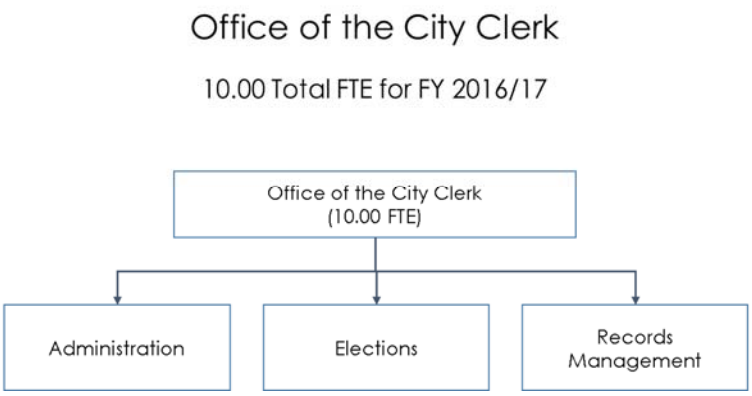
The Office of the City Clerk provides legislative support to the Mayor, City Council, and Standing Committees; conducts all municipal elections; administers the Citywide records retention schedule and off-site storage contract; administers the board/commission process; and operates a Passport Acceptance Facility.

## Business Goals

The Department's Business Goals are:

- To ensure open access to information, documents, and the legislative process;
- To ensure fair and impartial elections;
- To maintain the official record of all City Council proceedings;
- To develop and maintain on-going efforts that increase transparency in City government; and
- Perform other State and municipal statutory duties.

## ORGANIZATIONAL CHART



# DEPARTMENT DIVISIONS AND SECTIONS

## Divisions and Sections

The Office of the City Clerk includes the following Divisions:

- Administration
- Election Services
- Records Management

## Administration Division

The Administration Division provides legislative support to the Mayor, City Council, and public through accurate and timely documentation and access to the legislative process of the City Council in compliance with State and municipal requirements.

This Division is also responsible for operation of a Passport Acceptance Facility.

## Election Services Division

The Election Services Division administers the City's municipal elections and related activities for candidates and voters so that they may be guaranteed fair and impartial elections in compliance with State and municipal requirements.

## Records Management Division

The Records Management Division preserves and protects the official records of the City for administrative departments and the public so that they may be guaranteed timely access to information and the legislative process.

## DEPARTMENT OBJECTIVES

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| 1. Transfer board/ commission legislative records to transparency portal | Completed | None |
| 2. Automate workflow for contracts/ agreements with electronic signatures | Net Energy Metering Interconnection Agreements are fully automated - Work on other agreement types has begun | None |
| 3. Automate board/ commission application/appoint-ment/administration process | Funding included in the 2016/17 Budget | None |
| 4. Showcase transparency initiatives to community organizations | On-going | None |
| 5. Centralize public records requests/launch tool on transparency portal | Completed | None |

## PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration | 9.00 | 9.00 | 10.00 | 10.00 | 10.00 |
| **General Fund Total** | **9.00** | **9.00** | **10.00** | **10.00** | **10.00** |
| **Grand Total All Funds** | **9.00** | **9.00** | **10.00** | **10.00** | **10.00** |

## BUDGET OVERVIEW

The Department's total recommended operating budget for FY 2016/17 is $1,727,286 and FY 2017/18 is $1,649,785. The Personnel Budget in FY 2016/17 is 62.72% of the Department's total operating budget and in FY 2017/18 comprises 68.05% of the total budget. The Non-Personnel Budget accounts for 36.58% and 31.23% in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $1,083,393 for 10 FTEs and $1,122,627 in FY 2017/18 for 10 FTEs. Total FTEs include full-time positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 2.16% from FY 2015/16 to FY 2016/17 and increased by 3.62 % from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $631,893 and FY 2017/18 is $515,158. The Non-Personnel Budget increased by 18.34% from FY 2015/16 to FY 2016/17 and decreased by 18.47% from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include elections and records management.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | - | - | $20,897 | $34,499 | 1.71% | 2.78% |
| Elections | N/A | N/A | $90,500 | ($112,000) | 25.85% | (25.42%) |
| Records Management | N/A | N/A | $10,000 | - | 26.85% | - |
| **General Fund Total** | **-** | **-** | **$121,397** | **($77,501)** | **7.56%** | **(4.49%)** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| N/A | | | - | - | - | - |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total** | **-** | **-** | **$121,397** | **($77,501)** | **7.56%** | **(4.49%)** |

# KEY CHANGES IN THE BASELINE BUDGET
# (Before Recommended Balancing Measures)
# FY 2016/17 AND 2017/18

## Personnel

### Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $1,083,393, an increase of $22,949 or 2.16% from the FY 2015/16 Adopted Budget of $1,060,444. The budget increase is due primarily to:

- Increase in pension costs of $23,456 from anticipated increases in the employer rates based on the latest actuarial analysis.

### Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $1,122,627, an increase of $39,234 or 3.62% from the FY 2016/17 Adopted Budget of $1,083,393. The budget increase is due primarily to two factors:

- Increase of $11,455 in budgeted salaries based on step increases and other adjustments
- Increase of $18,362 in pension costs from anticipated increases in the employer rates based on the latest actuarial analysis.

## Non-Personnel

### Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $631,893, an increase of $97,948 or 18.34% from the FY 2015/16 Adopted Budget of $533,945. The budget increases/decreases are due to:

- Increase of $90,500 or 25.85% to fund elections for Mayor and possible measures compared to 2015/16 election costs
- Increase of $10,000 or 1.83% to records management due to increased activity

### Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $515,158, a decrease of $116,735 or 18.47 % from the FY 2016/17 Adopted Budget of $631,893. The budget decreases are due to:

- Decrease of $112,000 or 25.42% to fund elections for Wards 2, 4, and 6 and possible measures compared to 2016/17 election costs

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| N/A | N/A | $0 |
| **Managed Savings Total** | | **$0** |
| 1. Decrease in Elections – Measure A – City Prosecutor | As approved by the City Council, the Office of the City Attorney will absorb these costs | $88,000 |
| **4% Balancing Measures Total** | | **$88,000** |
| **Grand Total General Fund Proposed Reductions** | | **$88,000** |

# SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

## HIGHEST

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| N/A | N/A | - | - |
| **Highest Unfunded Needs Total** | | **-** | **-** |

## HIGH

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| N/A | N/A | - | - |
| **High Unfunded Needs Total** | | **-** | **-** |

## IMPORTANT

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Permanent facility to house archival records from City Clerk, Museum, and Library Departments | Funding source and site have not been identified | TBD | TBD |
| **Important Unfunded Needs Total** | | **-** | **-** |

| | | |
|---|---|---|
| **Grand Total All Unfunded Needs of the Department** | **-** | **-** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration | $252,991 | $228,658 | $214,889 | $214,889 | $214,889 |
| Elections | $239 | $3,000 | $30,250 | $13,800 | $3,750 |
| Records Management | - | - | - | - | - |
| **Total General Fund** | **$253,230** | **$231,658** | **$245,139** | **$228,689** | **$218,639** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Administration | - | - | - | - | - |
| Elections | - | - | - | - | - |
| Records Management | - | - | - | - | - |
| **All Other Funds Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$253,230** | **$231,658** | **$245,139** | **$228,689** | **$218,639** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration | $888,009 | $955,303 | $1,218,529 | $1,239,426 | $1,273,925 |
| Elections | $288,861 | $79,024 | $350,110 | $440,610 | $328,610 |
| Records Management | $33,864 | $47,462 | $37,250 | $47,250 | $47,250 |
| **Total General Fund** | **$1,210,734** | **$1,081,789** | **$1,605,889** | **$1,727,286** | **$1,649,785** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Administration | - | - | - | - | - |
| Elections | - | - | - | - | - |
| Records Management | - | - | - | - | - |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Expenditure** | **$1,210,736** | **$1,081,789** | **$1,605,889** | **$1,727,286** | **$1,649,785** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| City Clerk | - | - | - | - | - |
| **General Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| City Clerk | - | - | - | - | - |
| **All Other Funds Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $786,407 | $852,699 | $1,060,444 | $1,083,393 | $1,122,627 |
| Non-Personnel | $413,997 | $220,021 | $533,945 | $631,893 | $515,158 |
| Special Projects and Grants | $10,330 | $9,070 | $11,500 | $12,000 | $12,000 |
| **Operating Budget Total** | **$1,210,736** | **$1,081,790** | **$1,605,889** | **$1,727,286** | **$1,649,785** |
| Equipment Outlay | - | - | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | $176,035 | $205,002 | $253,119 | $254,325 | $253,995 |
| Charges To Others | ($1,228,352) | ($907,565) | ($1,525,273) | ($1,525,273) | ($1,525,273) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **($1,052,317)** | **($702,563)** | **($1,272,154)** | **($1,270,948)** | **($1,271,278)** |
| **General Fund Total** | **$158,417** | **$379,227** | **$333,735** | **$456,338** | **$378,507** |

| All Other Funds | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | - | - | - | - | - |
| Non-Personnel | - | - | - | - | - |
| Special Projects and Grants | - | - | - | - | - |
| **Operating Budget Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Equipment Outlay | - | - | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | - | - | - | - | - |
| Charges To Others | - | - | - | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Expenditure** | **$158,417** | **$379,227** | **$333,735** | **$456,338** | **$378,507** |

# NOTES

# Department Budget Detail

**Department / Section:** **City Clerk / City Clerk Administration**
**101 - 120000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 1200000 | Salaries - Regular | 440,863 | 478,153 | 696,099 | 702,896 | 714,351 | % | 1% |
| 411130 | 1200000 | Compensatory Time | 1,686 | 2,578 | 0 | 0 | 0 | - | - |
| 411210 | 1200000 | Vacation | 31,582 | 25,245 | 0 | 0 | 0 | - | - |
| 411220 | 1200000 | Holidays & Special Days Off | 22,365 | 23,727 | 0 | 0 | 0 | - | - |
| 411240 | 1200000 | Sick Leave | 19,493 | 15,975 | 0 | 0 | 0 | - | - |
| 411245 | 1200000 | Family Illness Sick Leave | 5,394 | 5,161 | 0 | 0 | 0 | - | - |
| 411260 | 1200000 | Bereavement Leave | 0 | 4,834 | 0 | 0 | 0 | - | - |
| 411280 | 1200000 | Jury Duty | 248 | 61 | 0 | 0 | 0 | - | - |
| 411292 | 1200000 | Administrative Leave | 4,415 | 10,147 | 0 | 0 | 0 | - | - |
| 411410 | 1200000 | Vacation Payoffs | 8,753 | 4,376 | 0 | 0 | 0 | - | - |
| 411510 | 1200000 | Accrued Payroll | 1,948 | 8,857 | 7,932 | 4,072 | 4,222 | (48)% | 3% |
| 412210 | 1200000 | Workers Compensation Ins | 6,334 | 9,940 | 12,112 | 11,460 | 11,691 | (5)% | 2% |
| 412220 | 1200000 | Health Insurance | 74,441 | 76,066 | 101,821 | 95,766 | 101,600 | (5)% | 6% |
| 412222 | 1200000 | Dental Insurance | 4,141 | 4,380 | 5,400 | 5,400 | 5,400 | - | - |
| 412230 | 1200000 | Life Insurance | 2,074 | 2,179 | 2,676 | 2,746 | 2,775 | 2% | 1% |
| 412240 | 1200000 | Unemployment Insurance | 744 | 388 | 388 | 392 | 399 | 1% | 1% |
| 412250 | 1200000 | Disability Insurance | 815 | 826 | 1,088 | 1,088 | 1,088 | - | - |
| 412310 | 1200000 | PERS Retirement | 146,707 | 162,391 | 207,035 | 230,581 | 248,943 | 11% | 7% |
| 412320 | 1200000 | Medicare OASDI | 7,881 | 8,395 | 10,093 | 10,192 | 10,358 | % | 1% |
| 412400 | 1200000 | Deferred Compensation | 300 | 3,600 | 9,000 | 12,000 | 15,000 | 33% | 25% |
| 412500 | 1200000 | Automobile/Expense Allowance | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 | - | - |
| 413110 | 1200000 | Overtime At Straight Rate | 0 | 98 | 0 | 0 | 0 | - | - |
| 413120 | 1200000 | Overtime At 1.5 Rate | 1,412 | 514 | 2,000 | 2,000 | 2,000 | - | - |
| | | **Personnel Services Total** | **786,407** | **852,699** | **1,060,444** | **1,083,393** | **1,122,627** | **2%** | **3%** |
| 421000 | 1200000 | Professional Services | 6,868 | 3,615 | 3,700 | 3,700 | 3,700 | - | - |
| 421001 | 1200000 | Prof Services/Internal | 204 | 0 | 0 | 0 | 0 | - | - |
| 422100 | 1200000 | Telephone | 1,550 | 984 | 1,450 | 1,600 | 1,600 | 10% | - |
| 422120 | 1200000 | Telephone - Cellular | 1,974 | 2,080 | 2,000 | 2,500 | 2,500 | 25% | - |
| 423500 | 1200000 | Vehicle Usage Reimb Employee | 0 | 0 | 100 | 100 | 100 | - | - |
| 424220 | 1200000 | All Other Equip Maint/Repair | 430 | 0 | 1,050 | 1,050 | 1,050 | - | - |
| 425100 | 1200000 | Advertising Expense | 21,966 | 26,358 | 27,800 | 32,400 | 33,000 | 16% | 1% |
| 425200 | 1200000 | Periodicals & Dues | 2,318 | 2,688 | 2,951 | 3,440 | 3,500 | 16% | 1% |
| 425300 | 1200000 | Photo & Recording Supplies | 3,416 | 4,030 | 10,200 | 7,400 | 8,400 | (27)% | 13% |
| 425400 | 1200000 | General Office Expense | 11,220 | 12,155 | 13,524 | 14,300 | 14,300 | 5% | - |
| 425500 | 1200000 | Postage | 6,545 | 9,408 | 10,000 | 12,500 | 12,500 | 25% | - |
| 425600 | 1200000 | Central Printing Charges | 1,257 | 1,837 | 0 | 0 | 0 | - | - |
| 425610 | 1200000 | Outside Printing Expense | 1,553 | 1,883 | 2,000 | 3,500 | 3,500 | 75% | - |
| 425700 | 1200000 | Software Purchase/Licensing | 499 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 1200000 | Special Department Supplies | 1,043 | 1,772 | 44,040 | 31,600 | 25,000 | (28)% | (20)% |
| 427100 | 1200000 | Travel & Meeting Expense | 13,375 | 12,088 | 11,590 | 12,000 | 12,000 | 3% | - |
| 427200 | 1200000 | Training | 5,439 | 3,691 | 7,200 | 7,200 | 7,200 | - | - |
| 428400 | 1200000 | Liability Insurance | 11,605 | 10,939 | 8,980 | 10,743 | 10,948 | 19% | 1% |
| | | **Non-personnel Expenses Total** | **91,271** | **93,534** | **146,585** | **144,033** | **139,298** | **(1)%** | **(3)%** |
| 450309 | 1200000 | Neighborhood Program | 84 | 0 | 0 | 0 | 0 | - | - |
| 450327 | 1200000 | Board/Comm Recognition Recptn | 10,141 | 9,070 | 11,500 | 12,000 | 12,000 | 4% | - |

## Department Budget Detail

**Department / Section:** **City Clerk / City Clerk Administration**
**101 - 120000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 450351 | 1200000 | Redistrict Ward Boundaries | 105 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **10,330** | **9,070** | **11,500** | **12,000** | **12,000** | **4%** | **-** |
| 881100 | 1200000 | General Fund Allocation Chgs | 128,935 | 174,867 | 200,443 | 200,443 | 200,443 | - | - |
| 882101 | 1200000 | Utilization Chgs from 101 Fund | 3,608 | 3,634 | 3,900 | 5,040 | 5,400 | 29% | 7% |
| 882510 | 1200000 | Utilization Chgs from 510 Fund | 6,000 | 7,299 | 28,235 | 26,872 | 25,123 | (4)% | (6)% |
| | | **Charges From Others Total** | **138,543** | **185,800** | **232,578** | **232,355** | **230,966** | **( )%** | **( )%** |
| 891100 | 1200000 | General Fund Allocation Chgs | (858,076) | (867,595) | (1,483,512) | (1,483,512) | (1,483,512) | - | - |
| 892101 | 1200000 | Utilization Chgs to 101 Fund | (38,424) | (39,969) | (41,761) | (41,761) | (41,761) | - | - |
| | | **Charges to Others Total** | **(896,500)** | **(907,565)** | **(1,525,273)** | **(1,525,273)** | **(1,525,273)** | - | **-** |
| | | **Total Budget Requirements** | **130,052** | **233,538** | **(74,166)** | **(53,492)** | **(20,382)** | **(27)%** | **(61)%** |

# Department Budget Detail

**Department / Section:** **City Clerk / City Clerk-Election Services**
**101 - 120500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 1205000 | Professional Services | 288,806 | 78,912 | 350,000 | 440,500 | 328,500 | 25% | (25)% |
| 425200 | 1205000 | Periodicals & Dues | 55 | 111 | 110 | 110 | 110 | - | - |
| | | **Non-personnel Expenses Total** | **288,861** | **79,024** | **350,110** | **440,610** | **328,610** | **25%** | **(25)%** |
| 881100 | 1205000 | General Fund Allocation Chgs | 15,247 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **15,247** | **0** | **0** | **0** | **0** | - | **-** |
| 891100 | 1205000 | General Fund Allocation Chgs | (272,358) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(272,358)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **31,751** | **79,024** | **350,110** | **440,610** | **328,610** | **25%** | **(25)%** |

# Department Budget Detail

**Department / Section:** **City Clerk / City Clerk-Records Management**
**101 - 121000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 1210000 | Professional Services | 33,864 | 47,462 | 37,000 | 47,000 | 47,000 | 27% | - |
| 425400 | 1210000 | General Office Expense | 0 | 0 | 250 | 250 | 250 | - | - |
| | | **Non-personnel Expenses Total** | **33,864** | **47,462** | **37,250** | **47,250** | **47,250** | **26%** | **-** |
| 881100 | 1210000 | General Fund Allocation Chgs | 4,006 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **4,006** | **0** | **0** | **0** | **0** | - | **-** |
| 891100 | 1210000 | General Fund Allocation Chgs | (41,256) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(41,256)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **(3,385)** | **47,462** | **37,250** | **47,250** | **47,250** | **26%** | **-** |

# Department Budget Detail

**Department / Section:** **City Clerk / City Clerk-Debt**
**101 - 129000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 1290000 | Utilization Chgs from 101 Fund | 18,237 | 19,201 | 20,541 | 21,970 | 23,029 | 6% | 4% |
| | | **Charges From Others Total** | **18,237** | **19,201** | **20,541** | **21,970** | **23,029** | **6%** | **4%** |
| 891100 | 1290000 | General Fund Allocation Chgs | (18,237) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(18,237)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **19,201** | **20,541** | **21,970** | **23,029** | **6%** | **4%** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 158,418 | 379,227 | 333,735 | 456,338 | 378,507 | 36% | (17)% |
| | | All Other Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| | | Department Total | 158,418 | 379,227 | 333,735 | 456,338 | 378,507 | 36% | (17)% |

# CITY MANAGER'S OFFICE

The mission of the City Manager's Office is to provide leadership, direction, and support to City Departments in implementing City Council's strategic goals and directives, and to promote a City organization that is customer and results-focused in the provision of City services.



# OFFICE OF THE CITY MANAGER



# DEPARTMENT OVERVIEW

## Services Provided

The City Manager's Office carries out the policies and goals formulated by the City Council through the strategic and financial leadership of the entire City organization. The Office works in collaboration with all City departments as well as outside parties to develop and implement solutions to various internal and external challenges, identify and carry out new and innovative efforts, facilitate local economic development, and ensure organizational compliance with laws and policies throughout the City.

## Business Goals

The City Manager's Office relies on and carries out the following principles of effective governance:

ACCOUNTABILITY—Government officials must always keep in mind that they are working for the residents and businesses that pay the taxes that run the City. Every municipal employee should be expected to produce real value for the public and to solve, rather than merely process, the problems assigned to them. Employees who fail to add value, or worse, abuse the public's trust, need to be retrained or, in extreme cases, released from service.

TRANSPARENCY—The government belongs to the people of the City. Decisions must be made in the open, not just because transparency is ethically correct in a democracy, but because government operates most effectively when it operates in the open. While there are several understandable exceptions to the rule for openness in government (personnel privacy, real estate negotiations, and matters in litigation are the most common of these), these exceptions should be applied as narrowly as possible. Local government leaders must be on guard against the use of these exceptions merely to keep embarrassing information from the public or to rehearse for each other the arguments that they should only have in front of the general public.

A truly transparent government gives its leaders and the public enough time to review all material relevant to the decision being considered. Allowing ample time for review helps defeat notions, usually based in fear rather than in fact, that a particular policy or decision is being pushed forward by unethical motives.

RESPONSIVENESS—Every inquiry received by the City should be acknowledged within one business day. This does not mean that the City should have to provide a substantive answer to the inquiry instantaneously,

but it is important that residents and local businesses know that they have been heard and that their government is working to provide them with a meaningful response as soon as possible. Nothing is more damaging to a City's reputation than a reputation for not caring about the questions of its residents.

Responsiveness means that inquiries should be answered materially and promptly. Responsiveness does not mean that a resident has to be given the answer she or he wants to hear. And responsiveness does not require City Hall to perform original analyses, or re-index records or documents into a new format to please the person asking for those records or documents. Responsiveness is about a mutually respectful dialogue with a goal of improving City policy and performance. Disagreement is not a problem – there are many ways to view policy and performance. Disrespect, on either side of the dialogue, is a problem – and should not be tolerated.

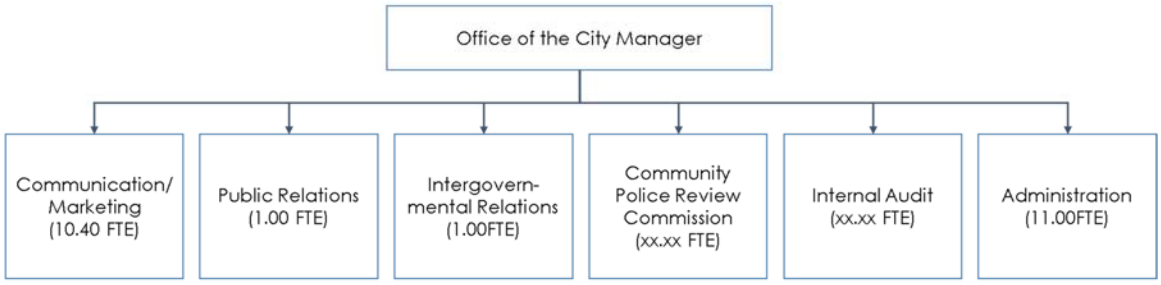
FINANCIAL PRUDENCE—Over the past half-century, government has all too often been marked by a willingness to spend money on programs while piling debt onto future generations. California cities are now seeing the beginnings of a fiscal reckoning that has been decades in the making. Public spending must be viewed with the utmost restraint. Government needs to keep in mind that they are spending the people's money, not their own. Even more importantly, debt should always be viewed with skepticism. Incurring debt to invest in assets (infrastructure, for instance) that build a community's quality of life and/or provide a clear monetary rate of return is laudable; using debt to cover for ongoing budgetary shortfalls is not. It is financially unsound and it is damaging to a City's ability to float debt when it is actually appropriate to do so. To this end, it is essential for a City to maintain a good bond rating, just like a family needs to keep an eye on its credit score. A favorable bond rating means better interest rates when borrowing is appropriate. More money for assets. Less money wasted on interest payments.

DECISIVENESS—While government should operate in the open and while every person who wishes to be heard should be heard, too many modern municipal governments get paralyzed by process. When confronted with a difficult decision, it is all too easy to prolong the process and put off having to make the difficult decision, and hence bring the people's business to a halt. Sometimes it almost seems that no decision can be made unless there is consensus on a particular direction. This is a recipe for doing nothing. While we should always seek to establish consensus, the solutions to the challenges facing modern government cannot wait for unanimous public acceptance. The thorniest issues require strong action and consensus impels us to half measures and solutions more symbolic than real. If it were otherwise, the problems would have already been solved.

# ORGANIZATIONAL CHART

## Office of the City Manager

26.40 Total FTE for FY 2016/17



# DEPARTMENT DIVISIONS AND SECTIONS

## Divisions and Sections

The City Manager's Office includes the following Divisions and Sections:

- Administration
- Community Police Review Commission
- Communications/Marketing
- Internal Audit
- Public Information
- Intergovernmental Relations

## Administration

This division, consisting of the City Manager and Assistant City Managers, provides leadership, direction, and support to City Departments in carrying out the policies and goals formulated by the City Council and required by the City Charter. The City Administration oversees the City departments' efforts to research, identify and implement innovative and cost-effective solutions to various internal and external challenges.

## Community Police Review Commission

This division receives and independently reviews complaints alleging misconduct against sworn employees of the Riverside Police Department (RPD) and, when deemed appropriate by the Commission or Manager, conducts an independent investigation of citizen complaints, makes policy recommendations to RPD, conducts public outreach to educate the community on the purpose of the Commission, and reviews and investigates the death of any individual arising out of or in connection with the actions of a sworn police officer.

## Communications

This division supports departments across the City with graphic design services, photography, video and marketing tools, and manages the City's social media network and website. The division also manages the City's television station – GTV- which provides 24/7 content including coverage of City Council and committee meetings, local sporting events and public service announcements.

## Internal Audit

This division conducts performance audits of various City departments and functions, the results of which are used by the City Council and Mayor in policy making, and by City Management in identifying and correcting performance issues, and improving effectiveness of City operations. The division also investigates inquiries and requests from the City employees

and the public regarding alleged or potential fraud, waste and abuse in City government.

### Public Information

This division leads the City's communications and public information efforts. The Communications Officer is the first point of contact for media inquiries that concern most City departments and provides resources as needed to other City departments (Police, Fire, Public Utilities) that handle their own media inquiries. The division also provides communications services to the City Manager's Office, citywide communications help to the Mayor's Office and assists City Council members and department heads with talking points and presentations to community groups on issues of importance to the City.

### Intergovernmental Relations

This division is responsible for developing, managing and implementing the City's legislative and intergovernmental efforts with local, state and federal partners. This includes advocating the City's legislative priorities as well as engaging neighboring jurisdictions and partner agencies on issues of mutual and regional interest.

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 1. Implement a customer service initiative to instill a culture of helpfulness throughout all departments and employees | With guidance from the City's executive management, the Human Resources and Public Utilities departments led a City-wide customer service training initiative for over 500 attendees. The Human Resources Department is about to commence training for the remainder of City employees, and will incorporate customer service standards in refined employee evaluations. | Funding for dedicated customer service positions does not exist. This diffuses the focus on this important initiative, as duties are spread among various staff already responsible for multiple other projects. |
| 2. Establish regular survey process to obtain feedback from the public regarding City services and activities; identify needs and priorities; inform of the City's Economic Development program on business opportunities and losses; and understand the perspectives of City employees | During the two-year budget development process that commenced in February 2016, input was sought and received from the City employees, residents and businesses on City's budget and policy priorities, through meetings, an online dialogue and City Council discussions. | The City lacks resources – both dedicated employees and funding to develop and conduct surveys – in order to seek input from the employees, residents and businesses on an ongoing basis, and on a variety of subjects.. |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 3. Create a culture of continuous improvement and innovation in the workplace through regular process improvement activities, rewarding innovative practices and regular review of department operations on a triennial basis | A peer review was completed for the City's Internal Audit function, and resulted in changes to the governing structure and rules to strengthen and enhance effectiveness of the function. The Internal Audit Division will be presenting work plans, status on implementing them, and results of audits to the Government Affairs Committee on a regular basis.<br><br>Performance and financial audits of the Finance and Human Resources Departments, and Public Utilities are wrapping up, with results planned for presentation to the RPU Board and the City Council in July 2016. | Performance and financial audits require focus and commitment from the executive management and the departments that are audited. With resources stretched Citywide, this is often a challenge. |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 4. Undertake process improvement initiatives related to communication tools; entitlement process; claims process; employee recruitment and selection; permit processing/one stop counter and virtual assistance; virtual meetings | COMMUNICATION TOOLS: Staff has focused on low-cost mediums such as social media and YouTube to create content and provide information quickly and efficiently.<br><br>ENTITLEMENT PROCESSES: Meetings with the working group are scheduled to improve the entitlement process.<br><br>CLAIMS PROCESS: Efforts are under way to enhance customer service related to the claims process, in improving the City's response to incidents that may result in potential claims as well as providing status updates to claimants. | Funding is lacking for both personnel and technology that could help make further improvements in the areas listed on the left. City staff will continue striving to make additional progress, but these efforts will continue to be hampered by the limited resources. |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| | In addition, with City Management's guidance, the Finance and Human Resources departments recently presented to the Finance Committee first ever claim and financial status reports, and are working on better engaging all City departments in order to anticipate and minimize future potential liabilities.<br><br>EMPLOYEE RECRUITMENT AND SELECTION: The division has mapped and has begun implementing a streamlined process that removes non-value added steps.<br><br>PERMIT PROCESSING/ ONE STOP COUNTER AND VIRTUAL ASSISTANCE: Working group formed with permit customers and inter-departmental staff to improve the permitting process. | |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 5. Create economic development focus areas for process improvement, updated specific plans, and focused attraction/ retention/ expansion with Downtown, University and the Marketplace as the first phase. | The City Council directed staff to prepare a specific plan for the Northside neighborhood of Riverside. City staff began outlining an approach for a consolidated update to the Downtown, Marketplace, and University Avenue Specific Plans. Signed agreement with Kosmont to lead review of financing opportunities.<br><br>Northside RFQ/RFP issued. Updates to other Specific Plans have not been initiated. Council to review Streamline Riverside on May 17, 2016; Planning Commission recommended approval on March 17, 2016 | In order to advance economic development efforts, additional funding is needed.<br><br>There is limited funding for the Northside Specific Plan. All Specific plan budgets were reduced to meet managed savings target. |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 6. Conduct feasibility reviews of proposed community facilities | Council has authorized the relocation of the Main Library, and planning process has started for the new location. Additional needs have been identified, such as Police Downtown headquarters and a collections facility for the Museum. | There is currently no funding for any new facilities, while the needs are significant. The February 23, 2016 report from General Services outlined the needed new critical facilities and estimated costs to construct them. |
| 7. Develop metrics to measure community and city progress | Quality of Life Survey was completed in 2015. A comparison to the 2013 study will be completed by the end of fiscal year 2015/16. | The City lacks funding for personnel and consultants to dedicate to this important function. |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 8. Strengthen internal and external communications with all audiences including residents, local businesses and media, with streamlined messaging and cross-departmental collaboration | During the two-year budget development process that commenced in February 2016, input was sought and received from the City employees, residents and businesses on City's budget and policy priorities, through meetings, an online dialogue and City Council discussions. Videos on the budget were also produced and made available online and through the government television channel.<br><br>Efforts are also underway, led by the Office of Communications to increase outreach to department directors regarding success stories or other messages to share with audiences inside and outside of City Hall, both through the "telling our story" effort and through earned media. The Office of Communications will work with department directors to identify topics and contact persons in each department to provide content for periodicals, trade publications and other outlets identified by the departments. | As marketing and communications continue to evolve, they become more labor intensive and with limited labor resources we have to pick and choose which mediums we utilize and the frequency in which we can connect with residents. The costs of traditional marketing tools continues to be cumbersome and limits the exposure we have across the city regarding programs and initiatives. |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 9. Coordinate legislative and intergovernmental efforts with key local agencies including, but not limited to, advocating for local control of the Ontario Airport | Under the direction of the City Manager, the new Intergovernmental Relations Officer is working to strengthen relationships and improve communication with Riverside's neighboring jurisdictions and partner agencies to foster a greater level of collaboration, not just to advance the City's legislative priorities, but to serve as an advocate for the Inland Southern California region as well. | Ability to regularly engage all neighboring jurisdictions and partner agencies is limited based on the evolving priorities of the City and region |

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 10. Open a new production studio to consolidate GTV staff and enhance capabilities | Studio is complete, continuing to identify opportunities for use above the daily needs of the City. | While dedicated Public, Educational, and Governmental Access Channel (PEG) funds have covered the capital improvements to the studio, it still takes staff to operate the facility. With the addition of committee meetings this year, the staff spends limited time at the studio producing content. |
| 11. Broaden variety and quality of GTV programing for diverse City audience | Staff is identifying topics and content that will appeal to a variety of audiences and also meet the City's overall priorities and goals. | With the priority being Council and committee meetings, staff has limited time to spend on creating new content. |
| 12. Produce an annual report to include departmental accomplishments and progress in implementing the strategic plan | Compiling accomplishments throughout the year for the report that will be developed at the end of fiscal year 2015/16 | Lack of dedicated staff to compile, present and market the report. |

# PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration | 10.00 | 10.00 | 13.00 | 11.00 | 11.00 |
| Economic Development | 10.50 | 11.50 | - | - | - |
| Community Police Review Commission | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Communications | 1.00 | 1.00 | 9.99 | 10.40 | 10.40 |
| Internal Audit | 3.00 | 3.00 | 3.00 | 2.00 | 2.00 |
| Public Information | - | - | - | 1.00 | 1.00 |
| Intergovernmental Relations | - | - | - | 1.00 | 1.00 |
| **General Fund Total** | **25.50** | **26.50** | **26.99** | **26.40** | **26.40** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| N/A | - | - | - | - | - |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total All Funds** | **25.50** | **26.50** | **26.99** | **26.40** | **26.40** |

## BUDGET OVERVIEW

The City Manager's Office has a total recommended operating budget for FY 2016/17 of $5,101,008 and FY 2017/18 Budget of $5,176,479. The Personnel Budget in FY 2016/17 is 70.02% of the Office's total operating budget and in FY 2017/18 it comprises 71.16% of the total operating budget. The Non-Personnel Budget accounts for 19.52 % and 18.53% in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $3,571,747 for 26.4 FTEs and $3,683,586 in FY 2017/18 for 26.4 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 1.09% from FY 2015/16 to FY 2016/17 and increased by 3.13% from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $995,615 and FY 2017/18 is $959,427. The Non-Personnel Budget decreased by 4.59% from FY 2015/16 to FY 2016/17 and increased by 3.65% from FY 2016/17 to FY 2017/18. The key non-personnel items for the City Manager's Office include professional consultant services, non-departmental government charges, contract with lobbyists, and marketing.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | 11.0 | 11.00 | ($343,581) | $50,527 | (14.26%) | 2.45% |
| Community Police Review Commission | 1.0 | 1.00 | 6,071 | 1,966 | 2.38% | 0.75% |
| Communications | 10.40 | 10.40 | (221,182) | (49,622) | (11.29%) | (2.86%) |
| Internal Audit | 2.00 | 2.00 | 45,083 | 6,448 | 15.26% | 1.89% |
| Public Information | 1.00 | 1.00 | 141,333 | 2,329 | 100% | 1.65% |
| Intergovernmental Relations | 1.00 | 1.00 | 297,736 | 63,823 | 100% | 21.44% |
| Managed Savings | | | (100,000) | (100,000) | | |
| **General Fund Total** | **26.40** | **26.40** | **($174,490)** | **$75,471** | **(3.37%)** | **1.51%** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| N/A | - | - | - | - | - | - |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total** | **14.00** | **14.00** | **($46,593)** | **$30,486** | **(3.78%)** | **2.57%** |

## KEY CHANGES IN THE BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

- Overall, the City Manager's Office budget for FY 2016/17 is a decrease of $174,490 from the FY 2015/16 budget and an increase of $75,471 from the FY 2017/18 budget.
- **Administration Division**
  - The budget for FY 2016/17 is a decrease of $343,581 from the FY 2015/16 budget. This is due primarily to a reduction in salaries and benefits, due staffing reductions.
  - The budget for FY 2017/18 is an increase of $50,527 from the FY 2016/17 budget. This is due primarily to budgeted increases in salaries and benefits.
- **Community Police Review Commission Division**
  - The budget for FY 2016/17 is an increase of $6,071 from the FY 2015/16 budget. This is due primarily to budgeted increases in salaries and benefits.
  - The budget for FY 2017/18 is an increase of $1,966 from the FY 2016/17 budget. This is due primarily to budgeted increases in salaries and benefits.
- **Communications Division**
  - The budget for FY 2016/17 is a decrease of $221,182 from the FY 2015/16 budget. This is due primarily to a reduction in salaries and benefits, due staffing reductions and staffing realignment to new divisions.
  - The budget for FY 2017/18 is a decrease of $49,622 from the FY 2016/17 budget. This is due primarily to a reduction in salaries and benefits, due staffing reductions and staffing realignment to new divisions.
- **Internal Audit Division**
  - The budget for FY 2016/17 is an increase of $45,083 from the FY 2015/16 budget. This is due primarily to budgeted increases in salaries and benefits.
  - The budget for FY 2017/18 is an increase of $6,448 from the FY 2016/17 budget. This is due primarily to budgeted increases in salaries and benefits.
- **Public Information**
  - The budget for FY 2016/17 is an increase of $141,333 from the FY 2015/16 budget. This is a new budgetary division.
  - The budget for FY 2017/18 is an increase of $2,329 from the FY 2016/17 budget. This is due primarily to budgeted increases in salaries and benefits

- **Intergovernmental Relations**
  - The budget for FY 2016/17 is an increase of $297,736 from the FY 2015/16 budget. This is a new budgetary division.
  - The budget for FY 2017/18 is an increase of $63,823 from the FY 2016/17 budget. This is due primarily to budgeted increases in salaries and benefits.

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| The FY 2016/17 – 17/18 managed savings targets will be achieved by controlling the following costs: | | $100,000 |
| 1. Limit memberships | Impacts to professional development and access to resources | |
| 2. Manage professional services | Impacts to implementing strategic plan | |
| 3. Hold vacant any staff openings | Impacts to City services | |
| **Managed Savings Total** | | **$100,000** |
| The City Manager's Office will implement the 4% reduction measures as follows: | | |
| 1. Administration: Elimination of one Executive Assistant | Duties will be absorbed by other staff – Impact to services at the Concierge Desk, to departments and constituents is anticipated | $71,000 |
| 2. Police Review Commission: Reduction of Professional Services | Less funding available for investigative services | $20,000 |
| 3. Office of Communications: Elimination of vacant GTV Division Manager | Service impacts to division experiencing an increase in service requests | $129,000 |
| **4% Balancing Measures Total** | | **$220,000** |
| **Grand Total General Fund Proposed Reductions** | | **$320,000** |

# SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. The Communications Division is in need of additional staff and resources to meet the increased demand for design, print, social media, and video services | | $415,000 | $443,500 |
| 2. Internal Audit is in need of an additional Senior Auditor to expand necessary services and meet a greater demand | | $110,000 | $115,500 |
| 3. Destination Marketing will bring increased interest for investment in the City | | $100,000 | $100,000 |
| **Highest Unfunded Needs Total** | | **$625,000** | **$659,000** |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. None | Not Applicable | - | - |
| **High Unfunded Needs Total** | | **-** | **-** |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. None | Not Applicable | - | - |
| **Important Unfunded Needs Total** | | **-** | **-** |

| | | |
|---|---|---|
| **Grand Total All Unfunded Needs of the Department** | **$625,000** | **$659,000** |

# REVENUE AND EXPENDITURE BASELINE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| N/A | | | | | |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| N/A | | | | | |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration | $1,912,985 | $2,282,102 | $2,408,219 | $2,064,688 | $2,115,215 |
| Economic Development | $1,720,921 | $1,803,252 | - | - | - |
| Communications | $306,524 | $338,942 | $1,959,143 | $1,737,961 | $1,688,339 |
| Community Police Review Commission | $219,421 | $203,156 | $255,572 | $261,643 | $263,609 |
| General Government | $246,917 | $241,561 | $257,100 | $257,100 | $257,100 |
| Internal Audit | $249,631 | $192,461 | $295,464 | $340,547 | $346,995 |
| Public Information | - | - | - | $141,333 | $143,662 |
| Intergovernmental Relations | - | - | - | $297,736 | $361,559 |
| **Total General Fund** | **$4,656,399** | **$5,061,474** | **$5,175,498** | **$5,101,008** | **$5,176,479** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Expenditure** | **$4,656,399** | **$5,061,474** | **$5,175,498** | **$5,101,008** | **$5,176,479** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| N/A | $0 | $0 | $0 | $0 | $0 |
| **General Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| N/A | $0 | $0 | $0 | $0 | $0 |
| **All Other Funds Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $3,017,913 | $3,594,831 | $3,533,292 | $3,571,747 | $3,683,586 |
| Non-Personnel | $1,327,882 | $1,195,276 | $1,043,560 | $995,615 | $959,247 |
| Special Projects and Grants | $310,606 | $271,369 | $598,646 | $533,646 | $533,646 |
| **Operating Budget Total** | **$4,656,401** | **$5,061,476** | **$5,175,498** | **$5,101,008** | **$5,176,479** |
| Equipment Outlay | - | - | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | $687,760 | $933,339 | $841,652 | $840,479 | $854,234 |
| Charges To Others | ($3,225,085) | ($5,549,913) | ($5,332,056) | ($5,282,789) | ($5,306,789) |
| Managed Savings | - | - | - | ($100,000) | ($100,000) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **($2,537,325)** | **($4,616,574)** | **($4,490,404)** | **($4,542,310)** | **($4,552,555)** |
| **General Fund Total** | **$2,119,076** | **$444,903** | **$685,094** | **$558,698** | **$623,924** |

| All Other Funds | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | - | - | - | - | - |
| Non-Personnel | - | - | - | - | - |
| Special Projects and Grants | - | - | - | - | - |
| **Operating Budget Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Equipment Outlay | - | - | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | - | - | - | - | - |
| Charges To Others | - | - | - | - | - |
| Managed Savings | - | - | - | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Other Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Expenditure** | **$2,119,076** | **$444,902** | **$685,094** | **$558,698** | **$623,924** |

## NOTES

## Department Budget Detail

**Department / Section:** **City Manager / City Manager-Administration**
**101 - 110000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 1100000 | Salaries - Regular | 987,739 | 1,019,918 | 1,538,368 | 1,374,960 | 1,386,774 | (10)% | % |
| 411110 | 1100000 | Salaries-Temp & Part Time | 19,133 | 89,484 | 0 | 0 | 0 | - | - |
| 411130 | 1100000 | Compensatory Time | 1,066 | 902 | 0 | 0 | 0 | - | - |
| 411210 | 1100000 | Vacation | 69,247 | 84,162 | 0 | 0 | 0 | - | - |
| 411220 | 1100000 | Holidays & Special Days Off | 49,218 | 48,270 | 0 | 0 | 0 | - | - |
| 411240 | 1100000 | Sick Leave | 34,622 | 17,474 | 0 | 0 | 0 | - | - |
| 411245 | 1100000 | Family Illness Sick Leave | 3,358 | 2,920 | 0 | 0 | 0 | - | - |
| 411260 | 1100000 | Bereavement Leave | 0 | 944 | 0 | 0 | 0 | - | - |
| 411280 | 1100000 | Jury Duty | 2,840 | 94 | 0 | 0 | 0 | - | - |
| 411292 | 1100000 | Administrative Leave | 22,053 | 26,125 | 0 | 0 | 0 | - | - |
| 411410 | 1100000 | Vacation Payoffs | 124 | 141,415 | 0 | 0 | 0 | - | - |
| 411420 | 1100000 | Sick Leave Payoff | 0 | 103,158 | 0 | 0 | 0 | - | - |
| 411510 | 1100000 | Accrued Payroll | (659) | 25,290 | 16,686 | 7,177 | 7,370 | (56)% | 2% |
| 412210 | 1100000 | Workers Compensation Ins | 9,621 | 14,353 | 24,967 | 20,804 | 20,927 | (16)% | % |
| 412220 | 1100000 | Health Insurance | 99,352 | 101,244 | 134,025 | 103,208 | 107,832 | (22)% | 4% |
| 412222 | 1100000 | Dental Insurance | 4,794 | 4,600 | 5,358 | 4,042 | 4,068 | (24)% | % |
| 412230 | 1100000 | Life Insurance | 6,446 | 6,553 | 9,356 | 8,342 | 8,415 | (10)% | % |
| 412240 | 1100000 | Unemployment Insurance | 1,683 | 843 | 858 | 768 | 775 | (10)% | % |
| 412250 | 1100000 | Disability Insurance | 135 | 135 | 136 | 136 | 136 | - | - |
| 412310 | 1100000 | PERS Retirement | 334,015 | 328,715 | 450,963 | 347,473 | 377,818 | (22)% | 8% |
| 412320 | 1100000 | Medicare OASDI | 17,524 | 24,101 | 22,306 | 19,937 | 20,109 | (10)% | % |
| 412400 | 1100000 | Deferred Compensation | 350 | 4,650 | 10,800 | 12,000 | 15,000 | 11% | 25% |
| 412500 | 1100000 | Automobile/Expense Allowance | 14,400 | 12,400 | 0 | 0 | 0 | - | - |
| 413120 | 1100000 | Overtime At 1.5 Rate | 597 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **1,677,667** | **2,057,760** | **2,213,823** | **1,898,847** | **1,949,224** | **(14)%** | **2%** |
| 421000 | 1100000 | Professional Services | 140,175 | 86,242 | 50,000 | 50,000 | 50,000 | - | - |
| 421001 | 1100000 | Prof Services/Internal | 33 | 130 | 0 | 0 | 0 | - | - |
| 422100 | 1100000 | Telephone | 3,002 | 3,041 | 3,500 | 3,500 | 3,500 | - | - |
| 422120 | 1100000 | Telephone - Cellular | 10,778 | 16,246 | 12,000 | 12,000 | 12,000 | - | - |
| 423400 | 1100000 | Motor Pool Equipment Rental | 0 | 0 | 3,000 | 0 | 0 | (100)% | - |
| 424130 | 1100000 | Maint/Repair of Bldgs & Improv | 0 | 215 | 0 | 0 | 0 | - | - |
| 425100 | 1100000 | Advertising Expense | 1,150 | 8,041 | 0 | 0 | 0 | - | - |
| 425200 | 1100000 | Periodicals & Dues | 1,372 | 6,065 | 3,000 | 3,000 | 3,000 | - | - |
| 425400 | 1100000 | General Office Expense | 14,209 | 16,286 | 20,000 | 20,000 | 20,000 | - | - |
| 425500 | 1100000 | Postage | 446 | 458 | 0 | 0 | 0 | - | - |
| 425600 | 1100000 | Central Printing Charges | 1,810 | 11,390 | 7,500 | 7,500 | 7,500 | - | - |
| 425610 | 1100000 | Outside Printing Expense | 203 | 1,450 | 0 | 0 | 0 | - | - |
| 425700 | 1100000 | Software Purchase/Licensing | 0 | 146 | 0 | 0 | 0 | - | - |
| 425800 | 1100000 | Computer Equip Purc Undr $5000 | 1,177 | 3,495 | 0 | 0 | 0 | - | - |
| 426800 | 1100000 | Special Department Supplies | 21,577 | 8,448 | 30,000 | 30,000 | 30,000 | - | - |
| 427100 | 1100000 | Travel & Meeting Expense | 7,756 | 25,402 | 6,000 | 6,000 | 6,000 | - | - |
| 427110 | 1100000 | Mayor C Mgr D/Head Travel Mtg | 5,862 | 5,676 | 6,000 | 6,000 | 6,000 | - | - |
| 427200 | 1100000 | Training | 1,427 | 0 | 6,000 | 6,000 | 6,000 | - | - |
| 428400 | 1100000 | Liability Insurance | 24,294 | 31,603 | 47,396 | 21,841 | 21,991 | (53)% | % |
| | | **Non-personnel Expenses Total** | **235,276** | **224,341** | **194,396** | **165,841** | **165,991** | **(14)%** | **%** |

## Department Budget Detail

**Department / Section:** **City Manager / City Manager-Administration**
**101 - 110000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 453053 | 1100000 | Seizing Our Destiny | 42 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **42** | **0** | **0** | **0** | **0** | - | **-** |
| 881100 | 1100000 | General Fund Allocation Chgs | 152,796 | 553,314 | 570,741 | 570,741 | 570,741 | - | - |
| 882101 | 1100000 | Utilization Chgs from 101 Fund | 3,085 | 4,690 | 0 | 0 | 0 | - | - |
| 882510 | 1100000 | Utilization Chgs from 510 Fund | 256,599 | 252,099 | 216,800 | 210,800 | 221,600 | (2)% | 5% |
| | | **Charges From Others Total** | **412,482** | **810,104** | **787,541** | **781,541** | **792,341** | **( )%** | **1%** |
| 891100 | 1100000 | General Fund Allocation Chgs | (2,315,898) | (5,305,881) | (5,226,789) | (5,226,789) | (5,226,789) | - | - |
| 892650 | 1100000 | Utilization Chgs to 650 Fund | (19,171) | (19,398) | (21,267) | 0 | 0 | (100)% | - |
| | | **Charges to Others Total** | **(2,335,070)** | **(5,325,279)** | **(5,248,056)** | **(5,226,789)** | **(5,226,789)** | **( )%** | **-** |
| | | **Total Budget Requirements** | **(9,602)** | **(2,233,072)** | **(2,052,296)** | **(2,380,560)** | **(2,319,233)** | **15%** | **(2)%** |

# Department Budget Detail

**Department / Section:** **City Manager / City Mgr-Economic Development**
**101 - 111000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 1110000 | Salaries - Regular | 533,674 | 603,094 | 0 | 0 | 0 | - | - |
| 411110 | 1110000 | Salaries-Temp & Part Time | 40,579 | 71,060 | 0 | 0 | 0 | - | - |
| 411130 | 1110000 | Compensatory Time | 4,846 | 1,292 | 0 | 0 | 0 | - | - |
| 411210 | 1110000 | Vacation | 29,670 | 38,378 | 0 | 0 | 0 | - | - |
| 411220 | 1110000 | Holidays & Special Days Off | 25,396 | 31,011 | 0 | 0 | 0 | - | - |
| 411240 | 1110000 | Sick Leave | 13,522 | 31,534 | 0 | 0 | 0 | - | - |
| 411245 | 1110000 | Family Illness Sick Leave | 2,226 | 6,246 | 0 | 0 | 0 | - | - |
| 411250 | 1110000 | Industrial Accident | 395 | 44 | 0 | 0 | 0 | - | - |
| 411260 | 1110000 | Bereavement Leave | 985 | 0 | 0 | 0 | 0 | - | - |
| 411280 | 1110000 | Jury Duty | 0 | 1,258 | 0 | 0 | 0 | - | - |
| 411292 | 1110000 | Administrative Leave | 7,728 | 14,711 | 0 | 0 | 0 | - | - |
| 411410 | 1110000 | Vacation Payoffs | 5,665 | 21,624 | 0 | 0 | 0 | - | - |
| 411430 | 1110000 | Compensatory Time Payoff | 1,851 | 280 | 0 | 0 | 0 | - | - |
| 411510 | 1110000 | Accrued Payroll | 4,860 | (10,670) | 0 | 0 | 0 | - | - |
| 412210 | 1110000 | Workers Compensation Ins | 5,685 | 9,595 | 0 | 0 | 0 | - | - |
| 412220 | 1110000 | Health Insurance | 75,182 | 80,583 | 0 | 0 | 0 | - | - |
| 412222 | 1110000 | Dental Insurance | 4,093 | 3,629 | 0 | 0 | 0 | - | - |
| 412230 | 1110000 | Life Insurance | 3,207 | 4,054 | 0 | 0 | 0 | - | - |
| 412240 | 1110000 | Unemployment Insurance | 994 | 564 | 0 | 0 | 0 | - | - |
| 412250 | 1110000 | Disability Insurance | 172 | 149 | 0 | 0 | 0 | - | - |
| 412310 | 1110000 | PERS Retirement | 149,720 | 189,953 | 0 | 0 | 0 | - | - |
| 412320 | 1110000 | Medicare OASDI | 9,734 | 11,941 | 0 | 0 | 0 | - | - |
| 412330 | 1110000 | City Retirement Plan | 830 | 1,319 | 0 | 0 | 0 | - | - |
| 412400 | 1110000 | Deferred Compensation | 225 | 3,817 | 0 | 0 | 0 | - | - |
| 413120 | 1110000 | Overtime At 1.5 Rate | 1,141 | 328 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **922,393** | **1,115,803** | **0** | **0** | **0** | **-** | **-** |
| 421000 | 1110000 | Professional Services | 155,740 | 97,894 | 0 | 0 | 0 | - | - |
| 421001 | 1110000 | Prof Services/Internal | 482 | 65 | 0 | 0 | 0 | - | - |
| 422100 | 1110000 | Telephone | 478 | 390 | 0 | 0 | 0 | - | - |
| 422120 | 1110000 | Telephone - Cellular | 2,032 | 1,895 | 0 | 0 | 0 | - | - |
| 423500 | 1110000 | Vehicle Usage Reimb Employee | 0 | 35 | 0 | 0 | 0 | - | - |
| 425100 | 1110000 | Advertising Expense | 163,703 | 142,582 | 0 | 0 | 0 | - | - |
| 425200 | 1110000 | Periodicals & Dues | 32,831 | 13,582 | 0 | 0 | 0 | - | - |
| 425400 | 1110000 | General Office Expense | 7,502 | 7,288 | 0 | 0 | 0 | - | - |
| 425500 | 1110000 | Postage | 369 | 1,331 | 0 | 0 | 0 | - | - |
| 425600 | 1110000 | Central Printing Charges | 3,324 | 0 | 0 | 0 | 0 | - | - |
| 425610 | 1110000 | Outside Printing Expense | 176 | 147 | 0 | 0 | 0 | - | - |
| 425700 | 1110000 | Software Purchase/Licensing | 59,401 | 74,784 | 0 | 0 | 0 | - | - |
| 425800 | 1110000 | Computer Equip Purc Undr $5000 | 2,412 | 3,318 | 0 | 0 | 0 | - | - |
| 427100 | 1110000 | Travel & Meeting Expense | 32,712 | 54,372 | 0 | 0 | 0 | - | - |
| 427110 | 1110000 | Mayor C Mgr D/Head Travel Mtg | 55 | 0 | 0 | 0 | 0 | - | - |
| 427200 | 1110000 | Training | 12,385 | 6,414 | 0 | 0 | 0 | - | - |
| 428400 | 1110000 | Liability Insurance | 14,355 | 21,127 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **487,964** | **425,229** | **0** | **0** | **0** | **-** | **-** |
| 450182 | 1110000 | Riverside Community on Line | 20,000 | 20,000 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **City Manager / City Mgr-Economic Development**
**101 - 111000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 453051 | 1110000 | Outlook | 68,794 | 72,713 | 0 | 0 | 0 | - | - |
| 453052 | 1110000 | Destination Marketing | 78,607 | 0 | 0 | 0 | 0 | - | - |
| 453053 | 1110000 | Seizing Our Destiny | 37,388 | 42,095 | 0 | 0 | 0 | - | - |
| 453055 | 1110000 | Community Outreach ED & Mktg | 0 | 0 | 0 | 0 | 0 | - | - |
| 453101 | 1110000 | Small Business Devel Center | 82,300 | 95,093 | 0 | 0 | 0 | - | - |
| 453220 | 1110000 | Shop Riverside Program | 23,473 | 32,316 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **310,563** | **262,219** | **0** | **0** | **0** | - | **-** |
| 881100 | 1110000 | General Fund Allocation Chgs | 115,642 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 1110000 | Utilization Chgs from 101 Fund | 1,620 | 76,296 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **117,262** | **76,296** | **0** | **0** | **0** | - | **-** |
| 892510 | 1110000 | Utilization Chgs to 510 Fund | (128,721) | (140,634) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(128,721)** | **(140,634)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **1,709,462** | **1,738,914** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **City Manager / City Mgr-Communications Office**
**101 - 111500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422100 | 1115000 | Telephone | 0 | 80 | 0 | 0 | 0 | - | - |
| 425400 | 1115000 | General Office Expense | 0 | 127 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **207** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **207** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **City Manager / CM-Comm Police Review Commiss.**
**101 - 112500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 1125000 | Salaries - Regular | 37,235 | 36,794 | 44,393 | 48,132 | 48,132 | 8% | - |
| 411130 | 1125000 | Compensatory Time | 401 | 679 | 0 | 0 | 0 | - | - |
| 411210 | 1125000 | Vacation | 3,972 | 4,649 | 0 | 0 | 0 | - | - |
| 411220 | 1125000 | Holidays & Special Days Off | 1,859 | 1,868 | 0 | 0 | 0 | - | - |
| 411240 | 1125000 | Sick Leave | 422 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 1125000 | Bereavement Leave | 0 | 169 | 0 | 0 | 0 | - | - |
| 411280 | 1125000 | Jury Duty | 63 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 1125000 | Accrued Payroll | 135 | 576 | 572 | 313 | 320 | (45)% | 2% |
| 412210 | 1125000 | Workers Compensation Ins | 351 | 525 | 497 | 501 | 501 | % | - |
| 412220 | 1125000 | Health Insurance | 12,182 | 13,117 | 13,777 | 14,437 | 15,097 | 4% | 4% |
| 412222 | 1125000 | Dental Insurance | 528 | 536 | 540 | 540 | 540 | - | - |
| 412230 | 1125000 | Life Insurance | 107 | 108 | 115 | 125 | 125 | 8% | - |
| 412240 | 1125000 | Unemployment Insurance | 61 | 30 | 25 | 27 | 27 | 8% | - |
| 412250 | 1125000 | Disability Insurance | 135 | 135 | 136 | 136 | 136 | - | - |
| 412310 | 1125000 | PERS Retirement | 12,547 | 12,990 | 13,910 | 16,103 | 17,102 | 15% | 6% |
| 412320 | 1125000 | Medicare OASDI | 664 | 666 | 644 | 698 | 698 | 8% | - |
| 412400 | 1125000 | Deferred Compensation | 50 | 600 | 900 | 1,200 | 1,500 | 33% | 25% |
| 413120 | 1125000 | Overtime At 1.5 Rate | 1,664 | 1,655 | 3,000 | 3,000 | 3,000 | - | - |
| | | **Personnel Services Total** | **72,385** | **75,106** | **78,509** | **85,212** | **87,178** | **8%** | **2%** |
| 421000 | 1125000 | Professional Services | 112,716 | 115,449 | 150,000 | 150,000 | 150,000 | - | - |
| 421001 | 1125000 | Prof Services/Internal | 33 | 65 | 0 | 0 | 0 | - | - |
| 422100 | 1125000 | Telephone | 106 | 197 | 300 | 300 | 300 | - | - |
| 424220 | 1125000 | All Other Equip Maint/Repair | 0 | 0 | 500 | 500 | 500 | - | - |
| 425100 | 1125000 | Advertising Expense | 810 | 1,080 | 1,000 | 1,000 | 1,000 | - | - |
| 425200 | 1125000 | Periodicals & Dues | 877 | 145 | 660 | 660 | 660 | - | - |
| 425400 | 1125000 | General Office Expense | 669 | 541 | 1,560 | 1,560 | 1,560 | - | - |
| 425500 | 1125000 | Postage | 118 | 94 | 500 | 500 | 500 | - | - |
| 425600 | 1125000 | Central Printing Charges | 2,703 | 1,314 | 3,000 | 3,000 | 3,000 | - | - |
| 425610 | 1125000 | Outside Printing Expense | 29 | 84 | 0 | 0 | 0 | - | - |
| 425700 | 1125000 | Software Purchase/Licensing | 0 | 48 | 0 | 0 | 0 | - | - |
| 425800 | 1125000 | Computer Equip Purc Undr $5000 | 5,021 | 0 | 5,000 | 5,000 | 5,000 | - | - |
| 426800 | 1125000 | Special Department Supplies | 224 | 48 | 300 | 300 | 300 | - | - |
| 427100 | 1125000 | Travel & Meeting Expense | 19,207 | 7,473 | 10,000 | 10,000 | 10,000 | - | - |
| 427200 | 1125000 | Training | 3,630 | 350 | 3,000 | 3,000 | 3,000 | - | - |
| 428400 | 1125000 | Liability Insurance | 888 | 1,156 | 1,243 | 611 | 611 | (50)% | - |
| | | **Non-personnel Expenses Total** | **147,035** | **128,049** | **177,063** | **176,431** | **176,431** | **( )%** | **-** |
| 881100 | 1125000 | General Fund Allocation Chgs | 50,655 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **50,655** | **0** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **270,077** | **203,156** | **255,572** | **261,643** | **263,609** | **2%** | **%** |

## Department Budget Detail

**Department / Section:** **City Manager / CM-Sundry/Gen Govt**
**101 - 113500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 423400 | 9125100 | Homeless Street Outreach | 301 | 364 | 0 | 0 | 0 | - | - |
| 425200 | 1135000 | Periodicals & Dues | 225,826 | 220,407 | 235,100 | 235,100 | 235,100 | - | - |
| 425700 | 1135000 | Software Purchase/Licensing | 20,790 | 20,790 | 22,000 | 22,000 | 22,000 | - | - |
| | | **Non-personnel Expenses Total** | **246,917** | **241,561** | **257,100** | **257,100** | **257,100** | - | **-** |
| 881100 | 1135000 | General Fund Allocation Chgs | 23,313 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **23,313** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **270,231** | **241,561** | **257,100** | **257,100** | **257,100** | - | **-** |

## Department Budget Detail

**Department / Section:** **City Manager / CM-Communications Office**
**101 - 114000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 1140000 | Salaries - Regular | 71,526 | 92,040 | 625,692 | 572,076 | 592,062 | (8)% | 3% |
| 411110 | 1140000 | Salaries-Temp & Part Time | 0 | 0 | 66,023 | 99,281 | 101,686 | 50% | 2% |
| 411210 | 1140000 | Vacation | 0 | 2,975 | 0 | 0 | 0 | - | - |
| 411220 | 1140000 | Holidays & Special Days Off | 3,601 | 4,363 | 0 | 0 | 0 | - | - |
| 411240 | 1140000 | Sick Leave | 800 | 733 | 0 | 0 | 0 | - | - |
| 411292 | 1140000 | Administrative Leave | 1,700 | 2,008 | 0 | 0 | 0 | - | - |
| 411510 | 1140000 | Accrued Payroll | 3,398 | 30,447 | 7,043 | 3,583 | 3,762 | (49)% | 4% |
| 412210 | 1140000 | Workers Compensation Ins | 957 | 1,243 | 7,467 | 6,723 | 6,958 | (9)% | 3% |
| 412220 | 1140000 | Health Insurance | 6,255 | 10,432 | 71,394 | 98,197 | 101,823 | 37% | 3% |
| 412222 | 1140000 | Dental Insurance | (43) | 0 | 2,625 | 4,010 | 4,166 | 52% | 3% |
| 412230 | 1140000 | Life Insurance | 453 | 606 | 2,926 | 2,134 | 2,202 | (27)% | 3% |
| 412240 | 1140000 | Unemployment Insurance | 168 | 72 | 372 | 361 | 374 | (2)% | 3% |
| 412250 | 1140000 | Disability Insurance | 0 | 0 | 408 | 870 | 870 | 113% | - |
| 412310 | 1140000 | PERS Retirement | 14,273 | 19,574 | 159,497 | 167,507 | 185,915 | 5% | 10% |
| 412320 | 1140000 | Medicare OASDI | 1,128 | 1,486 | 9,667 | 9,372 | 9,696 | (3)% | 3% |
| 412330 | 1140000 | City Retirement Plan | 0 | 0 | 0 | 780 | 780 | - | - |
| 412400 | 1140000 | Deferred Compensation | 0 | 0 | 5,400 | 6,000 | 7,500 | 11% | 25% |
| | | **Personnel Services Total** | **104,220** | **165,985** | **958,514** | **970,894** | **1,017,794** | **1%** | **4%** |
| 421000 | 1140000 | Professional Services | 192,609 | 154,602 | 240,000 | 37,542 | 7,542 | (84)% | (79)% |
| 422100 | 1140000 | Telephone | 0 | 0 | 1,750 | 1,750 | 1,750 | - | - |
| 422120 | 1140000 | Telephone - Cellular | 760 | 1,140 | 3,140 | 3,140 | 3,140 | - | - |
| 423400 | 1140000 | Motor Pool Equipment Rental | 0 | 0 | 6,500 | 4,900 | 4,050 | (24)% | (17)% |
| 423500 | 1140000 | Vehicle Usage Reimb Employee | 0 | 0 | 500 | 500 | 500 | - | - |
| 425100 | 1140000 | Advertising Expense | 0 | 1,050 | 105,000 | 150,956 | 85,000 | 43% | (43)% |
| 425200 | 1140000 | Periodicals & Dues | 225 | 580 | 5,300 | 5,300 | 5,300 | - | - |
| 425400 | 1140000 | General Office Expense | 0 | 0 | 4,000 | 4,000 | 4,000 | - | - |
| 425500 | 1140000 | Postage | 0 | 0 | 750 | 750 | 750 | - | - |
| 425610 | 1140000 | Outside Printing Expense | 979 | 0 | 0 | 0 | 0 | - | - |
| 425800 | 1140000 | Computer Equip Purc Undr $5000 | 1,124 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 1140000 | Special Department Supplies | 908 | 0 | 0 | 0 | 0 | - | - |
| 427100 | 1140000 | Travel & Meeting Expense | 3,245 | 3,453 | 11,250 | 11,250 | 11,250 | - | - |
| 427110 | 1140000 | Mayor C Mgr D/Head Travel Mtg | 25 | 0 | 0 | 0 | 0 | - | - |
| 427200 | 1140000 | Training | 9 | 35 | 5,125 | 5,125 | 5,125 | - | - |
| 428400 | 1140000 | Liability Insurance | 2,416 | 2,739 | 18,668 | 8,208 | 8,492 | (56)% | 3% |
| | | **Non-personnel Expenses Total** | **202,304** | **163,599** | **401,983** | **233,421** | **136,899** | **(41)%** | **(41)%** |
| 450050 | 1140000 | CATV Public Access Programming | 0 | 0 | 13,646 | 13,646 | 13,646 | - | - |
| 450055 | 1140000 | PEG Exp | 0 | 0 | 400,000 | 400,000 | 400,000 | - | - |
| 453051 | 1140000 | Outlook | 0 | 0 | 65,000 | 65,000 | 65,000 | - | - |
| 453053 | 1140000 | Seizing Our Destiny | 0 | 0 | 65,000 | 0 | 0 | (100)% | - |
| 453055 | 1140000 | Community Outreach ED & Mktg | 0 | 0 | 15,000 | 15,000 | 15,000 | - | - |
| 453220 | 1140000 | Shop Riverside Program | 0 | 9,150 | 40,000 | 40,000 | 40,000 | - | - |
| | | **Special Projects Total** | **0** | **9,150** | **598,646** | **533,646** | **533,646** | **(10)%** | **-** |
| 881100 | 1140000 | General Fund Allocation Chgs | 19,623 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 1140000 | Utilization Chgs from 101 Fund | 0 | 0 | 3,900 | 5,235 | 5,600 | 34% | 6% |

## Department Budget Detail

**Department / Section:** **City Manager / CM-Communications Office**
**101 - 114000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Charges From Others Total** | **19,623** | **0** | **3,900** | **5,235** | **5,600** | **34%** | **6%** |
| 891100 | 1140000 | General Fund Allocation Chgs | (323,988) | 0 | 0 | 0 | 0 | - | - |
| 892510 | 1140000 | Utilization Chgs to 510 Fund | (80,871) | (84,000) | (84,000) | 0 | 0 | (100)% | - |
| | | **Charges to Others Total** | **(404,859)** | **(84,000)** | **(84,000)** | **0** | **0** | **(100)%** | **-** |
| | | **Total Budget Requirements** | **(78,711)** | **254,735** | **1,879,043** | **1,743,196** | **1,693,939** | **(7)%** | **(2)%** |

# Department Budget Detail

**Department / Section:** **City Manager / CM-Internal Audit**
**101 - 114500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 1145000 | Salaries - Regular | 137,224 | 91,965 | 193,490 | 222,373 | 222,373 | 14% | - |
| 411210 | 1145000 | Vacation | 14,237 | 8,436 | 0 | 0 | 0 | - | - |
| 411220 | 1145000 | Holidays & Special Days Off | 8,110 | 5,087 | 0 | 0 | 0 | - | - |
| 411240 | 1145000 | Sick Leave | 5,153 | 2,630 | 0 | 0 | 0 | - | - |
| 411245 | 1145000 | Family Illness Sick Leave | 4,893 | 10,086 | 0 | 0 | 0 | - | - |
| 411280 | 1145000 | Jury Duty | 1,840 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 1145000 | Administrative Leave | 1,840 | 2,023 | 0 | 0 | 0 | - | - |
| 411410 | 1145000 | Vacation Payoffs | 2,075 | 2,312 | 0 | 0 | 0 | - | - |
| 411510 | 1145000 | Accrued Payroll | (2,242) | 5,642 | 2,139 | 1,240 | 1,265 | (42)% | 2% |
| 412210 | 1145000 | Workers Compensation Ins | 1,611 | 2,439 | 2,167 | 2,313 | 2,313 | 6% | - |
| 412220 | 1145000 | Health Insurance | 17,800 | 10,432 | 24,689 | 18,015 | 19,157 | (27)% | 6% |
| 412222 | 1145000 | Dental Insurance | 715 | 360 | 918 | 659 | 724 | (28)% | 9% |
| 412230 | 1145000 | Life Insurance | 1,030 | 696 | 1,200 | 1,378 | 1,378 | 14% | - |
| 412240 | 1145000 | Unemployment Insurance | 282 | 142 | 108 | 124 | 124 | 14% | - |
| 412310 | 1145000 | PERS Retirement | 44,036 | 35,500 | 53,129 | 74,397 | 79,013 | 40% | 6% |
| 412320 | 1145000 | Medicare OASDI | 2,586 | 1,819 | 2,806 | 3,224 | 3,224 | 14% | - |
| 412400 | 1145000 | Deferred Compensation | 50 | 600 | 1,800 | 2,400 | 3,000 | 33% | 25% |
| | | **Personnel Services Total** | **241,246** | **180,175** | **282,446** | **326,123** | **332,571** | **15%** | **1%** |
| 421000 | 1145000 | Professional Services | 540 | 0 | 0 | 0 | 0 | - | - |
| 422120 | 1145000 | Telephone - Cellular | 1,011 | 1,118 | 1,500 | 1,500 | 1,500 | - | - |
| 425200 | 1145000 | Periodicals & Dues | 493 | 910 | 600 | 1,100 | 1,100 | 83% | - |
| 425400 | 1145000 | General Office Expense | 251 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 425800 | 1145000 | Computer Equip Purc Undr $5000 | 0 | 997 | 1,000 | 1,000 | 1,000 | - | - |
| 427100 | 1145000 | Travel & Meeting Expense | 1,821 | 1,982 | 2,000 | 3,000 | 3,000 | 50% | - |
| 427200 | 1145000 | Training | 196 | 1,909 | 1,500 | 4,000 | 4,000 | 166% | - |
| 428400 | 1145000 | Liability Insurance | 4,071 | 5,368 | 5,418 | 2,824 | 2,824 | (47)% | - |
| | | **Non-personnel Expenses Total** | **8,385** | **12,286** | **13,018** | **14,424** | **14,424** | **10%** | **-** |
| 881100 | 1145000 | General Fund Allocation Chgs | 19,842 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **19,842** | **0** | **0** | **0** | **0** | **-** | **-** |
| 891100 | 1145000 | General Fund Allocation Chgs | (311,853) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(311,853)** | **0** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **(42,380)** | **192,461** | **295,464** | **340,547** | **346,995** | **15%** | **1%** |

# Department Budget Detail

**Department / Section:** **City Manager / CM-Public Relations**
**101 - 115000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 1150000 | Salaries - Regular | 0 | 0 | 0 | 105,084 | 105,084 | - | - |
| 411510 | 1150000 | Accrued Payroll | 0 | 0 | 0 | 510 | 519 | - | 1% |
| 412210 | 1150000 | Workers Compensation Ins | 0 | 0 | 0 | 1,093 | 1,093 | - | - |
| 412220 | 1150000 | Health Insurance | 0 | 0 | 0 | 2,000 | 2,000 | - | - |
| 412230 | 1150000 | Life Insurance | 0 | 0 | 0 | 652 | 652 | - | - |
| 412240 | 1150000 | Unemployment Insurance | 0 | 0 | 0 | 59 | 59 | - | - |
| 412310 | 1150000 | PERS Retirement | 0 | 0 | 0 | 24,146 | 26,166 | - | 8% |
| 412320 | 1150000 | Medicare OASDI | 0 | 0 | 0 | 1,524 | 1,524 | - | - |
| 412400 | 1150000 | Deferred Compensation | 0 | 0 | 0 | 1,200 | 1,500 | - | 25% |
| | | **Personnel Services Total** | **0** | **0** | **0** | **136,268** | **138,597** | - | **1%** |
| 422120 | 1150000 | Telephone - Cellular | 0 | 0 | 0 | 1,140 | 1,140 | - | - |
| 425200 | 1150000 | Periodicals & Dues | 0 | 0 | 0 | 1,390 | 1,390 | - | - |
| 427100 | 1150000 | Travel & Meeting Expense | 0 | 0 | 0 | 1,200 | 1,200 | - | - |
| 428400 | 1150000 | Liability Insurance | 0 | 0 | 0 | 1,335 | 1,335 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **5,065** | **5,065** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **141,333** | **143,662** | - | **1%** |

# Department Budget Detail

**Department / Section:** **City Manager / CM-Intergovernmental Relations**
**101 - 115500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 1155000 | Salaries - Regular | 0 | 0 | 0 | 105,636 | 105,984 | - | % |
| 411510 | 1155000 | Accrued Payroll | 0 | 0 | 0 | 587 | 602 | - | 2% |
| 412210 | 1155000 | Workers Compensation Ins | 0 | 0 | 0 | 1,099 | 1,102 | - | % |
| 412220 | 1155000 | Health Insurance | 0 | 0 | 0 | 8,031 | 8,835 | - | 10% |
| 412222 | 1155000 | Dental Insurance | 0 | 0 | 0 | 262 | 288 | - | 9% |
| 412230 | 1155000 | Life Insurance | 0 | 0 | 0 | 655 | 657 | - | % |
| 412240 | 1155000 | Unemployment Insurance | 0 | 0 | 0 | 59 | 59 | - | - |
| 412310 | 1155000 | PERS Retirement | 0 | 0 | 0 | 35,342 | 37,658 | - | 6% |
| 412320 | 1155000 | Medicare OASDI | 0 | 0 | 0 | 1,532 | 1,537 | - | % |
| 412400 | 1155000 | Deferred Compensation | 0 | 0 | 0 | 1,200 | 1,500 | - | 25% |
| | | **Personnel Services Total** | **0** | **0** | **0** | **154,403** | **158,222** | - | **2%** |
| 421000 | 1155000 | Professional Services | 0 | 0 | 0 | 140,000 | 200,000 | - | 42% |
| 425200 | 1155000 | Periodicals & Dues | 0 | 0 | 0 | 191 | 191 | - | - |
| 427100 | 1155000 | Travel & Meeting Expense | 0 | 0 | 0 | 1,300 | 1,300 | - | - |
| 427200 | 1155000 | Training | 0 | 0 | 0 | 500 | 500 | - | - |
| 428400 | 1155000 | Liability Insurance | 0 | 0 | 0 | 1,342 | 1,346 | - | % |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **143,333** | **203,337** | - | **41%** |
| 892510 | 1155000 | Utilization Chgs to 510 Fund | 0 | 0 | 0 | (56,000) | (80,000) | - | 42% |
| | | **Charges to Others Total** | **0** | **0** | **0** | **(56,000)** | **(80,000)** | - | **42%** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **241,736** | **281,559** | - | **16%** |

# Department Budget Detail

**Department / Section:** **City Manager / City Manager-Debt**
**101 - 119000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 1190000 | Utilization Chgs from 101 Fund | 44,578 | 46,938 | 50,211 | 53,703 | 56,293 | 6% | 4% |
| | | **Charges From Others Total** | **44,578** | **46,938** | **50,211** | **53,703** | **56,293** | **6%** | **4%** |
| 891100 | 1190000 | General Fund Allocation Chgs | (44,578) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(44,578)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **46,938** | **50,211** | **53,703** | **56,293** | **6%** | **4%** |

# Department Budget Detail

**Department / Section:** **City Manager / CM-Managed Savings**
**101 - 119900**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 499999 | 1199000 | Managed Savings Allocation | 0 | 0 | 0 | (100,000) | (100,000) | - | - |
| | | **Managed Savings Total** | **0** | **0** | **0** | **(100,000)** | **(100,000)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **(100,000)** | **(100,000)** | - | **-** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 2,119,076 | 444,903 | 685,094 | 558,698 | 623,924 | (18)% | 11% |
| | | All Other Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| | | Department Total | 2,119,076 | 444,903 | 685,094 | 558,698 | 623,924 | (18)% | 11% |

# OFFICE OF THE MAYOR

The Office of the Mayor carries out a threefold mission. First, it provides leadership and works with the City Council to develop public policy that furthers the vision, and the reality, of Riverside as an attractive, diverse, urban, and successful city. Second, the Office of the Mayor provides leadership and support to residents by representing their interests within the City organization, facilitating opportunities to work together on mutually beneficial issues and communicating the shared vision. Third, the Mayor acts as the chief spokesperson and ambassador for the City.

The Office of the Mayor represents all residents in the City of Riverside.

Through public input processes and best practices analysis, the Mayor's office facilitates programs and policy that serve to protect the quality of life for Riverside residents and to provide an environment where businesses can flourish.

The Office of the Mayor serves as a bridge for Riverside's residents, along with local businesses and property owners, and advocates on their behalf within the city organization.

The Office of the Mayor provides leadership for many of the City's boards and commissions.

The Office of the Mayor serves as the spokesperson for the City, facilitating high-profile media opportunities and local, state, and federal events.




# OFFICE OF THE MAYOR



## DEPARTMENT OVERVIEW

### Key Functions

Key functions of the Office of the Mayor include:

- Provides leadership and works with the City Council to develop public policy. The Mayor's Office conducts best practices analyses, consults with the community, and proposes policy to the City Council for approval.

- Facilitates working groups and taskforces around key issues.

- Serves as the chief spokesperson and ambassador for the City at the local, region, state, and federal levels. The Mayor participates in leadership roles on Boards and Commissions including the Riverside County Transportation Commission, the Western Riverside Council of Governments and the Southern California Association of Governments, amongst others, to ensure that we have a strong intergovernmental voice in shaping the future of our City.

- Chairs City Council meetings.

### Business Goals

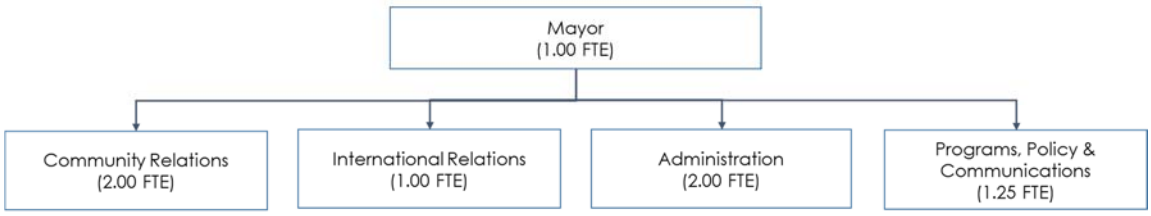
The Business Goals for the Mayor's Office are:

- To ensure Riverside's economic and environmental viability.
- To ensure Riverside meets the diverse parameters of a livable community, maintaining low crime, valuing diversity, optimizing health, providing diverse and safe transportation options, fostering strong educational and civic opportunities, and ensuring a high quality of life.
- To connect Riverside's 50,000 college students with the City and its local community leaders, with the aim of encouraging the students to consider Riverside as their permanent residence and place of employment.
- To provide a business-friendly environment and to promote entrepreneurship, creativity, and innovation.

# ORGANIZATIONAL CHART

## Office of the Mayor

7.25 Total FTE for FY 2016/17



# DEPARTMENT DIVISIONS AND SECTIONS

## Divisions and Sections

The Office of the Mayor includes the following Divisions and Sections:

- Administration
- Community Relations

## Administration Division

- This division administers the Office of the Mayor, the city's Sister City Program, the city's ceremonial tasks and coordinates the Mayor's schedule. This division also provides customer service, coordinates community needs, serves on community boards, and manages the budget for the Office of the Mayor.

## Community Relations Division

- This division performs community outreach, as part of the Mayor's charter role to serve as the spokesperson for the city. In addition, this division provides leadership for the Model Deaf Community program, the Commission on Aging, the Human Relations Commission, the Multi-Cultural Forum, the College Council and Fit, Fresh, Fun effort. The primary aim of this division is to foster diversity, inclusivity and give the opportunity for all Riverside constituents to have a voice into city government.

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 1. Use sister city networks to promote Riverside to companies that will provide stable, long-term, viable jobs. | SunSpark selected Riverside as the location for its US headquarters | Limited Resources |
| 2. To advocate for smart water conservation policies. | Mayor was instrumental in securing CEQA exemption | RPU Lawsuit |
| 3. Develop portal that can be used to aid 11,000 international students. | Achieved | Not Applicable. |
| 4. Continue development of entrepreneurial culture. | Achieved | Program not funded in budget, therefore it is dependent upon community sponsorships. |
| 5. Place 100% of identified homeless veterans into permanent housing. | Exceeded Goal. Mayor's office instrumental in partnership meetings, wooing landlords to participate, increasing the media presence and securing grant funding to provide household goods upon transition | Service reluctant population |
| 6. Implement healthier food & beverage practices at city sponsored events. | Achieved | Not Applicable. |

## PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration* | 5.00 | 5.00 | 5.00 | 5.25 | 5.25 |
| Community Relations | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| **General Fund Total** | **7.00** | **7.00** | **7.00** | **7.25** | **7.25** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Administration | - | - | - | - | - |
| Community Relations | - | - | - | - | - |
| **All Other Funds Total** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Grand Total All Funds** | **7.00** | **7.00** | **7.00** | **7.25** | **7.25** |

*.25 represents a paid intern. The Mayor's office hosts upwards of 30 interns a year, one of these is paid. All other city departments pay their interns.

## BUDGET OVERVIEW

The Department's total recommended operating budget for FY 2016/17 is $841,741 and FY 2017/18 is $869,144. The Personnel Budget in FY 2016/17 is 86.27% of the Department's total budget and in FY 2017/18 it comprises 86.52% of the total budget. The Non-Personnel Budget accounts for 5.83% and 5.66% in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $726,156 for 7.25 FTEs and $751,940 in FY 2017/18 for 7.25 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 0.61% from FY 2015/16 to FY 2016/17 and increased by 3.55% from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $49,085 and FY 2017/18 is $49,204. The Non-Personnel Budget decreased by 39.50% from FY 2015/16 to FY 2016/17 and increased by 0.24% from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include professional services, travel/meeting, telecommunication services, and liability insurance.

The Special Projects Budget for FY 2016/17 is $66,500 and FY 2017/18 is $68,000. The Special Projects Budget increased by 1.53% from FY 2015/16 to FY 2016/17 and increased by 2.26% from FY 2016/17 to FY 2017/18. The key special projects for this department include Sister Cities, Night of Arts and Innovation, Human Relations Commission, and Fit, Fresh and Fun.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | 0.25 | - | ($22,280) | $16,931 | (3.60%) | 2.84% |
| Community Relations | - | - | ($4,345) | $10,472 | (1.74%) | 4.27% |
| **General Fund Total** | **0.25** | **0.00** | **($26,625)** | **$27,403** | **N/A** | **N/A** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | - | - | - | - | - | - |
| Community Relations | - | - | - | - | - | - |
| **All Other Funds Total** | **0.00** | **0.00** | **$0** | **$0** | **N/A** | **N/A** |
| **Grand Total** | **0.25** | **0.00** | **($26,625)** | **$27,403** | **N/A** | **N/A** |

# KEY CHANGES IN THE BASELINE BUDGET
# (Before Recommended Balancing Measures)
# FY 2016/17 AND 2017/18

## Personnel

### Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $726,156, an increase of $4,428 or 0.61% from the FY 2015/16 Adopted Budget of $721,728. The budget increase is due to the net:

- Decrease $5,276 or 1.08% in net Salaries for both Regular and Part Time/Temporary
- Increase $4,286 or 6.36% in Health Insurance
- Increase $7,252 or 5.72% in pension costs for anticipated increases in employer rates based on latest actuarial analysis

### Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $751,940, an increase of $25,784 or 3.55% from the FY 2016/17 Adopted Budget of $726,156. The budget increase is due to the net:

- Increase $8,068 or 1.68% in net Salaries for both Regular and Part Time/Temporary
- Increase $3,422 or 4.77% in Health Insurance
- Increase $11,732 or 8.76% in pension costs for anticipated increases in employer rates based on latest actuarial analysis

## Non-Personnel

### Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $49,085, a decrease of $32,053 or 39.50% from the FY 2015/16 Adopted Budget of $81,138. The budget decrease is due to the net:

- Decrease $35,403 or 83.25% in liability cost allocation

### Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $49,204, an increase of $119 or 0.24% from the FY 2016/17 Adopted Budget of $49,085. The budget increase is due to:

- Increase $119 or 1.67% in liability cost allocation

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| Managed Savings | | - |
| **Managed Savings Total** | | **$0** |
| 1. Professional Services | | $5,000 |
| 2. Periodicals & Dues | | $500 |
| 3. General Office Expense | | $500 |
| 4. Special Departmental Supplies | | $500 |
| 5. Central Printing Charges | | $800 |
| 6. Mayor C Mgr D/Head Travel Meeting | | $1,000 |
| 7. Telephone | | $1,000 |
| 8. College Council | | $2,000 |
| 9. Commission on Aging | | $500 |
| 10. Human Relations Commission | | $2,000 |
| 11. Long Night of Arts/Innovation | | $5,000 |
| 12. Purple City | | $750 |
| 13. Fit, Fresh & Fun | | $1,500 |
| 14. Sister Cities | | $1,500 |
| 15. Mayor- Salaries-Regular | | $8,000 |
| 16. Mayor-Community Relations-Salaries-Regular | | $2,500 |
| **4% Balancing Measures Total** | | **$33,050** |
| **Grand Total General Fund Proposed Reductions** | | **$33,050** |

## SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Computer Equipment | We currently have upwards of 30 interns a year sharing 4 computers. The computers would increase productivity. In addition, the office does not have capacity to set up remotely at community meetings and display a presentation (laptop, projector, and screen). This inhibits the Mayor from performing his role as spokesperson for the city. | $8,000 | |
| **Highest Unfunded Needs Total** | | **$8,000** | |

## HIGH

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Communications Team Member | The Mayor's Office does not have funding for a communications team member. Currently we share a public information officer with the City Manager's office. As the City Manager's expectations for this team member increases, his availability to support the needs of the Mayor's office is limited. The charter specifies that the Mayor is the spokesperson for the city and greater support is need to accomplish this task. | $60,000 | $60,000 |
| **High Unfunded Needs Total** | | **$60,000** | **$60,000** |

## IMPORTANT

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. None | N/A | - | - |
| **Important Unfunded Needs Total** | | **$0** | **$0** |

| | | |
|---|---|---|
| **Grand Total All Unfunded Needs of the Department** | **$68,000.00** | **$60,000.00** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE*

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Office of the Mayor | - | - | - | - | - |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Office of the Mayor | - | - | - | - | - |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Office of the Mayor | $557,928 | $610,709 | $618,566 | $596,286 | $613,217 |
| Community Relations | $174,675 | $223,426 | $249,800 | $245,455 | $255,927 |
| **Total General Fund** | **$732,603** | **$834,135** | **$868,366** | **$841,741** | **$869,144** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| **Total All Other Funds** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total Expenditure** | **$732,604** | **$834,135** | **$868,366** | **$841,741** | **$869,144** |

*While the Office of the Mayor does not general traditional revenue, it has been effective in generating grant and sponsorship money to provide valuable services to our residents. The City's financial structures are currently being modified to account for these benefits in future budget documents.

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Office Of the Mayor | $000,000 | $000,000 | $000,000 | $000,000 | $000,000 |
| **Total General Fund** | **$000,000** | **$000,000** | **$000,000** | **$000,000** | **$000,000** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Office of the Mayor | - | - | - | - | - |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $654,076 | $706,546 | $721,728 | $726,156 | $751,940 |
| Non-Personnel | $48,229 | $69,086 | $81,138 | $49,085 | $49,204 |
| Special Projects and Grants | $30,299 | $58,502 | $65,500 | $66,500 | $68,000 |
| **Operating Budget Total** | **$732,604** | **$834,134** | **$868,366** | **$841,741** | **$869,144** |
| Equipment Outlay | - | - | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | $134,739 | $145,195 | $185,015 | $185,127 | $186,091 |
| Charges To Others | ($900,367) | ($953,161) | ($1,053,381) | ($1,053,382) | ($1,053,382) |
| Managed Savings | - | - | - | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **($765,628)** | **($807,966)** | **($868,366)** | **($868,255)** | **($867,291)** |
| **General Fund Total** | **($33,025)** | **$26,168** | **-** | **($26,514)** | **$1,853** |

| All Other Funds | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | - | - | - | - | - |
| Non-Personnel | - | - | - | - | - |
| Special Projects and Grants | - | - | - | - | - |
| **Operating Budget Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Equipment Outlay | - | - | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | - | - | - | - | - |
| Charges To Others | - | - | - | - | - |
| Managed Savings | - | - | - | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Expenditure** | **($33,023)** | **$26,170** | **$0** | **($26,514)** | **$1,853** |

# Department Budget Detail

**Department / Section:** **Mayor / Mayor**
**101 - 010000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 0100000 | Salaries - Regular | 309,605 | 318,948 | 355,295 | 346,232 | 350,806 | (2)% | 1% |
| 411110 | 0100000 | Salaries-Temp & Part Time | 0 | 5,096 | 0 | 5,590 | 5,720 | - | 2% |
| 411130 | 0100000 | Compensatory Time | 2,147 | 2,109 | 0 | 0 | 0 | - | - |
| 411210 | 0100000 | Vacation | 19,521 | 10,054 | 0 | 0 | 0 | - | - |
| 411220 | 0100000 | Holidays & Special Days Off | 7,259 | 6,701 | 0 | 0 | 0 | - | - |
| 411240 | 0100000 | Sick Leave | 7,381 | 6,615 | 0 | 0 | 0 | - | - |
| 411250 | 0100000 | Industrial Accident | 0 | 84 | 0 | 0 | 0 | - | - |
| 411260 | 0100000 | Bereavement Leave | 0 | 1,097 | 0 | 0 | 0 | - | - |
| 411292 | 0100000 | Administrative Leave | 2,712 | 3,246 | 0 | 0 | 0 | - | - |
| 411410 | 0100000 | Vacation Payoffs | 0 | 10,534 | 0 | 0 | 0 | - | - |
| 411420 | 0100000 | Sick Leave Payoff | 0 | 59 | 0 | 0 | 0 | - | - |
| 411430 | 0100000 | Compensatory Time Payoff | 0 | 4 | 0 | 0 | 0 | - | - |
| 411510 | 0100000 | Accrued Payroll | (1,050) | 2,819 | 3,890 | 1,957 | 2,020 | (49)% | 3% |
| 412210 | 0100000 | Workers Compensation Ins | 4,411 | 6,739 | 6,644 | 5,875 | 5,954 | (11)% | 1% |
| 412220 | 0100000 | Health Insurance | 40,167 | 38,513 | 45,563 | 45,844 | 48,126 | % | 4% |
| 412222 | 0100000 | Dental Insurance | 2,765 | 2,655 | 2,700 | 2,422 | 2,448 | (10)% | 1% |
| 412230 | 0100000 | Life Insurance | 1,938 | 1,977 | 2,071 | 2,042 | 2,065 | (1)% | 1% |
| 412240 | 0100000 | Unemployment Insurance | 486 | 246 | 198 | 196 | 198 | (1)% | 1% |
| 412250 | 0100000 | Disability Insurance | 135 | 109 | 136 | 136 | 136 | - | - |
| 412310 | 0100000 | PERS Retirement | 95,577 | 95,927 | 92,253 | 97,423 | 105,537 | 5% | 8% |
| 412320 | 0100000 | Medicare OASDI | 5,227 | 5,490 | 5,152 | 5,100 | 5,169 | (1)% | 1% |
| 412330 | 0100000 | City Retirement Plan | 0 | 191 | 0 | 0 | 0 | - | - |
| 412400 | 0100000 | Deferred Compensation | 150 | 2,325 | 4,500 | 6,000 | 7,500 | 33% | 25% |
| 412500 | 0100000 | Automobile/Expense Allowance | 6,000 | 6,000 | 6,500 | 6,500 | 6,500 | - | - |
| 412515 | 0100000 | HA Meeting Compensation | 0 | 2,350 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **504,438** | **529,900** | **524,902** | **525,317** | **542,179** | **%** | **3%** |
| 421000 | 0100000 | Professional Services | 7,500 | 6,347 | 8,000 | 8,000 | 8,000 | - | - |
| 421001 | 0100000 | Prof Services/Internal | 0 | 376 | 0 | 0 | 0 | - | - |
| 422100 | 0100000 | Telephone | 1,034 | 1,131 | 2,200 | 2,000 | 2,000 | (9)% | - |
| 422120 | 0100000 | Telephone - Cellular | 3,826 | 3,743 | 4,800 | 5,000 | 5,000 | 4% | - |
| 423400 | 0100000 | Motor Pool Equipment Rental | 0 | 129 | 0 | 0 | 0 | - | - |
| 423500 | 0100000 | Vehicle Usage Reimb Employee | 0 | 33 | 150 | 300 | 300 | 100% | - |
| 425200 | 0100000 | Periodicals & Dues | 984 | 919 | 820 | 820 | 820 | - | - |
| 425400 | 0100000 | General Office Expense | 1,507 | 3,354 | 3,000 | 3,000 | 3,000 | - | - |
| 425500 | 0100000 | Postage | 275 | 243 | 400 | 400 | 400 | - | - |
| 425600 | 0100000 | Central Printing Charges | 972 | 0 | 3,122 | 3,122 | 3,122 | - | - |
| 425610 | 0100000 | Outside Printing Expense | 980 | 1,704 | 600 | 600 | 600 | - | - |
| 425800 | 0100000 | Computer Equip Purc Undr $5000 | 0 | 0 | 0 | 1,000 | 1,000 | - | - |
| 426300 | 0100000 | Motor Fuels & Lubricants | 0 | 37 | 0 | 0 | 0 | - | - |
| 426800 | 0100000 | Special Department Supplies | 2,343 | 9,313 | 4,019 | 4,019 | 4,019 | - | - |
| 427100 | 0100000 | Travel & Meeting Expense | 1,767 | 1,925 | 1,500 | 3,500 | 3,500 | 133% | - |
| 427110 | 0100000 | Mayor C Mgr D/Head Travel Mtg | 4,562 | 5,345 | 9,000 | 9,000 | 9,000 | - | - |
| 428400 | 0100000 | Liability Insurance | 15,876 | 24,843 | 31,053 | 5,208 | 5,277 | (83)% | 1% |
| | | **Non-personnel Expenses Total** | **41,632** | **59,448** | **68,664** | **45,969** | **46,038** | **(33)%** | **%** |
| 450006 | 0100000 | Sister Cities | 7,444 | 20,628 | 25,000 | 25,000 | 25,000 | - | - |

# Department Budget Detail

**Department / Section:** **Mayor / Mayor**
**101 - 010000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 450008 | 0100000 | Model Deaf Community Program | 4,366 | 679 | 0 | 0 | 0 | - | - |
| 450358 | 0100000 | Multicultural Forum | 0 | 51 | 0 | 0 | 0 | - | - |
| 450502 | 0100000 | Connect with the Mayor | 46 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **11,857** | **21,360** | **25,000** | **25,000** | **25,000** | **-** | **-** |
| 440301 | 9776600 | Walkable Communities Task Forc | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 0100000 | General Fund Allocation Chgs | 105,115 | 126,942 | 166,754 | 166,754 | 166,754 | - | - |
| 882101 | 0100000 | Utilization Chgs from 101 Fund | 5,066 | 5,131 | 4,225 | 3,360 | 3,600 | (20)% | 7% |
| | | **Charges From Others Total** | **110,181** | **132,073** | **170,979** | **170,114** | **170,354** | **( )%** | **%** |
| 891100 | 0100000 | General Fund Allocation Chgs | (668,382) | (953,161) | (1,053,381) | (1,053,382) | (1,053,382) | % | - |
| | | **Charges to Others Total** | **(668,382)** | **(953,161)** | **(1,053,381)** | **(1,053,382)** | **(1,053,382)** | **%** | **-** |
| | | **Total Budget Requirements** | **(271)** | **(210,378)** | **(263,836)** | **(286,982)** | **(269,811)** | **8%** | **(5)%** |

# Department Budget Detail

**Department / Section:** **Mayor / Mayor-Community Relations**
**101 - 012000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 0120000 | Salaries - Regular | 77,184 | 98,239 | 131,279 | 129,476 | 132,840 | (1)% | 2% |
| 411110 | 0120000 | Salaries-Temp & Part Time | 10,556 | 0 | 0 | 0 | 0 | - | - |
| 411210 | 0120000 | Vacation | 7,101 | 7,978 | 0 | 0 | 0 | - | - |
| 411220 | 0120000 | Holidays & Special Days Off | 3,992 | 4,498 | 0 | 0 | 0 | - | - |
| 411240 | 0120000 | Sick Leave | 1,843 | 2,097 | 0 | 0 | 0 | - | - |
| 411260 | 0120000 | Bereavement Leave | 0 | 1,217 | 0 | 0 | 0 | - | - |
| 411292 | 0120000 | Administrative Leave | 969 | 1,422 | 0 | 0 | 0 | - | - |
| 411410 | 0120000 | Vacation Payoffs | 1,085 | 1,217 | 0 | 0 | 0 | - | - |
| 411510 | 0120000 | Accrued Payroll | 276 | 3,426 | 1,483 | 761 | 795 | (48)% | 4% |
| 412210 | 0120000 | Workers Compensation Ins | 1,599 | 2,388 | 2,455 | 2,162 | 2,218 | (11)% | 2% |
| 412220 | 0120000 | Health Insurance | 17,212 | 21,760 | 21,824 | 25,829 | 26,969 | 18% | 4% |
| 412222 | 0120000 | Dental Insurance | 686 | 728 | 755 | 937 | 976 | 24% | 4% |
| 412230 | 0120000 | Life Insurance | 614 | 636 | 814 | 803 | 824 | (1)% | 2% |
| 412240 | 0120000 | Unemployment Insurance | 175 | 87 | 73 | 72 | 74 | (1)% | 2% |
| 412310 | 0120000 | PERS Retirement | 24,802 | 28,277 | 34,439 | 36,521 | 40,139 | 6% | 9% |
| 412320 | 0120000 | Medicare OASDI | 1,485 | 1,694 | 1,904 | 1,878 | 1,926 | (1)% | 2% |
| 412400 | 0120000 | Deferred Compensation | 50 | 975 | 1,800 | 2,400 | 3,000 | 33% | 25% |
| | | **Personnel Services Total** | **149,636** | **176,646** | **196,826** | **200,839** | **209,761** | **2%** | **4%** |
| 422100 | 0120000 | Telephone | 0 | 0 | 400 | 0 | 0 | (100)% | - |
| 422120 | 0120000 | Telephone - Cellular | 775 | 837 | 600 | 1,200 | 1,200 | 100% | - |
| 427100 | 0120000 | Travel & Meeting Expense | 64 | 0 | 0 | 0 | 0 | - | - |
| 428400 | 0120000 | Liability Insurance | 5,757 | 8,800 | 11,474 | 1,916 | 1,966 | (83)% | 2% |
| | | **Non-personnel Expenses Total** | **6,597** | **9,638** | **12,474** | **3,116** | **3,166** | **(75)%** | **1%** |
| 450008 | 0120000 | Model Deaf Community Program | 500 | (53) | 2,000 | 2,000 | 2,000 | - | - |
| 450039 | 0120000 | Commission on Aging | (35) | 570 | 2,000 | 2,000 | 2,000 | - | - |
| 450051 | 0120000 | Human Relations Commission | 7,658 | 6,184 | 8,000 | 8,000 | 8,000 | - | - |
| 450358 | 0120000 | Multicultural Forum | 817 | 2,280 | 1,200 | 1,200 | 1,200 | - | - |
| 450370 | 0120000 | Long Night of Arts/Innov | 0 | 25,000 | 12,500 | 12,500 | 12,500 | - | - |
| 450502 | 0120000 | Connect with the Mayor | 719 | 387 | 800 | 800 | 1,800 | - | 125% |
| 453232 | 0120000 | Pruple City | 0 | 0 | 0 | 1,000 | 1,000 | - | - |
| 453925 | 0120000 | College Council of Riverside | 6,688 | 128 | 5,000 | 5,000 | 5,000 | - | - |
| 453926 | 0120000 | Fit, Fresh and Fun | 1,497 | 161 | 7,500 | 7,500 | 7,500 | - | - |
| 456022 | 0120000 | Commty Supprt Outrch/Educatn | 596 | 2,481 | 1,500 | 1,500 | 2,000 | - | 33% |
| | | **Special Projects Total** | **18,441** | **37,142** | **40,500** | **41,500** | **43,000** | **2%** | **3%** |
| 881100 | 0120000 | General Fund Allocation Chgs | 12,096 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **12,096** | **0** | **0** | **0** | **0** | **-** | **-** |
| 891100 | 0120000 | General Fund Allocation Chgs | (219,523) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(219,523)** | **0** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **(32,751)** | **223,426** | **249,800** | **245,455** | **255,927** | **(1)%** | **4%** |

# Department Budget Detail

**Department / Section:** **Mayor / Mayor-Debt**
**101 - 019000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 0190000 | Utilization Chgs from 101 Fund | 12,462 | 13,122 | 14,036 | 15,013 | 15,737 | 6% | 4% |
| | | **Charges From Others Total** | **12,462** | **13,122** | **14,036** | **15,013** | **15,737** | **6%** | **4%** |
| 891100 | 0190000 | General Fund Allocation Chgs | (12,462) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(12,462)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **13,122** | **14,036** | **15,013** | **15,737** | **6%** | **4%** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | (33,023) | 26,170 | 0 | (26,514) | 1,853 | - | (106)% |
| | | All Other Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| | | Department Total | (33,023) | 26,170 | 0 | (26,514) | 1,853 | - | (106)% |

# PARKS, RECREATION, AND COMMUNITY SERVICES DEPARTMENT

The mission of the Parks, Recreation and Community Services Department is to provide innovative recreational experiences and social enrichment opportunities to address the changing needs for people of all ages and cultures, in a variety of attractive parks, trails, landscapes, and facilities.



# PARKS, RECREATION, AND COMMUNITY SERVICES

Recognized nationally as a Playful City USA for nine consecutive years, Riverside's park system provides open-space, active and passive recreation, a wide range of educational, cultural, physical, healthful programs, special events, and services truly making our community a great place to live, work, and play.

Parks Make Life Better!



# DEPARTMENT OVERVIEW

## Services Provided

The Parks, Recreation and Community Services Department is responsible for providing innovative recreational experiences and social enrichment opportunities to address the changing needs for people of all ages and cultures, in a variety of safe and attractive parks, trails, landscapes, and facilities.

## Business Goals

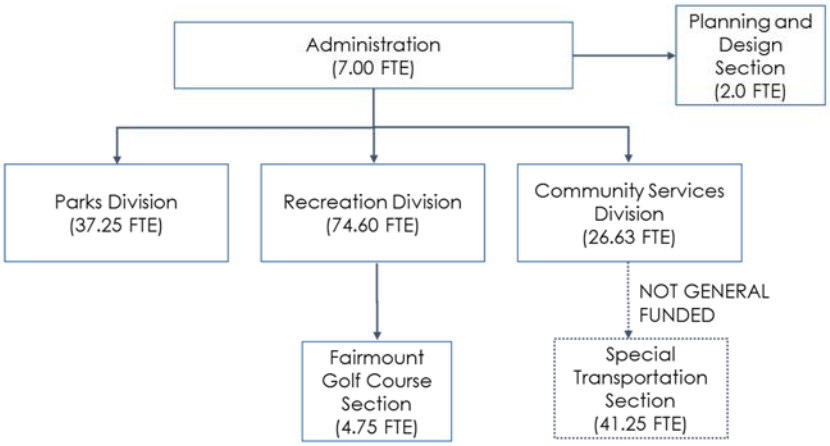
The Department's Business Goals are:

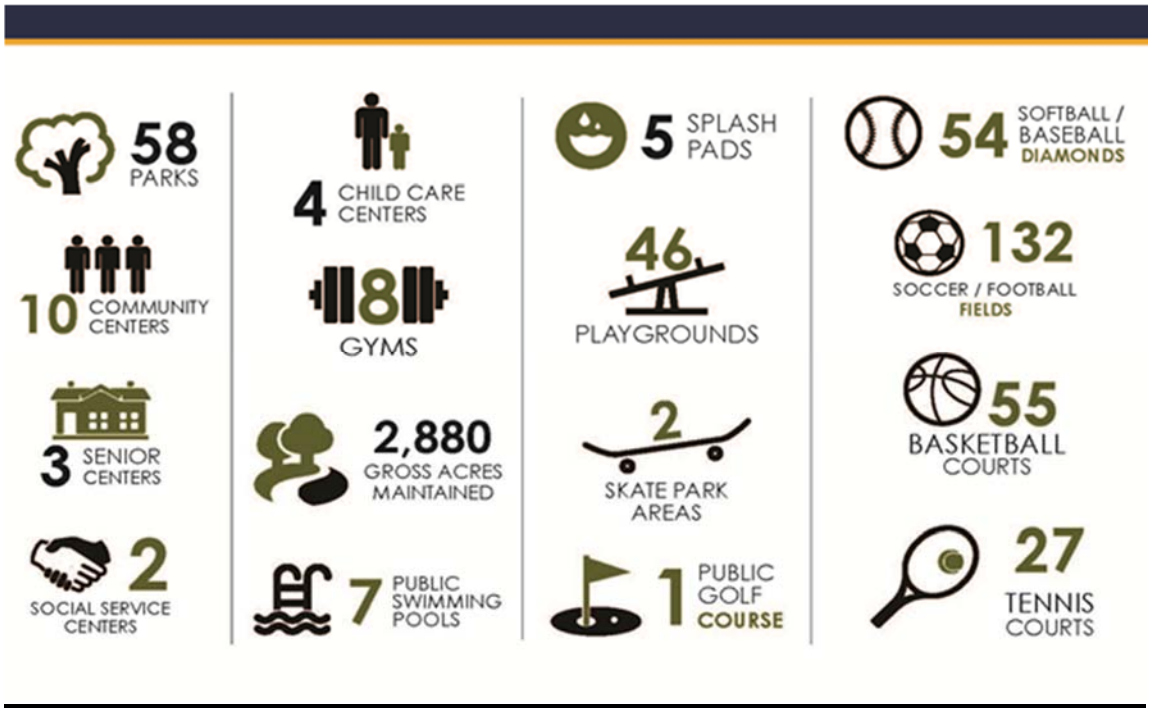
- To maintain and upkeep parks, landscapes, and facilities;
- To provide opportunities that promote and encourage a healthy lifestyle;
- To deliver recreation, social enrichment, and educational programs that help to build community;
- To continue a commitment to environmental stewardship and preservation of open space; and,
- To preserve and improve quality of life.

# ORGANIZATIONAL CHART

## Parks, Recreation, and Community Services Department

193.48 Total FTE for FY 2016/17



# DEPARTMENT DIVISIONS AND SECTIONS

## Divisions and Sections

The Parks, Recreation, and Community Services Department includes the following Divisions and Sections:

## Divisions

- Administrative Division
  - Overall fiscal and personnel oversight and management
  - Grant administration
  - Clerical support
  - Planning and design services
- Recreation Division
  - Youth and Adult sports and leisure programs
  - City special events and celebrations
  - Community center operations and programs
  - Facility rentals and reservations
- Community Services Division
  - Cultural enrichment programs
  - Education, health, gang prevention and intervention
  - Senior center operations and programs
  - Senior and disabled transportation program
- Parks Division
  - Maintenance of parks, facilities, open spaces, and sports fields.

## Sections

- Planning and Design Section
  - Planning, design, and construction of capital improvement projects
  - Advanced Planning
  - Plan Check services for the City's map review, building permits, and planning processes
  - Assessment of Park fees
- Special Transportation Section
  - Senior and Disabled Transportation program

## DEPARTMENT OBJECTIVES

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| 1. ADVANCE HEALTH AND WELLNESS INITIATIVES | On-going/In Progress | Significant marketing and outreach necessary to promote health and wellness programs |
| 2. BUILD, OPEN AND FUND THE ARLINGTON YOUTH INNOVATION CENTER | Design Phase 95% completed | Limited funds available for operating costs associated with new facility |
| 3. ENHANCE THE OPERATIONS OF RIVERSIDE ARTS ACADEMY | On-going/In Progress<br>Recently achieved Harmony Project Affiliation | Limited staffing resource requires reliance on Community support and significant effort spent on fundraising |
| 4. IDENTIFY AND IMPLEMENT, PARK AND FACILITY ASSET MAINTENANCE SOFTWARE SYSTEM | In Progress | Limited staffing resource and funds to acquire and implement new system |
| 5. INCREASE STEWARDSHIP OF NATURAL RESOURCES | On-going/In Progress<br>Converted 310,000 sq. ft. of turf to water-wise landscaping. | Use of utility rebates is limited |
| 6. REDUCE DEFERRED MAINTENANCE LIABILITY | On-going/In Progress<br>Completed roof repairs<br>Seeking bids for playground resurfacing, gym floor resurfacing | Limited funds available |
| 7. UPDATE PARK MASTER PLAN & RECREATION NEEDS ASSESSMENT | In Progress<br>Preparing RFP to seek consultancy to facilitate Park Master Plan update | Limited staffing resource available |

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| 8. EXPAND PROGRAMMING AND SERVICES AT FAIRMOUNT PARK | On-going/In Progress<br>Hired full-time supervisor to assist in management of Fairmount Park golf course.<br>Working with partners to improve bowling greens.<br>Working with partners to construct ADA boat launch. | Limited parking available due to high demand for use of park |
| 9. FORMALIZE A PROFESSIONAL DEVELOPMENT AND RETENTION PROGRAM | On-going/In Progress.<br>Received 2 CPRS awards and selected employees to attend state-wide conference | Limited funds available for training due to current and projected deficit |

# PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration | 10.00 | 10.00 | 10.00 | 9.00 | 9.00 |
| Recreation | 55.77 | 75.49 | 77.44 | 74.60 | 74.60 |
| Parks | 38.75 | 37.25 | 37.25 | 37.25 | 37.25 |
| Fairmount Park Golf Course | 7.00 | 7.00 | 4.75 | 4.75 | 4.75 |
| Community Services | 40.54 | 22.29 | 23.79 | 26.63 | 26.63 |
| **General Fund Total** | **152.06** | **152.03** | **153.23** | **152.23** | **152.23** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Special Transportation | 36.50 | 38.50 | 41.75 | 41.25 | 41.25 |
| **All Other Funds Total** | **36.50** | **38.50** | **41.75** | **41.25** | **41.25** |
| **Grand Total All Funds** | **188.56** | **190.53** | **194.98** | **193.48** | **193.48** |

## BUDGET OVERVIEW

The Department's total recommended budget for FY 2016/17 is $28,804,677 and FY 2017/18 is $29,101,924. The Personnel Budget in FY 2016/17 is 38.85% of the Department's total budget and in FY 2017/18 it comprises 39.33% of the total budget. The Non-Personnel Budget accounts for 34.84 % and 34.63 % in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $11,191,483 for 193.48 FTEs and $11,446,246 in FY 2017/18 for 193.48 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 1.37% from FY 2015/16 to FY 2016/17 and increased by 2.28% from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $10,034,710 and FY 2017/18 is $10,078,709. The Non-Personnel Budget decreased by 0.11% from FY 2015/16 to FY 2016/17 and increased by 0.44% from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include contracted services for janitorial, lake, pool, and landscaping maintenance, utilities, contracted services and supplies for community and senior centers and programs.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | (1.00) | 0.00 | $79,448 | $30,177 | 2.74% | 1.01% |
| Recreation | (2.84) | 0.00 | $60,357 | $35,214 | 1.45% | 0.84% |
| Janet Goeske Center | 0.00 | 0.00 | $0 | $0 | 0.00% | 0.00% |
| Parks | 0.00 | 0.00 | ($19,443) | $117,993 | (0.20%) | 1.21% |
| Fairmount Park Golf Course | 0.00 | 0.00 | ($6,830) | $7,165 | (0.99%) | 1.05% |
| Community Services | 3.09 | 0.00 | $74,343 | $26,280 | 5.23% | 1.76% |
| Debt | 0.00 | 0.00 | $466,478 | $1,586 | 18.17% | 0.05% |
| **General Fund Total** | **(0.75)** | **00.00** | **$654,353** | **$218,415** | **2.99%** | **0.97%** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| 401 Fund – 2007 COPS PR | 0.00 | 0.00 | $0 | $0 | 0.00% | 0.00% |
| 411 Fund – Local Park | 0.00 | 0.00 | $60,903 | $1 | 2.43% | 0.00% |
| 413 Fund – Regional Park | 0.00 | 0.00 | $0 | $0 | 0.00% | 0.00% |
| 560 Fund – Special Transit | (0.50) | 0.00 | $51,262 | $78,831 | 1.27% | 1.93% |
| **All Other Funds Total** | **(0.50)** | **00.00** | **$112,165** | **$78,832** | **1.71%** | **1.18%** |
| **Grand Total** | **(1.25)** | **00.00** | **$766,518** | **$297,247** | **2.70%** | **1.02%** |

## KEY CHANGES IN THE BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

### Personnel

**Changes FY 2015/16 to 2016/17**

The FY 2016/17 Personnel Budget for the Department is $11,191,483, an increase of $150,925 or 1.37 % from the FY 2015/16 Adopted Budget of $11,040,557. The budget increase/decrease are due to:

- Increase $34,293 or 0.44 % for charges related to salaries for existing positions due to aging workforce and related merit/step increases. No new FTEs added.
- Increase $93,432 or 2.97% for charges related to benefit categories (e.g. PERS, Insurance) for existing positions. No new FTEs were added.
- Increase $23,200 or 19.26% for charges related to overtime based on historical expenditure patterns and current projections. Shift in allocation to this area is offset by decreases in non-personnel. The overall baseline budget did not increase as a result. Also, the department will implement measures to curtail overtime spending to achieve Managed Savings.

**Changes FY 2016/17 to 2017/18**

The FY 2017/18 Personnel Budget for the Department is $11,446,246, an increase of $254,763 or 2.28 % from the FY 2016/17 Adopted Budget of $11,191,483. The budget increase/decrease are due to:

- Increase $55,660 or 0.72 % charges related to salaries for existing positions due to aging workforce and related merit/step increases. No new positions were added.
- Increase $199,103 or 6.14% charges related to benefit categories (e.g. PERS, Insurance) for existing positions. No new FTEs were added.

### Non-Personnel

**Changes FY 2015/16 to 2016/17**

The Department's FY 2016/17 Non-Personnel Budget is $10,034,710, a decrease of -$11,433 or 0.11 % from the FY 2015/16 Adopted Budget of $10,046,143. The net budget decrease are due to:

- Decrease $155,091 or 3.58 % for professional services/contracted services. Shifts from this category is to better align with historical expenditure patterns and meet budget targets. Department will also closely monitor existing agreements and contracted work to achieve Managed Savings.
- Decrease $46,630 or 2.87% for charges related to utilities. Shifts from this category is to better align with department's efforts to be energy efficient, reflects current efforts to curtail water usage, and meets budget targets.
- Increase $31,569 or 2.08% for motor pool, central garage, equipment rental charges. Shift in spending to this category is based on estimates from Fleet services for existing vehicles and current service levels.
- Increase $42,451 or 13.22% for costs associated with Printing, Postage, Computer Equipment and General Office expenditures. Shifts to this category (within baseline budget target) is to cover inflationary costs and better align with historical and anticipated spending patterns for advertising and marketing programs such as Activity guides, flyers, brochures, banners, signage. The Department will also monitor spending in this area to achieve Managed Savings.
- Increase $52,858 or 8.53% for costs associated with Uniforms, Fuel, Recreation Supplies for programs, events, and activities. Shift in spending allocation to this category (within budget targets) is to cover inflationary cost and better align with historical and anticipated spending patterns. The Department will also monitor spending in this category to achieve Managed Savings.
- Increase $12,118 or 40.49% for costs associated with training. Shift in spending to this category is intended to support professional development and enhanced customer service as well address succession planning. Department will also monitor spending in this category to meet Managed Savings.
- Increase $31,292 or 10.67% for Liability Insurance.

**Changes FY 2016/17 to 2017/18**

The Department's FY 2017/18 Non-Personnel Budget is $10,078,709, an increase of $43,999 or 0.44 % from the FY 2016/17 Adopted Budget of $10,034,710. The budget increase are due to:

- Increase $10,972 or 0.71% for motor pool, central garage, equipment rental charges based on estimates from Fleet services for existing vehicles and service levels.
- Increase $460 or 0.19% for costs associated with Fuel based on estimates from Fleet services for existing service levels.
- Increase $32,567 or 2.45% for Liability Insurance.

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| Managed Savings | Combination of salary savings due to turnover and selectively holding positions vacant along with closely monitoring and curtailing expenditures across various line items including overtime, contracted services, supplies, marketing and advertising. | $400,000 |
| **Managed Savings Total** | | **$400,000** |
| 1. Reduce printing for Explore Riverside/Activity Guide | Fewer Explore Riverside/Activity Guides available for distribution. May result in lower participation rates. | $15,000 |
| 2. Eliminate Free Fireworks Shows | Eliminate La Sierra Fireworks show starting in 2016 and Mt. Rubidoux show starting in 2017. | $72,750 |
| 3. Eliminate Free Fishing Derby | Eliminate free one-day event at Fairmount Park starting 2016 | $11,817 |
| 4. Close Arlington Pool | Close one pool site and leave six others open. Re-direct residents in this area to Hunt Pool or Villegas Pool. | $35,000 |
| 5. Terminate Agreement for RCC Aquatics Complex | User groups using city allotted time will need to reserve facility directly with RCC | $80,000 |

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| 6. Extend water reduction measures | Reduce watering of passive turf areas, continue with turf conversion and implementation of water-wise technologies, water play features remain off. | $367,000 |
| 7. Reduce gas utilities | Purchase covers for two heated pools (Sippy Woodhead and Shamel) to curtail gas usage. | $22,500 |
| 8. Reduce allocation for Janet Goeske Senior Center | Reduce funding for Janet Goeske Senior Center by 4% on par with rest of department. | $15,000 |
| 9. Discontinue PRIME Time program in partnership with AUSD and RUSD | Schools will need to seek other agency partners to continue program. | $17,000 |
| 10. Increase picnic shelter rental rates by 10% | Current rate for a standard picnic shelter would go from $75 to $83 for 8 hours of use, etc. | $8,000 |
| 11. Increase facility rental rates by 10% | Current rate for a Tier 1 Ballroom for a resident would go from $200/hr. to $220/hr., etc. | $50,000 |
| 12. Increase ball field lighting rates from $4/hr. to $9/hr. | User groups would incur additional costs and/or use fields more sparingly and efficiently | $90,000 |
| 13. Adjust various program fees within current Council-approved cost recovery rates of 50%. | For example, proposed new fee for Mini Day camp would go from $38 to $55 per session. This still works out to be less than $2/hr. of service which includes a meal, snacks, supplies, t-shirt, and excursion. Alternative would be to eliminate the programs. | $45,000 |

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| **4% Balancing Measures Total** | | **$829,067** |
| **Grand Total General Fund Proposed Reductions/Revenue Adjustments** | | **$1,229,067** |

# SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Parks Master Plan Update (Use Regional Funds) | This request provides professional Planning and Design services for Park Master Plan updates.<br>The Master Plan:<br>1. Is an essential tool for the PRCS Department;<br>2. Is used to guide decisions and actions;<br>3. Supports City and Community direction;<br>4. Helps achieve the objectives and policies of the 2025 General Plan;<br>5. Prioritizes projects and resource commitments;<br>6. Establishes roadmap to align with City Council goals.<br>If Not Funded:<br>1. Lack planning decision-making tool; | - | - |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| | 2. Difficult to justify projects & seek funding;<br>3. May pursue less beneficial projects in short-term;<br>4. Won't know for certain community demands. | | |
| 2. Deferred Maintenance | This item addresses postponed repair-list items, including:<br>1. Resilient playground safety surfacing;<br>2. Swimming pools;<br>3. Hardscape repairs;<br>4. Artificial turf;<br>5. Maintenance of various health and safety liabilities throughout the parks system.<br>If Not Funded:<br>1. Potential critical failure;<br>2. Costlier to maintain;<br>3. Liability issues;<br>4. Diminished appearance; | $400,000 | $400,000 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| | 5. Shorten useful life of city assets. | | |
| 3. Upgrade Existing Staffing Levels/Cost Corrections | This request provides:<br>1. Upgrade and/or fully fund existing staff to meet current demands and growing scope of work.<br>If Not Funded:<br>1. High turnover/staff burnout;<br>2. Work staff out-of-class;<br>3. Diminished customer service;<br>4. Inadequate facility & program coverage – less safe;<br>5. Diminished responsiveness. | $436,500 | (Should have budget because continuing expenditure ?) |
| 4. New positions to improve customer service and meet workload demands (**Highest**) | This request provides:<br>1. 2.0 FTE Office Specialist position for the front office clerical area. 1.0 each FY;<br>If Not Funded:<br>1. Diminished customer service | $50,000 | $50,000 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| | 2. Work existing staff out of class<br>3. Greater potential for errors<br>4. Continued high turnover | | |
| **Highest Unfunded Needs Total** | | **$886,500** | **$450,000** |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. New positions to improve customer service and meet workload demands (**High**) | This request provides:<br>1. Fully fund an existing authorized 1.0 FTE Administrative Analyst and authorize 1.0 FTE Account Tech;<br>2. 1.0 FTE Park Planner in year two to support Master Plan Update;<br>3. 1.0 FTE Recreation Supervisor to assist Riverside Arts Academy and Arlington Youth Innovation Center;<br>4. 1.0 FTE Parks Maintenance Specialist to handle maintenance-related workload.<br>If Not Funded:<br>1. Diminished customer service<br>2. Slower progress on addressing deferred maintenance<br>3. Work existing staff out of class<br>4. Greater potential for errors | $112,000 | $288,500 |
| 2. Arlington Youth Innovation Center **(High)** | Maintenance and Operational needs include: | - | $335,000 |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| | 1. 1.0 FTE Coordinator;<br>2. 0.75 FTE ARC;<br>3. 0.75 FTE part-time Instructors;<br>4. 0.75 FTE part-time Recreation Leaders;<br>5. Recreation and office supplies;<br>6. Computer lab equipment and supplies.<br>If Not Funded:<br>1. AYIC won't operate as a youth center;<br>2. No city programs offered;<br>3. Facility not used for purpose it was designed and built. | | |
| 2. Tree Trimming | Establish a 5-year rotating tree-trimming schedule.<br>1. Phased in over three-year period<br>2. $120,000 in FY 16/17;<br>3. $67,500 in FY 17/18;<br>4. $67,500 in FY 18/19.<br>If Not Funded:<br>1. Continue to trim trees on ad-hoc basis;<br>2. Greater liability; | $120,000 | $67,500 |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| | 3. Safety concerns;<br>4. Diminished tree health and aesthetics | | |
| **High Unfunded Needs Total** | | **$232,000** | **$691,000** |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Arlington Youth Innovation Center | Gang Intervention Program and Operation includes:<br>1. 1.0 FTE Lead Outreach Worker to assist youth with job skills development and job placement;<br>2. 2.0 FTE (four half-time benefitted) Outreach Workers to assist with gang intervention and mentoring program;<br>3. $35,000 for vehicle purchase.<br>If Not Funded:<br>1. AYIC won't offer gang intervention program. | - | $131,690 |
| 2. Training | Employee training including:<br>1. Core supervisory and management skills;<br>2. Customer service;<br>3. Succession planning;<br>4. Attendance at industry conferences.<br>If Not Funded: | $18,756 | $18,756 |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| | 1. Diminished Customer Service;<br>2. Limited Succession Planning;<br>3. High Turnover;<br>4. Continue limited training focused on mandatory topics and safety issues. | | |
| 3. Smart Water Conservation Technology | This request would fund 10 additional parks to be converted to Smart Water Conservation Technology in each of the next two years.<br>If Not Funded:<br>1. Seek rebates but limited;<br>2. Parks remain on older, less water efficient technology;<br>3. More staff-hours spent adjusting water controllers. | $100,000 | - |
| 4. Replacement of Vehicles and Equipment | Establish equipment repair/replacement fund for equipment at Community and Senior Centers such as: | $50,000 | $50,000 |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| | 1. Fitness equipment;<br>2. Audio-visual components such as speakers, screens, and microphones;<br>3. Kitchen equipment including ice machines, stoves, refrigerators;<br>4. Stakebed truck and tractor.<br><br>If Not Funded:<br>1. Costlier to maintain old vehicle & equipment;<br>2. Delay work effort for repairs;<br>3. Could negatively affect programs and rentals if stoves, refrigerators, ice-machines, audio-visual equipment, etc. are not in working condition. | | |
| 5. Program Enhancements | On-going and phased in over multiple years for program enhancements as follows: | $154,935 | $72,500 |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| | 1. Point of Sale system at Fairmount Park Golf Course;<br>2. Additional part-time staff and supplies to expand a variety of programs to meet demands;<br>3. Expand janitorial contract to include banquet upholstered furniture;<br>4. Bi-lingual marketing brochures;<br>5. Defibrillator devices at pools and community centers.<br><br>If Not Funded:<br>1. No program enhancements;<br>2. No golf course on-line tee-times;<br>3. No expanded summer concerts;<br>4. No enhanced Winter Wonderland;<br>5. Banquet table & chairs cleaning remain ad-hoc;<br>6. No expanded marketing; | | |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| | 7. No defibrillators at pools. | | |
| **Important Unfunded Needs Total** | | **$323,691** | **$272,946** |

| | | |
|---|---|---|
| **Grand Total Top Highest, High, and Important Unfunded Needs** | **$1,442,191** | **$1,413,946** |
| **Grand Total All Unfunded Needs of the Department** | **$1,442,191** | **$1,413,946** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| 101-Fairmount Park Golf Course | $291,235 | $451,535 | $400,000 | $450,000 | $450,000 |
| 101-Swimming Pool/Aquatics | $278,370 | $293,947 | $341,530 | $341,530 | $341,530 |
| 101-Programs | $1,143,350 | $1,142,159 | $1,155,000 | $1,237,000 | $1,261,000 |
| 101-Facility/Park Rentals | $1,110,191 | $1,091,779 | $1,060,000 | $1,075,000 | $1,100,000 |
| 101-Miscellaneous/Other | $36,700 | $16,330 | - | - | - |
| **Total General Fund** | **$2,859,848** | **$2,995,750** | **$2,956,530** | **$3,113,530** | **$3,162,530** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| 560-Special Transit | $3,275,860 | $3,614,082 | $4,029,957 | $4,128,525 | $4,266,387 |
| **Total All Other Funds** | **$3,275,860** | **$3,614,072** | **$4,029,957** | **$4,128,525** | **$4,266,387** |
| **Grand Total Revenue** | **$6,135,700** | **$6,609,822** | **$6,986,487** | **$7,242,055** | **$7,420,917** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration | $1,480,646 | $2,937,121 | $2,899,388 | $2,978,836 | $3,009,013 |
| Planning & Design | $1,060,812 | $76,928 | - | - | - |
| Recreation | $2,951,600 | $3,731,681 | $4,156,181 | $4,216,538 | $4,251,752 |
| Janet Goeske Center | $421,592 | $405,787 | $403,590 | $403,590 | $403,590 |
| Parks | $9,743,578 | $9,283,819 | $9,751,972 | $9,732,529 | $9,850,522 |
| Fairmount Park Golf Course | $495,503 | $548,008 | $688,855 | $682,025 | $689,190 |
| Community Services | $3,411,734 | $2,157,262 | $1,422,242 | $1,496,585 | $1,522,865 |
| Debt | $3,456,921 | $2,630,163 | $2,567,415 | $3,033,893 | $3,035,479 |
| **Total General Fund** | **$23,022,386** | **$21,770,770** | **$21,889,643** | **$22,543,996** | **$22,762,411** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| 401 Fund – 2007 COPS PR | $196,392 | - | - | - | - |
| 401 Fund - 2012 Pinnacle | ($18,176) | - | - | - | - |
| 411 Fund – Local Park | $995,156 | $1,758,778 | $2,503,747 | $2,564,650 | $2,564,651 |

| | | | | | |
|---|---|---|---|---|---|
| 413 Fund – Regional Park | $231,853 | $16,437 | $14,812 | $14,812 | $14,812 |
| 560 Fund – Special Transit | $4,327,215 | $5,282,528 | $4,029,957 | $4,081,219 | $4,160,050 |
| **Total General Fund** | **$5,732,440** | **$7,057,743** | **$6,548,516** | **$6,660,681** | **$6,739,513** |
| **Grand Total Expenditure** | **$28,754,826** | **$28,828,513** | **$28,438,159** | **$29,204,677** | **$29,501,924** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| 101-Fairmount Park Golf Course | $291,235 | $451,535 | $400,000 | $450,000 | $450,000 |
| 101-Swimming Pool/Aquatics | $278,370 | $293,947 | $341,530 | $341,530 | $341,530 |
| 101-Programs | $1,143,350 | $1,142,159 | $1,155,000 | $1,237,000 | $1,261,000 |
| 101-Facility/Park Rentals | $1,110,191 | $1,091,779 | $1,060,000 | $1,075,000 | $1,100,000 |
| 101-Miscellaneous/Other | $36,700 | $16,330 | - | - | - |
| **Total General Fund** | **$2,859,848** | **$2,995,750** | **$2,956,530** | **$3,113,530** | **$3,162,530** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| 560-Special Transit | $3,275,860 | $3,614,082 | $4,029,957 | $4,128,525 | $4,266,387 |
| **Total All Other Funds** | **$3,275,860** | **$3,614,072** | **$4,029,957** | **$4,128,525** | **$4,266,387** |
| **Grand Total Revenue** | **$6,135,700** | **$6,609,822** | **$6,986,487** | **$7,242,055** | **$7,420,917** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $8,108,549 | $8,185,735 | $8,535,100 | $8,691,291 | $8,879,826 |
| Non-Personnel | $9,119,167 | $9,307,861 | $9,185,695 | $9,168,489 | $9,211,992 |
| Special Projects and Grants | $415,456 | $397,728 | $456,516 | $514,197 | $514,197 |
| **Operating Budget Total** | **$17,643,172** | **$17,891,324** | **$18,177,311** | **$18,373,977** | **$18,606,015** |
| Operating Grants | $344,105 | $358,095 | - | - | - |
| Equipment Outlay | $159,990 | $22,940 | $23,412 | $40,912 | $40,912 |
| Capital Outlay & Grants | $1,704,558 | $458,488 | - | - | - |
| Charges From Others | $5,605,919 | $6,180,556 | $6,152,527 | $6,321,936 | $6,326,802 |
| Charges To Others | ($2,435,359) | ($3,140,685) | ($2,463,607) | ($2,192,829) | ($2,211,318) |
| Managed Savings | - | - | - | ($400,000) | ($400,000) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$5,379,213** | **$3,879,394** | **$3,712,332** | **$4,170,019** | **$4,156,396** |
| **General Fund Total** | **$23,022,385** | **$21,770,718** | **$21,889,643** | **$22,143,996** | **$22,362,411** |

| All Other Funds | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $2,131,543 | $2,145,195 | $2,505,457 | $2,500,192 | $2,566,420 |
| Non-Personnel | $982,187 | $944,668 | $860,448 | $866,221 | $866,717 |
| Special Projects and Grants | - | - | - | - | - |
| **Operating Budget Total** | **$3,113,730** | **$3,089,863** | **$3,368,905** | **$3,366,413** | **$3,433,137** |
| Equipment Outlay | $764,284 | $1,001,928 | - | - | - |
| Debt Service | $109,418 | $98,727 | $779,882 | $1,500,335 | $1,502,715 |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | $607,530 | $501,260 | - | - | - |
| Charges From Others | $1,163,080 | $2,340,352 | $2,402,729 | $1,793,933 | $1,803,661 |
| Charges To Others | ($25,607) | $25,607 | - | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$2,618,705** | **$3,967,874** | **$3,182,611** | **$3,294,268** | **$3,306,376** |
| **All Other Fund Total** | **$5,732,435** | **$7,057,737** | **$6,548,516** | **$6,660,681** | **$6,739,513** |
| **Grand Total Expenditure** | **$28,754,820** | **$28,828,455** | **$28,438,159** | **$28,804,677** | **$29,101,924** |

## NOTES

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Rec-Administration**
**101 - 520000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 5200000 | Salaries - Regular | 767,533 | 664,722 | 800,299 | 822,315 | 823,841 | 2% | % |
| 411100 | 9877800 | Washington Park Land Exchange | 19,520 | 3,205 | 0 | 0 | 0 | - | - |
| 411110 | 5200000 | Salaries-Temp & Part Time | 18,691 | 15,860 | 5,243 | 0 | 0 | (100)% | - |
| 411130 | 5200000 | Compensatory Time | 913 | 1,785 | 0 | 0 | 0 | - | - |
| 411210 | 5200000 | Vacation | 49,008 | 82,282 | 0 | 0 | 0 | - | - |
| 411220 | 5200000 | Holidays & Special Days Off | 35,335 | 32,524 | 0 | 0 | 0 | - | - |
| 411240 | 5200000 | Sick Leave | 8,579 | 12,551 | 0 | 0 | 0 | - | - |
| 411245 | 5200000 | Family Illness Sick Leave | 890 | 877 | 0 | 0 | 0 | - | - |
| 411250 | 5200000 | Industrial Accident | 0 | 1,611 | 0 | 0 | 0 | - | - |
| 411260 | 5200000 | Bereavement Leave | 1,036 | 0 | 0 | 0 | 0 | - | - |
| 411280 | 5200000 | Jury Duty | 1,313 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 5200000 | Administrative Leave | 7,679 | 11,556 | 0 | 0 | 0 | - | - |
| 411410 | 5200000 | Vacation Payoffs | 0 | 82,337 | 0 | 0 | 0 | - | - |
| 411420 | 5200000 | Sick Leave Payoff | 0 | 46,881 | 0 | 0 | 0 | - | - |
| 411430 | 5200000 | Compensatory Time Payoff | 0 | 1,700 | 0 | 0 | 0 | - | - |
| 411510 | 5200000 | Accrued Payroll | 125,565 | (122,894) | 8,772 | 4,558 | 4,656 | (48)% | 2% |
| 412210 | 5200000 | Workers Compensation Ins | 17,967 | 27,904 | 22,555 | 21,463 | 21,502 | (4)% | % |
| 412220 | 5200000 | Health Insurance | 88,491 | 83,398 | 83,954 | 86,386 | 90,830 | 2% | 5% |
| 412222 | 5200000 | Dental Insurance | 4,970 | 4,686 | 4,320 | 4,320 | 4,320 | - | - |
| 412230 | 5200000 | Life Insurance | 4,396 | 4,133 | 4,456 | 4,583 | 4,583 | 2% | - |
| 412240 | 5200000 | Unemployment Insurance | 1,209 | 615 | 449 | 460 | 461 | 2% | % |
| 412250 | 5200000 | Disability Insurance | 366 | 319 | 272 | 272 | 272 | - | - |
| 412310 | 5200000 | PERS Retirement | 253,360 | 216,934 | 227,896 | 251,167 | 268,232 | 10% | 6% |
| 412320 | 5200000 | Medicare OASDI | 10,898 | 12,440 | 11,680 | 11,924 | 11,946 | 2% | % |
| 412330 | 5200000 | City Retirement Plan | 700 | 546 | 0 | 0 | 0 | - | - |
| 412400 | 5200000 | Deferred Compensation | 350 | 4,240 | 6,300 | 8,400 | 10,500 | 33% | 25% |
| 412500 | 5200000 | Automobile/Expense Allowance | 350 | 4,200 | 0 | 0 | 0 | - | - |
| 413120 | 5200000 | Overtime At 1.5 Rate | 9,214 | 12,304 | 5,000 | 10,000 | 10,000 | 100% | - |
| 413130 | 5200000 | Overtime At Double Time Rate | 0 | 180 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **1,428,344** | **1,206,908** | **1,181,196** | **1,225,848** | **1,251,143** | **3%** | **2%** |
| 421000 | 5200000 | Professional Services | 40,411 | 29,972 | 16,487 | 20,000 | 20,000 | 21% | - |
| 421001 | 5200000 | Prof Services/Internal | 304 | 0 | 0 | 0 | 0 | - | - |
| 421040 | 5200000 | Recreational Services | 2,836 | 4,523 | 0 | 0 | 0 | - | - |
| 422100 | 5200000 | Telephone | 2,668 | 2,213 | 2,000 | 2,000 | 2,000 | - | - |
| 422120 | 5200000 | Telephone - Cellular | 5,569 | 5,988 | 8,000 | 8,000 | 8,000 | - | - |
| 423400 | 5200000 | Motor Pool Equipment Rental | 8,005 | 12,428 | 7,500 | 10,576 | 10,893 | 41% | 2% |
| 423500 | 5200000 | Vehicle Usage Reimb Employee | 971 | 808 | 500 | 500 | 500 | - | - |
| 424220 | 5200000 | All Other Equip Maint/Repair | 0 | 600 | 1,000 | 1,000 | 1,000 | - | - |
| 424230 | 5200000 | Central Garage Charges | 0 | 0 | 0 | 505 | 520 | - | 2% |
| 425200 | 5200000 | Periodicals & Dues | 650 | 2,566 | 1,745 | 1,745 | 1,745 | - | - |
| 425300 | 5200000 | Photo & Recording Supplies | 0 | 0 | 500 | 500 | 500 | - | - |
| 425400 | 5200000 | General Office Expense | 13,690 | 9,699 | 14,000 | 14,000 | 14,000 | - | - |
| 425500 | 5200000 | Postage | 12,328 | 6,095 | 12,130 | 12,130 | 12,130 | - | - |
| 425600 | 5200000 | Central Printing Charges | 976 | 0 | 2,500 | 2,500 | 2,500 | - | - |
| 425610 | 5200000 | Outside Printing Expense | 124,697 | 128,989 | 156,924 | 156,924 | 156,924 | - | - |
| 425700 | 5200000 | Software Purchase/Licensing | 1,113 | 369 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Rec-Administration**
**101 - 520000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425800 | 5200000 | Computer Equip Purc Undr $5000 | 7,953 | 6,049 | 0 | 0 | 0 | - | - |
| 426200 | 5200000 | Clothing/Linen/Safety Supplies | 0 | 48 | 500 | 500 | 500 | - | - |
| 426500 | 5200000 | Recreation Supplies | 1,025 | 2,197 | 0 | 0 | 0 | - | - |
| 426710 | 5200000 | Work Boot Reimbursement | 150 | 150 | 150 | 0 | 0 | (100)% | - |
| 426800 | 5200000 | Special Department Supplies | (4,630) | 1,542 | 2,180 | 2,180 | 2,180 | - | - |
| 427100 | 5200000 | Travel & Meeting Expense | 1,330 | 8,105 | 2,000 | 2,150 | 2,150 | 7% | - |
| 427200 | 5200000 | Training | 2,584 | 2,957 | 0 | 0 | 0 | - | - |
| 428400 | 5200000 | Liability Insurance | 26,001 | 29,136 | 21,830 | 22,860 | 22,902 | 4% | % |
| 428420 | 5200000 | Insurance Charges - Direct | 42,776 | 61,353 | 86,601 | 105,686 | 136,825 | 22% | 29% |
| | | **Non-personnel Expenses Total** | **291,412** | **315,796** | **336,547** | **363,756** | **395,269** | **8%** | **8%** |
| 450065 | 5200000 | Bordwell Park Cell Tower | 0 | 0 | 0 | 0 | 0 | - | - |
| 450066 | 5200000 | La Sierra Park Cell Tower | 4,535 | 0 | 0 | 0 | 0 | - | - |
| 450067 | 5200000 | Riverside Sprt Complx Cell Twr | 0 | 0 | 0 | 0 | 0 | - | - |
| 450068 | 5200000 | Nichols Park Cell Tower | 0 | 0 | 0 | 0 | 0 | - | - |
| 450069 | 5200000 | Villegas Park Cell Tower | 0 | 0 | 0 | 0 | 0 | - | - |
| 450070 | 5200000 | Swanson Park Cell Tower | 19,602 | 0 | 0 | 0 | 0 | - | - |
| 450071 | 5200000 | Taft Park Cell Tower | 0 | 0 | 0 | 0 | 0 | - | - |
| 453001 | 5200000 | Unprogrammed Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **24,138** | **0** | **0** | **0** | **0** | **-** | **-** |
| 463300 | 5200000 | Off Furn & Equip Cap Lease | 9,702 | 22,605 | 15,000 | 15,000 | 15,000 | - | - |
| | | **Equipment Outlay Total** | **9,702** | **22,605** | **15,000** | **15,000** | **15,000** | **-** | **-** |
| 440120 | 9141500 | Cesar Chavez Comm Ctr Imps | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9252600 | Playground at Bobby Bonds | 100,000 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9252700 | Reader Board at Bobby Bonds | 559 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9252800 | Reid Pk Comm Ctr Roofing | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9253000 | Restroom Bldg Replc-Don Jones | 3,122 | 72,494 | 0 | 0 | 0 | - | - |
| 440120 | 9255000 | Bordwell Park Fitness Center | 0 | 9,461 | 0 | 0 | 0 | - | - |
| 440120 | 9255100 | Villegas ADA Concrete Walkways | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9256000 | Arlington Youth Opportunity Ct | 0 | 6,067 | 0 | 0 | 0 | - | - |
| 440120 | 9256300 | Villegas Pk Plygrnd Shade Stru | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9256400 | Villegas Pk Brown Rm Renovtn | 0 | 0 | 0 | 0 | 0 | - | - |
| 462050 | 9877010 | HEAL Zone-PRCS Admin | 11,394 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **115,075** | **88,024** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 5200000 | General Fund Allocation Chgs | 289,860 | 1,861,702 | 1,826,509 | 1,826,509 | 1,826,509 | - | - |
| 882101 | 5200000 | Utilization Chgs from 101 Fund | 633 | 0 | 0 | 0 | 0 | - | - |
| 882510 | 5200000 | Utilization Chgs from 510 Fund | 43,917 | 49,023 | 49,324 | 64,324 | 65,524 | 30% | 1% |
| | | **Charges From Others Total** | **334,411** | **1,910,726** | **1,875,833** | **1,890,833** | **1,892,033** | **%** | **%** |
| 892560 | 5200000 | Utilization Chgs to 560 Fund | (252,897) | (227,990) | (214,940) | (220,513) | (226,231) | 2% | 2% |
| 894101 | 5200000 | Interfund Services to 101 Fund | (147,560) | (128,477) | (35,700) | (36,000) | (36,000) | % | - |
| 894170 | 5200000 | Interfund Services to 170 Fund | 0 | 0 | (106,225) | (106,225) | (127,470) | - | 20% |
| 894220 | 5200000 | Interfund Services to 220 Fund | 0 | 0 | (35,000) | (36,540) | (37,408) | 4% | 2% |
| 894401 | 5200000 | Interfund Services to 401 Fund | (207,643) | (131,746) | 0 | 0 | 0 | - | - |
| 894413 | 5200000 | Interfund Services to 413 Fund | 0 | (3,836) | (117,323) | (117,323) | (117,323) | - | - |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Rec-Administration**
**101 - 520000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 894432 | 5200000 | Interfund Services to 432 Fund | (1,201) | 0 | 0 | 0 | 0 | - | - |
| 894471 | 5200000 | Interfund Services to 471 Fund | (3,634) | (26,865) | 0 | 0 | 0 | - | - |
| 894479 | 5200000 | Interfund Services to 479 Fund | (5,820) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9252600 | Playground at Bobby Bonds | (100,000) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9252700 | Reader Board at Bobby Bonds | (559) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9252800 | Reid Pk Comm Ctr Roofing | 0 | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9253000 | Restroom Bldg Replc-Don Jones | (3,122) | (72,494) | 0 | 0 | 0 | - | - |
| 895220 | 9255000 | Bordwell Park Fitness Center | 0 | (9,461) | 0 | 0 | 0 | - | - |
| 895220 | 9255100 | Villegas ADA Concrete Walkways | 0 | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9256300 | Villegas Pk Plygrnd Shade Stru | 0 | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9256400 | Villegas Pk Brown Rm Renovtn | 0 | 0 | 0 | 0 | 0 | - | - |
| 895471 | 9256000 | Arlington Youth Opportunity Ct | 0 | (6,067) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(722,439)** | **(606,940)** | **(509,188)** | **(516,601)** | **(544,432)** | **1%** | **5%** |
| | | **Total Budget Requirements** | **1,480,646** | **2,937,121** | **2,899,388** | **2,978,836** | **3,009,013** | **2%** | **1%** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / P&R-Adm-Plan & Des-Park Proj**
**101 - 520011**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 424130 | 9736151 | Dog People Donations | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **0** | **0** | - | **-** |
| 440210 | 9330200 | Sycamore Canyon Nature Ctr CAP | 252 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9330251 | Sycamore Canyon Nature Center | 153 | 29,237 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **405** | **29,237** | **0** | **0** | **0** | - | **-** |
| 440120 | 9143051 | Reid Park Clubhouse Renovation | 2,455 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9227651 | Arlanza EDI | 0 | (703) | 0 | 0 | 0 | - | - |
| 440120 | 9248800 | Bobby Bonds-Playground Install | 78,793 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9330251 | Sycamore Canyon Nature Center | 16 | 0 | 0 | 0 | 0 | - | - |
| 440220 | 9330200 | Sycamore Canyon Nature Ctr CAP | 10,000 | 5,000 | 0 | 0 | 0 | - | - |
| 440220 | 9406151 | Syc Cyn Wildness Nature Center | 680,329 | 8,993 | 0 | 0 | 0 | - | - |
| 440301 | 9721651 | Park Refurbishing Program | 107,570 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9729151 | Park Refurbishment -Rec Ctrs | 52,506 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9779251 | Park Land Acquisition | 23,683 | 33,583 | 0 | 0 | 0 | - | - |
| 440301 | 9847951 | Tequesquite Park | 74,768 | 819 | 0 | 0 | 0 | - | - |
| 440301 | 9879051 | Bonaminio/Teques Storm Repairs | 85,289 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9879151 | Community Garden Storm Repairs | 26,243 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9879251 | Mt Rubidoux Storm Repairs | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **1,141,656** | **47,691** | **0** | **0** | **0** | - | **-** |
| 895220 | 9143051 | Reid Park Clubhouse Renovation | (2,455) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9248800 | Bobby Bonds-Playground Install | (78,793) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(81,249)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **1,060,812** | **76,929** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / P&R-Adm-Special Transit Svs**
**101 - 520020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 9143856 | Transportation Voucher Program | 0 | (52) | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **(52)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **(52)** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Recreation-Recreation**
**101 - 520500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 5205000 | Salaries - Regular | 469,345 | 766,223 | 983,516 | 1,008,493 | 1,023,167 | 2% | 1% |
| 411100 | 9876900 | Operation Splash | 0 | 0 | 0 | 0 | 0 | - | - |
| 411100 | 9889500 | Operation Splash 15/16 | 0 | 0 | 0 | 0 | 0 | - | - |
| 411105 | 5205000 | Salaries - Non-Productive | 1,197 | 0 | 0 | 0 | 0 | - | - |
| 411110 | 5205000 | Salaries-Temp & Part Time | 774,614 | 1,086,116 | 1,386,622 | 1,379,785 | 1,357,847 | ( )% | (1)% |
| 411110 | 9877030 | HEAL Zone-PRCS Recreation | 0 | 0 | 0 | 0 | 0 | - | - |
| 411130 | 5205000 | Compensatory Time | 2,468 | 7,870 | 0 | 0 | 0 | - | - |
| 411210 | 5205000 | Vacation | 30,772 | 60,672 | 0 | 0 | 0 | - | - |
| 411220 | 5205000 | Holidays & Special Days Off | 28,765 | 47,712 | 0 | 0 | 0 | - | - |
| 411225 | 5205000 | Rest Time Pay - IBEW | 70 | 0 | 0 | 0 | 0 | - | - |
| 411240 | 5205000 | Sick Leave | 16,094 | 33,707 | 0 | 0 | 0 | - | - |
| 411245 | 5205000 | Family Illness Sick Leave | 2,178 | 1,700 | 0 | 0 | 0 | - | - |
| 411260 | 5205000 | Bereavement Leave | 2,634 | 240 | 0 | 0 | 0 | - | - |
| 411280 | 5205000 | Jury Duty | 76 | 195 | 0 | 0 | 0 | - | - |
| 411292 | 5205000 | Administrative Leave | 248 | 5,113 | 0 | 0 | 0 | - | - |
| 411320 | 5205000 | Temporary Foreman Pay | 682 | 831 | 0 | 0 | 0 | - | - |
| 411410 | 5205000 | Vacation Payoffs | 7,362 | 5,454 | 0 | 0 | 0 | - | - |
| 411430 | 5205000 | Compensatory Time Payoff | 574 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 5205000 | Accrued Payroll | 25,409 | 40,449 | 22,893 | 11,551 | 11,675 | (49)% | 1% |
| 412210 | 5205000 | Workers Compensation Ins | 34,971 | 71,814 | 66,364 | 62,337 | 62,148 | (6)% | ( )% |
| 412220 | 5205000 | Health Insurance | 88,660 | 167,168 | 181,502 | 198,126 | 208,697 | 9% | 5% |
| 412222 | 5205000 | Dental Insurance | 5,582 | 9,324 | 9,007 | 9,356 | 9,454 | 3% | 1% |
| 412230 | 5205000 | Life Insurance | 1,605 | 2,337 | 2,454 | 2,467 | 2,503 | % | 1% |
| 412240 | 5205000 | Unemployment Insurance | 2,353 | 1,585 | 1,323 | 1,332 | 1,332 | % | - |
| 412250 | 5205000 | Disability Insurance | 1,400 | 2,274 | 2,550 | 2,346 | 2,346 | (8)% | - |
| 412310 | 5205000 | PERS Retirement | 199,920 | 310,169 | 327,439 | 340,452 | 370,226 | 3% | 8% |
| 412320 | 5205000 | Medicare OASDI | 20,077 | 28,620 | 43,471 | 16,090 | 16,415 | (62)% | 2% |
| 412330 | 5205000 | City Retirement Plan | 22,363 | 29,959 | 43,551 | 44,112 | 42,940 | 1% | (2)% |
| 412400 | 5205000 | Deferred Compensation | 100 | 1,775 | 3,600 | 4,800 | 6,000 | 33% | 25% |
| 413110 | 5205000 | Overtime At Straight Rate | 963 | 326 | 0 | 0 | 0 | - | - |
| 413120 | 5205000 | Overtime At 1.5 Rate | 9,352 | 11,154 | 1,800 | 10,000 | 10,000 | 455% | - |
| 413130 | 5205000 | Overtime At Double Time Rate | 0 | 367 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **1,749,848** | **2,693,167** | **3,076,092** | **3,091,247** | **3,124,750** | **%** | **1%** |
| 421000 | 5205000 | Professional Services | 61,617 | 61,314 | 65,500 | 65,600 | 65,600 | % | - |
| 421001 | 5205000 | Prof Services/Internal | 195,812 | 8,849 | 0 | 0 | 0 | - | - |
| 421040 | 5205000 | Recreational Services | 470,923 | 616,833 | 611,288 | 631,145 | 631,145 | 3% | - |
| 421040 | 9889500 | Operation Splash 15/16 | 0 | 0 | 0 | 0 | 0 | - | - |
| 422100 | 5205000 | Telephone | 11,869 | 12,419 | 9,200 | 10,600 | 10,600 | 15% | - |
| 422120 | 5205000 | Telephone - Cellular | 6,021 | 6,715 | 8,000 | 10,080 | 10,080 | 26% | - |
| 423400 | 5205000 | Motor Pool Equipment Rental | 47,805 | 45,772 | 5,119 | 18,260 | 18,800 | 256% | 2% |
| 423500 | 5205000 | Vehicle Usage Reimb Employee | 7,569 | 7,256 | 17,784 | 17,301 | 17,301 | (2)% | - |
| 423500 | 9889500 | Operation Splash 15/16 | 0 | 0 | 0 | 0 | 0 | - | - |
| 424130 | 5205000 | Maint/Repair of Bldgs & Improv | 3,258 | 0 | 0 | 0 | 0 | - | - |
| 424220 | 5205000 | All Other Equip Maint/Repair | 2,553 | 13,001 | 8,400 | 8,100 | 8,100 | (3)% | - |
| 424230 | 5205000 | Central Garage Charges | 182 | 2,128 | 6,779 | 0 | 0 | (100)% | - |
| 424250 | 5205000 | Sublet Repairs-Automotive | 0 | 0 | 2,220 | 2,220 | 2,220 | - | - |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Recreation-Recreation**
**101 - 520500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425100 | 5205000 | Advertising Expense | 2,657 | 17,399 | 4,000 | 3,800 | 3,800 | (5)% | - |
| 425200 | 5205000 | Periodicals & Dues | 1,102 | 2,455 | 4,025 | 9,205 | 9,205 | 128% | - |
| 425400 | 5205000 | General Office Expense | 21,341 | 18,713 | 20,450 | 17,450 | 17,450 | (14)% | - |
| 425600 | 5205000 | Central Printing Charges | 6,609 | 17,882 | 25,700 | 25,687 | 25,687 | ( )% | - |
| 425610 | 5205000 | Outside Printing Expense | 618 | 517 | 0 | 0 | 0 | - | - |
| 425700 | 5205000 | Software Purchase/Licensing | 1,207 | 4,542 | 9,500 | 19,000 | 19,000 | 100% | - |
| 425800 | 5205000 | Computer Equip Purc Undr $5000 | 16,535 | 17,341 | 10,750 | 10,750 | 10,750 | - | - |
| 426100 | 5205000 | Janitorial Supplies | 2,964 | 2,483 | 2,850 | 3,970 | 3,970 | 39% | - |
| 426200 | 5205000 | Clothing/Linen/Safety Supplies | 6,326 | 13,284 | 11,000 | 8,395 | 8,395 | (23)% | - |
| 426200 | 9889500 | Operation Splash 15/16 | 0 | 0 | 0 | 0 | 0 | - | - |
| 426300 | 5205000 | Motor Fuels & Lubricants | 139 | 45 | 500 | 460 | 460 | (8)% | - |
| 426500 | 5205000 | Recreation Supplies | 100,400 | 93,722 | 152,000 | 153,065 | 153,065 | % | - |
| 426500 | 9876900 | Operation Splash | 38,362 | 22,371 | 0 | 0 | 0 | - | - |
| 426500 | 9877030 | HEAL Zone-PRCS Recreation | 0 | 0 | 0 | 0 | 0 | - | - |
| 426500 | 9889500 | Operation Splash 15/16 | 0 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 5205000 | Special Department Supplies | 19,290 | 34,543 | 37,100 | 33,010 | 33,010 | (11)% | - |
| 427100 | 5205000 | Travel & Meeting Expense | 1,070 | 3,665 | 0 | 0 | 0 | - | - |
| 427100 | 9889500 | Operation Splash 15/16 | 0 | 0 | 0 | 0 | 0 | - | - |
| 427200 | 5205000 | Training | 5,315 | 5,893 | 10,060 | 9,650 | 9,650 | (4)% | - |
| 427200 | 9889500 | Operation Splash 15/16 | 0 | 0 | 0 | 0 | 0 | - | - |
| 428400 | 5205000 | Liability Insurance | 50,607 | 74,985 | 64,231 | 66,394 | 66,190 | 3% | ( )% |
| | | **Non-personnel Expenses Total** | **1,082,164** | **1,104,139** | **1,086,456** | **1,124,142** | **1,124,478** | **3%** | **%** |
| 450034 | 5205000 | City/Co Child Care Consortium | 2,500 | 2,500 | 2,500 | 0 | 0 | (100)% | - |
| | | **Special Projects Total** | **2,500** | **2,500** | **2,500** | **0** | **0** | **(100)%** | **-** |
| 462300 | 5205000 | Office Furniture & Equipment | 0 | 290 | 0 | 0 | 0 | - | - |
| 463300 | 5205000 | Off Furn & Equip Cap Lease | 0 | 0 | 8,412 | 8,412 | 8,412 | - | - |
| | | **Equipment Outlay Total** | **0** | **290** | **8,412** | **8,412** | **8,412** | - | **-** |
| 440120 | 9143400 | Folklorico Dance Program | 4,447 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9143600 | Youth Sports League | 18,740 | 26,662 | 0 | 0 | 0 | - | - |
| 440120 | 9249200 | ADA Pool Lift, Slope or Stairs | 17,389 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **40,577** | **26,662** | **0** | **0** | **0** | - | **-** |
| 881100 | 5205000 | General Fund Allocation Chgs | 258,223 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 5205000 | Utilization Chgs from 101 Fund | 12,133 | 13,897 | 3,511 | 6,442 | 8,522 | 83% | 32% |
| | | **Charges From Others Total** | **270,357** | **13,897** | **3,511** | **6,442** | **8,522** | **83%** | **32%** |
| 894101 | 5205000 | Interfund Services to 101 Fund | (153,270) | (82,313) | (20,790) | (13,705) | (14,410) | (34)% | 5% |
| 895220 | 9143400 | Folklorico Dance Program | (4,447) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9143600 | Youth Sports League | (18,740) | (26,662) | 0 | 0 | 0 | - | - |
| 895220 | 9249200 | ADA Pool Lift, Slope or Stairs | (17,389) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(193,847)** | **(108,975)** | **(20,790)** | **(13,705)** | **(14,410)** | **(34)%** | **5%** |
| | | **Total Budget Requirements** | **2,951,600** | **3,731,681** | **4,156,181** | **4,216,538** | **4,251,752** | **1%** | **%** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Rec-Janet Goeske Cent**
**101 - 521000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422200 | 5210000 | Electric | 16,311 | 16,036 | 25,000 | 25,000 | 25,000 | - | - |
| 422500 | 5210000 | Water | 0 | 7,643 | 0 | 0 | 0 | - | - |
| 422600 | 5210000 | Other Utilities | 0 | 3,518 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **16,311** | **27,197** | **25,000** | **25,000** | **25,000** | - | **-** |
| 450129 | 5210000 | Janet Goeske Center | 378,590 | 378,590 | 378,590 | 378,590 | 378,590 | - | - |
| | | **Special Projects Total** | **378,590** | **378,590** | **378,590** | **378,590** | **378,590** | - | **-** |
| 881100 | 5210000 | General Fund Allocation Chgs | 26,691 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **26,691** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **421,592** | **405,787** | **403,590** | **403,590** | **403,590** | - | **-** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Recreation-Parks**
**101 - 521500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 5215000 | Salaries - Regular | 1,209,970 | 1,222,846 | 1,720,076 | 1,691,518 | 1,717,390 | (1)% | 1% |
| 411110 | 5215000 | Salaries-Temp & Part Time | 147,706 | 128,747 | 187,681 | 186,303 | 195,618 | ( )% | 4% |
| 411130 | 5215000 | Compensatory Time | 24,773 | 18,859 | 0 | 0 | 0 | - | - |
| 411210 | 5215000 | Vacation | 69,251 | 89,412 | 0 | 0 | 0 | - | - |
| 411220 | 5215000 | Holidays & Special Days Off | 61,908 | 62,903 | 0 | 0 | 0 | - | - |
| 411240 | 5215000 | Sick Leave | 45,923 | 55,584 | 0 | 0 | 0 | - | - |
| 411245 | 5215000 | Family Illness Sick Leave | 14,515 | 9,113 | 0 | 0 | 0 | - | - |
| 411250 | 5215000 | Industrial Accident | 5,397 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 5215000 | Bereavement Leave | 1,016 | 1,222 | 0 | 0 | 0 | - | - |
| 411280 | 5215000 | Jury Duty | 1,613 | 351 | 0 | 0 | 0 | - | - |
| 411292 | 5215000 | Administrative Leave | 8,218 | 7,921 | 0 | 0 | 0 | - | - |
| 411410 | 5215000 | Vacation Payoffs | 15,873 | 1,524 | 0 | 0 | 0 | - | - |
| 411420 | 5215000 | Sick Leave Payoff | 325 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 5215000 | Compensatory Time Payoff | 840 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 5215000 | Accrued Payroll | (2,743) | 25,474 | 20,559 | 10,390 | 10,738 | (49)% | 3% |
| 412210 | 5215000 | Workers Compensation Ins | 39,426 | 57,408 | 53,417 | 49,011 | 49,931 | (8)% | 1% |
| 412220 | 5215000 | Health Insurance | 204,976 | 216,629 | 255,755 | 303,519 | 317,413 | 18% | 4% |
| 412222 | 5215000 | Dental Insurance | 10,218 | 10,038 | 11,351 | 12,936 | 13,040 | 13% | % |
| 412230 | 5215000 | Life Insurance | 2,490 | 2,404 | 3,212 | 3,240 | 3,263 | % | % |
| 412240 | 5215000 | Unemployment Insurance | 2,653 | 1,267 | 1,065 | 1,047 | 1,069 | (1)% | 2% |
| 412250 | 5215000 | Disability Insurance | 2,986 | 3,012 | 3,264 | 3,264 | 3,264 | - | - |
| 412310 | 5215000 | PERS Retirement | 382,192 | 372,925 | 462,280 | 466,050 | 504,803 | % | 8% |
| 412320 | 5215000 | Medicare OASDI | 24,625 | 24,279 | 27,662 | 24,135 | 24,492 | (12)% | 1% |
| 412330 | 5215000 | City Retirement Plan | 4,486 | 3,682 | 7,038 | 6,987 | 7,336 | ( )% | 4% |
| 412400 | 5215000 | Deferred Compensation | 125 | 2,033 | 4,500 | 6,000 | 7,500 | 33% | 25% |
| 413110 | 5215000 | Overtime At Straight Rate | 17,551 | 19,535 | 26,752 | 26,752 | 26,752 | - | - |
| 413120 | 5215000 | Overtime At 1.5 Rate | 57,609 | 60,679 | 73,635 | 73,635 | 73,635 | - | - |
| 413130 | 5215000 | Overtime At Double Time Rate | 2,237 | 3,896 | 4,954 | 4,954 | 4,954 | - | - |
| 413210 | 5215000 | Holiday O/T-Straight/Non-Sched | 0 | 46 | 0 | 0 | 0 | - | - |
| 413230 | 5215000 | Holiday O/T-Strt/Subj To Retir | 305 | 504 | 0 | 0 | 0 | - | - |
| 413240 | 5215000 | O/T 1.5 Rate Sub To Retirement | 0 | 212 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **2,356,480** | **2,402,518** | **2,863,201** | **2,869,741** | **2,961,198** | **%** | **3%** |
| 421000 | 5215000 | Professional Services | 684,397 | 762,686 | 830,838 | 699,808 | 699,808 | (15)% | - |
| 421001 | 5215000 | Prof Services/Internal | 80,463 | 104,991 | 0 | 0 | 0 | - | - |
| 421204 | 5215000 | Neighborhood Maint Contract | 2,040,921 | 2,020,617 | 2,316,419 | 2,570,421 | 2,570,421 | 10% | - |
| 421205 | 5215000 | Tree Maintenance Contract | 120,373 | 267,139 | 45,000 | 47,500 | 47,500 | 5% | - |
| 422100 | 5215000 | Telephone | 13,563 | 14,981 | 14,000 | 14,000 | 14,000 | - | - |
| 422120 | 5215000 | Telephone - Cellular | 13,920 | 16,140 | 20,000 | 20,000 | 20,000 | - | - |
| 422200 | 5215000 | Electric | 1,167,569 | 1,151,470 | 1,194,229 | 1,194,229 | 1,194,229 | - | - |
| 422300 | 5215000 | Gas | 96,317 | 77,949 | 122,465 | 122,465 | 122,465 | - | - |
| 422500 | 5215000 | Water | 1,206,618 | 1,146,150 | 1,138,703 | 1,138,703 | 1,138,703 | - | - |
| 422600 | 5215000 | Other Utilities | 33,071 | 23,051 | 36,047 | 36,047 | 36,047 | - | - |
| 422700 | 5215000 | Refuse/Disposal Fees | 154,038 | 153,401 | 242,700 | 242,700 | 242,700 | - | - |
| 423100 | 5215000 | Equipment Rental | 6,899 | 0 | 10,000 | 5,000 | 5,000 | (50)% | - |
| 423400 | 5215000 | Motor Pool Equipment Rental | 314,043 | 281,714 | 284,318 | 263,350 | 271,250 | (7)% | 2% |
| 424130 | 5215000 | Maint/Repair of Bldgs & Improv | 777,004 | 771,384 | 518,381 | 587,147 | 587,147 | 13% | - |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Recreation-Parks**
**101 - 521500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 424200 | 5215000 | Maintenance & Repair - General | 3,548 | 5,526 | 0 | 0 | 0 | - | - |
| 424220 | 5215000 | All Other Equip Maint/Repair | 5,466 | 6,350 | 10,000 | 10,000 | 10,000 | - | - |
| 424230 | 5215000 | Central Garage Charges | 51,143 | 51,821 | 65,000 | 75,000 | 77,200 | 15% | 2% |
| 425200 | 5215000 | Periodicals & Dues | 353 | 1,321 | 700 | 1,700 | 1,700 | 142% | - |
| 425400 | 5215000 | General Office Expense | 5,530 | 12,064 | 5,000 | 5,000 | 5,000 | - | - |
| 425500 | 5215000 | Postage | 0 | 39 | 0 | 0 | 0 | - | - |
| 425600 | 5215000 | Central Printing Charges | 81 | 0 | 500 | 500 | 500 | - | - |
| 425610 | 5215000 | Outside Printing Expense | 42 | 909 | 0 | 0 | 0 | - | - |
| 425800 | 5215000 | Computer Equip Purc Undr $5000 | 2,213 | 2,381 | 4,000 | 4,000 | 4,000 | - | - |
| 426100 | 5215000 | Janitorial Supplies | 38,932 | 42,134 | 30,000 | 24,500 | 24,500 | (18)% | - |
| 426200 | 5215000 | Clothing/Linen/Safety Supplies | 23,517 | 32,155 | 20,900 | 50,000 | 50,000 | 139% | - |
| 426300 | 5215000 | Motor Fuels & Lubricants | 22,775 | 16,827 | 16,500 | 15,300 | 15,760 | (7)% | 3% |
| 426500 | 5215000 | Recreation Supplies | 0 | 57 | 0 | 0 | 0 | - | - |
| 426600 | 5215000 | Chemical Supplies | 1,214 | 13,681 | 10,000 | 10,000 | 10,000 | - | - |
| 426700 | 5215000 | Maintenance Tools/Supplies | 1,138 | 858 | 5,000 | 5,000 | 5,000 | - | - |
| 426710 | 5215000 | Work Boot Reimbursement | 3,300 | 3,600 | 3,300 | 3,450 | 3,450 | 4% | - |
| 426800 | 5215000 | Special Department Supplies | 9,024 | 10,888 | 8,116 | 5,500 | 5,500 | (32)% | - |
| 426800 | 9863600 | Adopt-A-Park | 2,863 | 2,396 | 0 | 0 | 0 | - | - |
| 427200 | 5215000 | Training | 4,630 | 10,856 | 5,872 | 14,500 | 14,500 | 146% | - |
| 428400 | 5215000 | Liability Insurance | 57,054 | 59,943 | 51,700 | 52,202 | 53,178 | % | 1% |
| 447100 | 5215000 | Taxes And Assessments | 0 | 0 | 49 | 49 | 49 | - | - |
| | | **Non-personnel Expenses Total** | **6,942,033** | **7,065,493** | **7,009,737** | **7,218,071** | **7,229,607** | **2%** | **%** |
| 450014 | 5215000 | Live Steamers | 1,959 | 6,342 | 6,500 | 6,500 | 6,500 | - | - |
| 450016 | 5215000 | Weekend Prisoner Program | 0 | 720 | 25,000 | 10,000 | 10,000 | (60)% | - |
| 450073 | 5215000 | Sycamore Park Maintenance | 0 | 0 | 0 | 0 | 0 | - | - |
| 450082 | 5215000 | RCC Aquatics Complex | 0 | 0 | 0 | 80,000 | 80,000 | - | - |
| | | **Special Projects Total** | **1,959** | **7,063** | **31,500** | **96,500** | **96,500** | **206%** | **-** |
| 462100 | 5215000 | Automotive Equipment | 0 | 45 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **0** | **45** | **0** | **0** | **0** | **-** | **-** |
| 440120 | 9141300 | Bryant Park Improvements | 210,005 | 41,734 | 0 | 0 | 0 | - | - |
| 440120 | 9242800 | GF-Dales Sr Ctr Rehabilitation | 3,819 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9248700 | Reid Park-Pool Gate Install. | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9248900 | Sippy Woodhead at Bnds-Pool Gt | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9249000 | Villegas Pk-Pool Gate Install | 0 | 9,865 | 0 | 0 | 0 | - | - |
| 440120 | 9249300 | Arlington Park Imp Proj | 0 | 144 | 0 | 0 | 0 | - | - |
| 440120 | 9250400 | North Park Fencing Project | 2,489 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9252200 | Bryant Park Improvements | 0 | 30,673 | 0 | 0 | 0 | - | - |
| 440120 | 9252300 | Dales Senior Center HVAC | 0 | 26,910 | 0 | 0 | 0 | - | - |
| 440120 | 9252400 | HVAC Cesar Chavez | 0 | 69,999 | 0 | 0 | 0 | - | - |
| 440120 | 9254500 | Fairmount ADA Boat Launch | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9254900 | Cesar Chavez CC Classrm Refurb | 0 | 50,000 | 0 | 0 | 0 | - | - |
| 440301 | 9864800 | Loring Park Irrigation Imps | 2,278 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9871400 | Fairmount Park Golf Course | 11,304 | 0 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Recreation-Parks**
**101 - 521500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Capital Outlay & Grants Total** | **229,897** | **229,328** | **0** | **0** | **0** | - | - |
| 881100 | 5215000 | General Fund Allocation Chgs | 619,789 | 0 | 0 | 0 | 0 | - | - |
| 882510 | 5215000 | Utilization Chgs from 510 Fund | 768 | 768 | 768 | 768 | 768 | - | - |
| 884101 | 5215000 | Interfund Services from 101 Fd | 0 | 0 | 5,000 | 5,000 | 5,000 | - | - |
| | | **Charges From Others Total** | **620,557** | **768** | **5,768** | **5,768** | **5,768** | - | - |
| 892101 | 5215000 | Utilization Chgs to 101 Fund | (96,963) | (93,569) | (94,034) | (398,351) | (383,351) | 323% | (3)% |
| 894101 | 5215000 | Interfund Services to 101 Fund | (91,635) | (69,514) | (24,200) | (19,200) | (19,200) | (20)% | - |
| 894220 | 5215000 | Interfund Services to 220 Fund | 0 | 0 | (40,000) | (40,000) | (40,000) | - | - |
| 894401 | 5215000 | Interfund Services to 401 Fund | (1,499) | (27,527) | 0 | 0 | 0 | - | - |
| 894550 | 5215000 | Interfund Services to 550 Fund | (382) | (1,458) | 0 | 0 | 0 | - | - |
| 894560 | 5215000 | Interfund Services to 560 Fund | (555) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9141300 | Bryant Park Improvements | (210,005) | (41,734) | 0 | 0 | 0 | - | - |
| 895220 | 9242800 | GF-Dales Sr Ctr Rehabilitation | (3,819) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9248700 | Reid Park-Pool Gate Install. | 0 | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9248900 | Sippy Woodhead at Bnds-Pool Gt | 0 | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9249000 | Villegas Pk-Pool Gate Install | 0 | (9,865) | 0 | 0 | 0 | - | - |
| 895220 | 9249300 | Arlington Park Imp Proj | 0 | (144) | 0 | 0 | 0 | - | - |
| 895220 | 9250400 | North Park Fencing Project | (2,489) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9252200 | Bryant Park Improvements | 0 | (30,673) | 0 | 0 | 0 | - | - |
| 895220 | 9252300 | Dales Senior Center HVAC | 0 | (26,910) | 0 | 0 | 0 | - | - |
| 895220 | 9252400 | HVAC Cesar Chavez | 0 | (69,999) | 0 | 0 | 0 | - | - |
| 895220 | 9254900 | Cesar Chavez CC Classrm Refurb | 0 | (50,000) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(407,350)** | **(421,397)** | **(158,234)** | **(457,551)** | **(442,551)** | **189%** | **(3)%** |
| | | **Total Budget Requirements** | **9,743,578** | **9,283,819** | **9,751,972** | **9,732,529** | **9,850,522** | **( )%** | **1%** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Rec-Parks-Street Tree**
**101 - 521510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 5215100 | Salaries - Regular | (150) | 0 | 0 | 0 | 0 | - | - |
| 411310 | 5215100 | Night Shift Premium | (12) | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **(162)** | **0** | **0** | **0** | **0** | - | **-** |
| 421001 | 5215100 | Prof Services/Internal | 162 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **162** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / P&R-Fairmount Park Golf Cour**
**101 - 521540**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 5215400 | Salaries - Regular | 0 | (124) | 82,165 | 60,228 | 63,216 | (26)% | 4% |
| 411110 | 5215400 | Salaries-Temp & Part Time | 118,783 | 136,403 | 77,150 | 92,364 | 93,667 | 19% | 1% |
| 411130 | 5215400 | Compensatory Time | 94 | 0 | 0 | 0 | 0 | - | - |
| 411250 | 5215400 | Industrial Accident | 44 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 5215400 | Accrued Payroll | 2,487 | 180 | 1,596 | 741 | 770 | (53)% | 3% |
| 412220 | 5215400 | Health Insurance | 0 | 0 | 23,471 | 15,277 | 15,277 | (34)% | - |
| 412222 | 5215400 | Dental Insurance | 0 | 0 | 945 | 540 | 540 | (42)% | - |
| 412230 | 5215400 | Life Insurance | 0 | 0 | 402 | 392 | 411 | (2)% | 4% |
| 412240 | 5215400 | Unemployment Insurance | 238 | 120 | 89 | 85 | 86 | (4)% | 1% |
| 412250 | 5215400 | Disability Insurance | 0 | 0 | 102 | 102 | 102 | - | - |
| 412310 | 5215400 | PERS Retirement | 4,778 | 13,648 | 17,265 | 20,448 | 22,903 | 18% | 12% |
| 412320 | 5215400 | Medicare OASDI | 1,725 | 1,984 | 2,235 | 1,763 | 1,804 | (21)% | 2% |
| 412330 | 5215400 | City Retirement Plan | 4,348 | 5,132 | 2,893 | 1,965 | 1,994 | (32)% | 1% |
| 412400 | 5215400 | Deferred Compensation | 0 | 0 | 900 | 1,200 | 1,500 | 33% | 25% |
| 413120 | 5215400 | Overtime At 1.5 Rate | 357 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **132,857** | **157,347** | **209,213** | **195,105** | **202,270** | **(6)%** | **3%** |
| 421000 | 5215400 | Professional Services | 54,583 | 96,225 | 150,000 | 7,100 | 7,100 | (95)% | - |
| 421001 | 5215400 | Prof Services/Internal | 24,391 | 7,304 | 0 | 500 | 500 | - | - |
| 421040 | 5215400 | Recreational Services | 0 | 36 | 0 | 9,000 | 9,000 | - | - |
| 421204 | 5215400 | Neighborhood Maint Contract | 33,382 | 253,040 | 170,202 | 0 | 0 | (100)% | - |
| 421215 | 5215400 | IT-Internet Service Provider | 0 | 0 | 0 | 1,980 | 1,980 | - | - |
| 422100 | 5215400 | Telephone | 709 | 0 | 0 | 0 | 0 | - | - |
| 422120 | 5215400 | Telephone - Cellular | 0 | 0 | 0 | 1,440 | 1,440 | - | - |
| 422200 | 5215400 | Electric | 0 | 10,503 | 60,000 | 18,000 | 18,000 | (70)% | - |
| 422700 | 5215400 | Refuse/Disposal Fees | 730 | 3,651 | 12,000 | 3,450 | 3,450 | (71)% | - |
| 423100 | 5215400 | Equipment Rental | 0 | 0 | 0 | 6,000 | 6,000 | - | - |
| 423500 | 5215400 | Vehicle Usage Reimb Employee | 0 | 0 | 0 | 1,200 | 1,200 | - | - |
| 424130 | 5215400 | Maint/Repair of Bldgs & Improv | 65,750 | 17,133 | 84,940 | 0 | 0 | (100)% | - |
| 424200 | 5215400 | Maintenance & Repair - General | 0 | 0 | 0 | 3,000 | 3,000 | - | - |
| 424210 | 5215400 | Non Stock Inventory | 0 | 0 | 0 | 7,500 | 7,500 | - | - |
| 424220 | 5215400 | All Other Equip Maint/Repair | 0 | 0 | 0 | 36,000 | 36,000 | - | - |
| 425100 | 5215400 | Advertising Expense | 0 | 0 | 0 | 7,500 | 7,500 | - | - |
| 425200 | 5215400 | Periodicals & Dues | 0 | 0 | 0 | 750 | 750 | - | - |
| 425400 | 5215400 | General Office Expense | 695 | 1,799 | 2,500 | 2,000 | 2,000 | (20)% | - |
| 425610 | 5215400 | Outside Printing Expense | 0 | 1,557 | 0 | 6,900 | 6,900 | - | - |
| 425700 | 5215400 | Software Purchase/Licensing | 0 | 0 | 0 | 14,000 | 14,000 | - | - |
| 425800 | 5215400 | Computer Equip Purc Undr $5000 | 0 | 0 | 0 | 500 | 500 | - | - |
| 426100 | 5215400 | Janitorial Supplies | 0 | 0 | 0 | 3,500 | 3,500 | - | - |
| 426500 | 5215400 | Recreation Supplies | 0 | 0 | 0 | 10,000 | 10,000 | - | - |
| 426800 | 5215400 | Special Department Supplies | 0 | 0 | 0 | 20,500 | 20,500 | - | - |
| 427100 | 5215400 | Travel & Meeting Expense | 0 | 0 | 0 | 1,300 | 1,300 | - | - |
| 427200 | 5215400 | Training | 0 | 0 | 0 | 2,300 | 2,300 | - | - |
| 447500 | 5215400 | Purch of Souvenirs for Resale | 0 | 0 | 0 | 20,000 | 20,000 | - | - |
| | | **Non-personnel Expenses Total** | **180,242** | **391,253** | **479,642** | **184,420** | **184,420** | **(61)%** | **-** |
| 462200 | 5215400 | Machine and Equipment | 0 | 0 | 0 | 15,000 | 15,000 | - | - |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / P&R-Fairmount Park Golf Cour**
**101 - 521540**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 462200 | 9877400 | Fairmount Pk Mowers-Pinnacle | 150,288 | 0 | 0 | 0 | 0 | - | - |
| 462308 | 5215400 | Off Furn & Eq/Computer Acqustn | 0 | 0 | 0 | 2,500 | 2,500 | - | - |
| | | **Equipment Outlay Total** | **150,288** | **0** | **0** | **17,500** | **17,500** | - | **-** |
| 881100 | 5215400 | General Fund Allocation Chgs | 33,382 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 5215400 | Utilization Chgs from 101 Fund | 0 | 0 | 0 | 285,000 | 285,000 | - | - |
| | | **Charges From Others Total** | **33,382** | **0** | **0** | **285,000** | **285,000** | - | **-** |
| 894101 | 5215400 | Interfund Services to 101 Fund | (1,268) | (592) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(1,268)** | **(592)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **495,503** | **548,008** | **688,855** | **682,025** | **689,190** | **( )%** | **1%** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Recreation-Comm Svcs**
**101 - 522500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 5225000 | Salaries - Regular | 569,360 | 456,704 | 580,934 | 565,823 | 582,192 | (2)% | 2% |
| 411100 | 9148557 | Summer Food 2013 | 12,184 | 0 | 0 | 0 | 0 | - | - |
| 411100 | 9151157 | NEOP 13/14 | 3,019 | 16,173 | 0 | 0 | 0 | - | - |
| 411100 | 9329257 | CALGRIP 2011 | 12,628 | 0 | 0 | 0 | 0 | - | - |
| 411100 | 9329657 | AUSD-Prime Time 12/13 | (5,039) | 0 | 0 | 0 | 0 | - | - |
| 411100 | 9329857 | RUSD-Prime Time 12/13 | (2,886) | 0 | 0 | 0 | 0 | - | - |
| 411100 | 9330657 | AUSD-Prime Time 13/14 | 32,937 | (7,506) | 0 | 0 | 0 | - | - |
| 411100 | 9331057 | RUSD-Prime Time 13/14 | (4,400) | 0 | 0 | 0 | 0 | - | - |
| 411100 | 9331457 | CALGRIP 2013/14 | 0 | 0 | 0 | 0 | 0 | - | - |
| 411100 | 9331857 | RUSD-Summer Food 2014 | 1,830 | 5,091 | 0 | 0 | 0 | - | - |
| 411100 | 9333457 | RUSD-Summer Food 2015 | 0 | 968 | 0 | 0 | 0 | - | - |
| 411100 | 9877020 | HEAL Zone-PRCS Comm Svcs | 0 | 359 | 0 | 0 | 0 | - | - |
| 411100 | 9884357 | Riverside Hertiage JMCS | 0 | 50,518 | 0 | 0 | 0 | - | - |
| 411110 | 5225000 | Salaries-Temp & Part Time | 660,554 | 418,784 | 308,245 | 399,461 | 387,464 | 29% | (3)% |
| 411110 | 9148557 | Summer Food 2013 | 26,516 | 0 | 0 | 0 | 0 | - | - |
| 411110 | 9151157 | NEOP 13/14 | 10,479 | 76,446 | 0 | 0 | 0 | - | - |
| 411110 | 9329257 | CALGRIP 2011 | 822 | 0 | 0 | 0 | 0 | - | - |
| 411110 | 9329657 | AUSD-Prime Time 12/13 | 11,020 | 0 | 0 | 0 | 0 | - | - |
| 411110 | 9329857 | RUSD-Prime Time 12/13 | (7,583) | 0 | 0 | 0 | 0 | - | - |
| 411110 | 9330657 | AUSD-Prime Time 13/14 | 302,696 | 3,189 | 0 | 0 | 0 | - | - |
| 411110 | 9331057 | RUSD-Prime Time 13/14 | 101,712 | 65 | 0 | 0 | 0 | - | - |
| 411110 | 9331457 | CALGRIP 2013/14 | 2,635 | 4,915 | 0 | 0 | 0 | - | - |
| 411110 | 9331857 | RUSD-Summer Food 2014 | 2,408 | 30,853 | 0 | 0 | 0 | - | - |
| 411110 | 9332200 | AUSD 13/14- 3 Day | 0 | 3,238 | 0 | 0 | 0 | - | - |
| 411110 | 9332357 | AUSD-Prime Time 14/15 | 0 | 68,610 | 0 | 0 | 0 | - | - |
| 411110 | 9332557 | RUSD-Prime Time 14/15 | 0 | 110,579 | 0 | 0 | 0 | - | - |
| 411110 | 9333457 | RUSD-Summer Food 2015 | 0 | 2,635 | 0 | 0 | 0 | - | - |
| 411110 | 9877020 | HEAL Zone-PRCS Comm Svcs | 9,850 | 34,869 | 0 | 0 | 0 | - | - |
| 411110 | 9885000 | Riverside School of the Arts | 0 | 0 | 0 | 0 | 0 | - | - |
| 411130 | 5225000 | Compensatory Time | 2,074 | 1,107 | 0 | 0 | 0 | - | - |
| 411130 | 9148557 | Summer Food 2013 | 57 | 0 | 0 | 0 | 0 | - | - |
| 411130 | 9151157 | NEOP 13/14 | 483 | 0 | 0 | 0 | 0 | - | - |
| 411210 | 5225000 | Vacation | 52,071 | 30,137 | 0 | 0 | 0 | - | - |
| 411220 | 5225000 | Holidays & Special Days Off | 36,896 | 27,171 | 0 | 0 | 0 | - | - |
| 411240 | 5225000 | Sick Leave | 42,182 | 7,266 | 0 | 0 | 0 | - | - |
| 411245 | 5225000 | Family Illness Sick Leave | 1,277 | 0 | 0 | 0 | 0 | - | - |
| 411250 | 5225000 | Industrial Accident | 25 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 5225000 | Bereavement Leave | 2,380 | 399 | 0 | 0 | 0 | - | - |
| 411280 | 5225000 | Jury Duty | 0 | 181 | 0 | 0 | 0 | - | - |
| 411292 | 5225000 | Administrative Leave | 3,103 | 2,407 | 0 | 0 | 0 | - | - |
| 411320 | 5225000 | Temporary Foreman Pay | 918 | 0 | 0 | 0 | 0 | - | - |
| 411410 | 5225000 | Vacation Payoffs | 12,377 | 3,535 | 0 | 0 | 0 | - | - |
| 411420 | 5225000 | Sick Leave Payoff | 42,851 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 5225000 | Compensatory Time Payoff | 914 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 5225000 | Accrued Payroll | (2,911) | 21,268 | 9,000 | 4,874 | 4,991 | (45)% | 2% |
| 412210 | 5225000 | Workers Compensation Ins | 30,543 | 26,076 | 24,897 | 25,194 | 25,312 | 1% | % |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Recreation-Comm Svcs**
**101 - 522500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 412220 | 5225000 | Health Insurance | 134,280 | 93,994 | 81,426 | 81,501 | 88,071 | % | 8% |
| 412222 | 5225000 | Dental Insurance | 7,361 | 5,190 | 4,091 | 4,975 | 5,040 | 21% | 1% |
| 412230 | 5225000 | Life Insurance | 2,155 | 1,812 | 1,737 | 1,808 | 1,854 | 4% | 2% |
| 412240 | 5225000 | Unemployment Insurance | 2,055 | 576 | 496 | 538 | 542 | 8% | % |
| 412250 | 5225000 | Disability Insurance | 1,937 | 1,262 | 1,020 | 1,156 | 1,156 | 13% | - |
| 412310 | 5225000 | PERS Retirement | 258,810 | 178,643 | 167,561 | 185,564 | 204,136 | 10% | 10% |
| 412320 | 5225000 | Medicare OASDI | 26,521 | 18,648 | 12,963 | 9,962 | 10,289 | (23)% | 3% |
| 412330 | 5225000 | City Retirement Plan | 33,749 | 21,609 | 10,328 | 12,494 | 11,918 | 20% | (4)% |
| 412400 | 5225000 | Deferred Compensation | 150 | 1,800 | 2,700 | 6,000 | 7,500 | 122% | 25% |
| 413110 | 5225000 | Overtime At Straight Rate | 1,711 | 895 | 0 | 0 | 0 | - | - |
| 413120 | 5225000 | Overtime At 1.5 Rate | 6,452 | 5,313 | 0 | 10,000 | 10,000 | - | - |
| | | **Personnel Services Total** | **2,441,180** | **1,725,795** | **1,205,398** | **1,309,350** | **1,340,465** | **8%** | **2%** |
| 421000 | 5225000 | Professional Services | 26,373 | 22,088 | 22,680 | 25,210 | 25,210 | 11% | - |
| 421001 | 5225000 | Prof Services/Internal | 129,650 | 64,713 | 0 | 0 | 0 | - | - |
| 421040 | 5225000 | Recreational Services | 175,716 | 113,985 | 89,314 | 84,373 | 84,373 | (5)% | - |
| 421040 | 9331457 | CALGRIP 2013/14 | 0 | 384 | 0 | 0 | 0 | - | - |
| 421040 | 9884357 | Riverside Hertiage JMCS | 0 | 1,107 | 0 | 0 | 0 | - | - |
| 422100 | 5225000 | Telephone | 4,788 | 4,097 | 1,200 | 1,200 | 1,200 | - | - |
| 422100 | 9884357 | Riverside Hertiage JMCS | 0 | 1,275 | 0 | 0 | 0 | - | - |
| 422120 | 5225000 | Telephone - Cellular | 5,858 | 6,923 | 6,000 | 5,000 | 5,000 | (16)% | - |
| 423400 | 5225000 | Motor Pool Equipment Rental | 67 | 0 | 5,663 | 5,663 | 5,663 | - | - |
| 423500 | 5225000 | Vehicle Usage Reimb Employee | 6,525 | 4,688 | 4,486 | 5,337 | 5,337 | 18% | - |
| 423500 | 9884357 | Riverside Hertiage JMCS | 80 | 1,493 | 0 | 0 | 0 | - | - |
| 424200 | 5225000 | Maintenance & Repair - General | 0 | 440 | 0 | 0 | 0 | - | - |
| 424220 | 5225000 | All Other Equip Maint/Repair | 260 | 0 | 0 | 0 | 0 | - | - |
| 425100 | 5225000 | Advertising Expense | 5,651 | 609 | 4,887 | 4,787 | 4,787 | (2)% | - |
| 425200 | 5225000 | Periodicals & Dues | 415 | 150 | 400 | 400 | 400 | - | - |
| 425300 | 5225000 | Photo & Recording Supplies | 0 | 0 | 225 | 225 | 225 | - | - |
| 425400 | 5225000 | General Office Expense | 28,297 | 8,483 | 9,853 | 9,643 | 9,643 | (2)% | - |
| 425500 | 5225000 | Postage | 59 | 0 | 1,200 | 1,400 | 1,400 | 16% | - |
| 425600 | 5225000 | Central Printing Charges | 4,329 | 2,598 | 8,263 | 9,207 | 9,207 | 11% | - |
| 425610 | 5225000 | Outside Printing Expense | 323 | 189 | 0 | 0 | 0 | - | - |
| 425800 | 5225000 | Computer Equip Purc Undr $5000 | 18,849 | 120 | 0 | 0 | 0 | - | - |
| 426100 | 5225000 | Janitorial Supplies | 1,185 | 629 | 0 | 0 | 0 | - | - |
| 426200 | 5225000 | Clothing/Linen/Safety Supplies | 6,087 | 4,366 | 2,500 | 3,300 | 3,300 | 32% | - |
| 426500 | 5225000 | Recreation Supplies | 135,471 | 78,891 | 63,445 | 66,569 | 66,569 | 4% | - |
| 426500 | 9877020 | HEAL Zone-PRCS Comm Svcs | 227 | 13,193 | 0 | 0 | 0 | - | - |
| 426500 | 9885000 | Riverside School of the Arts | 0 | 40,102 | 0 | 0 | 0 | - | - |
| 426800 | 5225000 | Special Department Supplies | 6,777 | 575 | 300 | 0 | 0 | (100)% | - |
| 427100 | 5225000 | Travel & Meeting Expense | 745 | 246 | 0 | 0 | 0 | - | - |
| 427100 | 9884357 | Riverside Hertiage JMCS | 0 | 1,157 | 0 | 0 | 0 | - | - |
| 427200 | 5225000 | Training | 4,898 | 4,293 | 3,800 | 3,950 | 3,950 | 3% | - |
| 428400 | 5225000 | Liability Insurance | 44,199 | 27,228 | 24,097 | 26,836 | 26,954 | 11% | % |
| | | **Non-personnel Expenses Total** | **606,840** | **404,033** | **248,313** | **253,100** | **253,218** | **1%** | **%** |
| 451292 | 5225000 | Social & Cultural Services | 5,452 | 5,419 | 7,450 | 7,825 | 7,825 | 5% | - |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Recreation-Comm Svcs**
**101 - 522500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 453184 | 5225000 | Dales Sr. Ctr Comp Lab | 0 | 0 | 994 | 994 | 994 | - | - |
| 453185 | 5225000 | Friendly Stars Program | 730 | 0 | 3,494 | 3,794 | 3,794 | 8% | - |
| 453186 | 5225000 | Hunt Pk Homewk Assist Program | 495 | 1,289 | 3,494 | 0 | 0 | (100)% | - |
| 453346 | 5225000 | Riverside School for the Arts | 0 | 0 | 25,000 | 25,000 | 25,000 | - | - |
| 453524 | 5225000 | Arlanza Learning Center | 1,590 | 0 | 0 | 0 | 0 | - | - |
| 453916 | 5225000 | Nichols Pk Homework Assist Pgm | 0 | 2,866 | 3,494 | 1,494 | 1,494 | (57)% | - |
| | | **Special Projects Total** | **8,268** | **9,575** | **43,926** | **39,107** | **39,107** | **(10)%** | **-** |
| 440110 | 9148557 | Summer Food 2013 | 210,870 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9151157 | NEOP 13/14 | 3,123 | 25,973 | 0 | 0 | 0 | - | - |
| 440210 | 9329257 | CALGRIP 2011 | 79,058 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9329657 | AUSD-Prime Time 12/13 | 44 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9330657 | AUSD-Prime Time 13/14 | 3,678 | 3 | 0 | 0 | 0 | - | - |
| 440210 | 9331057 | RUSD-Prime Time 13/14 | 1,247 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9331457 | CALGRIP 2013/14 | 45,263 | 94,727 | 0 | 0 | 0 | - | - |
| 440210 | 9331857 | RUSD-Summer Food 2014 | 413 | 208,107 | 0 | 0 | 0 | - | - |
| 440210 | 9332357 | AUSD-Prime Time 14/15 | 0 | 45 | 0 | 0 | 0 | - | - |
| 440210 | 9332557 | RUSD-Prime Time 14/15 | 0 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9333457 | RUSD-Summer Food 2015 | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **343,700** | **328,857** | **0** | **0** | **0** | **-** | **-** |
| 440120 | 9143300 | Riverside School of the Arts | 7,127 | 8,500 | 0 | 0 | 0 | - | - |
| 440120 | 9143557 | Project BRIDGE | 27,763 | 28,000 | 0 | 0 | 0 | - | - |
| 440120 | 9143757 | Senior Breakfast Program | 7,378 | 7,500 | 0 | 0 | 0 | - | - |
| 440120 | 9143957 | Villegas Music Program | 2,935 | 3,410 | 0 | 0 | 0 | - | - |
| 440120 | 9249557 | LWCF-Bobby Bonds Playground | 131,091 | 19,371 | 0 | 0 | 0 | - | - |
| 440309 | 9864157 | 2012 Cultural Recognition Prog | 1,055 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **177,351** | **66,781** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 5225000 | General Fund Allocation Chgs | 163,596 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **163,596** | **0** | **0** | **0** | **0** | **-** | **-** |
| 892560 | 5225000 | Utilization Chgs to 560 Fund | 0 | (76,551) | (48,373) | (83,501) | (87,511) | 72% | 4% |
| 894101 | 5225000 | Interfund Services to 101 Fund | (270,735) | (137,733) | 0 | 0 | 0 | - | - |
| 894411 | 5225000 | Interfund Services to 411 Fund | 0 | 0 | (27,022) | (21,471) | (22,414) | (20)% | 4% |
| 895220 | 9143300 | Riverside School of the Arts | (7,127) | (8,500) | 0 | 0 | 0 | - | - |
| 895220 | 9143557 | Project BRIDGE | (27,763) | (28,000) | 0 | 0 | 0 | - | - |
| 895220 | 9143757 | Senior Breakfast Program | (7,378) | (7,500) | 0 | 0 | 0 | - | - |
| 895220 | 9143957 | Villegas Music Program | (2,935) | (3,410) | 0 | 0 | 0 | - | - |
| 895220 | 9151157 | NEOP 13/14 | 0 | 0 | 0 | 0 | 0 | - | - |
| 895223 | 9151157 | NEOP 13/14 | (13,262) | (116,085) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(329,203)** | **(377,780)** | **(75,395)** | **(104,972)** | **(109,925)** | **39%** | **4%** |
| | | **Total Budget Requirements** | **3,411,734** | **2,157,262** | **1,422,242** | **1,496,585** | **1,522,865** | **5%** | **1%** |

# Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Rec-Debt**
**101 - 529000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 5290000 | Utilization Chgs from 101 Fund | 4,156,920 | 4,255,164 | 4,267,415 | 4,133,893 | 4,135,479 | (3)% | % |
| | | **Charges From Others Total** | **4,156,920** | **4,255,164** | **4,267,415** | **4,133,893** | **4,135,479** | **(3)%** | **%** |
| 892411 | 5290000 | Utilization Chgs to 411 Fund | (699,999) | (1,625,000) | (1,700,000) | (1,100,000) | (1,100,000) | (35)% | - |
| | | **Charges to Others Total** | **(699,999)** | **(1,625,000)** | **(1,700,000)** | **(1,100,000)** | **(1,100,000)** | **(35)%** | **-** |
| | | **Total Budget Requirements** | **3,456,921** | **2,630,163** | **2,567,415** | **3,033,893** | **3,035,479** | **18%** | **%** |

# Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / PR-Managed Savings**
**101 - 529900**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 499999 | 5299000 | Managed Savings Allocation | 0 | 0 | 0 | (400,000) | (400,000) | - | - |
| | | **Managed Savings Total** | **0** | **0** | **0** | **(400,000)** | **(400,000)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **(400,000)** | **(400,000)** | - | **-** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / 2007-COPS-Park & Rec**
**401 - 526500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 463406 | 9800400 | Orange Terrace Comm Pk-Riv Ren | 0 | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9801000 | Andulka Park Project | 0 | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9801010 | Andulka Park-Camera/fiberoptic | 0 | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9815400 | Mt. Rubidoux Improvements | 0 | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9825000 | Thundersky-Tennis Courts | 0 | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9830900 | Rutland Park Improvements | 0 | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9834800 | Mountain View Park Plygrnd | 0 | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9847900 | Tequesquite Park | 196,392 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **196,392** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **196,392** | **0** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / 2012 Pinnacle Financing**
**401 - 526501**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440301 | 9847910 | Tequesquite Park | (18,176) | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **(18,176)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **(18,176)** | **0** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / P&R-Adm-Plan & Des-Park Proj**
**411 - 520011**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 5200111 | Professional Services | 7,056 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **7,056** | **0** | **0** | **0** | **0** | - | **-** |
| 481000 | 5200111 | Principal | 0 | 0 | 671,980 | 1,389,298 | 1,391,239 | 106% | % |
| 482000 | 5200111 | Interest | 69,306 | 58,690 | 68,620 | 61,702 | 59,762 | (10)% | (3)% |
| | | **Debt Service Total** | **69,306** | **58,690** | **740,600** | **1,451,000** | **1,451,001** | **95%** | **%** |
| 440305 | 9779152 | Construction Contingency Res | 125,011 | 0 | 0 | 0 | 0 | - | - |
| 440305 | 9779252 | Park Land Acquisition | 2,532 | 497 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **127,544** | **497** | **0** | **0** | **0** | - | **-** |
| 881100 | 5200111 | General Fund Allocation Chgs | 21,406 | 19,374 | 13,650 | 13,650 | 13,650 | - | - |
| 882101 | 5200111 | Utilization Chgs from 101 Fund | 699,999 | 1,624,999 | 1,700,000 | 1,100,000 | 1,100,000 | (35)% | - |
| 882260 | 9779152 | Construction Contingency Res | 69,843 | 55,215 | 49,497 | 0 | 0 | (100)% | - |
| | | **Charges From Others Total** | **791,249** | **1,699,590** | **1,763,147** | **1,113,650** | **1,113,650** | **(36)%** | **-** |
| | | **Total Budget Requirements** | **995,156** | **1,758,778** | **2,503,747** | **2,564,650** | **2,564,651** | **2%** | **%** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / Park & Rec-Administration**
**413 - 520000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440305 | 9889254 | Fairmount Park Boat Launch | 0 | 3,992 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **3,992** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **3,992** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / P&R-Adm-Plan & Des-Reg Prk D**
**413 - 520012**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 5200122 | Professional Services | 3,532 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **3,532** | **0** | **0** | **0** | **0** | - | **-** |
| 440305 | 9742554 | Syc Cyn Kangaroo Rat Maint | 1,637 | 0 | 0 | 0 | 0 | - | - |
| 440305 | 9797254 | Parent Navel Orange Preserv | 0 | 0 | 0 | 0 | 0 | - | - |
| 440305 | 9871454 | Fairmount Park Golf Course | 222,689 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **224,326** | **0** | **0** | **0** | **0** | - | **-** |
| 881100 | 5200122 | General Fund Allocation Chgs | 3,994 | 12,444 | 14,812 | 14,812 | 14,812 | - | - |
| | | **Charges From Others Total** | **3,994** | **12,444** | **14,812** | **14,812** | **14,812** | - | **-** |
| | | **Total Budget Requirements** | **231,853** | **12,444** | **14,812** | **14,812** | **14,812** | - | **-** |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / P&R-Adm-Special Transit Svs**
**560 - 520020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 5200200 | Salaries - Regular | 656,474 | 815,083 | 925,140 | 1,384,006 | 1,394,989 | 49% | % |
| 411100 | 9333300 | Prop 1B-Renov Dispatch/Admin | 0 | 5,190 | 0 | 0 | 0 | - | - |
| 411105 | 5200200 | Salaries - Non-Productive | 861 | 252 | 0 | 0 | 0 | - | - |
| 411110 | 5200200 | Salaries-Temp & Part Time | 537,166 | 314,490 | 592,439 | 132,745 | 138,347 | (77)% | 4% |
| 411130 | 5200200 | Compensatory Time | 9,686 | 16,731 | 0 | 0 | 0 | - | - |
| 411210 | 5200200 | Vacation | 50,481 | 61,277 | 0 | 0 | 0 | - | - |
| 411220 | 5200200 | Holidays & Special Days Off | 46,525 | 50,154 | 0 | 0 | 0 | - | - |
| 411240 | 5200200 | Sick Leave | 27,376 | 39,533 | 0 | 0 | 0 | - | - |
| 411245 | 5200200 | Family Illness Sick Leave | 2,507 | 4,479 | 0 | 0 | 0 | - | - |
| 411250 | 5200200 | Industrial Accident | 1,393 | 9,397 | 0 | 0 | 0 | - | - |
| 411260 | 5200200 | Bereavement Leave | 304 | 608 | 0 | 0 | 0 | - | - |
| 411280 | 5200200 | Jury Duty | 2,495 | 505 | 0 | 0 | 0 | - | - |
| 411292 | 5200200 | Administrative Leave | 3,303 | 7,132 | 0 | 0 | 0 | - | - |
| 411310 | 5200200 | Night Shift Premium | 804 | 885 | 0 | 0 | 0 | - | - |
| 411410 | 5200200 | Vacation Payoffs | 684 | 8,723 | 0 | 0 | 0 | - | - |
| 411420 | 5200200 | Sick Leave Payoff | 0 | 1,098 | 0 | 0 | 0 | - | - |
| 411430 | 5200200 | Compensatory Time Payoff | 53 | 773 | 0 | 0 | 0 | - | - |
| 411510 | 5200200 | Accrued Payroll | 7,548 | 12,796 | 17,212 | 8,681 | 8,928 | (49)% | 2% |
| 411521 | 5200200 | Accrued Sick Leave Yr End Only | 3,952 | 3,633 | 0 | 0 | 0 | - | - |
| 411522 | 5200200 | Accrued Vacation Year-End Only | 17,323 | (832) | 0 | 0 | 0 | - | - |
| 411530 | 5200200 | Accrued Comp. Time Earned | 547 | 4,529 | 0 | 0 | 0 | - | - |
| 412210 | 5200200 | Workers Compensation Ins | 64,996 | 89,752 | 73,760 | 55,979 | 56,645 | (24)% | 1% |
| 412220 | 5200200 | Health Insurance | 206,257 | 235,829 | 317,071 | 319,112 | 335,924 | % | 5% |
| 412222 | 5200200 | Dental Insurance | 12,976 | 13,149 | 15,184 | 14,333 | 14,788 | (5)% | 3% |
| 412230 | 5200200 | Life Insurance | 1,754 | 1,707 | 2,045 | 2,037 | 2,042 | ( )% | % |
| 412240 | 5200200 | Unemployment Insurance | 1,801 | 993 | 847 | 851 | 860 | % | 1% |
| 412250 | 5200200 | Disability Insurance | 3,951 | 4,358 | 4,828 | 4,760 | 4,760 | (1)% | - |
| 412310 | 5200200 | PERS Retirement | 304,467 | 293,733 | 359,384 | 380,201 | 410,350 | 5% | 7% |
| 412311 | 5200200 | PERS - NPA Amortization | 24,939 | 0 | 24,939 | 24,939 | 24,939 | - | - |
| 412312 | 5200200 | Pension Expense - GASB68 | 0 | (95,468) | 0 | 0 | 0 | - | - |
| 412313 | 5200200 | OPEB Annual Req Cont Expense | 70,763 | 82,741 | 91,000 | 91,000 | 91,000 | - | - |
| 412320 | 5200200 | Medicare OASDI | 20,366 | 21,681 | 22,005 | 20,968 | 21,157 | (4)% | % |
| 412330 | 5200200 | City Retirement Plan | 4,503 | 3,202 | 4,903 | 4,980 | 5,191 | 1% | 4% |
| 412400 | 5200200 | Deferred Compensation | 50 | 600 | 2,700 | 3,600 | 4,500 | 33% | 25% |
| 413110 | 5200200 | Overtime At Straight Rate | 3,009 | 8,813 | 12,000 | 12,000 | 12,000 | - | - |
| 413120 | 5200200 | Overtime At 1.5 Rate | 42,154 | 127,177 | 40,000 | 40,000 | 40,000 | - | - |
| 413130 | 5200200 | Overtime At Double Time Rate | 60 | 479 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **2,131,543** | **2,145,195** | **2,505,457** | **2,500,192** | **2,566,420** | **( )%** | **2%** |
| 421000 | 5200200 | Professional Services | 18,714 | 19,661 | 20,000 | 20,000 | 20,000 | - | - |
| 421000 | 9141200 | Transportation Voucher Program | 0 | 0 | 0 | 0 | 0 | - | - |
| 421001 | 5200200 | Prof Services/Internal | 1,342 | 2,605 | 0 | 0 | 0 | - | - |
| 421002 | 5200200 | Professional Svcs/Prof Svcs | 8 | 5,348 | 0 | 0 | 0 | - | - |
| 422100 | 5200200 | Telephone | 2,369 | 2,025 | 2,900 | 2,900 | 2,900 | - | - |
| 422120 | 5200200 | Telephone - Cellular | 12,565 | 26,734 | 19,424 | 19,424 | 19,424 | - | - |
| 422200 | 5200200 | Electric | 9,997 | 10,605 | 2,811 | 2,811 | 2,811 | - | - |
| 422500 | 5200200 | Water | 257 | 1,437 | 231 | 231 | 231 | - | - |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / P&R-Adm-Special Transit Svs**
**560 - 520020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422600 | 5200200 | Other Utilities | 638 | 2,747 | 366 | 366 | 366 | - | - |
| 423400 | 5200200 | Motor Pool Equipment Rental | 5,590 | 5,774 | 5,383 | 5,383 | 5,383 | - | - |
| 423500 | 5200200 | Vehicle Usage Reimb Employee | 156 | 254 | 200 | 200 | 200 | - | - |
| 424130 | 5200200 | Maint/Repair of Bldgs & Improv | 0 | 83 | 0 | 0 | 0 | - | - |
| 424200 | 5200200 | Maintenance & Repair - General | 355 | 0 | 0 | 0 | 0 | - | - |
| 424210 | 9333200 | Prop 1B-Repaint 35 Mini-Buses | 0 | 0 | 0 | 0 | 0 | - | - |
| 424220 | 5200200 | All Other Equip Maint/Repair | 1,460 | 1,611 | 1,300 | 1,300 | 1,300 | - | - |
| 424220 | 9244956 | FTA-Com Equip-08/09 | 0 | 0 | 0 | 0 | 0 | - | - |
| 424220 | 9245156 | FTA-Fleet Bay Exp-08/09 | 7,550 | 0 | 0 | 0 | 0 | - | - |
| 424220 | 9246556 | FTA-09/10 Support Equipment | 0 | 316 | 0 | 0 | 0 | - | - |
| 424230 | 5200200 | Central Garage Charges | 0 | (0) | 400,000 | 400,000 | 400,000 | - | - |
| 424240 | 5200200 | Central Communications Chg | 34,027 | 8,000 | 10,000 | 10,000 | 10,000 | - | - |
| 424240 | 9244956 | FTA-Com Equip-08/09 | 1,134 | 0 | 0 | 0 | 0 | - | - |
| 424250 | 5200200 | Sublet Repairs-Automotive | 0 | 19,791 | 18,500 | 18,500 | 18,500 | - | - |
| 424250 | 9228156 | FTA-Prev Maint-06/07 | 0 | 0 | 0 | 0 | 0 | - | - |
| 424250 | 9244856 | FTA-Prev Maint-08/09 | 0 | 464,578 | 0 | 0 | 0 | - | - |
| 424250 | 9251256 | FTA-11/12 Preventive Maintenan | 211,936 | 0 | 0 | 0 | 0 | - | - |
| 424250 | 9254456 | FTA-12/13 Preventive Maintenan | 285,495 | 0 | 0 | 0 | 0 | - | - |
| 424310 | 5200200 | Software Maintenance/Support | 87,672 | 61,629 | 52,000 | 52,000 | 52,000 | - | - |
| 425100 | 5200200 | Advertising Expense | 1,705 | 4,607 | 7,000 | 7,000 | 7,000 | - | - |
| 425200 | 5200200 | Periodicals & Dues | 1,070 | 580 | 1,000 | 1,000 | 1,000 | - | - |
| 425400 | 5200200 | General Office Expense | 9,131 | 11,247 | 11,900 | 11,900 | 11,900 | - | - |
| 425500 | 5200200 | Postage | 787 | 598 | 500 | 500 | 500 | - | - |
| 425600 | 5200200 | Central Printing Charges | 262 | 296 | 1,000 | 1,000 | 1,000 | - | - |
| 425610 | 5200200 | Outside Printing Expense | 431 | 140 | 0 | 0 | 0 | - | - |
| 425700 | 9228356 | FTA-Office Equip-06/07 | 0 | 0 | 0 | 0 | 0 | - | - |
| 425800 | 5200200 | Computer Equip Purc Undr $5000 | 0 | 7,124 | 0 | 0 | 0 | - | - |
| 426100 | 5200200 | Janitorial Supplies | 121 | 0 | 0 | 0 | 0 | - | - |
| 426200 | 5200200 | Clothing/Linen/Safety Supplies | 3,742 | 6,147 | 25,000 | 25,000 | 25,000 | - | - |
| 426200 | 9406856 | CalEma Security Safety Imps | 0 | 492 | 0 | 0 | 0 | - | - |
| 426300 | 5200200 | Motor Fuels & Lubricants | 202,525 | 224,272 | 225,000 | 225,000 | 225,000 | - | - |
| 426500 | 5200200 | Recreation Supplies | 13,355 | 4,862 | 0 | 0 | 0 | - | - |
| 426800 | 5200200 | Special Department Supplies | 798 | 1,103 | 3,000 | 3,000 | 3,000 | - | - |
| 427100 | 5200200 | Travel & Meeting Expense | 6,324 | 5,989 | 1,500 | 1,500 | 1,500 | - | - |
| 427200 | 5200200 | Training | 1,417 | 7,474 | 6,700 | 6,700 | 6,700 | - | - |
| 428400 | 5200200 | Liability Insurance | 48,651 | 36,526 | 39,733 | 45,506 | 46,002 | 14% | 1% |
| 428420 | 5200200 | Insurance Charges - Direct | 0 | 0 | 5,000 | 5,000 | 5,000 | - | - |
| | | **Non-personnel Expenses Total** | **971,599** | **944,668** | **860,448** | **866,221** | **866,717** | **%** | **%** |
| 462100 | 9228256 | FTA-8 Vans-06/07 | 0 | 0 | 0 | 0 | 0 | - | - |
| 462100 | 9245256 | FTA-Replace Veh-08/09 | 254,010 | 0 | 0 | 0 | 0 | - | - |
| 462100 | 9251356 | FTA-Replace Veh-11/12 | 0 | 441,412 | 0 | 0 | 0 | - | - |
| 462100 | 9323400 | Prop 1B-11 Vehicles | 0 | 537 | 0 | 0 | 0 | - | - |
| 462100 | 9406556 | Vehicle Replacement Prop 1B | 473,220 | 8,213 | 0 | 0 | 0 | - | - |
| 462100 | 9406956 | PTMISEA Vehicle Replacement | 2,655 | 551,765 | 0 | 0 | 0 | - | - |
| 462200 | 9228356 | FTA-Office Equip-06/07 | 0 | 0 | 0 | 0 | 0 | - | - |
| 462200 | 9239256 | ARRA-Special Trans Capital Pr | 34,398 | 0 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Parks, Recreation & Comm Svcs / P&R-Adm-Special Transit Svs**
**560 - 520020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 462300 | 9228556 | FTA-Vehicle Locator Equip-06/0 | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **764,284** | **1,001,928** | **0** | **0** | **0** | - | **-** |
| 481000 | 5200200 | Principal | 24,597 | 27,926 | 7,109 | 35,204 | 39,266 | 395% | 11% |
| 481018 | 5200200 | Bond Cost of Issuance | 2,143 | 0 | 0 | 0 | 0 | - | - |
| 482000 | 5200200 | Interest | 13,371 | 12,110 | 32,173 | 14,131 | 12,448 | (56)% | (11)% |
| | | **Debt Service Total** | **40,112** | **40,037** | **39,282** | **49,335** | **51,714** | **25%** | **4%** |
| 440220 | 9324300 | CA Transit Security Grant | 0 | 14,835 | 0 | 0 | 0 | - | - |
| 440220 | 9406000 | Fiber Installation at Corp Yd | 667 | 0 | 0 | 0 | 0 | - | - |
| 440220 | 9406856 | CalEma Security Safety Imps | 19,025 | 8,284 | 0 | 0 | 0 | - | - |
| 440220 | 9407256 | Cal EMA Capital 11-12 | 10,033 | 5,300 | 0 | 0 | 0 | - | - |
| 440220 | 9407356 | Cal EMA Capital 12-13 | 0 | 3,811 | 0 | 0 | 0 | - | - |
| 440220 | 9407656 | Cal EMA Capital 13/14 | 0 | 0 | 0 | 0 | 0 | - | - |
| 440231 | 9323400 | Prop 1B-11 Vehicles | 4,775 | 0 | 0 | 0 | 0 | - | - |
| 462000 | 9228456 | FTA-Fleet Bay Exp-06/07 | 0 | 0 | 0 | 0 | 0 | - | - |
| 462000 | 9245156 | FTA-Fleet Bay Exp-08/09 | 0 | 0 | 0 | 0 | 0 | - | - |
| 462000 | 9325500 | Prop 1B-CNG Maint Facility | 26,283 | 0 | 0 | 0 | 0 | - | - |
| 462000 | 9333300 | Prop 1B-Renov Dispatch/Admin | 0 | 91,389 | 0 | 0 | 0 | - | - |
| 462000 | 9333700 | Prop 1B-PTMISEA 14/15 Bus Purc | 0 | 0 | 0 | 0 | 0 | - | - |
| 462000 | 9406200 | Facility Modern & Improv- 1B | 13,299 | 207,665 | 0 | 0 | 0 | - | - |
| 462000 | 9407056 | PTMISEA-Facility Modernization | 0 | 16,038 | 0 | 0 | 0 | - | - |
| 462050 | 9246656 | FTA-09/10 Instal Slw Fill Stat | 3,360 | 149,448 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **77,445** | **496,771** | **0** | **0** | **0** | - | **-** |
| 881100 | 5200200 | General Fund Allocation Chgs | 114,172 | 323,008 | 360,689 | 360,689 | 360,689 | - | - |
| 882101 | 5200200 | Utilization Chgs from 101 Fund | 252,897 | 304,542 | 263,313 | 304,014 | 313,742 | 15% | 3% |
| 882510 | 5200200 | Utilization Chgs from 510 Fund | 768 | 768 | 768 | 768 | 768 | - | - |
| | | **Charges From Others Total** | **367,837** | **628,318** | **624,770** | **665,471** | **675,199** | **6%** | **1%** |
| 894101 | 5200200 | Interfund Services to 101 Fund | (25,607) | 25,607 | 0 | 0 | 0 | - | - |
| 895220 | 9141200 | Transportation Voucher Program | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(25,607)** | **25,607** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **4,327,215** | **5,282,528** | **4,029,957** | **4,081,219** | **4,160,050** | **1%** | **1%** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 23,022,389 | 21,770,722 | 21,889,643 | 22,143,996 | 22,362,411 | 1% | % |
| | | All Other Funds | 5,732,441 | 7,057,744 | 6,548,516 | 6,660,681 | 6,739,513 | 1% | 1% |
| | | Department Total | 28,754,831 | 28,828,467 | 28,438,159 | 28,804,677 | 29,101,924 | 1% | 1% |

# POLICE DEPARTMENT

The Riverside Police Department dedicates ourselves to becoming leaders in the police profession. We are committed to developing innovative solutions to the challenges we face and to becoming the best law enforcement agency in the nation. We recognize that our fellow employees and our community are our most treasured assets. We devote ourselves to being part of the community we serve through improved communication, greater partnerships, and a shared commitment to neighborhood safety. We embrace the principles of community policing, as we seek the participation of law-abiding citizens to reduce crime, the fear of crime and the perception of crime. We commit ourselves to securing and maintaining public safety through the dedicated efforts of police officers and civilian employees who are trained and equipped to fight crime and foster public confidence in a respectful, efficient and ethical manner. We respect the Constitutional rights of all people to liberty, equality, and justice.

It is the priority of the Department to promote continued education to maximize training opportunities for our officers, command staff, and civilian employees. Technical advancements and the ongoing development of comprehensive data collection programs are also essential for the most efficient delivery of services, improved public safety, and departmental accountability. With a renewed commitment to excellence and a focus on state of the art technology, the Riverside Police Department plans to be well prepared to meet the challenges ahead.




# RIVERSIDE POLICE



# DEPARTMENT OVERVIEW

## Services Provided

The Police Department is responsible for providing not only reactive services necessary to ensure public safety, but also the proactive services that will enhance the unity within our community. By listening to our collective voices, both internally and externally, the Riverside Police Department and the citizens of Riverside will build bridges of trust that encourage mutual respect and positive change in the 21st Century.

## Business Goals

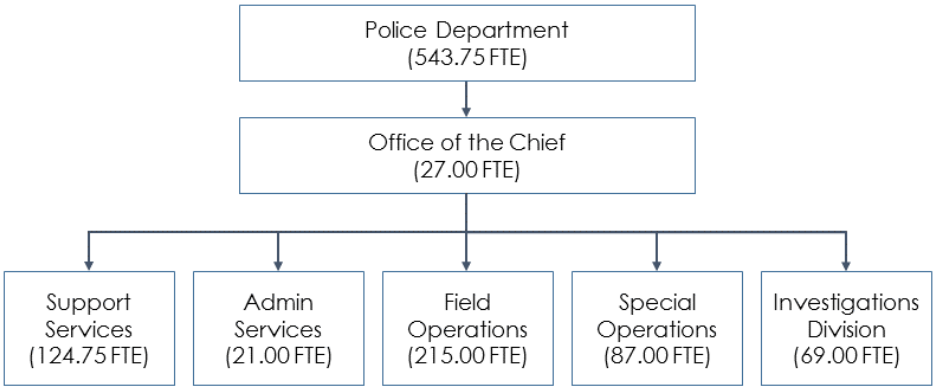
The Department's Business Goals are:

- To reduce crime, the fear of crime, and the perception of crime in our community;
- To integrate the ideals of community policing throughout the department;
- To develop and mentor personnel to ensure they are prepared to lead the department in the future;
- To enhance the department's service to youth; and
- To achieve operational excellence and efficiency.

# ORGANIZATIONAL CHART

## Police Department

543.75 Total FTE for FY 2016/17



# DEPARTMENT DIVISIONS AND SECTIONS

## Divisions and Sections

The Police Department includes the following Divisions and Sections:

- Office of the Chief
  - Community Services Bureau
  - Criminal Intelligence Unit
- Support Services Division
  - Training Bureau
  - Personnel Bureau
  - Internal Affairs
  - Records Management
  - Communications
- Administrative Services Division
  - Budget/Finance
  - Grant Administration
  - Contract Management
  - Fleet Services
  - Payroll
  - Facilities Management
- Field Operations Division
  - Uniformed Patrol
  - K-9 Unit
  - Technical Services Unit
  - Traffic Bureau
- Special Operations Division
  - Metro/SWAT Unit
  - Aviation Bureau
  - Arson Unit
  - UNET
  - School Resource Officers
  - Neighborhood Policing Centers
- Investigations Division
  - Special Investigations Bureau
  - Central Investigations Bureau

## Office of the Chief

This Division is responsible for the Department's administration and policy development. The Office of the Chief also includes the Community Services Bureau and the Criminal Intelligence Unit.

### Support Services Division

Commanded by a Captain, the Support Services Division consists of the Training Bureau, the Personnel Bureau, Internal Affairs, Records Management, and Communications.

### Administrative Services Division

Commanded by a Deputy Chief, the Administrative Services Division provides business and support services for the Department, which include Financial and Budget Management, Grants Administration, Contract Management, Fleet Services, Payroll, and Facilities Management.

### Field Operations Division

Commanded by a Captain, the Field Operations Division consists of Uniformed Patrol, K-9 Unit, Technical Services Unit, and Traffic Bureau. The Division handles in-process calls, criminal investigations, traffic enforcement and education, and special event coordination.

### Special Operations Division

Commanded by a Captain, the Special Operations Division consists of the METRO/SWAT Unit, Aviation Bureau, Arson Unit, UNET, School Resource Officers, and the Neighborhood Policing Centers.

**Investigations Division** – Commanded by a Captain, the Investigations Division consists of the Special Investigations Bureau and the Central Investigation Bureau. The Investigations Division is responsible for preparation and follow-up of criminal investigations, investigations of officer-involved shootings, and evidence collection.

| DEPARTMENT OBJECTIVES | | |
|---|---|---|
| **Objectives** | **Status** | **Financial and Operational Challenges to Implement Objective** |
| 1. Replace the existing communications/ dispatch system. | All necessary radio and system equipment has been ordered and delivered. All contracts have been executed. Project implementation by July 1, 2015. | N/A |
| 2. Find location and funding for replacement for police headquarters. | Department has identified a potential location at University and Park Ave. Working with other City departments to ascertain next project steps. | Funding for project needs to be identified. |
| 3. Implement a body camera program. | Obtained data collection and analysis from third body camera vendor. Department is applying for grant funding. | Pending grant award. Working with City Finance to find additional funding sources if grant not awarded. |
| 4. Complete and publish a new five-year strategic plan. | Pending 2016/2017 budget approval. | Pending 2016/2017 budget approval. |

# PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Office of the Chief | 15.00 | 15.00 | 15.00 | 15.00 | 15.00 |
| Community Services Bureau | 10.00 | 12.00 | 12.00 | 12.00 | 12.00 |
| Support Services | 24.75 | 24.75 | 72.75 | 71.75 | 71.75 |
| Administrative Services | 69.00 | 69.00 | 21.00 | 21.00 | 21.00 |
| Communications | 53.00 | 53.00 | 53.00 | 53.00 | 53.00 |
| Field Operations | 222.00 | 226.00 | 226.00 | 215.00 | 215.00 |
| Aviation Unit | 11.00 | 11.00 | 11.00 | 11.00 | 11.00 |
| Special Operations | 78.00 | 74.00 | 76.00 | 76.00 | 76.00 |
| Central Investigations | 39.00 | 39.00 | 39.00 | 40.00 | 40.00 |
| Special Investigations | 30.00 | 30.00 | 29.00 | 29.00 | 29.00 |
| **General Fund Total** | **551.75** | **553.75** | **554.75** | **543.75** | **543.75** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Support Services | 2.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Field Operations | 17.00 | 11.00 | 7.00 | 3.00 | 1.00 |
| Special Operations | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Central Investigations | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Special Investigations | 1.00 | 1.00 | - | - | - |
| **All Other Funds Total** | **24.00** | **17.00** | **12.00** | **8.00** | **6.00** |
| **Grand Total All Funds** | **575.75** | **570.75** | **566.75** | **551.75** | **549.75** |

## BUDGET OVERVIEW

The Department's total budget recommended/adopted FY 2016/17 Budget is $110,023,041 and FY 2017/18 is $112,894,037. The Personnel Budget in FY 2016/17 is 80.30% of the Department's total budget and in FY 2017/18 it comprises 80.40% of the total budget. The Non-Personnel Budget accounts for 8.61% and 8.31% in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $88,349,041 for 543.75 FTEs and $90,765,610 in FY 2017/18 for 543.75 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 9.03% from FY 2015/16 to FY 2016/17 and increased by 2.74% from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $9,472,370 and FY 2017/18 is $9,380,223. The Non-Personnel Budget increased by 12.47% from FY 2015/16 to FY 2016/17 and decreased by 0.97% from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include Professional Services, Training, Uniforms, Special Department Supplies, Communication Equipment, and Equipment Maintenance and Repair.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Office of the Chief | - | - | $405,300 | $49,411 | 10.98% | 1.21% |
| Community Services Bureau | - | - | $183,378 | $43,608 | 10.71% | 2.30% |
| Support Services | (1.00) | - | $389,078 | $151,244 | 4.91% | 1.82% |
| Administrative Services | - | - | $404,487 | $153,793 | 8.08% | 2.84% |
| Communications | 1.00 | - | $661,638 | $217,027 | 10.28% | 3.06% |
| Field Operations | (12.00) | - | $3,418,711 | $1,152,181 | 9.47% | 2.92% |
| Aviation Unit | - | - | $236,771 | ($12,900) | 9.46% | (0.47%) |
| Special Operations | - | - | $1,251,338 | $281,458 | 9.36% | 1.93% |
| Central Investigations | 1.00 | - | $816,733 | $152,855 | 10.73% | 1.81% |
| Special Investigations | - | - | $606,543 | $135,745 | 11.25% | 2.26% |
| **General Fund Total** | **(11.00)** | **-** | **$8,373,977** | **$2,324,422** | **N/A** | **N/A** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| Community Services Bureau | - | - | $26,739 | ($26,739) | 100.00% | - |
| Administrative Services | - | - | $7,083,932 | ($7,083,932) | 100.00% | - |
| Communications | - | - | $253,671 | ($253,671) | 100.00% | - |
| Field Operations | (4.00) | (2.00) | $346,073 | ($346,073) | 100.00% | - |
| Aviation Unit | - | - | $129,759 | ($129,759) | 100.00% | - |
| Special Operations | - | - | ($126,817) | - | - | - |
| Central Investigations | - | - | $659,253 | ($659,253 ) | 100.00% | - |
| Special Investigations | - | - | ($52,154) | - | - | - |
| **All Other Funds Total** | **(4.00)** | **(2.00)** | **$8,320,456** | **(8,499,427)** | **N/A** | **N/A** |
| **Grand Total** | **(15.00)** | **-2.00** | **$11,842,128** | **($6,175,005)** | **N/A** | **N/A** |

## KEY CHANGES IN THE BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

### Personnel

**Changes FY 2015/16 to 2016/17**

The FY 2016/17 Personnel Budget for the Department is $88,349,041, an increase of $7,318,935 or 9.03% from the FY 2015/16 Adopted Budget of $81,030,106. The budget increase is due to:

- Increase $7,319.035 or 9.03% due to merit increases, PERS Retirement and negotiated raise contracted with Riverside Police Officer's Association.

**Changes FY 2016/17 to 2017/18**

The FY 2017/18 Personnel Budget for the Department is $90,765,610, an increase of $2,416,569 or 2.74% from the FY 2016/17 Adopted Budget of $88,349,041. The budget increase is due to:

- Increase $2,416,569 or 2.74% due to merit increases, PERS Retirement and negotiated raise contracted with Riverside Police Officer's Association.

### Non-Personnel

**Changes FY 2015/16 to 2016/17**

The Department's FY 2016/17 Non-Personnel Budget is $9,472,370, an increase/decrease of $1,050,042 or 12.47% from the FY 2015/16 Adopted Budget of $8,422,328. The budget increase is due to:

- Increase $1,055,042 or 12.10% due to increased Outside Legal Services, Liability Insurance, Equipment Maintenance and Repair, General Office Expenses, Outside Printing Expenses, Clothing/Linen/Supplies, Special Department Supplies, Training/POST Training, Periodicals & Dues, and Motor Fuels & Lubricants.

**Changes FY 2016/17 to 2017/18**

The Department's FY 2017/18 Non-Personnel Budget is $9,380,223, a decrease of $92,147 or 0.97% from the FY 2016/17 Adopted Budget of $9,472,370. The budget decrease is due to:

- Decrease $92,147 or .94% due decreased funding for Outside Legal Services, Special Department Supplies, Non-Stock Inventory and Training.

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| Managed Savings | Management assessments will be performed throughout the year to address potential staff reductions. | $1,500,000 |
| **Managed Savings Total** | | **$1,500,000** |
| 1. Reduce 2 Detective Positions | Achieved through unfilled vacancies/attrition. Result will be reduction in investigative abilities. | $380,756 |
| 2. Eliminate 8 Vacant Police Officer Positions | Achieved through unfilled vacancies/attrition. Result will be gap in hiring stream. | $1,442,072 |
| 3. Reduce 5 Sergeant Positions | Achieved through unfilled vacancies/attrition. Result will be increased supervisory responsibilities. | $1,182,984 |
| 4. Reduce 2 Pilot Positions | Achieved through unfilled vacancies/attrition. Result will be reduction in response times. | $410,204 |
| 5. Reduce 3 Police Record Specialist Positions | Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service. | $238,730 |
| 6. Reduce 1 Sr. Office Specialist Position | Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service. | $163,648 |
| 7. Eliminate .75 Assistant Range Master Position | Achieved through unfilled vacancies/attrition. Result will be reduction in investigative abilities, community service and customer service. | $42,260 |

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| 8. Reduce 1 Sr. Police Records Specialist Position | Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service. | $89,748 |
| 9. Reduce 1.25 Background Investigator Positions | Achieved through unfilled vacancies/attrition. Result will be reduction in hiring process, investigative abilities and community service. | $91,000 |
| 10. Reduce 1 Custodian Position | Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and building maintenance. | $72,518 |
| 11. Reduce 1 Office Specialist Position | Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service. | $63,731 |
| 12. Reduce 1 General Service Worker Position | Achieved through unfilled vacancies/attrition. Result will be reduction in office operations and customer service. . | $23,997 |
| **4% Balancing Measures Total** | | **$4,201,648** |
| **Grand Total General Fund Proposed Reductions** | | **$5,701,648** |

# SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Six Additional Officers Per Year (includes officer equipment as well as psychological and medical exams, background investigation) | This will reduce future overtime costs and increase quality of services provided to the City and improve quality of life for all Department personnel. | $1,096,514 | $1,156,514 |
| 2. Funding for officers hired under COPS grant. | This will add funding for officers hired under the COPS Grant, which requires that salaries/benefits be paid by General Fund for at least 12 months three years of funding by the grant. | $553,260 | $158,621 |
| 3. One Additional Dispatcher for Every Five Officers Hired | This impacts the ability to handle implementation of 911 texting and continued growth of the Riverside community, which will increase call volume. | $111,533 | $111,533 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 4. Fleet – Vehicle Replacement | This will meet Finance replacement recommendations of 51 vehicles/yr., which includes marked/unmarked, K-9 Units, Motorcycles, and reserve vehicles. | $1,734,000 | $1,786,020 |
| 5. Purchase New Vehicles | This will provide one new vehicle with emergency equipment for each 4 officers hired. Cost represents purchase of 1.5 vehicle/yr. | $62,708 | $62,708 |
| 6. Offsite Storage for Body Camera Data | This will provide storage capabilities and reduce paperwork, while increasing accuracy and accountability. | $70,000 | - |
| 7. Helicopter Replacement/ FLIR | This will meet Finance recommendation to replace one of three Department helicopters every five years. | $2,400,000 | - |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 8. FLIR for Helicopter | If a helicopter is not purchased, the FLIR (infrared camera system) will need to be updated. Current system is almost 10 years old and additional equipment will be needed to perform with mission equipment. | $400,000 | - |
| 9. Police Facility/Lease Costs | This will accommodate Department's current needs and allow for future expansion over a 50- to 75-year period. Until funding is obtained for a new facility, lease costs will need to be paid at current location. | - | $292,000 |
| **Highest Unfunded Needs Total** | | **$6,428,015** | **$3,567,396** |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Pre-Action Fire System for Magnolia Server Room | This will prevent fire sprinklers from immediately activating in the event of a fire in the Data Center, which could potentially ruin hundreds of thousands of dollars of computing, network, telecommunications and radio equipment and would disable PD/Fire emergency dispatch. | $40,000 | - |
| 2. Computer Servers | This will replace two virtual server systems with racks, one Net Motion server, and two additional LTO tape drives and cartridges with labels. | $250,000 | - |
| 3. SWAT Safety Equipment | Per RPOA MOU, the Department must replace expired ballistic helmets and tactical vests, which have a maximum life span of five years. | $20,000 | - |
| 4. Police Officer Safety Equipment | Per RPOA MOU, the Department must replace approximately 50 officer vests per years, which have a maximum lifespan of five years. | $50,000 | - |

| | | | |
|---|---|---|---|
| 5. Overtime Costs | This will provide sufficient budgeting for overtime costs, which is often incident driven. | $560,000 | - |
| 6. Compensatory Time Payoff | Per RPOA MOU, the Department must remit related paydowns for compensatory time. | $110,000 | - |
| 7. Toughbooks | This will provide funding to replace the Department's Mobile Data Computers, which will be five years old in September 2017 and will no longer be supported under maintenance agreement. | - | $550,000 |
| 8. Computers/Monitors/Peripherals | This will meet IT's recommendation to replace computers every 3-5 years, with approximately 150 being replaced yearly. | - | $170,000 |
| 9. Training for Pilots | This will provide sufficient funding for training for replacement pilots, to include initial training for pilot ground school, initial flight school, and initial emergency procedures training and transition course. | - | $25,000 |
| **High Unfunded Needs Total** | | **$1,030,000** | **$745,000** |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Evidence Testing | This will provide funding for testing of Gunshot Residue Kits and DNA, which assists with identification and prosecution of suspects. | $10,000 | - |
| 2. CAL-ID | This will provide sufficient funding for contractual agreement with CAL-ID for automated fingerprinting service. | $52,550 | - |
| 3. Miscellaneous Training | This will allow for mandatory week-long training for all SWAT and Sniper officers. | $8,000 | - |
| 4. GPS Tracker | This impacts the ability to perform technical surveillance. Upgrades are needed due to battery depreciation and technological advances, along with monitoring fees. | $4,000 | $4,400 |
| 5. Narcotics Detection K-9 Training and Supplies | This will provide monthly K-9 training, supplies, vet visits and food. | $7,000 | - |
| 6. Website Memberships | This will provide membership fees to monitor vice activity of various websites. | $400 | - |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 7. Gun Buy-Backs | This will allow for handgun replacement every 7-10 years. | $15,000 | $15,000 |
| 8. SWAT Motorhome Technology | Technology upgrades are needed in order to effectively resolve critical incidents. | $50,000 | $50,000 |
| 9. SWAT Motorhome | In lieu of technology upgrade, replacement of current 1998 model would allow for reassignment to Emergency Negotiations Team. | $500,000 | - |
| 10. Armed Response Vehicle (ARV) | This would provide one additional ARV, which is more appropriate for the size of the city, and would be beneficial should the city fall victim to a terrorist event. | $500,000 | - |
| **Important Unfunded Needs Total** | | **$1,146,950** | **$69,000** |

| | | |
|---|---|---|
| **Grand Total Top Highest, High, and Important Unfunded Needs** | **$8,604,965** | **$4,381,796** |
| **Grand Total All Unfunded Needs of the Department** | **$8,604,965** | **$4,318,688** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Police | $0 | $0 | $0 | $0 | $0 |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Police | $0 | $0 | $0 | $0 | $0 |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Office of the Chief | $3,540,499 | $3,593,983 | $3,689,858 | $4,095,158 | $4,144,569 |
| Community Services Bureau | $1,282,578 | $1,653,800 | $1,712,319 | $1,895,697 | $1,939,305 |
| Support Services | $3,845,199 | $3,987,206 | $7,923,549 | $8,312,627 | $8,463,871 |
| Administrative Services | $9,081,575 | $9,318,829 | $5,004,512 | $5,408,999 | $5,562,792 |
| Communications | $5,717,215 | $5,895,087 | $6,437,245 | $7,098,883 | $7,315,910 |
| Field Operations | $35,625,433 | $36,604,560 | $36,104,161 | $39,522,872 | $40,675,053 |
| Aviation Unit | $2,414,909 | $2,496,165 | $2,503,525 | $2,740,296 | $2,727,396 |
| Special Operations | $13,798,836 | $13,566,527 | $13,369,654 | $14,620,992 | $14,902,450 |
| Central Investigations | $7,384,569 | $7,809,969 | $7,608,961 | $8,425,694 | $8,578,549 |
| Special Investigations | $5,826,240 | $5,979,933 | $5,393,134 | $5,999,677 | $6,135,422 |
| Asset Forfeiture | $237,268 | $333,813 | - | - | - |
| Asset Forfeiture -US DOJ | $132,038 | $38,040 | - | - | - |
| Asset Forfeiture-US Treasury | $159,864 | $56,549 | - | - | - |
| Grant-Drug Abuse Enforcement | $14,844 | $1,367 | - | - | - |
| COPS Hiring Grant | $981,554 | $676,956 | - | - | - |
| Capital | $1,313,500 | $3,033,870 | - | - | - |
| **Total General Fund** | **$91,356,121** | **$95,046,474** | **$89,746,918** | **$98,120,895** | **$100,445,317** |

| All Other Funds | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Office of the Chief | - | - | - | - | - |
| Community Services Bureau | $5,106 | $11,653.58 | $38,393 | - | - |
| Support Services | $1,680 | - | - | - | - |
| Administrative Services | $679,888 | $1,047,071 | $8,131,003 | - | - |
| Communications | - | ($614) | $253,671 | - | - |
| Field Operations | $571,214 | $681,058 | $1,027,131 | - | - |
| Aviation Unit | $55,293 | $68,840 | $198,599 | - | - |
| Special Operations | $251,642 | $224,752 | $97,935 | - | - |
| Central Investigations | $17,202 | $86,051 | $745,304 | - | - |
| Special Investigations | $263,018 | $186,669 | $134,515 | - | - |
| **Total All Other Funds** | **$1,845,043** | **$2,305,481** | **$10,588,158** | **-** | **-** |
| **Grand Total Expenditure** | **$93,201,164** | **$97,351,955** | **$100,373,469** | **$98,120,895** | **$100,445,317** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Fund-Object Category Name etc... | $0 | $0 | $0 | $0 | $0 |
| **General Fund Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Fund-Object Category Name etc... | $0 | $0 | $0 | $0 | $0 |
| **All Other Funds Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $78,735,721 | $80,033,436 | $81,030,106 | $88,349,041 | $90,765,610 |
| Non-Personnel | $8,516,735 | $8,999,899 | $8,422,328 | $9,472,370 | $9,380,223 |
| Special Projects and Grants | $326,264 | $347,082 | $294,484 | $299,484 | $299,484 |
| **Operating Budget Total** | **$87,578,720** | **$89,380,417** | **$89,746,918** | **$98,120,895** | **$100,445,317** |
| Equipment Outlay | $1,691,637 | $2,750,011 | $0 | $0 | $0 |
| Debt Service | $7,374,051 | $7,780,989 | $8,184,882 | $8,849,932 | $9,480,109 |
| Operating Grants | $1,811,962 | $2,173,476 | $0 | $0 | $0 |
| Capital Outlay & Grants | $273,806 | $742,576 | $0 | $0 | $0 |
| Charges From Others | $4,157,980 | $5,909,263 | $6,413,267 | $6,416,579 | $6,418,497 |
| Charges To Others | ($2,650,245) | ($2,394,254) | ($1,769,728) | ($1,864,365) | ($1,949,886) |
| Managed Savings | - | - | - | ($1,500,000) | ($1,500,000) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$12,659,191** | **$16,962,061** | **$12,828,421** | **$11,902,146** | **$12,448,720** |
| **General Fund Total** | **$100,237,911** | **$106,342,478** | **$102,575,339** | **$110,023,041** | **$112,894,037** |

| All Other Funds | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $960,683 | $661,228 | - | - | - |
| Non-Personnel | $20,872 | $15,728 | - | - | - |
| Special Projects and Grants | $326,264 | $347,082 | - | - | - |
| **Operating Budget Total** | **$1,307,819** | **$1,024,038** | **-** | **-** | **-** |
| Equipment Outlay | $1,898,224 | $2,480,311 | - | - | - |
| Operating Grants | $1,794,453 | $3,048,057 | - | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$3,692,677** | **$5,528,368** | **-** | **-** | **-** |
| **All Other Funds Total** | **$5,000,496** | **$6,552,406** | **-** | **-** | **-** |
| **Grand Total Expenditure** | **$105,238,407** | **$112,894,884** | **$102,575,339** | **$111,523,041** | **$114,394,037** |

# Department Budget Detail

**Department / Section:** **Police / Police-Office of the Chief**
**101 - 310000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3100000 | Salaries - Regular | 1,751,132 | 1,759,939 | 1,987,832 | 2,103,817 | 2,105,636 | 5% | % |
| 411110 | 3100000 | Salaries-Temp & Part Time | 0 | 2,307 | 0 | 0 | 0 | - | - |
| 411130 | 3100000 | Compensatory Time | 2,739 | 4,327 | 0 | 0 | 0 | - | - |
| 411210 | 3100000 | Vacation | 65,336 | 81,512 | 0 | 0 | 0 | - | - |
| 411220 | 3100000 | Holidays & Special Days Off | 51,608 | 71,957 | 0 | 0 | 0 | - | - |
| 411240 | 3100000 | Sick Leave | 14,850 | 17,918 | 0 | 0 | 0 | - | - |
| 411245 | 3100000 | Family Illness Sick Leave | 4,335 | 2,355 | 0 | 0 | 0 | - | - |
| 411250 | 3100000 | Industrial Accident | 492 | 24,290 | 0 | 0 | 0 | - | - |
| 411260 | 3100000 | Bereavement Leave | 2,886 | 2,883 | 0 | 0 | 0 | - | - |
| 411280 | 3100000 | Jury Duty | 0 | 207 | 0 | 0 | 0 | - | - |
| 411292 | 3100000 | Administrative Leave | 6,010 | 4,015 | 0 | 0 | 0 | - | - |
| 411315 | 3100000 | Shift Differential Pay-Police | 0 | 180 | 0 | 0 | 0 | - | - |
| 411410 | 3100000 | Vacation Payoffs | 116,815 | 86,512 | 85,000 | 85,000 | 85,000 | - | - |
| 411420 | 3100000 | Sick Leave Payoff | 118,595 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 3100000 | Compensatory Time Payoff | 22,603 | 8,141 | 10,000 | 10,000 | 10,000 | - | - |
| 411510 | 3100000 | Accrued Payroll | 14,621 | 9,921 | 20,881 | 11,394 | 11,643 | (45)% | 2% |
| 412210 | 3100000 | Workers Compensation Ins | 62,093 | 99,753 | 106,945 | 113,186 | 113,283 | 5% | % |
| 412220 | 3100000 | Health Insurance | 71,731 | 75,225 | 38,212 | 68,312 | 72,058 | 78% | 5% |
| 412221 | 3100000 | Retiree Health Insurance | 9,300 | 8,400 | 12,000 | 12,000 | 12,000 | - | - |
| 412222 | 3100000 | Dental Insurance | 5,134 | 5,037 | 1,850 | 3,216 | 3,320 | 73% | 3% |
| 412223 | 3100000 | RPOA Insurance | 91,960 | 104,208 | 124,848 | 142,846 | 147,286 | 14% | 3% |
| 412230 | 3100000 | Life Insurance | 8,158 | 8,670 | 10,602 | 11,216 | 11,227 | 5% | % |
| 412240 | 3100000 | Unemployment Insurance | 2,591 | 1,299 | 1,109 | 1,175 | 1,177 | 5% | % |
| 412250 | 3100000 | Disability Insurance | 1,657 | 1,562 | 1,008 | 1,008 | 1,008 | - | - |
| 412310 | 3100000 | PERS Retirement | 735,600 | 805,625 | 852,833 | 977,053 | 1,039,395 | 14% | 6% |
| 412320 | 3100000 | Medicare OASDI | 33,448 | 31,585 | 28,824 | 30,507 | 30,533 | 5% | % |
| 412400 | 3100000 | Deferred Compensation | 22,478 | 19,019 | 26,820 | 28,020 | 29,220 | 4% | 4% |
| 413110 | 3100000 | Overtime At Straight Rate | 64,826 | 74,440 | 57,000 | 57,000 | 57,000 | - | - |
| 413120 | 3100000 | Overtime At 1.5 Rate | 16,028 | 11,127 | 50,000 | 50,000 | 50,000 | - | - |
| 413130 | 3100000 | Overtime At Double Time Rate | 0 | 80 | 0 | 0 | 0 | - | - |
| 413210 | 3100000 | Holiday O/T-Straight/Non-Sched | 395 | 184 | 0 | 0 | 0 | - | - |
| 413230 | 3100000 | Holiday O/T-Strt/Subj To Retir | 47,672 | 22,571 | 30,000 | 24,733 | 30,000 | (17)% | 21% |
| | | **Personnel Services Total** | **3,345,104** | **3,345,262** | **3,445,764** | **3,730,483** | **3,809,786** | **8%** | **2%** |
| 421000 | 3100000 | Professional Services | 14,933 | 11,232 | 10,000 | 10,000 | 10,000 | - | - |
| 421001 | 3100000 | Prof Services/Internal | 695 | 61 | 0 | 0 | 0 | - | - |
| 421100 | 3100000 | Outside Legal Services | 495 | 22,102 | 80,000 | 180,000 | 150,000 | 125% | (16)% |
| 422100 | 3100000 | Telephone | 3,027 | 2,507 | 12,000 | 12,000 | 12,000 | - | - |
| 422120 | 3100000 | Telephone - Cellular | 8,424 | 14,082 | 14,300 | 14,300 | 14,300 | - | - |
| 423400 | 3100000 | Motor Pool Equipment Rental | 300 | 226 | 0 | 0 | 0 | - | - |
| 424130 | 3100000 | Maint/Repair of Bldgs & Improv | 171 | 0 | 0 | 0 | 0 | - | - |
| 425200 | 3100000 | Periodicals & Dues | 12,830 | 11,404 | 355 | 355 | 355 | - | - |
| 425400 | 3100000 | General Office Expense | 12,514 | 9,670 | 10,000 | 10,000 | 10,000 | - | - |
| 425610 | 3100000 | Outside Printing Expense | 301 | 117 | 0 | 0 | 0 | - | - |
| 426800 | 3100000 | Special Department Supplies | 48,177 | 13,727 | 5,000 | 5,000 | 5,000 | - | - |
| 426800 | 9886000 | Get Home Safe Program Grant | 0 | 5,539 | 0 | 0 | 0 | - | - |
| 427100 | 3100000 | Travel & Meeting Expense | 8,699 | 18,795 | 8,475 | 8,475 | 8,475 | - | - |

# Department Budget Detail

**Department / Section:** **Police / Police-Office of the Chief**
**101 - 310000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 427200 | 3100000 | Training | 0 | 675 | 0 | 0 | 0 | - | - |
| 428400 | 3100000 | Liability Insurance | 84,822 | 138,577 | 103,964 | 124,545 | 124,653 | 19% | % |
| | | **Non-personnel Expenses Total** | **195,394** | **248,720** | **244,094** | **364,675** | **334,783** | **49%** | **(8)%** |
| 881100 | 3100000 | General Fund Allocation Chgs | 1,573,518 | 5,773,219 | 6,268,009 | 6,268,009 | 6,268,009 | - | - |
| | | **Charges From Others Total** | **1,573,518** | **5,773,219** | **6,268,009** | **6,268,009** | **6,268,009** | - | **-** |
| 894101 | 3100000 | Interfund Services to 101 Fund | 0 | (2,421) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **0** | **(2,421)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **5,114,017** | **9,364,781** | **9,957,867** | **10,363,167** | **10,412,578** | **4%** | **%** |

# Department Budget Detail

**Department / Section:** **Police / Police-Capital**
**101 - 319500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 462100 | 9885530 | 14/15 Cap Lease-PD Vehicles | 0 | 1,956,947 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **0** | **1,956,947** | **0** | **0** | **0** | - | **-** |
| 440301 | 9868800 | PD-CAD Hardware/Software-Chase | 71,985 | 742,576 | 0 | 0 | 0 | - | - |
| 440301 | 9885540 | 14/15 Cap Lease-PD Hardware | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **71,985** | **742,576** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **71,985** | **2,699,523** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Police / Police-Community Svcs Bureau**
**101 - 310100**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3101000 | Salaries - Regular | 601,833 | 752,529 | 942,474 | 1,000,137 | 1,005,011 | 6% | % |
| 411110 | 3101000 | Salaries-Temp & Part Time | 10,474 | 8,801 | 15,151 | 28,367 | 28,922 | 87% | 1% |
| 411130 | 3101000 | Compensatory Time | 1,465 | 6,692 | 0 | 0 | 0 | - | - |
| 411210 | 3101000 | Vacation | 23,499 | 40,153 | 0 | 0 | 0 | - | - |
| 411220 | 3101000 | Holidays & Special Days Off | 21,781 | 29,562 | 0 | 0 | 0 | - | - |
| 411225 | 3101000 | Rest Time Pay - IBEW | 199 | 0 | 0 | 0 | 0 | - | - |
| 411240 | 3101000 | Sick Leave | 7,918 | 14,170 | 0 | 0 | 0 | - | - |
| 411245 | 3101000 | Family Illness Sick Leave | 1,620 | 2,090 | 0 | 0 | 0 | - | - |
| 411250 | 3101000 | Industrial Accident | 17,861 | 19,795 | 0 | 0 | 0 | - | - |
| 411260 | 3101000 | Bereavement Leave | 1,964 | 1,543 | 0 | 0 | 0 | - | - |
| 411280 | 3101000 | Jury Duty | 0 | 226 | 0 | 0 | 0 | - | - |
| 411410 | 3101000 | Vacation Payoffs | 26,097 | 21,476 | 10,000 | 10,000 | 10,000 | - | - |
| 411420 | 3101000 | Sick Leave Payoff | 2,107 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 3101000 | Compensatory Time Payoff | 6,971 | 14,845 | 0 | 0 | 0 | - | - |
| 411510 | 3101000 | Accrued Payroll | 4,502 | 7,661 | 8,904 | 4,938 | 5,064 | (44)% | 2% |
| 412210 | 3101000 | Workers Compensation Ins | 25,089 | 50,025 | 51,520 | 55,335 | 55,628 | 7% | % |
| 412220 | 3101000 | Health Insurance | 31,381 | 35,308 | 43,478 | 60,828 | 62,808 | 39% | 3% |
| 412221 | 3101000 | Retiree Health Insurance | 5,900 | 8,100 | 8,400 | 8,400 | 8,400 | - | - |
| 412222 | 3101000 | Dental Insurance | 1,600 | 1,542 | 1,842 | 2,295 | 2,295 | 24% | - |
| 412223 | 3101000 | RPOA Insurance | 60,161 | 61,228 | 55,584 | 77,318 | 80,798 | 39% | 4% |
| 412230 | 3101000 | Life Insurance | 1,545 | 1,667 | 1,980 | 2,009 | 2,041 | 1% | 1% |
| 412240 | 3101000 | Unemployment Insurance | 1,044 | 651 | 534 | 575 | 578 | 7% | % |
| 412250 | 3101000 | Disability Insurance | 813 | 1,024 | 1,026 | 1,026 | 1,026 | - | - |
| 412310 | 3101000 | PERS Retirement | 250,427 | 343,452 | 383,353 | 436,896 | 466,741 | 13% | 6% |
| 412320 | 3101000 | Medicare OASDI | 11,098 | 13,709 | 12,995 | 14,912 | 14,991 | 14% | % |
| 412330 | 3101000 | City Retirement Plan | 392 | 330 | 214 | 710 | 713 | 231% | % |
| 412400 | 3101000 | Deferred Compensation | 2,465 | 2,430 | 5,280 | 6,180 | 7,080 | 17% | 14% |
| 413110 | 3101000 | Overtime At Straight Rate | 0 | 4,834 | 0 | 0 | 0 | - | - |
| 413120 | 3101000 | Overtime At 1.5 Rate | 16,422 | 14,669 | 29,000 | 27,885 | 29,000 | (3)% | 3% |
| 413130 | 3101000 | Overtime At Double Time Rate | 0 | 146 | 0 | 0 | 0 | - | - |
| 413210 | 3101000 | Holiday O/T-Straight/Non-Sched | 468 | 470 | 0 | 0 | 0 | - | - |
| 413230 | 3101000 | Holiday O/T-Strt/Subj To Retir | 8,343 | 17,777 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **1,145,457** | **1,476,918** | **1,571,735** | **1,737,811** | **1,781,096** | **10%** | **2%** |
| 421000 | 3101000 | Professional Services | 15,458 | 11,104 | 15,000 | 15,000 | 15,000 | - | - |
| 421001 | 3101000 | Prof Services/Internal | 199 | 0 | 0 | 0 | 0 | - | - |
| 422120 | 3101000 | Telephone - Cellular | 6,089 | 6,210 | 5,000 | 5,000 | 5,000 | - | - |
| 424220 | 3101000 | All Other Equip Maint/Repair | 1,984 | 2,796 | 5,000 | 5,000 | 5,000 | - | - |
| 425400 | 3101000 | General Office Expense | 720 | 2,916 | 1,500 | 3,500 | 3,500 | 133% | - |
| 425600 | 3101000 | Central Printing Charges | 615 | 966 | 8,000 | 8,000 | 8,000 | - | - |
| 425610 | 3101000 | Outside Printing Expense | 3,053 | 1,892 | 2,000 | 4,000 | 4,000 | 100% | - |
| 426800 | 3101000 | Special Department Supplies | 55,094 | 52,929 | 41,000 | 43,500 | 43,500 | 6% | - |
| 427100 | 3101000 | Travel & Meeting Expense | 3,863 | 795 | 4,000 | 4,000 | 4,000 | - | - |
| 427200 | 3101000 | Training | 10,661 | 16,119 | 9,000 | 9,000 | 9,000 | - | - |
| 428400 | 3101000 | Liability Insurance | 34,275 | 69,495 | 50,084 | 60,886 | 61,209 | 21% | % |
| | | **Non-personnel Expenses Total** | **132,014** | **165,228** | **140,584** | **157,886** | **158,209** | **12%** | **%** |

## Department Budget Detail

**Department / Section:** **Police / Police-Community Svcs Bureau**
**101 - 310100**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440110 | 9151800 | OTS CarFit Program | 0 | 7,056 | 0 | 0 | 0 | - | - |
| 440210 | 9331500 | CHP Every 15 Minutes 2014 | 5,106 | (52) | 0 | 0 | 0 | - | - |
| 440210 | 9333000 | CHP Every 15 Minutes 2015 | 0 | 4,650 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **5,106** | **11,653** | **0** | **0** | **0** | - | **-** |
| 881100 | 3101000 | General Fund Allocation Chgs | 33,987 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **33,987** | **0** | **0** | **0** | **0** | - | **-** |
| 894101 | 3101000 | Interfund Services to 101 Fund | (556) | (263) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(556)** | **(263)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **1,316,008** | **1,653,537** | **1,712,319** | **1,895,697** | **1,939,305** | **10%** | **2%** |

## Department Budget Detail

**Department / Section:** **Police / Police-Support Services**
**101 - 310200**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3102000 | Salaries - Regular | 1,346,419 | 1,427,293 | 4,018,182 | 4,058,343 | 4,110,728 | % | 1% |
| 411110 | 3102000 | Salaries-Temp & Part Time | 119,417 | 297,895 | 275,725 | 259,381 | 269,460 | (5)% | 3% |
| 411130 | 3102000 | Compensatory Time | 9,310 | 8,332 | 0 | 0 | 0 | - | - |
| 411210 | 3102000 | Vacation | 60,028 | 52,605 | 0 | 0 | 0 | - | - |
| 411220 | 3102000 | Holidays & Special Days Off | 49,430 | 56,980 | 0 | 0 | 0 | - | - |
| 411226 | 3102000 | Fld Trning Ofcr Earnd Time Off | 9,546 | 9,309 | 0 | 0 | 0 | - | - |
| 411240 | 3102000 | Sick Leave | 16,541 | 12,619 | 0 | 0 | 0 | - | - |
| 411245 | 3102000 | Family Illness Sick Leave | 4,080 | 2,816 | 0 | 0 | 0 | - | - |
| 411250 | 3102000 | Industrial Accident | 17,363 | 6,676 | 0 | 0 | 0 | - | - |
| 411260 | 3102000 | Bereavement Leave | 1,088 | 1,156 | 0 | 0 | 0 | - | - |
| 411280 | 3102000 | Jury Duty | 249 | 0 | 0 | 0 | 0 | - | - |
| 411315 | 3102000 | Shift Differential Pay-Police | 3,456 | 3,924 | 0 | 0 | 0 | - | - |
| 411410 | 3102000 | Vacation Payoffs | 53,001 | 84,196 | 50,000 | 50,000 | 50,000 | - | - |
| 411420 | 3102000 | Sick Leave Payoff | 40,202 | 77,026 | 0 | 0 | 0 | - | - |
| 411430 | 3102000 | Compensatory Time Payoff | 20,471 | 13,581 | 11,130 | 11,130 | 11,130 | - | - |
| 411510 | 3102000 | Accrued Payroll | 10,623 | 67,092 | 44,418 | 22,632 | 23,364 | (49)% | 3% |
| 412210 | 3102000 | Workers Compensation Ins | 57,717 | 96,819 | 231,012 | 232,291 | 235,653 | % | 1% |
| 412220 | 3102000 | Health Insurance | 37,874 | 38,807 | 484,953 | 507,209 | 529,509 | 4% | 4% |
| 412221 | 3102000 | Retiree Health Insurance | 14,100 | 14,200 | 14,400 | 14,400 | 14,400 | - | - |
| 412222 | 3102000 | Dental Insurance | 1,975 | 1,598 | 23,540 | 22,735 | 23,034 | (3)% | 1% |
| 412223 | 3102000 | RPOA Insurance | 131,874 | 139,147 | 148,512 | 170,841 | 178,221 | 15% | 4% |
| 412230 | 3102000 | Life Insurance | 4,000 | 3,969 | 9,879 | 9,780 | 9,882 | (1)% | 1% |
| 412240 | 3102000 | Unemployment Insurance | 2,404 | 1,261 | 2,396 | 2,408 | 2,444 | % | 1% |
| 412250 | 3102000 | Disability Insurance | 2,368 | 2,323 | 6,892 | 6,892 | 6,892 | - | - |
| 412310 | 3102000 | PERS Retirement | 584,352 | 632,809 | 1,351,141 | 1,463,951 | 1,579,307 | 8% | 7% |
| 412320 | 3102000 | Medicare OASDI | 25,765 | 29,340 | 59,925 | 58,250 | 58,983 | (2)% | 1% |
| 412330 | 3102000 | City Retirement Plan | 3,963 | 6,265 | 7,296 | 7,507 | 7,880 | 2% | 4% |
| 412400 | 3102000 | Deferred Compensation | 8,502 | 10,494 | 22,800 | 24,900 | 27,900 | 9% | 12% |
| 413110 | 3102000 | Overtime At Straight Rate | 165 | 0 | 0 | 0 | 0 | - | - |
| 413120 | 3102000 | Overtime At 1.5 Rate | 66,373 | 66,378 | 40,000 | 88,000 | 88,000 | 120% | - |
| 413130 | 3102000 | Overtime At Double Time Rate | 0 | 60 | 0 | 0 | 0 | - | - |
| 413210 | 3102000 | Holiday O/T-Straight/Non-Sched | 353 | 528 | 0 | 0 | 0 | - | - |
| 413230 | 3102000 | Holiday O/T-Strt/Subj To Retir | 27,436 | 34,038 | 31,750 | 32,839 | 37,750 | 3% | 14% |
| | | **Personnel Services Total** | **2,730,463** | **3,199,550** | **6,833,951** | **7,043,489** | **7,264,537** | **3%** | **3%** |
| 421000 | 3102000 | Professional Services | 152,931 | 18,507 | 237,117 | 237,117 | 237,117 | - | - |
| 421001 | 3102000 | Prof Services/Internal | 5,869 | 130 | 0 | 0 | 0 | - | - |
| 422100 | 3102000 | Telephone | 1,942 | 1,944 | 4,000 | 4,000 | 4,000 | - | - |
| 422120 | 3102000 | Telephone - Cellular | 4,955 | 5,155 | 12,040 | 12,040 | 12,040 | - | - |
| 423500 | 3102000 | Vehicle Usage Reimb Employee | 7,761 | 3,979 | 2,000 | 2,000 | 2,000 | - | - |
| 424220 | 3102000 | All Other Equip Maint/Repair | 502 | 509 | 12,220 | 12,220 | 12,220 | - | - |
| 425200 | 3102000 | Periodicals & Dues | 234 | 50 | 0 | 0 | 0 | - | - |
| 425400 | 3102000 | General Office Expense | 9,710 | 12,250 | 28,500 | 28,500 | 28,500 | - | - |
| 425600 | 3102000 | Central Printing Charges | (208) | 0 | 0 | 0 | 0 | - | - |
| 425610 | 3102000 | Outside Printing Expense | 2,101 | 2,513 | 0 | 0 | 0 | - | - |
| 426200 | 3102000 | Clothing/Linen/Safety Supplies | 171,601 | 189,125 | 160,600 | 214,100 | 210,600 | 33% | (1)% |
| 426800 | 3102000 | Special Department Supplies | 317,073 | 101,131 | 121,300 | 126,300 | 121,300 | 4% | (3)% |

## Department Budget Detail

**Department / Section:** **Police / Police-Support Services**
**101 - 310200**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 427200 | 3102000 | Training | 144,574 | 82,538 | 111,250 | 126,250 | 91,250 | 13% | (27)% |
| 427210 | 3102000 | Training - P.O.S.T. | 215,160 | 235,135 | 175,000 | 250,000 | 220,000 | 42% | (12)% |
| 427215 | 3102000 | P.O.S.T On-Site Training | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 428400 | 3102000 | Liability Insurance | 78,846 | 134,502 | 224,571 | 255,611 | 259,307 | 13% | 1% |
| | | **Non-personnel Expenses Total** | **1,113,056** | **787,475** | **1,089,598** | **1,269,138** | **1,199,334** | **16%** | **(5)%** |
| 440110 | 9146700 | Bulletproof Vest 2012-13 | 1,679 | 0 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **1,679** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 3102000 | General Fund Allocation Chgs | 154,023 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **154,023** | **0** | **0** | **0** | **0** | **-** | **-** |
| 894101 | 3102000 | Interfund Services to 101 Fund | (8,273) | (39,521) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(8,273)** | **(39,521)** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **3,990,949** | **3,947,504** | **7,923,549** | **8,312,627** | **8,463,871** | **4%** | **1%** |

## Department Budget Detail

**Department / Section:** **Police / Police-Administrative Services**
**101 - 310500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3105000 | Salaries - Regular | 2,624,916 | 2,819,873 | 1,116,475 | 1,143,923 | 1,150,993 | 2% | % |
| 411110 | 3105000 | Salaries-Temp & Part Time | 25,541 | 30,470 | 20,639 | 20,639 | 21,671 | - | 5% |
| 411130 | 3105000 | Compensatory Time | 29,975 | 34,251 | 0 | 0 | 0 | - | - |
| 411210 | 3105000 | Vacation | 205,729 | 222,415 | 0 | 0 | 0 | - | - |
| 411220 | 3105000 | Holidays & Special Days Off | 111,942 | 124,328 | 0 | 0 | 0 | - | - |
| 411240 | 3105000 | Sick Leave | 107,081 | 103,252 | 0 | 0 | 0 | - | - |
| 411245 | 3105000 | Family Illness Sick Leave | 17,730 | 21,045 | 0 | 0 | 0 | - | - |
| 411250 | 3105000 | Industrial Accident | 15,527 | 799 | 0 | 0 | 0 | - | - |
| 411260 | 3105000 | Bereavement Leave | 2,125 | 5,839 | 0 | 0 | 0 | - | - |
| 411280 | 3105000 | Jury Duty | 2,001 | 2,908 | 0 | 0 | 0 | - | - |
| 411292 | 3105000 | Administrative Leave | 91,904 | 13,532 | 0 | 0 | 0 | - | - |
| 411310 | 3105000 | Night Shift Premium | 3,396 | 3,484 | 5,700 | 5,700 | 5,700 | - | - |
| 411320 | 3105000 | Temporary Foreman Pay | 5,292 | 1,563 | 0 | 0 | 0 | - | - |
| 411410 | 3105000 | Vacation Payoffs | 23,721 | 24,827 | 0 | 0 | 0 | - | - |
| 411420 | 3105000 | Sick Leave Payoff | 21,459 | 7,969 | 0 | 0 | 0 | - | - |
| 411430 | 3105000 | Compensatory Time Payoff | 10,801 | 15,548 | 7,200 | 7,200 | 7,200 | - | - |
| 411510 | 3105000 | Accrued Payroll | 5,942 | (11,825) | 12,990 | 6,752 | 6,930 | (48)% | 2% |
| 412210 | 3105000 | Workers Compensation Ins | 114,139 | 190,509 | 61,177 | 62,655 | 63,093 | 2% | % |
| 412220 | 3105000 | Health Insurance | 538,612 | 570,048 | 197,416 | 199,876 | 210,474 | 1% | 5% |
| 412222 | 3105000 | Dental Insurance | 27,973 | 28,411 | 8,463 | 8,449 | 8,696 | ( )% | 2% |
| 412230 | 3105000 | Life Insurance | 7,103 | 7,335 | 3,186 | 3,316 | 3,350 | 4% | 1% |
| 412240 | 3105000 | Unemployment Insurance | 4,755 | 2,482 | 635 | 648 | 652 | 2% | % |
| 412250 | 3105000 | Disability Insurance | 6,882 | 7,039 | 2,040 | 2,040 | 2,040 | - | - |
| 412310 | 3105000 | PERS Retirement | 872,419 | 854,798 | 319,909 | 354,458 | 379,814 | 10% | 7% |
| 412320 | 3105000 | Medicare OASDI | 43,966 | 48,494 | 15,588 | 15,689 | 15,791 | % | % |
| 412330 | 3105000 | City Retirement Plan | 165 | 374 | 774 | 774 | 813 | - | 5% |
| 412400 | 3105000 | Deferred Compensation | 750 | 9,425 | 6,300 | 8,400 | 10,500 | 33% | 25% |
| 413110 | 3105000 | Overtime At Straight Rate | 2,751 | 803 | 0 | 0 | 0 | - | - |
| 413120 | 3105000 | Overtime At 1.5 Rate | 61,287 | 72,621 | 65,000 | 14,062 | 15,000 | (78)% | 6% |
| 413130 | 3105000 | Overtime At Double Time Rate | 1,506 | 4,396 | 400 | 400 | 400 | - | - |
| 413210 | 3105000 | Holiday O/T-Straight/Non-Sched | 6,415 | 6,052 | 7,000 | 7,000 | 7,000 | - | - |
| 413230 | 3105000 | Holiday O/T-Strt/Subj To Retir | 4,939 | 2,165 | 8,000 | 8,000 | 8,000 | - | - |
| 413240 | 3105000 | O/T 1.5 Rate Sub To Retirement | 0 | 431 | 0 | 0 | 0 | - | - |
| 419910 | 3105000 | Salaries Adjustment Factor | 0 | 0 | (200,000) | 0 | 0 | (100)% | - |
| | | **Personnel Services Total** | **4,998,761** | **5,225,678** | **1,658,892** | **1,869,981** | **1,918,117** | **12%** | **2%** |
| 421000 | 3105000 | Professional Services | 339,727 | 256,246 | 320,410 | 320,410 | 320,410 | - | - |
| 421001 | 3105000 | Prof Services/Internal | 2,418 | 495 | 0 | 0 | 0 | - | - |
| 422100 | 3105000 | Telephone | 121,629 | 125,557 | 152,100 | 152,100 | 152,100 | - | - |
| 422120 | 3105000 | Telephone - Cellular | 5,962 | 6,747 | 7,000 | 7,000 | 7,000 | - | - |
| 422200 | 3105000 | Electric | 346,573 | 359,068 | 357,000 | 357,000 | 357,000 | - | - |
| 422300 | 3105000 | Gas | 6,315 | 6,190 | 12,500 | 12,500 | 12,500 | - | - |
| 422500 | 3105000 | Water | 28,136 | 25,286 | 26,000 | 26,000 | 26,000 | - | - |
| 422600 | 3105000 | Other Utilities | 34,340 | 31,758 | 26,100 | 26,100 | 26,100 | - | - |
| 422700 | 3105000 | Refuse/Disposal Fees | 21,908 | 22,488 | 21,220 | 21,220 | 21,220 | - | - |
| 423200 | 3105000 | Land and Building Rental | 0 | 0 | 0 | 0 | 267,667 | - | - |
| 423400 | 3105000 | Motor Pool Equipment Rental | 1,354 | 1,455 | 400 | 400 | 400 | - | - |

## Department Budget Detail

**Department / Section:** **Police / Police-Administrative Services**
**101 - 310500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 423500 | 3105000 | Vehicle Usage Reimb Employee | 95 | 215 | 0 | 0 | 0 | - | - |
| 424130 | 3105000 | Maint/Repair of Bldgs & Improv | 26,535 | 40,835 | 50,000 | 50,000 | 50,000 | - | - |
| 424220 | 3105000 | All Other Equip Maint/Repair | 46,789 | 57,829 | 52,257 | 52,257 | 52,257 | - | - |
| 424230 | 3105000 | Central Garage Charges | 11,100 | 7,093 | 8,000 | 8,000 | 8,000 | - | - |
| 424250 | 3105000 | Sublet Repairs-Automotive | 545,198 | 456,392 | 525,000 | 525,000 | 525,000 | - | - |
| 425100 | 3105000 | Advertising Expense | 0 | 0 | 1,450 | 1,450 | 1,450 | - | - |
| 425200 | 3105000 | Periodicals & Dues | 1,140 | 783 | 16,052 | 16,552 | 16,552 | 3% | - |
| 425400 | 3105000 | General Office Expense | 54,254 | 46,749 | 35,000 | 35,000 | 35,000 | - | - |
| 425500 | 3105000 | Postage | 29,861 | 32,535 | 25,000 | 25,000 | 25,000 | - | - |
| 425600 | 3105000 | Central Printing Charges | 8,619 | 4,432 | 15,000 | 7,500 | 7,500 | (50)% | - |
| 425610 | 3105000 | Outside Printing Expense | 3,889 | 3,532 | 0 | 0 | 0 | - | - |
| 425700 | 3105000 | Software Purchase/Licensing | 0 | 389 | 1,650 | 1,650 | 1,650 | - | - |
| 425800 | 3105000 | Computer Equip Purc Undr $5000 | 35,876 | 33,934 | 53,443 | 53,443 | 53,443 | - | - |
| 426100 | 3105000 | Janitorial Supplies | 38,744 | 36,952 | 25,000 | 30,000 | 25,000 | 20% | (16)% |
| 426200 | 3105000 | Clothing/Linen/Safety Supplies | 10,711 | 11,012 | 10,600 | 10,600 | 10,600 | - | - |
| 426300 | 3105000 | Motor Fuels & Lubricants | 1,296,548 | 972,360 | 1,150,000 | 1,150,000 | 1,150,000 | - | - |
| 426400 | 3105000 | Horticultural Supplies | 27,508 | 40,858 | 0 | 0 | 0 | - | - |
| 426700 | 3105000 | Maintenance Tools/Supplies | 1,315 | 1,605 | 1,800 | 1,800 | 1,800 | - | - |
| 426710 | 3105000 | Work Boot Reimbursement | 2,100 | 2,100 | 1,650 | 1,650 | 1,000 | - | (39)% |
| 426800 | 3105000 | Special Department Supplies | 137,410 | 124,674 | 123,300 | 298,300 | 123,300 | 141% | (58)% |
| 427200 | 3105000 | Training | 9,392 | 16,413 | 2,000 | 2,000 | 2,000 | - | - |
| 427210 | 3105000 | Training - P.O.S.T. | 40 | 0 | 0 | 0 | 0 | - | - |
| 428400 | 3105000 | Liability Insurance | 155,922 | 264,654 | 59,471 | 68,941 | 69,420 | 15% | % |
| 428420 | 3105000 | Insurance Charges - Direct | 21,504 | 25,431 | 36,217 | 47,145 | 65,306 | 30% | 38% |
| 447410 | 3105000 | County Booking Fees | 31,259 | 132,004 | 200,000 | 200,000 | 200,000 | - | - |
| | | **Non-personnel Expenses Total** | **3,404,185** | **3,148,084** | **3,315,620** | **3,509,018** | **3,614,675** | **5%** | **3%** |
| 450018 | 3105000 | Horizon House-RCCADV | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | - | - |
| 450020 | 3105000 | Rape Crisis Center | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | - | - |
| 453123 | 3105000 | Operation Safehouse | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | - | - |
| | | **Special Projects Total** | **30,000** | **30,000** | **30,000** | **30,000** | **30,000** | **-** | **-** |
| 440110 | 9135900 | JAG-2010 | 9,562 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9140000 | JAG-2011 | 87,006 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9142300 | Secure Our Schools 2011 | 22,956 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9144700 | JAG-2012 | 158,615 | 134,123 | 0 | 0 | 0 | - | - |
| 440210 | 9329100 | STATE COPS 12/13-AB3229 | 127,718 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9330100 | STATE COPS 13/14-AB3229 | 240,947 | 283,925 | 0 | 0 | 0 | - | - |
| 440210 | 9331700 | STATE COPS 14/15-AB3229 | 0 | 458,649 | 0 | 0 | 0 | - | - |
| 440210 | 9333100 | STATE COPS 15/16-AB3229 | 0 | 38,367 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **646,807** | **915,066** | **0** | **0** | **0** | **-** | **-** |
| 462100 | 3105000 | Automotive Equipment | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **0** | **0** | **0** | **0** | **0** | **-** | **-** |
| 440446 | 9855230 | Mag Police Stat Tn Impr-RC | 1,821 | 0 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Police / Police-Administrative Services**
**101 - 310500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Capital Outlay & Grants Total** | **1,821** | **0** | **0** | **0** | **0** | - | **-** |
| 881100 | 3105000 | General Fund Allocation Chgs | 585,846 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 3105000 | Utilization Chgs from 101 Fund | 9,854 | 8,511 | 9,270 | 9,582 | 10,800 | 3% | 12% |
| 882510 | 3105000 | Utilization Chgs from 510 Fund | 27,099 | 24,499 | 27,000 | 30,000 | 30,700 | 11% | 2% |
| 884510 | 3105000 | Interfund Services from 510 Fd | 10 | 620 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **622,810** | **33,631** | **36,270** | **39,582** | **41,500** | **9%** | **4%** |
| 894101 | 3105000 | Interfund Services to 101 Fund | (78,468) | (145,040) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(78,468)** | **(145,040)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **9,625,917** | **9,207,420** | **5,040,782** | **5,448,581** | **5,604,292** | **8%** | **2%** |

## Department Budget Detail

**Department / Section:** **Police / Police-Communications**
**101 - 311000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3110000 | Salaries - Regular | 2,617,152 | 2,441,365 | 3,594,704 | 3,690,194 | 3,748,584 | 2% | 1% |
| 411110 | 3110000 | Salaries-Temp & Part Time | 172,837 | 159,652 | 121,555 | 121,554 | 122,181 | ( )% | % |
| 411130 | 3110000 | Compensatory Time | 105,549 | 112,834 | 0 | 0 | 0 | - | - |
| 411210 | 3110000 | Vacation | 153,123 | 138,338 | 0 | 0 | 0 | - | - |
| 411220 | 3110000 | Holidays & Special Days Off | 17,876 | 28,413 | 0 | 0 | 0 | - | - |
| 411240 | 3110000 | Sick Leave | 74,319 | 71,076 | 0 | 0 | 0 | - | - |
| 411245 | 3110000 | Family Illness Sick Leave | 35,375 | 37,212 | 0 | 0 | 0 | - | - |
| 411250 | 3110000 | Industrial Accident | 3,207 | 22,697 | 0 | 0 | 0 | - | - |
| 411260 | 3110000 | Bereavement Leave | 5,407 | 3,220 | 0 | 0 | 0 | - | - |
| 411280 | 3110000 | Jury Duty | 1,237 | 324 | 0 | 0 | 0 | - | - |
| 411292 | 3110000 | Administrative Leave | 17,941 | 9,227 | 0 | 0 | 0 | - | - |
| 411310 | 3110000 | Night Shift Premium | 62,296 | 54,614 | 56,600 | 56,600 | 56,600 | - | - |
| 411320 | 3110000 | Temporary Foreman Pay | 2,517 | 2,546 | 0 | 0 | 0 | - | - |
| 411410 | 3110000 | Vacation Payoffs | 17,336 | 12,462 | 0 | 0 | 0 | - | - |
| 411430 | 3110000 | Compensatory Time Payoff | 26,187 | 45,409 | 25,000 | 25,000 | 25,000 | - | - |
| 411510 | 3110000 | Accrued Payroll | 6,961 | (7,482) | 40,404 | 21,005 | 21,674 | (48)% | 3% |
| 412210 | 3110000 | Workers Compensation Ins | 118,791 | 195,648 | 199,935 | 205,066 | 208,239 | 2% | 1% |
| 412220 | 3110000 | Health Insurance | 354,063 | 350,180 | 504,161 | 514,900 | 538,141 | 2% | 4% |
| 412221 | 3110000 | Retiree Health Insurance | 0 | 0 | 1,200 | 1,200 | 1,200 | - | - |
| 412222 | 3110000 | Dental Insurance | 19,000 | 17,879 | 23,408 | 23,728 | 23,871 | 1% | % |
| 412223 | 3110000 | RPOA Insurance | 0 | 0 | 10,200 | 11,440 | 11,920 | 12% | 4% |
| 412230 | 3110000 | Life Insurance | 4,190 | 4,161 | 5,851 | 6,029 | 6,093 | 3% | 1% |
| 412240 | 3110000 | Unemployment Insurance | 4,950 | 2,550 | 2,074 | 2,134 | 2,171 | 2% | 1% |
| 412250 | 3110000 | Disability Insurance | 5,209 | 4,639 | 5,882 | 5,882 | 5,882 | - | - |
| 412310 | 3110000 | PERS Retirement | 827,769 | 737,085 | 1,004,867 | 1,109,660 | 1,203,625 | 10% | 8% |
| 412320 | 3110000 | Medicare OASDI | 56,422 | 56,092 | 53,886 | 55,274 | 56,124 | 2% | 1% |
| 412330 | 3110000 | City Retirement Plan | 256 | 0 | 0 | 0 | 0 | - | - |
| 412400 | 3110000 | Deferred Compensation | 350 | 4,200 | 8,880 | 10,980 | 13,080 | 23% | 19% |
| 413110 | 3110000 | Overtime At Straight Rate | 3,087 | 12,700 | 0 | 0 | 0 | - | - |
| 413120 | 3110000 | Overtime At 1.5 Rate | 401,482 | 570,108 | 575,000 | 545,900 | 575,000 | (5)% | 5% |
| 413130 | 3110000 | Overtime At Double Time Rate | 199,814 | 261,163 | 140,000 | 140,000 | 140,000 | - | - |
| 413210 | 3110000 | Holiday O/T-Straight/Non-Sched | 28,590 | 21,270 | 24,000 | 24,000 | 24,000 | - | - |
| 413230 | 3110000 | Holiday O/T-Strt/Subj To Retir | 22,962 | 15,551 | 18,000 | 18,000 | 18,000 | - | - |
| 413240 | 3110000 | O/T 1.5 Rate Sub To Retirement | 0 | 2,093 | 0 | 0 | 0 | - | - |
| 413250 | 3110000 | Dbl Time Subj To Retirement | 0 | 896 | 0 | 0 | 0 | - | - |
| 419910 | 3110000 | Salaries Adjustment Factor | 0 | 0 | (457,000) | 0 | 0 | (100)% | - |
| | | **Personnel Services Total** | **5,366,270** | **5,388,136** | **5,958,607** | **6,588,546** | **6,801,385** | **10%** | **3%** |
| 421000 | 3110000 | Professional Services | 47,213 | 86,750 | 109,000 | 110,500 | 110,500 | 1% | - |
| 421001 | 3110000 | Prof Services/Internal | 595 | 7,773 | 0 | 0 | 0 | - | - |
| 422100 | 3110000 | Telephone | 45,859 | 41,568 | 47,500 | 46,000 | 46,000 | (3)% | - |
| 422120 | 3110000 | Telephone - Cellular | 12,002 | 4,896 | 5,000 | 5,000 | 5,000 | - | - |
| 424220 | 3110000 | All Other Equip Maint/Repair | 40,781 | 63,313 | 65,600 | 65,600 | 65,600 | - | - |
| 425200 | 3110000 | Periodicals & Dues | 195 | 195 | 0 | 0 | 0 | - | - |
| 425400 | 3110000 | General Office Expense | 10,137 | 8,682 | 16,100 | 16,100 | 16,100 | - | - |
| 425610 | 3110000 | Outside Printing Expense | 117 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 3110000 | Special Department Supplies | 17,215 | 14,479 | 23,605 | 23,605 | 23,605 | - | - |

## Department Budget Detail

**Department / Section:** **Police / Police-Communications**
**101 - 311000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 427200 | 3110000 | Training | 13,663 | 7,064 | 16,000 | 16,000 | 16,000 | - | - |
| 428400 | 3110000 | Liability Insurance | 162,276 | 271,795 | 194,360 | 225,656 | 229,150 | 16% | 1% |
| 428420 | 3110000 | Insurance Charges - Direct | 887 | 1,045 | 1,473 | 1,876 | 2,570 | 27% | 36% |
| | | **Non-personnel Expenses Total** | **350,944** | **507,564** | **478,638** | **510,337** | **514,525** | **6%** | **%** |
| 440110 | 9133400 | COPS Technology 2009 | 0 | (614) | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **0** | **(614)** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 3110000 | General Fund Allocation Chgs | 167,653 | 0 | 0 | 0 | 0 | - | - |
| 882510 | 3110000 | Utilization Chgs from 510 Fund | 86,640 | 86,640 | 86,640 | 86,640 | 86,640 | - | - |
| | | **Charges From Others Total** | **254,293** | **86,640** | **86,640** | **86,640** | **86,640** | **-** | **-** |
| 892101 | 3110000 | Utilization Chgs to 101 Fund | (1,538,255) | (1,562,313) | (1,603,021) | (1,697,458) | (1,782,479) | 5% | 5% |
| | | **Charges to Others Total** | **(1,538,255)** | **(1,562,313)** | **(1,603,021)** | **(1,697,458)** | **(1,782,479)** | **5%** | **5%** |
| | | **Total Budget Requirements** | **4,433,254** | **4,419,414** | **4,920,864** | **5,488,065** | **5,620,071** | **11%** | **2%** |

## Department Budget Detail

**Department / Section:** **Police / Police-Field Operations**
**101 - 311500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3115000 | Salaries - Regular | 16,225,292 | 16,112,020 | 19,556,550 | 20,852,107 | 21,066,846 | 6% | 1% |
| 411110 | 3115000 | Salaries-Temp & Part Time | 0 | 139,469 | 0 | 0 | 0 | - | - |
| 411130 | 3115000 | Compensatory Time | 158,676 | 165,061 | 0 | 0 | 0 | - | - |
| 411130 | 9741700 | Security Overtime | 11,030 | 14,100 | 0 | 0 | 0 | - | - |
| 411210 | 3115000 | Vacation | 715,800 | 709,455 | 0 | 0 | 0 | - | - |
| 411220 | 3115000 | Holidays & Special Days Off | 166,667 | 181,182 | 0 | 0 | 0 | - | - |
| 411226 | 3115000 | Fld Trning Ofcr Earnd Time Off | 101,384 | 112,650 | 0 | 0 | 0 | - | - |
| 411230 | 3115000 | Military Leave | 37,256 | 21,400 | 0 | 0 | 0 | - | - |
| 411240 | 3115000 | Sick Leave | 383,005 | 372,926 | 0 | 0 | 0 | - | - |
| 411245 | 3115000 | Family Illness Sick Leave | 166,710 | 186,712 | 0 | 0 | 0 | - | - |
| 411250 | 3115000 | Industrial Accident | 434,945 | 535,339 | 0 | 0 | 0 | - | - |
| 411260 | 3115000 | Bereavement Leave | 28,181 | 14,675 | 0 | 0 | 0 | - | - |
| 411280 | 3115000 | Jury Duty | 406 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 3115000 | Administrative Leave | 34,972 | 121,870 | 0 | 0 | 0 | - | - |
| 411315 | 3115000 | Shift Differential Pay-Police | 442,893 | 428,708 | 0 | 0 | 0 | - | - |
| 411320 | 3115000 | Temporary Foreman Pay | 3 | 0 | 0 | 0 | 0 | - | - |
| 411410 | 3115000 | Vacation Payoffs | 563,622 | 561,424 | 550,000 | 550,000 | 550,000 | - | - |
| 411420 | 3115000 | Sick Leave Payoff | 270,242 | 78,388 | 202,835 | 202,835 | 202,835 | - | - |
| 411430 | 3115000 | Compensatory Time Payoff | 339,244 | 361,752 | 336,000 | 336,000 | 336,000 | - | - |
| 411510 | 3115000 | Accrued Payroll | 122,646 | 58,288 | 168,901 | 93,091 | 95,968 | (44)% | 3% |
| 412210 | 3115000 | Workers Compensation Ins | 611,769 | 1,022,991 | 1,052,142 | 1,121,857 | 1,133,411 | 6% | 1% |
| 412220 | 3115000 | Health Insurance | 148,279 | 159,171 | 90,136 | 235,961 | 246,285 | 161% | 4% |
| 412221 | 3115000 | Retiree Health Insurance | 231,300 | 231,500 | 229,200 | 229,200 | 229,200 | - | - |
| 412222 | 3115000 | Dental Insurance | 9,315 | 9,239 | 4,320 | 9,577 | 9,616 | 121% | % |
| 412223 | 3115000 | RPOA Insurance | 2,162,641 | 2,130,099 | 2,132,328 | 2,351,677 | 2,456,737 | 10% | 4% |
| 412230 | 3115000 | Life Insurance | 25,381 | 25,729 | 32,530 | 35,302 | 35,832 | 8% | 1% |
| 412240 | 3115000 | Unemployment Insurance | 23,507 | 11,869 | 10,913 | 11,632 | 11,753 | 6% | 1% |
| 412250 | 3115000 | Disability Insurance | 25,958 | 25,534 | 19,552 | 19,552 | 19,552 | - | - |
| 412310 | 3115000 | PERS Retirement | 7,385,309 | 7,783,961 | 8,082,699 | 9,194,740 | 9,896,302 | 13% | 7% |
| 412320 | 3115000 | Medicare OASDI | 313,873 | 316,281 | 275,676 | 296,267 | 299,382 | 7% | 1% |
| 412330 | 3115000 | City Retirement Plan | 2,268 | 630 | 0 | 0 | 0 | - | - |
| 412400 | 3115000 | Deferred Compensation | 83,700 | 72,448 | 93,780 | 94,080 | 94,380 | % | % |
| 413110 | 3115000 | Overtime At Straight Rate | 86,257 | 63,717 | 100,000 | 100,000 | 100,000 | - | - |
| 413120 | 3115000 | Overtime At 1.5 Rate | 1,289,302 | 1,082,442 | 1,030,234 | 1,030,234 | 1,030,234 | - | - |
| 413120 | 9741700 | Security Overtime | 22,553 | 24,166 | 30,000 | 30,000 | 30,000 | - | - |
| 413130 | 3115000 | Overtime At Double Time Rate | 0 | 83 | 0 | 0 | 0 | - | - |
| 413210 | 3115000 | Holiday O/T-Straight/Non-Sched | 2,120 | 425 | 815 | 815 | 815 | - | - |
| 413230 | 3115000 | Holiday O/T-Strt/Subj To Retir | 717,165 | 718,237 | 1,000,000 | 908,207 | 1,000,000 | (9)% | 10% |
| 413240 | 3115000 | O/T 1.5 Rate Sub To Retirement | 0 | 342 | 0 | 0 | 0 | - | - |
| 413320 | 3115000 | Police Spec Events at 1.5 O/T | 24,306 | 27,924 | 56,750 | 56,750 | 56,750 | - | - |
| 413330 | 3115000 | Police Special Event Program | 312,275 | 282,771 | 200,000 | 200,000 | 200,000 | - | - |
| 419910 | 3115000 | Salaries Adjustment Factor | 0 | 0 | (500,000) | 0 | 0 | (100)% | - |
| | | **Personnel Services Total** | **33,680,269** | **34,164,995** | **34,755,361** | **37,959,884** | **39,101,898** | **9%** | **3%** |
| 421000 | 3115000 | Professional Services | 328,409 | 75,216 | 82,087 | 82,087 | 82,087 | - | - |
| 421001 | 3115000 | Prof Services/Internal | 3,387 | 2,957 | 0 | 0 | 0 | - | - |
| 422100 | 3115000 | Telephone | 7,512 | 7,227 | 14,000 | 14,000 | 14,000 | - | - |

## Department Budget Detail

**Department / Section:** **Police / Police-Field Operations**
**101 - 311500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422120 | 3115000 | Telephone - Cellular | 25,967 | 29,340 | 32,000 | 32,000 | 32,000 | - | - |
| 424220 | 3115000 | All Other Equip Maint/Repair | 1,929 | 12,212 | 12,657 | 12,657 | 12,657 | - | - |
| 424250 | 3115000 | Sublet Repairs-Automotive | 80,324 | 74,454 | 90,000 | 90,000 | 90,000 | - | - |
| 425200 | 3115000 | Periodicals & Dues | 507 | 445 | 0 | 0 | 0 | - | - |
| 425400 | 3115000 | General Office Expense | 16,405 | 16,738 | 20,000 | 20,000 | 20,000 | - | - |
| 425610 | 3115000 | Outside Printing Expense | 882 | 1,230 | 0 | 0 | 0 | - | - |
| 426200 | 3115000 | Clothing/Linen/Safety Supplies | 0 | 37,986 | 12,423 | 12,423 | 12,423 | - | - |
| 426800 | 3115000 | Special Department Supplies | 53,047 | 56,921 | 55,975 | 55,975 | 55,975 | - | - |
| 427200 | 3115000 | Training | 4,399 | 13,927 | 6,850 | 9,400 | 6,850 | 37% | (27)% |
| 428400 | 3115000 | Liability Insurance | 851,176 | 1,429,848 | 1,022,808 | 1,234,446 | 1,247,163 | 20% | 1% |
| | | **Non-personnel Expenses Total** | **1,373,949** | **1,758,507** | **1,348,800** | **1,562,988** | **1,573,155** | **15%** | **%** |
| 440110 | 3115000 | Federal Operating Grants | (603) | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9146000 | OTS Avoid 2013 | 163,256 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9146100 | OTS STEP 12/13 - STAKEOUTS | 26,548 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9146110 | OTS STEP 12/13 - ENFORCEMENT | 21,435 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9146200 | OTS-SOBRIETY CHECKPOINT 12/13 | 26,428 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9148900 | OTS-SOBRIETY CHECKPOINT 13/14 | 51,792 | 23,241 | 0 | 0 | 0 | - | - |
| 440110 | 9149000 | OTS STEP 13/14 - STAKEOUTS | 37,796 | 15,294 | 0 | 0 | 0 | - | - |
| 440110 | 9149010 | OTS STEP 13/14 - ENFORCEMENT | 79,732 | 15,545 | 0 | 0 | 0 | - | - |
| 440110 | 9149300 | OTS Avoid 2013/2014 | 163,406 | 162,630 | 0 | 0 | 0 | - | - |
| 440110 | 9151900 | OTS STEP 2014/15 | 0 | 160,348 | 0 | 0 | 0 | - | - |
| 440110 | 9151910 | OTS STEP 2014/15 | 0 | 177,266 | 0 | 0 | 0 | - | - |
| 440210 | 9332000 | RAID 14/15 | 1,420 | 126,730 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **571,213** | **681,057** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 3115000 | General Fund Allocation Chgs | 868,287 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 3115000 | Utilization Chgs from 101 Fund | 14,421 | 0 | 0 | 0 | 0 | - | - |
| 882510 | 3115000 | Utilization Chgs from 510 Fund | 7,320 | 7,320 | 7,320 | 7,320 | 7,320 | - | - |
| 884101 | 3115000 | Interfund Services from 101 Fd | 1,048 | 3,422 | 10,000 | 10,000 | 10,000 | - | - |
| | | **Charges From Others Total** | **891,077** | **10,742** | **17,320** | **17,320** | **17,320** | **-** | **-** |
| 892101 | 3115000 | Utilization Chgs to 101 Fund | (354,000) | (146,208) | (39,300) | (39,500) | (40,000) | % | 1% |
| 894101 | 3115000 | Interfund Services to 101 Fund | (237,826) | (112,700) | 0 | 0 | 0 | - | - |
| 894101 | 9146000 | OTS Avoid 2013 | (4) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(591,830)** | **(258,909)** | **(39,300)** | **(39,500)** | **(40,000)** | **%** | **1%** |
| | | **Total Budget Requirements** | **35,924,680** | **36,356,394** | **36,082,181** | **39,500,692** | **40,652,373** | **9%** | **2%** |

# Department Budget Detail

**Department / Section:** **Police / Police-Aviation Unit**
**101 - 312000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3120000 | Salaries - Regular | 860,137 | 712,772 | 998,393 | 1,075,986 | 1,081,125 | 7% | % |
| 411110 | 3120000 | Salaries-Temp & Part Time | 59,040 | 32,419 | 98,424 | 96,605 | 101,436 | (1)% | 5% |
| 411130 | 3120000 | Compensatory Time | 14,387 | 6,728 | 0 | 0 | 0 | - | - |
| 411210 | 3120000 | Vacation | 52,220 | 32,873 | 0 | 0 | 0 | - | - |
| 411220 | 3120000 | Holidays & Special Days Off | 14,122 | 13,468 | 0 | 0 | 0 | - | - |
| 411226 | 3120000 | Fld Trning Ofcr Earnd Time Off | 0 | 2,501 | 0 | 0 | 0 | - | - |
| 411230 | 3120000 | Military Leave | 7,639 | 11,351 | 0 | 0 | 0 | - | - |
| 411240 | 3120000 | Sick Leave | 13,847 | 25,319 | 0 | 0 | 0 | - | - |
| 411245 | 3120000 | Family Illness Sick Leave | 2,943 | 11,939 | 0 | 0 | 0 | - | - |
| 411250 | 3120000 | Industrial Accident | 357 | 16,750 | 0 | 0 | 0 | - | - |
| 411260 | 3120000 | Bereavement Leave | 2,238 | 0 | 0 | 0 | 0 | - | - |
| 411310 | 3120000 | Night Shift Premium | 106 | 746 | 0 | 0 | 0 | - | - |
| 411315 | 3120000 | Shift Differential Pay-Police | 13,680 | 11,232 | 0 | 0 | 0 | - | - |
| 411320 | 3120000 | Temporary Foreman Pay | 291 | 594 | 0 | 0 | 0 | - | - |
| 411410 | 3120000 | Vacation Payoffs | 36,320 | 60,780 | 32,000 | 32,000 | 32,000 | - | - |
| 411420 | 3120000 | Sick Leave Payoff | 72,267 | 76,468 | 0 | 0 | 0 | - | - |
| 411430 | 3120000 | Compensatory Time Payoff | 12,166 | 13,354 | 6,200 | 6,200 | 6,200 | - | - |
| 411510 | 3120000 | Accrued Payroll | (3,378) | (2,481) | 9,810 | 5,357 | 5,505 | (45)% | 2% |
| 412210 | 3120000 | Workers Compensation Ins | 36,849 | 58,179 | 59,009 | 63,084 | 63,622 | 6% | % |
| 412220 | 3120000 | Health Insurance | 24,455 | 26,086 | 25,225 | 17,585 | 18,245 | (30)% | 3% |
| 412221 | 3120000 | Retiree Health Insurance | 9,600 | 7,600 | 10,800 | 10,800 | 10,800 | - | - |
| 412222 | 3120000 | Dental Insurance | 1,106 | 1,061 | 1,080 | 802 | 828 | (25)% | 3% |
| 412223 | 3120000 | RPOA Insurance | 85,540 | 69,794 | 107,712 | 127,682 | 133,322 | 18% | 4% |
| 412230 | 3120000 | Life Insurance | 749 | 726 | 894 | 955 | 955 | 6% | - |
| 412240 | 3120000 | Unemployment Insurance | 1,534 | 757 | 612 | 653 | 660 | 6% | 1% |
| 412250 | 3120000 | Disability Insurance | 1,291 | 1,091 | 1,232 | 1,232 | 1,232 | - | - |
| 412310 | 3120000 | PERS Retirement | 378,861 | 327,294 | 395,181 | 477,480 | 510,848 | 20% | 6% |
| 412320 | 3120000 | Medicare OASDI | 14,330 | 13,313 | 15,904 | 17,002 | 17,146 | 6% | % |
| 412400 | 3120000 | Deferred Compensation | 2,366 | 1,308 | 2,580 | 2,580 | 2,580 | - | - |
| 413110 | 3120000 | Overtime At Straight Rate | 519 | 0 | 0 | 0 | 0 | - | - |
| 413120 | 3120000 | Overtime At 1.5 Rate | 1,109 | 10,527 | 5,000 | 5,000 | 5,000 | - | - |
| 413210 | 3120000 | Holiday O/T-Straight/Non-Sched | 0 | 273 | 319 | 319 | 319 | - | - |
| 413230 | 3120000 | Holiday O/T-Strt/Subj To Retir | 17,132 | 14,427 | 25,000 | 23,834 | 25,000 | (4)% | 4% |
| | | **Personnel Services Total** | **1,733,836** | **1,559,264** | **1,795,375** | **1,965,156** | **2,016,823** | **9%** | **2%** |
| 421000 | 3120000 | Professional Services | 3,114 | 5,817 | 6,950 | 6,950 | 6,950 | - | - |
| 422100 | 3120000 | Telephone | 1,574 | 1,326 | 1,750 | 1,750 | 1,750 | - | - |
| 422120 | 3120000 | Telephone - Cellular | 420 | 420 | 0 | 0 | 0 | - | - |
| 422200 | 3120000 | Electric | 14,674 | 18,033 | 20,000 | 20,000 | 20,000 | - | - |
| 422300 | 3120000 | Gas | 1,368 | 1,211 | 2,000 | 2,000 | 2,000 | - | - |
| 422500 | 3120000 | Water | 6,005 | 6,626 | 7,000 | 7,000 | 7,000 | - | - |
| 422600 | 3120000 | Other Utilities | 2,729 | 3,008 | 3,500 | 3,500 | 3,500 | - | - |
| 422700 | 3120000 | Refuse/Disposal Fees | 1,227 | 1,241 | 1,150 | 1,150 | 1,150 | - | - |
| 423200 | 3120000 | Land and Building Rental | 52,152 | 53,057 | 52,702 | 52,702 | 52,702 | - | - |
| 423300 | 3120000 | Freight/Express & Cartage | 1,607 | 1,800 | 1,200 | 1,200 | 1,200 | - | - |
| 424130 | 3120000 | Maint/Repair of Bldgs & Improv | 4,897 | 4,953 | 4,756 | 4,756 | 4,756 | - | - |
| 424210 | 3120000 | Non Stock Inventory | 171,528 | 478,047 | 301,000 | 351,651 | 310,000 | 16% | (11)% |

# Department Budget Detail

**Department / Section:** **Police / Police-Aviation Unit**
**101 - 312000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 424220 | 3120000 | All Other Equip Maint/Repair | 3,414 | 4,329 | 8,265 | 8,265 | 8,265 | - | - |
| 425200 | 3120000 | Periodicals & Dues | 771 | 410 | 0 | 0 | 0 | - | - |
| 425400 | 3120000 | General Office Expense | 1,241 | 785 | 2,000 | 2,000 | 2,000 | - | - |
| 426200 | 3120000 | Clothing/Linen/Safety Supplies | 3,413 | 3,020 | 5,700 | 5,700 | 5,700 | - | - |
| 426300 | 3120000 | Motor Fuels & Lubricants | 144,117 | 124,626 | 128,000 | 128,000 | 128,000 | - | - |
| 426600 | 3120000 | Chemical Supplies | 849 | 534 | 1,500 | 1,500 | 1,500 | - | - |
| 426700 | 3120000 | Maintenance Tools/Supplies | 1,434 | 292 | 1,200 | 1,200 | 1,200 | - | - |
| 426710 | 3120000 | Work Boot Reimbursement | 300 | 300 | 300 | 300 | 300 | - | - |
| 426800 | 3120000 | Special Department Supplies | 1,806 | 5,932 | 5,300 | 5,300 | 5,300 | - | - |
| 427200 | 3120000 | Training | 20,445 | 18,429 | 40,000 | 45,000 | 20,000 | 12% | (55)% |
| 428400 | 3120000 | Liability Insurance | 50,337 | 80,823 | 57,364 | 69,417 | 70,007 | 21% | % |
| 428420 | 3120000 | Insurance Charges - Direct | 41,920 | 53,033 | 56,513 | 55,799 | 57,293 | (1)% | 2% |
| | | **Non-personnel Expenses Total** | **531,353** | **868,061** | **708,150** | **775,140** | **710,573** | **9%** | **(8)%** |
| 440110 | 9148000 | INCA OPS 12/13 | 51,455 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9149800 | INCA OPS 14/15 | 3,837 | 67,359 | 0 | 0 | 0 | - | - |
| 440110 | 9153700 | INCA OPS 15/16 | 0 | 1,480 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **55,292** | **68,840** | **0** | **0** | **0** | **-** | **-** |
| 462200 | 3120000 | Machine and Equipment | 94,426 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **94,426** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 3120000 | General Fund Allocation Chgs | 91,630 | 0 | 0 | 0 | 0 | - | - |
| 882510 | 3120000 | Utilization Chgs from 510 Fund | 5,028 | 5,028 | 5,028 | 5,028 | 5,028 | - | - |
| | | **Charges From Others Total** | **96,658** | **5,028** | **5,028** | **5,028** | **5,028** | **-** | **-** |
| 892510 | 3120000 | Utilization Chgs to 510 Fund | 0 | 0 | (127,407) | (127,407) | (127,407) | - | - |
| 894510 | 3120000 | Interfund Services to 510 Fund | (125,290) | (127,407) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(125,290)** | **(127,407)** | **(127,407)** | **(127,407)** | **(127,407)** | **-** | **-** |
| | | **Total Budget Requirements** | **2,386,278** | **2,373,786** | **2,381,146** | **2,617,917** | **2,605,017** | **9%** | **( )%** |

## Department Budget Detail

**Department / Section:** **Police / Police-Special Operations**
**101 - 312500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3125000 | Salaries - Regular | 6,567,404 | 6,386,696 | 7,439,683 | 7,985,999 | 8,014,103 | 7% | % |
| 411130 | 3125000 | Compensatory Time | (35,261) | (14,654) | 0 | 0 | 0 | - | - |
| 411210 | 3125000 | Vacation | 289,656 | 307,500 | 0 | 0 | 0 | - | - |
| 411220 | 3125000 | Holidays & Special Days Off | 208,138 | 202,221 | 0 | 0 | 0 | - | - |
| 411226 | 3125000 | Fld Trning Ofcr Earnd Time Off | 1,661 | 878 | 0 | 0 | 0 | - | - |
| 411230 | 3125000 | Military Leave | 1,470 | 0 | 0 | 0 | 0 | - | - |
| 411240 | 3125000 | Sick Leave | 67,995 | 119,270 | 0 | 0 | 0 | - | - |
| 411245 | 3125000 | Family Illness Sick Leave | 80,791 | 72,924 | 0 | 0 | 0 | - | - |
| 411250 | 3125000 | Industrial Accident | 145,049 | 14,315 | 0 | 0 | 0 | - | - |
| 411260 | 3125000 | Bereavement Leave | 9,348 | 9,849 | 0 | 0 | 0 | - | - |
| 411280 | 3125000 | Jury Duty | 0 | 479 | 0 | 0 | 0 | - | - |
| 411292 | 3125000 | Administrative Leave | 11,196 | 11,879 | 0 | 0 | 0 | - | - |
| 411310 | 3125000 | Night Shift Premium | 855 | 1,218 | 0 | 0 | 0 | - | - |
| 411315 | 3125000 | Shift Differential Pay-Police | 69,761 | 73,044 | 0 | 0 | 0 | - | - |
| 411410 | 3125000 | Vacation Payoffs | 164,319 | 214,593 | 180,000 | 180,000 | 180,000 | - | - |
| 411420 | 3125000 | Sick Leave Payoff | 7,192 | 47,620 | 0 | 0 | 0 | - | - |
| 411430 | 3125000 | Compensatory Time Payoff | 171,172 | 155,433 | 100,000 | 100,000 | 100,000 | - | - |
| 411510 | 3125000 | Accrued Payroll | 34,749 | 34,253 | 65,791 | 35,990 | 36,870 | (45)% | 2% |
| 412210 | 3125000 | Workers Compensation Ins | 249,310 | 381,417 | 400,255 | 429,655 | 431,166 | 7% | % |
| 412220 | 3125000 | Health Insurance | 92,338 | 97,906 | 97,753 | 94,231 | 98,977 | (3)% | 5% |
| 412221 | 3125000 | Retiree Health Insurance | 81,600 | 76,800 | 80,400 | 80,400 | 80,400 | - | - |
| 412222 | 3125000 | Dental Insurance | 4,214 | 6,062 | 4,407 | 4,296 | 4,400 | (2)% | 2% |
| 412223 | 3125000 | RPOA Insurance | 761,223 | 679,303 | 703,512 | 813,256 | 849,736 | 15% | 4% |
| 412230 | 3125000 | Life Insurance | 11,018 | 10,557 | 13,132 | 14,106 | 14,152 | 7% | % |
| 412240 | 3125000 | Unemployment Insurance | 10,387 | 4,971 | 4,151 | 4,454 | 4,469 | 7% | % |
| 412250 | 3125000 | Disability Insurance | 9,917 | 9,215 | 7,568 | 7,568 | 7,568 | - | - |
| 412310 | 3125000 | PERS Retirement | 2,943,909 | 2,983,368 | 3,160,543 | 3,617,050 | 3,857,768 | 14% | 6% |
| 412320 | 3125000 | Medicare OASDI | 119,454 | 118,872 | 103,168 | 109,748 | 110,106 | 6% | % |
| 412400 | 3125000 | Deferred Compensation | 33,654 | 23,813 | 34,440 | 34,740 | 35,040 | % | % |
| 413110 | 3125000 | Overtime At Straight Rate | 22,572 | 13,559 | 0 | 0 | 0 | - | - |
| 413120 | 3125000 | Overtime At 1.5 Rate | 299,166 | 258,135 | 250,000 | 250,000 | 250,000 | - | - |
| 413130 | 3125000 | Overtime At Double Time Rate | 0 | 79 | 0 | 0 | 0 | - | - |
| 413230 | 3125000 | Holiday O/T-Strt/Subj To Retir | 170,075 | 161,056 | 180,000 | 163,470 | 180,000 | (9)% | 10% |
| | | **Personnel Services Total** | **12,604,348** | **12,462,645** | **12,824,803** | **13,924,963** | **14,254,755** | **8%** | **2%** |
| 421000 | 3125000 | Professional Services | 3,706 | 4,107 | 0 | 50,000 | 0 | - | (100)% |
| 421001 | 3125000 | Prof Services/Internal | 5,972 | 0 | 0 | 0 | 0 | - | - |
| 422100 | 3125000 | Telephone | 4,587 | 6,625 | 9,000 | 9,000 | 9,000 | - | - |
| 422120 | 3125000 | Telephone - Cellular | 24,896 | 23,697 | 27,500 | 27,500 | 27,500 | - | - |
| 424220 | 3125000 | All Other Equip Maint/Repair | 11,052 | 1,784 | 2,300 | 2,800 | 2,800 | 21% | - |
| 424230 | 3125000 | Central Garage Charges | 43 | 161 | 0 | 0 | 0 | - | - |
| 425200 | 3125000 | Periodicals & Dues | 360 | 400 | 0 | 0 | 0 | - | - |
| 425400 | 3125000 | General Office Expense | 18,962 | 13,622 | 15,000 | 15,000 | 15,000 | - | - |
| 425610 | 3125000 | Outside Printing Expense | 1,353 | 2,042 | 0 | 0 | 0 | - | - |
| 426200 | 3125000 | Clothing/Linen/Safety Supplies | 9,246 | 726 | 1,156 | 1,156 | 1,156 | - | - |
| 426800 | 3125000 | Special Department Supplies | 42,654 | 38,593 | 82,600 | 82,600 | 82,600 | - | - |
| 426800 | 9879400 | RCP-PACT Funds FY 13/14 | 38,676 | 44,229 | 0 | 0 | 0 | - | - |

# Department Budget Detail

**Department / Section:** **Police / Police-Special Operations**
**101 - 312500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 427100 | 3125000 | Travel & Meeting Expense | 209 | 5,934 | 1,200 | 3,200 | 3,200 | 166% | - |
| 427200 | 3125000 | Training | 11,401 | 17,109 | 14,000 | 24,000 | 24,000 | 71% | - |
| 428400 | 3125000 | Liability Insurance | 340,576 | 529,863 | 389,095 | 472,773 | 474,439 | 21% | % |
| | | **Non-personnel Expenses Total** | **513,700** | **688,899** | **541,851** | **688,029** | **639,695** | **26%** | **(7)%** |
| 450029 | 3125000 | Police Explorer Scouts | 3,179 | 5,127 | 3,000 | 8,000 | 8,000 | 166% | - |
| | | **Special Projects Total** | **3,179** | **5,127** | **3,000** | **8,000** | **8,000** | **166%** | **-** |
| 440110 | 9137400 | Safe Routes,2010-2012 | 9,048 | 1,273 | 0 | 0 | 0 | - | - |
| 440110 | 9137800 | DUI Youth Safety,2010-2011 | 1,966 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9142200 | Avoid the 30 DUI, 2011-2012 | 63 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9142600 | CHP Every 15 Minutes 2012 | 226 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9149700 | ATF GUN/GANG TASK 14/15 | 10,376 | 11,002 | 0 | 0 | 0 | - | - |
| 440110 | 9150400 | St. Homeland Security-PD-2013 | 30,057 | 40,081 | 0 | 0 | 0 | - | - |
| 440110 | 9151000 | US Marshal Fugitive Task Force | 76,554 | 23,445 | 0 | 0 | 0 | - | - |
| 440110 | 9152200 | St. Homeland Security-PD-2014 | 0 | 79,303 | 0 | 0 | 0 | - | - |
| 440110 | 9153300 | ATF GUN/GANG TASK 15/16 | 0 | 11,598 | 0 | 0 | 0 | - | - |
| 440110 | 9153400 | US Marshal Fugitive TF 15/16 | 0 | 54,925 | 0 | 0 | 0 | - | - |
| 440210 | 9330900 | RAID 13/14 | 123,347 | 3,121 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **251,641** | **224,751** | **0** | **0** | **0** | - | **-** |
| 462100 | 9874000 | RCP-PACT Funds FY 12/13 | 118,506 | 0 | 0 | 0 | 0 | - | - |
| 462100 | 9879300 | ARCCOPS-PACT Funds FY 13/14 | 19,323 | 155,171 | 0 | 0 | 0 | - | - |
| 462100 | 9879400 | RCP-PACT Funds FY 13/14 | 82,601 | 0 | 0 | 0 | 0 | - | - |
| 462200 | 9873900 | ARCCOPS-PACT Funds FY 12/13 | 178,286 | 0 | 0 | 0 | 0 | - | - |
| 462200 | 9879300 | ARCCOPS-PACT Funds FY 13/14 | 0 | 24,664 | 0 | 0 | 0 | - | - |
| 462200 | 9879400 | RCP-PACT Funds FY 13/14 | 27,249 | 5,268 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **425,966** | **185,104** | **0** | **0** | **0** | - | **-** |
| 881100 | 3125000 | General Fund Allocation Chgs | 268,563 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **268,563** | **0** | **0** | **0** | **0** | - | **-** |
| 894101 | 3125000 | Interfund Services to 101 Fund | (116,242) | (137,418) | 0 | 0 | 0 | - | - |
| 894205 | 3125000 | Interfund Services to 205 Fund | (98,879) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(215,121)** | **(137,418)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **13,852,277** | **13,429,109** | **13,369,654** | **14,620,992** | **14,902,450** | **9%** | **1%** |

## Department Budget Detail

**Department / Section:** **Police / Police-Central Investigations**
**101 - 313000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3130000 | Salaries - Regular | 3,400,217 | 3,366,121 | 3,883,894 | 4,209,573 | 4,233,771 | 8% | % |
| 411130 | 3130000 | Compensatory Time | 22,228 | 43,618 | 0 | 0 | 0 | - | - |
| 411210 | 3130000 | Vacation | 149,257 | 134,483 | 0 | 0 | 0 | - | - |
| 411220 | 3130000 | Holidays & Special Days Off | 124,739 | 132,068 | 0 | 0 | 0 | - | - |
| 411225 | 3130000 | Rest Time Pay - IBEW | 31 | 0 | 0 | 0 | 0 | - | - |
| 411226 | 3130000 | Fld Trning Ofcr Earnd Time Off | 1,215 | 1,302 | 0 | 0 | 0 | - | - |
| 411240 | 3130000 | Sick Leave | 57,123 | 45,095 | 0 | 0 | 0 | - | - |
| 411245 | 3130000 | Family Illness Sick Leave | 18,090 | 13,605 | 0 | 0 | 0 | - | - |
| 411250 | 3130000 | Industrial Accident | 7,062 | 66,905 | 0 | 0 | 0 | - | - |
| 411260 | 3130000 | Bereavement Leave | 6,050 | 7,057 | 0 | 0 | 0 | - | - |
| 411280 | 3130000 | Jury Duty | 0 | 344 | 0 | 0 | 0 | - | - |
| 411292 | 3130000 | Administrative Leave | 0 | 39,161 | 0 | 0 | 0 | - | - |
| 411315 | 3130000 | Shift Differential Pay-Police | 0 | 240 | 0 | 0 | 0 | - | - |
| 411320 | 3130000 | Temporary Foreman Pay | 633 | 591 | 0 | 0 | 0 | - | - |
| 411410 | 3130000 | Vacation Payoffs | 189,076 | 218,326 | 200,000 | 200,000 | 200,000 | - | - |
| 411420 | 3130000 | Sick Leave Payoff | 35,768 | 122,517 | 30,000 | 30,000 | 30,000 | - | - |
| 411430 | 3130000 | Compensatory Time Payoff | 106,288 | 107,315 | 81,000 | 81,000 | 81,000 | - | - |
| 411510 | 3130000 | Accrued Payroll | 34,335 | 16,155 | 34,648 | 19,430 | 19,966 | (43)% | 2% |
| 412210 | 3130000 | Workers Compensation Ins | 124,539 | 202,480 | 208,954 | 226,479 | 227,782 | 8% | % |
| 412220 | 3130000 | Health Insurance | 77,124 | 83,994 | 58,272 | 78,689 | 81,329 | 35% | 3% |
| 412221 | 3130000 | Retiree Health Insurance | 38,300 | 38,700 | 39,600 | 39,600 | 39,600 | - | - |
| 412222 | 3130000 | Dental Insurance | 3,843 | 4,030 | 2,915 | 3,637 | 3,676 | 24% | 1% |
| 412223 | 3130000 | RPOA Insurance | 375,472 | 371,326 | 376,008 | 426,297 | 445,197 | 13% | 4% |
| 412230 | 3130000 | Life Insurance | 5,053 | 5,077 | 6,193 | 6,760 | 6,877 | 9% | 1% |
| 412240 | 3130000 | Unemployment Insurance | 5,188 | 2,638 | 2,167 | 2,344 | 2,357 | 8% | % |
| 412250 | 3130000 | Disability Insurance | 5,018 | 5,091 | 3,920 | 3,920 | 3,920 | - | - |
| 412310 | 3130000 | PERS Retirement | 1,463,292 | 1,550,720 | 1,653,450 | 1,979,698 | 2,119,621 | 19% | 7% |
| 412320 | 3130000 | Medicare OASDI | 57,716 | 60,092 | 52,493 | 58,277 | 58,591 | 11% | % |
| 412400 | 3130000 | Deferred Compensation | 14,331 | 9,719 | 16,380 | 17,880 | 18,480 | 9% | 3% |
| 413110 | 3130000 | Overtime At Straight Rate | 107,440 | 89,876 | 125,000 | 118,580 | 125,000 | (5)% | 5% |
| 413120 | 3130000 | Overtime At 1.5 Rate | 249,564 | 204,069 | 150,000 | 200,000 | 150,000 | 33% | (25)% |
| 413130 | 3130000 | Overtime At Double Time Rate | 8,297 | 8,236 | 6,000 | 6,000 | 6,000 | - | - |
| 413210 | 3130000 | Holiday O/T-Straight/Non-Sched | 0 | 1,067 | 0 | 0 | 0 | - | - |
| 413230 | 3130000 | Holiday O/T-Strt/Subj To Retir | 66,985 | 56,231 | 53,000 | 46,580 | 53,000 | (12)% | 13% |
| | | **Personnel Services Total** | **6,754,290** | **7,008,267** | **6,983,894** | **7,754,744** | **7,906,167** | **11%** | **1%** |
| 421000 | 3130000 | Professional Services | 75,610 | 47,552 | 77,840 | 78,255 | 78,255 | % | - |
| 422100 | 3130000 | Telephone | 13,912 | 12,944 | 17,000 | 17,000 | 17,000 | - | - |
| 422120 | 3130000 | Telephone - Cellular | 16,955 | 13,779 | 16,000 | 16,000 | 16,000 | - | - |
| 424220 | 3130000 | All Other Equip Maint/Repair | 0 | 626 | 3,415 | 3,000 | 3,000 | (12)% | - |
| 425200 | 3130000 | Periodicals & Dues | 0 | 150 | 200 | 0 | 0 | (100)% | - |
| 425300 | 3130000 | Photo & Recording Supplies | 4,007 | 2,029 | 5,000 | 5,000 | 5,000 | - | - |
| 425400 | 3130000 | General Office Expense | 12,974 | 11,772 | 12,000 | 12,000 | 12,000 | - | - |
| 425610 | 3130000 | Outside Printing Expense | 206 | 412 | 0 | 200 | 200 | - | - |
| 426800 | 3130000 | Special Department Supplies | 9,738 | 11,980 | 13,100 | 12,900 | 12,900 | (1)% | - |
| 427100 | 3130000 | Travel & Meeting Expense | 2,610 | 2,233 | 5,300 | 5,300 | 5,300 | - | - |
| 427200 | 3130000 | Training | 13,844 | 18,928 | 10,600 | 10,600 | 10,600 | - | - |

# Department Budget Detail

**Department / Section:** **Police / Police-Central Investigations**
**101 - 313000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 428400 | 3130000 | Liability Insurance | 170,130 | 281,286 | 203,128 | 249,211 | 250,643 | 22% | % |
| | | **Non-personnel Expenses Total** | **319,992** | **403,694** | **363,583** | **409,466** | **410,898** | **12%** | **%** |
| 450130 | 3130000 | Cal-ID | 293,085 | 311,955 | 261,484 | 261,484 | 261,484 | - | - |
| | | **Special Projects Total** | **293,085** | **311,955** | **261,484** | **261,484** | **261,484** | **-** | **-** |
| 440110 | 9148100 | IRAT 12/13 | 4,300 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9149100 | JAG-2013 | 0 | 3,555 | 0 | 0 | 0 | - | - |
| 440110 | 9150100 | IRAT 14/15 | 12,901 | 4,300 | 0 | 0 | 0 | - | - |
| 440110 | 9151500 | JAG-2014 | 0 | 66,061 | 0 | 0 | 0 | - | - |
| 440110 | 9153500 | IRAT 15/16 | 0 | 12,134 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **17,202** | **86,051** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 3130000 | General Fund Allocation Chgs | 161,178 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **161,178** | **0** | **0** | **0** | **0** | **-** | **-** |
| 894101 | 3130000 | Interfund Services to 101 Fund | (92,223) | (96,229) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(92,223)** | **(96,229)** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **7,453,524** | **7,713,740** | **7,608,961** | **8,425,694** | **8,578,549** | **10%** | **1%** |

## Department Budget Detail

**Department / Section:** **Police / Police-Special Investigations**
**101 - 313500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 3135000 | Salaries - Regular | 2,626,179 | 2,655,289 | 2,851,975 | 3,066,182 | 3,077,741 | 7% | % |
| 411130 | 3135000 | Compensatory Time | 15,917 | 21,111 | 0 | 0 | 0 | - | - |
| 411210 | 3135000 | Vacation | 122,235 | 105,228 | 0 | 0 | 0 | - | - |
| 411220 | 3135000 | Holidays & Special Days Off | 79,515 | 91,845 | 0 | 0 | 0 | - | - |
| 411226 | 3135000 | Fld Trning Ofcr Earnd Time Off | 984 | 0 | 0 | 0 | 0 | - | - |
| 411240 | 3135000 | Sick Leave | 37,655 | 39,544 | 0 | 0 | 0 | - | - |
| 411245 | 3135000 | Family Illness Sick Leave | 14,903 | 17,543 | 0 | 0 | 0 | - | - |
| 411250 | 3135000 | Industrial Accident | 61,237 | 23,401 | 0 | 0 | 0 | - | - |
| 411260 | 3135000 | Bereavement Leave | 9,528 | 3,590 | 0 | 0 | 0 | - | - |
| 411280 | 3135000 | Jury Duty | 0 | 15 | 0 | 0 | 0 | - | - |
| 411292 | 3135000 | Administrative Leave | 0 | 19,572 | 0 | 0 | 0 | - | - |
| 411410 | 3135000 | Vacation Payoffs | 132,368 | 150,712 | 135,000 | 135,000 | 135,000 | - | - |
| 411420 | 3135000 | Sick Leave Payoff | 21,052 | 5,624 | 0 | 0 | 0 | - | - |
| 411430 | 3135000 | Compensatory Time Payoff | 58,682 | 65,054 | 56,000 | 56,000 | 56,000 | - | - |
| 411510 | 3135000 | Accrued Payroll | 29,664 | 11,885 | 25,371 | 13,883 | 14,240 | (45)% | 2% |
| 412210 | 3135000 | Workers Compensation Ins | 99,315 | 159,250 | 153,436 | 164,962 | 165,583 | 7% | % |
| 412220 | 3135000 | Health Insurance | 18,854 | 22,759 | 32,455 | 24,993 | 26,495 | (22)% | 6% |
| 412221 | 3135000 | Retiree Health Insurance | 33,400 | 33,500 | 31,200 | 31,200 | 31,200 | - | - |
| 412222 | 3135000 | Dental Insurance | 540 | 540 | 1,080 | 1,620 | 1,620 | 50% | - |
| 412223 | 3135000 | RPOA Insurance | 348,207 | 351,572 | 323,544 | 349,232 | 364,592 | 7% | 4% |
| 412230 | 3135000 | Life Insurance | 3,517 | 3,567 | 4,298 | 4,605 | 4,648 | 7% | % |
| 412240 | 3135000 | Unemployment Insurance | 4,052 | 2,040 | 1,591 | 1,710 | 1,717 | 7% | % |
| 412250 | 3135000 | Disability Insurance | 3,871 | 3,846 | 2,928 | 2,928 | 2,928 | - | - |
| 412310 | 3135000 | PERS Retirement | 1,199,185 | 1,270,301 | 1,234,409 | 1,440,644 | 1,536,750 | 16% | 6% |
| 412320 | 3135000 | Medicare OASDI | 51,190 | 52,243 | 40,537 | 44,465 | 44,632 | 9% | % |
| 412400 | 3135000 | Deferred Compensation | 11,677 | 8,269 | 12,900 | 12,900 | 12,900 | - | - |
| 413110 | 3135000 | Overtime At Straight Rate | 33,227 | 40,272 | 20,000 | 45,000 | 45,000 | 125% | - |
| 413120 | 3135000 | Overtime At 1.5 Rate | 307,747 | 327,980 | 225,000 | 335,000 | 335,000 | 48% | - |
| 413230 | 3135000 | Holiday O/T-Strt/Subj To Retir | 76,676 | 53,554 | 50,000 | 43,660 | 55,000 | (12)% | 25% |
| | | **Personnel Services Total** | **5,401,391** | **5,540,120** | **5,201,724** | **5,773,984** | **5,911,046** | **11%** | **2%** |
| 421000 | 3135000 | Professional Services | 878 | 1,431 | 3,030 | 2,400 | 2,400 | (20)% | - |
| 422100 | 3135000 | Telephone | 2,743 | 3,407 | 5,700 | 3,700 | 3,700 | (35)% | - |
| 422120 | 3135000 | Telephone - Cellular | 1,332 | 1,780 | 0 | 2,000 | 2,000 | - | - |
| 424220 | 3135000 | All Other Equip Maint/Repair | 0 | 1,765 | 6,320 | 5,470 | 5,470 | (13)% | - |
| 425200 | 3135000 | Periodicals & Dues | 500 | 400 | 360 | 180 | 180 | (50)% | - |
| 425300 | 3135000 | Photo & Recording Supplies | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 425400 | 3135000 | General Office Expense | 9,000 | 9,765 | 9,000 | 9,650 | 9,650 | 7% | - |
| 425610 | 3135000 | Outside Printing Expense | 323 | 264 | 0 | 300 | 300 | - | - |
| 426800 | 3135000 | Special Department Supplies | 3,138 | 4,506 | 8,000 | 8,000 | 8,000 | - | - |
| 427100 | 3135000 | Travel & Meeting Expense | 7,830 | 7,321 | 8,842 | 11,472 | 9,472 | 29% | (17)% |
| 427200 | 3135000 | Training | 0 | 1,240 | 0 | 0 | 0 | - | - |
| 428400 | 3135000 | Liability Insurance | 136,083 | 221,260 | 149,158 | 181,521 | 182,204 | 21% | % |
| | | **Non-personnel Expenses Total** | **161,831** | **253,143** | **191,410** | **225,693** | **224,376** | **17%** | **( )%** |
| 440110 | 9146300 | DOJ-VIOLENCE AGAINST WOMEN | 0 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9147300 | WCNTF-2012/13 | 26,567 | 0 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Police / Police-Special Investigations**
**101 - 313500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440110 | 9147700 | HIDTA 12/13 | 5,778 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9147800 | ICEP 12/13 | 3,082 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9147900 | INCA OT 12/13 | 28,147 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9148200 | ATF GUN/GANG TASK 12/13 | (2,391) | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9149600 | HIDTA 14/15 | 50,056 | 1,549 | 0 | 0 | 0 | - | - |
| 440110 | 9149900 | INCA OT 14/15 | 54,397 | 14,574 | 0 | 0 | 0 | - | - |
| 440110 | 9150000 | ICEP 14/15 | 659 | (659) | 0 | 0 | 0 | - | - |
| 440110 | 9151400 | Ontario PD ABC Task Force | 0 | 5,112 | 0 | 0 | 0 | - | - |
| 440110 | 9153200 | HIDTA 15/16 | 0 | 50,446 | 0 | 0 | 0 | - | - |
| 440110 | 9153600 | ICEP 15/16 | 0 | 0 | 0 | 0 | 0 | - | - |
| 440110 | 9153800 | INCA OT 15/16 | 0 | 26,116 | 0 | 0 | 0 | - | - |
| 440110 | 9330500 | ABC GAP 2013 | 40,224 | (33) | 0 | 0 | 0 | - | - |
| 440210 | 9331900 | Anti-Drug Abuse 13/14 | 56,495 | 37,755 | 0 | 0 | 0 | - | - |
| 440210 | 9332100 | ABC GAP 2014 | 0 | 51,806 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **263,018** | **186,668** | **0** | **0** | **0** | - | **-** |
| 881100 | 3135000 | General Fund Allocation Chgs | 101,718 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **101,718** | **0** | **0** | **0** | **0** | - | **-** |
| 894101 | 3135000 | Interfund Services to 101 Fund | (226) | (55) | 0 | 0 | 0 | - | - |
| 894721 | 3135000 | Interfund Services to 721 Fund | 0 | (24,674) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(226)** | **(24,730)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **5,927,732** | **5,955,203** | **5,393,134** | **5,999,677** | **6,135,422** | **11%** | **2%** |

## Department Budget Detail

**Department / Section:** **Police / Police-Asset Forefeiture-Misc**
**101 - 314520**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 3145200 | Professional Services | 27 | 41,270 | 0 | 0 | 0 | - | - |
| 422120 | 3145200 | Telephone - Cellular | 0 | 0 | 0 | 0 | 0 | - | - |
| 424130 | 3145200 | Maint/Repair of Bldgs & Improv | 0 | 0 | 0 | 0 | 0 | - | - |
| 425400 | 3145200 | General Office Expense | 23,264 | 6,358 | 0 | 0 | 0 | - | - |
| 425700 | 3145200 | Software Purchase/Licensing | 1,340 | 8,949 | 0 | 0 | 0 | - | - |
| 425800 | 3145200 | Computer Equip Purc Undr $5000 | 9,811 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 3145200 | Special Department Supplies | 163,740 | 23,847 | 0 | 0 | 0 | - | - |
| 427100 | 3145200 | Travel & Meeting Expense | 0 | 0 | 0 | 0 | 0 | - | - |
| 427200 | 3145200 | Training | 8,402 | 9,873 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **206,585** | **90,299** | **0** | **0** | **0** | - | **-** |
| 462100 | 3145200 | Automotive Equipment | 30,682 | 205,064 | 0 | 0 | 0 | - | - |
| 462305 | 3145200 | Computer System Upgrades | 0 | 38,449 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **30,682** | **243,514** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **237,268** | **333,813** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Police / Pol-Asst Forefeit-US DOJ**
**101 - 314540**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 3145400 | Professional Services | 918 | 1,510 | 0 | 0 | 0 | - | - |
| 424130 | 3145400 | Maint/Repair of Bldgs & Improv | 400 | 0 | 0 | 0 | 0 | - | - |
| 424210 | 3145400 | Non Stock Inventory | 0 | 0 | 0 | 0 | 0 | - | - |
| 425300 | 3145400 | Photo & Recording Supplies | 0 | 0 | 0 | 0 | 0 | - | - |
| 425400 | 3145400 | General Office Expense | 0 | 0 | 0 | 0 | 0 | - | - |
| 425700 | 3145400 | Software Purchase/Licensing | 0 | 0 | 0 | 0 | 0 | - | - |
| 426200 | 3145400 | Clothing/Linen/Safety Supplies | 0 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 3145400 | Special Department Supplies | 54,317 | 2,138 | 0 | 0 | 0 | - | - |
| 427100 | 3145400 | Travel & Meeting Expense | 1,411 | 1,150 | 0 | 0 | 0 | - | - |
| 427200 | 3145400 | Training | 5,571 | 11,998 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **62,618** | **16,797** | **0** | **0** | **0** | - | **-** |
| 462100 | 3145400 | Automotive Equipment | 69,420 | 0 | 0 | 0 | 0 | - | - |
| 462200 | 3145400 | Machine and Equipment | 0 | 21,243 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **69,420** | **21,243** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **132,038** | **38,040** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Police / Pol-Asset Forefeiture-US Treas**
**101 - 314550**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 3145500 | Professional Services | 28,300 | 10,780 | 0 | 0 | 0 | - | - |
| 422120 | 3145500 | Telephone - Cellular | 23,600 | 19,836 | 0 | 0 | 0 | - | - |
| 423100 | 3145500 | Equipment Rental | 17,236 | 17,077 | 0 | 0 | 0 | - | - |
| 426800 | 3145500 | Special Department Supplies | 61,101 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **130,237** | **47,693** | **0** | **0** | **0** | - | **-** |
| 462100 | 3145500 | Automotive Equipment | 29,626 | 0 | 0 | 0 | 0 | - | - |
| 462200 | 3145500 | Machine and Equipment | 0 | 8,856 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **29,626** | **8,856** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **159,864** | **56,549** | **0** | **0** | **0** | - | **-** |

# PUBLIC WORKS DEPARTMENT

The mission of the Public Works Department is to provide and enhance the quality of life for City residents and businesses by operating and maintaining the City's streets, urban forestry, wastewater and storm drain facilities, solid waste systems and public parking in the most effective, efficient, and responsible manner.





LANDSCAPE &
TREE MAINTENANCE

STREET
MAINTENANCE



PUBLIC PARKING

ENGINEERING























SOLID WASTE

WASTEWATER
TREATMENT









ANIMAL SERVICES

GRAFFITI REMOVAL



# PUBLIC WORKS DEPARTMENT

# DEPARTMENT OVERVIEW

## Services Provided

The Public Works Department maintains, operates, and improves the City's infrastructure, including a 40 million gallon a day sewerage treatment plant, 800+ miles of sewers, 870+ miles of streets, 300+ miles of storm drains, and 360+ traffic signals. Provides solid waste collection and enhancements through the Clean Up Riverside's Environment (C.U.R.E.) program. Addresses public health issues through street sweeping, storm drain cleaning, and vector control. Additionally, provides construction permitting, inspection, and plan checking services to assure compliance with City standards.

## Business Goals

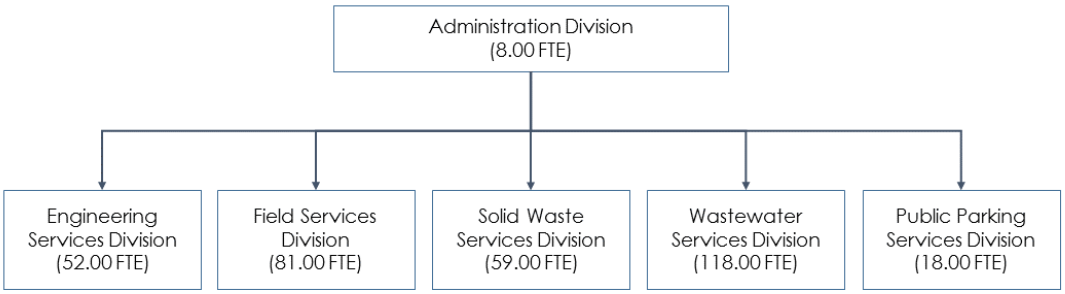
The Department's Business Goals are:

- To improve and restore the aging infrastructure, including the urban forest and improve the quality of the City's neighborhoods.
- To become a leader in environmental innovation.
- To enhance employee safety and disaster preparedness.
- To enhance employee satisfaction and obtain and retain qualified personnel.

# ORGANIZATIONAL CHART

## Public Works Department

336.00 Total FTE for FY 2016/17



## DEPARTMENT DIVISIONS AND SECTIONS

### Divisions and Sections

The Public Works Department includes the following Divisions and Sections:

- Administration Division
- Engineering Services Division
  - City Engineering
  - Contract Administration
  - Land Development
  - Survey/Land Records
  - Traffic Engineering
- Field Services Division
  - Administration
  - Streets Maintenance
  - Forestry and Landscape
  - Storm Drain Maintenance
  - Traffic Signal Maintenance
- Solid Waste Services Division
  - Administration
  - Collection
  - Refuse Disposal
  - Street Sweeping
  - Sundry/General Government
- Wastewater Division
  - Administration and Regulatory Compliance
  - Collection System Maintenance
  - Treatment Services
  - Environmental Compliance
  - Plant Maintenance
  - Electrical and Instrument Maintenance
  - SCADA and SPL
  - Warehouse
  - Laboratory Services
  - CoGeneration/Fuel Cell
  - Capital Engineering Services
  - Plant Construction Support
- Public Parking Services Division

### Administration Division

This division provides administrative support, oversight and leadership to the divisions in the Public Works Department. Additionally, it oversees contracts for Animal Control and School Crossing Guard services. The Division's primary responsibility is to manage the department's general

operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

## Engineering Services Division

This division strives to ensure the City of Riverside has the vital infrastructure in place to maintain its standing as the premiere community in the region. This involves managing the engineering design and construction related to transportation, parking, sewer, and storm water facilities, as well as reviewing and approving land development and construction activity within the public right-of -way. This Division also facilitates the safe and efficient movement of traffic within the City by optimizing traffic flow on arterial streets; enhancing roadway, neighborhood, and school zone safety; and improving traffic management citywide.

### City Engineering Section

This section provides for the planning, design, and construction management of street, storm water and sewer collection improvements, including right-of-way acquisition and environmental compliance assuring the City's infrastructure will meet existing and future needs of the citizens of Riverside.

### Contract Administration Section

This section provides contract administration of City capital improvement projects and provides inspections for both private and public development.

### Land Development Section

This section ensures private development projects are constructed in accordance with City standards by determining appropriate offsite improvements and reviewing construction plans in an effective and efficient manner. The section also oversees the issuance of various permits within the public right-of-way.

### Survey/Land Records Management Section

This section provides survey and land records management services in support of all sections within the Division.

### Traffic Engineering Section

This section Traffic Engineering provides plan checking and plan preparation as well as traffic signal system timing and maintenance for the development community and public in order that they may proceed with the implementation of appropriate traffic control infrastructure assuring safe and efficient use of City streets.

## Field Services Division

This division provides maintenance of public right-of-way for residents and the general public as well as support services to other City departments. Their goal is to provide safe and efficient movement of vehicular and pedestrian traffic through proper maintenance of roads, storm drains, signs, and provide an attractive environment through the maintenance of streets, medians, removal of weeds and abatement of graffiti.

### Administration Section

This section provides administrative support, oversight and leadership to the Field Services Division in the Public Works Department. The Sections's primary responsibility is to manage the division's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

### Streets Maintenance Section

This section provides maintenance for City rights-of-way, barricading, sandbagging and storm debris removal. Maintenance includes:

- Sidewalk, curb and gutter installation and repairs
- Pothole and asphalt rehabilitation (paving)
- Street and curb painting
- Traffic control signage
- Graffiti removal
- Guardrail repair
- Weed abatement
- Remove mud, palm fronds and debris from the streets
- Water conveyance ditches in front of drains and culverts

### Forestry and Landscape Section

This section provides landscape maintenance in public right-of-ways, reverse frontages and medians. The city uses independent contractors for landscape and street tree maintenance and tree trimming for utility line clearance. They also work with private contractors, volunteer organizations and citizens when working in and around trees and landscaping within the city jurisdiction.

### Storm Drain Maintenance Section

This section maintains the City's drainage systems in order to facilitate a clean and healthy environment and to assist in the prevention of flooding conditions.

### Traffic Signal Maintenance Section

This section provides maintenance of all of the City's traffic signals, inspection of all traffic signal construction projects and repair of damaged

traffic signal equipment as needed to ensure they operate for optimum pedestrian and motorist use.

### Solid Waste Services Division

This division provides high quality trash and recycling services and the street sweeping program. Residential solid waste services are provided with City crews to about two-thirds of the City and by contract forces to the remaining one-third. Additionally, the City oversees franchise agreements for commercial services to ensure quality affordable services.

**Administration Section**

This section provides administrative support, oversight and leadership to the Solid Waste Services Division in the Public Works Department. The primary responsibility is to manage the division's general operations to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

**Collection Section**

This section provides trash collection to promote a clean, healthy and beautiful environment through curbside and drop-off trash collections. Convenient curbside and drop-off trash collection services promote a healthy, clean and beautiful environment. Several disposal options are available for residents, from regularly scheduled trash, green waste and recyclables pick up to special pick up services for bulky items, appliances and used oil. There are also several Clean-Up Riverside's Environment (C.U.R.E.) collection events held throughout the year to assist residents with the proper disposal of household items.

**Refuse Disposal Section**

This section provides services required to maintain the closed landfill including maintaining and complying with proper State and Federal permits.

**Street Sweeping Section**

This section provides bi-weekly street cleaning service along streets with curb and gutter improvements and increased levels in high traffic areas such as downtown. Sweeping is provided not only to beautify the City, but also to comply with Federal Clean Water requirements which require the City to take measures to prevent debris and contaminants from entering our waterways. Street sweeping is one of the most effective ways to meet this goal, and required under our permit to discharge water from storm drains into the Santa Ana River.

**Sundry/General Government Section**
This section supports the Services of Keep Riverside Clean and Beautiful (KRCB). KRCB is a nonprofit organization which coordinates community volunteer events throughout the year for City residents including litter pick up, tree plantings and graffiti paint outs, and beautification projects, They also administer the Adopt-a-Street and Adopt-a-Trail programs to encourage volunteers to help keep our streets and trails clean and beautiful.

## Wastewater Services Division

This division operates and maintains a wastewater facility and collection system serving a population of more than 300,000 within the City and surrounding areas. The City provides wastewater treatment services for the Jurupa, Rubidoux, and Edgemont Community Service Districts. More than 800 miles of public sewers convey wastewater from residences and businesses to the Riverside Regional Water Quality Control Plant (WQCP). At the treatment facility, wastewater is processed using advanced wastewater treatment systems before it is reused for irrigation or discharged to the Santa Ana River.

**Administration and Regulatory Compliance Section**
This section provides administrative support, oversight and leadership to the Wastewater Services Division in the Public Works Department. The Section's primary responsibility is to manage the division's general operations, finances, and regulatory reporting to ensure efficient and effective service delivery while ensuring alignment with the City's Strategic Plan, goals, and objectives.

**Collection System Maintenance Section**
This section provides sewer maintenance and repair activities for City of Riverside customers in order to minimize the number of complaints, reduce the frequency of wastewater overflows, and respond to service requests in a timely manner while protecting public health, the environment, and meeting regulatory requirements.

**Treatment Services Section**
This section provides for the efficient and effective utilization of personnel and resources for the treatment and recycling of the Community's wastewater in compliance with all federal, state, and local regulations/requirements. This includes handling Public Works 311 customer service calls 24 hours per 7 days per week.

**Environmental Compliance Section**
This section administers and implements the City's EPA required Pretreatment Program and provides services to the City's commercial and industrial business so they will meet all regulatory water quality requirements for discharge to the City sewer system.

**Plant Maintenance Section**
This section provides machinery and equipment maintenance, repair and replacement (planned, preventive, and emergency) for the Wastewater Services Division in order to optimize the useful life and operation of all treatment operational processes and assets.

**Electrical and Instrument Maintenance Section**
This section provides electrical and instrument maintenance (planned, preventive, and emergency) for the Division in order to optimize the useful life and operation of all Sewerage Division operational processes and assets.

**SCADA and SPL Section**
This section provides installs, configures, tests, and troubleshoots control equipment such as Programmatic Logic Controllers (PLCs), computer network servers, and related software. They also supervise and provide direction and inspection of contractors performing repair or installation and programming of PLCs and related software. They develop, program, test, and troubleshoot PLC control logic.

**Warehouse Section**
This section orders, receives, accepts, and unpacks incoming equipment and supplies to support of plant operations and maintenance activities. They also check delivery receipts with purchase orders, assign stock numbers to incoming supplies and materials, placing items in their assigned location. Staff in this section maintains stock records and assists in periodic inventories of the warehouse.

**Laboratory Services Section**
This section provides accurate and timely laboratory analysis and information for the Division in order that they may monitor and ensure compliance with all federal, state, and local regulation/requirements.

**CoGeneration/Fuel Cell Section**
This section provides thermal energy, reduce overall energy costs and provide reliable backup power for critical treatment plant electrical loads.

**Capital Engineering Services Section**
This section provides for the planning and design of wastewater facilities improvements, including construction activities, so that the City's infrastructure and assets will meet existing and future needs of the citizens of Riverside.

**Plant Construction Support Section**
This section administers the Wastewater Services Division capital improvement construction projects contracts and inspections activities in an efficient and timely manner.

### Public Parking Services Division

This division promotes and maximizes public parking opportunities that contribute to improving the quality of life in residential and commercial areas citywide. This includes management oversight for contract services for operation and maintenance of the city's public parking facilities, parking meters, and providing parking enforcement for schools, street sweeping activities and citywide parking restrictions.

## DEPARTMENT OBJECTIVES

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| 1. Work with RPU on recycled water and green power generation | There is renewed interest by local agencies to rehabilitate the Hidden Valley Wetlands for environmental benefits. A task force is being formed to evaluate partnerships and funding possibilities.<br><br>Wastewater treatment improvements, Van Buren & Jackson Street Phase 1 recycled project, and new 1.4 mega-watt fuel cell are all under construction. | Determining reuse strategies beneficial to the City for treating waste water and bio-gas could have an impact on utility rates. |
| 2. Improve refuse service (i.e. reduce complaints regarding cans, manual routes) | RFP has been issued for new trucks. Internal processes are being updated. | New trucks and better route tracking/mapping is required. |
| 3. Continue implementation of walkability, bicycling, accessibility and congestion relief on the transportation system | Public Works collaborated with the Riverside Community College District (RCCD) to design and construct a new traffic signal at University Ave at Fairmount Blvd. The project which is now complete will make it easier for students, staff, and the public to access the new Centennial Plaza and allow students and faculty to easily reach nearby restaurants and businesses. | Increasing non-car transportation options in the city (while addressing existing roadway congestion) may not be accepted by the community. Funding sources would be required. |

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| | A construction contract has been awarded to add sidewalks to the east side of Riverside Avenue between Laura Lane and Carlsbad Way. | |
| 4. Purchase the first vacuum sweeper for improved street sweeping performance | The first sweeper has been purchased and is scheduled for delivery mid-May.<br><br>A second vacuum sweeper is planned to be ordered in the 4th quarter of FY 15-16, as budgeted. | No internal challenges. However, manufacturing issues have led to several delivery delays. |
| 5. Continue enhanced pavement maintenance program | During the 3rd Quarter, 6.63 miles of roadway were improved (5 arterial roads and 5 local streets), through various treatments such as slurry sealing, cape sealing or asphalt overlays.<br><br>Construction is underway on the Indiana Avenue Maintenance Improvements from Vallejo Street to Auto Center Drive.<br><br>Construction is underway for preservation, maintenance and rehabilitation work on the following arterial roadways: University Avenue between | Improving the condition of City roadways requires coordination with RPU. Funding is a significant barrier to maintaining current conditions.<br><br>In order to accurately access and analyze the City's roadways, and develop an effective strategy for pavement improvement and maintenance, the City needs to implement a comprehensive and proactive Pavement Management System. |

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| | Orange Street and Park Avenue; Olivewood Avenue from 14th Street to Prospect Avenue; Riverside Avenue from Central Avenue to the SR 91 off-ramp; and, Central Avenue from Brockton Avenue to Streeter Avenue. | |

# PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration | 8.00 | 9.00 | 9.00 | 8.00 | 8.00 |
| Streets Administration | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Streets Maintenance | 66.00 | 64.00 | 64.00 | 57.00 | 57.00 |
| Forestry and Landscape | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Storm Drain Maintenance | 4.00 | 4.00 | 5.00 | 5.00 | 5.00 |
| Traffic Signal Maintenance | 9.00 | 9.00 | 9.00 | 7.00 | 7.00 |
| City Engineering | 47.00 | 50.00 | 50.00 | 45.00 | 45.00 |
| Traffic Engineering | 9.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Crossing Guard Services | 25.48 | - | - | - | - |
| **General Fund Total** | **180.48** | **154.00** | **155.00** | **140.00** | **140.00** |
| **All Other Funds** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Solid Waste - Administration | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Solid Waste - Collection Services | 42.00 | 42.00 | 42.00 | 42.00 | 42.00 |
| Solid Waste - Street Sweeping | 13.00 | 13.00 | 13.00 | 13.00 | 13.00 |
| Wastewater – Administration and Regulatory Compliance | 16.00 | 19.00 | 19.00 | 16.00 | 16.00 |
| Wastewater - Collection System Maintenance | 18.00 | 19.00 | 19.00 | 16.00 | 16.00 |
| Wastewater - Treatment Services | 31.00 | 30.00 | 30.00 | 32.00 | 32.00 |
| Wastewater - Environmental Compliance | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 |
| Wastewater - Plant Maintenance | 20.00 | 20.00 | 20.00 | 18.00 | 18.00 |
| Wastewater - Electrical and Instrument Maintenance | 10.00 | 10.00 | 10.00 | 9.00 | 9.00 |
| Wastewater - SCADA and SPL | 4.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Wastewater - Warehouse | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Wastewater - Laboratory Services | 6.00 | 6.00 | 6.00 | 5.00 | 5.00 |

| | | | | | |
|---|---|---|---|---|---|
| Wastewater - CoGeneration/Fuel Cell | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Wastewater - Capital Engineering Services | 8.00 | 8.00 | 8.00 | 4.00 | 4.00 |
| Wastewater - Plant Construction Support | 9.00 | 6.00 | 6.00 | 2.00 | 2.00 |
| Public Parking Services | 18.00 | 18.00 | 18.00 | 18.00 | 18.00 |
| National Pollutant Discharge Elimination System | - | - | - | 1.00 | 1.00 |
| **All Other Funds Total** | **212.00** | **211.00** | **211.00** | **196.00** | **196.00** |
| **Grand Total All Funds** | **392.48** | **365.00** | **366.00** | **336.00** | **336.00** |

## BUDGET OVERVIEW

The Department's total recommended budget for FY 2016/17 is $145,548,526 and FY 2017/18 is $141,365,484. The Personnel Budget in FY 2016/17 is 24.26% of the Department's total budget and in FY 2017/18 it comprises 25.73% of the total budget. The Non-Personnel Budget accounts for 25.28% and 26.00% in FY 2016/17 and FY 2017/18, respectively.

The Personnel Budget for FY 2016/17 is $35,317,026 Million for 336 FTEs and $36,371,463 Million in FY 2017/18 for 336 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 0.87% from FY 2015/16 to FY 2016/17 and increased by 2.99% from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $36,790,173 and FY 2017/18 is $36.8 Million. The Non-Personnel Budget increased by 2.04% from FY 2015/16 to FY 2016/17 and decreased by -0.10% from FY 2016/17 to FY 2017/18.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration | (1.00) | - | $304,291 | $39,295 | 24.45% | 2.54% |
| Sundry/General Government | - | - | - | - | - | - |
| Streets Administration | - | - | $130,760 | $15,972 | 25.16% | 2.46% |
| Streets Maintenance | (7.00) | - | $44,245 | $135,316 | 0.57% | 1.75% |
| Forestry and Landscape | - | - | $45,002 | $20,776 | 0.70% | 0.32% |
| Storm Drain Maintenance | - | - | $200,685 | $13,386 | 50.45% | 2.24% |
| Traffic Signal Maintenance | (2.00) | - | ($1,737) | $31,608 | (0.13%) | 2.45% |
| City Engineering | (5.00) | - | $94,873 | $192,421 | 1.55% | 3.10% |
| Traffic Engineering | - | - | $1,626 | $32,752 | 0.22% | 4.38% |
| **General Fund Total** | **(15.00)** | **-** | **$819,745** | **$481,526** | **N/A** | **N/A** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Solid Waste - Administration | - | - | $24,260 | $28,596 | 3.47% | 3.96% |
| Solid Waste - Collection Services | - | - | $36,437 | $246,544 | 0.34% | 2.32% |
| Solid Waste – Refuse Disposal | - | - | - | - | - | - |
| Solid Waste – Private Hauler | - | - | - | - | - | - |
| Solid Waste - Street Sweeping | - | - | $101,816 | $46,072 | 5.09% | 2.19% |
| Solid Waste – Sundry/General Government | - | - | $671 | $674 | 0.49% | 0.49% |
| **Refuse Fund Total** | **-** | **-** | **$163,184** | **$321,886** | **N/A** | **N/A** |
| Wastewater - Administration and Regulatory Compliance | -3.00 | - | $16,503 | $66,489 | 0.50% | 2.00% |
| Wastewater - Collection System Maintenance | -3.00 | - | ($125,863) | $104,306 | (2.45%) | 2.08% |

| | | | | | | |
|---|---|---|---|---|---|---|
| Wastewater - Treatment Services | 2.00 | - | $172,708 | $190,046 | 1.47% | 1.60% |
| Wastewater - Environmental Compliance | - | - | ($1,206 | $226,066 | (0.08%) | 15.58% |
| Wastewater - Plant Maintenance | (2.00) | - | $68,222 | $105,774 | 2.31% | 3.50% |
| Wastewater - Electrical and Instrument Maintenance | (1.00) | - | ($18,221 | $52,284 | (1.13%) | 3.27% |
| Wastewater - SCADA and SPL | - | - | $12,961 | $17,361 | 2.37% | 3.10% |
| Wastewater - Warehouse | - | - | $1,002 | $2,625 | 0.66% | 1.72% |
| Wastewater - Laboratory Services | (1.00) | - | ($27,489 | $14,266 | (3.33% | 1.79% |
| Wastewater – Debt Service | - | - | - | - | - | - |
| Wastewater - CoGeneration/Fuel Cell | - | - | ($17,099 | ($491,866) | (2.51%) | (74.19%) |
| Wastewater - Capital Engineering Services | (4.00) | - | ($52,824 | ($200,840) | (4.05%) | (16.06%) |
| Wastewater - Plant Construction Support | (4.00) | - | ($251,138 | $6,104 | (40.00% | 1.62% |
| **Sewer Fund Total** | **(16.00)** | **-** | **($222,444** | **$92,615** | **N/A** | **N/A** |
| Public Parking Services | - | - | $138,539 | $110,674 | 3.00% | 2.33% |
| **Public Parking Fund Total** | **-** | **-** | **$138,539** | **$110,674** | **N/A** | **N/A** |
| Air Quality Management District | - | - | - | - | - | - |
| National Pollutant Discharge Elimination System | 1.00 | - | $177,282 | $31,324 | 139.59% | 10.29% |
| **All Other Funds Total** | **1.00** | **-** | **$177,282** | **$31,324** | **N/A** | **N/A** |
| **Grand Total** | **-30.00** | **0.00** | **$1,076,306** | **$1,038,025** | **N/A** | **N/A** |

## KEY CHANGES IN THE BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

### Personnel

**Changes FY 2015/16 to 2016/17**

The FY 2016/17 Personnel Budget for the Department is $35,317,026, an increase of $305,799 or 0.87% from the FY 2015/16 Adopted Budget of $35,011,227. The budget changes are due to the following:

- **General Fund** – Increase totaling $694,072. The department is eliminating 15 FTE positions from FY 2015-16 to FY 2016-17, several positions of which were vacated or eliminated during the prior year. As such, the remaining net increases are due primarily to the following:
    - Increases totaling $398,113 in salaries due to merit increases and other adjustment per the provisions of the respective labor agreements
    - Increases totaling $285,671 in pension costs due to projected increases in the employer rate based on the latest actuarial analysis
    - Decreases totaling $183,678 in leave payoffs and other benefits costs due to reduction in expected turnover as a result of reduction in workforce that
- **All Other Funds** – decrease totaling $388,273 due primarily to reduction in workforce of 16 FTE total in Wastewater operations, net of anticipated increases in pension costs and other salary adjustments of remaining personnel, as indicated above.

**Changes FY 2016/17 to 2017/18**

The FY 2017/18 Personnel Budget for the Department is $36,371,463, an increase of $1,054,437 or 2.99% from the FY 2016/17 Adopted Budget of $35,317,026. The budget changes are due to the following:

- **General Fund** – Increase totaling $458,336. The increases are due primarily to the following:
    - Increases totaling $135,339 in salaries due to merit increases and other adjustment per the provisions of the respective labor agreements
    - Increases totaling $231,398 in pension costs due to projected increases in the employer rate based on the latest actuarial analysis

  - Decreases totaling $183,678 in leave payoffs and other benefits costs due to reduction in expected turnover as a result of reduction in workforce that
- **All Other Funds** – decrease totaling $596,101 due primarily to the following:
  - Increases totaling $184,162 in salaries due to merit increases and other adjustment per the provisions of the respective labor agreements
  - Increases totaling $298,900 in pension costs due to projected increases in the employer rate based on the latest actuarial analysis
  - Increases totaling $93,347 in health insurance costs based on projected increases in premium rates and benefits provided under the respective labor agreements

## Non-Personnel

**Changes FY 2015/16 to 2016/17**

The Department's FY 2016/17 Non-Personnel Budget is $36,790,173, an increase of $737,059 or 2.04 % from the FY 2015/16 Adopted Budget of $36,053,114. The budget changes are due to the following:

- **General Fund** – Increase totaling $125,673. The increases are due primarily to the following:
  - Increases totaling $83,986 in motor pool equipment rental due to increases in fleet charges
  - Increases totaling $118,937 in liability insurance charges resulting from increases from the self-insurance fund
  - Decreases totaling $50,000 in water costs due to conservation efforts in the forestry/landscape division
  - Decreases totaling $46,450 in streets maintenance construction and maintenance materials
- **All Other Funds** – decrease totaling $611,386 due primarily to the following:
  - Increases totaling $583,652 in professional services for Public Parking ($120,000) and Wastewater ($483,652) operations

**Changes FY 2016/17 to 2017/18**

The Department's FY 2017/18 Non-Personnel Budget is $36,754,303, a decrease of -$36,870 or 0.10% from the FY 2016/17 Adopted Budget of $36,790,173. The budget changes in the General Fund, an increase of $23,190, and All Other Funds, an increase of $13,860, are relatively minor and represent carryover budgets

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| 1. Eliminate funding for asphalt materials and supplies | Primarily impacts preservation and rehabilitation of minor streets. | $600,000 |
| 2. City workforce to increase work related to waterline repairs | Address Public Utilities/Water waterline repair backlog. | $300,000 |
| 3. Reduction in street tree grid trimming | Reduce street tree grid trimming by 25% and lengthens trimming cycle. Emergency trimming to continue. May increase risk for claims. | $200,000 |
| 4. Reduced water usage due to prior turf replacement | Limited watering. | $100,000 |
| **Managed Savings Total** | | **1,200,000** |
| 1. Reduction in landscape repairs | Severely limits plant material replacement. Reduce frequency for litter pick up. | $250,000 |
| 2. Net deletion of 6.0 FTE - funded and vacant positions | Reduction in services, maintenance and repairs, storm cleanup, and asphalt repairs. May reduce the effectiveness of the traffic management center operations | $322,921 |
| 3. Reduce funding for traffic signal repairs and spare parts | Limits emergency repairs. Limits annual replacement of battery backup for traffic signals. | $16,000 |
| 4. Eliminate funding to replace computers for work related to engineering, design, and construction inspection | Delay in replacing aging desktop and laptop computers. | $21,804 |
| **4% Balancing Measures Total** | | **$610,725** |

| | |
|---|---|
| **Grand Total General Fund Proposed Reductions** | **$1,810,725** |

# SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

## HIGHEST – General Fund

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Pavement Management Program – Streets Infrastructure Analysis | A comprehensive Pavement Management Program will maximize available road funding by applying a proactive planning and budget process for City wide road maintenance and rehabilitation projects. | $194,000 | $100,000 |
| 2. Replacement - Heavy Duty Trucks and Equipment | There is a significant need to replace aging equipment and trucks needed for work performed by field forces – Street Maintenance, Storm Drain Maintenance, and Traffic Signal Maintenance operations. | $3,018,000 | $2,200,000 |
| 3. Replacement – Land Surveying Instruments | Two complete sets of land surveying instruments are beyond their useful life - no longer supported by the manufacturer and spare parts are not available. | $240,000 | - |

## HIGHEST – General Fund

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 4. Landscape Maintenance – Turf Replacement (Water wise) | Due to the State mandate, the City must restrict water usage on existing medians with turf landscaping. Because of this, it is imperative that these medians be converted to drought tolerant landscaping. | $500,000 | $500,000 |
| 5. Street Tree Maintenance | Increasing the trimming frequency will likely reduce liability claims related to falling branches. | $500,000 | $500,000 |
| **Highest Unfunded Needs Total – General Fund** | | **$4,452,000** | **$3,300,000** |

## HIGHEST – Refuse Fund

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Staffing – Route Based Coverage and Cleanups | Meeting the challenge of providing daily customer service for trash pickup at the current staffing level has proven to be difficult with increased services for homeless clean-ups, bulky pick-ups and other special clean ups. Additional staff would help meet these needs and minimize the need to pull staff from the more routine route based, daily trash pickup. | $309,817 | $309,817 |
| **Highest Unfunded Needs Total – Refuse Fund** | | **$309,817** | **$309,817** |

## HIGHEST – Public Parking Fund

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Replacement – Pay Station Parking Meters | The manufacturer will no longer provide maintenance support in mid- 2017, and parts are no longer available. | $750,000 | - |
| 2. Replacement – Single Head Parking Meters | The manufacturer will no longer provide maintenance support and parts will no longer available in mid-2018. | $124,000 | - |
| **Highest Unfunded Needs Total – Public Parking Fund** | | **$874,000** | **-** |

| | | |
|---|---|---|
| **Grand Total Top Highest Needs – All funds** | **$5,635,817** | **$3,609,817** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Public Works | - | - | - | - | - |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Solid Waste Services Division | $21,148,734 | $21,803,495 | $22,158,614 | $22,581,936 | $23,041,453 |
| Wastewater Services Division | $51,835,546 | $52,941,710 | $56,875,613 | $62,078,931 | $67,800,407 |
| Public Parking Services Division | $6,486,690 | $6,279,178 | $6,549,918 | $6,270,059 | $6,320,275 |
| Air Quality Management District | $743,340 | $645,924 | $614,000 | $645,760 | $647,900 |
| National Pollutant Discharge Elimination System | $656,574 | $904,500 | $1,082,053 | $1,391,370 | $1,391,370 |
| **Total All Other Funds** | **$80,870,884** | **$82,574,807** | **$87,280,198** | **$92,968,056** | **$99,201,405** |
| **Grand Total Revenue** | **$80,870,884** | **$82,574,807** | **$87,280,198** | **$92,968,056** | **$99,201,405** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration Division | $2,084,193 | $1,675,037 | $1,455,552 | $1,669,843 | $1,709,138 |
| Engineering Services Division | $6,663,362 | $6,424,097 | $6,863,137 | $6,959,636 | $7,184,809 |
| Field Services Division | $15,006,450 | $14,110,927 | $16,345,799 | $16,764,754 | $16,981,812 |
| **Total General Fund** | **$23,754,005** | **$22,210,061** | **$24,664,488** | **$25,394,233** | **$25,875,759** |

| All Other Funds | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Solid Waste Services Division | $19,517,419 | $21,312,189 | $23,160,161 | $23,395,218 | $23,854,862 |
| Wastewater Services Division | $145,926,306 | $88,821,943 | $99,371,080 | $76,973,714 | $73,999,313 |
| Public Parking Services Division | $7,618,695 | $7,247,165 | $6,536,452 | $6,468,040 | $6,528,137 |
| Air Quality Management District | $555,920 | $563,974 | $380,210 | $380,210 | $380,210 |

| | | | | | |
|---|---|---|---|---|---|
| National Pollutant Discharge Elimination System | $531,279 | $773,314 | $1,402,994 | $1,389,652 | $1,385,976 |
| **Total All Other Funds** | **$174,149,619** | **$118,718,585** | **$130,850,897** | **$108,606,834** | **$106,148,498** |
| **Grand Total Expenditure** | **$191,202,858** | **$134,978,138** | **$149,466,609** | **$127,701,138** | **$125,394,026** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Public Works | - | - | - | - | - |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Solid Waste Services Division - Charges for Services | $19,756,262 | $20,222,917 | $20,663,014 | $21,104,339 | $21,534,075 |
| Solid Waste Services Division - Fines and Forfeitures | $920,618 | $1,136,999 | $1,024,000 | $1,086,597 | $1,110,258 |
| Solid Waste Services Division - Use of Money and Property | $464,071 | $428,367 | $471,600 | $391,000 | $397,120 |
| Solid Waste Services Division - Other Financing Sources | $7,783 | $15,212 | $0 | $0 | $0 |
| Wastewater Services Division - Charges for Services | $48,852,722 | $52,185,872 | $56,160,641 | $61,352,569 | $67,025,994 |
| **Wastewater Services Division - Use of Money and Property** | **$2,524,424** | **$748,668** | **$714,972** | **$726,362** | **$774,413** |
| Wastewater Services Division - Other Financing Sources | $458,400 | $7,170 | $0 | $0 | $0 |
| Public Parking Services Division - Licenses and Permits | $2,818,344 | $2,903,166 | $2,946,704 | $3,183,420 | $2,990,923 |
| Public Parking Services Division - Fines and Forfeitures | $2,438,626 | $2,665,747 | $2,876,000 | $2,351,000 | $2,579,000 |
| Public Parking Services Division - Use of Money and Property | $706,039 | $710,005 | $727,214 | $735,639 | $750,352 |
| Public Parking Services Division - Other Financing Sources | $523,681 | $260 | $0 | $0 | $0 |
| Air Quality Management District - Intergovernmental | $737,976 | $640,845 | $614,000 | $645,760 | $647,900 |
| Air Quality Management District - Use of Money and Property | $5,364 | $5,079 | $0 | $0 | $0 |

| | | | | | |
|---|---|---|---|---|---|
| National Pollutant Discharge Elimination System - Special Assessment | $656,574 | $904,500 | $1,082,053 | $1,391,370 | $1,391,370 |
| **All Other Funds Total** | **$80,870,884** | **$82,574,807** | **$87,280,198** | **$92,968,056** | **$99,201,405** |
| **Grand Total Revenue** | **$80,870,884** | **$82,574,807** | **$87,280,198** | **$92,968,056** | **$99,201,405** |

| EXPENDITURE | | | | | |
|---|---|---|---|---|---|
| **General Fund** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Personnel | $12,729,367 | $12,420,320 | $14,542,900 | $15,236,972 | $15,695,308 |
| Non-Personnel | $10,022,981 | $8,966,217 | $9,926,413 | $10,052,086 | $10,075,276 |
| Special Projects and Grants | $10,454 | $17,304 | $17,375 | $17,375 | $17,375 |
| **Operating Budget Total** | **$22,762,802** | **$21,403,841** | **$24,486,688** | **$25,306,433** | **$25,787,959** |
| Equipment Outlay | $39,129 | $32,768 | $37,800 | $37,800 | $37,800 |
| Debt Service | - | - | - | - | - |
| Operating Grants | $173,860 | $196,442 | - | - | - |
| Capital Outlay & Grants | $778,217 | $577,012 | $140,000 | $50,000 | $50,000 |
| Charges From Others | $5,780,794 | $6,955,752 | $6,668,915 | $6,546,737 | $6,583,233 |
| Charges To Others | ($12,481,560) | ($12,945,178) | ($12,717,691) | ($12,846,666) | ($13,213,464) |
| Managed Savings | - | - | - | ($1,200,000) | ($1,200,000) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **($5,709,560)** | **($5,183,204)** | **($5,870,976)** | **($7,412,129)** | **($7,742,431)** |
| **General Fund Total** | **$17,053,244** | **$16,220,641** | **$18,615,712** | **$17,894,304** | **$18,045,528** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Personnel | $18,418,012 | $17,243,746 | $20,468,327 | $20,080,054 | $20,676,155 |
| Non-Personnel | $22,416,184 | $22,889,684 | $26,126,701 | $26,738,087 | $26,679,027 |
| Special Projects and Grants | $6,073,487 | $5,943,973 | $6,719,700 | $6,756,448 | $6,776,056 |
| **Operating Budget Total** | **$46,907,683** | **$46,077,403** | **$53,314,728** | **$53,574,589** | **$54,131,238** |
| Equipment Outlay | $244,878 | $2,125,641 | $3,078,280 | $2,328,748 | $2,588,954 |
| Debt Service | $16,021,707 | $13,503,643 | $23,866,244 | $33,722,956 | $33,711,885 |
| Operating Grants | $287,840 | - | - | - | - |

| | | | | | |
|---|---|---|---|---|---|
| Capital Outlay & Grants | $148,519,194 | $95,761,688 | $68,540,605 | $26,508,187 | $21,325,511 |
| Charges From Others | $15,108,488 | $15,183,607 | $17,466,856 | $17,952,802 | $17,866,087 |
| Charges To Others | -$6,173,909 | -$6,307,744 | -$7,661,108 | -$6,433,060 | -$6,303,719 |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$174,008,198** | **$120,266,835** | **$105,290,877** | **$74,079,633** | **$69,188,718** |
| **All Other Funds Total** | **$220,915,881** | **$166,344,238** | **$158,605,605** | **$127,654,222** | **$123,319,956** |
| **Grand Total Expenditure** | **$237,969,123** | **$182,564,875** | **$177,221,317** | **$145,548,526** | **$141,365,484** |

# NOTES

## Department Budget Detail

**Department / Section:** **Public Works / Public Works-Administration**
**101 - 410000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4100000 | Salaries - Regular | 591,240 | 636,032 | 768,333 | 976,898 | 985,434 | 27% | % |
| 411130 | 4100000 | Compensatory Time | 182 | 0 | 0 | 0 | 0 | - | - |
| 411210 | 4100000 | Vacation | 41,647 | 43,868 | 0 | 0 | 0 | - | - |
| 411220 | 4100000 | Holidays & Special Days Off | 27,789 | 30,442 | 0 | 0 | 0 | - | - |
| 411240 | 4100000 | Sick Leave | 7,153 | 8,451 | 0 | 0 | 0 | - | - |
| 411245 | 4100000 | Family Illness Sick Leave | 9,992 | 17,678 | 0 | 0 | 0 | - | - |
| 411260 | 4100000 | Bereavement Leave | 1,680 | 1,482 | 0 | 0 | 0 | - | - |
| 411280 | 4100000 | Jury Duty | 0 | 340 | 0 | 0 | 0 | - | - |
| 411292 | 4100000 | Administrative Leave | 10,866 | 15,532 | 0 | 0 | 0 | - | - |
| 411410 | 4100000 | Vacation Payoffs | 0 | 7,399 | 0 | 0 | 0 | - | - |
| 411510 | 4100000 | Accrued Payroll | 1,176 | 10,621 | 8,533 | 5,343 | 5,489 | (37)% | 2% |
| 412210 | 4100000 | Workers Compensation Ins | 22,347 | 29,422 | 28,198 | 33,509 | 33,801 | 18% | % |
| 412220 | 4100000 | Health Insurance | 67,652 | 77,486 | 81,797 | 87,202 | 91,930 | 6% | 5% |
| 412222 | 4100000 | Dental Insurance | 3,041 | 3,210 | 3,240 | 3,780 | 3,780 | 16% | - |
| 412230 | 4100000 | Life Insurance | 3,863 | 4,319 | 4,764 | 6,058 | 6,110 | 27% | % |
| 412240 | 4100000 | Unemployment Insurance | 990 | 531 | 429 | 546 | 552 | 27% | 1% |
| 412250 | 4100000 | Disability Insurance | 83 | 0 | 0 | 0 | 0 | - | - |
| 412310 | 4100000 | PERS Retirement | 192,377 | 217,179 | 235,791 | 293,481 | 315,909 | 24% | 7% |
| 412320 | 4100000 | Medicare OASDI | 10,134 | 11,177 | 11,141 | 14,165 | 14,289 | 27% | % |
| 412400 | 4100000 | Deferred Compensation | 250 | 4,025 | 6,300 | 9,600 | 12,000 | 52% | 25% |
| 412500 | 4100000 | Automobile/Expense Allowance | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 | - | - |
| | | **Personnel Services Total** | **996,669** | **1,123,405** | **1,152,726** | **1,434,782** | **1,473,494** | **24%** | **2%** |
| 421000 | 4100000 | Professional Services | 4,270 | 1,740 | 3,000 | 3,000 | 3,000 | - | - |
| 421000 | 9823300 | AVL | 35,253 | 2,849 | 0 | 0 | 0 | - | - |
| 421001 | 4100000 | Prof Services/Internal | 392 | 4,808 | 0 | 0 | 0 | - | - |
| 422100 | 4100000 | Telephone | 1,228 | 1,022 | 1,375 | 1,375 | 1,375 | - | - |
| 422120 | 4100000 | Telephone - Cellular | 3,624 | 3,202 | 7,250 | 7,250 | 7,250 | - | - |
| 423400 | 4100000 | Motor Pool Equipment Rental | 418 | 4,223 | 0 | 0 | 0 | - | - |
| 423500 | 4100000 | Vehicle Usage Reimb Employee | 6 | 0 | 0 | 0 | 0 | - | - |
| 424120 | 4100000 | Constr & Maint Materials | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 425200 | 4100000 | Periodicals & Dues | 922 | 0 | 2,500 | 2,500 | 2,500 | - | - |
| 425400 | 4100000 | General Office Expense | 11,331 | 16,462 | 10,220 | 10,220 | 10,220 | - | - |
| 425410 | 4100000 | Merchant Fees | 0 | 280 | 0 | 0 | 0 | - | - |
| 425500 | 4100000 | Postage | 15 | 36 | 350 | 350 | 350 | - | - |
| 425600 | 4100000 | Central Printing Charges | 270 | 81 | 1,700 | 1,700 | 1,700 | - | - |
| 425610 | 4100000 | Outside Printing Expense | 2,504 | 1,182 | 0 | 0 | 0 | - | - |
| 425700 | 4100000 | Software Purchase/Licensing | 498 | 0 | 0 | 0 | 0 | - | - |
| 425800 | 4100000 | Computer Equip Purc Undr $5000 | 10,341 | 9,080 | 9,000 | 9,000 | 9,000 | - | - |
| 426200 | 4100000 | Clothing/Linen/Safety Supplies | 469 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 4100000 | Special Department Supplies | 1,850 | 734 | 4,745 | 4,745 | 4,745 | - | - |
| 427100 | 4100000 | Travel & Meeting Expense | 3,530 | 1,932 | 0 | 0 | 0 | - | - |
| 427200 | 4100000 | Training | 590 | 2,984 | 6,300 | 6,300 | 6,300 | - | - |
| 428400 | 4100000 | Liability Insurance | 71,353 | 35,565 | 44,486 | 66,721 | 67,304 | 49% | % |
| 428600 | 4100000 | Public Liability Claims | 393 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **149,267** | **86,188** | **91,926** | **114,161** | **114,744** | **24%** | **%** |

## Department Budget Detail

**Department / Section:** **Public Works / Public Works-Administration**
**101 - 410000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 881100 | 4100000 | General Fund Allocation Chgs | 542,187 | 1,662,963 | 1,532,909 | 1,532,909 | 1,532,909 | - | - |
| 882101 | 4100000 | Utilization Chgs from 101 Fund | 85,454 | 85,950 | 85,060 | 87,750 | 91,300 | 3% | 4% |
| 882510 | 4100000 | Utilization Chgs from 510 Fund | 28,200 | 60,499 | 40,500 | 33,700 | 35,500 | (16)% | 5% |
| | | **Charges From Others Total** | **655,842** | **1,809,413** | **1,658,469** | **1,654,359** | **1,659,709** | **( )%** | **%** |
| 892101 | 4100000 | Utilization Chgs to 101 Fund | (278,524) | (472,422) | (732,827) | (732,827) | (732,827) | - | - |
| 892540 | 4100000 | Utilization Chgs to 540 Fund | (586,926) | (926,565) | (717,286) | (717,286) | (717,286) | - | - |
| 892550 | 4100000 | Utilization Chgs to 550 Fund | (681,265) | (1,232,079) | (1,151,948) | (1,151,948) | (1,151,948) | - | - |
| 892570 | 4100000 | Utilization Chgs to 570 Fund | (248,736) | (381,899) | (301,060) | (301,060) | (301,060) | - | - |
| 894101 | 4100000 | Interfund Services to 101 Fund | (1,647) | 0 | 0 | 0 | 0 | - | - |
| 894550 | 4100000 | Interfund Services to 550 Fund | (7,256) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(1,804,357)** | **(3,012,966)** | **(2,903,121)** | **(2,903,121)** | **(2,903,121)** | - | **-** |
| | | **Total Budget Requirements** | **(2,577)** | **6,040** | **0** | **300,181** | **344,826** | - | **14%** |

# Department Budget Detail

**Department / Section:** **Public Works / Public Works-Sundry/Gen Govt**
**101 - 410020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 4100200 | Professional Services | 11,142 | 15,444 | 18,510 | 18,510 | 18,510 | - | - |
| 421043 | 4100200 | Prof Svcs Regulatory Comp | 0 | 219,113 | 0 | 0 | 0 | - | - |
| 421203 | 4100200 | Landscape Maintenance Contract | 4,541 | 4,541 | 4,855 | 4,855 | 4,855 | - | - |
| 422200 | 4100200 | Electric | 8,465 | 8,627 | 8,750 | 8,750 | 8,750 | - | - |
| 422600 | 4100200 | Other Utilities | 891 | 785 | 985 | 985 | 985 | - | - |
| | | **Non-personnel Expenses Total** | **25,041** | **248,510** | **33,100** | **33,100** | **33,100** | - | **-** |
| 440210 | 9330400 | Used Oil Payment Prog Cycle 3 | 79,906 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9330700 | Bev Cont Paymt Prog Cyc 12-13 | 68,111 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9330800 | Hazard Waste Prog Cycle12-13 | 168 | 49,832 | 0 | 0 | 0 | - | - |
| 440210 | 9331300 | Used Oil Payment Prog Cycle 4 | 19,657 | 66,665 | 0 | 0 | 0 | - | - |
| 440210 | 9331600 | City/Cty Pmt Prog Cycle 13/14 | 6,016 | 57,766 | 0 | 0 | 0 | - | - |
| 440210 | 9333500 | Used Oil Payment Prog Cycle 5 | 0 | 22,178 | 0 | 0 | 0 | - | - |
| 440210 | 9333600 | Household Hazard Waste HD23 | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **173,860** | **196,442** | **0** | **0** | **0** | - | **-** |
| 440301 | 9870500 | Quiet Zone Maintenance | 0 | 0 | 50,000 | 50,000 | 50,000 | - | - |
| 440301 | 9886300 | Mt Rubidoux/Miramonte Drainage | 0 | 26,637 | 0 | 0 | 0 | - | - |
| 440301 | 9887600 | Mission Inn Avenue Arbors | 0 | 0 | 25,000 | 0 | 0 | (100)% | - |
| | | **Capital Outlay & Grants Total** | **0** | **26,637** | **75,000** | **50,000** | **50,000** | **(33)%** | **-** |
| 881100 | 4100200 | General Fund Allocation Chgs | 2,001 | 747,681 | 2,568 | 2,568 | 2,568 | - | - |
| | | **Charges From Others Total** | **2,001** | **747,681** | **2,568** | **2,568** | **2,568** | - | **-** |
| | | **Total Budget Requirements** | **200,902** | **1,219,271** | **110,668** | **85,668** | **85,668** | **(22)%** | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / Public Works-Streets-Admin**
**101 - 411000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4110000 | Salaries - Regular | 248,580 | 247,424 | 313,483 | 393,246 | 395,904 | 25% | % |
| 411130 | 4110000 | Compensatory Time | 2,366 | 1,566 | 0 | 0 | 0 | - | - |
| 411210 | 4110000 | Vacation | 13,200 | 9,465 | 0 | 0 | 0 | - | - |
| 411220 | 4110000 | Holidays & Special Days Off | 11,922 | 10,917 | 0 | 0 | 0 | - | - |
| 411240 | 4110000 | Sick Leave | 6,863 | (2,437) | 0 | 0 | 0 | - | - |
| 411245 | 4110000 | Family Illness Sick Leave | 1,193 | 3,027 | 0 | 0 | 0 | - | - |
| 411280 | 4110000 | Jury Duty | 78 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 4110000 | Administrative Leave | 3,429 | 3,489 | 0 | 0 | 0 | - | - |
| 411410 | 4110000 | Vacation Payoffs | 0 | 4,123 | 0 | 0 | 0 | - | - |
| 411510 | 4110000 | Accrued Payroll | 1,130 | (654) | 3,589 | 2,264 | 2,324 | (36)% | 2% |
| 412210 | 4110000 | Workers Compensation Ins | 9,204 | 11,503 | 11,505 | 13,489 | 13,580 | 17% | % |
| 412220 | 4110000 | Health Insurance | 40,651 | 41,281 | 48,154 | 53,867 | 56,689 | 11% | 5% |
| 412222 | 4110000 | Dental Insurance | 1,658 | 1,555 | 1,869 | 2,279 | 2,344 | 21% | 2% |
| 412230 | 4110000 | Life Insurance | 1,293 | 1,303 | 1,467 | 1,900 | 1,917 | 29% | % |
| 412240 | 4110000 | Unemployment Insurance | 408 | 207 | 175 | 220 | 221 | 25% | % |
| 412250 | 4110000 | Disability Insurance | 271 | 203 | 272 | 272 | 272 | - | - |
| 412310 | 4110000 | PERS Retirement | 78,093 | 76,794 | 95,001 | 127,859 | 136,856 | 34% | 7% |
| 412320 | 4110000 | Medicare OASDI | 4,192 | 4,099 | 4,546 | 5,703 | 5,741 | 25% | % |
| 412400 | 4110000 | Deferred Compensation | 100 | 1,200 | 1,800 | 3,600 | 4,500 | 100% | 25% |
| 413110 | 4110000 | Overtime At Straight Rate | 106 | (360) | 0 | 0 | 0 | - | - |
| 413120 | 4110000 | Overtime At 1.5 Rate | 548 | (97) | 1,000 | 2,000 | 2,000 | 100% | - |
| 413220 | 4110000 | Holiday O/T-1.5 Rate/Non-Sched | 0 | 14 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **425,297** | **414,626** | **482,861** | **606,699** | **622,348** | **25%** | **2%** |
| 421001 | 4110000 | Prof Services/Internal | 0 | 2,854 | 0 | 0 | 0 | - | - |
| 422100 | 4110000 | Telephone | 1,044 | 785 | 1,700 | 1,200 | 1,200 | (29)% | - |
| 422120 | 4110000 | Telephone - Cellular | 891 | 1,756 | 1,200 | 2,400 | 2,400 | 100% | - |
| 423400 | 4110000 | Motor Pool Equipment Rental | 5,353 | 4,676 | 6,500 | 4,715 | 4,856 | (27)% | 2% |
| 424220 | 4110000 | All Other Equip Maint/Repair | 0 | 7 | 300 | 300 | 300 | - | - |
| 425400 | 4110000 | General Office Expense | 6,914 | 4,647 | 7,500 | 6,900 | 6,900 | (8)% | - |
| 425500 | 4110000 | Postage | 7 | 29 | 500 | 400 | 400 | (20)% | - |
| 425600 | 4110000 | Central Printing Charges | 0 | 38 | 1,000 | 1,000 | 1,000 | - | - |
| 425610 | 4110000 | Outside Printing Expense | 0 | 140 | 0 | 0 | 0 | - | - |
| 426200 | 4110000 | Clothing/Linen/Safety Supplies | 237 | 354 | 0 | 0 | 0 | - | - |
| 427100 | 4110000 | Travel & Meeting Expense | 0 | 20 | 0 | 0 | 0 | - | - |
| 427200 | 4110000 | Training | 0 | 884 | 0 | 0 | 0 | - | - |
| 428400 | 4110000 | Liability Insurance | 29,391 | 13,905 | 18,151 | 26,858 | 27,040 | 47% | % |
| 449100 | 4110000 | Equipment Rental Charges | (2,869) | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **40,969** | **30,100** | **36,851** | **43,773** | **44,096** | **18%** | **%** |
| 881100 | 4110000 | General Fund Allocation Chgs | 191,166 | 0 | 253,580 | 253,580 | 253,580 | - | - |
| 882101 | 4110000 | Utilization Chgs from 101 Fund | 25,908 | 36,835 | 141,591 | 141,591 | 141,591 | - | - |
| | | **Charges From Others Total** | **217,074** | **36,835** | **395,171** | **395,171** | **395,171** | **-** | **-** |
| 892101 | 4110000 | Utilization Chgs to 101 Fund | (12,930) | (12,182) | (12,771) | (10,344) | (10,861) | (19)% | 4% |
| 892540 | 4110000 | Utilization Chgs to 540 Fund | (131,811) | (63,945) | (124,303) | (197,119) | (206,976) | 58% | 5% |
| 894101 | 4110000 | Interfund Services to 101 Fund | (453) | (713) | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Public Works / Public Works-Streets-Admin**
**101 - 411000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 894430 | 4110000 | Interfund Services to 430 Fund | (5,816) | 0 | 0 | 0 | 0 | - | - |
| 894520 | 4110000 | Interfund Services to 520 Fund | (219) | 0 | 0 | 0 | 0 | - | - |
| 894540 | 4110000 | Interfund Services to 540 Fund | (1,544) | (1,571) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(152,775)** | **(78,412)** | **(137,074)** | **(207,463)** | **(217,837)** | **51%** | **5%** |
| | | **Total Budget Requirements** | **530,566** | **403,150** | **777,809** | **838,180** | **843,778** | **7%** | **%** |

## Department Budget Detail

**Department / Section:** **Public Works / Public Wrk-Streets-Maintenance**
**101 - 411010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4110100 | Salaries - Regular | 2,209,724 | 2,205,501 | 2,982,781 | 2,961,912 | 2,989,214 | ( )% | % |
| 411110 | 4110100 | Salaries-Temp & Part Time | 70,394 | 71,749 | 130,860 | 105,037 | 110,289 | (19)% | 5% |
| 411130 | 4110100 | Compensatory Time | 19,598 | 14,728 | 0 | 0 | 0 | - | - |
| 411210 | 4110100 | Vacation | 161,290 | 166,189 | 0 | 0 | 0 | - | - |
| 411220 | 4110100 | Holidays & Special Days Off | 113,944 | 111,413 | 0 | 0 | 0 | - | - |
| 411225 | 4110100 | Rest Time Pay - IBEW | 274 | 0 | 0 | 0 | 0 | - | - |
| 411240 | 4110100 | Sick Leave | 66,587 | 75,327 | 0 | 0 | 0 | - | - |
| 411245 | 4110100 | Family Illness Sick Leave | 25,262 | 16,487 | 0 | 0 | 0 | - | - |
| 411250 | 4110100 | Industrial Accident | 43,463 | 18,898 | 0 | 0 | 0 | - | - |
| 411260 | 4110100 | Bereavement Leave | 5,523 | 4,211 | 0 | 0 | 0 | - | - |
| 411280 | 4110100 | Jury Duty | 13,270 | 2,035 | 0 | 0 | 0 | - | - |
| 411292 | 4110100 | Administrative Leave | 3,316 | 3,140 | 0 | 0 | 0 | - | - |
| 411320 | 4110100 | Temporary Foreman Pay | 2,527 | 2,560 | 4,000 | 4,000 | 4,000 | - | - |
| 411410 | 4110100 | Vacation Payoffs | 4,443 | 11,702 | 33,260 | 0 | 0 | (100)% | - |
| 411420 | 4110100 | Sick Leave Payoff | 31,745 | 9,661 | 16,650 | 0 | 0 | (100)% | - |
| 411430 | 4110100 | Compensatory Time Payoff | 19 | 1,332 | 2,003 | 0 | 0 | (100)% | - |
| 411510 | 4110100 | Accrued Payroll | (2,159) | 63,786 | 35,060 | 17,481 | 17,967 | (50)% | 2% |
| 412210 | 4110100 | Workers Compensation Ins | 92,157 | 118,251 | 114,271 | 105,189 | 106,306 | (7)% | 1% |
| 412220 | 4110100 | Health Insurance | 461,811 | 450,422 | 562,689 | 548,690 | 574,748 | (2)% | 4% |
| 412222 | 4110100 | Dental Insurance | 22,876 | 21,320 | 24,466 | 23,172 | 23,328 | (5)% | % |
| 412230 | 4110100 | Life Insurance | 3,342 | 3,312 | 3,687 | 3,684 | 3,686 | ( )% | % |
| 412240 | 4110100 | Unemployment Insurance | 4,083 | 2,133 | 1,737 | 1,712 | 1,729 | (1)% | % |
| 412250 | 4110100 | Disability Insurance | 5,930 | 5,653 | 6,392 | 6,256 | 6,256 | (2)% | - |
| 412310 | 4110100 | PERS Retirement | 721,301 | 648,730 | 802,460 | 851,467 | 916,549 | 6% | 7% |
| 412320 | 4110100 | Medicare OASDI | 34,937 | 36,291 | 41,183 | 40,134 | 40,546 | (2)% | 1% |
| 412330 | 4110100 | City Retirement Plan | 2,696 | 2,710 | 4,907 | 4,677 | 4,911 | (4)% | 5% |
| 412400 | 4110100 | Deferred Compensation | 200 | 2,900 | 4,500 | 6,000 | 7,500 | 33% | 25% |
| 413110 | 4110100 | Overtime At Straight Rate | 11,517 | 13,805 | 13,000 | 13,000 | 13,000 | - | - |
| 413120 | 4110100 | Overtime At 1.5 Rate | 98,322 | 96,939 | 95,000 | 135,000 | 135,000 | 42% | - |
| 413130 | 4110100 | Overtime At Double Time Rate | 8,054 | 8,763 | 8,600 | 8,600 | 8,600 | - | - |
| | | **Personnel Services Total** | **4,236,458** | **4,189,959** | **4,887,506** | **4,836,011** | **4,963,629** | **(1)%** | **2%** |
| 421000 | 4110100 | Professional Services | 43,743 | 55,529 | 43,890 | 43,890 | 43,890 | - | - |
| 421001 | 4110100 | Prof Services/Internal | 19,956 | 38,818 | 0 | 0 | 0 | - | - |
| 422100 | 4110100 | Telephone | 396 | 383 | 679 | 679 | 679 | - | - |
| 422120 | 4110100 | Telephone - Cellular | 14,636 | 15,566 | 17,930 | 17,930 | 17,930 | - | - |
| 422200 | 4110100 | Electric | 0 | 0 | 17,100 | 8,550 | 8,550 | (50)% | - |
| 422500 | 4110100 | Water | 4,374 | 5,790 | 8,692 | 8,692 | 8,692 | - | - |
| 422600 | 4110100 | Other Utilities | 0 | 0 | 670 | 670 | 670 | - | - |
| 423100 | 4110100 | Equipment Rental | 33,600 | 28,475 | 49,500 | 49,500 | 49,500 | - | - |
| 423400 | 4110100 | Motor Pool Equipment Rental | 715,387 | 636,559 | 513,535 | 627,735 | 627,735 | 22% | - |
| 424120 | 4110100 | Constr & Maint Materials | 3,689 | 7,484 | 4,276 | 4,276 | 4,276 | - | - |
| 424121 | 4110100 | Const. Maint. Materials- St. M | 1,186,582 | 737,168 | 969,480 | 923,030 | 923,030 | (4)% | - |
| 424122 | 4110100 | Const. Maint. Materials- Conc | 112,842 | 115,700 | 138,600 | 138,600 | 138,600 | - | - |
| 424123 | 4110100 | Const. Maint. Mat-Grad./Slry | 43,456 | 87,320 | 171,060 | 171,060 | 171,060 | - | - |
| 424130 | 4110100 | Maint/Repair of Bldgs & Improv | 373 | 342 | 4,180 | 4,180 | 4,180 | - | - |
| 424142 | 4110100 | Street Painting Supplies | 98,671 | 95,849 | 136,800 | 130,000 | 130,000 | (4)% | - |

## Department Budget Detail

**Department / Section:** **Public Works / Public Wrk-Streets-Maintenance**
**101 - 411010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 424143 | 4110100 | Signing Supplies | 180,895 | 162,805 | 210,120 | 216,920 | 216,920 | 3% | - |
| 424200 | 4110100 | Maintenance & Repair - General | 1,009 | 139 | 0 | 0 | 0 | - | - |
| 424220 | 4110100 | All Other Equip Maint/Repair | 11,074 | 4,796 | 24,932 | 24,932 | 24,932 | - | - |
| 424230 | 4110100 | Central Garage Charges | 143,958 | 184,335 | 140,000 | 138,319 | 142,470 | (1)% | 3% |
| 424240 | 4110100 | Central Communications Chg | 883 | 1,800 | 4,275 | 4,275 | 4,275 | - | - |
| 425100 | 4110100 | Advertising Expense | 818 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 425400 | 4110100 | General Office Expense | 6,131 | 5,650 | 1,000 | 2,800 | 2,800 | 180% | - |
| 425500 | 4110100 | Postage | 24 | 18 | 0 | 0 | 0 | - | - |
| 425600 | 4110100 | Central Printing Charges | 1,479 | 582 | 3,300 | 1,650 | 1,650 | (50)% | - |
| 425610 | 4110100 | Outside Printing Expense | 58 | 132 | 0 | 0 | 0 | - | - |
| 425800 | 4110100 | Computer Equip Purc Undr $5000 | 7,501 | 0 | 0 | 0 | 0 | - | - |
| 426100 | 4110100 | Janitorial Supplies | 353 | 527 | 500 | 500 | 500 | - | - |
| 426200 | 4110100 | Clothing/Linen/Safety Supplies | 34,794 | 31,044 | 30,029 | 30,029 | 30,029 | - | - |
| 426300 | 4110100 | Motor Fuels & Lubricants | 47,521 | 45,976 | 50,000 | 44,181 | 45,505 | (11)% | 2% |
| 426500 | 4110100 | Recreation Supplies | 99 | 491 | 0 | 0 | 0 | - | - |
| 426600 | 4110100 | Chemical Supplies | 21,298 | 22,512 | 14,500 | 24,500 | 24,500 | 68% | - |
| 426700 | 4110100 | Maintenance Tools/Supplies | 18,091 | 21,272 | 17,383 | 17,383 | 17,383 | - | - |
| 426710 | 4110100 | Work Boot Reimbursement | 7,010 | 7,197 | 8,550 | 8,250 | 8,250 | (3)% | - |
| 426800 | 4110100 | Special Department Supplies | 31,425 | 31,875 | 26,199 | 31,199 | 31,199 | 19% | - |
| 427200 | 4110100 | Training | 70 | 4,798 | 1,750 | 1,750 | 1,750 | - | - |
| 428400 | 4110100 | Liability Insurance | 294,258 | 142,938 | 180,280 | 209,470 | 211,693 | 16% | 1% |
| 449100 | 4110100 | Equipment Rental Charges | (91,033) | (103,543) | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **2,995,438** | **2,390,341** | **2,790,210** | **2,885,950** | **2,893,648** | **3%** | **%** |
| 450342 | 4110100 | Graffiti Reward Program | 10,454 | 17,304 | 17,375 | 17,375 | 17,375 | - | - |
| | | **Special Projects Total** | **10,454** | **17,304** | **17,375** | **17,375** | **17,375** | **-** | **-** |
| 881100 | 4110100 | General Fund Allocation Chgs | 363,277 | 0 | 267,564 | 267,564 | 267,564 | - | - |
| 882510 | 4110100 | Utilization Chgs from 510 Fund | 208,167 | 254,667 | 180,168 | 137,768 | 144,668 | (23)% | 5% |
| 882540 | 4110100 | Utilization Chgs from 540 Fund | 0 | 34,281 | 36,808 | 30,527 | 32,801 | (17)% | 7% |
| 882550 | 4110100 | Utilization Chgs from 550 Fund | 0 | 47,763 | 51,083 | 52,472 | 54,740 | 2% | 4% |
| | | **Charges From Others Total** | **571,445** | **336,712** | **535,623** | **488,331** | **499,773** | **(8)%** | **2%** |
| 892230 | 4110100 | Utilization Chgs to 230 Fund | (2,190,708) | (2,190,708) | (2,287,097) | (2,287,097) | (2,287,097) | - | - |
| 892540 | 4110100 | Utilization Chgs to 540 Fund | (301,212) | (297,518) | (304,936) | (308,397) | (357,644) | 1% | 15% |
| 892550 | 4110100 | Utilization Chgs to 550 Fund | (120,000) | (120,000) | (120,000) | (120,000) | (120,000) | - | - |
| 894101 | 4110100 | Interfund Services to 101 Fund | (56,109) | (49,153) | (28,300) | (28,300) | (28,300) | - | - |
| 894170 | 4110100 | Interfund Services to 170 Fund | (40) | (242) | 0 | 0 | 0 | - | - |
| 894210 | 4110100 | Interfund Services to 210 Fund | 0 | (12) | 0 | 0 | 0 | - | - |
| 894220 | 4110100 | Interfund Services to 220 Fund | 0 | (74) | 0 | 0 | 0 | - | - |
| 894230 | 4110100 | Interfund Services to 230 Fund | (2,544) | (1,764) | 0 | 0 | 0 | - | - |
| 894279 | 4110100 | Interfund Services to 279 Fund | (3,039) | 0 | 0 | 0 | 0 | - | - |
| 894280 | 4110100 | Interfund Services to 280 Fund | (1,783) | 0 | 0 | 0 | 0 | - | - |
| 894401 | 4110100 | Interfund Services to 401 Fund | (3,489) | 0 | 0 | 0 | 0 | - | - |
| 894410 | 4110100 | Interfund Services to 410 Fund | 0 | (934) | 0 | 0 | 0 | - | - |
| 894413 | 4110100 | Interfund Services to 413 Fund | (593) | 0 | 0 | 0 | 0 | - | - |
| 894430 | 4110100 | Interfund Services to 430 Fund | (1,154,963) | (470,282) | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Public Works / Public Wrk-Streets-Maintenance**
**101 - 411010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 894432 | 4110100 | Interfund Services to 432 Fund | (94,476) | (95,104) | (97,985) | (101,490) | (106,565) | 3% | 5% |
| 894471 | 4110100 | Interfund Services to 471 Fund | (60) | 0 | 0 | 0 | 0 | - | - |
| 894476 | 4110100 | Interfund Services to 476 Fund | (349) | 0 | 0 | 0 | 0 | - | - |
| 894478 | 4110100 | Interfund Services to 478 Fund | (1,424) | 0 | 0 | 0 | 0 | - | - |
| 894479 | 4110100 | Interfund Services to 479 Fund | (4,916) | 0 | 0 | 0 | 0 | - | - |
| 894510 | 4110100 | Interfund Services to 510 Fund | (35,721) | (19,640) | (33,000) | (33,000) | (33,000) | - | - |
| 894511 | 4110100 | Interfund Services to 511 Fund | (175) | (195) | 0 | 0 | 0 | - | - |
| 894520 | 4110100 | Interfund Services to 520 Fund | (857,209) | (993,202) | (994,061) | (1,083,424) | (1,106,206) | 8% | 2% |
| 894530 | 4110100 | Interfund Services to 530 Fund | 0 | (93,378) | 0 | 0 | 0 | - | - |
| 894540 | 4110100 | Interfund Services to 540 Fund | (49,542) | (53,949) | (2,500) | (2,500) | (2,500) | - | - |
| 894550 | 4110100 | Interfund Services to 550 Fund | (1,798) | (2,399) | (10,000) | (10,000) | (10,000) | - | - |
| 894560 | 4110100 | Interfund Services to 560 Fund | (761) | (1,413) | 0 | 0 | 0 | - | - |
| 894570 | 4110100 | Interfund Services to 570 Fund | (4,381) | (4,701) | 0 | 0 | 0 | - | - |
| 894610 | 4110100 | Interfund Services to 610 Fund | (47) | 0 | 0 | 0 | 0 | - | - |
| 894650 | 4110100 | Interfund Services to 650 Fund | (5,455) | (12,903) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(4,890,805)** | **(4,407,578)** | **(3,877,879)** | **(3,974,208)** | **(4,051,312)** | **2%** | **1%** |
| | | **Total Budget Requirements** | **2,922,991** | **2,526,740** | **4,352,835** | **4,253,459** | **4,323,113** | **(2)%** | **1%** |

## Department Budget Detail

**Department / Section:** **Public Works / Public Wrk-Forestry&Landscape**
**101 - 411011**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4110110 | Salaries - Regular | 294,277 | 305,721 | 410,737 | 457,554 | 460,518 | 11% | % |
| 411130 | 4110110 | Compensatory Time | 3,023 | 5,997 | 0 | 0 | 0 | - | - |
| 411210 | 4110110 | Vacation | 15,056 | 16,106 | 0 | 0 | 0 | - | - |
| 411220 | 4110110 | Holidays & Special Days Off | 14,097 | 12,967 | 0 | 0 | 0 | - | - |
| 411240 | 4110110 | Sick Leave | 7,620 | 1,302 | 0 | 0 | 0 | - | - |
| 411245 | 4110110 | Family Illness Sick Leave | 90 | 1,800 | 0 | 0 | 0 | - | - |
| 411260 | 4110110 | Bereavement Leave | 4,380 | 0 | 0 | 0 | 0 | - | - |
| 411280 | 4110110 | Jury Duty | 291 | 136 | 0 | 0 | 0 | - | - |
| 411292 | 4110110 | Administrative Leave | 124 | 250 | 0 | 0 | 0 | - | - |
| 411510 | 4110110 | Accrued Payroll | 1,530 | 3,513 | 4,578 | 2,566 | 2,627 | (43)% | 2% |
| 412210 | 4110110 | Workers Compensation Ins | 10,593 | 14,638 | 15,074 | 15,693 | 15,795 | 4% | % |
| 412220 | 4110110 | Health Insurance | 41,743 | 43,587 | 62,838 | 64,724 | 67,810 | 3% | 4% |
| 412222 | 4110110 | Dental Insurance | 2,025 | 1,972 | 2,625 | 2,676 | 2,780 | 1% | 3% |
| 412230 | 4110110 | Life Insurance | 573 | 570 | 630 | 701 | 701 | 11% | - |
| 412240 | 4110110 | Unemployment Insurance | 468 | 264 | 229 | 255 | 257 | 11% | % |
| 412250 | 4110110 | Disability Insurance | 679 | 664 | 816 | 816 | 816 | - | - |
| 412310 | 4110110 | PERS Retirement | 92,866 | 87,657 | 112,717 | 134,783 | 144,568 | 19% | 7% |
| 412320 | 4110110 | Medicare OASDI | 5,461 | 5,431 | 5,956 | 6,634 | 6,677 | 11% | % |
| 412400 | 4110110 | Deferred Compensation | 50 | 600 | 900 | 1,200 | 1,500 | 33% | 25% |
| 413110 | 4110110 | Overtime At Straight Rate | 415 | 160 | 0 | 0 | 0 | - | - |
| 413120 | 4110110 | Overtime At 1.5 Rate | 33,183 | 26,533 | 20,000 | 20,000 | 20,000 | - | - |
| 413130 | 4110110 | Overtime At Double Time Rate | 89 | 73 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **528,642** | **529,949** | **637,100** | **707,602** | **724,049** | **11%** | **2%** |
| 421000 | 4110110 | Professional Services | 141,952 | 340,935 | 156,040 | 178,380 | 181,380 | 14% | 1% |
| 421001 | 4110110 | Prof Services/Internal | 22 | 5,394 | 0 | 0 | 0 | - | - |
| 421203 | 4110110 | Landscape Maintenance Contract | 1,890,974 | 1,625,450 | 2,061,283 | 2,061,403 | 2,061,403 | % | - |
| 421205 | 4110110 | Tree Maintenance Contract | 1,236,072 | 1,092,424 | 1,151,512 | 1,151,512 | 1,151,512 | - | - |
| 422100 | 4110110 | Telephone | 3,232 | 0 | 3,500 | 3,500 | 3,500 | - | - |
| 422120 | 4110110 | Telephone - Cellular | 3,382 | 3,601 | 3,000 | 3,000 | 3,000 | - | - |
| 422200 | 4110110 | Electric | 70,697 | 69,963 | 80,000 | 80,000 | 80,000 | - | - |
| 422500 | 4110110 | Water | 886,621 | 799,899 | 797,200 | 747,200 | 747,200 | (6)% | - |
| 422600 | 4110110 | Other Utilities | 2,983 | 1,938 | 10,500 | 10,500 | 10,500 | - | - |
| 423400 | 4110110 | Motor Pool Equipment Rental | 40,987 | 38,485 | 43,000 | 37,571 | 38,698 | (12)% | 2% |
| 424130 | 4110110 | Maint/Repair of Bldgs & Improv | 24 | 2 | 0 | 0 | 0 | - | - |
| 424143 | 4110110 | Signing Supplies | (262) | (70) | 0 | 0 | 0 | - | - |
| 424220 | 4110110 | All Other Equip Maint/Repair | 0 | 0 | 2,000 | 2,000 | 2,000 | - | - |
| 425200 | 4110110 | Periodicals & Dues | 1,190 | 770 | 2,000 | 2,000 | 2,000 | - | - |
| 425300 | 4110110 | Photo & Recording Supplies | 0 | 0 | 100 | 100 | 100 | - | - |
| 425400 | 4110110 | General Office Expense | 2,738 | 1,896 | 3,000 | 3,000 | 3,000 | - | - |
| 425500 | 4110110 | Postage | 44 | 35 | 200 | 200 | 200 | - | - |
| 425600 | 4110110 | Central Printing Charges | 0 | 0 | 500 | 500 | 500 | - | - |
| 425610 | 4110110 | Outside Printing Expense | 88 | 29 | 200 | 200 | 200 | - | - |
| 425800 | 4110110 | Computer Equip Purc Undr $5000 | 11,671 | 0 | 0 | 0 | 0 | - | - |
| 426200 | 4110110 | Clothing/Linen/Safety Supplies | 1,435 | 1,022 | 2,345 | 2,345 | 2,345 | - | - |
| 426300 | 4110110 | Motor Fuels & Lubricants | 0 | 0 | 100 | 100 | 100 | - | - |
| 426700 | 4110110 | Maintenance Tools/Supplies | 1,707 | 822 | 2,000 | 2,000 | 2,000 | - | - |

## Department Budget Detail

**Department / Section:** **Public Works / Public Wrk-Forestry&Landscape**
**101 - 411011**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 426710 | 4110110 | Work Boot Reimbursement | 600 | 600 | 750 | 750 | 750 | - | - |
| 426800 | 4110110 | Special Department Supplies | 4,733 | 1,050 | 2,500 | 2,500 | 2,500 | - | - |
| 428400 | 4110110 | Liability Insurance | 1,188,096 | 1,171,965 | 1,484,727 | 1,492,196 | 1,492,398 | % | % |
| | | **Non-personnel Expenses Total** | **5,488,994** | **5,156,217** | **5,806,457** | **5,780,957** | **5,785,286** | **( )%** | **%** |
| 881100 | 4110110 | General Fund Allocation Chgs | 394,743 | 0 | 114,452 | 114,452 | 114,452 | - | - |
| 882101 | 4110110 | Utilization Chgs from 101 Fund | 45,654 | 68,184 | 106,717 | 106,717 | 106,717 | - | - |
| 882510 | 4110110 | Utilization Chgs from 510 Fund | 52,200 | 65,100 | 49,200 | 56,000 | 58,700 | 13% | 4% |
| | | **Charges From Others Total** | **492,597** | **133,284** | **270,369** | **277,169** | **279,869** | **2%** | **%** |
| 892101 | 4110110 | Utilization Chgs to 101 Fund | (72,522) | (85,980) | (91,492) | (96,624) | (100,899) | 5% | 4% |
| 892510 | 4110110 | Utilization Chgs to 510 Fund | (96,724) | (154,264) | (125,608) | (138,974) | (144,887) | 10% | 4% |
| 892540 | 4110110 | Utilization Chgs to 540 Fund | (49,126) | (34,683) | (38,575) | (40,047) | (41,812) | 3% | 4% |
| 894101 | 4110110 | Interfund Services to 101 Fund | (937) | (11,340) | 0 | 0 | 0 | - | - |
| 894430 | 4110110 | Interfund Services to 430 Fund | 0 | (2,287) | 0 | 0 | 0 | - | - |
| 894432 | 4110110 | Interfund Services to 432 Fund | (532) | 0 | 0 | 0 | 0 | - | - |
| 894510 | 4110110 | Interfund Services to 510 Fund | 0 | 0 | (50,000) | (50,000) | (50,000) | - | - |
| 894540 | 4110110 | Interfund Services to 540 Fund | (574) | (1,279) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(220,418)** | **(289,836)** | **(305,675)** | **(325,645)** | **(337,598)** | **6%** | **3%** |
| | | **Total Budget Requirements** | **6,289,815** | **5,529,614** | **6,408,251** | **6,440,083** | **6,451,606** | **%** | **%** |

# Department Budget Detail

**Department / Section:** **Public Works / Public Works-Storm Drain Maint**
**101 - 411030**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4110300 | Salaries - Regular | 0 | 0 | 169,077 | 279,516 | 284,244 | 65% | 1% |
| 411510 | 4110300 | Accrued Payroll | 0 | 0 | 1,849 | 1,627 | 1,678 | (12)% | 3% |
| 412210 | 4110300 | Workers Compensation Ins | 0 | 0 | 0 | 6,094 | 6,197 | - | 1% |
| 412220 | 4110300 | Health Insurance | 0 | 0 | 24,234 | 60,995 | 62,615 | 151% | 2% |
| 412222 | 4110300 | Dental Insurance | 0 | 0 | 1,458 | 2,414 | 2,492 | 65% | 3% |
| 412230 | 4110300 | Life Insurance | 0 | 0 | 78 | 130 | 130 | 66% | - |
| 412240 | 4110300 | Unemployment Insurance | 0 | 0 | 94 | 156 | 159 | 65% | 1% |
| 412250 | 4110300 | Disability Insurance | 0 | 0 | 408 | 680 | 680 | 66% | - |
| 412310 | 4110300 | PERS Retirement | 0 | 0 | 43,657 | 76,357 | 82,976 | 74% | 8% |
| 412320 | 4110300 | Medicare OASDI | 0 | 0 | 1,507 | 3,108 | 3,177 | 106% | 2% |
| 413110 | 4110300 | Overtime At Straight Rate | 0 | 0 | 9,000 | 9,000 | 9,000 | - | - |
| 413120 | 4110300 | Overtime At 1.5 Rate | 0 | 0 | 13,000 | 13,000 | 13,000 | - | - |
| 413130 | 4110300 | Overtime At Double Time Rate | 0 | 0 | 1,800 | 1,800 | 1,800 | - | - |
| | | **Personnel Services Total** | **0** | **0** | **266,162** | **454,877** | **468,148** | **70%** | **2%** |
| 422200 | 4110300 | Electric | 0 | 0 | 13,000 | 13,000 | 13,000 | - | - |
| 422700 | 4110300 | Refuse/Disposal Fees | 0 | 0 | 12,000 | 12,000 | 12,000 | - | - |
| 423100 | 4110300 | Equipment Rental | 0 | 0 | 7,000 | 7,000 | 7,000 | - | - |
| 423400 | 4110300 | Motor Pool Equipment Rental | 0 | 0 | 23,000 | 23,000 | 23,000 | - | - |
| 424124 | 4110300 | Const. Maint. Materials- Storm | 0 | 0 | 24,750 | 24,750 | 24,750 | - | - |
| 424220 | 4110300 | All Other Equip Maint/Repair | 0 | 0 | 7,500 | 7,500 | 7,500 | - | - |
| 424230 | 4110300 | Central Garage Charges | 0 | 0 | 24,000 | 24,000 | 24,000 | - | - |
| 425200 | 4110300 | Periodicals & Dues | 0 | 0 | 600 | 600 | 600 | - | - |
| 426200 | 4110300 | Clothing/Linen/Safety Supplies | 0 | 0 | 1,660 | 1,660 | 1,660 | - | - |
| 426300 | 4110300 | Motor Fuels & Lubricants | 0 | 0 | 13,500 | 13,500 | 13,500 | - | - |
| 426700 | 4110300 | Maintenance Tools/Supplies | 0 | 0 | 4,200 | 9,200 | 9,200 | 119% | - |
| 426710 | 4110300 | Work Boot Reimbursement | 0 | 0 | 450 | 600 | 600 | 33% | - |
| 428400 | 4110300 | Liability Insurance | 0 | 0 | 0 | 6,820 | 6,935 | - | 1% |
| 448000 | 4110300 | Employee Meal Allowance | 0 | 0 | 50 | 50 | 50 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **0** | **131,710** | **143,680** | **143,795** | **9%** | **%** |
| 881100 | 4110300 | General Fund Allocation Chgs | 0 | 0 | 40,551 | 40,551 | 40,551 | - | - |
| 882101 | 4110300 | Utilization Chgs from 101 Fund | 0 | 0 | 22,870 | 22,870 | 22,870 | - | - |
| | | **Charges From Others Total** | **0** | **0** | **63,421** | **63,421** | **63,421** | **-** | **-** |
| 892260 | 4110300 | Utilization Chgs to 260 Fund | 0 | 0 | (488,698) | (488,698) | (488,698) | - | - |
| | | **Charges to Others Total** | **0** | **0** | **(488,698)** | **(488,698)** | **(488,698)** | **-** | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **(27,405)** | **173,280** | **186,666** | **(732)%** | **7%** |

## Department Budget Detail

**Department / Section:** **Public Works / Public Wrk-Signals Maintenance**
**101 - 411040**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4110400 | Salaries - Regular | 322,073 | 370,277 | 529,967 | 531,009 | 541,425 | % | 1% |
| 411130 | 4110400 | Compensatory Time | (358) | 6,336 | 0 | 0 | 0 | - | - |
| 411210 | 4110400 | Vacation | 25,421 | 23,689 | 0 | 0 | 0 | - | - |
| 411220 | 4110400 | Holidays & Special Days Off | 13,896 | 17,670 | 0 | 0 | 0 | - | - |
| 411240 | 4110400 | Sick Leave | 15,849 | 9,743 | 0 | 0 | 0 | - | - |
| 411245 | 4110400 | Family Illness Sick Leave | 1,398 | 1,739 | 0 | 0 | 0 | - | - |
| 411260 | 4110400 | Bereavement Leave | 1,967 | 1,187 | 0 | 0 | 0 | - | - |
| 411280 | 4110400 | Jury Duty | 269 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 4110400 | Administrative Leave | 605 | 261 | 0 | 0 | 0 | - | - |
| 411410 | 4110400 | Vacation Payoffs | 7,043 | 0 | 0 | 0 | 0 | - | - |
| 411420 | 4110400 | Sick Leave Payoff | 11,794 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 4110400 | Compensatory Time Payoff | 3,593 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 4110400 | Accrued Payroll | 2,315 | 4,363 | 5,584 | 2,876 | 2,976 | (48)% | 3% |
| 412210 | 4110400 | Workers Compensation Ins | 14,076 | 19,554 | 19,450 | 18,214 | 18,570 | (6)% | 1% |
| 412220 | 4110400 | Health Insurance | 45,291 | 36,576 | 54,610 | 62,912 | 65,132 | 15% | 3% |
| 412222 | 4110400 | Dental Insurance | 2,835 | 2,677 | 3,240 | 2,700 | 2,700 | (16)% | - |
| 412230 | 4110400 | Life Insurance | 291 | 620 | 728 | 690 | 717 | (5)% | 3% |
| 412240 | 4110400 | Unemployment Insurance | 624 | 352 | 296 | 296 | 302 | - | 2% |
| 412250 | 4110400 | Disability Insurance | 674 | 627 | 816 | 816 | 816 | - | - |
| 412310 | 4110400 | PERS Retirement | 100,874 | 98,051 | 132,025 | 142,809 | 155,731 | 8% | 9% |
| 412320 | 4110400 | Medicare OASDI | 6,616 | 7,061 | 7,685 | 7,700 | 7,850 | % | 1% |
| 412400 | 4110400 | Deferred Compensation | 50 | 600 | 900 | 1,200 | 1,500 | 33% | 25% |
| 413110 | 4110400 | Overtime At Straight Rate | 20,582 | 20,468 | 24,710 | 25,000 | 26,000 | 1% | 4% |
| 413120 | 4110400 | Overtime At 1.5 Rate | 22,683 | 23,604 | 30,000 | 30,000 | 30,000 | - | - |
| 413130 | 4110400 | Overtime At Double Time Rate | 5,274 | 8,877 | 10,000 | 10,000 | 10,000 | - | - |
| | | **Personnel Services Total** | **625,744** | **654,343** | **820,011** | **836,222** | **863,719** | **1%** | **3%** |
| 421001 | 4110400 | Prof Services/Internal | 140 | 84 | 0 | 0 | 0 | - | - |
| 422100 | 4110400 | Telephone | 449 | 196 | 600 | 360 | 360 | (40)% | - |
| 422120 | 4110400 | Telephone - Cellular | 3,035 | 3,478 | 4,200 | 4,200 | 4,200 | - | - |
| 422200 | 4110400 | Electric | 41,484 | 29,583 | 58,200 | 58,200 | 58,200 | - | - |
| 422201 | 4110400 | St. Light/Traffic Signal Elec | 133,115 | 126,764 | 145,000 | 135,000 | 140,000 | (6)% | 3% |
| 422202 | 4110400 | State Energy Tax | 398 | 385 | 435 | 435 | 435 | - | - |
| 422203 | 4110400 | Public Benefits Charge | 3,716 | 3,593 | 4,140 | 4,140 | 4,140 | - | - |
| 422500 | 4110400 | Water | 261 | 255 | 400 | 400 | 400 | - | - |
| 423400 | 4110400 | Motor Pool Equipment Rental | 105,481 | 91,658 | 100,000 | 84,000 | 84,000 | (16)% | - |
| 424130 | 4110400 | Maint/Repair of Bldgs & Improv | 273 | 27 | 306 | 306 | 306 | - | - |
| 424220 | 4110400 | All Other Equip Maint/Repair | 41,926 | 104,058 | 102,500 | 102,500 | 102,500 | - | - |
| 424230 | 4110400 | Central Garage Charges | 11,586 | 13,771 | 10,000 | 8,200 | 8,400 | (18)% | 2% |
| 425200 | 4110400 | Periodicals & Dues | 0 | 175 | 0 | 0 | 0 | - | - |
| 425400 | 4110400 | General Office Expense | 884 | 937 | 2,000 | 2,500 | 2,500 | 25% | - |
| 425500 | 4110400 | Postage | 90 | 119 | 0 | 0 | 0 | - | - |
| 425610 | 4110400 | Outside Printing Expense | 58 | 84 | 0 | 0 | 0 | - | - |
| 425800 | 4110400 | Computer Equip Purc Undr $5000 | 1,092 | 1,251 | 0 | 0 | 0 | - | - |
| 426200 | 4110400 | Clothing/Linen/Safety Supplies | 2,239 | 2,476 | 690 | 3,300 | 3,300 | 378% | - |
| 426300 | 4110400 | Motor Fuels & Lubricants | 10,633 | 8,598 | 9,000 | 6,900 | 7,100 | (23)% | 2% |
| 426700 | 4110400 | Maintenance Tools/Supplies | 0 | 35 | 500 | 2,000 | 2,000 | 300% | - |

## Department Budget Detail

**Department / Section:** **Public Works / Public Wrk-Signals Maintenance**
**101 - 411040**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 426710 | 4110400 | Work Boot Reimbursement | 750 | 600 | 900 | 900 | 900 | - | - |
| 427200 | 4110400 | Training | 2,200 | 2,180 | 0 | 2,000 | 0 | - | (100)% |
| 428400 | 4110400 | Liability Insurance | 44,949 | 23,637 | 30,685 | 36,267 | 36,978 | 18% | 1% |
| | | **Non-personnel Expenses Total** | **404,768** | **413,955** | **469,556** | **451,608** | **455,719** | **(3)%** | **%** |
| 881100 | 4110400 | General Fund Allocation Chgs | 41,910 | 0 | 11,933 | 11,933 | 11,933 | - | - |
| 882101 | 4110400 | Utilization Chgs from 101 Fund | 13,096 | 25,014 | 26,164 | 26,164 | 26,164 | - | - |
| | | **Charges From Others Total** | **55,006** | **25,014** | **38,097** | **38,097** | **38,097** | **-** | **-** |
| 892101 | 4110400 | Utilization Chgs to 101 Fund | (2,505) | (2,505) | 0 | 0 | 0 | - | - |
| 892540 | 4110400 | Utilization Chgs to 540 Fund | (22,860) | (45,231) | (47,976) | (49,740) | (51,908) | 3% | 4% |
| 894101 | 4110400 | Interfund Services to 101 Fund | (528) | 0 | 0 | 0 | 0 | - | - |
| 894230 | 4110400 | Interfund Services to 230 Fund | (106) | (4,126) | 0 | 0 | 0 | - | - |
| 894401 | 4110400 | Interfund Services to 401 Fund | (2,025) | 0 | 0 | 0 | 0 | - | - |
| 894430 | 4110400 | Interfund Services to 430 Fund | (2,090) | (3,764) | 0 | 0 | 0 | - | - |
| 894432 | 4110400 | Interfund Services to 432 Fund | (14,534) | (4,624) | (30,000) | (30,000) | (30,000) | - | - |
| 894510 | 4110400 | Interfund Services to 510 Fund | (6,333) | (3,776) | 0 | 0 | 0 | - | - |
| 894520 | 4110400 | Interfund Services to 520 Fund | 0 | (1,371) | 0 | 0 | 0 | - | - |
| 894540 | 4110400 | Interfund Services to 540 Fund | (487) | (258) | 0 | 0 | 0 | - | - |
| 894550 | 4110400 | Interfund Services to 550 Fund | 0 | (81) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(51,472)** | **(65,741)** | **(77,976)** | **(79,740)** | **(81,908)** | **2%** | **2%** |
| | | **Total Budget Requirements** | **1,034,048** | **1,027,571** | **1,249,688** | **1,246,187** | **1,275,627** | **( )%** | **2%** |

## Department Budget Detail

**Department / Section:** **Public Works / Pub Works-City Engineering Svs**
**101 - 411500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4115000 | Salaries - Regular | 2,467,080 | 2,738,623 | 3,834,171 | 3,796,668 | 3,861,656 | ( )% | 1% |
| 411130 | 4115000 | Compensatory Time | 13,458 | 13,200 | 0 | 0 | 0 | - | - |
| 411210 | 4115000 | Vacation | 163,477 | 175,704 | 0 | 0 | 0 | - | - |
| 411220 | 4115000 | Holidays & Special Days Off | 121,092 | 140,025 | 0 | 0 | 0 | - | - |
| 411225 | 4115000 | Rest Time Pay - IBEW | 2,994 | 0 | 0 | 0 | 0 | - | - |
| 411230 | 4115000 | Military Leave | 2,809 | 8,528 | 0 | 0 | 0 | - | - |
| 411240 | 4115000 | Sick Leave | 56,113 | 93,935 | 0 | 0 | 0 | - | - |
| 411245 | 4115000 | Family Illness Sick Leave | 23,694 | 26,858 | 0 | 0 | 0 | - | - |
| 411250 | 4115000 | Industrial Accident | 846 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 4115000 | Bereavement Leave | 733 | 3,323 | 0 | 0 | 0 | - | - |
| 411280 | 4115000 | Jury Duty | 1,992 | 1,329 | 0 | 0 | 0 | - | - |
| 411292 | 4115000 | Administrative Leave | 34,119 | 29,608 | 0 | 0 | 0 | - | - |
| 411310 | 4115000 | Night Shift Premium | 29 | 121 | 0 | 0 | 0 | - | - |
| 411410 | 4115000 | Vacation Payoffs | 21,072 | 88,136 | 15,893 | 0 | 0 | (100)% | - |
| 411420 | 4115000 | Sick Leave Payoff | 21,654 | 49,185 | 10,242 | 0 | 0 | (100)% | - |
| 411430 | 4115000 | Compensatory Time Payoff | 2,760 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 4115000 | Accrued Payroll | (24,045) | 66,689 | 41,520 | 21,044 | 21,755 | (49)% | 3% |
| 412210 | 4115000 | Workers Compensation Ins | 102,115 | 141,141 | 145,326 | 130,223 | 132,456 | (10)% | 1% |
| 412220 | 4115000 | Health Insurance | 294,104 | 348,032 | 450,558 | 481,990 | 503,508 | 6% | 4% |
| 412222 | 4115000 | Dental Insurance | 16,161 | 18,321 | 22,238 | 22,219 | 22,440 | ( )% | % |
| 412230 | 4115000 | Life Insurance | 7,743 | 8,366 | 9,860 | 10,162 | 10,338 | 3% | 1% |
| 412240 | 4115000 | Unemployment Insurance | 4,524 | 2,545 | 2,139 | 2,117 | 2,154 | (1)% | 1% |
| 412250 | 4115000 | Disability Insurance | 3,331 | 3,791 | 4,488 | 4,352 | 4,352 | (3)% | - |
| 412310 | 4115000 | PERS Retirement | 768,445 | 809,166 | 1,021,842 | 1,095,420 | 1,188,678 | 7% | 8% |
| 412320 | 4115000 | Medicare OASDI | 37,352 | 42,708 | 53,864 | 51,991 | 52,930 | (3)% | 1% |
| 412400 | 4115000 | Deferred Compensation | 500 | 5,700 | 10,800 | 15,600 | 19,500 | 44% | 25% |
| 413110 | 4115000 | Overtime At Straight Rate | 0 | 549 | 0 | 0 | 0 | - | - |
| 413120 | 4115000 | Overtime At 1.5 Rate | 68,116 | 43,606 | 65,000 | 75,000 | 75,000 | 15% | - |
| 413130 | 4115000 | Overtime At Double Time Rate | 3,685 | 3,276 | 0 | 0 | 0 | - | - |
| 419910 | 4115000 | Salaries Adjustment Factor | 0 | 0 | (41,291) | 0 | 0 | (100)% | - |
| | | **Personnel Services Total** | **4,215,964** | **4,862,477** | **5,646,650** | **5,706,786** | **5,894,767** | **1%** | **3%** |
| 421000 | 4115000 | Professional Services | 4,496 | 5,269 | 0 | 0 | 0 | - | - |
| 421001 | 4115000 | Prof Services/Internal | 0 | 170 | 0 | 0 | 0 | - | - |
| 421004 | 4115000 | Prof Services/Computer | 16,554 | 39,932 | 0 | 0 | 0 | - | - |
| 422100 | 4115000 | Telephone | 2,995 | 2,945 | 5,550 | 5,550 | 5,550 | - | - |
| 422120 | 4115000 | Telephone - Cellular | 20,000 | 23,004 | 26,750 | 26,750 | 26,750 | - | - |
| 423400 | 4115000 | Motor Pool Equipment Rental | 122,554 | 130,689 | 135,000 | 135,000 | 135,000 | - | - |
| 423500 | 4115000 | Vehicle Usage Reimb Employee | 0 | 73 | 0 | 0 | 0 | - | - |
| 424220 | 4115000 | All Other Equip Maint/Repair | 670 | 1,492 | 6,500 | 6,500 | 6,500 | - | - |
| 424230 | 4115000 | Central Garage Charges | 0 | 860 | 0 | 0 | 0 | - | - |
| 425100 | 4115000 | Advertising Expense | 1,241 | 1,965 | 0 | 0 | 0 | - | - |
| 425200 | 4115000 | Periodicals & Dues | 465 | 1,217 | 1,000 | 1,000 | 1,000 | - | - |
| 425300 | 4115000 | Photo & Recording Supplies | 4,486 | 4,197 | 6,500 | 6,500 | 6,500 | - | - |
| 425400 | 4115000 | General Office Expense | 13,947 | 9,489 | 15,000 | 15,000 | 15,000 | - | - |
| 425500 | 4115000 | Postage | 7,645 | 6,731 | 8,000 | 8,000 | 8,000 | - | - |
| 425600 | 4115000 | Central Printing Charges | 731 | 830 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Public Works / Pub Works-City Engineering Svs**
**101 - 411500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425610 | 4115000 | Outside Printing Expense | 1,258 | 707 | 2,000 | 2,000 | 2,000 | - | - |
| 425700 | 4115000 | Software Purchase/Licensing | 495 | 990 | 0 | 0 | 0 | - | - |
| 425800 | 4115000 | Computer Equip Purc Undr $5000 | 5,635 | 16,847 | 15,000 | 15,000 | 15,000 | - | - |
| 426200 | 4115000 | Clothing/Linen/Safety Supplies | 7,961 | 1,941 | 4,475 | 4,475 | 4,475 | - | - |
| 426700 | 4115000 | Maintenance Tools/Supplies | 11,791 | 548 | 5,000 | 5,000 | 5,000 | - | - |
| 426710 | 4115000 | Work Boot Reimbursement | 2,250 | 2,379 | 2,400 | 2,400 | 2,400 | - | - |
| 426800 | 4115000 | Special Department Supplies | 1,099 | 3,737 | 2,800 | 2,800 | 2,800 | - | - |
| 427100 | 4115000 | Travel & Meeting Expense | 2,928 | 1,437 | 0 | 0 | 0 | - | - |
| 427200 | 4115000 | Training | 10,202 | 4,446 | 10,000 | 10,000 | 10,000 | - | - |
| 428400 | 4115000 | Liability Insurance | 326,061 | 170,607 | 224,574 | 259,311 | 263,751 | 15% | 1% |
| | | **Non-personnel Expenses Total** | **565,472** | **432,514** | **470,549** | **505,286** | **509,726** | **7%** | **%** |
| 440120 | 9140100 | Nebraska/Easy/Sunnyslope Sdwks | 896 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9145000 | Ward 2-Eucalyptus-Univ to 12th | 42,302 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9145100 | Ward 3-Cortez-Magnolia/Orchard | 60,504 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9145200 | Ward 5 - Mason & Roosevelt | 44,318 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9145300 | Ward 7 - Keller/Halsey/Hedrick | 137,749 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9145400 | ADA Street Improvements 12/13 | 73,996 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9145500 | Ward 6 - Dawes-Magnolia to EOS | 215,562 | 17,677 | 0 | 0 | 0 | - | - |
| 440120 | 9145600 | Ward 1-Rustin/Minerva/Athena | 74,871 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9148300 | Commerce Street Bridge | 40,979 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9148600 | North Park Pergola Restoration | 53,000 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9150200 | Alley Block Wall Mesa&Chicago | 5,838 | 145,088 | 0 | 0 | 0 | - | - |
| 440120 | 9150600 | ADA Street Improvements 13/14 | 8,293 | 91,706 | 0 | 0 | 0 | - | - |
| 440120 | 9150700 | Ward 5-Hickory/Harmony/Heidi | 7,295 | 114,813 | 0 | 0 | 0 | - | - |
| 440120 | 9150800 | Ward 7:Penny Sdwk-Rutland/Lake | 12,609 | 168,741 | 0 | 0 | 0 | - | - |
| 440120 | 9152500 | Wd 1-11th/12th/Chestnut/Almond | 0 | 3,360 | 0 | 0 | 0 | - | - |
| 440120 | 9152600 | Ward 2-12th/13th/Howard/Park | 0 | 2,915 | 0 | 0 | 0 | - | - |
| 440120 | 9152700 | Ward 3-Potomac & Mt Vernon | 0 | 3,101 | 0 | 0 | 0 | - | - |
| 440120 | 9152800 | Ward 5-Farnham-Magnolia/Andrew | 0 | 4,088 | 0 | 0 | 0 | - | - |
| 440120 | 9152900 | Ward 5-Jackson-SR 91/Magnolia | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9153000 | Ward 6-Jones-Hole/Wells | 0 | 2,472 | 0 | 0 | 0 | - | - |
| 440120 | 9153100 | W 7-Snnysd/Easy/Neb/Bgrt/Bshnl | 0 | 2,807 | 0 | 0 | 0 | - | - |
| 440120 | 9153900 | ADA Street Improvements 14/15 | 0 | 0 | 0 | 0 | 0 | - | - |
| 440120 | 9154000 | Verbena Street Improvements | 0 | 32,515 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **778,217** | **589,289** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 4115000 | General Fund Allocation Chgs | 1,504,968 | 1,462,497 | 1,382,783 | 1,382,783 | 1,382,783 | - | - |
| 882101 | 4115000 | Utilization Chgs from 101 Fund | 53,148 | 93,412 | 148,524 | 153,400 | 156,992 | 3% | 2% |
| 882510 | 4115000 | Utilization Chgs from 510 Fund | 3,699 | 4,500 | 3,100 | 4,600 | 4,900 | 48% | 6% |
| 882550 | 4115000 | Utilization Chgs from 550 Fund | 0 | 13,645 | 14,595 | 14,992 | 15,640 | 2% | 4% |
| 884550 | 4115000 | Interfund Services from 550 Fd | 0 | 23,893 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **1,561,815** | **1,597,950** | **1,549,002** | **1,555,775** | **1,560,315** | **%** | **%** |
| 892260 | 4115000 | Utilization Chgs to 260 Fund | (10,386) | (10,032) | (10,338) | (11,716) | (12,706) | 13% | 8% |
| 892550 | 4115000 | Utilization Chgs to 550 Fund | (68,995) | (68,409) | (73,378) | (81,079) | (84,651) | 10% | 4% |
| 894101 | 4115000 | Interfund Services to 101 Fund | (78,061) | (83,675) | (38,884) | (39,388) | (41,791) | 1% | 6% |

## Department Budget Detail

**Department / Section:** **Public Works / Pub Works-City Engineering Svs**
**101 - 411500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 894221 | 4115000 | Interfund Services to 221 Fund | (279) | 0 | 0 | 0 | 0 | - | - |
| 894230 | 4115000 | Interfund Services to 230 Fund | (456,696) | (809,904) | (711,480) | (723,119) | (765,713) | 1% | 5% |
| 894240 | 4115000 | Interfund Services to 240 Fund | 0 | (13,951) | 0 | 0 | 0 | - | - |
| 894260 | 4115000 | Interfund Services to 260 Fund | (13,932) | (8,700) | (31,063) | (32,264) | (33,568) | 3% | 4% |
| 894280 | 4115000 | Interfund Services to 280 Fund | (21,977) | (9,226) | 0 | 0 | 0 | - | - |
| 894410 | 4115000 | Interfund Services to 410 Fund | (33,248) | (282,910) | (127,594) | (117,499) | (123,729) | (7)% | 5% |
| 894411 | 4115000 | Interfund Services to 411 Fund | (932) | 0 | 0 | 0 | 0 | - | - |
| 894430 | 4115000 | Interfund Services to 430 Fund | (1,072,185) | (1,231,033) | (1,146,521) | (1,163,643) | (1,232,183) | 1% | 5% |
| 894432 | 4115000 | Interfund Services to 432 Fund | (887,615) | (525,169) | (1,406,324) | (1,400,776) | (1,478,729) | ( )% | 5% |
| 894433 | 4115000 | Interfund Services to 433 Fnd | 0 | 0 | (79,746) | (73,438) | (77,332) | (7)% | 5% |
| 894434 | 4115000 | Interfund Services to 434 Fund | (12,227) | (23,909) | 0 | 0 | 0 | - | - |
| 894442 | 4115000 | Interfund Services to 442 Fund | (9,901) | (2,259) | 0 | 0 | 0 | - | - |
| 894458 | 4115000 | Interfund Services to 458 Fund | (135,978) | (37,131) | 0 | 0 | 0 | - | - |
| 894474 | 4115000 | Interfund Services to 474 Fund | (336) | 0 | 0 | 0 | 0 | - | - |
| 894478 | 4115000 | Interfund Services to 478 Fund | (385) | 0 | 0 | 0 | 0 | - | - |
| 894479 | 4115000 | Interfund Services to 479 Fund | (90,980) | 0 | 0 | 0 | 0 | - | - |
| 894510 | 4115000 | Interfund Services to 510 Fund | (90,056) | (57,808) | (60,958) | (61,532) | (62,155) | % | 1% |
| 894520 | 4115000 | Interfund Services to 520 Fund | (182,501) | (282,996) | (243,831) | (246,125) | (248,620) | % | 1% |
| 894530 | 4115000 | Interfund Services to 530 Fund | 0 | (4,310) | 0 | 0 | 0 | - | - |
| 894540 | 4115000 | Interfund Services to 540 Fund | (278) | (887) | 0 | 0 | 0 | - | - |
| 894550 | 4115000 | Interfund Services to 550 Fund | (312,573) | (153,907) | (549,345) | (547,178) | (577,628) | ( )% | 5% |
| 894551 | 4115000 | Interfund Services to 551 Fund | (9,863) | 0 | 0 | 0 | 0 | - | - |
| 894570 | 4115000 | Interfund Services to 570 Fund | (57,468) | (1,099) | 0 | 0 | 0 | - | - |
| 895220 | 9140100 | Nebraska/Easy/Sunnyslope Sdwks | (896) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9145000 | Ward 2-Eucalyptus-Univ to 12th | (42,302) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9145100 | Ward 3-Cortez-Magnolia/Orchard | (60,504) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9145200 | Ward 5 - Mason & Roosevelt | (44,318) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9145300 | Ward 7 - Keller/Halsey/Hedrick | (137,749) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9145400 | ADA Street Improvements 12/13 | (73,996) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9145500 | Ward 6 - Dawes-Magnolia to EOS | (215,562) | (17,677) | 0 | 0 | 0 | - | - |
| 895220 | 9145600 | Ward 1-Rustin/Minerva/Athena | (74,871) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9148300 | Commerce Street Bridge | (40,979) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9148600 | North Park Pergola Restoration | (53,000) | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9150200 | Alley Block Wall Mesa&Chicago | (5,838) | (145,088) | 0 | 0 | 0 | - | - |
| 895220 | 9150600 | ADA Street Improvements 13/14 | (8,293) | (91,706) | 0 | 0 | 0 | - | - |
| 895220 | 9150700 | Ward 5-Hickory/Harmony/Heidi | (7,295) | (114,813) | 0 | 0 | 0 | - | - |
| 895220 | 9150800 | Ward 7:Penny Sdwk-Rutland/Lake | (12,609) | (168,741) | 0 | 0 | 0 | - | - |
| 895220 | 9152500 | Wd 1-11th/12th/Chestnut/Almond | 0 | (3,360) | 0 | 0 | 0 | - | - |
| 895220 | 9152600 | Ward 2-12th/13th/Howard/Park | 0 | (2,915) | 0 | 0 | 0 | - | - |
| 895220 | 9152700 | Ward 3-Potomac & Mt Vernon | 0 | (3,101) | 0 | 0 | 0 | - | - |
| 895220 | 9152800 | Ward 5-Farnham-Magnolia/Andrew | 0 | (4,088) | 0 | 0 | 0 | - | - |
| 895220 | 9152900 | Ward 5-Jackson-SR 91/Magnolia | 0 | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9153000 | Ward 6-Jones-Hole/Wells | 0 | (2,472) | 0 | 0 | 0 | - | - |
| 895220 | 9153100 | W 7-Snnysd/Easy/Neb/Bgrt/Bshnl | 0 | (2,807) | 0 | 0 | 0 | - | - |
| 895220 | 9153900 | ADA Street Improvements 14/15 | 0 | 0 | 0 | 0 | 0 | - | - |
| 895220 | 9154000 | Verbena Street Improvements | 0 | (32,515) | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Public Works / Pub Works-City Engineering Svs**
**101 - 411500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Charges to Others Total** | **(4,325,078)** | **(4,196,612)** | **(4,479,462)** | **(4,497,757)** | **(4,738,805)** | **%** | **5%** |
| | | **Total Budget Requirements** | **2,796,391** | **3,285,619** | **3,186,739** | **3,270,090** | **3,226,003** | **2%** | **(1)%** |

# Department Budget Detail

**Department / Section:** **Public Works / Public Wrk-Traffic Engineering**
**101 - 412000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4120000 | Salaries - Regular | 543,949 | 273,390 | 403,181 | 413,040 | 426,787 | 2% | 3% |
| 411110 | 4120000 | Salaries-Temp & Part Time | 27,895 | 19,509 | 48,362 | 31,200 | 33,280 | (35)% | 6% |
| 411130 | 4120000 | Compensatory Time | 6,190 | 2,282 | 0 | 0 | 0 | - | - |
| 411210 | 4120000 | Vacation | 33,420 | 14,471 | 0 | 0 | 0 | - | - |
| 411220 | 4120000 | Holidays & Special Days Off | 27,341 | 11,605 | 0 | 0 | 0 | - | - |
| 411240 | 4120000 | Sick Leave | 15,371 | 4,736 | 0 | 0 | 0 | - | - |
| 411245 | 4120000 | Family Illness Sick Leave | 454 | 470 | 0 | 0 | 0 | - | - |
| 411250 | 4120000 | Industrial Accident | 378 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 4120000 | Bereavement Leave | 3,887 | 0 | 0 | 0 | 0 | - | - |
| 411280 | 4120000 | Jury Duty | 551 | 1,106 | 0 | 0 | 0 | - | - |
| 411292 | 4120000 | Administrative Leave | 3,474 | 1,889 | 0 | 0 | 0 | - | - |
| 411410 | 4120000 | Vacation Payoffs | 31,384 | 114 | 0 | 0 | 0 | - | - |
| 411420 | 4120000 | Sick Leave Payoff | 15,455 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 4120000 | Accrued Payroll | 911 | (1,832) | 4,832 | 2,446 | 2,565 | (49)% | 4% |
| 412210 | 4120000 | Workers Compensation Ins | 22,722 | 18,258 | 16,572 | 15,238 | 15,782 | (8)% | 3% |
| 412220 | 4120000 | Health Insurance | 61,187 | 33,889 | 54,592 | 61,462 | 63,142 | 12% | 2% |
| 412222 | 4120000 | Dental Insurance | 3,175 | 1,701 | 2,517 | 2,422 | 2,448 | (3)% | 1% |
| 412230 | 4120000 | Life Insurance | 1,599 | 679 | 940 | 927 | 967 | (1)% | 4% |
| 412240 | 4120000 | Unemployment Insurance | 1,006 | 328 | 252 | 248 | 258 | (1)% | 4% |
| 412250 | 4120000 | Disability Insurance | 742 | 444 | 612 | 544 | 544 | (11)% | - |
| 412310 | 4120000 | PERS Retirement | 165,745 | 74,093 | 110,577 | 117,655 | 129,962 | 6% | 10% |
| 412320 | 4120000 | Medicare OASDI | 9,181 | 4,755 | 6,547 | 6,441 | 6,671 | (1)% | 3% |
| 412330 | 4120000 | City Retirement Plan | 1,066 | 754 | 0 | 1,170 | 1,248 | - | 6% |
| 412400 | 4120000 | Deferred Compensation | 50 | 500 | 900 | 1,200 | 1,500 | 33% | 25% |
| 413110 | 4120000 | Overtime At Straight Rate | 884 | 0 | 0 | 0 | 0 | - | - |
| 413120 | 4120000 | Overtime At 1.5 Rate | 1,276 | 266 | 0 | 0 | 0 | - | - |
| 413130 | 4120000 | Overtime At Double Time Rate | 209 | 0 | 0 | 0 | 0 | - | - |
| 413240 | 4120000 | O/T 1.5 Rate Sub To Retirement | 0 | 505 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **979,516** | **463,920** | **649,884** | **653,993** | **685,154** | **%** | **4%** |
| 421000 | 4120000 | Professional Services | 9,115 | 12,957 | 26,300 | 26,300 | 26,300 | - | - |
| 421001 | 4120000 | Prof Services/Internal | 0 | (0) | 0 | 0 | 0 | - | - |
| 422100 | 4120000 | Telephone | 2,389 | 1,090 | 3,150 | 3,150 | 3,150 | - | - |
| 422120 | 4120000 | Telephone - Cellular | 1,216 | 1,642 | 1,800 | 1,800 | 1,800 | - | - |
| 422200 | 4120000 | Electric | 14,281 | 9,352 | 0 | 0 | 0 | - | - |
| 422500 | 4120000 | Water | 29 | 0 | 0 | 0 | 0 | - | - |
| 423400 | 4120000 | Motor Pool Equipment Rental | 13,139 | 14,598 | 19,000 | 12,000 | 12,500 | (36)% | 4% |
| 423500 | 4120000 | Vehicle Usage Reimb Employee | 26 | 0 | 0 | 0 | 0 | - | - |
| 424220 | 4120000 | All Other Equip Maint/Repair | 0 | 897 | 0 | 0 | 0 | - | - |
| 424230 | 4120000 | Central Garage Charges | 2,685 | 2,137 | 0 | 320 | 330 | - | 3% |
| 425100 | 4120000 | Advertising Expense | 1,377 | 0 | 0 | 0 | 0 | - | - |
| 425200 | 4120000 | Periodicals & Dues | 1,476 | 699 | 1,170 | 1,170 | 1,170 | - | - |
| 425400 | 4120000 | General Office Expense | 3,571 | 409 | 5,500 | 5,500 | 5,500 | - | - |
| 425500 | 4120000 | Postage | 189 | 7 | 240 | 240 | 240 | - | - |
| 425600 | 4120000 | Central Printing Charges | 0 | 0 | 200 | 200 | 200 | - | - |
| 425610 | 4120000 | Outside Printing Expense | 88 | 88 | 0 | 0 | 0 | - | - |
| 425700 | 4120000 | Software Purchase/Licensing | 380 | 0 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Public Works / Public Wrk-Traffic Engineering**
**101 - 412000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425800 | 4120000 | Computer Equip Purc Undr $5000 | 0 | 6,285 | 10,000 | 10,000 | 10,000 | - | - |
| 426200 | 4120000 | Clothing/Linen/Safety Supplies | 641 | 73 | 350 | 350 | 350 | - | - |
| 426300 | 4120000 | Motor Fuels & Lubricants | 321 | 355 | 0 | 0 | 0 | - | - |
| 426800 | 4120000 | Special Department Supplies | 124 | 76 | 200 | 200 | 200 | - | - |
| 427100 | 4120000 | Travel & Meeting Expense | 230 | 152 | 0 | 0 | 0 | - | - |
| 427200 | 4120000 | Training | 354 | 3,000 | 2,000 | 2,000 | 2,000 | - | - |
| 428400 | 4120000 | Liability Insurance | 72,555 | 22,069 | 26,144 | 30,341 | 31,422 | 16% | 3% |
| | | **Non-personnel Expenses Total** | **124,192** | **75,896** | **96,054** | **93,571** | **95,162** | **(2)%** | **1%** |
| 881100 | 4120000 | General Fund Allocation Chgs | 229,617 | 248,649 | 185,076 | 185,076 | 185,076 | - | - |
| 882101 | 4120000 | Utilization Chgs from 101 Fund | 62,361 | 95,622 | 118,556 | 118,556 | 118,556 | - | - |
| 882510 | 4120000 | Utilization Chgs from 510 Fund | 17,499 | 19,999 | 22,200 | 26,700 | 27,800 | 20% | 4% |
| | | **Charges From Others Total** | **309,478** | **364,270** | **325,832** | **330,332** | **331,432** | **1%** | **%** |
| 892101 | 4120000 | Utilization Chgs to 101 Fund | (73,887) | (66,780) | 0 | 0 | 0 | - | - |
| 892230 | 4120000 | Utilization Chgs to 230 Fund | (101,259) | (96,387) | 0 | 0 | 0 | - | - |
| 892570 | 4120000 | Utilization Chgs to 570 Fund | (32,305) | (29,760) | (29,610) | (34,543) | (37,094) | 16% | 7% |
| 894101 | 4120000 | Interfund Services to 101 Fund | 0 | (90) | 0 | 0 | 0 | - | - |
| 894230 | 4120000 | Interfund Services to 230 Fund | (20,265) | (2,558) | 0 | 0 | 0 | - | - |
| 894240 | 4120000 | Interfund Services to 240 Fund | 0 | (26,974) | (25,000) | (25,000) | (25,000) | - | - |
| 894410 | 4120000 | Interfund Services to 410 Fund | (4,460) | 0 | 0 | 0 | 0 | - | - |
| 894430 | 4120000 | Interfund Services to 430 Fund | (42,986) | (1,320) | 0 | 0 | 0 | - | - |
| 894432 | 4120000 | Interfund Services to 432 Fund | (326,796) | (181,976) | (355,396) | (272,691) | (294,291) | (23)% | 7% |
| 894510 | 4120000 | Interfund Services to 510 Fund | (502) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(602,463)** | **(405,848)** | **(410,006)** | **(332,234)** | **(356,385)** | **(18)%** | **7%** |
| | | **Total Budget Requirements** | **810,723** | **498,239** | **661,764** | **745,662** | **755,363** | **12%** | **1%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Traffic-Crossing Gd**
**101 - 412020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4120200 | Salaries - Regular | 25,398 | 0 | 0 | 0 | 0 | - | - |
| 411110 | 4120200 | Salaries-Temp & Part Time | 482,211 | 0 | 0 | 0 | 0 | - | - |
| 411210 | 4120200 | Vacation | 2,177 | 0 | 0 | 0 | 0 | - | - |
| 411220 | 4120200 | Holidays & Special Days Off | 1,494 | 0 | 0 | 0 | 0 | - | - |
| 411240 | 4120200 | Sick Leave | 14,525 | 0 | 0 | 0 | 0 | - | - |
| 411245 | 4120200 | Family Illness Sick Leave | 1,761 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 4120200 | Administrative Leave | 54 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 4120200 | Accrued Payroll | (8,012) | 0 | 0 | 0 | 0 | - | - |
| 412210 | 4120200 | Workers Compensation Ins | 19,041 | 0 | 0 | 0 | 0 | - | - |
| 412220 | 4120200 | Health Insurance | 6,160 | 0 | 0 | 0 | 0 | - | - |
| 412222 | 4120200 | Dental Insurance | 285 | 0 | 0 | 0 | 0 | - | - |
| 412230 | 4120200 | Life Insurance | 15 | 0 | 0 | 0 | 0 | - | - |
| 412240 | 4120200 | Unemployment Insurance | 843 | 0 | 0 | 0 | 0 | - | - |
| 412250 | 4120200 | Disability Insurance | 73 | 0 | 0 | 0 | 0 | - | - |
| 412310 | 4120200 | PERS Retirement | 10,638 | 0 | 0 | 0 | 0 | - | - |
| 412320 | 4120200 | Medicare OASDI | 7,654 | 0 | 0 | 0 | 0 | - | - |
| 412330 | 4120200 | City Retirement Plan | 17,900 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **582,222** | **0** | **0** | **0** | **0** | **-** | **-** |
| 421000 | 4120200 | Professional Services | 49,894 | 0 | 0 | 0 | 0 | - | - |
| 422100 | 4120200 | Telephone | 612 | 0 | 0 | 0 | 0 | - | - |
| 422120 | 4120200 | Telephone - Cellular | 267 | 0 | 0 | 0 | 0 | - | - |
| 423400 | 4120200 | Motor Pool Equipment Rental | 4,127 | 0 | 0 | 0 | 0 | - | - |
| 426200 | 4120200 | Clothing/Linen/Safety Supplies | 289 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 4120200 | Special Department Supplies | 429 | 0 | 0 | 0 | 0 | - | - |
| 428400 | 4120200 | Liability Insurance | 60,798 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **116,418** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 4120200 | General Fund Allocation Chgs | 13,603 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 4120200 | Utilization Chgs from 101 Fund | 25,380 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **38,983** | **0** | **0** | **0** | **0** | **-** | **-** |
| 894101 | 4120200 | Interfund Services to 101 Fund | (597) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(597)** | **0** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **737,026** | **0** | **0** | **0** | **0** | **-** | **-** |

# Department Budget Detail

**Department / Section:** **Public Works / Public Wrk-Photo Red Light**
**101 - 412100**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422500 | 4121000 | Water | 120 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **120** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **120** | **0** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / Public Works-Storm Drain Maint**
**101 - 412515**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4125150 | Salaries - Regular | 66,091 | 90,762 | 0 | 0 | 0 | - | - |
| 411130 | 4125150 | Compensatory Time | 935 | 1,862 | 0 | 0 | 0 | - | - |
| 411210 | 4125150 | Vacation | 6,237 | 6,849 | 0 | 0 | 0 | - | - |
| 411220 | 4125150 | Holidays & Special Days Off | 2,887 | 3,984 | 0 | 0 | 0 | - | - |
| 411225 | 4125150 | Rest Time Pay - IBEW | 116 | 402 | 0 | 0 | 0 | - | - |
| 411240 | 4125150 | Sick Leave | 3,959 | 1,682 | 0 | 0 | 0 | - | - |
| 411245 | 4125150 | Family Illness Sick Leave | 999 | 1,384 | 0 | 0 | 0 | - | - |
| 411250 | 4125150 | Industrial Accident | 107 | 97 | 0 | 0 | 0 | - | - |
| 411260 | 4125150 | Bereavement Leave | 116 | 0 | 0 | 0 | 0 | - | - |
| 411280 | 4125150 | Jury Duty | 0 | 275 | 0 | 0 | 0 | - | - |
| 411292 | 4125150 | Administrative Leave | 149 | 162 | 0 | 0 | 0 | - | - |
| 411410 | 4125150 | Vacation Payoffs | 171 | 0 | 0 | 0 | 0 | - | - |
| 411420 | 4125150 | Sick Leave Payoff | 740 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 4125150 | Compensatory Time Payoff | 199 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 4125150 | Accrued Payroll | 574 | 8,025 | 0 | 0 | 0 | - | - |
| 411522 | 4125150 | Accrued Vacation Year-End Only | 0 | 1,458 | 0 | 0 | 0 | - | - |
| 411530 | 4125150 | Accrued Comp. Time Earned | 0 | 90 | 0 | 0 | 0 | - | - |
| 412210 | 4125150 | Workers Compensation Ins | 5,409 | 6,150 | 0 | 0 | 0 | - | - |
| 412220 | 4125150 | Health Insurance | 12,353 | 16,460 | 0 | 0 | 0 | - | - |
| 412222 | 4125150 | Dental Insurance | 580 | 900 | 0 | 0 | 0 | - | - |
| 412230 | 4125150 | Life Insurance | 39 | 52 | 0 | 0 | 0 | - | - |
| 412240 | 4125150 | Unemployment Insurance | 240 | 111 | 0 | 0 | 0 | - | - |
| 412250 | 4125150 | Disability Insurance | 203 | 271 | 0 | 0 | 0 | - | - |
| 412310 | 4125150 | PERS Retirement | 20,705 | 23,851 | 0 | 0 | 0 | - | - |
| 412320 | 4125150 | Medicare OASDI | 248 | 733 | 0 | 0 | 0 | - | - |
| 413110 | 4125150 | Overtime At Straight Rate | 7,430 | 5,999 | 0 | 0 | 0 | - | - |
| 413120 | 4125150 | Overtime At 1.5 Rate | 7,617 | 7,845 | 0 | 0 | 0 | - | - |
| 413130 | 4125150 | Overtime At Double Time Rate | 735 | 2,221 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **138,850** | **181,638** | **0** | **0** | **0** | **-** | **-** |
| 421000 | 4125150 | Professional Services | 0 | 3,000 | 0 | 0 | 0 | - | - |
| 421001 | 4125150 | Prof Services/Internal | 15 | 29,685 | 0 | 0 | 0 | - | - |
| 423100 | 4125150 | Equipment Rental | 5,352 | 1,397 | 0 | 0 | 0 | - | - |
| 423400 | 4125150 | Motor Pool Equipment Rental | 28,204 | 26,323 | 0 | 0 | 0 | - | - |
| 424124 | 4125150 | Const. Maint. Materials- Storm | 13,048 | 14,023 | 0 | 0 | 0 | - | - |
| 424220 | 4125150 | All Other Equip Maint/Repair | 384 | 4,068 | 0 | 0 | 0 | - | - |
| 424230 | 4125150 | Central Garage Charges | 28,085 | 39,466 | 0 | 0 | 0 | - | - |
| 425200 | 4125150 | Periodicals & Dues | 0 | 483 | 0 | 0 | 0 | - | - |
| 426200 | 4125150 | Clothing/Linen/Safety Supplies | 3,712 | 3,764 | 0 | 0 | 0 | - | - |
| 426300 | 4125150 | Motor Fuels & Lubricants | 11,553 | 2,506 | 0 | 0 | 0 | - | - |
| 426600 | 4125150 | Chemical Supplies | 53 | 15 | 0 | 0 | 0 | - | - |
| 426700 | 4125150 | Maintenance Tools/Supplies | 2,698 | 15 | 0 | 0 | 0 | - | - |
| 426710 | 4125150 | Work Boot Reimbursement | 450 | 300 | 0 | 0 | 0 | - | - |
| 426800 | 4125150 | Special Department Supplies | 0 | 8 | 0 | 0 | 0 | - | - |
| 428400 | 4125150 | Liability Insurance | 17,274 | 7,434 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **110,831** | **132,492** | **0** | **0** | **0** | **-** | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / Public Works-Storm Drain Maint**
**101 - 412515**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 881100 | 4125150 | General Fund Allocation Chgs | 15,369 | 0 | 0 | 0 | 0 | - | - |
| 884101 | 4125150 | Interfund Services from 101 Fd | 86,834 | 95,110 | 0 | 0 | 0 | - | - |
| 884550 | 4125150 | Interfund Services from 550 Fd | 0 | 162 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **102,203** | **95,273** | **0** | **0** | **0** | - | **-** |
| 892260 | 4125150 | Utilization Chgs to 260 Fund | (340,318) | (345,410) | 0 | 0 | 0 | - | - |
| 894101 | 4125150 | Interfund Services to 101 Fund | 0 | (60) | 0 | 0 | 0 | - | - |
| 894540 | 4125150 | Interfund Services to 540 Fund | (844) | (692) | 0 | 0 | 0 | - | - |
| 894550 | 4125150 | Interfund Services to 550 Fund | (52,071) | (101,661) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(393,234)** | **(447,824)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **(41,348)** | **(38,420)** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Street Projects**
**101 - 413530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440120 | 9243300 | Chicago Emergency Repair | 0 | (38,914) | 0 | 0 | 0 | - | - |
| 440301 | 9887400 | Iowa/MLK Bicycle Improvements | 0 | 0 | 65,000 | 0 | 0 | (100)% | - |
| | | **Capital Outlay & Grants Total** | **0** | **(38,914)** | **65,000** | **0** | **0** | **(100)%** | **-** |
| | | **Total Budget Requirements** | **0** | **(38,914)** | **65,000** | **0** | **0** | **(100)%** | **-** |

# Department Budget Detail

**Department / Section:** **Public Works / Public Works-Debt**
**101 - 419000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 881100 | 4190000 | General Fund Allocation Chgs | 0 | 0 | 325 | 325 | 325 | - | - |
| 882101 | 4190000 | Utilization Chgs from 101 Fund | 1,771,266 | 1,809,316 | 1,828,720 | 1,739,871 | 1,751,235 | (4)% | % |
| | | **Charges From Others Total** | **1,771,266** | **1,809,316** | **1,829,045** | **1,740,196** | **1,751,560** | **(4)%** | **%** |
| | | **Total Budget Requirements** | **1,771,266** | **1,809,316** | **1,829,045** | **1,740,196** | **1,751,560** | **(4)%** | **%** |

# Department Budget Detail

**Department / Section:** **Public Works / Public Works-Capital**
**101 - 419500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425400 | 4195000 | General Office Expense | 1,466 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **1,466** | **0** | **0** | **0** | **0** | - | **-** |
| 462300 | 4195000 | Office Furniture & Equipment | 0 | 0 | 0 | 0 | 0 | - | - |
| 463300 | 4195000 | Off Furn & Equip Cap Lease | 39,129 | 32,768 | 37,800 | 37,800 | 37,800 | - | - |
| | | **Equipment Outlay Total** | **39,129** | **32,768** | **37,800** | **37,800** | **37,800** | - | **-** |
| 881100 | 4195000 | General Fund Allocation Chgs | 3,076 | 0 | 1,318 | 1,318 | 1,318 | - | - |
| | | **Charges From Others Total** | **3,076** | **0** | **1,318** | **1,318** | **1,318** | - | **-** |
| 892101 | 4195000 | Utilization Chgs to 101 Fund | (40,356) | (40,356) | (37,800) | (37,800) | (37,800) | - | - |
| | | **Charges to Others Total** | **(40,356)** | **(40,356)** | **(37,800)** | **(37,800)** | **(37,800)** | - | **-** |
| | | **Total Budget Requirements** | **3,316** | **(7,587)** | **1,318** | **1,318** | **1,318** | - | **-** |

# Department Budget Detail

**Department / Section:** **Public Works / PW-Managed Savings**
**101 - 419900**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 499999 | 4199000 | Managed Savings Allocation | 0 | 0 | 0 | (1,200,000) | (1,200,000) | - | - |
| | | **Managed Savings Total** | **0** | **0** | **0** | **(1,200,000)** | **(1,200,000)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **(1,200,000)** | **(1,200,000)** | - | **-** |

# Department Budget Detail

**Department / Section:** **Public Works / PW-Capital Imp-Special Gas Tax**
**230 - 413510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 4135100 | Utilization Chgs from 101 Fund | 2,291,968 | 2,287,096 | 2,287,097 | 2,287,097 | 2,287,097 | - | - |
| | | **Charges From Others Total** | **2,291,968** | **2,287,096** | **2,287,097** | **2,287,097** | **2,287,097** | - | **-** |
| | | **Total Budget Requirements** | **2,291,968** | **2,287,096** | **2,287,097** | **2,287,097** | **2,287,097** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Street Projects**
**230 - 413530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440223 | 9148627 | North Park Pergola Restoration | 11,710 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9507027 | Misc Street Construction | 16,288 | 85,277 | 500,000 | 500,000 | 500,000 | - | - |
| 440223 | 9524027 | Ovrlk Cross-Alessandro Bridge | 30,146 | 5,451 | 0 | 0 | 0 | - | - |
| 440223 | 9540327 | La Sierra Ave/91 Fwy Reconstrn | 2,984 | 12,904 | 0 | 0 | 0 | - | - |
| 440223 | 9583727 | Median Const./Land. - Eastridg | 0 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9587627 | Canyon Crest Dr Widening | 0 | 0 | 0 | 1,100,000 | 825,000 | - | (25)% |
| 440223 | 9594827 | Tyler Widening-Wells to Hole | 462,022 | 550,156 | 0 | 0 | 0 | - | - |
| 440223 | 9595127 | Indiana Widening at Pierce | 0 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9595227 | Van Buren-Indiana/So Cty Lmt | 0 | 25,139 | 0 | 0 | 0 | - | - |
| 440223 | 9598427 | Jurupa Ext-Van Buren-Rutland | 0 | 7,693 | 0 | 0 | 0 | - | - |
| 440223 | 9825427 | Collett Avenue Extension | 108,903 | 138,096 | 0 | 0 | 0 | - | - |
| 440223 | 9833827 | Bicycle Lane Improvements | 0 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9853627 | Palmyrita - Iowa to Northgate | 348,087 | 325,257 | 0 | 0 | 0 | - | - |
| 440223 | 9857327 | Main Street Rehab-10th to 14th | 0 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9861427 | Curb & Gutter Repair 2012/13 | 26,262 | 1,443 | 0 | 0 | 0 | - | - |
| 440223 | 9861627 | Wheelchair Ramps 2012/13 | 879,116 | 97,780 | 0 | 0 | 0 | - | - |
| 440223 | 9861827 | Sidewalk Repair 2012/13 | 490,041 | 192,845 | 0 | 0 | 0 | - | - |
| 440223 | 9862027 | Minor Streets Rehab 2012/13 | 948,558 | 5,746 | 0 | 0 | 0 | - | - |
| 440223 | 9862127 | Major Streets Rehab 2012/13 | 28,150 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9863427 | Van Buren Imp-Wells to Jackson | 520,137 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9864227 | Slurry Streets | 0 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9867827 | Brockton Ave Bike Lanes | 70,086 | 114,943 | 0 | 0 | 0 | - | - |
| 440223 | 9867927 | Canyon Crest Separated Bikeway | 0 | 62,497 | 0 | 0 | 0 | - | - |
| 440223 | 9868027 | University at I-215 Bike Lane | 0 | 230,825 | 0 | 0 | 0 | - | - |
| 440223 | 9870127 | Curb & Gutter Repair 2013/14 | 50 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9870227 | Minor Streets Rehab 2013/14 | 391,407 | 57,180 | 0 | 0 | 0 | - | - |
| 440223 | 9870327 | Sidewalk Repair 2013/14 | 50 | 90,000 | 0 | 0 | 0 | - | - |
| 440223 | 9870427 | Wheelchair Ramps 2013/14 | 80,787 | 300,690 | 0 | 0 | 0 | - | - |
| 440223 | 9871527 | Fairway-McAllister/Van Buren | 4,562 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9872427 | Country Club/Via Sotelo Drain | 34,521 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9876027 | Market Street Bike Facilities | 20,056 | 3,745 | 0 | 0 | 0 | - | - |
| 440223 | 9876127 | Rutland & Gramercy Sidewalks | 47,432 | 226,676 | 0 | 0 | 0 | - | - |
| 440223 | 9876227 | Wheelchair Ramps Var Loc 13/14 | 16,425 | 325,791 | 0 | 0 | 0 | - | - |
| 440223 | 9877527 | Alessandro Wall-Ryl Hill/Glnhv | 27,811 | 24,186 | 0 | 0 | 0 | - | - |
| 440223 | 9878127 | Chicago Emergency Repair 13/14 | 65,219 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9878327 | Green Belt ARAM/Chip Seal | 510,919 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9879927 | Valencia Hill Closure | 44,259 | 44,462 | 0 | 0 | 0 | - | - |
| 440223 | 9880227 | Wells - Tyler to Hole | 8,075 | 15,299 | 0 | 0 | 0 | - | - |
| 440223 | 9881127 | Curb/Gutter Repair 2014/15 | 0 | 392,206 | 0 | 0 | 0 | - | - |
| 440223 | 9881227 | Minor Streets Rehab 2014/15 | 0 | 1,904,254 | 0 | 0 | 0 | - | - |
| 440223 | 9881327 | Sidewalk/Trail Const 2014/15 | 0 | 39,642 | 0 | 0 | 0 | - | - |
| 440223 | 9881427 | Sidewalk Repair 2014/15 | 0 | 310,192 | 0 | 0 | 0 | - | - |
| 440223 | 9881527 | Wheelchair Ramps 2014/15 | 0 | 432,966 | 0 | 0 | 0 | - | - |
| 440223 | 9882127 | Adams/SR 91 Interchange | 0 | 578 | 1,000,000 | 0 | 0 | (100)% | - |
| 440223 | 9882227 | Bruce Avenue Sidewalks | 0 | 52,085 | 0 | 0 | 0 | - | - |
| 440223 | 9882927 | Chicago @ I-215 Improvements | 0 | 7,585 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Street Projects**
**230 - 413530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440223 | 9885927 | Chicago/Central SD Emrgncy Rpr | 0 | 225,000 | 0 | 0 | 0 | - | - |
| 440223 | 9886227 | Median Turf Removal | 0 | 15,368 | 0 | 0 | 0 | - | - |
| 440223 | 9886827 | Monroe Channel Replace/Imprvmt | 0 | 16,100 | 0 | 0 | 0 | - | - |
| 440223 | 9887027 | 14th St Underpass Storm Drain | 0 | 1,984 | 500,000 | 0 | 0 | (100)% | - |
| 440223 | 9887227 | Blehm & Quiet Knuckle Widening | 0 | 24,973 | 0 | 0 | 0 | - | - |
| 440223 | 9887527 | Storm Drain Rpr-10008 Victoria | 0 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9888327 | Curb/Gutter Repair | 0 | 0 | 200,000 | 200,000 | 200,000 | - | - |
| 440223 | 9888427 | Minor Streets Rehab | 0 | 0 | 1,250,000 | 1,500,000 | 1,500,000 | 20% | - |
| 440223 | 9888527 | Sidewalk/Trail Const | 0 | 0 | 250,000 | 300,000 | 300,000 | 20% | - |
| 440223 | 9888627 | Sidewalk Repair | 0 | 0 | 300,000 | 300,000 | 300,000 | - | - |
| 440223 | 9888727 | Pedestrian Ramps | 0 | 0 | 250,000 | 300,000 | 300,000 | 20% | - |
| 440223 | 9888827 | CDBG Matching Funds | 0 | 0 | 350,000 | 150,000 | 150,000 | (57)% | - |
| 440223 | 9888927 | Norte Vista Sidewalk Imprvmnts | 0 | 0 | 1,011,000 | 0 | 0 | (100)% | - |
| 440223 | 9889027 | Wells/Arlanza Sidewalk Imprvmt | 0 | 0 | 179,000 | 0 | 0 | (100)% | - |
| 440223 | 9889127 | Downtown Bike/Ped Improvements | 0 | 0 | 220,000 | 0 | 0 | (100)% | - |
| 440223 | 9889427 | Slurry Seal/ARAM | 0 | 14,455 | 500,000 | 500,000 | 500,000 | - | - |
| 440223 | 9890227 | Rustin Sdwk-Spruce/Marlborough | 0 | 4,242 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **5,194,072** | **6,385,726** | **6,510,000** | **4,850,000** | **4,575,000** | **(25)%** | **(5)%** |
| | | **Total Budget Requirements** | **5,194,072** | **6,385,726** | **6,510,000** | **4,850,000** | **4,575,000** | **(25)%** | **(5)%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Traffic Signal Proj**
**230 - 413540**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440223 | 9877627 | Arlington & Central Guardrails | 19,757 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9880427 | Canyon Crest Traffic Signals | 11,029 | 37,795 | 0 | 0 | 0 | - | - |
| 440223 | 9880527 | Iowa - Massachusetts to Spruce | 0 | 0 | 0 | 0 | 0 | - | - |
| 440223 | 9883227 | Misc Traffic Projects | 0 | 1 | 75,000 | 75,000 | 75,000 | - | - |
| | | **Capital Outlay & Grants Total** | **30,786** | **37,796** | **75,000** | **75,000** | **75,000** | - | **-** |
| | | **Total Budget Requirements** | **30,786** | **37,796** | **75,000** | **75,000** | **75,000** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / Public Works-Sundry-AQMD**
**240 - 414010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 4140100 | Professional Services | 2,654 | 3,276 | 3,200 | 3,200 | 3,200 | - | - |
| 421041 | 4140100 | Prof Svcs Air Quality Program | 358,235 | 332,815 | 84,000 | 84,000 | 84,000 | - | - |
| 425500 | 4140100 | Postage | 0 | 6 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **360,889** | **336,098** | **87,200** | **87,200** | **87,200** | - | **-** |
| 450344 | 4140100 | Clean Cities | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | - | - |
| 450347 | 4140100 | Traffic Timing and Coordinatn | 0 | 27,233 | 25,000 | 25,000 | 25,000 | - | - |
| 450348 | 4140100 | Employee Rideshare Program | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 | - | - |
| 450352 | 4140100 | Vehicle Scrapping Program | 0 | 24,692 | 30,000 | 30,000 | 30,000 | - | - |
| 450355 | 4140100 | City AFV Program | 67,500 | 2,500 | 0 | 0 | 0 | - | - |
| 450366 | 4140100 | Bicycles | 6,777 | 0 | 20,000 | 20,000 | 20,000 | - | - |
| 450367 | 4140100 | City Pass Program | 17,542 | 16,948 | 16,500 | 16,500 | 16,500 | - | - |
| 453001 | 4140100 | Unprogrammed Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| 453228 | 4140100 | Matching Funds | 0 | 0 | 118,874 | 118,874 | 118,874 | - | - |
| | | **Special Projects Total** | **118,020** | **97,574** | **236,574** | **236,574** | **236,574** | - | **-** |
| 440211 | 4140100 | Air Quality Prog Expenditures | 2,500 | 0 | 0 | 0 | 0 | - | - |
| 440211 | 9764334 | Pm10 Paving Projects | 0 | 0 | 0 | 0 | 0 | - | - |
| 440211 | 9865434 | ProjectDox | (32,820) | 54,865 | 0 | 0 | 0 | - | - |
| 440211 | 9882534 | SAR Bike Trail-McLean/Rubidoux | 0 | 14,001 | 0 | 0 | 0 | - | - |
| 440301 | 9865400 | ProjectDox-Lease | 69,105 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **38,784** | **68,866** | **0** | **0** | **0** | - | **-** |
| 881100 | 4140100 | General Fund Allocation Chgs | 0 | 23,208 | 18,210 | 18,210 | 18,210 | - | - |
| 882101 | 4140100 | Utilization Chgs from 101 Fund | 38,226 | 38,226 | 38,226 | 38,226 | 38,226 | - | - |
| | | **Charges From Others Total** | **38,226** | **61,434** | **56,436** | **56,436** | **56,436** | - | **-** |
| | | **Total Budget Requirements** | **555,920** | **563,974** | **380,210** | **380,210** | **380,210** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-NPDES-Urban Run-off**
**260 - 414020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4140200 | Salaries - Regular | 0 | 0 | 0 | 89,292 | 93,828 | - | 5% |
| 411510 | 4140200 | Accrued Payroll | 0 | 0 | 0 | 489 | 519 | - | 6% |
| 412220 | 4140200 | Health Insurance | 0 | 0 | 0 | 13,777 | 13,777 | - | - |
| 412222 | 4140200 | Dental Insurance | 0 | 0 | 0 | 540 | 540 | - | - |
| 412230 | 4140200 | Life Insurance | 0 | 0 | 0 | 554 | 582 | - | 5% |
| 412240 | 4140200 | Unemployment Insurance | 0 | 0 | 0 | 50 | 52 | - | 4% |
| 412310 | 4140200 | PERS Retirement | 0 | 0 | 0 | 20,518 | 23,363 | - | 13% |
| 412320 | 4140200 | Medicare OASDI | 0 | 0 | 0 | 1,295 | 1,361 | - | 5% |
| 412400 | 4140200 | Deferred Compensation | 0 | 0 | 0 | 1,200 | 1,500 | - | 25% |
| | | **Personnel Services Total** | **0** | **0** | **0** | **127,715** | **135,522** | **-** | **6%** |
| 421000 | 4140200 | Professional Services | 42,373 | 115,439 | 123,000 | 172,567 | 196,084 | 40% | 13% |
| 425200 | 4140200 | Periodicals & Dues | 100 | 450 | 900 | 900 | 900 | - | - |
| 427100 | 4140200 | Travel & Meeting Expense | 225 | 1,030 | 1,000 | 1,000 | 1,000 | - | - |
| 427200 | 4140200 | Training | 550 | 125 | 2,100 | 2,100 | 2,100 | - | - |
| | | **Non-personnel Expenses Total** | **43,248** | **117,044** | **127,000** | **176,567** | **200,084** | **39%** | **13%** |
| 462100 | 4140200 | Automotive Equipment | 0 | 0 | 300,000 | 0 | 0 | (100)% | - |
| | | **Equipment Outlay Total** | **0** | **0** | **300,000** | **0** | **0** | **(100)%** | **-** |
| 440301 | 9725135 | NPDES Inspection & Monitoring | 81,019 | 63,739 | 115,144 | 112,933 | 132,744 | (1)% | 17% |
| 440301 | 9725335 | NPDES Public Awareness Program | 0 | 0 | 0 | 20,000 | 20,000 | - | - |
| 440301 | 9833035 | NPDES MS4 Permit Administrtn | 50,952 | 58,264 | 63,956 | 67,154 | 70,512 | 5% | 5% |
| | | **Capital Outlay & Grants Total** | **131,971** | **122,003** | **179,100** | **200,087** | **223,256** | **11%** | **11%** |
| 881100 | 4140200 | General Fund Allocation Chgs | 0 | 8,811 | 8,502 | 8,502 | 8,502 | - | - |
| 882101 | 4140200 | Utilization Chgs from 101 Fund | 350,704 | 355,441 | 499,036 | 500,414 | 501,404 | % | % |
| 882540 | 4140200 | Utilization Chgs from 540 Fund | 256,275 | 309,474 | 328,007 | 272,464 | 248,007 | (16)% | (8)% |
| 882540 | 9725435 | NPDES Cleaning-Maintenance | 111,999 | 111,999 | 112,000 | 103,903 | 69,201 | (7)% | (33)% |
| 882550 | 4140200 | Utilization Chgs from 550 Fund | 74,137 | 97,833 | 164,331 | 0 | 0 | (100)% | - |
| | | **Charges From Others Total** | **793,117** | **883,561** | **1,111,876** | **885,283** | **827,114** | **(20)%** | **(6)%** |
| 892101 | 4140200 | Utilization Chgs to 101 Fund | (209,529) | (165,648) | (148,491) | 0 | 0 | (100)% | - |
| 892411 | 4140200 | Utilization Chgs to 411 Fund | (69,843) | (55,215) | (49,497) | 0 | 0 | (100)% | - |
| 892510 | 4140200 | Utilization Chgs to 510 Fund | (69,843) | (55,215) | (49,497) | 0 | 0 | (100)% | - |
| 892520 | 4140200 | Utilization Chgs to 520 Fund | (69,843) | (55,215) | (49,497) | 0 | 0 | (100)% | - |
| 892540 | 4140200 | Utilization Chgs to 540 Fund | (18,000) | (18,000) | (18,000) | 0 | 0 | (100)% | - |
| | | **Charges to Others Total** | **(437,058)** | **(349,295)** | **(314,982)** | **0** | **0** | **(100)%** | **-** |
| | | **Total Budget Requirements** | **531,279** | **773,314** | **1,402,994** | **1,389,652** | **1,385,976** | **( )%** | **( )%** |

# Department Budget Detail

**Department / Section:** **Public Works / Public Works-COPS Debt**
**391 - 419001**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 481000 | 4190010 | Principal | 0 | 0 | 1,285,000 | 1,340,000 | 1,390,000 | 4% | 3% |
| 482000 | 4190010 | Interest | 1,520,966 | 1,711,087 | 1,711,088 | 1,659,688 | 1,606,088 | (3)% | (3)% |
| | | **Debt Service Total** | **1,520,966** | **1,711,087** | **2,996,088** | **2,999,688** | **2,996,088** | **%** | **( )%** |
| 892432 | 4190010 | Utilization Chgs to 432 Fund | (1,520,966) | (1,711,088) | (2,996,088) | (2,999,688) | (2,996,088) | % | ( )% |
| | | **Charges to Others Total** | **(1,520,966)** | **(1,711,088)** | **(2,996,088)** | **(2,999,688)** | **(2,996,088)** | **%** | **( )%** |
| | | **Total Budget Requirements** | **0** | **(0)** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Public Works / 2007-COPS-Public Wks**
**401 - 416500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 463406 | 9778601 | Redwood Drive | 0 | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9801300 | Central & Van Buren Medians | 0 | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9814800 | Santa Ana Rvr Trail Bike Path | 0 | 0 | 0 | 0 | 0 | - | - |
| 463406 | 9815900 | Victoria Ave Improvements | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Storm Drain Project**
**410 - 413520**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 4135200 | Professional Services | 3,532 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **3,532** | **0** | **0** | **0** | **0** | - | **-** |
| 440301 | 9598426 | Jurpua Ext-Van Buren-Rutland | 9,701 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9700126 | Misc Storm Drain Construction | 8,612 | 7,753 | 100,000 | 100,000 | 100,000 | - | - |
| 440301 | 9744526 | Misc Drainage Studies | 42,224 | 51,834 | 50,000 | 50,000 | 50,000 | - | - |
| 440301 | 9818826 | Cole/Lurin Storm Drain | 26,647 | 56,942 | 0 | 0 | 0 | - | - |
| 440301 | 9842926 | Hole Lake Channel | 427 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9858026 | Sycamore Water Quality Basins | 0 | 284,793 | 0 | 0 | 0 | - | - |
| 440301 | 9865126 | Big Springs/Watkings SD Repair | 175 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9877726 | 14th St Storm Drain Pump | 4,826 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9885926 | Chicago/Central SD Emrgncy Rpr | 0 | 18,710 | 0 | 0 | 0 | - | - |
| 440301 | 9886926 | Monticello SD Channel Repair | 0 | 19,224 | 0 | 0 | 0 | - | - |
| 440301 | 9887526 | Storm Drain Rpr-10008 Victoria | 0 | 0 | 0 | 0 | 0 | - | - |
| 440309 | 9818800 | Cole/Lurin Storm Drain | 0 | 163,400 | 0 | 0 | 0 | - | - |
| 440309 | 9860400 | Myers & Victoria Storm Drain | 87,271 | 377,440 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **179,884** | **980,099** | **150,000** | **150,000** | **150,000** | - | **-** |
| 881100 | 4135200 | General Fund Allocation Chgs | 0 | 33,012 | 16,173 | 16,173 | 16,173 | - | - |
| | | **Charges From Others Total** | **0** | **33,012** | **16,173** | **16,173** | **16,173** | - | **-** |
| | | **Total Budget Requirements** | **183,416** | **1,013,111** | **166,173** | **166,173** | **166,173** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Street Projects**
**430 - 413530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440125 | 9589900 | Iowa/BNSF Grade Separation | 500 | 0 | 0 | 0 | 0 | - | - |
| 440125 | 9590128 | BNSF Quiet Zone | 2,752,523 | 2,158,733 | 0 | 0 | 0 | - | - |
| 440125 | 9595700 | Riverside Ave/UPRR GS - DEMO | 85,302 | 75,349 | 0 | 0 | 0 | - | - |
| 440125 | 9595728 | Riverside Ave/UPRR Grade Separ | 211,075 | 402,861 | 0 | 0 | 0 | - | - |
| 440125 | 9595750 | Riverside Ave/UPRR GS-STP 125 | 543,879 | 26,120 | 0 | 0 | 0 | - | - |
| 440125 | 9595760 | Riverside Ave/UPRR GS-STP 129 | 1,026,776 | 337,144 | 0 | 0 | 0 | - | - |
| 440125 | 9595770 | Riverside Ave/UPRR GS-STP 120 | 0 | 492,099 | 0 | 0 | 0 | - | - |
| 440125 | 9595828 | Streeter Ave/UPRR Grade Separa | 30,069 | (2) | 0 | 0 | 0 | - | - |
| 440125 | 9872328 | Arlington-Fairhaven/City Limit | 9,618 | 15,604 | 0 | 0 | 0 | - | - |
| 440126 | 9589950 | Iowa/BNSF Grade Separation | 2,865,025 | 0 | 0 | 0 | 0 | - | - |
| 440220 | 4135301 | State General Capital Grant | 0 | 0 | 10,614,450 | 2,140,030 | 637,500 | (79)% | (70)% |
| 440220 | 9867800 | Brockton Ave Bike Lanes | 21,675 | 398,355 | 0 | 0 | 0 | - | - |
| 440227 | 9589929 | Iowa/BNSF Grade Separation | 1,194,337 | 692,120 | 0 | 0 | 0 | - | - |
| 440227 | 9595729 | Riverside Ave/UPRR Grade Separ | 26,297 | 4,611,339 | 0 | 0 | 0 | - | - |
| 440227 | 9595829 | Streeter Ave/UPRR Grade Separa | 1,027,630 | 2,351,524 | 0 | 0 | 0 | - | - |
| 440229 | 9878329 | Green Belt ARAM/Chip Seal | 92,700 | 0 | 0 | 0 | 0 | - | - |
| 440230 | 9595740 | Riverside Ave/UPRR Grade Separ | 678 | 0 | 0 | 0 | 0 | - | - |
| 440230 | 9595840 | Streeter Ave/UPRR Grade Separa | 0 | 0 | 0 | 0 | 0 | - | - |
| 440234 | 9589720 | Magnolia/UP Grade Separation | 65 | 0 | 0 | 0 | 0 | - | - |
| 440234 | 9589920 | Iowa/BNSF Grade Separation | 531,544 | 1,273 | 0 | 0 | 0 | - | - |
| 440234 | 9595720 | Riverside Ave/UPRR Grade Separ | 1,202,221 | 6,381,717 | 0 | 0 | 0 | - | - |
| 440234 | 9595820 | Streeter Ave/UPRR Grade Separa | 7,538,295 | 4,043,534 | 0 | 0 | 0 | - | - |
| 440301 | 9589910 | Iowa/BNSF Grade Separation | 1,400,000 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9595710 | Riverside Ave/UPRR Grade Separ | 0 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9595810 | Streeter Ave/UPRR Grade Separa | 161,471 | 594,139 | 0 | 0 | 0 | - | - |
| 440301 | 9886200 | Median Turf Removal | 0 | 359,478 | 0 | 0 | 0 | - | - |
| 440309 | 9868000 | University at I-215 Bike Lane | 0 | 20,668 | 0 | 0 | 0 | - | - |
| 440309 | 9885600 | East Citrus Street Paving | 0 | 85,703 | 0 | 0 | 0 | - | - |
| 440309 | 9886210 | Median Turf Removal | 0 | 384,415 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **20,721,687** | **23,432,179** | **10,614,450** | **2,140,030** | **637,500** | **(79)%** | **(70)%** |
| | | **Total Budget Requirements** | **20,721,687** | **23,432,179** | **10,614,450** | **2,140,030** | **637,500** | **(79)%** | **(70)%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Traffic Signal Proj**
**430 - 413540**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440210 | 9864728 | SR2S-Jefferson/Madison Signals | 287,840 | 0 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **287,840** | **0** | **0** | **0** | **0** | - | **-** |
| 440125 | 9880428 | Canyon Crest Traffic Signals | 0 | 478,434 | 0 | 0 | 0 | - | - |
| 440125 | 9881928 | 3rd/Blaine Bike Lanes | 0 | 256,071 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **734,505** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **287,840** | **734,505** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Public Works / PW-2013 COP-Paving Projects**
**430 - 413580**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 447010 | 9869100 | Unallocated 2013 COP Proceeds | 0 | 5,550 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **5,550** | **0** | **0** | **0** | - | **-** |
| 463400 | 9866400 | PMP 12/13 Arterials Rehab-Ph 1 | 3,598,983 | 233,143 | 0 | 0 | 0 | - | - |
| 463400 | 9866500 | PMP 12/13 Minors Rehab-Ph 1 | 1,817,592 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9868500 | Local Streets 12/13 Project 33 | 215,382 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9869100 | Unallocated 2013 COP Proceeds | 0 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9871200 | PMP 13/14 Arterials Rehab | 983,921 | 4,037,594 | 0 | 0 | 0 | - | - |
| 463400 | 9871300 | PMP 13/14 Minors Rehab | 1,393,503 | 4,146 | 0 | 0 | 0 | - | - |
| 463400 | 9872700 | Local Streets 12/13 Project 3 | 88,944 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9872900 | Local Streets 12/13 Project 9 | 10,376 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9873000 | Local Streets 12/13 Project 12 | 117,160 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9873100 | Local Streets 12/13 Project 32 | 364 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9875800 | Local Streets 13/14 Project 22 | 77,707 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9876600 | Local Streets 13/14 Project 1 | 39,488 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9876700 | Local Streets 13/14 Project 2 | 94,882 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9877900 | Local Streets 13/14 Project 3 | 130,991 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9878000 | Local Streets 13/14 Project 10 | 0 | 362,134 | 0 | 0 | 0 | - | - |
| 463400 | 9883400 | Local Streets 13/14 Proj 14-B | 69,156 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9883500 | Local Streets 13/14 Proj 14-BB | 48,941 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9883800 | Local Streets 13/14 Proj 14-F | 82,993 | 56,614 | 0 | 0 | 0 | - | - |
| 463400 | 9883900 | Local Streets 13/14 Proj 14-G | 119,351 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9884000 | Local Streets 13/14 Proj 14-GG | 68,141 | 0 | 0 | 0 | 0 | - | - |
| 463400 | 9884600 | PMP 14/15 Arterials Rehab | 0 | 1,528,031 | 0 | 0 | 0 | - | - |
| 463400 | 9884700 | PMP 14/15 Minors Rehab | 3,146 | 2,007,403 | 0 | 0 | 0 | - | - |
| 463400 | 9886500 | Local Sts 14/15 Project 14-FFF | 0 | 115,136 | 0 | 0 | 0 | - | - |
| 463400 | 9890000 | PMP 15/16 Arterials Rehab | 0 | 16,726 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **8,961,030** | **8,360,930** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **8,961,030** | **8,366,480** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Street Projects**
**431 - 413530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440221 | 9867929 | Canyon Crest Separated Bikeway | 0 | 20,000 | 0 | 0 | 0 | - | - |
| 440221 | 9868029 | University at I-215 Bike Lane | 0 | 70,000 | 0 | 0 | 0 | - | - |
| 440221 | 9876129 | Rutland & Gramercy Sidewalks | 0 | 190,021 | 0 | 0 | 0 | - | - |
| 440221 | 9876229 | Wheelchair Ramps Var Loc 13/14 | 0 | 133,800 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **413,821** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **413,821** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Street Projects**
**432 - 413530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 447010 | 9861730 | Debt Svc-2013 Transportn Bonds | 0 | 0 | 0 | 3,300 | 3,500 | - | 6% |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **3,300** | **3,500** | - | **6%** |
| 440302 | 9586630 | Misc Railroad Project Manageme | 629 | 13,587 | 0 | 0 | 0 | - | - |
| 440302 | 9589730 | Magnolia/UP Grade Design | 38,015 | 8,556 | 0 | 0 | 0 | - | - |
| 440302 | 9589930 | Iowa/BNSF Grade Separation | 65,449 | 8,839 | 0 | 0 | 0 | - | - |
| 440302 | 9590130 | BNSF Quiet Zone | 685 | 0 | 0 | 0 | 0 | - | - |
| 440302 | 9593430 | BNSF/UP QZ-Panorama/Cridge | 4,868 | 16,255 | 0 | 0 | 0 | - | - |
| 440302 | 9594830 | Tyler Widening-Wells to Hole | 1,438,149 | 97,533 | 0 | 0 | 0 | - | - |
| 440302 | 9595130 | Indiana Widening at Pierce | 0 | 0 | 0 | 0 | 0 | - | - |
| 440302 | 9595230 | Van Buren-Indiana to Dufferin | 0 | 68,891 | 0 | 0 | 0 | - | - |
| 440302 | 9595730 | Riverside Ave/UPRR Grade Separ | 190,236 | (8,934) | 0 | 0 | 0 | - | - |
| 440302 | 9595830 | Streeter Ave/UPRR Grade Separa | 2,491 | 80,530 | 0 | 0 | 0 | - | - |
| 440302 | 9598430 | Jurpua Ext-Van Buren-Rutland | 4,692 | 916 | 0 | 0 | 0 | - | - |
| 440302 | 9863430 | Van Buren Imp-Wells to Jackson | 1,602,081 | 222,125 | 0 | 0 | 0 | - | - |
| 440312 | 9535530 | 91 Fwy-Van Buren Interchange | 0 | 0 | 0 | 0 | 0 | - | - |
| 440312 | 9540330 | La Sierra/91 Fwy Reconstructn | 27,146 | 0 | 0 | 0 | 0 | - | - |
| 440312 | 9590132 | BNSF Quiet Zone | 1,186,143 | 438,213 | 0 | 0 | 0 | - | - |
| 440313 | 9509230 | Transportation Planning | 157,097 | 50,000 | 50,000 | 50,000 | 50,000 | - | - |
| 440313 | 9513830 | Pavement Management Systems | 105,964 | 123,476 | 125,000 | 125,000 | 125,000 | - | - |
| 440313 | 9585330 | 10% Measure A Rail Set-Aside | 0 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9586630 | Misc Railroad Project Manageme | 68,870 | 28,299 | 0 | 0 | 0 | - | - |
| 440313 | 9587630 | Canyon Crest Dr Widening | 0 | 0 | 0 | 1,000,000 | 650,000 | - | (35)% |
| 440313 | 9589730 | Magnolia/UP Grade Design | 299,107 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9593430 | BNSF/UP QZ-Panorama/Cridge | 0 | 0 | 679,900 | 751,100 | 0 | 10% | (100)% |
| 440313 | 9594830 | Tyler Widening-Wells to Hole | 0 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9595730 | Riverside Ave/UPRR Grade Separ | 38,336 | 128,706 | 0 | 0 | 0 | - | - |
| 440313 | 9595830 | Streeter Ave/UPRR Grade Separa | 4,509 | 1,181 | 0 | 0 | 0 | - | - |
| 440313 | 9825430 | Collett Avenue Extension | 98,809 | 33,707 | 0 | 0 | 0 | - | - |
| 440313 | 9840930 | Van Buren-Jurupa to SAR Bridge | 55,305 | 332,237 | 0 | 0 | 0 | - | - |
| 440313 | 9853030 | Major Street Rehab 11/12 | 706,238 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9861030 | Quiet Zone-Miss Inn/3rd/Spruce | 0 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9861730 | Debt Svc-2013 Transportn Bonds | 0 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9862330 | Arlington Rehab-Van Buren/SR91 | 0 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9862430 | Jurupa Extension-Rutland/Crest | 0 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9862630 | Tequesquite Park Improvements | 9,460 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9862930 | Mission Blvd Bridge Replacemnt | 0 | 3,016 | 100,000 | 100,000 | 100,000 | - | - |
| 440313 | 9863430 | Van Buren Imp-Wells to Jackson | 5,125 | 1,387 | 0 | 0 | 0 | - | - |
| 440313 | 9865630 | Market Slurry - Mission to 1st | 0 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9867830 | Brockton Ave Bike Lanes | 179,860 | 668,136 | 0 | 0 | 0 | - | - |
| 440313 | 9869730 | Major Streets Rehab 2013/14 | 7,566 | 350 | 0 | 0 | 0 | - | - |
| 440313 | 9869830 | Market St Arbor Rpr s/o SR-60 | 0 | 29,870 | 0 | 0 | 0 | - | - |
| 440313 | 9869930 | Market St Bridge Replacement | 0 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9870030 | Sidewalk/Trail Const 2013/14 | 27,393 | 48,590 | 0 | 0 | 0 | - | - |
| 440313 | 9872130 | UP Quiet Zone-Brockton & Palm | 0 | 0 | 0 | 0 | 766,100 | - | - |
| 440313 | 9872330 | Arlington-Fairhaven/City Limit | 0 | 21,946 | 0 | 0 | 0 | - | - |
| 440313 | 9876330 | Indiana-Vallejo to Auto Center | 58,193 | 15,517 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Street Projects**
**432 - 413530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440313 | 9881730 | Major Streets Rehab 2014/15 | 0 | 27,367 | 0 | 0 | 0 | - | - |
| 440313 | 9882430 | Magnolia Wdng-Buchanan/Banbury | 0 | 10,643 | 0 | 0 | 0 | - | - |
| 440313 | 9888030 | Major Streets Rehab | 0 | 0 | 2,400,000 | 500,000 | 2,400,000 | (79)% | 380% |
| 440313 | 9893630 | High Friction Srfc/HAWK Sgnls | 0 | 0 | 0 | 195,000 | 0 | - | (100)% |
| 440313 | 9893730 | Monroe - Lincoln to Arlington | 0 | 0 | 0 | 2,400,000 | 0 | - | (100)% |
| | | **Capital Outlay & Grants Total** | **6,382,428** | **2,470,952** | **3,354,900** | **5,121,100** | **4,091,100** | **52%** | **(20)%** |
| 882391 | 9861730 | Debt Svc-2013 Transportn Bonds | 1,520,966 | 1,711,087 | 2,996,088 | 2,999,688 | 2,996,088 | % | ( )% |
| | | **Charges From Others Total** | **1,520,966** | **1,711,087** | **2,996,088** | **2,999,688** | **2,996,088** | **%** | **( )%** |
| | | **Total Budget Requirements** | **7,903,394** | **4,182,040** | **6,350,988** | **8,124,088** | **7,090,688** | **27%** | **(12)%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Traffic Signal Proj**
**432 - 413540**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440302 | 9586133 | Misc Signal Revisions | 119,991 | 13,105 | 0 | 0 | 0 | - | - |
| 440302 | 9588833 | CalTrans Ramps Coordination | 898 | 0 | 0 | 0 | 0 | - | - |
| 440302 | 9593133 | Traffic Management Center | 2,613 | 15,750 | 0 | 0 | 0 | - | - |
| 440302 | 9864733 | SR2S-Jefferson/Madison Signals | 12,674 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9518330 | Controller Assembly Replacemnt | 21,303 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9520830 | Planning/Investigations | 257,697 | 170,765 | 300,000 | 300,000 | 300,000 | - | - |
| 440313 | 9586133 | Misc Signal Revisions | 263,084 | 158,619 | 100,000 | 100,000 | 100,000 | - | - |
| 440313 | 9586233 | Arterial Interconnections | 0 | 10,315 | 40,000 | 40,000 | 40,000 | - | - |
| 440313 | 9593133 | Traffic Management Center | 29,058 | 3,824 | 50,000 | 125,000 | 50,000 | 150% | (60)% |
| 440313 | 9834130 | New Traffic Signals | 185,231 | 1,815 | 0 | 250,000 | 250,000 | - | - |
| 440313 | 9852833 | Iowa - Citrus New Signal | 201,827 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9864733 | SR2S-Jefferson/Madison Signals | 42,632 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9870933 | Brockton Protect/Permit Turns | 20,520 | 582 | 0 | 0 | 0 | - | - |
| 440313 | 9871033 | Lincoln/St Lawrence New Signal | 20,374 | 212,030 | 0 | 0 | 0 | - | - |
| 440313 | 9871133 | University-Brockton to Campus | 0 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9879833 | Magnolia-Jackson to Arlington | 0 | 85,800 | 0 | 0 | 0 | - | - |
| 440313 | 9881933 | 3rd/Blaine Bike Lanes | 0 | 10,144 | 0 | 0 | 0 | - | - |
| 440313 | 9882033 | Magnolia-Buchanan to 1st | 0 | 0 | 0 | 0 | 0 | - | - |
| 440313 | 9883033 | New Signal- Rumsey & Central | 0 | 16,511 | 0 | 0 | 0 | - | - |
| 440313 | 9888133 | LED Luminaire Safety Lighting | 0 | 0 | 111,000 | 0 | 0 | (100)% | - |
| 440313 | 9893533 | Cntrl/Cnyn Crst/Wtkns Bike Lns | 0 | 0 | 0 | 215,000 | 0 | - | (100)% |
| | | **Capital Outlay & Grants Total** | **1,177,906** | **699,265** | **601,000** | **1,030,000** | **740,000** | **71%** | **(28)%** |
| | | **Total Budget Requirements** | **1,177,906** | **699,265** | **601,000** | **1,030,000** | **740,000** | **71%** | **(28)%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-CapImp-Traffic Signal Maint**
**432 - 413545**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440313 | 9518337 | Controller Assembly Replacemnt | 505 | 0 | 40,000 | 40,000 | 40,000 | - | - |
| 440313 | 9584637 | Spread Spectrum Radio Rep | 0 | 0 | 10,000 | 10,000 | 10,000 | - | - |
| 440313 | 9584737 | Traffic Signal Loop Rep | 25,523 | 15,080 | 35,000 | 35,000 | 35,000 | - | - |
| 440313 | 9861937 | LED Signal Lenses Replacement | 0 | 0 | 40,000 | 40,000 | 40,000 | - | - |
| | | **Capital Outlay & Grants Total** | **26,028** | **15,080** | **125,000** | **125,000** | **125,000** | - | **-** |
| | | **Total Budget Requirements** | **26,028** | **15,080** | **125,000** | **125,000** | **125,000** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Street Projects**
**433 - 413530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 4135304 | Professional Services | 3,532 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **3,532** | **0** | **0** | **0** | **0** | - | **-** |
| 440304 | 9524036 | Ovrlk Cross-Alessandro Bridge | 0 | 0 | 0 | 0 | 0 | - | - |
| 440304 | 9587636 | Canyon Crest Dr Widening | 0 | 0 | 200,000 | 250,000 | 1,475,000 | 25% | 490% |
| 440304 | 9840936 | Van Buren-Jurupa to SAR Bridge | 0 | 0 | 0 | 0 | 0 | - | - |
| 440304 | 9882436 | Magnolia Wdng-Buchanan/Banbury | 0 | 0 | 410,000 | 0 | 0 | (100)% | - |
| | | **Capital Outlay & Grants Total** | **0** | **0** | **610,000** | **250,000** | **1,475,000** | **(59)%** | **490%** |
| | | **Total Budget Requirements** | **3,532** | **0** | **610,000** | **250,000** | **1,475,000** | **(59)%** | **490%** |

# Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Traffic Signal Proj**
**433 - 413540**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 4135403 | Professional Services | 3,532 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **3,532** | **0** | **0** | **0** | **0** | - | **-** |
| 440303 | 9862536 | University-Fairmount | 0 | 0 | 225,000 | 0 | 0 | (100)% | - |
| 440303 | 9888236 | New Signal-Buchanan & Indiana | 0 | 0 | 190,000 | 0 | 0 | (100)% | - |
| | | **Capital Outlay & Grants Total** | **0** | **0** | **415,000** | **0** | **0** | **(100)%** | **-** |
| | | **Total Budget Requirements** | **3,532** | **0** | **415,000** | **0** | **0** | **(100)%** | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Cap Imp-Street Projects**
**434 - 413530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440315 | 9535519 | 91 Fwy-Van Buren | (142,524) | 58,062 | 0 | 0 | 0 | - | - |
| 440315 | 9587919 | Columbia Ave/BNSF Grade Sep | (7) | (7) | 0 | 0 | 0 | - | - |
| 440315 | 9589719 | Magnolia Grade Separation | 123,600 | 499 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **(18,931)** | **58,554** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **(18,931)** | **58,554** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / Public Works-Solid Waste-Admin**
**540 - 413000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4130000 | Salaries - Regular | 218,385 | 164,116 | 310,462 | 318,061 | 330,319 | 2% | 3% |
| 411130 | 4130000 | Compensatory Time | 702 | 806 | 0 | 0 | 0 | - | - |
| 411210 | 4130000 | Vacation | 15,981 | 9,065 | 0 | 0 | 0 | - | - |
| 411220 | 4130000 | Holidays & Special Days Off | 10,062 | 5,218 | 0 | 0 | 0 | - | - |
| 411240 | 4130000 | Sick Leave | 3,344 | 2,290 | 0 | 0 | 0 | - | - |
| 411245 | 4130000 | Family Illness Sick Leave | 168 | 147 | 0 | 0 | 0 | - | - |
| 411250 | 4130000 | Industrial Accident | 30 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 4130000 | Bereavement Leave | 743 | 1,460 | 0 | 0 | 0 | - | - |
| 411280 | 4130000 | Jury Duty | 0 | 157 | 0 | 0 | 0 | - | - |
| 411292 | 4130000 | Administrative Leave | 3,301 | 4,500 | 0 | 0 | 0 | - | - |
| 411410 | 4130000 | Vacation Payoffs | 0 | 20,617 | 0 | 0 | 0 | - | - |
| 411420 | 4130000 | Sick Leave Payoff | 0 | 18,899 | 0 | 0 | 0 | - | - |
| 411510 | 4130000 | Accrued Payroll | 692 | 1,611 | 3,421 | 1,939 | 2,043 | (43)% | 5% |
| 411521 | 4130000 | Accrued Sick Leave Yr End Only | 3,254 | (17,382) | 0 | 0 | 0 | - | - |
| 411522 | 4130000 | Accrued Vacation Year-End Only | 6,406 | (12,175) | 0 | 0 | 0 | - | - |
| 411530 | 4130000 | Accrued Comp. Time Earned | 124 | 3,161 | 0 | 0 | 0 | - | - |
| 412210 | 4130000 | Workers Compensation Ins | 13,834 | 23,349 | 21,701 | 20,293 | 21,074 | (6)% | 3% |
| 412220 | 4130000 | Health Insurance | 25,805 | 21,620 | 45,696 | 69,353 | 70,673 | 51% | 1% |
| 412222 | 4130000 | Dental Insurance | 1,614 | 1,350 | 2,160 | 2,700 | 2,700 | 25% | - |
| 412230 | 4130000 | Life Insurance | 1,266 | 921 | 1,659 | 1,735 | 1,799 | 4% | 3% |
| 412240 | 4130000 | Unemployment Insurance | 433 | 222 | 173 | 178 | 185 | 2% | 3% |
| 412250 | 4130000 | Disability Insurance | 135 | 135 | 136 | 136 | 136 | - | - |
| 412310 | 4130000 | PERS Retirement | 71,677 | 49,697 | 77,424 | 102,621 | 115,188 | 32% | 12% |
| 412313 | 4130000 | OPEB Annual Req Cont Expense | 8,853 | 7,586 | 0 | 0 | 0 | - | - |
| 412320 | 4130000 | Medicare OASDI | 3,839 | 2,953 | 4,502 | 5,892 | 6,133 | 30% | 4% |
| 412400 | 4130000 | Deferred Compensation | 100 | 875 | 2,700 | 3,600 | 4,500 | 33% | 25% |
| 413120 | 4130000 | Overtime At 1.5 Rate | 904 | 1,689 | 700 | 700 | 700 | - | - |
| 413130 | 4130000 | Overtime At Double Time Rate | 0 | 42 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **391,663** | **312,942** | **470,734** | **527,208** | **555,450** | **11%** | **5%** |
| 421000 | 4130000 | Professional Services | 0 | 8,995 | 0 | 0 | 0 | - | - |
| 421001 | 4130000 | Prof Services/Internal | 98 | 1,209 | 0 | 0 | 0 | - | - |
| 422120 | 4130000 | Telephone - Cellular | 1,140 | 570 | 1,224 | 1,224 | 1,224 | - | - |
| 423400 | 4130000 | Motor Pool Equipment Rental | 0 | 0 | 50 | 119 | 122 | 138% | 2% |
| 425100 | 4130000 | Advertising Expense | 0 | 468 | 0 | 0 | 0 | - | - |
| 425400 | 4130000 | General Office Expense | 0 | 975 | 1,000 | 1,000 | 1,000 | - | - |
| 425500 | 4130000 | Postage | 10 | 0 | 0 | 0 | 0 | - | - |
| 425610 | 4130000 | Outside Printing Expense | 0 | 42 | 0 | 0 | 0 | - | - |
| 425806 | 4130000 | Computers-Software | 0 | 0 | 216,040 | 183,725 | 183,725 | (14)% | - |
| 426200 | 4130000 | Clothing/Linen/Safety Supplies | 76 | 422 | 0 | 0 | 0 | - | - |
| 428400 | 4130000 | Liability Insurance | 12,066 | 11,626 | 9,097 | 9,129 | 9,480 | % | 3% |
| | | **Non-personnel Expenses Total** | **13,392** | **24,310** | **227,411** | **195,197** | **195,551** | **(14)%** | **%** |
| 881100 | 4130000 | General Fund Allocation Chgs | 9,889 | 617,553 | 665,972 | 665,972 | 665,972 | - | - |
| 882101 | 4130000 | Utilization Chgs from 101 Fund | 49,126 | 35,140 | 39,032 | 40,504 | 42,269 | 3% | 4% |
| | | **Charges From Others Total** | **59,016** | **652,694** | **705,004** | **706,476** | **708,241** | **%** | **%** |

## Department Budget Detail

**Department / Section:** **Public Works / Public Works-Solid Waste-Admin**
**540 - 413000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 892101 | 4130000 | Utilization Chgs to 101 Fund | (19,335) | (34,281) | (36,808) | (30,527) | (32,801) | (17)% | 7% |
| 894101 | 4130000 | Interfund Services to 101 Fund | (381) | 0 | 0 | 0 | 0 | - | - |
| 894540 | 4130000 | Interfund Services to 540 Fund | (1,328) | (1,199) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(21,045)** | **(35,480)** | **(36,808)** | **(30,527)** | **(32,801)** | **(17)%** | **7%** |
| | | **Total Budget Requirements** | **443,027** | **954,466** | **1,366,341** | **1,398,354** | **1,426,441** | **2%** | **2%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Solid Waste-Collection**
**540 - 413010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4130100 | Salaries - Regular | 1,429,610 | 1,485,874 | 1,997,546 | 2,053,176 | 2,084,049 | 2% | 1% |
| 411110 | 4130100 | Salaries-Temp & Part Time | 46,511 | 41,021 | 60,562 | 27,355 | 28,723 | (54)% | 5% |
| 411130 | 4130100 | Compensatory Time | 943 | 5,948 | 0 | 0 | 0 | - | - |
| 411210 | 4130100 | Vacation | 109,021 | 108,450 | 0 | 0 | 0 | - | - |
| 411220 | 4130100 | Holidays & Special Days Off | 71,900 | 89,053 | 0 | 0 | 0 | - | - |
| 411225 | 4130100 | Rest Time Pay - IBEW | 84 | 0 | 0 | 0 | 0 | - | - |
| 411240 | 4130100 | Sick Leave | 52,191 | 64,752 | 0 | 0 | 0 | - | - |
| 411245 | 4130100 | Family Illness Sick Leave | 10,512 | 12,377 | 0 | 0 | 0 | - | - |
| 411250 | 4130100 | Industrial Accident | 18,863 | 1,796 | 0 | 0 | 0 | - | - |
| 411260 | 4130100 | Bereavement Leave | 3,223 | 5,920 | 0 | 0 | 0 | - | - |
| 411280 | 4130100 | Jury Duty | 692 | 7,524 | 0 | 0 | 0 | - | - |
| 411292 | 4130100 | Administrative Leave | 15 | 6,489 | 0 | 0 | 0 | - | - |
| 411320 | 4130100 | Temporary Foreman Pay | 27,527 | 4,195 | 0 | 0 | 0 | - | - |
| 411410 | 4130100 | Vacation Payoffs | 14,426 | 14,563 | 14,200 | 14,200 | 14,200 | - | - |
| 411420 | 4130100 | Sick Leave Payoff | 53,118 | 38,980 | 47,150 | 47,150 | 47,150 | - | - |
| 411430 | 4130100 | Compensatory Time Payoff | 87 | 131 | 0 | 0 | 0 | - | - |
| 411510 | 4130100 | Accrued Payroll | 256 | 33,203 | 23,301 | 12,008 | 12,412 | (48)% | 3% |
| 411521 | 4130100 | Accrued Sick Leave Yr End Only | (56,895) | (27,832) | 0 | 0 | 0 | - | - |
| 411522 | 4130100 | Accrued Vacation Year-End Only | (23,247) | (4,208) | 0 | 0 | 0 | - | - |
| 411530 | 4130100 | Accrued Comp. Time Earned | (1,018) | 204 | 0 | 0 | 0 | - | - |
| 412210 | 4130100 | Workers Compensation Ins | 87,697 | 130,258 | 143,862 | 132,742 | 134,797 | (7)% | 1% |
| 412220 | 4130100 | Health Insurance | 310,636 | 310,945 | 388,040 | 414,261 | 436,688 | 6% | 5% |
| 412222 | 4130100 | Dental Insurance | 21,460 | 17,660 | 16,770 | 17,891 | 18,112 | 6% | 1% |
| 412230 | 4130100 | Life Insurance | 2,001 | 1,785 | 2,236 | 2,201 | 2,220 | (1)% | % |
| 412240 | 4130100 | Unemployment Insurance | 2,752 | 1,345 | 1,148 | 1,162 | 1,181 | 1% | 1% |
| 412250 | 4130100 | Disability Insurance | 4,586 | 4,670 | 5,168 | 5,168 | 5,168 | - | - |
| 412310 | 4130100 | PERS Retirement | 478,476 | 478,419 | 537,252 | 572,813 | 621,086 | 6% | 8% |
| 412311 | 4130100 | PERS - NPA Amortization | 51,830 | 0 | 0 | 0 | 0 | - | - |
| 412312 | 4130100 | Pension Expense - GASB68 | 0 | (207,530) | 0 | 0 | 0 | - | - |
| 412313 | 4130100 | OPEB Annual Req Cont Expense | 106,573 | 109,096 | 0 | 0 | 0 | - | - |
| 412320 | 4130100 | Medicare OASDI | 21,587 | 25,301 | 25,947 | 26,873 | 27,337 | 3% | 1% |
| 412330 | 4130100 | City Retirement Plan | 1,160 | 453 | 1,044 | 1,026 | 1,078 | (1)% | 5% |
| 412400 | 4130100 | Deferred Compensation | 150 | 1,400 | 2,700 | 3,600 | 4,500 | 33% | 25% |
| 413110 | 4130100 | Overtime At Straight Rate | 7,855 | 6,719 | 7,100 | 7,100 | 7,100 | - | - |
| 413120 | 4130100 | Overtime At 1.5 Rate | 159,825 | 172,377 | 180,500 | 180,500 | 180,500 | - | - |
| 413130 | 4130100 | Overtime At Double Time Rate | 24,773 | 62,069 | 26,058 | 26,058 | 26,058 | - | - |
| 413210 | 4130100 | Holiday O/T-Straight/Non-Sched | 19,547 | 0 | 14,220 | 14,220 | 14,220 | - | - |
| | | **Personnel Services Total** | **3,058,742** | **3,003,420** | **3,494,804** | **3,559,504** | **3,666,579** | **1%** | **3%** |
| 421000 | 4130100 | Professional Services | 64,257 | 55,818 | 75,700 | 85,700 | 85,700 | 13% | - |
| 421001 | 4130100 | Prof Services/Internal | 5,903 | 10,316 | 0 | 0 | 0 | - | - |
| 422100 | 4130100 | Telephone | 572 | 557 | 350 | 350 | 350 | - | - |
| 422120 | 4130100 | Telephone - Cellular | 3,232 | 3,402 | 2,935 | 2,935 | 2,935 | - | - |
| 422700 | 4130100 | Refuse/Disposal Fees | 3,153,955 | 3,144,602 | 3,414,939 | 3,333,375 | 3,395,164 | (2)% | 1% |
| 423400 | 4130100 | Motor Pool Equipment Rental | 86,491 | 90,650 | 95,000 | 91,308 | 94,048 | (3)% | 3% |
| 424130 | 4130100 | Maint/Repair of Bldgs & Improv | 115 | 1,337 | 0 | 0 | 0 | - | - |
| 424220 | 4130100 | All Other Equip Maint/Repair | 24,960 | 23,708 | 41,500 | 41,500 | 41,500 | - | - |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Solid Waste-Collection**
**540 - 413010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 424230 | 4130100 | Central Garage Charges | 2,031,456 | 1,898,768 | 1,980,000 | 2,041,185 | 2,102,420 | 3% | 2% |
| 425100 | 4130100 | Advertising Expense | 7,587 | 7,973 | 7,000 | 7,000 | 7,000 | - | - |
| 425200 | 4130100 | Periodicals & Dues | 645 | 537 | 700 | 700 | 700 | - | - |
| 425400 | 4130100 | General Office Expense | 9,038 | 4,233 | 10,450 | 10,450 | 10,450 | - | - |
| 425500 | 4130100 | Postage | 449 | 115 | 350 | 350 | 350 | - | - |
| 425600 | 4130100 | Central Printing Charges | 120 | 0 | 150 | 150 | 150 | - | - |
| 425610 | 4130100 | Outside Printing Expense | 3,322 | 5,192 | 4,000 | 4,000 | 4,000 | - | - |
| 425800 | 4130100 | Computer Equip Purc Undr $5000 | 4,313 | 1,195 | 5,000 | 5,000 | 5,000 | - | - |
| 426100 | 4130100 | Janitorial Supplies | 1,789 | 2,954 | 3,500 | 3,500 | 3,500 | - | - |
| 426200 | 4130100 | Clothing/Linen/Safety Supplies | 25,480 | 22,558 | 32,250 | 32,250 | 32,250 | - | - |
| 426300 | 4130100 | Motor Fuels & Lubricants | 507,801 | 459,710 | 486,000 | 471,354 | 483,065 | (3)% | 2% |
| 426600 | 4130100 | Chemical Supplies | 211 | 101 | 425 | 425 | 425 | - | - |
| 426700 | 4130100 | Maintenance Tools/Supplies | 3,177 | 2,273 | 4,000 | 4,000 | 4,000 | - | - |
| 426710 | 4130100 | Work Boot Reimbursement | 2,266 | 1,741 | 6,000 | 6,000 | 6,000 | - | - |
| 426800 | 4130100 | Special Department Supplies | 494,253 | 474,032 | 631,660 | 631,660 | 631,660 | - | - |
| 427100 | 4130100 | Travel & Meeting Expense | 5,654 | 2,812 | 2,525 | 2,525 | 2,525 | - | - |
| 427200 | 4130100 | Training | 6,758 | 5,638 | 9,885 | 9,885 | 9,885 | - | - |
| 428400 | 4130100 | Liability Insurance | 76,489 | 57,934 | 60,303 | 59,708 | 60,632 | ( )% | 1% |
| 443300 | 4130100 | Uncollect Accounts-Bad Debts | 32,566 | 52,654 | 64,000 | 64,000 | 64,000 | - | - |
| | | **Non-personnel Expenses Total** | **6,552,873** | **6,330,824** | **6,938,622** | **6,909,310** | **7,047,709** | **( )%** | **2%** |
| 450343 | 4130100 | C.U.R.E. | 170,978 | 158,541 | 239,559 | 240,608 | 241,678 | % | % |
| | | **Special Projects Total** | **170,978** | **158,541** | **239,559** | **240,608** | **241,678** | **%** | **%** |
| 462100 | 4130100 | Automotive Equipment | 0 | 1,027,740 | 1,073,250 | 923,250 | 923,250 | (13)% | - |
| 462200 | 4130100 | Machine and Equipment | 0 | 685,160 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **0** | **1,712,900** | **1,073,250** | **923,250** | **923,250** | **(13)%** | **-** |
| 481000 | 4130100 | Principal | 51,121 | 58,038 | 65,308 | 73,164 | 81,606 | 12% | 11% |
| 481018 | 4130100 | Bond Cost of Issuance | 4,454 | 0 | 0 | 0 | 0 | - | - |
| 482000 | 4130100 | Interest | 27,788 | 25,169 | 27,049 | 29,369 | 25,871 | 8% | (11)% |
| | | **Debt Service Total** | **83,364** | **83,208** | **92,357** | **102,533** | **107,477** | **11%** | **4%** |
| 881100 | 4130100 | General Fund Allocation Chgs | 603,001 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 4130100 | Utilization Chgs from 101 Fund | 741,598 | 981,153 | 830,428 | 931,385 | 941,931 | 12% | 1% |
| 882510 | 4130100 | Utilization Chgs from 510 Fund | 982,199 | 1,053,099 | 1,289,200 | 1,434,914 | 1,405,410 | 11% | (2)% |
| 882540 | 4130100 | Utilization Chgs from 540 Fund | 0 | 47,764 | 51,083 | 52,472 | 54,740 | 2% | 4% |
| | | **Charges From Others Total** | **2,326,800** | **2,082,018** | **2,170,711** | **2,418,771** | **2,402,081** | **11%** | **( )%** |
| 894101 | 4130100 | Interfund Services to 101 Fund | (5,429) | (6,229) | 0 | 0 | 0 | - | - |
| 894540 | 4130100 | Interfund Services to 540 Fund | 0 | (7,285) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(5,429)** | **(13,514)** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **12,187,330** | **13,357,399** | **14,009,303** | **14,153,976** | **14,388,774** | **1%** | **1%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Solid Waste-Refuse Disposal**
**540 - 413020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421043 | 4130200 | Prof Svcs Regulatory Comp | 22,438 | 24,502 | 50,900 | 50,900 | 50,900 | - | - |
| 422200 | 4130200 | Electric | 0 | 0 | 28,000 | 28,000 | 28,000 | - | - |
| 422500 | 4130200 | Water | 0 | 0 | 750 | 750 | 750 | - | - |
| 422600 | 4130200 | Other Utilities | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| | | **Non-personnel Expenses Total** | **22,438** | **24,502** | **80,650** | **80,650** | **80,650** | - | **-** |
| 440301 | 9719724 | Landfill Capping & Landscaping | 16,086 | 16,315 | 51,000 | 44,315 | 51,000 | (13)% | 15% |
| 440301 | 9723724 | Landfill Water Quality Testing | 28,477 | 50,238 | 55,000 | 55,000 | 55,000 | - | - |
| 440301 | 9762124 | Rule 1150.1 Compliance-Surf Gs | 120,166 | 120,476 | 127,655 | 127,655 | 127,655 | - | - |
| 440301 | 9767624 | Landfill Ops & Maint | 36,152 | 16,636 | 0 | 0 | 0 | - | - |
| 440301 | 9770224 | Landfill Flare Station | 83,428 | 47,113 | 35,000 | 35,000 | 35,000 | - | - |
| | | **Capital Outlay & Grants Total** | **284,310** | **250,779** | **268,655** | **261,970** | **268,655** | **(2)%** | **2%** |
| 881100 | 4130200 | General Fund Allocation Chgs | 11,751 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **11,751** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **318,499** | **275,281** | **349,305** | **342,620** | **349,305** | **(1)%** | **1%** |

# Department Budget Detail

**Department / Section:** **Public Works / PW-Solid Waste-Private Hauler**
**540 - 413030**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 459014 | 4130300 | Burrtec Waste Ind, Inc | 3,865,760 | 3,993,309 | 4,133,577 | 4,133,577 | 4,133,577 | - | - |
| | | **Special Projects Total** | **3,865,760** | **3,993,309** | **4,133,577** | **4,133,577** | **4,133,577** | - | **-** |
| | | **Total Budget Requirements** | **3,865,760** | **3,993,309** | **4,133,577** | **4,133,577** | **4,133,577** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Solid Waste-Street Sweeping**
**540 - 413040**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4130400 | Salaries - Regular | 528,323 | 521,552 | 673,985 | 677,061 | 679,681 | % | % |
| 411110 | 4130400 | Salaries-Temp & Part Time | 22,738 | 32,977 | 48,065 | 41,320 | 43,387 | (14)% | 5% |
| 411130 | 4130400 | Compensatory Time | 9,748 | 8,295 | 0 | 0 | 0 | - | - |
| 411210 | 4130400 | Vacation | 47,563 | 47,277 | 0 | 0 | 0 | - | - |
| 411220 | 4130400 | Holidays & Special Days Off | 13,020 | 15,794 | 0 | 0 | 0 | - | - |
| 411240 | 4130400 | Sick Leave | 11,120 | 27,400 | 0 | 0 | 0 | - | - |
| 411245 | 4130400 | Family Illness Sick Leave | 3,277 | 3,813 | 0 | 0 | 0 | - | - |
| 411260 | 4130400 | Bereavement Leave | 2,310 | 2,769 | 0 | 0 | 0 | - | - |
| 411280 | 4130400 | Jury Duty | 0 | 1,707 | 0 | 0 | 0 | - | - |
| 411292 | 4130400 | Administrative Leave | 0 | 5,686 | 0 | 0 | 0 | - | - |
| 411320 | 4130400 | Temporary Foreman Pay | 386 | 366 | 0 | 0 | 0 | - | - |
| 411410 | 4130400 | Vacation Payoffs | 2,680 | 7,900 | 0 | 0 | 0 | - | - |
| 411420 | 4130400 | Sick Leave Payoff | 3,061 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 4130400 | Compensatory Time Payoff | 172 | 2,674 | 0 | 0 | 0 | - | - |
| 411510 | 4130400 | Accrued Payroll | 3,151 | 5,630 | 8,080 | 4,061 | 4,157 | (49)% | 2% |
| 411521 | 4130400 | Accrued Sick Leave Yr End Only | 10,569 | 2,807 | 0 | 0 | 0 | - | - |
| 411522 | 4130400 | Accrued Vacation Year-End Only | 1,023 | (12,485) | 0 | 0 | 0 | - | - |
| 411530 | 4130400 | Accrued Comp. Time Earned | 1,064 | 1,028 | 0 | 0 | 0 | - | - |
| 412210 | 4130400 | Workers Compensation Ins | 30,279 | 52,056 | 50,471 | 45,834 | 46,134 | (9)% | % |
| 412220 | 4130400 | Health Insurance | 100,591 | 100,171 | 125,326 | 120,087 | 126,151 | (4)% | 5% |
| 412222 | 4130400 | Dental Insurance | 4,690 | 4,917 | 5,238 | 4,979 | 5,044 | (4)% | 1% |
| 412230 | 4130400 | Life Insurance | 712 | 720 | 758 | 758 | 758 | - | - |
| 412240 | 4130400 | Unemployment Insurance | 949 | 496 | 403 | 401 | 404 | ( )% | % |
| 412250 | 4130400 | Disability Insurance | 1,276 | 1,307 | 1,360 | 1,360 | 1,360 | - | - |
| 412310 | 4130400 | PERS Retirement | 170,144 | 158,364 | 185,393 | 199,817 | 213,812 | 7% | 7% |
| 412313 | 4130400 | OPEB Annual Req Cont Expense | 34,511 | 35,146 | 0 | 0 | 0 | - | - |
| 412320 | 4130400 | Medicare OASDI | 7,946 | 8,013 | 9,612 | 9,555 | 9,623 | ( )% | % |
| 412330 | 4130400 | City Retirement Plan | 864 | 1,275 | 1,802 | 1,549 | 1,627 | (14)% | 5% |
| 412400 | 4130400 | Deferred Compensation | 50 | 600 | 900 | 1,200 | 1,500 | 33% | 25% |
| 413110 | 4130400 | Overtime At Straight Rate | 1,775 | 1,874 | 1,742 | 1,742 | 1,742 | - | - |
| 413120 | 4130400 | Overtime At 1.5 Rate | 16,768 | 14,077 | 15,137 | 15,137 | 15,137 | - | - |
| 413130 | 4130400 | Overtime At Double Time Rate | 18,717 | 32,819 | 25,400 | 25,400 | 25,400 | - | - |
| 413210 | 4130400 | Holiday O/T-Straight/Non-Sched | 1,223 | 922 | 1,216 | 1,216 | 1,216 | - | - |
| | | **Personnel Services Total** | **1,050,713** | **1,087,962** | **1,154,888** | **1,151,477** | **1,177,133** | **( )%** | **2%** |
| 421000 | 4130400 | Professional Services | 422 | 172 | 0 | 0 | 0 | - | - |
| 421001 | 4130400 | Prof Services/Internal | 1,404 | 11,487 | 7,000 | 7,000 | 7,000 | - | - |
| 422120 | 4130400 | Telephone - Cellular | 2,698 | 4,076 | 2,970 | 2,970 | 2,970 | - | - |
| 422500 | 4130400 | Water | 3,596 | 3,119 | 4,500 | 4,500 | 4,500 | - | - |
| 422600 | 4130400 | Other Utilities | 53 | 29 | 150 | 150 | 150 | - | - |
| 422700 | 4130400 | Refuse/Disposal Fees | 201,535 | 194,211 | 265,883 | 269,780 | 273,745 | 1% | 1% |
| 423400 | 4130400 | Motor Pool Equipment Rental | 28,729 | 29,556 | 36,000 | 29,892 | 30,789 | (16)% | 3% |
| 424121 | 4130400 | Const. Maint. Materials- St. M | 0 | 211 | 0 | 0 | 0 | - | - |
| 424130 | 4130400 | Maint/Repair of Bldgs & Improv | 223 | 1,062 | 0 | 0 | 0 | - | - |
| 424141 | 4130400 | Street Sweeper Supplies | 54,434 | 53,728 | 71,000 | 74,500 | 74,500 | 4% | - |
| 424143 | 4130400 | Signing Supplies | 372 | 0 | 500 | 500 | 500 | - | - |
| 424220 | 4130400 | All Other Equip Maint/Repair | 6,238 | 47 | 2,500 | 2,500 | 2,500 | - | - |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Solid Waste-Street Sweeping**
**540 - 413040**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 424230 | 4130400 | Central Garage Charges | 311,414 | 420,237 | 340,000 | 420,760 | 433,383 | 23% | 3% |
| 425100 | 4130400 | Advertising Expense | 628 | 0 | 2,000 | 2,500 | 2,500 | 25% | - |
| 425400 | 4130400 | General Office Expense | 1,599 | 2,470 | 1,600 | 1,600 | 1,600 | - | - |
| 425500 | 4130400 | Postage | 73 | 64 | 100 | 100 | 100 | - | - |
| 425600 | 4130400 | Central Printing Charges | 0 | 100 | 0 | 0 | 0 | - | - |
| 425610 | 4130400 | Outside Printing Expense | 0 | 1,521 | 0 | 0 | 0 | - | - |
| 426100 | 4130400 | Janitorial Supplies | 33 | 0 | 100 | 100 | 100 | - | - |
| 426200 | 4130400 | Clothing/Linen/Safety Supplies | 4,389 | 7,182 | 5,848 | 5,848 | 5,848 | - | - |
| 426300 | 4130400 | Motor Fuels & Lubricants | 67,572 | 78,095 | 70,000 | 93,218 | 96,015 | 33% | 3% |
| 426700 | 4130400 | Maintenance Tools/Supplies | 715 | 2,217 | 1,227 | 1,227 | 1,227 | - | - |
| 426710 | 4130400 | Work Boot Reimbursement | 1,650 | 1,500 | 1,650 | 1,650 | 1,650 | - | - |
| 426800 | 4130400 | Special Department Supplies | 4,208 | 6,205 | 5,800 | 5,800 | 5,800 | - | - |
| 427200 | 4130400 | Training | 2,465 | 1,419 | 3,708 | 3,708 | 3,708 | - | - |
| 428400 | 4130400 | Liability Insurance | 26,409 | 25,921 | 21,156 | 20,616 | 20,750 | (2)% | % |
| | | **Non-personnel Expenses Total** | **720,869** | **844,638** | **843,692** | **948,919** | **969,335** | **12%** | **2%** |
| 462100 | 4130400 | Automotive Equipment | 0 | 233,270 | 501,000 | 334,000 | 334,000 | (33)% | - |
| | | **Equipment Outlay Total** | **0** | **233,270** | **501,000** | **334,000** | **334,000** | **(33)%** | **-** |
| 881100 | 4130400 | General Fund Allocation Chgs | 100,795 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 4130400 | Utilization Chgs from 101 Fund | 301,212 | 352,107 | 364,073 | 341,157 | 391,883 | (6)% | 14% |
| 882260 | 4130400 | Utilization Chgs from 260 Fund | 18,000 | 18,000 | 18,000 | 0 | 0 | (100)% | - |
| 882570 | 4130400 | Utilization Chgs from 570 Fund | 735,738 | 722,719 | 755,943 | 862,788 | 896,231 | 14% | 3% |
| 884101 | 4130400 | Interfund Services from 101 Fd | 0 | 0 | 2,500 | 2,500 | 2,500 | - | - |
| | | **Charges From Others Total** | **1,155,746** | **1,092,826** | **1,140,516** | **1,206,445** | **1,290,614** | **5%** | **6%** |
| 892260 | 4130400 | Utilization Chgs to 260 Fund | (368,274) | (421,475) | (440,007) | (376,367) | (317,208) | (14)% | (15)% |
| 892550 | 4130400 | Utilization Chgs to 550 Fund | (36,054) | (36,054) | (36,055) | (36,055) | (36,055) | - | - |
| 894101 | 4130400 | Interfund Services to 101 Fund | (6,111) | (5,693) | 0 | 0 | 0 | - | - |
| 894540 | 4130400 | Interfund Services to 540 Fund | (14,940) | (16,491) | 0 | 0 | 0 | - | - |
| 894550 | 4130400 | Interfund Services to 550 Fund | (847) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(426,229)** | **(479,714)** | **(476,062)** | **(412,422)** | **(353,263)** | **(13)%** | **(14)%** |
| | | **Total Budget Requirements** | **2,501,099** | **2,778,984** | **3,164,034** | **3,228,419** | **3,417,819** | **2%** | **5%** |

# Department Budget Detail

**Department / Section:** **Public Works / PW-Solid Waste-Sundry/GG**
**540 - 413050**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 459022 | 4130500 | Keep Riv Clean Cham of Commrc | 189,899 | (47,250) | 137,601 | 138,272 | 138,946 | % | % |
| | | **Special Projects Total** | **189,899** | **(47,250)** | **137,601** | **138,272** | **138,946** | **%** | **%** |
| 881100 | 4130500 | General Fund Allocation Chgs | 11,805 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **11,805** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **201,704** | **(47,250)** | **137,601** | **138,272** | **138,946** | **%** | **%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer Sys-Admin & Reg Compl**
**550 - 412500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4125000 | Salaries - Regular | 931,554 | 805,642 | 1,360,840 | 1,351,111 | 1,368,776 | ( )% | 1% |
| 411130 | 4125000 | Compensatory Time | 1,310 | 528 | 0 | 0 | 0 | - | - |
| 411210 | 4125000 | Vacation | 60,516 | 54,414 | 0 | 0 | 0 | - | - |
| 411220 | 4125000 | Holidays & Special Days Off | 43,074 | 39,005 | 0 | 0 | 0 | - | - |
| 411240 | 4125000 | Sick Leave | 12,662 | 12,648 | 0 | 0 | 0 | - | - |
| 411245 | 4125000 | Family Illness Sick Leave | 18,087 | 9,221 | 0 | 0 | 0 | - | - |
| 411260 | 4125000 | Bereavement Leave | 626 | 567 | 0 | 0 | 0 | - | - |
| 411280 | 4125000 | Jury Duty | 0 | 2,158 | 0 | 0 | 0 | - | - |
| 411292 | 4125000 | Administrative Leave | 11,975 | 17,436 | 0 | 0 | 0 | - | - |
| 411320 | 4125000 | Temporary Foreman Pay | 404 | 0 | 0 | 0 | 0 | - | - |
| 411410 | 4125000 | Vacation Payoffs | 271 | 24,353 | 0 | 0 | 0 | - | - |
| 411420 | 4125000 | Sick Leave Payoff | 181 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 4125000 | Accrued Payroll | (5,667) | 10,199 | 15,279 | 7,640 | 7,874 | (49)% | 3% |
| 411521 | 4125000 | Accrued Sick Leave Yr End Only | 4,674 | 23,211 | 0 | 0 | 0 | - | - |
| 411522 | 4125000 | Accrued Vacation Year-End Only | (2,344) | (18,100) | 0 | 0 | 0 | - | - |
| 411530 | 4125000 | Accrued Comp. Time Earned | (1,104) | 14,828 | 0 | 0 | 0 | - | - |
| 412210 | 4125000 | Workers Compensation Ins | 23,847 | 21,985 | 33,341 | 29,454 | 29,839 | (11)% | 1% |
| 412220 | 4125000 | Health Insurance | 123,691 | 115,557 | 210,148 | 191,738 | 199,178 | (8)% | 3% |
| 412222 | 4125000 | Dental Insurance | 6,682 | 6,055 | 9,180 | 8,100 | 8,100 | (11)% | - |
| 412230 | 4125000 | Life Insurance | 5,646 | 4,489 | 6,673 | 7,028 | 7,113 | 5% | 1% |
| 412240 | 4125000 | Unemployment Insurance | 1,767 | 903 | 759 | 755 | 764 | ( )% | 1% |
| 412250 | 4125000 | Disability Insurance | 366 | 549 | 952 | 680 | 680 | (28)% | - |
| 412310 | 4125000 | PERS Retirement | 306,459 | 266,672 | 372,903 | 398,755 | 431,019 | 6% | 8% |
| 412313 | 4125000 | OPEB Annual Req Cont Expense | 42,435 | 40,543 | 0 | 0 | 0 | - | - |
| 412320 | 4125000 | Medicare OASDI | 15,875 | 14,479 | 19,732 | 19,593 | 19,848 | ( )% | 1% |
| 412400 | 4125000 | Deferred Compensation | 400 | 4,250 | 9,900 | 13,200 | 16,500 | 33% | 25% |
| 413120 | 4125000 | Overtime At 1.5 Rate | 5,813 | (731) | 0 | 0 | 0 | - | - |
| 413130 | 4125000 | Overtime At Double Time Rate | 0 | (119) | 0 | 0 | 0 | - | - |
| 413230 | 4125000 | Holiday O/T-Strt/Subj To Retir | 168 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **1,609,378** | **1,470,750** | **2,039,707** | **2,028,054** | **2,089,691** | **( )%** | **3%** |
| 421000 | 4125000 | Professional Services | 21,624 | 146,211 | 15,000 | 15,000 | 15,000 | - | - |
| 421000 | 4125001 | Professional Services | 0 | 8,813 | 20,000 | 20,000 | 20,000 | - | - |
| 421043 | 4125000 | Prof Svcs Regulatory Comp | 0 | 0 | 3,000 | 3,000 | 3,000 | - | - |
| 421043 | 4125001 | Prof Svcs Regulatory Comp | 210,938 | 251,297 | 263,525 | 265,944 | 266,890 | % | % |
| 421043 | 4125002 | Prof Svcs Regulatory Comp | 1,350 | 1,200 | 7,630 | 7,630 | 7,630 | - | - |
| 421100 | 4125000 | Outside Legal Services | 243,632 | 448,225 | 350,000 | 350,000 | 350,000 | - | - |
| 422100 | 4125000 | Telephone | 4,628 | 4,218 | 4,500 | 4,500 | 4,500 | - | - |
| 422120 | 4125000 | Telephone - Cellular | 6,385 | 4,672 | 6,500 | 6,500 | 6,500 | - | - |
| 422120 | 4125003 | Telephone - Cellular | 3,518 | 2,962 | 1,561 | 1,561 | 1,561 | - | - |
| 422200 | 4125000 | Electric | 0 | 164 | 0 | 0 | 0 | - | - |
| 422300 | 4125000 | Gas | 0 | 164 | 0 | 0 | 0 | - | - |
| 423400 | 4125000 | Motor Pool Equipment Rental | 24,026 | 24,485 | 25,000 | 25,000 | 25,000 | - | - |
| 424220 | 4125000 | All Other Equip Maint/Repair | 13,026 | 9,644 | 8,650 | 8,650 | 8,650 | - | - |
| 424230 | 4125000 | Central Garage Charges | 0 | 134 | 3,500 | 3,500 | 3,500 | - | - |
| 425100 | 4125000 | Advertising Expense | 0 | 475 | 0 | 0 | 0 | - | - |
| 425200 | 4125000 | Periodicals & Dues | 20,650 | 20,091 | 22,320 | 22,320 | 22,320 | - | - |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer Sys-Admin & Reg Compl**
**550 - 412500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425200 | 4125001 | Periodicals & Dues | 16,120 | 25,517 | 24,082 | 24,082 | 24,082 | - | - |
| 425200 | 4125002 | Periodicals & Dues | 14,711 | 637 | 7,510 | 2,560 | 2,560 | (65)% | - |
| 425200 | 4125003 | Periodicals & Dues | 0 | 400 | 1,000 | 1,000 | 1,000 | - | - |
| 425400 | 4125000 | General Office Expense | 14,580 | 8,708 | 18,000 | 18,000 | 18,000 | - | - |
| 425400 | 4125001 | General Office Expense | 18 | 87 | 1,500 | 1,500 | 1,500 | - | - |
| 425400 | 4125002 | General Office Expense | 325 | 602 | 0 | 0 | 0 | - | - |
| 425400 | 4125003 | General Office Expense | 265 | 179 | 0 | 0 | 0 | - | - |
| 425410 | 4125000 | Merchant Fees | 0 | 254 | 0 | 0 | 0 | - | - |
| 425500 | 4125000 | Postage | 447 | 216 | 1,000 | 1,000 | 1,000 | - | - |
| 425500 | 4125001 | Postage | 0 | 0 | 150 | 150 | 150 | - | - |
| 425600 | 4125000 | Central Printing Charges | 0 | 0 | 100 | 100 | 100 | - | - |
| 425600 | 4125003 | Central Printing Charges | 335 | 0 | 0 | 0 | 0 | - | - |
| 425610 | 4125000 | Outside Printing Expense | 58 | 88 | 300 | 300 | 300 | - | - |
| 425700 | 4125001 | Software Purchase/Licensing | 0 | 0 | 0 | 10,000 | 10,000 | - | - |
| 425800 | 4125000 | Computer Equip Purc Undr $5000 | 3,537 | 3,484 | 4,200 | 4,200 | 4,200 | - | - |
| 425806 | 4125000 | Computers-Software | 0 | 0 | 230,443 | 240,255 | 240,255 | 4% | - |
| 426100 | 4125000 | Janitorial Supplies | 0 | 0 | 25 | 25 | 25 | - | - |
| 426200 | 4125000 | Clothing/Linen/Safety Supplies | 1,955 | 63 | 0 | 0 | 0 | - | - |
| 426200 | 4125002 | Clothing/Linen/Safety Supplies | 0 | 36 | 400 | 400 | 400 | - | - |
| 426200 | 4125003 | Clothing/Linen/Safety Supplies | 3,926 | 1,706 | 7,000 | 7,000 | 7,000 | - | - |
| 426600 | 4125000 | Chemical Supplies | 0 | 7 | 0 | 0 | 0 | - | - |
| 426710 | 4125000 | Work Boot Reimbursement | 450 | 413 | 0 | 0 | 0 | - | - |
| 426800 | 4125000 | Special Department Supplies | 354 | 2,531 | 1,000 | 1,000 | 1,000 | - | - |
| 427100 | 4125000 | Travel & Meeting Expense | 3,099 | 1,085 | 2,000 | 2,000 | 2,000 | - | - |
| 427100 | 4125001 | Travel & Meeting Expense | 25 | 0 | 1,800 | 1,800 | 1,800 | - | - |
| 427100 | 4125003 | Travel & Meeting Expense | 10 | 0 | 50 | 50 | 50 | - | - |
| 427200 | 4125000 | Training | 4,845 | 753 | 11,000 | 11,000 | 11,000 | - | - |
| 427200 | 4125001 | Training | 0 | 1,805 | 1,500 | 1,500 | 1,500 | - | - |
| 427200 | 4125002 | Training | 59,072 | 13,004 | 59,420 | 53,845 | 57,320 | (9)% | 6% |
| 427200 | 4125003 | Training | 0 | 1,643 | 0 | 0 | 0 | - | - |
| 428400 | 4125000 | Liability Insurance | 61,197 | 10,684 | 59,333 | 32,968 | 33,399 | (44)% | 1% |
| 428420 | 4125000 | Insurance Charges - Direct | 74,791 | 86,280 | 108,719 | 151,534 | 151,534 | 39% | - |
| 443300 | 4125000 | Uncollect Accounts-Bad Debts | 135,071 | 190,654 | 175,000 | 175,000 | 175,000 | - | - |
| 448000 | 4125000 | Employee Meal Allowance | 0 | 0 | 50 | 50 | 50 | - | - |
| | | **Non-personnel Expenses Total** | **944,982** | **1,273,604** | **1,446,768** | **1,474,924** | **1,479,776** | **1%** | **%** |
| 881100 | 4125000 | General Fund Allocation Chgs | 460,296 | 276,750 | 529,243 | 529,243 | 529,243 | - | - |
| 882101 | 4125000 | Utilization Chgs from 101 Fund | 750,261 | 1,313,896 | 1,226,475 | 1,234,176 | 1,237,748 | % | % |
| 882510 | 4125000 | Utilization Chgs from 510 Fund | 1,108,079 | 1,152,079 | 1,578,080 | 1,958,827 | 1,875,521 | 24% | (4)% |
| 884550 | 4125000 | Interfund Services from 550 Fd | 36,639 | 40,082 | 0 | 0 | 0 | - | - |
| 884550 | 4125002 | Interfund Services from 550 Fd | 200 | 65 | 0 | 0 | 0 | - | - |
| 884550 | 4125003 | Interfund Services from 550 Fd | 65 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **2,355,544** | **2,782,875** | **3,333,798** | **3,722,246** | **3,642,512** | **11%** | **(2)%** |
| 892101 | 4125000 | Utilization Chgs to 101 Fund | 0 | (61,410) | (65,678) | (67,464) | (70,380) | 2% | 4% |
| 892260 | 4125000 | Utilization Chgs to 260 Fund | (74,137) | (97,833) | (94,329) | 0 | 0 | (100)% | - |
| 892540 | 4125000 | Utilization Chgs to 540 Fund | 0 | (47,765) | (51,083) | (52,472) | (54,740) | 2% | 4% |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer Sys-Admin & Reg Compl**
**550 - 412500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 892570 | 4125000 | Utilization Chgs to 570 Fund | 0 | (13,646) | (14,595) | (14,992) | (15,640) | 2% | 4% |
| 894510 | 4125000 | Interfund Services to 510 Fund | (118,791) | (140,548) | 0 | 0 | 0 | - | - |
| 894540 | 4125000 | Interfund Services to 540 Fund | (796) | (289) | 0 | 0 | 0 | - | - |
| 894550 | 4125000 | Interfund Services to 550 Fund | (17,259) | (56,312) | (45,655) | (35,729) | 0 | (21)% | (100)% |
| | | **Charges to Others Total** | **(210,985)** | **(417,805)** | **(271,340)** | **(170,657)** | **(140,760)** | **(37)%** | **(17)%** |
| | | **Total Budget Requirements** | **4,698,919** | **5,109,425** | **6,548,933** | **7,054,567** | **7,071,219** | **7%** | **%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Collection Syst Maint**
**550 - 412510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4125100 | Salaries - Regular | 729,174 | 821,921 | 1,072,506 | 943,626 | 971,450 | (12)% | 2% |
| 411110 | 4125100 | Salaries-Temp & Part Time | 0 | 599 | 0 | 0 | 0 | - | - |
| 411130 | 4125100 | Compensatory Time | 28,697 | 18,899 | 0 | 0 | 0 | - | - |
| 411210 | 4125100 | Vacation | 53,313 | 61,107 | 0 | 0 | 0 | - | - |
| 411220 | 4125100 | Holidays & Special Days Off | 35,908 | 42,493 | 0 | 0 | 0 | - | - |
| 411225 | 4125100 | Rest Time Pay - IBEW | 233 | 829 | 0 | 0 | 0 | - | - |
| 411240 | 4125100 | Sick Leave | 26,447 | 28,802 | 0 | 0 | 0 | - | - |
| 411245 | 4125100 | Family Illness Sick Leave | 13,633 | 14,126 | 0 | 0 | 0 | - | - |
| 411250 | 4125100 | Industrial Accident | 257 | 103 | 0 | 0 | 0 | - | - |
| 411260 | 4125100 | Bereavement Leave | 3,098 | 466 | 0 | 0 | 0 | - | - |
| 411280 | 4125100 | Jury Duty | 1,147 | 1,706 | 0 | 0 | 0 | - | - |
| 411292 | 4125100 | Administrative Leave | 8,862 | 23,516 | 0 | 0 | 0 | - | - |
| 411310 | 4125100 | Night Shift Premium | 1,117 | 2,191 | 0 | 0 | 0 | - | - |
| 411410 | 4125100 | Vacation Payoffs | 1,330 | 19,489 | 0 | 0 | 0 | - | - |
| 411420 | 4125100 | Sick Leave Payoff | 0 | 17,110 | 0 | 0 | 0 | - | - |
| 411430 | 4125100 | Compensatory Time Payoff | 38 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 4125100 | Accrued Payroll | 7,536 | 2,915 | 12,340 | 5,441 | 5,687 | (55)% | 4% |
| 411521 | 4125100 | Accrued Sick Leave Yr End Only | 20,242 | (17,272) | 0 | 0 | 0 | - | - |
| 411522 | 4125100 | Accrued Vacation Year-End Only | 13,373 | (16,139) | 0 | 0 | 0 | - | - |
| 411530 | 4125100 | Accrued Comp. Time Earned | 1,495 | 2,214 | 0 | 0 | 0 | - | - |
| 412210 | 4125100 | Workers Compensation Ins | 20,247 | 27,955 | 26,276 | 20,571 | 21,179 | (21)% | 2% |
| 412220 | 4125100 | Health Insurance | 140,437 | 172,413 | 223,497 | 186,057 | 193,983 | (16)% | 4% |
| 412222 | 4125100 | Dental Insurance | 7,182 | 8,269 | 9,191 | 8,219 | 8,284 | (10)% | % |
| 412230 | 4125100 | Life Insurance | 1,945 | 2,000 | 2,397 | 2,337 | 2,387 | (2)% | 2% |
| 412240 | 4125100 | Unemployment Insurance | 1,500 | 718 | 598 | 526 | 543 | (12)% | 3% |
| 412250 | 4125100 | Disability Insurance | 1,537 | 1,924 | 2,040 | 1,632 | 1,632 | (20)% | - |
| 412310 | 4125100 | PERS Retirement | 233,300 | 244,492 | 275,508 | 254,687 | 280,574 | (7)% | 10% |
| 412313 | 4125100 | OPEB Annual Req Cont Expense | 48,182 | 60,491 | 0 | 0 | 0 | - | - |
| 412320 | 4125100 | Medicare OASDI | 13,298 | 14,260 | 15,551 | 13,683 | 14,085 | (12)% | 2% |
| 412400 | 4125100 | Deferred Compensation | 100 | 925 | 3,600 | 4,800 | 6,000 | 33% | 25% |
| 413110 | 4125100 | Overtime At Straight Rate | 19,646 | 20,396 | 23,100 | 23,100 | 23,100 | - | - |
| 413120 | 4125100 | Overtime At 1.5 Rate | 65,277 | 58,129 | 70,000 | 70,000 | 70,000 | - | - |
| 413130 | 4125100 | Overtime At Double Time Rate | 8,694 | 8,524 | 8,500 | 8,500 | 8,500 | - | - |
| 413240 | 4125100 | O/T 1.5 Rate Sub To Retirement | 20 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **1,507,280** | **1,645,584** | **1,745,104** | **1,543,179** | **1,607,404** | **(11)%** | **4%** |
| 421000 | 4125100 | Professional Services | 101,113 | 136,187 | 253,265 | 265,090 | 269,965 | 4% | 1% |
| 421001 | 4125100 | Prof Services/Internal | 0 | 609 | 0 | 0 | 0 | - | - |
| 422100 | 4125100 | Telephone | 1,816 | 1,418 | 1,620 | 1,620 | 1,620 | - | - |
| 422120 | 4125100 | Telephone - Cellular | 8,505 | 10,881 | 8,000 | 10,000 | 10,000 | 25% | - |
| 422200 | 4125100 | Electric | 153,127 | 153,194 | 152,000 | 152,000 | 152,000 | - | - |
| 422300 | 4125100 | Gas | 363 | 1,174 | 220 | 500 | 500 | 127% | - |
| 422500 | 4125100 | Water | 18,394 | 19,021 | 17,300 | 17,300 | 17,300 | - | - |
| 422600 | 4125100 | Other Utilities | 4,900 | 3,156 | 5,850 | 5,850 | 5,850 | - | - |
| 422700 | 4125100 | Refuse/Disposal Fees | 0 | 0 | 3,000 | 3,000 | 3,000 | - | - |
| 423100 | 4125100 | Equipment Rental | 1,074 | 877 | 4,000 | 4,000 | 4,000 | - | - |
| 423400 | 4125100 | Motor Pool Equipment Rental | 105,313 | 107,069 | 105,000 | 105,000 | 110,000 | - | 4% |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Collection Syst Maint**
**550 - 412510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 424120 | 4125100 | Constr & Maint Materials | 6,469 | 11,465 | 13,100 | 13,100 | 13,605 | - | 3% |
| 424124 | 4125100 | Const. Maint. Materials- Storm | 2,450 | 0 | 0 | 0 | 0 | - | - |
| 424130 | 4125100 | Maint/Repair of Bldgs & Improv | 485 | 534 | 1,500 | 1,500 | 1,500 | - | - |
| 424220 | 4125100 | All Other Equip Maint/Repair | 101,331 | 255,143 | 595,500 | 595,500 | 595,500 | - | - |
| 424230 | 4125100 | Central Garage Charges | 150,238 | 135,350 | 140,000 | 175,000 | 180,000 | 25% | 2% |
| 424240 | 4125100 | Central Communications Chg | 0 | 0 | 2,000 | 2,000 | 2,000 | - | - |
| 425200 | 4125100 | Periodicals & Dues | 3,730 | 4,043 | 2,800 | 2,800 | 2,800 | - | - |
| 425300 | 4125100 | Photo & Recording Supplies | 0 | 168 | 1,000 | 1,000 | 1,000 | - | - |
| 425400 | 4125100 | General Office Expense | 2,168 | 895 | 3,000 | 3,000 | 3,000 | - | - |
| 425500 | 4125100 | Postage | 0 | 0 | 50 | 50 | 50 | - | - |
| 425600 | 4125100 | Central Printing Charges | 1,791 | 44 | 1,500 | 1,500 | 1,500 | - | - |
| 425700 | 4125100 | Software Purchase/Licensing | 0 | 0 | 3,000 | 3,000 | 3,000 | - | - |
| 425800 | 4125100 | Computer Equip Purc Undr $5000 | 6,932 | 2,052 | 12,000 | 21,000 | 21,000 | 75% | - |
| 426100 | 4125100 | Janitorial Supplies | 85 | 69 | 100 | 100 | 100 | - | - |
| 426200 | 4125100 | Clothing/Linen/Safety Supplies | 14,091 | 13,956 | 23,480 | 23,546 | 23,613 | % | % |
| 426300 | 4125100 | Motor Fuels & Lubricants | 37,555 | 37,619 | 39,000 | 50,000 | 55,000 | 28% | 10% |
| 426600 | 4125100 | Chemical Supplies | 66,541 | 58,147 | 103,300 | 103,300 | 104,390 | - | 1% |
| 426700 | 4125100 | Maintenance Tools/Supplies | 43,544 | 32,451 | 68,500 | 68,500 | 68,500 | - | - |
| 426710 | 4125100 | Work Boot Reimbursement | 1,950 | 2,301 | 2,250 | 2,850 | 2,850 | 26% | - |
| 426800 | 4125100 | Special Department Supplies | 2,270 | 12,123 | 5,500 | 5,500 | 5,500 | - | - |
| 427200 | 4125100 | Training | 14,912 | 5,860 | 22,670 | 17,670 | 17,670 | (22)% | - |
| 428400 | 4125100 | Liability Insurance | 51,957 | 38,952 | 46,761 | 23,024 | 23,704 | (50)% | 2% |
| 448000 | 4125100 | Employee Meal Allowance | 0 | 0 | 50 | 50 | 50 | - | - |
| | | **Non-personnel Expenses Total** | **903,115** | **1,044,768** | **1,637,316** | **1,678,350** | **1,700,567** | **2%** | **1%** |
| 450095 | 4125100 | Street Replacement Charge | 1,720,290 | 1,739,214 | 1,751,389 | 1,786,417 | 1,804,281 | 2% | % |
| | | **Special Projects Total** | **1,720,290** | **1,739,214** | **1,751,389** | **1,786,417** | **1,804,281** | **2%** | **%** |
| 462100 | 4125100 | Automotive Equipment | 0 | 0 | 281,880 | 0 | 482,774 | (100)% | - |
| 462200 | 4125100 | Machine and Equipment | 0 | 15,083 | 10,000 | 130,236 | 10,000 | 1202% | (92)% |
| 462210 | 4125100 | Sewer Equip Replacement/Const | 0 | 0 | 250,000 | 250,000 | 250,000 | - | - |
| | | **Equipment Outlay Total** | **0** | **15,083** | **541,880** | **380,236** | **742,774** | **(29)%** | **95%** |
| 881100 | 4125100 | General Fund Allocation Chgs | 190,695 | 114,654 | 117,638 | 117,638 | 117,638 | - | - |
| 882101 | 4125100 | Utilization Chgs from 101 Fund | 120,000 | 120,000 | 120,000 | 120,000 | 120,000 | - | - |
| 884101 | 4125100 | Interfund Services from 101 Fd | 0 | 88 | 10,000 | 10,000 | 10,000 | - | - |
| 884550 | 4125100 | Interfund Services from 550 Fd | 66,223 | 157,038 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **376,919** | **391,781** | **247,638** | **247,638** | **247,638** | **-** | **-** |
| 892260 | 4125100 | Utilization Chgs to 260 Fund | 0 | 0 | (70,002) | 0 | 0 | (100)% | - |
| 894101 | 4125100 | Interfund Services to 101 Fund | (88,370) | (109,769) | 0 | 0 | 0 | - | - |
| 894510 | 4125100 | Interfund Services to 510 Fund | 0 | (43) | 0 | 0 | 0 | - | - |
| 894520 | 4125100 | Interfund Services to 520 Fund | (98) | 0 | 0 | 0 | 0 | - | - |
| 894540 | 4125100 | Interfund Services to 540 Fund | 0 | (3,620) | 0 | 0 | 0 | - | - |
| 894550 | 4125100 | Interfund Services to 550 Fund | (22,019) | (4,338) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(110,487)** | **(117,771)** | **(70,002)** | **0** | **0** | **(100)%** | **-** |

# Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Collection Syst Maint**
**550 - 412510**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| **Total Budget Requirements** | | | **4,397,119** | **4,718,660** | **5,853,325** | **5,635,820** | **6,102,664** | **(3)%** | **8%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer Systems-Treatment**
**550 - 412520**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4125200 | Salaries - Regular | 1,666,152 | 1,770,149 | 2,212,929 | 2,329,465 | 2,356,137 | 5% | 1% |
| 411110 | 4125200 | Salaries-Temp & Part Time | 0 | 4,047 | 0 | 0 | 0 | - | - |
| 411130 | 4125200 | Compensatory Time | 71,070 | 72,363 | 0 | 0 | 0 | - | - |
| 411210 | 4125200 | Vacation | 98,785 | 100,518 | 0 | 0 | 0 | - | - |
| 411220 | 4125200 | Holidays & Special Days Off | 21,136 | 14,741 | 0 | 0 | 0 | - | - |
| 411240 | 4125200 | Sick Leave | 53,218 | 47,364 | 0 | 0 | 0 | - | - |
| 411245 | 4125200 | Family Illness Sick Leave | 22,928 | 15,296 | 0 | 0 | 0 | - | - |
| 411250 | 4125200 | Industrial Accident | 9,348 | 898 | 0 | 0 | 0 | - | - |
| 411260 | 4125200 | Bereavement Leave | 8,089 | 3,632 | 0 | 0 | 0 | - | - |
| 411280 | 4125200 | Jury Duty | 564 | 757 | 0 | 0 | 0 | - | - |
| 411292 | 4125200 | Administrative Leave | 11,231 | 5,387 | 0 | 0 | 0 | - | - |
| 411310 | 4125200 | Night Shift Premium | 33,368 | 34,497 | 34,000 | 34,000 | 34,000 | - | - |
| 411410 | 4125200 | Vacation Payoffs | 16,206 | 32,574 | 11,428 | 11,428 | 11,428 | - | - |
| 411420 | 4125200 | Sick Leave Payoff | 22,888 | 29,014 | 8,958 | 8,958 | 8,958 | - | - |
| 411430 | 4125200 | Compensatory Time Payoff | 5,509 | 4,500 | 0 | 0 | 0 | - | - |
| 411510 | 4125200 | Accrued Payroll | 879 | 17,507 | 24,230 | 12,975 | 13,350 | (46)% | 2% |
| 411521 | 4125200 | Accrued Sick Leave Yr End Only | (12,815) | (15,688) | 0 | 0 | 0 | - | - |
| 411522 | 4125200 | Accrued Vacation Year-End Only | 19,245 | 10,225 | 0 | 0 | 0 | - | - |
| 411530 | 4125200 | Accrued Comp. Time Earned | 2,222 | 15,426 | 0 | 0 | 0 | - | - |
| 412210 | 4125200 | Workers Compensation Ins | 40,003 | 61,704 | 54,217 | 50,789 | 51,367 | (6)% | 1% |
| 412220 | 4125200 | Health Insurance | 205,886 | 211,908 | 271,474 | 304,996 | 318,492 | 12% | 4% |
| 412222 | 4125200 | Dental Insurance | 12,131 | 12,339 | 13,598 | 14,516 | 14,776 | 6% | 1% |
| 412230 | 4125200 | Life Insurance | 5,551 | 5,468 | 6,348 | 6,564 | 6,591 | 3% | % |
| 412240 | 4125200 | Unemployment Insurance | 2,962 | 1,587 | 1,235 | 1,297 | 1,312 | 5% | 1% |
| 412250 | 4125200 | Disability Insurance | 2,337 | 2,314 | 2,584 | 2,856 | 2,856 | 10% | - |
| 412310 | 4125200 | PERS Retirement | 536,737 | 531,147 | 612,154 | 677,672 | 731,208 | 10% | 7% |
| 412313 | 4125200 | OPEB Annual Req Cont Expense | 70,635 | 74,348 | 0 | 0 | 0 | - | - |
| 412320 | 4125200 | Medicare OASDI | 31,175 | 32,509 | 30,993 | 32,688 | 33,075 | 5% | 1% |
| 412400 | 4125200 | Deferred Compensation | 287 | 3,275 | 9,900 | 13,200 | 16,500 | 33% | 25% |
| 413110 | 4125200 | Overtime At Straight Rate | 2,034 | 321 | 0 | 0 | 0 | - | - |
| 413120 | 4125200 | Overtime At 1.5 Rate | 134,612 | 88,765 | 132,000 | 132,000 | 132,000 | - | - |
| 413130 | 4125200 | Overtime At Double Time Rate | 51,360 | 30,267 | 50,000 | 50,000 | 50,000 | - | - |
| 413210 | 4125200 | Holiday O/T-Straight/Non-Sched | 12,603 | 14,591 | 20,000 | 20,000 | 20,000 | - | - |
| 413220 | 4125200 | Holiday O/T-1.5 Rate/Non-Sched | 0 | 617 | 0 | 0 | 0 | - | - |
| 413230 | 4125200 | Holiday O/T-Strt/Subj To Retir | 26,536 | 24,243 | 28,000 | 28,000 | 28,000 | - | - |
| 413240 | 4125200 | O/T 1.5 Rate Sub To Retirement | 1,329 | 1,505 | 2,000 | 2,000 | 2,000 | - | - |
| 413250 | 4125200 | Dbl Time Subj To Retirement | 263 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **3,186,482** | **3,260,131** | **3,526,048** | **3,733,404** | **3,832,050** | **5%** | **2%** |
| 421000 | 4125200 | Professional Services | 27,515 | 25,254 | 31,303 | 31,303 | 31,303 | - | - |
| 421043 | 4125200 | Prof Svcs Regulatory Comp | (1) | 345,417 | 5,159 | 5,159 | 5,159 | - | - |
| 422100 | 4125200 | Telephone | 2,724 | 2,772 | 2,500 | 2,500 | 2,500 | - | - |
| 422120 | 4125200 | Telephone - Cellular | 5,569 | 5,240 | 5,000 | 5,000 | 5,000 | - | - |
| 422200 | 4125200 | Electric | 1,922,809 | 1,660,612 | 2,575,000 | 2,482,000 | 2,425,000 | (3)% | (2)% |
| 422300 | 4125200 | Gas | 0 | 7,866 | 1,000 | 1,000 | 1,000 | - | - |
| 422500 | 4125200 | Water | 135,607 | 106,677 | 120,000 | 123,000 | 120,000 | 2% | (2)% |
| 422600 | 4125200 | Other Utilities | 55,417 | 37,952 | 60,000 | 0 | 0 | (100)% | - |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer Systems-Treatment**
**550 - 412520**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422700 | 4125200 | Refuse/Disposal Fees | 1,887,628 | 1,894,787 | 1,897,380 | 1,897,380 | 1,897,380 | - | - |
| 423100 | 4125200 | Equipment Rental | 116,622 | 2,719 | 7,932 | 7,932 | 7,932 | - | - |
| 423400 | 4125200 | Motor Pool Equipment Rental | 38,862 | 35,079 | 45,000 | 45,000 | 45,000 | - | - |
| 424130 | 4125200 | Maint/Repair of Bldgs & Improv | 8 | 183 | 0 | 0 | 0 | - | - |
| 424200 | 4125200 | Maintenance & Repair - General | 136 | 11,566 | 0 | 0 | 0 | - | - |
| 424220 | 4125200 | All Other Equip Maint/Repair | 18,996 | 21,251 | 22,260 | 22,260 | 22,260 | - | - |
| 424230 | 4125200 | Central Garage Charges | 7,964 | 13,134 | 14,500 | 14,500 | 14,500 | - | - |
| 424240 | 4125200 | Central Communications Chg | 1,564 | 1,213 | 2,000 | 2,000 | 2,000 | - | - |
| 425100 | 4125200 | Advertising Expense | 0 | 475 | 0 | 0 | 0 | - | - |
| 425200 | 4125200 | Periodicals & Dues | 7,812 | 7,184 | 7,500 | 7,500 | 7,500 | - | - |
| 425300 | 4125200 | Photo & Recording Supplies | 0 | 0 | 500 | 500 | 500 | - | - |
| 425400 | 4125200 | General Office Expense | 7,497 | 11,744 | 8,600 | 8,600 | 8,600 | - | - |
| 425500 | 4125200 | Postage | 45 | 70 | 100 | 100 | 100 | - | - |
| 425600 | 4125200 | Central Printing Charges | 113 | 0 | 225 | 225 | 225 | - | - |
| 425610 | 4125200 | Outside Printing Expense | 0 | 0 | 150 | 150 | 150 | - | - |
| 425800 | 4125200 | Computer Equip Purc Undr $5000 | 4,210 | 2,240 | 4,200 | 4,200 | 4,200 | - | - |
| 426100 | 4125200 | Janitorial Supplies | 494 | 408 | 250 | 250 | 250 | - | - |
| 426200 | 4125200 | Clothing/Linen/Safety Supplies | 26,898 | 28,844 | 26,420 | 26,420 | 26,420 | - | - |
| 426300 | 4125200 | Motor Fuels & Lubricants | 2,441 | 3,205 | 10,250 | 10,250 | 10,250 | - | - |
| 426600 | 4125200 | Chemical Supplies | 2,977,796 | 3,020,828 | 3,218,400 | 3,368,400 | 3,518,400 | 4% | 4% |
| 426700 | 4125200 | Maintenance Tools/Supplies | 5,662 | 2,436 | 6,000 | 6,000 | 6,000 | - | - |
| 426710 | 4125200 | Work Boot Reimbursement | 2,575 | 2,631 | 3,750 | 3,750 | 4,500 | - | 20% |
| 426800 | 4125200 | Special Department Supplies | 7,160 | 21,196 | 10,000 | 10,000 | 10,000 | - | - |
| 427100 | 4125200 | Travel & Meeting Expense | 0 | 0 | 500 | 500 | 500 | - | - |
| 427200 | 4125200 | Training | 11,670 | 6,048 | 25,000 | 30,000 | 30,000 | 20% | - |
| 428200 | 4125200 | Legal Fees | 0 | 1,154 | 0 | 0 | 0 | - | - |
| 428400 | 4125200 | Liability Insurance | 102,655 | 85,978 | 96,484 | 56,836 | 57,486 | (41)% | 1% |
| 448000 | 4125200 | Employee Meal Allowance | 0 | 0 | 50 | 50 | 50 | - | - |
| | | **Non-personnel Expenses Total** | **7,378,459** | **7,366,177** | **8,207,413** | **8,172,765** | **8,264,165** | **( )%** | **1%** |
| 462100 | 4125200 | Automotive Equipment | 14,480 | 14,580 | 0 | 0 | 0 | - | - |
| 462200 | 4125200 | Machine and Equipment | 0 | 15,953 | 0 | 28,612 | 15,830 | - | (44)% |
| | | **Equipment Outlay Total** | **14,480** | **30,533** | **0** | **28,612** | **15,830** | **-** | **(44)%** |
| 881100 | 4125200 | General Fund Allocation Chgs | 528,567 | 317,799 | 1,244,604 | 1,244,604 | 1,244,604 | - | - |
| 882510 | 4125200 | Utilization Chgs from 510 Fund | 6,799 | 8,199 | 6,900 | 6,600 | 6,900 | (4)% | 4% |
| 882540 | 4125200 | Utilization Chgs from 540 Fund | 36,054 | 36,054 | 36,055 | 36,055 | 36,055 | - | - |
| 884550 | 4125200 | Interfund Services from 550 Fd | 17,512 | 3,182 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **588,935** | **365,236** | **1,287,559** | **1,287,259** | **1,287,559** | **( )%** | **%** |
| 894101 | 4125200 | Interfund Services to 101 Fund | 0 | (23) | 0 | 0 | 0 | - | - |
| 894550 | 4125200 | Interfund Services to 550 Fund | (300,249) | (375,800) | (271,302) | (134,829) | 0 | (50)% | (100)% |
| | | **Charges to Others Total** | **(300,249)** | **(375,824)** | **(271,302)** | **(134,829)** | **0** | **(50)%** | **(100)%** |
| | | **Total Budget Requirements** | **10,868,108** | **10,646,254** | **12,749,718** | **13,087,211** | **13,399,604** | **2%** | **2%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Environmental Complia**
**550 - 412530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4125300 | Salaries - Regular | 510,702 | 519,427 | 676,364 | 673,036 | 679,504 | ( )% | % |
| 411130 | 4125300 | Compensatory Time | 6,184 | 3,954 | 2,000 | 2,000 | 2,000 | - | - |
| 411210 | 4125300 | Vacation | 33,495 | 34,502 | 0 | 0 | 0 | - | - |
| 411220 | 4125300 | Holidays & Special Days Off | 24,588 | 27,141 | 0 | 0 | 0 | - | - |
| 411240 | 4125300 | Sick Leave | 27,126 | 34,194 | 0 | 0 | 0 | - | - |
| 411245 | 4125300 | Family Illness Sick Leave | 2,739 | 5,051 | 0 | 0 | 0 | - | - |
| 411260 | 4125300 | Bereavement Leave | 1,218 | 570 | 0 | 0 | 0 | - | - |
| 411280 | 4125300 | Jury Duty | 153 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 4125300 | Administrative Leave | 1,416 | 1,133 | 0 | 0 | 0 | - | - |
| 411310 | 4125300 | Night Shift Premium | 0 | 3,091 | 0 | 0 | 0 | - | - |
| 411410 | 4125300 | Vacation Payoffs | 0 | 17,875 | 21,500 | 0 | 0 | (100)% | - |
| 411420 | 4125300 | Sick Leave Payoff | 0 | 4,348 | 0 | 0 | 0 | - | - |
| 411430 | 4125300 | Compensatory Time Payoff | 0 | 16 | 0 | 0 | 0 | - | - |
| 411510 | 4125300 | Accrued Payroll | 3,240 | 4,575 | 7,427 | 3,763 | 3,866 | (49)% | 2% |
| 411521 | 4125300 | Accrued Sick Leave Yr End Only | (2,766) | (11,324) | 0 | 0 | 0 | - | - |
| 411522 | 4125300 | Accrued Vacation Year-End Only | 1,668 | (9,929) | 0 | 0 | 0 | - | - |
| 411530 | 4125300 | Accrued Comp. Time Earned | 1,330 | 310 | 0 | 0 | 0 | - | - |
| 412210 | 4125300 | Workers Compensation Ins | 12,247 | 17,955 | 16,571 | 14,673 | 14,815 | (11)% | % |
| 412220 | 4125300 | Health Insurance | 62,655 | 73,757 | 86,819 | 95,607 | 100,051 | 10% | 4% |
| 412222 | 4125300 | Dental Insurance | 3,221 | 3,670 | 3,780 | 3,780 | 3,780 | - | - |
| 412230 | 4125300 | Life Insurance | 1,481 | 1,452 | 1,645 | 1,582 | 1,602 | (3)% | 1% |
| 412240 | 4125300 | Unemployment Insurance | 906 | 462 | 377 | 376 | 380 | ( )% | 1% |
| 412250 | 4125300 | Disability Insurance | 742 | 815 | 816 | 816 | 816 | - | - |
| 412310 | 4125300 | PERS Retirement | 160,247 | 158,610 | 186,708 | 192,159 | 207,073 | 2% | 7% |
| 412313 | 4125300 | OPEB Annual Req Cont Expense | 21,496 | 25,878 | 0 | 0 | 0 | - | - |
| 412320 | 4125300 | Medicare OASDI | 7,821 | 8,029 | 8,724 | 9,758 | 9,853 | 11% | % |
| 412400 | 4125300 | Deferred Compensation | 150 | 1,700 | 2,700 | 3,600 | 4,500 | 33% | 25% |
| 413110 | 4125300 | Overtime At Straight Rate | 0 | 56 | 0 | 0 | 0 | - | - |
| 413120 | 4125300 | Overtime At 1.5 Rate | 1,179 | 980 | 1,000 | 1,000 | 1,000 | - | - |
| 413130 | 4125300 | Overtime At Double Time Rate | 20 | 0 | 0 | 0 | 0 | - | - |
| 413240 | 4125300 | O/T 1.5 Rate Sub To Retirement | 26 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **883,297** | **928,307** | **1,016,431** | **1,002,150** | **1,029,240** | **(1)%** | **2%** |
| 421000 | 4125300 | Professional Services | 98 | 475 | 8,700 | 1,500 | 201,560 | (82)% | 1333% |
| 421043 | 4125300 | Prof Svcs Regulatory Comp | 8,102 | 7,512 | 14,500 | 14,500 | 14,500 | - | - |
| 422100 | 4125300 | Telephone | 1,518 | 232 | 1,100 | 1,144 | 1,190 | 4% | 4% |
| 422120 | 4125300 | Telephone - Cellular | 3,025 | 5,105 | 3,000 | 3,120 | 3,245 | 4% | 4% |
| 423400 | 4125300 | Motor Pool Equipment Rental | 44,215 | 48,899 | 55,000 | 55,000 | 60,000 | - | 9% |
| 424130 | 4125300 | Maint/Repair of Bldgs & Improv | 38 | 239 | 0 | 0 | 0 | - | - |
| 424220 | 4125300 | All Other Equip Maint/Repair | 4,323 | 0 | 0 | 0 | 0 | - | - |
| 424230 | 4125300 | Central Garage Charges | 1,077 | 1,298 | 1,500 | 1,500 | 2,000 | - | 33% |
| 424240 | 4125300 | Central Communications Chg | 0 | 0 | 2,000 | 2,000 | 2,000 | - | - |
| 425200 | 4125300 | Periodicals & Dues | 3,252 | 2,752 | 3,750 | 3,470 | 4,103 | (7)% | 18% |
| 425300 | 4125300 | Photo & Recording Supplies | 0 | 357 | 350 | 1,040 | 561 | 197% | (46)% |
| 425400 | 4125300 | General Office Expense | 6,823 | 6,770 | 6,000 | 6,240 | 6,490 | 4% | 4% |
| 425500 | 4125300 | Postage | 454 | 244 | 500 | 520 | 541 | 4% | 4% |
| 425600 | 4125300 | Central Printing Charges | 827 | 1,908 | 2,500 | 2,600 | 2,704 | 4% | 4% |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Environmental Complia**
**550 - 412530**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425610 | 4125300 | Outside Printing Expense | 306 | 675 | 700 | 728 | 757 | 4% | 3% |
| 425700 | 4125300 | Software Purchase/Licensing | 67,222 | 30,900 | 33,900 | 34,836 | 34,873 | 2% | % |
| 425800 | 4125300 | Computer Equip Purc Undr $5000 | 703 | 5,304 | 3,000 | 30,000 | 20,600 | 900% | (31)% |
| 426200 | 4125300 | Clothing/Linen/Safety Supplies | 4,119 | 1,822 | 3,820 | 5,664 | 5,872 | 48% | 3% |
| 426300 | 4125300 | Motor Fuels & Lubricants | 1,350 | 1,224 | 1,300 | 1,300 | 1,600 | - | 23% |
| 426700 | 4125300 | Maintenance Tools/Supplies | 4,782 | 11,410 | 25,000 | 27,320 | 28,413 | 9% | 4% |
| 426710 | 4125300 | Work Boot Reimbursement | 900 | 900 | 1,350 | 1,350 | 1,350 | - | - |
| 426800 | 4125300 | Special Department Supplies | 9,667 | 1,640 | 8,000 | 8,280 | 8,571 | 3% | 3% |
| 427100 | 4125300 | Travel & Meeting Expense | 30 | 80 | 100 | 100 | 100 | - | - |
| 427200 | 4125300 | Training | 5,103 | 9,295 | 9,000 | 9,000 | 9,000 | - | - |
| 428400 | 4125300 | Liability Insurance | 31,429 | 25,020 | 29,489 | 16,422 | 16,580 | (44)% | % |
| 448000 | 4125300 | Employee Meal Allowance | 0 | 0 | 50 | 50 | 50 | - | - |
| | | **Non-personnel Expenses Total** | **199,370** | **164,071** | **214,609** | **227,684** | **426,660** | **6%** | **87%** |
| 450368 | 4125300 | SPB Program - Comm/Indust | 0 | 0 | 167,400 | 167,400 | 167,400 | - | - |
| 450369 | 4125300 | SPB Program - Residential | 8,538 | 2,585 | 53,600 | 53,600 | 53,600 | - | - |
| | | **Special Projects Total** | **8,538** | **2,585** | **221,000** | **221,000** | **221,000** | - | **-** |
| 462200 | 4125300 | Machine and Equipment | 0 | 0 | 42,150 | 42,150 | 0 | - | (100)% |
| | | **Equipment Outlay Total** | **0** | **0** | **42,150** | **42,150** | **0** | - | **(100)%** |
| 881100 | 4125300 | General Fund Allocation Chgs | 81,444 | 48,969 | 59,360 | 59,360 | 59,360 | - | - |
| 884550 | 4125300 | Interfund Services from 550 Fd | 23 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **81,468** | **48,969** | **59,360** | **59,360** | **59,360** | - | **-** |
| 894260 | 4125300 | Interfund Services to 260 Fund | (10,919) | 0 | 0 | 0 | 0 | - | - |
| 894540 | 4125300 | Interfund Services to 540 Fund | (438) | (460) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(11,358)** | **(460)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **1,161,317** | **1,143,471** | **1,553,550** | **1,552,344** | **1,736,260** | **( )%** | **11%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer Systems-Plant Maint**
**550 - 412540**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4125400 | Salaries - Regular | 853,930 | 753,097 | 1,076,556 | 1,061,995 | 1,075,536 | (1)% | 1% |
| 411130 | 4125400 | Compensatory Time | 7,168 | 6,997 | 0 | 0 | 0 | - | - |
| 411210 | 4125400 | Vacation | 58,931 | 58,602 | 0 | 0 | 0 | - | - |
| 411220 | 4125400 | Holidays & Special Days Off | 43,222 | 36,616 | 0 | 0 | 0 | - | - |
| 411225 | 4125400 | Rest Time Pay - IBEW | 235 | 145 | 0 | 0 | 0 | - | - |
| 411240 | 4125400 | Sick Leave | 39,944 | 25,902 | 0 | 0 | 0 | - | - |
| 411245 | 4125400 | Family Illness Sick Leave | 4,042 | 6,049 | 0 | 0 | 0 | - | - |
| 411250 | 4125400 | Industrial Accident | 757 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 4125400 | Bereavement Leave | 917 | 1,296 | 0 | 0 | 0 | - | - |
| 411280 | 4125400 | Jury Duty | 874 | 262 | 0 | 0 | 0 | - | - |
| 411292 | 4125400 | Administrative Leave | 2,285 | 10,838 | 0 | 0 | 0 | - | - |
| 411310 | 4125400 | Night Shift Premium | 0 | (2) | 0 | 0 | 0 | - | - |
| 411410 | 4125400 | Vacation Payoffs | 397 | 3,164 | 0 | 0 | 0 | - | - |
| 411420 | 4125400 | Sick Leave Payoff | 1,511 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 4125400 | Compensatory Time Payoff | 7 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 4125400 | Accrued Payroll | (2,297) | 5,883 | 12,450 | 6,209 | 6,394 | (50)% | 2% |
| 411521 | 4125400 | Accrued Sick Leave Yr End Only | (4,398) | 10,602 | 0 | 0 | 0 | - | - |
| 411522 | 4125400 | Accrued Vacation Year-End Only | 3,227 | (2,232) | 0 | 0 | 0 | - | - |
| 411530 | 4125400 | Accrued Comp. Time Earned | 3,350 | (2,674) | 0 | 0 | 0 | - | - |
| 412210 | 4125400 | Workers Compensation Ins | 18,747 | 28,443 | 26,376 | 23,153 | 23,448 | (12)% | 1% |
| 412220 | 4125400 | Health Insurance | 169,561 | 153,473 | 221,120 | 208,749 | 217,273 | (5)% | 4% |
| 412222 | 4125400 | Dental Insurance | 8,024 | 7,079 | 8,942 | 8,473 | 8,616 | (5)% | 1% |
| 412230 | 4125400 | Life Insurance | 1,706 | 1,771 | 2,157 | 2,187 | 2,187 | 1% | - |
| 412240 | 4125400 | Unemployment Insurance | 1,389 | 732 | 601 | 594 | 605 | (1)% | 1% |
| 412250 | 4125400 | Disability Insurance | 2,254 | 1,767 | 2,040 | 1,904 | 1,904 | (6)% | - |
| 412310 | 4125400 | PERS Retirement | 273,003 | 228,818 | 291,493 | 313,412 | 338,164 | 7% | 7% |
| 412313 | 4125400 | OPEB Annual Req Cont Expense | 58,173 | 53,846 | 0 | 0 | 0 | - | - |
| 412320 | 4125400 | Medicare OASDI | 14,508 | 12,862 | 14,627 | 14,412 | 14,609 | (1)% | 1% |
| 412400 | 4125400 | Deferred Compensation | 100 | 1,425 | 3,600 | 4,800 | 6,000 | 33% | 25% |
| 413110 | 4125400 | Overtime At Straight Rate | 14,902 | 17,440 | 20,000 | 20,000 | 20,000 | - | - |
| 413120 | 4125400 | Overtime At 1.5 Rate | 15,476 | 16,264 | 21,000 | 21,000 | 21,000 | - | - |
| 413130 | 4125400 | Overtime At Double Time Rate | 16,322 | 11,740 | 7,500 | 7,500 | 7,500 | - | - |
| 413210 | 4125400 | Holiday O/T-Straight/Non-Sched | 0 | 92 | 0 | 0 | 0 | - | - |
| 413230 | 4125400 | Holiday O/T-Strt/Subj To Retir | 0 | 457 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **1,608,278** | **1,450,763** | **1,708,462** | **1,694,388** | **1,743,236** | **( )%** | **2%** |
| 421000 | 4125400 | Professional Services | 50,442 | 90,268 | 102,100 | 209,435 | 218,059 | 105% | 4% |
| 422100 | 4125400 | Telephone | 1,890 | 1,002 | 1,550 | 1,550 | 1,550 | - | - |
| 422120 | 4125400 | Telephone - Cellular | 11,399 | 10,522 | 5,800 | 5,800 | 5,800 | - | - |
| 422700 | 4125400 | Refuse/Disposal Fees | 7,407 | 14,370 | 10,000 | 10,000 | 10,000 | - | - |
| 423100 | 4125400 | Equipment Rental | 6,942 | 13,262 | 18,500 | 22,000 | 22,000 | 18% | - |
| 423400 | 4125400 | Motor Pool Equipment Rental | 57,538 | 64,750 | 80,000 | 70,000 | 80,000 | (12)% | 14% |
| 424120 | 4125400 | Constr & Maint Materials | 6,025 | 629 | 11,550 | 7,550 | 7,550 | (34)% | - |
| 424130 | 4125400 | Maint/Repair of Bldgs & Improv | 90,281 | 129,875 | 325,000 | 334,000 | 334,000 | 2% | - |
| 424200 | 4125400 | Maintenance & Repair - General | 15 | 38,770 | 0 | 0 | 0 | - | - |
| 424220 | 4125400 | All Other Equip Maint/Repair | 246,021 | 354,546 | 423,900 | 423,900 | 454,900 | - | 7% |
| 424230 | 4125400 | Central Garage Charges | 35,433 | 31,717 | 52,000 | 40,000 | 45,000 | (23)% | 12% |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer Systems-Plant Maint**
**550 - 412540**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 424240 | 4125400 | Central Communications Chg | 0 | 0 | 2,000 | 2,000 | 2,000 | - | - |
| 425200 | 4125400 | Periodicals & Dues | 3,619 | 3,040 | 3,300 | 3,300 | 3,300 | - | - |
| 425400 | 4125400 | General Office Expense | 4,586 | 2,741 | 4,000 | 4,000 | 4,000 | - | - |
| 425500 | 4125400 | Postage | 232 | 70 | 200 | 600 | 600 | 200% | - |
| 425610 | 4125400 | Outside Printing Expense | 202 | 0 | 75 | 75 | 75 | - | - |
| 425700 | 4125400 | Software Purchase/Licensing | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 425800 | 4125400 | Computer Equip Purc Undr $5000 | 4,912 | 1,262 | 1,300 | 1,300 | 1,300 | - | - |
| 426100 | 4125400 | Janitorial Supplies | 6,441 | 5,759 | 7,600 | 9,200 | 9,700 | 21% | 5% |
| 426200 | 4125400 | Clothing/Linen/Safety Supplies | 32,447 | 34,898 | 36,020 | 37,260 | 37,729 | 3% | 1% |
| 426300 | 4125400 | Motor Fuels & Lubricants | 16,096 | 6,743 | 13,000 | 10,000 | 11,000 | (23)% | 10% |
| 426400 | 4125400 | Horticultural Supplies | 4,653 | 13,229 | 51,500 | 51,500 | 51,500 | - | - |
| 426600 | 4125400 | Chemical Supplies | 5,059 | 9,746 | 3,750 | 12,000 | 12,000 | 220% | - |
| 426700 | 4125400 | Maintenance Tools/Supplies | 9,264 | 8,304 | 10,000 | 10,000 | 10,000 | - | - |
| 426710 | 4125400 | Work Boot Reimbursement | 2,700 | 2,384 | 3,000 | 3,000 | 3,000 | - | - |
| 426800 | 4125400 | Special Department Supplies | 10,156 | 20,314 | 8,500 | 8,500 | 8,500 | - | - |
| 427100 | 4125400 | Travel & Meeting Expense | 0 | 15 | 0 | 0 | 0 | - | - |
| 427200 | 4125400 | Training | 2,329 | 9,976 | 19,000 | 20,000 | 20,000 | 5% | - |
| 428400 | 4125400 | Liability Insurance | 48,106 | 39,630 | 46,938 | 25,909 | 26,242 | (44)% | 1% |
| 448000 | 4125400 | Employee Meal Allowance | 0 | 0 | 50 | 50 | 50 | - | - |
| | | **Non-personnel Expenses Total** | **664,205** | **907,833** | **1,241,633** | **1,323,929** | **1,380,855** | **6%** | **4%** |
| 462200 | 4125400 | Machine and Equipment | 145,408 | 9,929 | 15,000 | 40,000 | 25,000 | 166% | (37)% |
| 462210 | 4125400 | Sewer Equip Replacement/Const | 0 | 10,765 | 345,000 | 370,000 | 345,000 | 7% | (6)% |
| | | **Equipment Outlay Total** | **145,408** | **20,695** | **360,000** | **410,000** | **370,000** | **13%** | **(9)%** |
| 462050 | 4125400 | Building and Improvements | 20,024 | 10,102 | 10,000 | 10,000 | 20,000 | - | 100% |
| | | **Capital Outlay & Grants Total** | **20,024** | **10,102** | **10,000** | **10,000** | **20,000** | - | **100%** |
| 881100 | 4125400 | General Fund Allocation Chgs | 118,921 | 71,500 | 109,888 | 109,888 | 109,888 | - | - |
| 882510 | 4125400 | Utilization Chgs from 510 Fund | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 | - | - |
| 884550 | 4125400 | Interfund Services from 550 Fd | 24,595 | 17,368 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **144,717** | **90,069** | **111,088** | **111,088** | **111,088** | - | **-** |
| 894101 | 4125400 | Interfund Services to 101 Fund | (927) | (3,282) | 0 | 0 | 0 | - | - |
| 894520 | 4125400 | Interfund Services to 520 Fund | (26) | (131) | 0 | 0 | 0 | - | - |
| 894540 | 4125400 | Interfund Services to 540 Fund | (1,656) | (3,541) | 0 | 0 | 0 | - | - |
| 894550 | 4125400 | Interfund Services to 550 Fund | (46,199) | (48,153) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(48,809)** | **(55,110)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **2,533,825** | **2,424,354** | **3,431,183** | **3,549,405** | **3,625,179** | **3%** | **2%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Electrical & Instrum**
**550 - 412541**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4125410 | Salaries - Regular | 473,888 | 457,964 | 680,112 | 652,104 | 661,471 | (4)% | 1% |
| 411130 | 4125410 | Compensatory Time | 35,296 | 31,039 | 0 | 0 | 0 | - | - |
| 411210 | 4125410 | Vacation | 35,616 | 37,707 | 0 | 0 | 0 | - | - |
| 411220 | 4125410 | Holidays & Special Days Off | 24,125 | 24,009 | 0 | 0 | 0 | - | - |
| 411240 | 4125410 | Sick Leave | 13,022 | 12,830 | 0 | 0 | 0 | - | - |
| 411245 | 4125410 | Family Illness Sick Leave | 7,463 | 6,880 | 0 | 0 | 0 | - | - |
| 411260 | 4125410 | Bereavement Leave | 1,039 | 1,867 | 0 | 0 | 0 | - | - |
| 411280 | 4125410 | Jury Duty | 751 | 2,866 | 0 | 0 | 0 | - | - |
| 411292 | 4125410 | Administrative Leave | 978 | 1,079 | 0 | 0 | 0 | - | - |
| 411410 | 4125410 | Vacation Payoffs | 0 | 1,641 | 16,244 | 16,244 | 16,244 | - | - |
| 411420 | 4125410 | Sick Leave Payoff | 0 | 0 | 26,265 | 26,265 | 26,265 | - | - |
| 411510 | 4125410 | Accrued Payroll | 16,343 | (11,650) | 7,675 | 3,690 | 3,807 | (51)% | 3% |
| 411521 | 4125410 | Accrued Sick Leave Yr End Only | 3,252 | 1,884 | 0 | 0 | 0 | - | - |
| 411522 | 4125410 | Accrued Vacation Year-End Only | (1,177) | (3,399) | 0 | 0 | 0 | - | - |
| 411530 | 4125410 | Accrued Comp. Time Earned | 1,725 | (3,384) | 0 | 0 | 0 | - | - |
| 412210 | 4125410 | Workers Compensation Ins | 12,516 | 17,982 | 16,398 | 14,216 | 14,420 | (13)% | 1% |
| 412220 | 4125410 | Health Insurance | 79,176 | 79,352 | 109,469 | 100,901 | 105,847 | (7)% | 4% |
| 412222 | 4125410 | Dental Insurance | 4,286 | 4,106 | 4,860 | 4,860 | 4,860 | - | - |
| 412230 | 4125410 | Life Insurance | 1,064 | 932 | 1,201 | 1,097 | 1,117 | (8)% | 1% |
| 412240 | 4125410 | Unemployment Insurance | 927 | 462 | 380 | 364 | 369 | (4)% | 1% |
| 412250 | 4125410 | Disability Insurance | 815 | 821 | 952 | 952 | 952 | - | - |
| 412310 | 4125410 | PERS Retirement | 160,793 | 145,676 | 189,477 | 187,682 | 203,046 | ( )% | 8% |
| 412313 | 4125410 | OPEB Annual Req Cont Expense | 27,163 | 27,841 | 0 | 0 | 0 | - | - |
| 412320 | 4125410 | Medicare OASDI | 9,575 | 9,129 | 9,862 | 9,456 | 9,593 | (4)% | 1% |
| 412400 | 4125410 | Deferred Compensation | 50 | 600 | 1,800 | 2,400 | 3,000 | 33% | 25% |
| 413110 | 4125410 | Overtime At Straight Rate | 25,791 | 28,614 | 23,000 | 23,000 | 23,000 | - | - |
| 413120 | 4125410 | Overtime At 1.5 Rate | 25,879 | 14,130 | 24,000 | 24,000 | 24,000 | - | - |
| 413130 | 4125410 | Overtime At Double Time Rate | 8,450 | 5,659 | 8,000 | 8,000 | 8,000 | - | - |
| | | **Personnel Services Total** | **968,815** | **896,645** | **1,119,695** | **1,075,231** | **1,105,991** | **(3)%** | **2%** |
| 421000 | 4125410 | Professional Services | 42,582 | 44,435 | 117,850 | 167,375 | 170,420 | 42% | 1% |
| 422120 | 4125410 | Telephone - Cellular | 0 | 30 | 3,600 | 3,600 | 3,600 | - | - |
| 423100 | 4125410 | Equipment Rental | 3,642 | 0 | 6,000 | 6,000 | 6,000 | - | - |
| 423400 | 4125410 | Motor Pool Equipment Rental | 28,519 | 24,644 | 14,500 | 25,000 | 30,000 | 72% | 20% |
| 424120 | 4125410 | Constr & Maint Materials | 1 | 0 | 0 | 0 | 0 | - | - |
| 424130 | 4125410 | Maint/Repair of Bldgs & Improv | 20,190 | 27,018 | 25,000 | 10,000 | 10,000 | (60)% | - |
| 424200 | 4125410 | Maintenance & Repair - General | 140 | 0 | 0 | 0 | 0 | - | - |
| 424220 | 4125410 | All Other Equip Maint/Repair | 168,414 | 171,965 | 255,000 | 245,000 | 258,000 | (3)% | 5% |
| 424230 | 4125410 | Central Garage Charges | 0 | 0 | 1,000 | 1,000 | 1,200 | - | 20% |
| 424240 | 4125410 | Central Communications Chg | 0 | 0 | 2,000 | 2,000 | 2,000 | - | - |
| 425200 | 4125410 | Periodicals & Dues | 0 | 156 | 0 | 0 | 0 | - | - |
| 425400 | 4125410 | General Office Expense | 1,766 | 508 | 2,250 | 2,250 | 2,250 | - | - |
| 425500 | 4125410 | Postage | 55 | 96 | 0 | 0 | 0 | - | - |
| 425800 | 4125410 | Computer Equip Purc Undr $5000 | 1,303 | 652 | 1,500 | 1,500 | 1,500 | - | - |
| 426100 | 4125410 | Janitorial Supplies | 609 | 878 | 0 | 0 | 0 | - | - |
| 426200 | 4125410 | Clothing/Linen/Safety Supplies | 12,599 | 5,085 | 9,000 | 9,000 | 9,000 | - | - |
| 426300 | 4125410 | Motor Fuels & Lubricants | 0 | 27 | 50 | 50 | 100 | - | 100% |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Electrical & Instrum**
**550 - 412541**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 426600 | 4125410 | Chemical Supplies | 3,066 | 3,084 | 4,000 | 4,000 | 4,000 | - | - |
| 426700 | 4125410 | Maintenance Tools/Supplies | 12,257 | 6,987 | 12,000 | 12,000 | 12,000 | - | - |
| 426710 | 4125410 | Work Boot Reimbursement | 900 | 900 | 1,050 | 1,200 | 1,200 | 14% | - |
| 426800 | 4125410 | Special Department Supplies | 2,578 | 1,076 | 3,500 | 3,500 | 3,500 | - | - |
| 427200 | 4125410 | Training | 6,249 | 3,598 | 12,400 | 15,000 | 15,000 | 20% | - |
| 428400 | 4125410 | Liability Insurance | 32,118 | 25,056 | 27,443 | 15,911 | 16,140 | (42)% | 1% |
| 448000 | 4125410 | Employee Meal Allowance | 0 | 0 | 50 | 50 | 50 | - | - |
| | | **Non-personnel Expenses Total** | **336,996** | **316,203** | **498,193** | **524,436** | **545,960** | **5%** | **4%** |
| 462200 | 4125410 | Machine and Equipment | 0 | 0 | 80,000 | 50,000 | 0 | (37)% | (100)% |
| 462210 | 4125410 | Sewer Equip Replacement/Const | 0 | 63,383 | 100,000 | 100,000 | 100,000 | - | - |
| | | **Equipment Outlay Total** | **0** | **63,383** | **180,000** | **150,000** | **100,000** | **(16)%** | **(33)%** |
| 881100 | 4125410 | General Fund Allocation Chgs | 44,454 | 26,727 | 46,031 | 46,031 | 46,031 | - | - |
| 884550 | 4125410 | Interfund Services from 550 Fd | 13,316 | 3,354 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **57,770** | **30,082** | **46,031** | **46,031** | **46,031** | **-** | **-** |
| 894101 | 4125410 | Interfund Services to 101 Fund | 0 | (362) | 0 | 0 | 0 | - | - |
| 894410 | 4125410 | Interfund Services to 410 Fund | (413) | 0 | 0 | 0 | 0 | - | - |
| 894540 | 4125410 | Interfund Services to 540 Fund | (3,161) | (3,624) | 0 | 0 | 0 | - | - |
| 894550 | 4125410 | Interfund Services to 550 Fund | (103,077) | (91,068) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(106,652)** | **(95,055)** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **1,256,929** | **1,211,259** | **1,843,919** | **1,795,698** | **1,797,982** | **(2)%** | **%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-SCADA & SPL**
**550 - 412542**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4125420 | Salaries - Regular | 235,298 | 193,641 | 244,632 | 257,820 | 261,377 | 5% | 1% |
| 411130 | 4125420 | Compensatory Time | (12,060) | (15,035) | 0 | 0 | 0 | - | - |
| 411210 | 4125420 | Vacation | 9,786 | 8,108 | 0 | 0 | 0 | - | - |
| 411220 | 4125420 | Holidays & Special Days Off | 10,125 | 7,295 | 0 | 0 | 0 | - | - |
| 411240 | 4125420 | Sick Leave | 6,721 | 4,930 | 0 | 0 | 0 | - | - |
| 411245 | 4125420 | Family Illness Sick Leave | 2,647 | 1,146 | 0 | 0 | 0 | - | - |
| 411250 | 4125420 | Industrial Accident | 0 | 310 | 0 | 0 | 0 | - | - |
| 411280 | 4125420 | Jury Duty | 0 | 607 | 0 | 0 | 0 | - | - |
| 411292 | 4125420 | Administrative Leave | 498 | 329 | 0 | 0 | 0 | - | - |
| 411410 | 4125420 | Vacation Payoffs | 0 | 2,196 | 0 | 0 | 0 | - | - |
| 411510 | 4125420 | Accrued Payroll | 1,828 | (4,091) | 2,768 | 1,480 | 1,524 | (46)% | 2% |
| 411521 | 4125420 | Accrued Sick Leave Yr End Only | 2,710 | (6) | 0 | 0 | 0 | - | - |
| 411522 | 4125420 | Accrued Vacation Year-End Only | 3,733 | (2,958) | 0 | 0 | 0 | - | - |
| 411530 | 4125420 | Accrued Comp. Time Earned | (66) | 819 | 0 | 0 | 0 | - | - |
| 412210 | 4125420 | Workers Compensation Ins | 4,500 | 6,426 | 5,993 | 5,621 | 5,698 | (6)% | 1% |
| 412220 | 4125420 | Health Insurance | 32,505 | 26,676 | 40,479 | 41,799 | 43,119 | 3% | 3% |
| 412222 | 4125420 | Dental Insurance | 1,597 | 1,253 | 1,620 | 1,620 | 1,620 | - | - |
| 412230 | 4125420 | Life Insurance | 637 | 621 | 1,097 | 1,179 | 1,201 | 7% | 1% |
| 412240 | 4125420 | Unemployment Insurance | 333 | 165 | 137 | 144 | 146 | 5% | 1% |
| 412250 | 4125420 | Disability Insurance | 271 | 183 | 136 | 136 | 136 | - | - |
| 412310 | 4125420 | PERS Retirement | 66,463 | 56,897 | 66,592 | 76,001 | 82,046 | 14% | 7% |
| 412313 | 4125420 | OPEB Annual Req Cont Expense | 11,152 | 9,360 | 0 | 0 | 0 | - | - |
| 412320 | 4125420 | Medicare OASDI | 4,118 | 3,735 | 3,547 | 3,738 | 3,790 | 5% | 1% |
| 412400 | 4125420 | Deferred Compensation | 50 | 600 | 1,800 | 2,400 | 3,000 | 33% | 25% |
| 413110 | 4125420 | Overtime At Straight Rate | 18,039 | 20,511 | 22,000 | 22,000 | 22,000 | - | - |
| 413120 | 4125420 | Overtime At 1.5 Rate | 762 | 2,692 | 1,700 | 1,700 | 1,700 | - | - |
| 413130 | 4125420 | Overtime At Double Time Rate | 806 | 1,011 | 600 | 600 | 600 | - | - |
| | | **Personnel Services Total** | **402,463** | **327,427** | **393,101** | **416,238** | **427,957** | **5%** | **2%** |
| 421000 | 4125420 | Professional Services | 1,785 | 5,250 | 37,200 | 25,200 | 25,200 | (32)% | - |
| 422120 | 4125420 | Telephone - Cellular | 0 | 760 | 1,800 | 1,800 | 1,800 | - | - |
| 423400 | 4125420 | Motor Pool Equipment Rental | 15,167 | 14,723 | 12,000 | 15,000 | 17,000 | 25% | 13% |
| 424200 | 4125420 | Maintenance & Repair - General | 0 | 527 | 0 | 0 | 0 | - | - |
| 424220 | 4125420 | All Other Equip Maint/Repair | 7,618 | 5,281 | 8,000 | 15,800 | 15,800 | 97% | - |
| 425200 | 4125420 | Periodicals & Dues | 0 | 206 | 0 | 0 | 0 | - | - |
| 425400 | 4125420 | General Office Expense | 1,848 | 949 | 1,800 | 2,000 | 2,000 | 11% | - |
| 425500 | 4125420 | Postage | 230 | 0 | 50 | 50 | 50 | - | - |
| 425700 | 4125420 | Software Purchase/Licensing | 54,386 | 52,499 | 69,900 | 65,100 | 68,655 | (6)% | 5% |
| 425800 | 4125420 | Computer Equip Purc Undr $5000 | 1,456 | 935 | 4,800 | 4,800 | 4,800 | - | - |
| 426200 | 4125420 | Clothing/Linen/Safety Supplies | 508 | 901 | 0 | 0 | 0 | - | - |
| 426710 | 4125420 | Work Boot Reimbursement | 245 | 274 | 450 | 450 | 450 | - | - |
| 427200 | 4125420 | Training | 6,394 | 5,502 | 8,000 | 8,000 | 8,000 | - | - |
| 428400 | 4125420 | Liability Insurance | 11,547 | 8,952 | 10,666 | 6,290 | 6,377 | (41)% | 1% |
| | | **Non-personnel Expenses Total** | **101,187** | **96,763** | **154,666** | **144,490** | **150,132** | **(6)%** | **3%** |
| 462210 | 4125420 | Sewer Equip Replacement/Const | 0 | 0 | 20,000 | 20,000 | 80,000 | - | 300% |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-SCADA & SPL**
**550 - 412542**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Equipment Outlay Total** | **0** | **0** | **20,000** | **20,000** | **80,000** | - | **300%** |
| 881100 | 4125420 | General Fund Allocation Chgs | 11,688 | 7,027 | 15,976 | 15,976 | 15,976 | - | - |
| 884550 | 4125420 | Interfund Services from 550 Fd | 749 | 14,013 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **12,438** | **21,041** | **15,976** | **15,976** | **15,976** | - | **-** |
| 894540 | 4125420 | Interfund Services to 540 Fund | (1,044) | (581) | 0 | 0 | 0 | - | - |
| 894550 | 4125420 | Interfund Services to 550 Fund | (97,891) | (123,138) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(98,935)** | **(123,719)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **417,153** | **321,511** | **583,743** | **596,704** | **674,065** | **2%** | **12%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Warehouse**
**550 - 412543**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4125430 | Salaries - Regular | 47,417 | 79,721 | 96,394 | 99,264 | 99,264 | 2% | - |
| 411210 | 4125430 | Vacation | 3,928 | 6,596 | 0 | 0 | 0 | - | - |
| 411220 | 4125430 | Holidays & Special Days Off | 2,202 | 3,956 | 0 | 0 | 0 | - | - |
| 411240 | 4125430 | Sick Leave | 1,658 | 2,563 | 0 | 0 | 0 | - | - |
| 411245 | 4125430 | Family Illness Sick Leave | 303 | 434 | 0 | 0 | 0 | - | - |
| 411250 | 4125430 | Industrial Accident | 412 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 4125430 | Bereavement Leave | 1,122 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 4125430 | Administrative Leave | 93 | 173 | 0 | 0 | 0 | - | - |
| 411510 | 4125430 | Accrued Payroll | 1,501 | 976 | 992 | 516 | 526 | (47)% | 1% |
| 411521 | 4125430 | Accrued Sick Leave Yr End Only | 139 | 123 | 0 | 0 | 0 | - | - |
| 411522 | 4125430 | Accrued Vacation Year-End Only | (1,049) | (982) | 0 | 0 | 0 | - | - |
| 412210 | 4125430 | Workers Compensation Ins | 1,608 | 2,419 | 2,362 | 2,164 | 2,164 | (8)% | - |
| 412220 | 4125430 | Health Insurance | 5,849 | 7,098 | 8,967 | 8,623 | 9,285 | (3)% | 7% |
| 412222 | 4125430 | Dental Insurance | 234 | 238 | 249 | 262 | 288 | 5% | 9% |
| 412230 | 4125430 | Life Insurance | 30 | 52 | 52 | 52 | 52 | - | - |
| 412240 | 4125430 | Unemployment Insurance | 118 | 61 | 54 | 56 | 56 | 3% | - |
| 412250 | 4125430 | Disability Insurance | 167 | 271 | 272 | 272 | 272 | - | - |
| 412310 | 4125430 | PERS Retirement | 14,691 | 20,443 | 23,596 | 26,171 | 28,098 | 10% | 7% |
| 412313 | 4125430 | OPEB Annual Req Cont Expense | 2,007 | 2,490 | 0 | 0 | 0 | - | - |
| 412320 | 4125430 | Medicare OASDI | 819 | 1,379 | 1,398 | 1,439 | 1,439 | 2% | - |
| 413120 | 4125430 | Overtime At 1.5 Rate | 249 | 776 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **83,507** | **128,796** | **134,336** | **138,819** | **141,444** | **3%** | **1%** |
| 424130 | 4125430 | Maint/Repair of Bldgs & Improv | 0 | 1,103 | 100 | 100 | 100 | - | - |
| 424220 | 4125430 | All Other Equip Maint/Repair | 205 | 50 | 250 | 250 | 250 | - | - |
| 425400 | 4125430 | General Office Expense | 757 | 694 | 4,600 | 1,000 | 1,000 | (78)% | - |
| 425500 | 4125430 | Postage | 256 | 167 | 500 | 500 | 500 | - | - |
| 425800 | 4125430 | Computer Equip Purc Undr $5000 | 0 | 0 | 2,400 | 2,400 | 2,400 | - | - |
| 426100 | 4125430 | Janitorial Supplies | 183 | 372 | 0 | 400 | 400 | - | - |
| 426200 | 4125430 | Clothing/Linen/Safety Supplies | 312 | 338 | 600 | 600 | 600 | - | - |
| 426700 | 4125430 | Maintenance Tools/Supplies | 21 | 49 | 100 | 100 | 100 | - | - |
| 426710 | 4125430 | Work Boot Reimbursement | 300 | 300 | 300 | 300 | 300 | - | - |
| 426800 | 4125430 | Special Department Supplies | 3,303 | 1,378 | 2,000 | 3,500 | 3,500 | 75% | - |
| 427200 | 4125430 | Training | 0 | 0 | 2,000 | 2,000 | 2,000 | - | - |
| 428400 | 4125430 | Liability Insurance | 4,128 | 3,372 | 4,203 | 2,422 | 2,422 | (42)% | - |
| | | **Non-personnel Expenses Total** | **9,468** | **7,826** | **17,053** | **13,572** | **13,572** | **(20)%** | **-** |
| 881100 | 4125430 | General Fund Allocation Chgs | 60,258 | 36,229 | 4,656 | 4,656 | 4,656 | - | - |
| 884550 | 4125430 | Interfund Services from 550 Fd | 0 | 120 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **60,258** | **36,350** | **4,656** | **4,656** | **4,656** | **-** | **-** |
| 894540 | 4125430 | Interfund Services to 540 Fund | 0 | (647) | 0 | 0 | 0 | - | - |
| 894550 | 4125430 | Interfund Services to 550 Fund | (539) | (465) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(539)** | **(1,113)** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **152,695** | **171,860** | **156,045** | **157,047** | **159,672** | **%** | **1%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Laboratory Services**
**550 - 412550**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4125500 | Salaries - Regular | 362,409 | 333,556 | 364,077 | 354,276 | 357,348 | (2)% | % |
| 411130 | 4125500 | Compensatory Time | 2,405 | 2,050 | 0 | 0 | 0 | - | - |
| 411210 | 4125500 | Vacation | 25,272 | 27,078 | 0 | 0 | 0 | - | - |
| 411220 | 4125500 | Holidays & Special Days Off | 11,071 | 11,441 | 0 | 0 | 0 | - | - |
| 411240 | 4125500 | Sick Leave | 4,750 | 7,273 | 0 | 0 | 0 | - | - |
| 411245 | 4125500 | Family Illness Sick Leave | 2,713 | 5,082 | 0 | 0 | 0 | - | - |
| 411250 | 4125500 | Industrial Accident | 1,348 | 1,315 | 0 | 0 | 0 | - | - |
| 411260 | 4125500 | Bereavement Leave | 0 | 1,180 | 0 | 0 | 0 | - | - |
| 411280 | 4125500 | Jury Duty | 1,184 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 4125500 | Administrative Leave | 855 | 808 | 0 | 0 | 0 | - | - |
| 411310 | 4125500 | Night Shift Premium | 0 | 27 | 0 | 0 | 0 | - | - |
| 411320 | 4125500 | Temporary Foreman Pay | 301 | 134 | 0 | 0 | 0 | - | - |
| 411410 | 4125500 | Vacation Payoffs | 0 | 1,721 | 9,668 | 0 | 0 | (100)% | - |
| 411420 | 4125500 | Sick Leave Payoff | 0 | 12,996 | 13,790 | 0 | 0 | (100)% | - |
| 411430 | 4125500 | Compensatory Time Payoff | 0 | 13 | 0 | 0 | 0 | - | - |
| 411510 | 4125500 | Accrued Payroll | 794 | 1,227 | 4,003 | 1,993 | 2,046 | (50)% | 2% |
| 411521 | 4125500 | Accrued Sick Leave Yr End Only | 4,960 | (12,284) | 0 | 0 | 0 | - | - |
| 411522 | 4125500 | Accrued Vacation Year-End Only | 2,578 | 556 | 0 | 0 | 0 | - | - |
| 411530 | 4125500 | Accrued Comp. Time Earned | (723) | 445 | 0 | 0 | 0 | - | - |
| 412210 | 4125500 | Workers Compensation Ins | 7,810 | 11,607 | 8,920 | 7,723 | 7,790 | (13)% | % |
| 412220 | 4125500 | Health Insurance | 51,528 | 45,867 | 47,603 | 54,193 | 56,837 | 13% | 4% |
| 412222 | 4125500 | Dental Insurance | 2,433 | 2,080 | 1,828 | 2,144 | 2,196 | 17% | 2% |
| 412230 | 4125500 | Life Insurance | 655 | 643 | 667 | 667 | 667 | - | - |
| 412240 | 4125500 | Unemployment Insurance | 579 | 298 | 203 | 198 | 199 | (2)% | % |
| 412250 | 4125500 | Disability Insurance | 679 | 611 | 544 | 544 | 544 | - | - |
| 412310 | 4125500 | PERS Retirement | 116,188 | 100,765 | 99,524 | 99,924 | 107,691 | % | 7% |
| 412313 | 4125500 | OPEB Annual Req Cont Expense | 17,679 | 16,093 | 0 | 0 | 0 | - | - |
| 412320 | 4125500 | Medicare OASDI | 5,181 | 4,833 | 5,279 | 5,135 | 5,180 | (2)% | % |
| 412400 | 4125500 | Deferred Compensation | 50 | 600 | 900 | 1,200 | 1,500 | 33% | 25% |
| 413110 | 4125500 | Overtime At Straight Rate | 0 | 209 | 0 | 0 | 0 | - | - |
| 413120 | 4125500 | Overtime At 1.5 Rate | 983 | 3,544 | 2,000 | 2,000 | 2,000 | - | - |
| 413210 | 4125500 | Holiday O/T-Straight/Non-Sched | 1,242 | 788 | 0 | 0 | 0 | - | - |
| 413220 | 4125500 | Holiday O/T-1.5 Rate/Non-Sched | 2,326 | 2,579 | 0 | 0 | 0 | - | - |
| 413230 | 4125500 | Holiday O/T-Strt/Subj To Retir | 222 | 992 | 4,000 | 4,000 | 4,000 | - | - |
| 413240 | 4125500 | O/T 1.5 Rate Sub To Retirement | 1,163 | 385 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **628,649** | **586,530** | **563,006** | **533,997** | **547,998** | **(5)%** | **2%** |
| 421000 | 4125500 | Professional Services | 59,556 | 53,859 | 50,500 | 63,000 | 63,000 | 24% | - |
| 421043 | 4125500 | Prof Svcs Regulatory Comp | 5,256 | 4,931 | 7,410 | 8,100 | 8,200 | 9% | 1% |
| 422100 | 4125500 | Telephone | 450 | 434 | 300 | 300 | 300 | - | - |
| 422120 | 4125500 | Telephone - Cellular | 606 | 715 | 575 | 575 | 575 | - | - |
| 424220 | 4125500 | All Other Equip Maint/Repair | 44,424 | 44,966 | 79,200 | 61,860 | 61,950 | (21)% | % |
| 425200 | 4125500 | Periodicals & Dues | 6,414 | 1,869 | 5,000 | 7,500 | 7,500 | 50% | - |
| 425400 | 4125500 | General Office Expense | 1,976 | 3,427 | 5,000 | 5,000 | 5,000 | - | - |
| 425500 | 4125500 | Postage | 217 | 291 | 500 | 1,000 | 1,000 | 100% | - |
| 425610 | 4125500 | Outside Printing Expense | 29 | 0 | 150 | 150 | 150 | - | - |
| 425800 | 4125500 | Computer Equip Purc Undr $5000 | 2,503 | 1,348 | 2,800 | 7,700 | 7,700 | 175% | - |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Laboratory Services**
**550 - 412550**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 426100 | 4125500 | Janitorial Supplies | 285 | 265 | 250 | 250 | 250 | - | - |
| 426200 | 4125500 | Clothing/Linen/Safety Supplies | 4,568 | 4,337 | 6,160 | 6,160 | 6,160 | - | - |
| 426300 | 4125500 | Motor Fuels & Lubricants | 0 | 0 | 50 | 50 | 50 | - | - |
| 426600 | 4125500 | Chemical Supplies | 36,556 | 36,570 | 38,500 | 36,500 | 36,500 | (5)% | - |
| 426700 | 4125500 | Maintenance Tools/Supplies | 43 | 0 | 200 | 200 | 200 | - | - |
| 426710 | 4125500 | Work Boot Reimbursement | 600 | 890 | 750 | 750 | 750 | - | - |
| 426800 | 4125500 | Special Department Supplies | 40,114 | 46,300 | 42,130 | 49,130 | 49,130 | 16% | - |
| 427100 | 4125500 | Travel & Meeting Expense | 0 | 101 | 500 | 500 | 500 | - | - |
| 427200 | 4125500 | Training | 2,250 | 2,279 | 6,500 | 6,500 | 6,500 | - | - |
| 428200 | 4125500 | Legal Fees | 0 | 123 | 0 | 0 | 0 | - | - |
| 428400 | 4125500 | Liability Insurance | 20,043 | 16,173 | 15,874 | 8,644 | 8,719 | (45)% | % |
| 428600 | 4125500 | Public Liability Claims | 0 | 118 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **225,898** | **219,006** | **262,349** | **263,869** | **264,134** | **%** | **%** |
| 462200 | 4125500 | Machine and Equipment | 58,092 | 49,775 | 0 | 40,500 | 23,100 | - | (42)% |
| | | **Equipment Outlay Total** | **58,092** | **49,775** | **0** | **40,500** | **23,100** | **-** | **(42)%** |
| 881100 | 4125500 | General Fund Allocation Chgs | 52,843 | 31,771 | 51,292 | 51,292 | 51,292 | - | - |
| | | **Charges From Others Total** | **52,843** | **31,771** | **51,292** | **51,292** | **51,292** | **-** | **-** |
| | | **Total Budget Requirements** | **965,484** | **887,084** | **876,647** | **889,658** | **886,524** | **1%** | **( )%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer Systems Debt Service**
**550 - 412560**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 412311 | 4125600 | PERS - NPA Amortization | 138,802 | 0 | 0 | 0 | 0 | - | - |
| 412312 | 4125600 | Pension Expense - GASB68 | 0 | (610,391) | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **138,802** | **(610,391)** | **0** | **0** | **0** | - | **-** |
| 421000 | 4125600 | Professional Services | 54,317 | 74,280 | 8,000 | 8,000 | 8,000 | - | - |
| 427200 | 4125600 | Training | 0 | 35 | 0 | 0 | 0 | - | - |
| 447010 | 4125600 | Annual Bond Expense | 4,000 | 8,582 | 7,000 | 7,000 | 7,000 | - | - |
| | | **Non-personnel Expenses Total** | **58,317** | **82,897** | **15,000** | **15,000** | **15,000** | - | **-** |
| 481000 | 4125600 | Principal | 7,171,904 | 7,480,430 | 7,834,898 | 8,250,936 | 8,628,544 | 5% | 4% |
| 481018 | 4125600 | Bond Cost of Issuance | 98,841 | 3,000 | 0 | 0 | 0 | - | - |
| 481020 | 4125600 | L/T Debt Prin Other Loan | 717,895 | 731,452 | 817,000 | 817,000 | 817,000 | - | - |
| 482000 | 4125600 | Interest | 10,855,862 | 10,955,436 | 10,245,724 | 19,671,248 | 19,301,558 | 91% | (1)% |
| 482010 | 4125600 | Capitalized Interest | (6,330,076) | (9,341,603) | 0 | 0 | 0 | - | - |
| | | **Debt Service Total** | **12,514,426** | **9,828,716** | **18,897,622** | **28,739,184** | **28,747,102** | **52%** | **%** |
| 881100 | 4125600 | General Fund Allocation Chgs | 112,779 | 67,807 | 132,423 | 132,423 | 132,423 | - | - |
| | | **Charges From Others Total** | **112,779** | **67,807** | **132,423** | **132,423** | **132,423** | - | **-** |
| | | **Total Budget Requirements** | **12,824,324** | **9,369,029** | **19,045,045** | **28,886,607** | **28,894,525** | **51%** | **%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer Sys-Sewer Projects**
**550 - 412570**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440301 | 9589923 | Iowa Grade Sep Sewer Relocatn | 9,800 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9595823 | Streeter Ave/UPRR Grade Separa | 8,432 | 8,400 | 0 | 0 | 0 | - | - |
| 440301 | 9598423 | Jurupa Ext-VanBuren to Rutland | 2,715 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9710123 | Misc Sewer Construction | 23,585 | 5,877 | 0 | 0 | 0 | - | - |
| 440301 | 9711623 | WQCP Equip Replacement | 301,343 | 962 | 0 | 0 | 0 | - | - |
| 440301 | 9713823 | Secondary System Upgrade | 0 | 35,000 | 0 | 0 | 270,000 | - | - |
| 440301 | 9713923 | Recycled Water Pumping Station | 0 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9738923 | Solids Handling Upgrade | 222,908 | 19,528 | 0 | 0 | 0 | - | - |
| 440301 | 9763423 | WQCP Security System Upgrade | 46,741 | 0 | 430,000 | 400,000 | 400,000 | (6)% | - |
| 440301 | 9764023 | Misc Lift Stn Equip Replacmnt | 9,488 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9764123 | Lift Station Automation & Cont | 0 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9767523 | Ag Park Cleanup | 75,750 | (96,031) | 0 | 0 | 0 | - | - |
| 440301 | 9770323 | Total Dissolved Solids Offset | 12,594 | 25,223 | 0 | 0 | 0 | - | - |
| 440301 | 9770923 | Teq./Arroyo Trunk Line | 2,624,086 | 203,194 | 14,100,000 | 0 | 0 | (100)% | - |
| 440301 | 9777223 | Flow Meters | 134,229 | 14,741 | 0 | 0 | 0 | - | - |
| 440301 | 9778723 | Maintenance Management System | 0 | 28,003 | 0 | 0 | 0 | - | - |
| 440301 | 9798923 | Collection System Upgrades | 0 | 0 | 0 | 0 | 1,000,000 | - | - |
| 440301 | 9799123 | Santa Ana River Trunk Replacem | 244,046 | 304,951 | 15,500,000 | 0 | 0 | (100)% | - |
| 440301 | 9820323 | SCADA System Upgrades | 119,991 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9820423 | Energy System Upgrade | 48,815 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9821323 | WQCP Phase I Plant Expansion | 97,725,604 | 50,519,394 | 0 | 0 | 0 | - | - |
| 440301 | 9833223 | Co-Gen High Pressure Gas Comp | 56,541 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9833423 | Fairgrounds Pump Station Upgrd | 23,504 | 0 | 0 | 1,200,000 | 0 | - | (100)% |
| 440301 | 9833623 | Recycled Water Study | 0 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9835323 | Arlington/Fairhaven Pump Upgrd | 169 | 0 | 800,000 | 0 | 0 | (100)% | - |
| 440301 | 9835423 | Crest & Ontario Pump Ugrade | 732,187 | 21,508 | 0 | 0 | 0 | - | - |
| 440301 | 9835523 | Lakewood/Darkwood Pump Upgrade | 1,175 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9851423 | T-1 & T-2 Switch Gear Replcmnt | 0 | 0 | 2,905,000 | 0 | 0 | (100)% | - |
| 440301 | 9858623 | Dewatering Screw Presses | 687,620 | 122,836 | 1,650,000 | 0 | 0 | (100)% | - |
| 440301 | 9858723 | Transfrmrs T-1&2 Swtch GrA&B | 88,284 | 53,272 | 0 | 0 | 0 | - | - |
| 440301 | 9858823 | WQCP Levee Upgrade | 51,402 | 216,703 | 5,000,000 | 0 | 0 | (100)% | - |
| 440301 | 9859323 | Sewer Main Replacament 9th St | 0 | 5,752 | 4,000,000 | 0 | 0 | (100)% | - |
| 440301 | 9861323 | Tertiary System Upgrade | 224,037 | 0 | 850,000 | 0 | 0 | (100)% | - |
| 440301 | 9863123 | CW Manhole Adj & Pipe Replace | 133,249 | 158,124 | 0 | 0 | 0 | - | - |
| 440301 | 9863923 | CW Point Repair & CIPP Liner | 619,165 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9864923 | CSD Capital Contribution Study | 55,549 | 1,544 | 0 | 0 | 0 | - | - |
| 440301 | 9865523 | Arlanza Trnk Swr Ln MH Rehab | 85,466 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9865923 | Dexter Lift Station Upgrade | 19,104 | 0 | 0 | 1,200,000 | 0 | - | (100)% |
| 440301 | 9873423 | Van Buren/Indiana Pump Station | 0 | 225 | 0 | 0 | 0 | - | - |
| 440301 | 9878423 | Emer Sewer Repair-4891 Howard | 2,942 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9879623 | Trautwein Emergency Swr Repair | 35,667 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9881023 | Plnt Sup Facility/System Rehab | 0 | 0 | 392,500 | 950,000 | 0 | 142% | (100)% |
| 440301 | 9885123 | Gramercy Place Sewer Repair | 35,561 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9892823 | BIO-SOLIDS HANDLING REHAB | 0 | 0 | 0 | 1,500,000 | 500,000 | - | (66)% |
| 440301 | 9893823 | Phoenix A, B & C Sewer Con | 0 | 0 | 0 | 3,025,000 | 0 | - | (100)% |
| 440301 | 9893923 | Spruce B & C Sewer Constructn | 0 | 0 | 0 | 0 | 2,000,000 | - | - |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer Sys-Sewer Projects**
**550 - 412570**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440301 | 9894023 | WQCP-Arlanza Sewer Trunk Rehab | 0 | 0 | 0 | 1,220,000 | 0 | - | (100)% |
| 440301 | 9894123 | Tequesquite A, B & C Sewer Con | 0 | 0 | 0 | 0 | 3,775,000 | - | - |
| 440301 | 9894223 | Arc Flash Study | 0 | 0 | 0 | 300,000 | 0 | - | (100)% |
| 440301 | 9894323 | Wastewater Lift Stations | 0 | 0 | 0 | 1,000,000 | 1,000,000 | - | - |
| 440301 | 9894423 | WQCP/Coll Sys Mstr Plan Update | 0 | 0 | 0 | 1,500,000 | 0 | - | (100)% |
| | | **Capital Outlay & Grants Total** | **104,461,767** | **51,649,216** | **45,627,500** | **12,295,000** | **8,945,000** | **(73)%** | **(27)%** |
| | | **Total Budget Requirements** | **104,461,767** | **51,649,216** | **45,627,500** | **12,295,000** | **8,945,000** | **(73)%** | **(27)%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer Sys-CoGen/Fuel Cell**
**550 - 412580**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4125800 | Salaries - Regular | 107,671 | 65,493 | 120,545 | 106,044 | 108,012 | (12)% | 1% |
| 411130 | 4125800 | Compensatory Time | 338 | 170 | 0 | 0 | 0 | - | - |
| 411210 | 4125800 | Vacation | 8,278 | 3,988 | 0 | 0 | 0 | - | - |
| 411220 | 4125800 | Holidays & Special Days Off | 4,793 | 2,742 | 0 | 0 | 0 | - | - |
| 411240 | 4125800 | Sick Leave | 2,029 | 685 | 0 | 0 | 0 | - | - |
| 411245 | 4125800 | Family Illness Sick Leave | 1,981 | 493 | 0 | 0 | 0 | - | - |
| 411280 | 4125800 | Jury Duty | 0 | 810 | 0 | 0 | 0 | - | - |
| 411292 | 4125800 | Administrative Leave | 197 | 124 | 0 | 0 | 0 | - | - |
| 411410 | 4125800 | Vacation Payoffs | 0 | 377 | 0 | 0 | 0 | - | - |
| 411430 | 4125800 | Compensatory Time Payoff | 0 | 7 | 0 | 0 | 0 | - | - |
| 411510 | 4125800 | Accrued Payroll | 1,337 | (3,511) | 1,350 | 617 | 636 | (54)% | 3% |
| 411521 | 4125800 | Accrued Sick Leave Yr End Only | 1,329 | 1,830 | 0 | 0 | 0 | - | - |
| 411522 | 4125800 | Accrued Vacation Year-End Only | (751) | 602 | 0 | 0 | 0 | - | - |
| 411530 | 4125800 | Accrued Comp. Time Earned | 94 | (128) | 0 | 0 | 0 | - | - |
| 412210 | 4125800 | Workers Compensation Ins | 2,328 | 3,525 | 2,953 | 2,312 | 2,354 | (21)% | 1% |
| 412220 | 4125800 | Health Insurance | 19,236 | 9,703 | 23,225 | 23,705 | 24,185 | 2% | 2% |
| 412222 | 4125800 | Dental Insurance | 884 | 405 | 918 | 937 | 976 | 2% | 4% |
| 412230 | 4125800 | Life Insurance | 52 | 30 | 52 | 52 | 52 | - | - |
| 412240 | 4125800 | Unemployment Insurance | 172 | 90 | 67 | 59 | 60 | (11)% | 1% |
| 412250 | 4125800 | Disability Insurance | 271 | 156 | 272 | 272 | 272 | - | - |
| 412310 | 4125800 | PERS Retirement | 33,970 | 18,426 | 29,674 | 28,738 | 31,291 | (3)% | 8% |
| 412313 | 4125800 | OPEB Annual Req Cont Expense | 6,600 | 3,405 | 0 | 0 | 0 | - | - |
| 412320 | 4125800 | Medicare OASDI | 1,097 | 238 | 785 | 574 | 603 | (26)% | 5% |
| 413110 | 4125800 | Overtime At Straight Rate | 12,137 | 24,525 | 6,100 | 6,100 | 0 | - | (100)% |
| 413120 | 4125800 | Overtime At 1.5 Rate | 7,320 | 7,421 | 4,600 | 4,600 | 0 | - | (100)% |
| 413130 | 4125800 | Overtime At Double Time Rate | 1,209 | 1,691 | 1,530 | 1,530 | 0 | - | (100)% |
| 413210 | 4125800 | Holiday O/T-Straight/Non-Sched | 465 | 249 | 1,000 | 1,000 | 0 | - | (100)% |
| 413230 | 4125800 | Holiday O/T-Strt/Subj To Retir | 0 | 0 | 1,000 | 1,000 | 0 | - | (100)% |
| | | **Personnel Services Total** | **213,049** | **143,558** | **194,071** | **177,540** | **168,441** | **(8)%** | **(5)%** |
| 421000 | 4125800 | Professional Services | 66,076 | 86,560 | 200,000 | 200,000 | 0 | - | (100)% |
| 421043 | 4125800 | Prof Svcs Regulatory Comp | 20,385 | 3,565 | 32,945 | 32,945 | 0 | - | (100)% |
| 422100 | 4125800 | Telephone | 1,479 | 931 | 1,260 | 500 | 0 | (60)% | (100)% |
| 422120 | 4125800 | Telephone - Cellular | 585 | 362 | 650 | 360 | 0 | (44)% | (100)% |
| 422200 | 4125800 | Electric | 26,657 | 26,490 | 0 | 0 | 0 | - | - |
| 422300 | 4125800 | Gas | 20,078 | 53,206 | 75,000 | 75,000 | 0 | - | (100)% |
| 422500 | 4125800 | Water | 741 | 745 | 0 | 0 | 0 | - | - |
| 422600 | 4125800 | Other Utilities | 870 | 493 | 0 | 0 | 0 | - | - |
| 424130 | 4125800 | Maint/Repair of Bldgs & Improv | 11 | 185 | 0 | 0 | 0 | - | - |
| 424220 | 4125800 | All Other Equip Maint/Repair | 68,417 | 83,006 | 123,500 | 125,600 | 0 | 1% | (100)% |
| 424230 | 4125800 | Central Garage Charges | 0 | 0 | 2,200 | 2,200 | 0 | - | (100)% |
| 425200 | 4125800 | Periodicals & Dues | 442 | 389 | 500 | 500 | 0 | - | (100)% |
| 425400 | 4125800 | General Office Expense | 1,978 | 79 | 1,400 | 1,400 | 0 | - | (100)% |
| 426100 | 4125800 | Janitorial Supplies | 35 | 80 | 200 | 200 | 0 | - | (100)% |
| 426200 | 4125800 | Clothing/Linen/Safety Supplies | 1,667 | 611 | 2,160 | 1,860 | 0 | (13)% | (100)% |
| 426300 | 4125800 | Motor Fuels & Lubricants | 7,971 | 16,138 | 32,000 | 33,500 | 0 | 4% | (100)% |
| 426600 | 4125800 | Chemical Supplies | 2,565 | 8,600 | 3,500 | 3,500 | 0 | - | (100)% |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer Sys-CoGen/Fuel Cell**
**550 - 412580**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 426700 | 4125800 | Maintenance Tools/Supplies | 2,077 | 214 | 2,500 | 2,500 | 0 | - | (100)% |
| 426710 | 4125800 | Work Boot Reimbursement | 300 | 300 | 300 | 150 | 0 | (50)% | (100)% |
| 426800 | 4125800 | Special Department Supplies | 252 | 254 | 600 | 600 | 0 | - | (100)% |
| 427200 | 4125800 | Training | 0 | 0 | 2,000 | 2,000 | 0 | - | (100)% |
| 428400 | 4125800 | Liability Insurance | 5,977 | 4,911 | 5,256 | 2,588 | 2,636 | (50)% | 1% |
| 448000 | 4125800 | Employee Meal Allowance | 0 | 0 | 50 | 50 | 0 | - | (100)% |
| | | **Non-personnel Expenses Total** | **228,572** | **287,128** | **486,021** | **485,453** | **2,636** | **( )%** | **(99)%** |
| 462200 | 4125800 | Machine and Equipment | 0 | 0 | 60,000 | 0 | 0 | (100)% | - |
| | | **Equipment Outlay Total** | **0** | **0** | **60,000** | **0** | **0** | **(100)%** | **-** |
| 881100 | 4125800 | General Fund Allocation Chgs | 56,035 | 33,690 | 17,955 | 17,955 | 0 | - | (100)% |
| 884550 | 4125800 | Interfund Services from 550 Fd | 3,005 | 28,005 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **59,041** | **61,696** | **17,955** | **17,955** | **0** | **-** | **(100)%** |
| 894101 | 4125800 | Interfund Services to 101 Fund | (79) | 0 | 0 | 0 | 0 | - | - |
| 894540 | 4125800 | Interfund Services to 540 Fund | (15,391) | (7,484) | 0 | 0 | 0 | - | - |
| 894550 | 4125800 | Interfund Services to 550 Fund | (13,858) | (3,406) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(29,329)** | **(10,890)** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **471,334** | **481,493** | **758,047** | **680,948** | **171,077** | **(10)%** | **(74)%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Capital Engnrng Svs**
**550 - 412590**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4125900 | Salaries - Regular | 540,432 | 458,347 | 656,112 | 484,660 | 493,494 | (26)% | 1% |
| 411130 | 4125900 | Compensatory Time | 21 | 0 | 0 | 0 | 0 | - | - |
| 411210 | 4125900 | Vacation | 36,081 | 50,415 | 0 | 0 | 0 | - | - |
| 411220 | 4125900 | Holidays & Special Days Off | 26,997 | 23,463 | 0 | 0 | 0 | - | - |
| 411240 | 4125900 | Sick Leave | 18,991 | 17,499 | 0 | 0 | 0 | - | - |
| 411245 | 4125900 | Family Illness Sick Leave | 7,637 | 7,948 | 0 | 0 | 0 | - | - |
| 411250 | 4125900 | Industrial Accident | 722 | 0 | 0 | 0 | 0 | - | - |
| 411280 | 4125900 | Jury Duty | 0 | 1,501 | 0 | 0 | 0 | - | - |
| 411292 | 4125900 | Administrative Leave | 4,240 | 6,146 | 0 | 0 | 0 | - | - |
| 411510 | 4125900 | Accrued Payroll | 2,165 | (8,037) | 7,160 | 2,616 | 2,706 | (63)% | 3% |
| 411521 | 4125900 | Accrued Sick Leave Yr End Only | (20,284) | 1,541 | 0 | 0 | 0 | - | - |
| 411522 | 4125900 | Accrued Vacation Year-End Only | 1,984 | (38,804) | 0 | 0 | 0 | - | - |
| 411530 | 4125900 | Accrued Comp. Time Earned | (15) | 3,851 | 0 | 0 | 0 | - | - |
| 412210 | 4125900 | Workers Compensation Ins | 11,946 | 17,824 | 16,075 | 10,567 | 10,759 | (34)% | 1% |
| 412220 | 4125900 | Health Insurance | 64,040 | 55,691 | 73,296 | 43,607 | 45,587 | (40)% | 4% |
| 412222 | 4125900 | Dental Insurance | 3,250 | 2,641 | 2,949 | 2,160 | 2,160 | (26)% | - |
| 412230 | 4125900 | Life Insurance | 1,536 | 1,468 | 1,687 | 1,743 | 1,798 | 3% | 3% |
| 412240 | 4125900 | Unemployment Insurance | 885 | 459 | 366 | 270 | 275 | (26)% | 1% |
| 412250 | 4125900 | Disability Insurance | 543 | 423 | 544 | 272 | 272 | (50)% | - |
| 412310 | 4125900 | PERS Retirement | 178,202 | 149,881 | 184,994 | 140,181 | 152,241 | (24)% | 8% |
| 412313 | 4125900 | OPEB Annual Req Cont Expense | 21,971 | 19,540 | 0 | 0 | 0 | - | - |
| 412320 | 4125900 | Medicare OASDI | 8,888 | 7,739 | 9,514 | 7,027 | 7,156 | (26)% | 1% |
| 412400 | 4125900 | Deferred Compensation | 100 | 1,200 | 1,800 | 2,400 | 3,000 | 33% | 25% |
| | | **Personnel Services Total** | **910,339** | **780,744** | **954,497** | **695,503** | **719,448** | **(27)%** | **3%** |
| 421000 | 4125900 | Professional Services | 555,347 | 144,040 | 300,000 | 525,000 | 300,000 | 75% | (42)% |
| 422120 | 4125900 | Telephone - Cellular | 1,212 | 880 | 1,200 | 650 | 650 | (45)% | - |
| 423400 | 4125900 | Motor Pool Equipment Rental | 4,736 | 5,218 | 8,000 | 8,000 | 8,000 | - | - |
| 424220 | 4125900 | All Other Equip Maint/Repair | 4 | 0 | 0 | 0 | 0 | - | - |
| 425200 | 4125900 | Periodicals & Dues | 115 | 115 | 400 | 400 | 400 | - | - |
| 425400 | 4125900 | General Office Expense | 503 | 1,127 | 3,000 | 3,000 | 3,000 | - | - |
| 425500 | 4125900 | Postage | 87 | 70 | 200 | 200 | 200 | - | - |
| 425600 | 4125900 | Central Printing Charges | 0 | 0 | 500 | 500 | 500 | - | - |
| 425700 | 4125900 | Software Purchase/Licensing | 0 | 501 | 3,000 | 1,500 | 1,500 | (50)% | - |
| 425800 | 4125900 | Computer Equip Purc Undr $5000 | 3,735 | 2,338 | 1,400 | 1,400 | 1,400 | - | - |
| 426200 | 4125900 | Clothing/Linen/Safety Supplies | 0 | 47 | 200 | 200 | 200 | - | - |
| 426710 | 4125900 | Work Boot Reimbursement | 300 | 300 | 450 | 450 | 450 | - | - |
| 426800 | 4125900 | Special Department Supplies | 0 | 307 | 300 | 300 | 300 | - | - |
| 427100 | 4125900 | Travel & Meeting Expense | 0 | 26 | 50 | 50 | 50 | - | - |
| 427200 | 4125900 | Training | 1,489 | 2,153 | 1,200 | 1,200 | 1,200 | - | - |
| 428400 | 4125900 | Liability Insurance | 30,658 | 24,837 | 28,606 | 11,826 | 12,041 | (58)% | 1% |
| | | **Non-personnel Expenses Total** | **598,189** | **181,963** | **348,506** | **554,676** | **329,891** | **59%** | **(40)%** |
| 881100 | 4125900 | General Fund Allocation Chgs | 1,026,195 | 616,995 | 132,770 | 132,770 | 132,770 | - | - |
| 884550 | 4125900 | Interfund Services from 550 Fd | 46,030 | 4,093 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **1,072,226** | **621,088** | **132,770** | **132,770** | **132,770** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Capital Engnrng Svs**
**550 - 412590**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 894101 | 4125900 | Interfund Services to 101 Fund | (2,724) | (40,191) | 0 | 0 | 0 | - | - |
| 894230 | 4125900 | Interfund Services to 230 Fund | (44,041) | (63,435) | 0 | 0 | 0 | - | - |
| 894410 | 4125900 | Interfund Services to 410 Fund | (95,433) | (74,490) | 0 | 0 | 0 | - | - |
| 894430 | 4125900 | Interfund Services to 430 Fund | (7,707) | (3,504) | 0 | 0 | 0 | - | - |
| 894432 | 4125900 | Interfund Services to 432 Fund | (62,532) | (46,498) | 0 | 0 | 0 | - | - |
| 894442 | 4125900 | Interfund Services to 442 Fund | 0 | (3,848) | 0 | 0 | 0 | - | - |
| 894458 | 4125900 | Interfund Services to 458 Fund | (17,566) | 0 | 0 | 0 | 0 | - | - |
| 894540 | 4125900 | Interfund Services to 540 Fund | (22,062) | (28,282) | 0 | 0 | 0 | - | - |
| 894550 | 4125900 | Interfund Services to 550 Fund | (516,145) | (267,591) | (643,164) | (410,111) | (438,141) | (36)% | 6% |
| 894570 | 4125900 | Interfund Services to 570 Fund | (26,702) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(794,916)** | **(527,843)** | **(643,164)** | **(410,111)** | **(438,141)** | **(36)%** | **6%** |
| | | **Total Budget Requirements** | **1,785,839** | **1,055,952** | **792,609** | **972,838** | **743,968** | **22%** | **(23)%** |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Plant Const. Support**
**550 - 412591**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4125910 | Salaries - Regular | 435,779 | 337,021 | 386,240 | 215,602 | 215,602 | (44)% | - |
| 411130 | 4125910 | Compensatory Time | (852) | (1,794) | 0 | 0 | 0 | - | - |
| 411210 | 4125910 | Vacation | 26,750 | 18,330 | 0 | 0 | 0 | - | - |
| 411220 | 4125910 | Holidays & Special Days Off | 21,165 | 15,958 | 0 | 0 | 0 | - | - |
| 411240 | 4125910 | Sick Leave | 6,601 | 5,860 | 0 | 0 | 0 | - | - |
| 411245 | 4125910 | Family Illness Sick Leave | 2,595 | 744 | 0 | 0 | 0 | - | - |
| 411280 | 4125910 | Jury Duty | (72) | 688 | 0 | 0 | 0 | - | - |
| 411292 | 4125910 | Administrative Leave | 3,487 | 4,350 | 0 | 0 | 0 | - | - |
| 411310 | 4125910 | Night Shift Premium | 100 | 0 | 0 | 0 | 0 | - | - |
| 411410 | 4125910 | Vacation Payoffs | 0 | 4,109 | 0 | 0 | 0 | - | - |
| 411510 | 4125910 | Accrued Payroll | (19,631) | (164) | 4,234 | 1,193 | 1,216 | (71)% | 1% |
| 411521 | 4125910 | Accrued Sick Leave Yr End Only | 5,103 | 1,925 | 0 | 0 | 0 | - | - |
| 411522 | 4125910 | Accrued Vacation Year-End Only | 4,331 | (1,358) | 0 | 0 | 0 | - | - |
| 411530 | 4125910 | Accrued Comp. Time Earned | 1,851 | 2,547 | 0 | 0 | 0 | - | - |
| 412210 | 4125910 | Workers Compensation Ins | 9,522 | 10,267 | 9,463 | 4,700 | 4,700 | (50)% | - |
| 412220 | 4125910 | Health Insurance | 59,048 | 40,173 | 44,821 | 25,217 | 26,357 | (43)% | 4% |
| 412222 | 4125910 | Dental Insurance | 2,851 | 1,898 | 1,869 | 1,080 | 1,080 | (42)% | - |
| 412230 | 4125910 | Life Insurance | 1,648 | 1,311 | 1,410 | 821 | 821 | (41)% | - |
| 412240 | 4125910 | Unemployment Insurance | 705 | 264 | 216 | 121 | 121 | (43)% | - |
| 412250 | 4125910 | Disability Insurance | 517 | 277 | 272 | 136 | 136 | (50)% | - |
| 412310 | 4125910 | PERS Retirement | 135,617 | 103,609 | 109,764 | 62,979 | 67,320 | (42)% | 6% |
| 412313 | 4125910 | OPEB Annual Req Cont Expense | 20,259 | 14,095 | 0 | 0 | 0 | - | - |
| 412320 | 4125910 | Medicare OASDI | 6,327 | 4,468 | 4,270 | 3,127 | 3,127 | (26)% | - |
| 412400 | 4125910 | Deferred Compensation | 150 | 1,225 | 1,800 | 1,200 | 1,500 | (33)% | 25% |
| 413120 | 4125910 | Overtime At 1.5 Rate | 1,284 | 1,300 | 2,000 | 2,000 | 2,000 | - | - |
| 413130 | 4125910 | Overtime At Double Time Rate | 3,379 | 3,921 | 400 | 400 | 400 | - | - |
| | | **Personnel Services Total** | **728,523** | **571,032** | **566,759** | **318,576** | **324,380** | **(43)%** | **1%** |
| 422100 | 4125910 | Telephone | 0 | 0 | 70 | 70 | 70 | - | - |
| 422120 | 4125910 | Telephone - Cellular | 1,818 | 1,885 | 1,900 | 1,225 | 1,225 | (35)% | - |
| 423400 | 4125910 | Motor Pool Equipment Rental | 6,100 | 6,848 | 8,900 | 8,900 | 8,900 | - | - |
| 424220 | 4125910 | All Other Equip Maint/Repair | 25,778 | 33,330 | 23,000 | 33,600 | 33,600 | 46% | - |
| 424230 | 4125910 | Central Garage Charges | 392 | 0 | 0 | 0 | 0 | - | - |
| 425400 | 4125910 | General Office Expense | 1,586 | 875 | 3,000 | 2,000 | 2,000 | (33)% | - |
| 425500 | 4125910 | Postage | 0 | 0 | 50 | 50 | 50 | - | - |
| 425600 | 4125910 | Central Printing Charges | 0 | 0 | 250 | 250 | 250 | - | - |
| 425610 | 4125910 | Outside Printing Expense | 29 | 0 | 100 | 100 | 100 | - | - |
| 425800 | 4125910 | Computer Equip Purc Undr $5000 | 0 | 0 | 1,400 | 1,400 | 1,400 | - | - |
| 426100 | 4125910 | Janitorial Supplies | 60 | 0 | 300 | 300 | 300 | - | - |
| 426200 | 4125910 | Clothing/Linen/Safety Supplies | 884 | 469 | 450 | 450 | 450 | - | - |
| 426710 | 4125910 | Work Boot Reimbursement | 300 | 300 | 600 | 300 | 600 | (50)% | 100% |
| 426800 | 4125910 | Special Department Supplies | 1,169 | 1,083 | 2,700 | 2,700 | 2,700 | - | - |
| 427200 | 4125910 | Training | 2,360 | 0 | 1,500 | 1,500 | 1,500 | - | - |
| 428400 | 4125910 | Liability Insurance | 24,438 | 14,307 | 16,840 | 5,260 | 5,260 | (68)% | - |
| | | **Non-personnel Expenses Total** | **64,918** | **59,100** | **61,060** | **58,105** | **58,405** | **(4)%** | **%** |
| 881100 | 4125910 | General Fund Allocation Chgs | 451,831 | 271,662 | 30,518 | 30,518 | 30,518 | - | - |

## Department Budget Detail

**Department / Section:** **Public Works / PW-Sewer-Plant Const. Support**
**550 - 412591**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 884550 | 4125910 | Interfund Services from 550 Fd | 313 | 491 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **452,145** | **272,153** | **30,518** | **30,518** | **30,518** | - | **-** |
| 894550 | 4125910 | Interfund Services to 550 Fund | (1,314,095) | (1,269,911) | (1,107,521) | (587,332) | (621,729) | (46)% | 5% |
| | | **Charges to Others Total** | **(1,314,095)** | **(1,269,911)** | **(1,107,521)** | **(587,332)** | **(621,729)** | **(46)%** | **5%** |
| | | **Total Budget Requirements** | **(68,507)** | **(367,625)** | **(449,184)** | **(180,133)** | **(208,426)** | **(59)%** | **15%** |

## Department Budget Detail

**Department / Section:** **Public Works / Public Works-Public Parking**
**570 - 415000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 4150000 | Salaries - Regular | 499,019 | 661,548 | 828,727 | 817,476 | 832,383 | (1)% | 1% |
| 411110 | 4150000 | Salaries-Temp & Part Time | 0 | (331) | 0 | 0 | 0 | - | - |
| 411130 | 4150000 | Compensatory Time | 14,141 | 17,055 | 0 | 0 | 0 | - | - |
| 411210 | 4150000 | Vacation | 22,020 | 35,595 | 0 | 0 | 0 | - | - |
| 411220 | 4150000 | Holidays & Special Days Off | 24,323 | 32,994 | 0 | 0 | 0 | - | - |
| 411230 | 4150000 | Military Leave | 0 | 156 | 0 | 0 | 0 | - | - |
| 411240 | 4150000 | Sick Leave | 29,970 | 25,081 | 0 | 0 | 0 | - | - |
| 411245 | 4150000 | Family Illness Sick Leave | 4,358 | 4,225 | 0 | 0 | 0 | - | - |
| 411250 | 4150000 | Industrial Accident | 1,932 | 1,087 | 0 | 0 | 0 | - | - |
| 411260 | 4150000 | Bereavement Leave | 301 | 361 | 0 | 0 | 0 | - | - |
| 411280 | 4150000 | Jury Duty | 617 | 441 | 0 | 0 | 0 | - | - |
| 411292 | 4150000 | Administrative Leave | 1,587 | 14,353 | 0 | 0 | 0 | - | - |
| 411410 | 4150000 | Vacation Payoffs | 22,786 | 2,718 | 0 | 0 | 0 | - | - |
| 411420 | 4150000 | Sick Leave Payoff | 4,043 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 4150000 | Compensatory Time Payoff | 610 | 664 | 0 | 0 | 0 | - | - |
| 411510 | 4150000 | Accrued Payroll | 7,955 | 7,800 | 9,491 | 4,808 | 4,981 | (49)% | 3% |
| 411521 | 4150000 | Accrued Sick Leave Yr End Only | (321) | 1,303 | 0 | 0 | 0 | - | - |
| 411522 | 4150000 | Accrued Vacation Year-End Only | (4,912) | 7,493 | 0 | 0 | 0 | - | - |
| 411530 | 4150000 | Accrued Comp. Time Earned | (687) | 1,334 | 0 | 0 | 0 | - | - |
| 412210 | 4150000 | Workers Compensation Ins | 24,231 | 29,335 | 30,414 | 28,043 | 28,553 | (7)% | 1% |
| 412220 | 4150000 | Health Insurance | 103,694 | 138,092 | 162,126 | 182,548 | 191,082 | 12% | 4% |
| 412222 | 4150000 | Dental Insurance | 5,661 | 7,382 | 7,617 | 8,457 | 8,652 | 11% | 2% |
| 412230 | 4150000 | Life Insurance | 721 | 1,184 | 1,322 | 1,360 | 1,384 | 2% | 1% |
| 412240 | 4150000 | Unemployment Insurance | 1,074 | 558 | 462 | 458 | 467 | ( )% | 1% |
| 412250 | 4150000 | Disability Insurance | 1,893 | 2,170 | 2,176 | 2,176 | 2,176 | - | - |
| 412310 | 4150000 | PERS Retirement | 150,730 | 183,868 | 218,132 | 224,132 | 243,942 | 2% | 8% |
| 412311 | 4150000 | PERS - NPA Amortization | 6,999 | 0 | 0 | 0 | 0 | - | - |
| 412312 | 4150000 | Pension Expense - GASB68 | 0 | (57,048) | 0 | 0 | 0 | - | - |
| 412313 | 4150000 | OPEB Annual Req Cont Expense | 35,575 | 48,450 | 0 | 0 | 0 | - | - |
| 412320 | 4150000 | Medicare OASDI | 9,247 | 12,847 | 12,017 | 11,854 | 12,071 | (1)% | 1% |
| 412400 | 4150000 | Deferred Compensation | 50 | 1,175 | 1,800 | 2,400 | 3,000 | 33% | 25% |
| 413110 | 4150000 | Overtime At Straight Rate | 0 | 60 | 0 | 0 | 0 | - | - |
| 413120 | 4150000 | Overtime At 1.5 Rate | 80,186 | 74,227 | 112,400 | 73,359 | 75,500 | (34)% | 2% |
| 413130 | 4150000 | Overtime At Double Time Rate | 0 | 3,351 | 0 | 0 | 0 | - | - |
| 413240 | 4150000 | O/T 1.5 Rate Sub To Retirement | 216 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **1,048,026** | **1,259,541** | **1,386,684** | **1,357,071** | **1,404,191** | **(2)%** | **3%** |
| 421000 | 4150000 | Professional Services | 234,815 | 244,979 | 253,500 | 270,600 | 287,983 | 6% | 6% |
| 421001 | 4150000 | Prof Services/Internal | 35 | 1,781 | 0 | 0 | 0 | - | - |
| 421002 | 4150000 | Professional Svcs/Prof Svcs | 1,278,739 | 1,335,874 | 1,248,000 | 1,368,000 | 1,384,260 | 9% | 1% |
| 421043 | 4150000 | Prof Svcs Regulatory Comp | 875,442 | 959,488 | 885,240 | 960,000 | 984,000 | 8% | 2% |
| 422100 | 4150000 | Telephone | 602 | 524 | 1,750 | 540 | 564 | (69)% | 4% |
| 422120 | 4150000 | Telephone - Cellular | 7,064 | 9,531 | 11,014 | 12,216 | 12,532 | 10% | 2% |
| 422200 | 4150000 | Electric | 58,556 | 72,876 | 134,800 | 122,000 | 126,000 | (9)% | 3% |
| 422500 | 4150000 | Water | 1,294 | 2,290 | 10,332 | 9,720 | 9,960 | (5)% | 2% |
| 422600 | 4150000 | Other Utilities | 2,139 | 2,637 | 11,460 | 5,664 | 5,748 | (50)% | 1% |
| 423200 | 4150000 | Land and Building Rental | 155,162 | 150,678 | 161,915 | 176,266 | 178,784 | 8% | 1% |

## Department Budget Detail

**Department / Section:** **Public Works / Public Works-Public Parking**
**570 - 415000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 423400 | 4150000 | Motor Pool Equipment Rental | 90,077 | 98,717 | 112,000 | 94,791 | 97,635 | (15)% | 3% |
| 423500 | 4150000 | Vehicle Usage Reimb Employee | 0 | 72 | 0 | 0 | 0 | - | - |
| 424130 | 4150000 | Maint/Repair of Bldgs & Improv | 112,539 | 224,898 | 194,685 | 196,946 | 197,731 | 1% | % |
| 424220 | 4150000 | All Other Equip Maint/Repair | 13,639 | 15,148 | 19,248 | 19,400 | 19,480 | % | % |
| 425100 | 4150000 | Advertising Expense | 350 | 0 | 500 | 500 | 500 | - | - |
| 425200 | 4150000 | Periodicals & Dues | 166 | 405 | 140 | 740 | 740 | 428% | - |
| 425400 | 4150000 | General Office Expense | 9,563 | 9,247 | 23,555 | 23,555 | 23,555 | - | - |
| 425500 | 4150000 | Postage | 219 | 34 | 500 | 200 | 200 | (60)% | - |
| 425600 | 4150000 | Central Printing Charges | 399 | 92 | 1,000 | 600 | 600 | (40)% | - |
| 425610 | 4150000 | Outside Printing Expense | 2,485 | 2,942 | 6,000 | 5,400 | 5,400 | (10)% | - |
| 425800 | 4150000 | Computer Equip Purc Undr $5000 | 5,288 | 2,986 | 7,100 | 6,100 | 6,100 | (14)% | - |
| 426200 | 4150000 | Clothing/Linen/Safety Supplies | 17,904 | 10,585 | 12,150 | 23,150 | 17,150 | 90% | (25)% |
| 426800 | 4150000 | Special Department Supplies | 680 | 639 | 11,050 | 900 | 900 | (91)% | - |
| 427100 | 4150000 | Travel & Meeting Expense | 516 | 208 | 500 | 300 | 300 | (40)% | - |
| 427200 | 4150000 | Training | 2,497 | 4,258 | 5,000 | 5,000 | 5,000 | - | - |
| 428400 | 4150000 | Liability Insurance | 77,370 | 25,786 | 47,983 | 55,830 | 56,850 | 16% | 1% |
| 428420 | 4150000 | Insurance Charges - Direct | 30,646 | 22,684 | 72,117 | 41,273 | 41,273 | (42)% | - |
| | | **Non-personnel Expenses Total** | **2,978,196** | **3,199,370** | **3,231,539** | **3,399,691** | **3,463,245** | **5%** | **1%** |
| 462100 | 4150000 | Automotive Equipment | 26,896 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **26,896** | **0** | **0** | **0** | **0** | **-** | **-** |
| 481000 | 4150000 | Principal | 1,017,116 | 1,029,778 | 1,065,761 | 1,105,230 | 1,125,488 | 3% | 1% |
| 481018 | 4150000 | Bond Cost of Issuance | 601 | 0 | 0 | 0 | 0 | - | - |
| 482000 | 4150000 | Interest | 885,232 | 850,853 | 814,416 | 776,321 | 735,730 | (4)% | (5)% |
| | | **Debt Service Total** | **1,902,951** | **1,880,632** | **1,880,177** | **1,881,551** | **1,861,218** | **%** | **(1)%** |
| 440301 | 9777400 | Parking Lot Resurface (3,16,18 | 25,545 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9783000 | Misc Parking Services Projects | 852 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9837900 | Fox Theater Garage-Land Acq | 0 | 0 | 0 | 0 | 0 | - | - |
| 440301 | 9869600 | Lot 33 Improvements | 526,542 | 9,800 | 0 | 0 | 0 | - | - |
| 463400 | 9847200 | Fox Entertainment Plaza | 374,505 | 62,012 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **927,445** | **71,812** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 4150000 | General Fund Allocation Chgs | 441,559 | 388,447 | 421,426 | 421,426 | 421,426 | - | - |
| 882101 | 4150000 | Utilization Chgs from 101 Fund | 281,041 | 411,660 | 330,670 | 335,603 | 338,154 | 1% | % |
| 882390 | 4150000 | Utilization Chgs from 390 Fund | 738,000 | 738,000 | 738,000 | 738,000 | 738,000 | - | - |
| 882510 | 4150000 | Utilization Chgs from 510 Fund | 11,400 | 7,200 | 7,200 | 7,200 | 7,200 | - | - |
| 882550 | 4150000 | Utilization Chgs from 550 Fund | 0 | 13,645 | 14,595 | 14,992 | 15,640 | 2% | 4% |
| | | **Charges From Others Total** | **1,472,001** | **1,558,953** | **1,511,891** | **1,517,221** | **1,520,420** | **%** | **%** |
| 892101 | 4150000 | Utilization Chgs to 101 Fund | 0 | 0 | (717,896) | (824,706) | (824,706) | 14% | - |
| 892540 | 4150000 | Utilization Chgs to 540 Fund | (735,738) | (722,720) | (755,943) | (862,788) | (896,231) | 14% | 3% |
| 894540 | 4150000 | Interfund Services to 540 Fund | (1,084) | (425) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(736,822)** | **(723,145)** | **(1,473,839)** | **(1,687,494)** | **(1,720,937)** | **14%** | **1%** |
| | | **Total Budget Requirements** | **7,618,695** | **7,247,165** | **6,536,452** | **6,468,040** | **6,528,137** | **(1)%** | **%** |

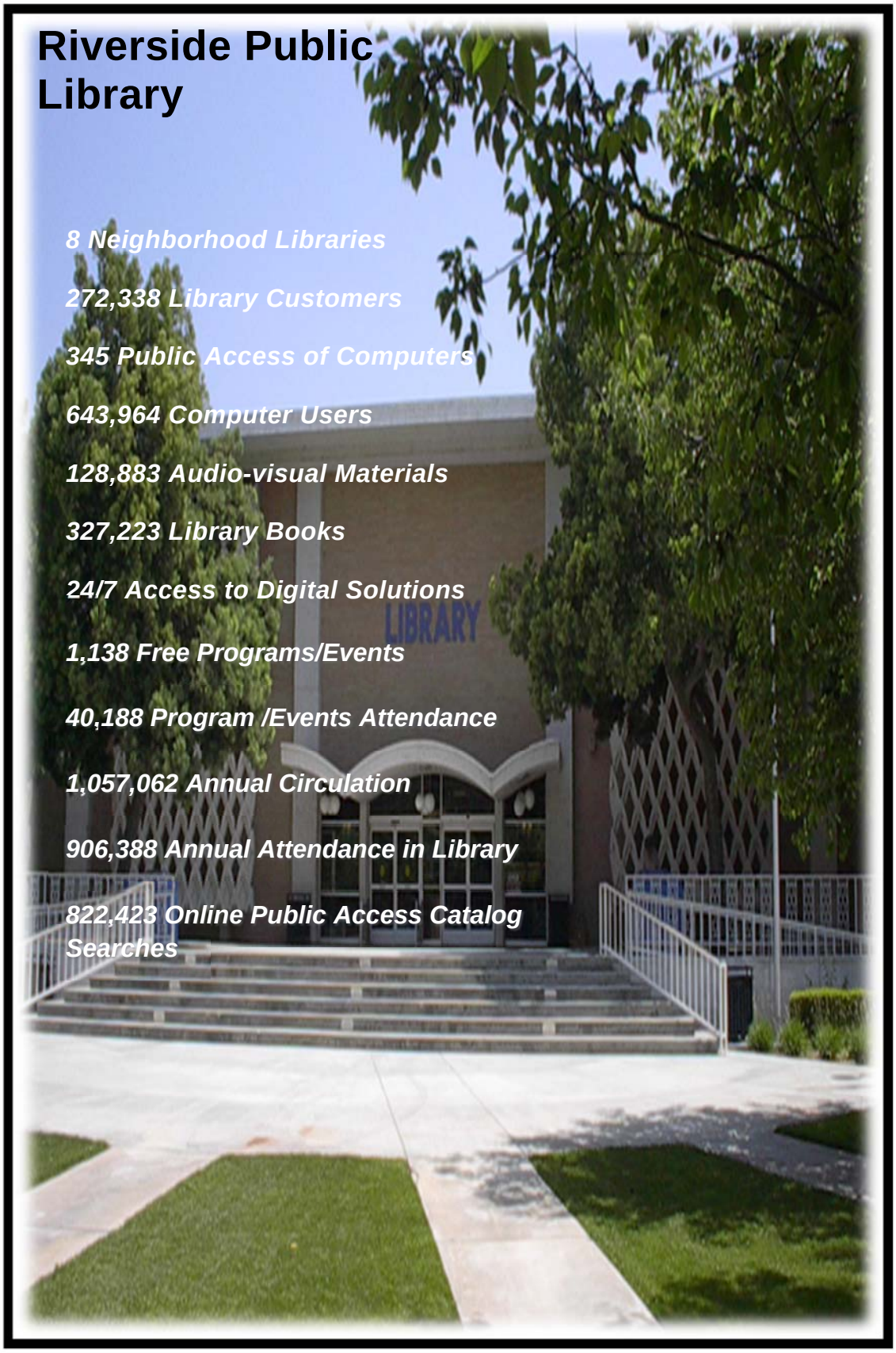
# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 17,053,244 | 16,220,641 | 18,615,712 | 17,894,304 | 18,045,528 | (3)% | % |
| | | All Other Funds | 220,915,895 | 166,344,253 | 158,605,605 | 127,654,222 | 123,319,956 | (19)% | (3)% |
| | | Department Total | 237,969,140 | 182,564,895 | 177,221,317 | 145,548,526 | 141,365,484 | (17)% | (2)% |

# RIVERSIDE PUBLIC LIBRARY

The mission of the Riverside Public Library Department is to be the cultural and learning center for the community, encouraging the joy and wonder of reading, the wisdom of diverse ideas, and the power of lifelong learning.


Riverside Public Library
8 Neighborhood Libraries
272,338 Library Customers
345 Public Access of Computers
643,964 Computer Users
128,883 Audio-visual Materials
327,223 Library Books
24/7 Access to Digital Solutions
1,138 Free Programs/Events
40,188 Program /Events Attendance
1,057,062 Annual Circulation
906,388 Annual Attendance in Library
822,423 Online Public Access Catalog Searches
LIBRARY

# DEPARTMENT OVERVIEW

## Services Provided

The Riverside Public Library supports the circulation of a collection of over 442,365 items to cover 272,782 borrowers. The Library delivers its services through the Main Library and seven neighborhood branches: Arlanza, Arlington, Casa Blanca, Eastside, La Sierra, Marcy and Orange Terrace.

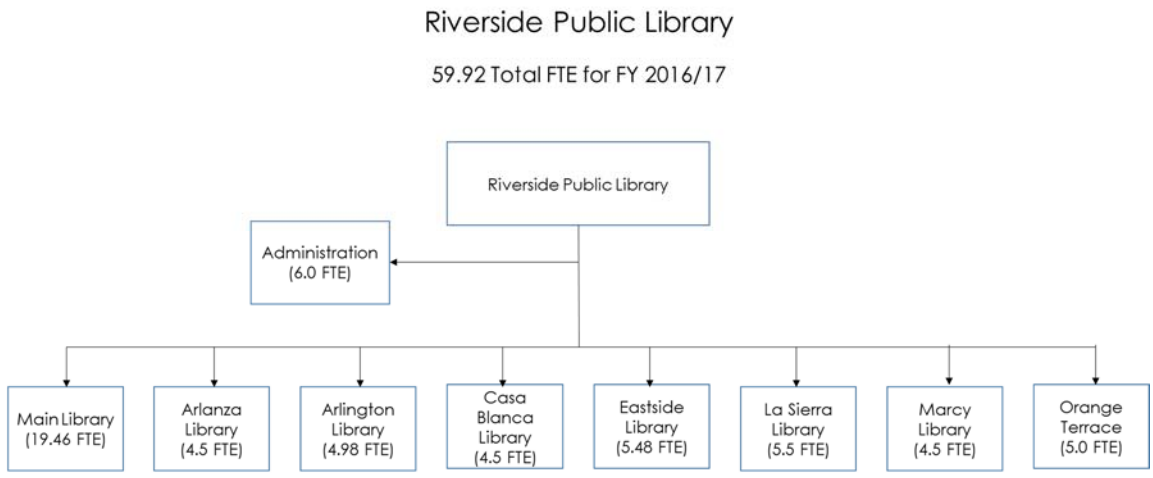
Supported with grant funds from the California State Library, the Literacy program actively recruits volunteer tutors to support adult learners and their young families. Other volunteers deliver library materials to incapacitated adults and registered family child care providers through Home Delivery Service Program. Via the Storymobile, a children's library on wheels, the Library brings early learning opportunities such as story time and puppet shows to registered partners serving low-income preschool age children. The Library enhances local service with reciprocal borrowing agreements through the Inland Library System.

## Business Goals

The Department's Business Goals are:

- To create safe and attractive public spaces;
- To cultivate Library use by residents, with an emphasis on self-directed, lifelong learning to produce a highly literate and educated community;
- To support the City's youth through programs and services with an emphasis on technology and media literacy, including summer learning, teen services, and outreach to schools;
- To serve as the Riverside information and technology center, ensuring equitable access to public technology and resources; and,
- To serve as cultural arts, literacy, and learning center, with a focus on special collections.

# ORGANIZATIONAL CHART



# DEPARTMENT DIVISIONS AND SECTIONS

## Divisions

The Library Department includes the following Divisions:

- Administration
  - Consisting of the Director, Administrative Services Manager, Digital Systems Specialist, Sr. Account Clerk, and Office Specialist.
- Neighborhood Services
  - Consisting of Librarians, Library Associates, Library Technicians, and Library Assistants.

## Administration

This division provides planning, organizing, recruitment, coordinating and directing department operations and developing staff.

## Neighborhood Services

This division is responsible for the direct delivery of library services to the community, including collection acquisition and maintenance, access to information and technology, and programs for all ages and interests.

## DEPARTMENT OBJECTIVES

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| 1. Source: Riverside 2.0 Strategic Plan - Fund and complete main library rehabilitation project | February 23, 2016, the City Council received a report from Riverside Public Library for the proposed relocation of the Main Library from its current site to a new location and an Exclusive Negotiating Agreement with the Discovery Cube Riverside in the existing main library building in Downtown. The council committed the current library building located at 3581 Mission Inn Avenue to a cultural, public reuse; selected 3911 University Avenue as the location for the new Main Library; and directed the City Manager to determine funding options and begin planning the new Main Library. | Operational challenges are whether to partition the site or develop the library inclusive of other site development. |
| 2. Source: Riverside 2.0 Strategic Plan - Implement asset based community development delivery initiative | Polaris, a new 21st Century Integrated Library System (ILS), was implemented and went live on March 23, 2016. The ILS is the technological backbone of all library services (i.e. | Challenges include:<br>1. Refining internal and customer loan processes for optimal customer service.<br>2. Ongoing staff training on intermediate and |

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| | acquisitions, cataloging, and item circulation) as well as customer-facing portal. Staff received training on the new ILS which offers many tools for enhanced community engagement with library collections, resources and programs. | advanced ILS functions. |
| 3. Source: Riverside 2.0 Strategic Plan - Open Veterans Resource Center at Arlanza Library | Secured $300,000 in grants and donations | Reporting to CalVet and the California State Library on grant project status. |
| 4. Source: Riverside 2.0 Strategic Plan - Fund and open a library makerspace | 1. Staff training on 3D Printing and Music Studio recording and editing.<br>2. 3D Printer policy and fee schedule approved by the Board of Library Trustees on January 25, 2016.<br>3. Opening of Makerspace for Public use at Main Library | The fee schedule needs City Council approval during the annual approval of the Master Fee and Charges Schedule Resolution. |
| 5. Source: Riverside 2.0 - Complete and implement library department strategic plan | This item scheduled to begin FY 2016 | Financial challenges include the funding of $220,000 for consultant to provide the Library with vision and direction based on internal transitions and external societal and |

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| | | technological shifts, including how the community wishes to access, receive, and share information. |
| 6. Library Polaris Integrated Library System - provides an enhanced Public Access Catalog for Customers | The Library Department implemented a new Integrated Library System in an effort to provide a more robust, user friendly Online Public Access Catalog (OPAC) for library users. The OPAC comes with additional features such as streamline 3M e-book checkout. User controlled access to reading history lists, saved search lists. Gives customers the ability to receive text and/or e-mail notification and receipts. | Operational challenges include ongoing technical coordination with Innovation and Technology and additional hardware requirements for self-check stations are needed to provide a complete customer experience. |

## PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| General Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration | 6.00 | 6.00 | 6.50 | 6.00 | 6.00 |
| Neighborhood Services | 59.92 | 59.92 | 59.42 | 53.17 | 53.17 |
| **General Fund Total** | **65.92** | **65.92** | **65.92** | **59.17** | **59.17** |
| **Grand Total All Funds** | **65.92** | **65.92** | **65.92** | **59.17** | **59.17** |

## BUDGET OVERVIEW

The Department's total recommended budget for FY 2016/17 is $8,695,286 and FY 2017/18 is $8,890,952. The Personnel Budget in FY 2016/17 is 57.14% of the Department's total budget and in FY 2017/18 it comprises 57.54% of the total budget. The Non-Personnel Budget accounts for 16.80% in FY 2016/17 and 16.87% in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $4,968,674 for 59.17 FTEs and $5,115,629 in FY 2017/18 for 59.17 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 6.08% from FY 2015/16 to FY 2016/17 and increased by 2.96% from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $1,460,985 and FY 2017/18 is $1,500,120. The Non-Personnel Budget increased by 2.76% from FY 2015/16 to FY 2016/17 and increased by 2.68% from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include contracts for landscaping, security guard and custodial services.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration Personnel | (0.50) | - | $377,627 | $56,035 | 41.27% | 4.34% |
| Neighborhood Services Personnel | (6.75) | - | ($64,497) | $121,508 | (-1.32%) | 2.52% |
| **General Fund Total** | **(7.25)** | **-** | $323,876 | $186,090 | 5.30% | 2.89% |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total** | **(7.25)** | **-** | **$323,876** | **$186,090** | 5.30% | 2.89% |

# KEY CHANGES IN THE BASELINE BUDGET
# (Before Recommended Balancing Measures)
# FY 2016/17 AND 2017/18

## Personnel

### Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $4,968,674, an increase of $284,599or 6.08%from the FY 2015/16 Adopted Budget of $4,684,075. The budget increase is due primarily to the following:

- Increase of $145,000 in regular salaries due to adding the Assistant Library Director Position.
- Increase of $115,479 in pension costs due to anticipated increases in the employer rate based on the latest actuarial analysis.

### Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $5,115,629, an increase of $146,955 or 2.96% from the FY 2016/17 Adopted Budget of $4,968,674. The budget increase is due primarily to the following:

- Increase of $73,661 in pension costs due to anticipated increases in the employer rate based on the latest actuarial analysis.
- Increase of $69,236 in salaries and health insurance costs due to anticipated increases

## Non-Personnel

### Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $1,460,985 an increase of $39,277or 2.76% from the FY 2015/16 Adopted Budget of $1,421,708. The budget increases are due to:

- Increase $26,000 or 1.6% due to Custodial services and increase in minimum wage.
- Increase $10,746 or 4.60% due to increase in building rental charges toward Eastside Library Lease Agreement.

### Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $1,500,120 an increase of $39,135 or 2.68% from the FY 2016/17 Adopted Budget of $1,460,985. The budget increases are due to:

- Increase $21,470 or 31.59 % in Direct Insurance Charges.
- Increase $8,547 or 3.50 % due to increase in building rental charges toward Eastside Library Lease Agreement.

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| 1. Library Branch Closure Main Library and La Sierra Library every Sunday | Close the Main Library and La Sierra Library location every Sunday resulting in no library service to the public | $107,189 |
| 2. Library Branch Closures Various Locations (Two Parts to equal $162,768: $42,811 in Managed Savings and $119,957 in 4% Reduction) | Close every library location twice per month on selected weekdays resulting in no library service to the public. | $42,811 |
| **Managed Savings Total** | | **$150,000** |
| 1. Library Branch Closures Various Locations (Two Parts to equal $162,768: $42,811 in Managed Savings and $119,957 in 4% Reduction) | Close every library location twice per month on selected weekdays resulting in no library service to the public. | $119,957 |
| 2. Hold vacant Senior Librarian position for one fiscal year | Senior Librarian position held vacant for FY 2016/17. Position will be filled in FY 2017/18. Reduction will impact service to the public. | $118,260 |
| **4% Balancing Measures Total** | | **$238,217** |
| **Grand Total General Fund Proposed Reductions*** | | **$388,217** |

*[Grand Total General Fund Proposed Reductions $388,217 = Combined Managed Savings Target of $150,000 and 4% Reduction Goal of $238,217]

# SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Priority 1<br>Personnel (4) Four Full-Time Librarians | This will increase customer service levels at four library locations currently not operating with a Librarian. Beneficial to meet the department's goal to support the City's youth through programs and services such as technology and media literacy, summer learning, teen services, and outreach to schools. | $333,100 | $350,055 |
| 2. Priority 2<br>Personnel (1) One Principal Management Analyst | This impacts the level of support to Administration for upcoming Main Library project. | $126,568 | $132,896 |
| 3. Priority 3<br>Personnel – Library Director Salary Increase | This will provide 2x Merit Max increases to the Library Director. | $22,728 | $23,864 |
| 4. Priority 4<br>Personnel – Administrative Services Manager Salary Increase | This will provide the Administrative Services Manager merit increases. | $5,749 | $5,749 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 5. Priority 5<br>Security Guards at each library location | This will impact the department's goal of providing a safe and welcome environment for customers at all Library locations. | $40,000 | $40,000 |
| **Highest Unfunded Needs Total** | | **$528,145** | **$552,564** |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Priority 1<br>Non-Personnel – Increase Materials | This will provide an increase of materials to Library borrowers. | $50,000 | $50,000 |
| **High Unfunded Needs Total** | | **$50,000** | **$50,000** |

**IMPORTANT**

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Priority 1<br>Non-Personnel – Library Strategic Planning | This impacts the Riverside 2.0 goal for the Library to request a consultant to provide the Library with vision and direction based on internal transitions and external societal and technological shifts, including how the community wishes to access, receive, and share information. | $110,000 | $110,000 |
| 2. Priority 2<br>Non-Personnel – Public PC Replacement Program | This will provide replacement pc's for Library patrons to use and will meet the department goal to serves as Riverside's information and technology center by ensuring equitable access to public technology and resources. | $22,500 | $22,500 |
| **Important Unfunded Needs Total** | | **$132,500** | **$132,500** |

| | | |
|---|---|---|
| **Grand Total Top Highest, High, and Important Unfunded Needs** | **$710,645** | **$735,064** |
| **Grand Total All Unfunded Needs of the Department** | **$742,334** | **$747,414** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| 101-311550 Measure I | $1,392,027 | $1,393,800 | $1,395,000 | $1,395,000 | $1,395,000 |
| 101-343839 Misc. Printing | $83,066 | $78,000 | $88,000 | $89,000 | $90,000 |
| 101-351010 Library Fines | $175,885 | $185,000 | $185,000 | $185,000 | $190,000 |
| **Total General Fund** | **$1,650,978** | **$1,656,800** | **$1,668,000** | **$1,669,000** | **$1,675,000** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| **Total All Other Funds** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total Revenue** | **$1,650,978** | **$1,656,800** | **$1,668,000** | **$1,669,000** | **$1,675,000** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration | $735,556 | $870,902 | $914,925 | $1,292,552 | $1,348,587 |
| Neighborhoods | $4,478,138 | $4,588,613 | $4,884,279 | $4,819,782 | $4,941,290 |
| Measure I | $265,942 | $272,392 | $306,579 | $317,325 | $325,872 |
| Gift & Trust | $384,771 | $411,847 | - | - | - |
| **Total General Fund** | **$5,864,407** | **$6,143,754** | **$6,105,783** | **$6,429,659** | **$6,615,749** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| **Total All Other Funds** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total Expenditure** | **$5,864,407** | **$6,143,754** | **$6,105,783** | **$6,429,659** | **$6,615,749** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| 101-311550 Measure I | $1,392,027 | $1,391,292 | $1,395,000 | $1,395,000 | $1,395,000 |
| 101-343839 Misc. Printing | $83,066 | $78,000 | $88,000 | $89,000 | $90,000 |
| 101-351010 Library Fines | $175,885 | $185,000 | $185,000 | $185,000 | $190,000 |
| **General Fund Total** | **$1,650,978** | **$1,656,800** | **$1,668,000** | **$1,669,000** | **$1,675,000** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total Revenue** | **$1,650,978** | **$1,656,800** | **$1,668,000** | **$1,669,000** | **$1,675,000** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $4,232,604 | $4,325,400 | $4,684,075 | $4,968,674 | $5,115,629 |
| Non-Personnel | $1,204,746 | $1,369,925 | $1,421,708 | $1,460,985 | $1,500,120 |
| Special Projects and Grants | $384,784 | $412,098 | - | - | - |
| **Operating Budget Total** | **$5,822,134** | **$6,107,424** | **$6,105,783** | **$6,429,659** | **$6,615,749** |
| Equipment Outlay | - | - | - | - | - |
| Operating Grants | $42,274 | $35,884 | - | - | - |
| Capital Outlay & Grants | - | $446 | - | - | - |
| Charges From Others | $3,139,789 | 3,528,440 | 3,488,585 | $3,504,048 | $3,513,624 |
| Charges To Others | ($1,156,887) | ($1,129,253) | ($1,088,421) | ($1,088,421) | ($1,088,421) |
| Managed Savings | - | - | - | ($150,000) | ($150,000) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$2,025,176** | **$2,435,517** | **$2,400,164** | **$2,265,627** | **$2,275,203** |
| **General Fund Total** | **$7,847,310** | **$8,542,940** | **$8,505,947** | **$8,695,286** | **$8,890,952** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| **All Other Funds Total** | **-** | **-** | **-** | **-** | **-** |
| **Grand Total Expenditure** | **$7,847,310** | **$8,542,940** | **$8,505,947** | **$8,695,286** | **$8,890,952** |

# Department Budget Detail

**Department / Section:** **Library / Library Administration**
**101 - 513000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 5130000 | Salaries - Regular | 328,793 | 330,290 | 409,383 | 622,495 | 629,938 | 52% | 1% |
| 411130 | 5130000 | Compensatory Time | 185 | 326 | 0 | 0 | 0 | - | - |
| 411210 | 5130000 | Vacation | 25,385 | 28,297 | 0 | 0 | 0 | - | - |
| 411220 | 5130000 | Holidays & Special Days Off | 16,600 | 16,947 | 0 | 0 | 0 | - | - |
| 411240 | 5130000 | Sick Leave | 15,669 | 12,821 | 0 | 0 | 0 | - | - |
| 411245 | 5130000 | Family Illness Sick Leave | 2,649 | 1,290 | 0 | 0 | 0 | - | - |
| 411260 | 5130000 | Bereavement Leave | 1,477 | 148 | 0 | 0 | 0 | - | - |
| 411280 | 5130000 | Jury Duty | 183 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 5130000 | Administrative Leave | 6,134 | 4,989 | 0 | 0 | 0 | - | - |
| 411410 | 5130000 | Vacation Payoffs | 0 | 5,027 | 0 | 0 | 0 | - | - |
| 411430 | 5130000 | Compensatory Time Payoff | 0 | 80 | 0 | 0 | 0 | - | - |
| 411510 | 5130000 | Accrued Payroll | 1,212 | 3,430 | 4,619 | 3,507 | 3,606 | (24)% | 2% |
| 412210 | 5130000 | Workers Compensation Ins | 5,206 | 7,443 | 6,100 | 9,898 | 10,016 | 62% | 1% |
| 412220 | 5130000 | Health Insurance | 51,218 | 51,234 | 57,031 | 82,793 | 85,253 | 45% | 2% |
| 412222 | 5130000 | Dental Insurance | 2,671 | 2,557 | 2,700 | 3,780 | 3,780 | 40% | - |
| 412230 | 5130000 | Life Insurance | 1,409 | 1,426 | 1,531 | 2,901 | 2,936 | 89% | 1% |
| 412240 | 5130000 | Unemployment Insurance | 547 | 288 | 228 | 348 | 352 | 52% | 1% |
| 412250 | 5130000 | Disability Insurance | 407 | 376 | 408 | 408 | 408 | - | - |
| 412310 | 5130000 | PERS Retirement | 112,525 | 108,087 | 121,655 | 187,568 | 201,962 | 54% | 7% |
| 412320 | 5130000 | Medicare OASDI | 5,802 | 5,901 | 5,936 | 9,026 | 9,133 | 52% | 1% |
| 412400 | 5130000 | Deferred Compensation | 100 | 1,200 | 1,800 | 4,800 | 6,000 | 166% | 25% |
| 412500 | 5130000 | Automobile/Expense Allowance | 4,200 | 4,200 | 4,550 | 4,550 | 4,550 | - | - |
| 413120 | 5130000 | Overtime At 1.5 Rate | 326 | 1,497 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **582,707** | **587,863** | **615,941** | **932,074** | **957,934** | **51%** | **2%** |
| 421000 | 5130000 | Professional Services | 50,138 | 175,894 | 169,152 | 197,201 | 205,551 | 16% | 4% |
| 421001 | 5130000 | Prof Services/Internal | 140 | 135 | 0 | 0 | 0 | - | - |
| 422100 | 5130000 | Telephone | 543 | 390 | 1,000 | 1,000 | 1,000 | - | - |
| 422120 | 5130000 | Telephone - Cellular | 1,001 | 1,482 | 1,100 | 1,100 | 1,100 | - | - |
| 423400 | 5130000 | Motor Pool Equipment Rental | 9,248 | 8,769 | 9,000 | 8,640 | 8,899 | (4)% | 2% |
| 423500 | 5130000 | Vehicle Usage Reimb Employee | 98 | 0 | 800 | 800 | 800 | - | - |
| 424220 | 5130000 | All Other Equip Maint/Repair | 49,067 | 52,222 | 65,500 | 65,500 | 65,500 | - | - |
| 425200 | 5130000 | Periodicals & Dues | 4,362 | 5,152 | 4,735 | 4,735 | 4,735 | - | - |
| 425400 | 5130000 | General Office Expense | 7,919 | 2,290 | 5,500 | 5,500 | 5,500 | - | - |
| 425500 | 5130000 | Postage | 16 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 5130000 | Special Department Supplies | 467 | 1,314 | 0 | 0 | 0 | - | - |
| 428400 | 5130000 | Liability Insurance | 7,438 | 9,924 | 10,112 | 8,031 | 8,127 | (20)% | 1% |
| 428420 | 5130000 | Insurance Charges - Direct | 22,378 | 25,463 | 32,085 | 67,971 | 89,441 | 111% | 31% |
| | | **Non-personnel Expenses Total** | **152,821** | **283,038** | **298,984** | **360,478** | **390,653** | **20%** | **8%** |
| 450201 | 5130000 | Gift Funds Exp | 28 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **28** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 5130000 | General Fund Allocation Chgs | 93,811 | 1,384,510 | 1,361,042 | 1,361,042 | 1,361,042 | - | - |
| 882101 | 5130000 | Utilization Chgs from 101 Fund | 8,352 | 7,129 | 7,271 | 8,980 | 8,980 | 23% | - |
| 882510 | 5130000 | Utilization Chgs from 510 Fund | 34,104 | 34,104 | 34,104 | 34,104 | 34,104 | - | - |

## Department Budget Detail

**Department / Section:** **Library / Library Administration**
**101 - 513000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Charges From Others Total** | **136,268** | **1,425,743** | **1,402,417** | **1,404,126** | **1,404,126** | **%** | **-** |
| 894101 | 5130000 | Interfund Services to 101 Fund | (101,086) | (73,702) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(101,086)** | **(73,702)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **770,739** | **2,222,943** | **2,317,342** | **2,696,678** | **2,752,713** | **16%** | **2%** |

## Department Budget Detail

**Department / Section:** **Library / Library-Neighborhood Services**
**101 - 513500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 5135000 | Salaries - Regular | 1,815,782 | 1,948,176 | 2,432,608 | 2,516,234 | 2,540,939 | 3% | % |
| 411110 | 5135000 | Salaries-Temp & Part Time | 310,617 | 253,990 | 326,329 | 210,929 | 218,106 | (35)% | 3% |
| 411130 | 5135000 | Compensatory Time | 720 | 596 | 0 | 0 | 0 | - | - |
| 411210 | 5135000 | Vacation | 166,220 | 162,947 | 0 | 0 | 0 | - | - |
| 411220 | 5135000 | Holidays & Special Days Off | 99,652 | 104,298 | 0 | 0 | 0 | - | - |
| 411240 | 5135000 | Sick Leave | 97,154 | 82,959 | 0 | 0 | 0 | - | - |
| 411245 | 5135000 | Family Illness Sick Leave | 11,032 | 14,407 | 0 | 0 | 0 | - | - |
| 411250 | 5135000 | Industrial Accident | 2,210 | 805 | 0 | 0 | 0 | - | - |
| 411260 | 5135000 | Bereavement Leave | 2,248 | 6,093 | 0 | 0 | 0 | - | - |
| 411280 | 5135000 | Jury Duty | 4,481 | 1,945 | 0 | 0 | 0 | - | - |
| 411292 | 5135000 | Administrative Leave | 6,712 | 12,780 | 0 | 0 | 0 | - | - |
| 411310 | 5135000 | Night Shift Premium | 1,781 | 2,070 | 0 | 0 | 0 | - | - |
| 411410 | 5135000 | Vacation Payoffs | 453 | 17,927 | 0 | 0 | 0 | - | - |
| 411420 | 5135000 | Sick Leave Payoff | 0 | 5,476 | 0 | 0 | 0 | - | - |
| 411430 | 5135000 | Compensatory Time Payoff | 0 | 86 | 0 | 0 | 0 | - | - |
| 411510 | 5135000 | Accrued Payroll | 10,052 | 19,664 | 30,705 | 15,279 | 15,741 | (50)% | 3% |
| 412210 | 5135000 | Workers Compensation Ins | 34,779 | 48,703 | 41,108 | 43,360 | 43,872 | 5% | 1% |
| 412220 | 5135000 | Health Insurance | 369,436 | 388,447 | 460,807 | 427,672 | 455,123 | (7)% | 6% |
| 412222 | 5135000 | Dental Insurance | 19,706 | 19,015 | 21,506 | 20,149 | 20,754 | (6)% | 3% |
| 412230 | 5135000 | Life Insurance | 1,798 | 1,766 | 1,771 | 1,751 | 1,775 | (1)% | 1% |
| 412240 | 5135000 | Unemployment Insurance | 3,660 | 1,893 | 1,539 | 1,524 | 1,544 | ( )% | 1% |
| 412250 | 5135000 | Disability Insurance | 6,407 | 6,355 | 6,698 | 6,596 | 6,596 | (1)% | - |
| 412310 | 5135000 | PERS Retirement | 648,213 | 596,837 | 706,374 | 755,940 | 815,207 | 7% | 7% |
| 412320 | 5135000 | Medicare OASDI | 31,503 | 32,551 | 33,377 | 32,602 | 33,043 | (2)% | 1% |
| 412330 | 5135000 | City Retirement Plan | 4,700 | 4,603 | 4,412 | 3,364 | 3,495 | (23)% | 3% |
| 412400 | 5135000 | Deferred Compensation | 50 | 600 | 900 | 1,200 | 1,500 | 33% | 25% |
| 413110 | 5135000 | Overtime At Straight Rate | 0 | 68 | 0 | 0 | 0 | - | - |
| 413120 | 5135000 | Overtime At 1.5 Rate | 517 | 2,467 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **3,649,897** | **3,737,536** | **4,068,134** | **4,036,600** | **4,157,695** | **( )%** | **2%** |
| 421000 | 5135000 | Professional Services | 176,066 | 130,240 | 134,800 | 134,800 | 134,800 | - | - |
| 421000 | 9761610 | Orangecrest Neighborhood Lbry | 1,169 | 0 | 0 | 0 | 0 | - | - |
| 421000 | 9853900 | Carpenter Foundation Grant | 63,976 | (3,308) | 0 | 0 | 0 | - | - |
| 421000 | 9868700 | Gimbel Foundation Grant | 10,358 | 10,283 | 0 | 0 | 0 | - | - |
| 421000 | 9885400 | Carpenter Fdtn Grant-Polaris | 0 | 0 | 0 | 0 | 0 | - | - |
| 421001 | 5135000 | Prof Services/Internal | 457 | 1,017 | 0 | 0 | 0 | - | - |
| 421001 | 9761610 | Orangecrest Neighborhood Lbry | (1,169) | 0 | 0 | 0 | 0 | - | - |
| 422100 | 5135000 | Telephone | 16,908 | 7,803 | 12,000 | 12,000 | 12,000 | - | - |
| 422120 | 5135000 | Telephone - Cellular | (76) | 990 | 0 | 0 | 0 | - | - |
| 422200 | 5135000 | Electric | 216,169 | 252,291 | 240,823 | 240,823 | 240,823 | - | - |
| 422300 | 5135000 | Gas | 9,965 | 7,634 | 12,400 | 12,400 | 12,400 | - | - |
| 422500 | 5135000 | Water | 26,633 | 19,873 | 29,500 | 29,500 | 29,500 | - | - |
| 422600 | 5135000 | Other Utilities | 25,704 | 19,169 | 28,500 | 28,500 | 28,500 | - | - |
| 422700 | 5135000 | Refuse/Disposal Fees | 15,268 | 15,462 | 20,340 | 20,340 | 20,340 | - | - |
| 423400 | 5135000 | Motor Pool Equipment Rental | 2,275 | 724 | 0 | 0 | 0 | - | - |
| 423500 | 5135000 | Vehicle Usage Reimb Employee | 1,196 | 806 | 1,650 | 1,650 | 1,650 | - | - |
| 424130 | 5135000 | Maint/Repair of Bldgs & Improv | 463 | 1,209 | 2,650 | 2,650 | 2,650 | - | - |

## Department Budget Detail

**Department / Section:** **Library / Library-Neighborhood Services**
**101 - 513500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 424220 | 5135000 | All Other Equip Maint/Repair | 23,033 | 17,036 | 29,500 | 29,500 | 29,500 | - | - |
| 425400 | 5135000 | General Office Expense | 67,842 | 94,258 | 89,336 | 89,336 | 89,336 | - | - |
| 425400 | 9328200 | Calif Lib Lit Srvcs Grnt-10/11 | 0 | 0 | 0 | 0 | 0 | - | - |
| 425500 | 5135000 | Postage | 12,667 | 13,027 | 22,500 | 22,500 | 22,500 | - | - |
| 425600 | 5135000 | Central Printing Charges | 0 | 69 | 0 | 0 | 0 | - | - |
| 425610 | 5135000 | Outside Printing Expense | 471 | 234 | 0 | 0 | 0 | - | - |
| 425800 | 5135000 | Computer Equip Purc Undr $5000 | 0 | 0 | 0 | 0 | 0 | - | - |
| 426100 | 5135000 | Janitorial Supplies | 19,346 | 21,479 | 24,000 | 24,000 | 24,000 | - | - |
| 426800 | 5135000 | Special Department Supplies | 24,996 | 98,226 | 100,000 | 100,000 | 100,000 | - | - |
| 426800 | 9148800 | LSTA-STAYCATION STATION | 10,536 | 253 | 0 | 0 | 0 | - | - |
| 426800 | 9328100 | Public Library Funds 2010/11 | 3,061 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 9328200 | Calif Lib Lit Srvcs Grnt-10/11 | 0 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 9330000 | Calif Lib Lit Srvcs Grnt-12/13 | 818 | 0 | 0 | 0 | 0 | - | - |
| 426800 | 9331100 | Calif Lib Lit Srvcs Grnt-13/14 | 7,315 | 4,159 | 0 | 0 | 0 | - | - |
| 426800 | 9332600 | Calif Lib Lit Srvcs Grnt-14/15 | 0 | 8,930 | 0 | 0 | 0 | - | - |
| 426800 | 9332900 | Neighborhood Strategies 26/26 | 0 | 27,679 | 0 | 0 | 0 | - | - |
| 426800 | 9862800 | Cal Council 4 Humanities Grant | 0 | 0 | 0 | 0 | 0 | - | - |
| 427200 | 5135000 | Training | 824 | 0 | 0 | 0 | 0 | - | - |
| 428400 | 5135000 | Liability Insurance | 49,684 | 64,938 | 68,146 | 35,183 | 35,596 | (48)% | 1% |
| | | **Non-personnel Expenses Total** | **785,966** | **814,494** | **816,145** | **783,182** | **783,595** | **(4)%** | **%** |
| 450201 | 5135000 | Gift Funds Exp | 0 | 251 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **0** | **251** | **0** | **0** | **0** | **-** | **-** |
| 440110 | 9147600 | LSTA-Dollars and Sense | 13,566 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9148800 | LSTA-STAYCATION STATION | 20,488 | 50 | 0 | 0 | 0 | - | - |
| 440210 | 9316010 | Public Library Fund 2003/04 | 4,769 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9331100 | Calif Lib Lit Srvcs Grnt-13/14 | 3,449 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 9332400 | California Reads 2014 | 0 | 11,907 | 0 | 0 | 0 | - | - |
| 440210 | 9332600 | Calif Lib Lit Srvcs Grnt-14/15 | 0 | 9,000 | 0 | 0 | 0 | - | - |
| 440210 | 9332700 | The American Dream Delayed | 0 | 4,213 | 0 | 0 | 0 | - | - |
| 440210 | 9332800 | Community Gardens in Libraries | 0 | 3,179 | 0 | 0 | 0 | - | - |
| 440210 | 9332900 | Neighborhood Strategies 26/26 | 0 | 7,532 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **42,274** | **35,884** | **0** | **0** | **0** | **-** | **-** |
| 440301 | 9880700 | Main Library Project | 0 | 446 | 0 | 0 | 0 | - | - |
| 440301 | 9885400 | Carpenter Fdtn Grant-Polaris | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **446** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 5135000 | General Fund Allocation Chgs | 888,250 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 5135000 | Utilization Chgs from 101 Fund | 3,324 | 2,031 | 2,660 | 2,505 | 2,630 | (5)% | 4% |
| | | **Charges From Others Total** | **891,575** | **2,031** | **2,660** | **2,505** | **2,630** | **(5)%** | **4%** |
| 892101 | 5135000 | Utilization Chgs to 101 Fund | (1,045,612) | (1,045,613) | (1,088,421) | (1,088,421) | (1,088,421) | - | - |
| 894101 | 5135000 | Interfund Services to 101 Fund | (10,188) | (9,938) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(1,055,801)** | **(1,055,551)** | **(1,088,421)** | **(1,088,421)** | **(1,088,421)** | **-** | **-** |

# Department Budget Detail

**Department / Section:** **Library / Library-Neighborhood Services**
**101 - 513500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Total Budget Requirements** | **4,313,913** | **3,535,094** | **3,798,518** | **3,733,866** | **3,855,499** | **(1)%** | **3%** |

# Department Budget Detail

**Department / Section:** **Library / Library-Measure I**
**101 - 514000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 5140000 | Professional Services | 36,553 | 39,044 | 73,105 | 73,105 | 73,105 | - | - |
| 423200 | 5140000 | Land and Building Rental | 229,388 | 233,347 | 233,474 | 244,220 | 252,767 | 4% | 3% |
| | | **Non-personnel Expenses Total** | **265,942** | **272,392** | **306,579** | **317,325** | **325,872** | **3%** | **2%** |
| 882101 | 5140000 | Utilization Chgs from 101 Fund | 1,045,612 | 1,045,612 | 1,088,421 | 1,088,421 | 1,088,421 | - | - |
| 884101 | 5140000 | Interfund Services from 101 Fd | 101,086 | 73,286 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **1,146,699** | **1,118,899** | **1,088,421** | **1,088,421** | **1,088,421** | **-** | **-** |
| | | **Total Budget Requirements** | **1,412,641** | **1,391,292** | **1,395,000** | **1,405,746** | **1,414,293** | **%** | **%** |

# Department Budget Detail

**Department / Section:** **Library / Library-Gift & Trust**
**101 - 514500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 423500 | 5145000 | Vehicle Usage Reimb Employee | 15 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **15** | **0** | **0** | **0** | **0** | - | **-** |
| 450200 | 5145000 | Trust Account Exp | 162,137 | 133,783 | 0 | 0 | 0 | - | - |
| 450201 | 5145000 | Gift Funds Exp | 222,618 | 278,063 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **384,756** | **411,847** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **384,771** | **411,847** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Library / Library-Debt**
**101 - 519000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 882101 | 5190000 | Utilization Chgs from 101 Fund | 965,245 | 981,765 | 995,087 | 1,008,996 | 1,018,447 | 1% | % |
| | | **Charges From Others Total** | **965,245** | **981,765** | **995,087** | **1,008,996** | **1,018,447** | **1%** | **%** |
| | | **Total Budget Requirements** | **965,245** | **981,765** | **995,087** | **1,008,996** | **1,018,447** | **1%** | **%** |

# Department Budget Detail

**Department / Section:** **Library / LB-Managed Savings**
**101 - 519900**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 499999 | 5199000 | Managed Savings Allocation | 0 | 0 | 0 | (150,000) | (150,000) | - | - |
| | | **Managed Savings Total** | **0** | **0** | **0** | **(150,000)** | **(150,000)** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **(150,000)** | **(150,000)** | - | **-** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 7,847,311 | 8,542,942 | 8,505,947 | 8,695,286 | 8,890,952 | 2% | 2% |
| | | All Other Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| | | Department Total | 7,847,311 | 8,542,942 | 8,505,947 | 8,695,286 | 8,890,952 | 2% | 2% |

# PUBLIC UTILITIES DEPARTMENT

The Public Utilities Department is committed to the highest quality water and electric services at the lowest possible rates to benefit the community.


The Public Utilities Department values safety, honesty and integrity, teamwork, professionalism, quality service, creativity and innovation, inclusiveness and mutual respect, community involvement and environmental stewardship.

# DEPARTMENT OVERVIEW

## Services Provided

The Public Utilities Department is responsible for providing electric and water service to customers with a service area population of approximately 317,000, encompassing 82 square miles.

Electric service is provided to 109,300 metered customers. The Public Utilities Department owns, maintains, and operates 99 circuit miles of transmission lines, 1,328 circuit miles of distribution lines, 14 substations, and three power generating plants totaling 265.5 megawatts. The Department acts competitively, by providing the highest quality, reliable electric utility services for our customers at the lowest rates possible to benefit the community, while maintaining a financially sound utility. Compared to other local utilities, Riverside's rates are lower, reliability is higher, and more funds are returned to the local community in the way of low-income assistance, rebates, and community support. The Department is committed to renewable power, energy conservation, and community education.

Water service is provided to 64,900 metered customers. The Department maintains its own distribution system, which contains approximately 1,000 miles of pipeline ranging from 2 inches to 72 inches in diameter, 55 domestic wells, 15 active reservoirs, with a capacity of 109 million gallons (equivalent to an emergency supply of 3 days), and 14 miles of canals in Riverside. The Department is responsible for providing adequate water supplies to its customers at the lowest possible cost. This includes assuring continued access to water resources while maintaining a high quality water supply and a reliable water distribution system. The Department is committed to keeping Riverside "water independent" and free of reliance on imported water supplies while ensuring improved reliability.

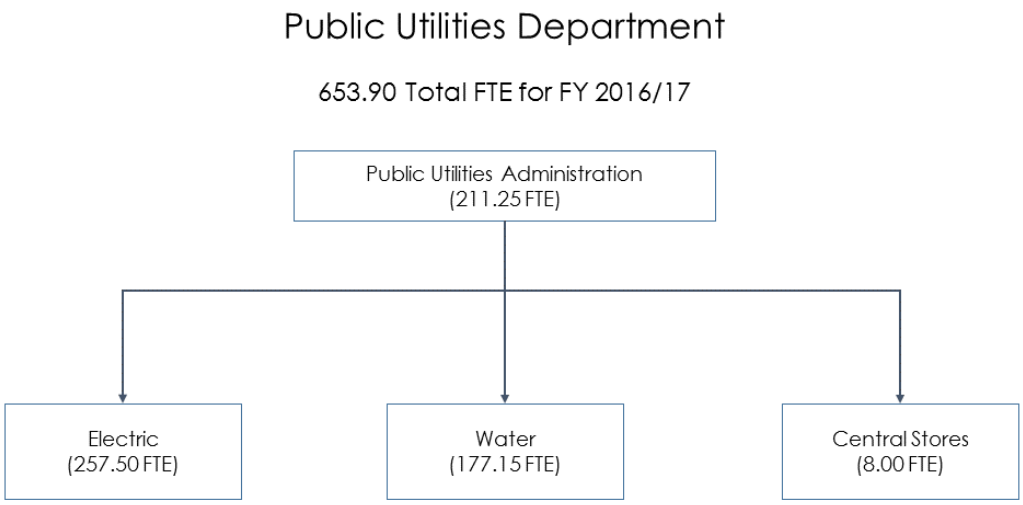
## Business Goals

The Department's Business Goals are:

- To contribute to the City of Riverside's economic development while preserving the Public Utilities Department's financial strength;
- To maximize the use of technology to improve utility operations;
- To impact positively legislation and regulations at all levels of government;
- To develop and implement electric and water resource plans;
- To create and implement a workforce development plan;
- To employ state-of-the-art technology to maximize reliability and customer service;

- To foster economic development and job growth in the City of Riverside;
- To communicate effectively the accomplishments, challenges and opportunities for the full utilization of electric and water resources;
- To develop fully low-cost, sustainable, reliable electric and water resources;
- To enhance the effective and efficient operation of all areas of the Public Utilities Department.

# ORGANIZATIONAL CHART



# DEPARTMENT DIVISIONS AND SECTIONS

## Divisions and Sections

The Public Utilities Department includes the following Divisions and Sections:

- Administration
  - Management Services
  - Workforce Development
  - Office of Operational Technology
  - Business Support
  - Utility Billing
  - Field Services
  - Customer Service
  - Marketing Services
  - Public Benefit Program
  - Legislative and Regulatory Risk
- Electric
  - Production and Operations
  - Field Operations
  - Energy Delivery Engineering
  - Power Supply and Generation
- Water
  - Production and Operations
  - Field Operations
  - Water Engineering
  - Water Conservation Program
- Central Stores

## Administration Division

The Administration Division provides administrative oversight, leadership and support to all divisions in the Public Utilities Department. The Division's primary responsibility is to ensure the overall fiscal health of the Department, while ensuring alignment with the City's Strategic Plan, goals, and objectives.

### Management Services Section

The Management Services Section includes the General Manager's Office responsible for oversight of all operations of the Utility, in addition to carrying out plans, goals and objectives as directed by the Board of Public Utilities and City Council. This Section is also responsible for overseeing all utility financial-related activities, including operating and capital budgets, accounting and financial reporting, financial planning,

debt management, internal and external audits, rate structuring and rate administration. This Section administers the Department's safety program, as well as maintenance of facilities to ensure a safe workplace for the Department's employees.

**Workforce Development Section**

The Workforce Development Section is responsible for ensuring a ready labor force to implement Utility 2.0. This includes identifying, assessing, and bridging competency gaps that result from workplace and technology changes. The Section works in partnership with the Human Resources Department to address recruitment and training, evolve job specifications to meet the Public Utilities Department's needs, and adjust expectations for a new workforce.

**Office of Operational Technology Section**

The Office of Operational Technology Section is responsible for successfully implementing strategic technology projects under Utility 2.0. The Section will accomplish this by overseeing the Strategic Technology Plan and coordinating the strategic technology project "portfolio". This includes streamlining daily operations within the Public Utilities Department by defining who is responsible for solving technology problems and by providing the Innovation and Technology Department a single point of contact with whom to coordinate technology issues.

**Business Support Section**

The Business Support Section is responsible for maintaining internal software programs for the Public Utilities Department, in partnership with the Innovation and Technology Department. Specifically, the Section is responsible for maintaining the Customer Information System (CIS), Siebel System (311), Work and Asset Management System (WAM), and systems which interface with the Customer Information Systems (CIS); PragmaCad System, WebConnect System, Kubra Online System, Inovah System and the Multi-Vendor Reading Systems (MVRS, MV90).

**Utility Billing Section**

The Utility Billing Section is responsible for ensuring the accuracy for billing of utility services on behalf of the City by evaluating customer billings and working collaboratively with other divisions. Services include electric, water, sewer, and refuse, resulting in over 112,000 monthly bills and collecting more than $400 million in annual revenue.

**Field Services Section**

The Field Services Section is responsible for the physical initiation of services, reading of electrical and water meters, investigation of energy

diversion instances, and delivery of 48-hour shut off notices for non-payment. Each fiscal year, this Section conducts over 2 million meter readings, processes over 100,000 service orders for service initiation or termination, conducts over 300 energy theft cases, and delivers over 120,000 48-hour notices.

**Customer Services Section**

The Customer Service Section provides the first point of contact for residential customers in Riverside. The Section handles approximately 463,000 calls and 163,000 walk-in customers annually. Customer Service supports requests for electric, water, sewer, and sanitation services, as well as credit and collections, write-offs, UTILICARE (medical assistance), SHARE and HEAP (low-income assistance), as well as payment option programs such as the Level Pay Program. The Section also take calls for street light repairs, electric and water dispatch emergency calls, and oversee the City's 311 Call Center for non-emergency calls and emergency referrals.

**Marketing Services Section**

The Marketing Section is responsible for creating internal and external marketing and advertising materials, including public awareness campaigns for water and energy utilities, as well as citywide sustainability initiatives program. The Section creates and distributes informative materials to customers about Public Utilities Department projects, rates, updates, and Public Benefit rebate programs. The Section also handles media contact, press releases, and social media for the Department, as well as prepares a variety of internal and external presentations and annual reports, and manages and updates the Web and intranet sites for content. The Section also administers employee loyalty programs, sponsorships, special events, promotions, Back of Bill newsletter and bill insertions, annual bottled water distribution to schools and non-profit organizations, and school education programs.

**Public Benefit Program Section**

The Marketing Public Benefits Section is responsible for administering both residential and commercial programs and services funded through the state mandated Public Benefit charge for energy efficiency, renewable energy, research, demonstration and development projects and low income assistance. The Section is responsible for managing in-house all aspects of receipt and approval of submitted program rebate applications, including authorization of payment, and scheduling of inspections for program compliance. The Section also tracks and monitors kilowatt hour (kWh) savings associated with energy efficiency programs and solar rebates provided to customers. Program results for

energy efficiency and solar are reported annually to the California Energy Commission as required by the State. This Section is also responsible for managing the Department's Key Account Customer Program for large commercial electric accounts.

**Legislative and Regulatory Risk Section**

The Legislative and Regulatory Risk Section is responsible for legislative advocacy efforts at the local, State, and Federal level, as well as maintaining regulatory compliance with respect to Federal Reliability Standards by documenting general policies, procedures, and guidelines.

## Electric Division

The Electric Division is responsible for contract and asset management, project coordination services for new electric services, mapping of electric facilities, planning and coordinating major projects, maintenance of electric substations, maintaining the overhead and underground transmission and distribution electric lines, maintaining internal generation facilities, and procuring, maintaining and managing wholesale and renewable power.

**Production and Operations Section**

The Electric Production and Operations Section is responsible for the maintenance and operations of electric substation equipment such as power transformers and circuit breakers. This Section also tests and maintains relays and Supervisory Control and Data Acquisition (SCADA) to substations. The Section installs all three-phase commercial meter systems. The Section also includes the dispatch center which monitors and controls the system, responds to customer calls, and dispatches field crews on a 24/7/365 basis.

**Field Operations Section**

The Electric Field Operations Section is responsible for system constructs and maintaining the overhead and underground transmission and distribution electric lines that serve the utility energy customers. This Section also provide electrical emergency response and maintains the City's street lighting system.

**Energy Delivery Engineering Section**

The Energy Delivery Engineering Section is responsible for planning adequate transmission and distribution capacity to supply the needs of all electric customers. The reliability of service at a system level is reviewed and recommendations are made for improvements, which are eventually translated into the Capital Improvement Program for Transmission and Distribution Projects.

### Power Supply and Generation Section

The Power Supply and Generation Section is responsible for the operation and maintenance of the Springs, Riverside Energy Resource Center (RERC), and Clearwater Cogeneration electric power plants. The Section is also responsible for procuring, administering, and managing the utility's wholesale power (including renewables) portfolio, while meeting or exceeding all state/federal mandates and utilizing data to drive decision making for efficient and effective operations. This includes assessing both short and long-term power needs and negotiating and administering power-supply related contracts. The Section also schedules, validates, verifies and analyzes charges regarding Riverside's power portfolio with the California Independent System Operator (CAISO) to deliver these resources to meet the needs of the electric customers.

## Water Division

The Water Division is responsible for the production and distribution of domestic, irrigation, and recycled water to meet the daily demand for utility customers. The Division also estimates future water demands projections and develops cost effective water supply alternatives to meet future demands.

### Production and Operations Section

The Water Production and Operations Section is responsible for production and distribution of domestic, irrigation, and recycled water to meet the daily demand of the water system. The Section maintains all the assets necessary to produce and deliver water to the City's customers effectively and efficiently. This includes ensuring optimal water supply management and storage for maximum day and emergency demands.

### Field Operations Section

The Water Field Operations Section is responsible for the construction and maintenance of water transmission and distribution systems. This includes coordination of daily planning, supervision, and general administration for construction and maintenance. The Section is also responsible for water main replacements, system connections, fire hydrant installations, and installations of new and replacement water services. The Section also maintains the existing transmission, distribution, and irrigation/canal systems. The Field Operations Section also installs, replaces and maintains water meters, as well as tests new and existing meters for accuracy.

### Water Engineering Section

The Water Engineering Section is responsible for all long-range facility planning, including future water resources supply projections and

developing cost effective water supply alternatives to meet future demands, managing and safeguarding the quality and quantity of the City's water resources, Capital Improvement Program budgeting, preparation of environmental documents, grant writing, planning design, construction, management, and mapping/archiving of construction-related documents. The Section also handles coordination of all development-related activity and infrastructure.

**Water Conservation Program Section**

The Water Conservation Program Section is responsible for administering residential and commercial programs and services funded through the City Council adopted Water Conservation Surcharge for water efficiency and drought response. The Section is responsible for managing in-house all aspects of receipt and approval of submitted rebate applications, including authorization of payment, and scheduling of inspections for program compliance. The Section also tracks and monitors hundred cubic feet (CCFs) water savings associated with water efficiency programs provided to customers. Program results are included in the Water Engineering Section reports provided to the State and other agencies.

## Central Stores Division

The Central Stores Division provides warehousing and accounting control of supplies and materials on behalf of all City departments. The Division orders, receives, stores, issues, and provides inventory control of stock item requirements. This Division also aids in material delivery and Hazmat clean-up as required in emergency response situations.

## DEPARTMENT OBJECTIVES

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| 1. Implementation of Utility 2.0 strategic plan as conceptually approved by the City Council, including public outreach. | Costs are being evaluated through cost of service studies and 10-year pro-forma. Public outreach to begin in summer 2016 | It has been approximately six years since the last rate increases. Electric and Water bond funds are depleted. Use of reserves can only be a short-term benefit. |
| 2. Present to the Board of Public Utilities and City Council results of cost of service studies, 10-year pro-forma and rate recommendations. | Anticipated to be presented to the Board of Public Utilities and City Council in third and fourth quarters of 2016. | An adoption of a rate plan is vital and essential for the Water Utility and extremely important for the Electric Utility. |
| 3. Ongoing monitoring and compliance of drought mandates and the creation and implementation of customer related water conservation programs. | Implemented drought regulations as issued by the Governor and California State Water Resources Control Board – 21% reduction achieved. | Water revenues are down 21% compared to 2013 and outside funding has been cut or eliminated which has impacted available financial resources to fund water conservation rebate programs. |

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| 4. Development and implementation plans for light-emitting diode (LED) streetlight program. | Fee negotiations with highest ranked consultant for professional services | Project funding source has been identified, subject to Board of Public Utilities and City Council approval. No significant operational challenges are anticipated, except for the need to obtain Historical Preservation Certificates of Appropriateness. |
| 5. Development and implementation plans for automated metering infrastructure for commercial and industrial customers. | Preliminary exploration of automated metering infrastructure options. | Currently in the early exploration process. Financial and operational challenges will be determined as options are being evaluated. |
| 6. Complete the Intermountain Power Project (IPP) replacement strategy. | On-going. | Significant challenges remain regarding extending transmission service contracts; on-going analysis on Plan B (IPP alternative solution). |
| 7. Implementation of Phase 1 of the Fiber Business Plan. | Completed the Fiber Enterprise Study and received approval for Phase 1. | Phase 1 costs are included in current budget. Implementation is under way. |

| Objectives | Status | Financial and Operational Challenges to Implement Objective |
|---|---|---|
| 8. Develop, in collaboration with City Innovation & Technology Department, a cyber-security plan; and in parallel, implement applicable recommendations of the physical security plan. | City retained consulting firm Securicon and is reviewing draft report and recommendations. | Specific recommendations requiring capital outlay to be addressed in rate plans, other operational improvements to be implemented using current budgeted funds and staffing. |
| 9. Implement the Workforce Development Plan, including establishment of the Office of Operational Technology Division and data analytics group. | The Office of Operational Technology Section will be created with personnel and non-personnel funding as part of the Fiscal Year 2016/17 budget. | A rate plan for both electric and water is necessary to fully implement the Utility 2.0 roadmaps for these Sections. |

## PERSONNEL SUMMARY/AUTHORIZED POSITIONS BY DIVISION

| Electric Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Administration/Management Services | 36.00 | 38.00 | 38.00 | 40.00 | 40.00 |
| Administration/Workforce Development | - | - | - | 2.00 | 2.00 |
| Administration/Office of Operational Technology | - | - | - | 4.00 | 4.00 |
| Administration/Business Support | 8.00 | 8.00 | 8.00 | 9.00 | 9.00 |
| Administration/Utility Billing | 13.00 | 13.00 | 13.00 | 13.00 | 13.00 |
| Administration/Field Services | 51.25 | 51.25 | 51.25 | 49.25 | 49.25 |
| Administration/Customer Service | 64.75 | 64.75 | 65.00 | 65.00 | 65.00 |
| Administration/Marketing Services | 28.00 | 26.00 | 26.00 | 13.50 | 13.50 |
| Administration/ Legislative and Regulatory Risk | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Electric/Production and Operations | 51.00 | 52.00 | 53.00 | 54.00 | 54.00 |
| Electric/Field Operations | 83.00 | 83.00 | 79.00 | 78.00 | 78.00 |
| Electric/Energy Delivery Engineering | 67.00 | 67.00 | 70.00 | 67.00 | 67.00 |
| Electric/Power Supply and Generation | 58.50 | 59.50 | 59.50 | 58.50 | 58.50 |
| **Total Electric Fund** | **462.50** | **464.50** | **464.75** | **455.25** | **455.25** |
| **Electric Public Benefit Program Fund** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Public Benefit Program | - | - | - | 13.50 | 13.50 |
| **Total Electric Public Benefit Program Fund** | **-** | **-** | **-** | **13.50** | **13.50** |
| **Water Fund** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Water/Production and Operations | 36.00 | 36.00 | 36.00 | 35.00 | 35.00 |
| Water/Field Operations | 96.00 | 97.00 | 98.00 | 96.00 | 96.00 |
| Water Engineering | 47.50 | 45.50 | 44.50 | 43.50 | 43.50 |
| **Total Water Fund** | **179.50** | **178.50** | **178.50** | **174.50** | **174.50** |

| Water Conservation Program Fund | Authorized FTE FY2013/14 | Authorized FTE FY2014/15 | Authorized FTE FY2015/16 | Proposed FTE FY2016/17 | Proposed FTE FY2017/18 |
|---|---|---|---|---|---|
| Water Conservation Program | 2.65 | 2.65 | 2.65 | 2.65 | 2.65 |
| **Total Water Conservation Program Fund** | **2.65** | **2.65** | **2.65** | **2.65** | **2.65** |
| **Central Stores Fund** | **Authorized FTE FY2013/14** | **Authorized FTE FY2014/15** | **Authorized FTE FY2015/16** | **Proposed FTE FY2016/17** | **Proposed FTE FY2017/18** |
| Central Stores | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 |
| **Total Central Stores Fund** | **8.00** | **8.00** | **8.00** | **8.00** | **8.00** |
| **Grand Total All Funds** | **652.65** | **653.65** | **653.90** | **653.90** | **653.90** |

## BUDGET OVERVIEW

The Department's total recommended budget for FY 2016/17 is $511,008,477 and FY 2017/18 is $496,940,550. The Personnel Budget in FY 2016/17 is 16.14% of the Department's total budget and in FY 2017/18 it comprises 17.04% of the total budget. The Non-Personnel Budget accounts for 48.89% and 50.89% in FY 2016/17 and FY 2017/18 respectively.

The Personnel Budget for FY 2016/17 is $82,454,065 for 653.90 FTEs and $84,694,118 in FY 2017/18 for 653.90 FTEs. Total FTEs include full-time positions and may also include part-time, seasonal, temporary positions and may also reflect workforce charged to or from other departments or funds.

The Personnel Budget increased by 2.41% from FY 2015/16 to FY 2016/17 and increased by 2.72% from FY 2016/17 to FY 2017/18.

The Non-Personnel Budget for FY 2016/17 is $249,836,445 and FY 2017/18 is $252,881,280. The Non-Personnel Budget increased by 0.33 % from FY 2015/16 to FY 2016/17 and increased by 1.22 % from FY 2016/17 to FY 2017/18. The key non-personnel items for this department include power supply, professional services, water pumping and production costs, repairs and maintenance, motor pool equipment rental and taxes and assessments.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **Electric Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Administration/ Management Services | 2.00 | - | $1,737,928 | ($1,932,977) | 14.69% | (14.24%) |
| Administration/ Workforce Development | 2.00 | - | $639,043 | $6,227 | 100% | 0.97% |
| Administration/Office of Operational Technology | 4.00 | - | $1,042,004 | ($397,399) | 100% | (38.14%) |
| Administration/Business Support | 1.00 | - | ($92,412) | ($1,368) | (3.09%) | (0.05%) |
| Administration/Utility Billing | - | - | $60,739 | $23,588 | 6.19% | 2.26% |
| Administration/Field Services | (2.00) | - | ($190,876) | $124,122 | (4.18%) | 2.84% |
| Administration/ Customer Service | - | - | ($5,433) | $140,729 | (0.08%) | 2.13% |
| Administration/ Marketing Services | (12.50) | - | ($1,277,334) | $41,083 | (-6.98%) | 1.89% |
| Administration/ Legislative and Regulatory Risk | - | - | ($12,318) | $12,461 | (1.55%) | 1.59% |
| Electric/Production and Operations | 1.00 | - | $304,375 | $180,287 | 3.16% | 1.81% |
| Electric/Field Operations | (1.00) | - | ($57,012) | $287,488 | (0.28%) | 1.42% |
| Electric/Energy Delivery Engineering | (3.00) | - | ($722,133) | $287,901 | (7.37%) | 3.17% |
| Electric/Power Supply and Generation | (1.00) | - | $1,929,771 | $3,543,672 | 0.88% | 1.59% |
| **Total Electric Fund** | **(9.50)** | **-** | **$3,356,342** | **$2,315,814** | **N/A** | **N/A** |

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **Electric Public Benefit Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Public Benefit Program | 13.50 | - | $195,381 | $55,545 | 1.42% | 0.40% |
| **Total Electric Public Benefit Fund** | **13.50** | **-** | **$195,381** | **$55,545** | **N/A** | **N/A** |

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **Water Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Water/Production and Operations | (1.00) | - | ($1,588,072) | $414,190 | (9.45%) | 2.72% |
| Water/Field Operations | (2.00) | - | $378,527 | $573,021 | 2.48% | 3.66% |
| Water Engineering | (1.00) | - | $135,162 | ($11,016) | 1.81% | **(0.14%)** |
| **Total Water Fund** | **(4.00)** | **-** | **($1,074,383)** | **$976,195** | **N/A** | **N/A** |

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **Water Conservation Program Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Water Conservation Program | - | - | ($1,166,211) | $10,365 | (48.85%) | 0.85% |
| **Total Water Conservation Program Fund** | **-** | **-** | **($1,166,211)** | **$10,365** | **(48.85%)** | **0.85%** |

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **Central Stores Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| Central Stores | - | - | $802 | $25,879 | 0.11% | 3.57% |
| **Total Central Stores Fund** | **-** | **-** | **$802** | **$25,879** | **0.11%** | **3.57%** |
| **Grand Total** | **-** | **-** | **$1,311,931** | **$3,383,798** | **N/A** | **N/A** |

# KEY CHANGES IN THE BASELINE BUDGET
# (Before Recommended Balancing Measures)
# FY 2016/17 AND 2017/18

## Personnel

### Changes FY 2015/16 to 2016/17

The FY 2016/17 Personnel Budget for the Department is $82,454,065, an increase of $1,941,677 or 2.41% from the FY 2015/16 Adopted Budget of $80,512,388. The budget increase is due to:

- Increase in salary and benefits costs, including pension costs associated with increases in the employer rates based on the latest actuarial analysis

### Changes FY 2016/17 to 2017/18

The FY 2017/18 Personnel Budget for the Department is $84,694,118, an increase of $2,240,053 or 2.72 % from the FY 2016/17 Adopted Budget of $82,454,065. The budget increase is due to:

- Increase in salary and benefits costs, including pension costs associated with increases in the employer rates based on the latest actuarial analysis

## Non-Personnel

### Changes FY 2015/16 to 2016/17

The Department's FY 2016/17 Non-Personnel Budget is $249,836,445, an increase of $826,600 or 0.33 % from the FY 2015/16 Adopted Budget of $249,009,845. The budget increase is due to:

- Increase in power supply costs, offset by a decrease in water production costs.

### Changes FY 2016/17 to 2017/18

The Department's FY 2017/18 Non-Personnel Budget is $252,881,280, an increase of $3,044,835 or 1.22 % from the FY 2016/17 Adopted Budget of $249,836,445. The budget increase is due to:

- Increase in power supply costs

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| Not Applicable | | |
| **Managed Savings Total** | | **N/A** |
| Not Applicable | | |
| **4% Balancing Measures Total** | | **N/A** |
| **Grand Total General Fund Proposed Reductions** | | **N/A** |

# SUMMARY OF SIGNIFICANT UNFUNDED CRITICAL NEEDS (NON-CIP) AND ITS IMPACTS AND CHALLENGES FY 2016/17 AND 2017/18

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Water – Pipeline Risk Prioritization | Reduce risk, leaks and water loss | $500,000 | $0 |
| 2. Operational Technology – Operational Database Management System | Improve operational efficiency and reliability | $1,100,000 | $1,100,000 |
| 3. Operational Technology – Geographic Information System | Improve operational efficiency and promote economic development | $1,750,000 | $1,750,000 |
| 4. Operational Technology – Network Communication System/Meter Data Management System/Asset Management System | Enhance security and customer service; and improve operational efficiency and reliability | $1,568,000 | $1,278,000 |

**HIGHEST**

| Highest Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 5. Workforce Development – Talent Management System, including software, development consultant, and ongoing maintenance/support | Efficiency in staffing and enhance customer service | $350,000 | $60,000 |
| **Highest Unfunded Needs Total** | | **$5,268,000** | **$4,188,000** |

**HIGH**

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Operational Technology – Customer Information System Phase 2 | Enhance customer service | $1,000,000 | $750,000 |
| 2. Operational Technology – Reverse 911 Annual Maintenance | Promote resident safety | $150,000 | $70,000 |
| 3. Utility Operations Center – Dispatch Office Remodel | Workplace safety and efficiency | $300,000 | $0 |
| 4. Water – Replacement of Vehicles and Equipment | Workplace safety and efficiency, as well as maintenance cost savings | $425,000 | $140,000 |

## HIGH

| High Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 5. Mission Square – Complete Elevator Upgrade | Workplace safety and efficiency | $800,000 | $0 |
| **High Unfunded Needs Total** | | **$2,675,000** | **$960,000** |

## IMPORTANT

| Important Unfunded Needs | Impacts and Challenges | FY 2016/17 | FY 2017/18 |
|---|---|---|---|
| 1. Workforce Development – Consultant for Workforce Development Planning | Efficiency in staffing and excellent customer service | $100,000 | $0 |
| 2. Operational Technology – General Office and Training | Promote workforce development and training | $147,000 | $92,000 |
| 3. Water – North Waterman Treatment Preliminary Design | Add value and increase efficiency | $300,000 | $0 |
| 4. Mission Square – HVAC Replacement | Workplace safety and efficiency | $2,500,000 | $0 |
| 5. Water – Stormwater Capture Evaluation | Improve water supply | $200,000 | $0 |
| **Important Unfunded Needs Total** | | **$3,247,000** | **$92,000** |

| | | |
|---|---|---|
| **Grand Total Top Highest, High, and Important Unfunded Needs** | **$11,190,000** | **$5,240,000** |
| **Grand Total All Unfunded Needs of the Department** | **$11,190,000** | **$6,856,500** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| Electric Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Charges for Services | $335,461,828 | $338,923,158 | $353,821,950 | $354,806,500 | $358,838,900 |
| Other | $12,315,611 | $9,967,503 | $16,276,976 | $11,852,480 | $12,551,560 |
| **Total Electric Fund** | **$347,777,439** | **$348,890,661** | **$370,098,926** | **$366,658,980** | **$371,390,460** |
| **Electric Public Benefit Program Fund** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Charges for Services | $8,467,420 | $8,604,423 | $8,943,000 | $8,863,000 | $8,958,000 |
| Other | $120,256 | $94,883 | $29,800 | $78,959 | $49,436 |
| **Total Electric Public Benefit Program Fund** | **$8,587,676** | **$8,699,307** | **$8,972,800** | **$8,941,959** | **$9,007,436** |
| **Water Fund** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Charges for Services | $67,643,916 | $61,630,519 | $61,138,518 | $57,516,100 | $63,074,300 |
| Other | $8,470,505 | $8,863,633 | $11,243,035 | $6,071,600 | $4,613,100 |
| **Total Water Fund** | **$76,114,421** | **$70,494,152** | **$72,381,553** | **$63,587,700** | **$67,687,400** |
| **Water Conservation Program Fund** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Charges for Services | $1,016,627 | $4,400,644 | $1,539,326 | $764,000 | $847,000 |
| Other | $30,218 | $1,019,286 | $8,300 | $9,508 | $5,646 |
| **Total Water Conservation Program Fund** | **$1,046,845** | **$5,419,930** | **$1,547,626** | **$773,508** | **$852,646** |
| **Central Stores Fund** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Charges for Services | $1,510,816 | $1,482,744 | $1,566,000 | $1,529,308 | $1,529,308 |
| Other | - | - | - | - | - |
| **Total Central Stores Fund** | **$1,510,816** | **$1,482,744** | **$1,566,000** | **$1,529,308** | **$1,529,308** |
| **Grand Total Revenue** | **$435,037,197** | **$434,986,794** | **$454,566,905** | **$441,491,455** | **$450,467,250** |

## EXPENDITURE

| Electric Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Administration/ Management Services | $10,629,672 | $8,523,136 | $11,832,606 | $13,570,534 | $11,637,557 |
| Administration/ Workforce Development | - | - | - | $639,043 | $645,270 |
| Administration/Office of Operational Technology | - | - | - | $1,042,004 | $644,605 |

| | | | | | |
|---|---|---|---|---|---|
| Administration/Business Support | $2,634,956 | $1,896,628 | $2,990,659 | $2,898,247 | $2,896,879 |
| Administration/Utility Billing | $810,398 | $837,885 | $981,026 | $1,041,765 | $1,065,353 |
| Administration/Field Services | $3,487,148 | $3,448,471 | $4,564,290 | $4,373,414 | $4,497,536 |
| Administration/ Customer Service | $5,420,791 | $6,252,854 | $6,624,743 | $6,619,310 | $6,760,039 |
| Administration/ Marketing Services | $3,956,888 | $2,873,569 | $3,454,210 | $2,176,876 | $2,217,959 |
| Administration/ Legislative and Regulatory Risk | $444,310 | $408,531 | $794,198 | $781,880 | $794,341 |
| Electric/Production and Operations | $8,868,152 | $9,252,745 | $9,630,411 | $9,934,786 | $10,115,073 |
| Electric/Field Operations | $15,152,994 | $14,809,694 | $20,251,743 | $20,194,731 | $20,482,219 |
| Electric/Energy Delivery Engineering | $7,820,711 | $8,455,626 | $9,792,220 | $9,070,087 | $9,357,988 |
| Electric/Power Supply and Generation | $195,635,013 | $203,971,507 | $220,244,550 | $222,174,321 | $225,717,993 |
| **Total Electric Fund** | **$254,861,033** | **$260,730,646** | **$291,160,656** | **$294,516,998** | **$296,832,812** |

| Electric Public Benefit Program Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Public Benefit Program | $7,254,416 | $6,750,989 | $13,750,200 | $13,945,581 | $14,001,126 |
| **Total Electric Public Program Benefit Fund** | **$7,254,416** | **$6,750,989** | **$13,750,200** | **$13,945,581** | **$14,001,126** |

| Water Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Water/Production and Operations | $14,342,909 | $13,882,111 | $16,806,874 | $15,218,802 | $15,632,992 |
| Water/Field Operations | $13,181,468 | $13,288,692 | $15,256,687 | $15,635,214 | $16,208,235 |
| Water Engineering | $6,272,152 | $5,296,195 | $7,477,300 | $7,612,462 | $7,601,446 |
| **Total Water Fund** | **$33,796,529** | **$32,466,998** | **$39,540,861** | **$38,466,478** | **$39,442,673** |

| Water Conservation Program Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Water Conservation Program | $692,519 | $5,359,223 | $2,387,558 | $1,221,347 | $1,231,712 |
| **Total Water Conservation Program Fund** | **$692,519** | **$5,359,223** | **$2,387,558** | **$1,221,347** | **$1,231,712** |

| Central Stores Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Central Stores | $727,644 | $631,394 | $724,811 | $725,613 | $751,492 |
| **Total Central Stores Fund** | **$727,644** | **$631,394** | **$724,811** | **$725,613** | **$751,492** |
| **Grand Total Expenditure** | **$297,332,141** | **$305,939,250** | **$347,564,086** | **$348,876,017** | **$352,259,815** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| Electric Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Charges for Services | $335,461,828 | $338,923,158 | $353,821,950 | $354,806,500 | $358,838,900 |
| Other | $12,315,611 | $9,967,503 | $16,276,976 | $11,852,480 | $12,551,560 |
| **Total Electric Fund** | **$347,777,439** | **$348,890,661** | **$370,098,926** | **$366,658,980** | **$371,390,460** |
| **Electric Public Benefit Fund** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Charges for Services | $8,467,420 | $8,604,423 | $8,943,000 | $8,863,000 | $8,958,000 |
| Other | $120,256 | $94,883 | $29,800 | $78,959 | $49,436 |
| **Total Electric Public Benefit Program Fund** | **$8,587,676** | **$8,699,307** | **$8,972,800** | **$8,941,959** | **$9,007,436** |
| **Water Fund** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Charges for Services | $67,643,916 | $61,630,519 | $61,138,518 | $57,516,100 | $63,074,300 |
| Other | $8,470,505 | $8,863,633 | $11,243,035 | $6,071,600 | $4,613,100 |
| **Total Water Fund** | **$76,114,421** | **$70,494,152** | **$72,381,553** | **$63,587,700** | **$67,687,400** |
| **Water Conservation Program Fund** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Charges for Services | $1,016,627 | $4,400,644 | $1,539,326 | $764,000 | $847,000 |
| Other | $30,218 | $1,019,286 | $8,300 | $9,508 | $5,646 |
| **Total Water Conservation Program Fund** | **$1,046,845** | **$5,419,930** | **$1,547,626** | **$773,508** | **$852,646** |
| **Central Stores Fund** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Charges for Services | $1,510,816 | $1,482,744 | $1,566,000 | $1,529,308 | $1,529,308 |
| Other | - | - | - | - | - |
| **Total Central Stores Fund** | **$1,510,816** | **$1,482,744** | **$1,566,000** | **$1,529,308** | **$1,529,308** |
| **Grand Total Revenue** | **$435,037,197** | **$434,986,794** | **$454,566,905** | **$441,491,455** | **$450,467,250** |

## EXPENDITURE

| Electric Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $49,318,187 | $49,567,513 | $57,610,611 | $58,438,205 | $60,023,763 |
| Non-Personnel | $203,478,598 | $210,029,430 | $231,130,422 | $233,425,660 | $236,322,916 |
| Special Projects and Grants | $1,364,404 | $252,530 | $286,133 | $286,133 | $286,133 |

| | | | | | |
|---|---|---|---|---|---|
| **Operating Budget Total** | **$254,161,189** | **$259,849,473** | **$289,027,166** | **$292,149,998** | **$296,632,812** |
| Equipment Outlay | $703,036 | $358,660 | $2,133,490 | $249,000 | $200,000 |
| Debt Service | $48,945,172 | $40,433,509 | $44,623,000 | $43,848,000 | $43,614,000 |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | $37,048,114 | $38,279,755 | $30,612,000 | $37,004,000 | $32,837,000 |
| Charges From Others | $13,478,317 | $14,563,372 | $14,847,602 | $15,671,228 | $16,150,922 |
| Charges To Others | ($26,417,768) | ($25,686,314) | ($24,772,047) | ($24,609,722) | ($25,428,832) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$73,756,871** | **$67,948,981** | **$67,444,045** | **$72,162,506** | **$67,373,090** |
| **General Fund Transfer** | **$38,703,800** | **$38,178,400** | **$39,330,300** | **$39,600,400** | **$40,114,200** |
| **Electric Fund Total** | **$366,621,860** | **$365,976,854** | **$395,801,511** | **$403,912,904** | **$404,120,102** |

| Electric Public Benefit Program Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | - | - | - | $1,293,061 | $1,347,797 |
| Non-Personnel | $188,248 | $216,406 | $296,700 | $314,020 | $314,829 |
| Special Projects and Grants | $7,039,271 | $6,534,583 | $13,453,500 | $12,338,500 | $12,338,500 |
| **Operating Budget Total** | **$7,227,519** | **$6,750,989** | **$13,750,200** | **$13,945,581** | **$14,001,126** |
| Equipment Outlay | $26,897 | - | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | $705,396 | $119,187 | $216,351 | $443,024 | $459,473 |
| Charges To Others | - | - | - | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$732,293** | **$119,187** | **$216,351** | **$443,024** | **$459,473** |
| **Electric Public Benefit Program Fund Total** | **$7,959,812** | **$6,870,176** | **$13,966,551** | **$14,388,605** | **$14,460,599** |

| Water Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $18,248,758 | $17,722,296 | $22,026,480 | $21,842,267 | $22,407,141 |
| Non-Personnel | $14,896,505 | $14,500,438 | $17,260,152 | $15,774,211 | $15,920,532 |
| Special Projects and Grants | $66,554 | $191,231 | $120,000 | $240,000 | $240,000 |
| **Operating Budget Total** | **$33,211,817** | **$32,413,965** | **$39,406,632** | **$37,856,478** | **$38,567,673** |

| | | | | | |
|---|---|---|---|---|---|
| Equipment Outlay | $584,712 | $53,033 | $134,229 | $610,000 | $875,000 |
| Debt Service | $13,085,233 | $13,495,848 | $17,076,000 | $14,935,000 | $15,116,000 |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | $22,148,719 | $23,161,786 | $16,095,000 | $26,489,000 | $10,201,000 |
| Charges From Others | $10,047,863 | $9,590,435 | $11,269,395 | $11,134,611 | $11,615,022 |
| Charges To Others | ($5,574,962) | ($5,973,406) | ($5,473,000) | ($6,149,000) | ($6,149,000) |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$40,291,565** | **$40,327,696** | **$39,101,624** | **$47,019,611** | **$31,658,022** |
| **General Fund Transfer** | **$6,990,700** | **$7,098,400** | **$6,503,800** | **$5,474,600** | **$5,738,300** |
| **Water Fund Total** | **$80,494,082** | **$79,840,061** | **$85,012,056** | **$90,350,689** | **$75,963,995** |

| Water Conservation Program Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $172,099 | $208,923 | $230,652 | $237,281 | $247,546 |
| Non-Personnel | $48,991 | $81,671 | $259,406 | $259,066 | $259,166 |
| Special Projects and Grants | $471,428 | $5,068,628 | $1,897,500 | $725,000 | $725,000 |
| **Operating Budget Total** | **$692,518** | **$5,359,222** | **$2,387,558** | **$1,221,347** | **$1,231,712** |
| Equipment Outlay | - | - | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | $143,143 | $75,242 | $70,160 | $75,122 | $78,453 |
| Charges To Others | - | - | - | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$143,143** | **$75,242** | **$70,160** | **$75,122** | **$78,453** |
| **Water Conservation Program Fund Total** | **$835,661** | **$5,434,464** | **$2,457,718** | **$1,296,469** | **$1,310,165** |

| Central Stores Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $661,781 | $557,001 | $644,645 | $643,251 | $667,871 |
| Non-Personnel | $50,517 | $43,686 | $63,165 | $63,488 | $63,837 |
| Special Projects and Grants | - | - | - | - | - |
| **Operating Budget Total** | **$712,298** | **$600,687** | **$707,810** | **$706,739** | **$731,708** |
| Equipment Outlay | - | - | - | - | - |

| | | | | | |
|---|---|---|---|---|---|
| Debt Service | $15,345 | $30,706 | $17,001 | $18,874 | $19,784 |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | $363,396 | $322,842 | $334,197 | $334,197 | $334,197 |
| Charges To Others | ($120) | ($980) | - | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$378,621** | **$352,568** | **$351,198** | **$353,071** | **$353,981** |
| **Central Stores Fund Total** | **$1,090,919** | **$953,255** | **$1,059,008** | **$1,059,810** | **$1,085,689** |
| **Grand Total Expenditure** | **$457,002,334** | **$459,074,810** | **$498,296,844** | **$511,008,477** | **$496,940,550** |

## NOTES

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Admin-Mgmt Service**
**510 - 600000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6000000 | Salaries - Regular | 2,562,454 | 2,719,149 | 3,582,081 | 3,923,569 | 3,974,749 | 9% | 1% |
| 411110 | 6000000 | Salaries-Temp & Part Time | 13,888 | 21,036 | 142,595 | 122,877 | 129,541 | (13)% | 5% |
| 411130 | 6000000 | Compensatory Time | 2,869 | 5,621 | 0 | 0 | 0 | - | - |
| 411210 | 6000000 | Vacation | 168,196 | 192,597 | 0 | 0 | 0 | - | - |
| 411220 | 6000000 | Holidays & Special Days Off | 121,341 | 136,101 | 0 | 0 | 0 | - | - |
| 411240 | 6000000 | Sick Leave | 43,289 | 97,346 | 0 | 0 | 0 | - | - |
| 411245 | 6000000 | Family Illness Sick Leave | 20,153 | 23,018 | 0 | 0 | 0 | - | - |
| 411250 | 6000000 | Industrial Accident | 222 | 33,605 | 0 | 0 | 0 | - | - |
| 411260 | 6000000 | Bereavement Leave | 139 | 4,681 | 0 | 0 | 0 | - | - |
| 411280 | 6000000 | Jury Duty | 2,097 | 2,306 | 0 | 0 | 0 | - | - |
| 411292 | 6000000 | Administrative Leave | 62,032 | 59,911 | 0 | 0 | 0 | - | - |
| 411410 | 6000000 | Vacation Payoffs | 92,261 | 60,183 | 0 | 0 | 0 | - | - |
| 411420 | 6000000 | Sick Leave Payoff | 89,307 | 79,695 | 0 | 0 | 0 | - | - |
| 411430 | 6000000 | Compensatory Time Payoff | 309 | 2,381 | 0 | 0 | 0 | - | - |
| 411510 | 6000000 | Accrued Payroll | 32,590 | 16,328 | 40,000 | 22,095 | 22,781 | (44)% | 3% |
| 411521 | 6000000 | Accrued Sick Leave Yr End Only | (14,525) | (58,253) | 0 | 0 | 0 | - | - |
| 411522 | 6000000 | Accrued Vacation Year-End Only | 51,391 | 14,751 | 0 | 0 | 0 | - | - |
| 411530 | 6000000 | Accrued Comp. Time Earned | 16,188 | 28,219 | 0 | 0 | 0 | - | - |
| 412210 | 6000000 | Workers Compensation Ins | 51,420 | 77,191 | 78,963 | 87,405 | 88,656 | 10% | 1% |
| 412220 | 6000000 | Health Insurance | 221,584 | 252,454 | 346,185 | 386,387 | 401,479 | 11% | 3% |
| 412222 | 6000000 | Dental Insurance | 13,068 | 14,002 | 16,122 | 18,161 | 18,421 | 12% | 1% |
| 412230 | 6000000 | Life Insurance | 14,392 | 15,439 | 19,038 | 20,856 | 21,116 | 9% | 1% |
| 412240 | 6000000 | Unemployment Insurance | 4,830 | 2,455 | 2,078 | 2,260 | 2,293 | 8% | 1% |
| 412250 | 6000000 | Disability Insurance | 1,328 | 1,527 | 1,632 | 1,632 | 1,632 | - | - |
| 412310 | 6000000 | PERS Retirement | 820,646 | 885,440 | 1,031,039 | 1,197,553 | 1,293,731 | 16% | 8% |
| 412311 | 6000000 | PERS - NPA Amortization | 504,299 | 0 | 0 | 0 | 0 | - | - |
| 412312 | 6000000 | Pension Expense - GASB68 | 0 | (2,594,048) | 0 | 0 | 0 | - | - |
| 412313 | 6000000 | OPEB Annual Req Cont Expense | 76,021 | 88,574 | 0 | 0 | 0 | - | - |
| 412320 | 6000000 | Medicare OASDI | 44,701 | 45,613 | 51,098 | 54,790 | 55,599 | 7% | 1% |
| 412330 | 6000000 | City Retirement Plan | 522 | 264 | 1,908 | 1,170 | 1,248 | (38)% | 6% |
| 412400 | 6000000 | Deferred Compensation | 975 | 12,250 | 22,500 | 32,400 | 40,500 | 44% | 25% |
| 412500 | 6000000 | Automobile/Expense Allowance | 14,600 | 17,472 | 21,600 | 21,600 | 21,600 | - | - |
| 413110 | 6000000 | Overtime At Straight Rate | 189 | 207 | 0 | 0 | 0 | - | - |
| 413120 | 6000000 | Overtime At 1.5 Rate | 5,259 | 27,829 | 9,000 | 9,000 | 9,000 | - | - |
| 413220 | 6000000 | Holiday O/T-1.5 Rate/Non-Sched | 0 | 162 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **5,038,049** | **2,285,520** | **5,365,839** | **5,901,755** | **6,082,346** | **9%** | **3%** |
| 421000 | 6000000 | Professional Services | 565,201 | 384,675 | 958,180 | 746,725 | 740,540 | (22)% | ( )% |
| 421001 | 6000000 | Prof Services/Internal | 125,095 | 93,981 | 0 | 0 | 0 | - | - |
| 421100 | 6000000 | Outside Legal Services | 3,290 | 0 | 0 | 0 | 0 | - | - |
| 422100 | 6000000 | Telephone | 8,646 | 8,020 | 10,000 | 10,000 | 10,000 | - | - |
| 422120 | 6000000 | Telephone - Cellular | 19,871 | 25,008 | 20,000 | 25,000 | 25,000 | 25% | - |
| 422700 | 6000000 | Refuse/Disposal Fees | 0 | 440 | 0 | 0 | 0 | - | - |
| 423400 | 6000000 | Motor Pool Equipment Rental | 39,042 | 47,153 | 40,000 | 49,289 | 50,768 | 23% | 3% |
| 424130 | 6000000 | Maint/Repair of Bldgs & Improv | 10,827 | 523 | 0 | 0 | 0 | - | - |
| 424220 | 6000000 | All Other Equip Maint/Repair | 5,732 | 659 | 3,000 | 2,500 | 2,500 | (16)% | - |
| 425100 | 6000000 | Advertising Expense | 3,016 | 1,933 | 5,000 | 5,000 | 5,000 | - | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Admin-Mgmt Service**
**510 - 600000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425200 | 6000000 | Periodicals & Dues | 255,318 | 185,708 | 229,760 | 270,915 | 277,100 | 17% | 2% |
| 425400 | 6000000 | General Office Expense | 92,201 | 117,335 | 87,700 | 90,000 | 90,000 | 2% | - |
| 425500 | 6000000 | Postage | 4,700 | 7,139 | 5,000 | 5,000 | 5,000 | - | - |
| 425600 | 6000000 | Central Printing Charges | 7 | 111 | 0 | 0 | 0 | - | - |
| 425610 | 6000000 | Outside Printing Expense | 14,922 | 5,288 | 10,000 | 10,000 | 10,000 | - | - |
| 425700 | 6000000 | Software Purchase/Licensing | 1,164 | 3,050 | 5,300 | 15,000 | 15,000 | 183% | - |
| 425800 | 6000000 | Computer Equip Purc Undr $5000 | 12,889 | 23,578 | 28,000 | 28,000 | 28,000 | - | - |
| 426100 | 6000000 | Janitorial Supplies | 54 | 0 | 0 | 0 | 0 | - | - |
| 426200 | 6000000 | Clothing/Linen/Safety Supplies | 11 | 257 | 0 | 0 | 0 | - | - |
| 426800 | 6000000 | Special Department Supplies | 40,798 | 25,025 | 25,000 | 25,000 | 25,000 | - | - |
| 427100 | 6000000 | Travel & Meeting Expense | 106,419 | 119,198 | 142,300 | 135,600 | 135,600 | (4)% | - |
| 427110 | 6000000 | Mayor C Mgr D/Head Travel Mtg | 20,914 | 17,755 | 25,000 | 25,000 | 25,000 | - | - |
| 427200 | 6000000 | Training | 34,211 | 33,191 | 156,550 | 154,550 | 154,550 | (1)% | - |
| 427400 | 6000000 | Employee Loyalty | 42,739 | 44,812 | 54,400 | 50,000 | 50,000 | (8)% | - |
| 428400 | 6000000 | Liability Insurance | 75,232 | 66,315 | 59,967 | 63,932 | 64,846 | 6% | 1% |
| 447020 | 6000000 | PU Board Travel | 13,762 | 10,649 | 20,000 | 20,000 | 20,000 | - | - |
| | | **Non-personnel Expenses Total** | **1,496,075** | **1,221,815** | **1,885,157** | **1,731,511** | **1,733,904** | **(8)%** | **%** |
| 457004 | 6000000 | Property Management | 4,626 | 8,802 | 12,000 | 12,000 | 12,000 | - | - |
| | | **Special Projects Total** | **4,626** | **8,802** | **12,000** | **12,000** | **12,000** | **-** | **-** |
| 462200 | 6000000 | Machine and Equipment | 0 | 0 | 0 | 0 | 0 | - | - |
| 462300 | 6000000 | Office Furniture & Equipment | 0 | 0 | 0 | 0 | 0 | - | - |
| 462308 | 6000000 | Off Furn & Eq/Computer Acqustn | 3,885 | 203,014 | 200,000 | 200,000 | 200,000 | - | - |
| | | **Equipment Outlay Total** | **3,885** | **203,014** | **200,000** | **200,000** | **200,000** | **-** | **-** |
| 881100 | 6000000 | General Fund Allocation Chgs | 2,285,565 | 1,724,107 | 5,442,042 | 5,442,042 | 5,442,042 | - | - |
| 882101 | 6000000 | Utilization Chgs from 101 Fund | 217,192 | 87,490 | 84,000 | 56,000 | 80,000 | (33)% | 42% |
| 882510 | 6000000 | Utilization Chgs from 510 Fund | 800,292 | 615,271 | 463,633 | 698,537 | 768,455 | 50% | 10% |
| | | **Charges From Others Total** | **3,303,049** | **2,426,869** | **5,989,675** | **6,196,579** | **6,290,497** | **3%** | **1%** |
| 892101 | 6000000 | Utilization Chgs to 101 Fund | (333,457) | (325,614) | (338,289) | (332,424) | (332,424) | (1)% | - |
| 892511 | 6000000 | Utilization Chgs to 511 Fund | 0 | 0 | 0 | (7,370) | (7,370) | - | - |
| 892520 | 6000000 | Utilization Chgs to 520 Fund | (1,825,000) | (1,947,000) | (2,223,000) | (2,025,000) | (2,435,000) | (8)% | 20% |
| 892521 | 6000000 | Utilization Chgs to 521 Fund | 0 | 0 | 0 | (1,447) | (1,447) | - | - |
| 892530 | 6000000 | Utilization Chgs to 530 Fund | (4,764) | (4,764) | (4,764) | (4,764) | (4,764) | - | - |
| 892550 | 6000000 | Utilization Chgs to 550 Fund | (62,280) | (62,280) | (62,280) | (62,280) | (62,280) | - | - |
| 892560 | 6000000 | Utilization Chgs to 560 Fund | (768) | (768) | (768) | (768) | (768) | - | - |
| 892570 | 6000000 | Utilization Chgs to 570 Fund | 0 | (7,200) | (7,200) | (7,200) | (7,200) | - | - |
| 892650 | 6000000 | Utilization Chgs to 650 Fund | (4,272) | (4,272) | (4,272) | (4,272) | (4,272) | - | - |
| 894510 | 6000000 | Interfund Services to 510 Fund | (1,497,049) | (1,465,507) | (946,000) | (917,000) | (917,000) | (3)% | - |
| 894520 | 6000000 | Interfund Services to 520 Fund | 0 | (9,058) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(3,727,591)** | **(3,826,463)** | **(3,586,573)** | **(3,362,525)** | **(3,772,525)** | **(6)%** | **12%** |
| | | **Total Budget Requirements** | **6,118,094** | **2,319,558** | **9,866,098** | **10,679,320** | **10,546,222** | **8%** | **(1)%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / PU Adm-Mgmt Svs-Bldg Occupancy**
**510 - 600001**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 6000010 | Professional Services | 135,522 | 269,903 | 225,900 | 248,595 | 249,825 | 10% | % |
| 421001 | 6000010 | Prof Services/Internal | 8,262 | 2,759 | 0 | 0 | 0 | - | - |
| 422100 | 6000010 | Telephone | 605 | 349 | 360 | 13,000 | 13,050 | 3511% | % |
| 422200 | 6000010 | Electric | 232,364 | 219,715 | 212,700 | 262,500 | 262,700 | 23% | % |
| 422300 | 6000010 | Gas | 5,737 | 7,145 | 5,200 | 2,750 | 2,850 | (47)% | 3% |
| 422500 | 6000010 | Water | 17,118 | 16,307 | 18,500 | 16,700 | 16,900 | (9)% | 1% |
| 422600 | 6000010 | Other Utilities | 63,354 | 27,902 | 31,450 | 31,750 | 31,900 | % | % |
| 422700 | 6000010 | Refuse/Disposal Fees | 8,814 | 9,708 | 12,300 | 10,400 | 10,600 | (15)% | 1% |
| 423200 | 6000010 | Land and Building Rental | 3,476,400 | 3,536,689 | 3,346,992 | 1,011,738 | 1,031,447 | (69)% | 1% |
| 424130 | 6000010 | Maint/Repair of Bldgs & Improv | 37,849 | 61,318 | 417,313 | 292,500 | 293,500 | (29)% | % |
| 424220 | 6000010 | All Other Equip Maint/Repair | 12,464 | 10,695 | 38,000 | 28,500 | 28,500 | (25)% | - |
| 425400 | 6000010 | General Office Expense | 0 | (170) | 0 | 0 | 0 | - | - |
| 426100 | 6000010 | Janitorial Supplies | 6,018 | 7,497 | 14,200 | 19,500 | 19,500 | 37% | - |
| 426800 | 6000010 | Special Department Supplies | 0 | 24,591 | 22,400 | 6,900 | 7,400 | (69)% | 7% |
| 428420 | 6000010 | Insurance Charges - Direct | 15,101 | 17,133 | 24,295 | 30,935 | 30,935 | 27% | - |
| | | **Non-personnel Expenses Total** | **4,019,614** | **4,211,545** | **4,369,610** | **1,975,768** | **1,999,107** | **(54)%** | **1%** |
| 462300 | 6000010 | Office Furniture & Equipment | 70,610 | 69,922 | 0 | 49,000 | 0 | - | (100)% |
| | | **Equipment Outlay Total** | **70,610** | **69,922** | **0** | **49,000** | **0** | **-** | **(100)%** |
| 462050 | 6000010 | Building and Improvements | (3,188) | 522,515 | 0 | 1,618,000 | 0 | - | (100)% |
| | | **Capital Outlay & Grants Total** | **(3,188)** | **522,515** | **0** | **1,618,000** | **0** | **-** | **(100)%** |
| 881100 | 6000010 | General Fund Allocation Chgs | 634,843 | 519,536 | 110,523 | 110,523 | 110,523 | - | - |
| 882101 | 6000010 | Utilization Chgs from 101 Fund | 2,325 | 2,640 | 2,693 | 3,079 | 3,079 | 14% | - |
| | | **Charges From Others Total** | **637,168** | **522,176** | **113,216** | **113,602** | **113,602** | **%** | **-** |
| 892101 | 6000010 | Utilization Chgs to 101 Fund | 0 | 0 | (21,135) | (21,072) | (19,023) | ( )% | (9)% |
| 892510 | 6000010 | Utilization Chgs to 510 Fund | (3,294,018) | (3,817,602) | (3,325,087) | (1,759,108) | (2,138,964) | (47)% | 21% |
| 892511 | 6000010 | Utilization Chgs to 511 Fund | 0 | 0 | 0 | (8,400) | (22,621) | - | 169% |
| 892520 | 6000010 | Utilization Chgs to 520 Fund | (1,089,960) | (973,188) | (924,139) | (250,071) | (327,373) | (72)% | 30% |
| 892521 | 6000010 | Utilization Chgs to 521 Fund | (36,897) | (42,714) | (40,413) | (1,649) | (4,439) | (95)% | 169% |
| | | **Charges to Others Total** | **(4,420,876)** | **(4,833,504)** | **(4,310,774)** | **(2,040,300)** | **(2,512,420)** | **(52)%** | **23%** |
| | | **Total Budget Requirements** | **303,328** | **492,655** | **172,052** | **1,716,070** | **(399,711)** | **897%** | **(123)%** |

# Department Budget Detail

**Department / Section:** **Public Utilities-Admin / PU-Utility IT**
**510 - 600002**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421207 | 6000020 | Info Sys Outsourcing-Admin | 313,980 | 0 | 0 | 0 | 0 | - | - |
| 421208 | 6000020 | Info Sys Outsourcing-Billing | 122,416 | 0 | 0 | 0 | 0 | - | - |
| 421209 | 6000020 | Info Sys Outsourcing-Cust Svc | 138,447 | 0 | 0 | 0 | 0 | - | - |
| 421210 | 6000020 | Info Sys Outsourcing-Pwr Rsrcs | 80,278 | 0 | 0 | 0 | 0 | - | - |
| 421211 | 6000020 | Info Sys Outsrc-Busn Sprt | 139,955 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **795,078** | **0** | **0** | **0** | **0** | - | **-** |
| 881100 | 6000020 | General Fund Allocation Chgs | 51,687 | (0) | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **51,687** | **(0)** | **0** | **0** | **0** | - | **-** |
| 892510 | 6000020 | Utilization Chgs to 510 Fund | (771,318) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(771,318)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **75,447** | **(0)** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Admin-Mgmt SVS-Mission Sq Bldg**
**510 - 600003**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 6000030 | Professional Services | 0 | 0 | 0 | 787,900 | 807,800 | - | 2% |
| 422100 | 6000030 | Telephone | 0 | 0 | 0 | 7,200 | 7,300 | - | 1% |
| 422200 | 6000030 | Electric | 0 | 0 | 0 | 425,400 | 436,000 | - | 2% |
| 422300 | 6000030 | Gas | 0 | 0 | 0 | 31,000 | 31,500 | - | 1% |
| 422500 | 6000030 | Water | 0 | 0 | 0 | 10,200 | 10,500 | - | 2% |
| 422600 | 6000030 | Other Utilities | 0 | 0 | 0 | 10,200 | 10,500 | - | 2% |
| 422700 | 6000030 | Refuse/Disposal Fees | 0 | 0 | 0 | 10,200 | 10,500 | - | 2% |
| 424130 | 6000030 | Maint/Repair of Bldgs & Improv | 0 | 0 | 0 | 93,600 | 84,300 | - | (9)% |
| 426100 | 6000030 | Janitorial Supplies | 0 | 0 | 0 | 20,500 | 21,000 | - | 2% |
| 426800 | 6000030 | Special Department Supplies | 0 | 0 | 0 | 5,000 | 5,000 | - | - |
| 447100 | 6000030 | Taxes And Assessments | 0 | 0 | 0 | 181,300 | 185,800 | - | 2% |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **1,582,500** | **1,610,200** | **-** | **1%** |
| 462050 | 6000030 | Building and Improvements | 0 | 0 | 0 | 500,000 | 0 | - | (100)% |
| | | **Capital Outlay & Grants Total** | **0** | **0** | **0** | **500,000** | **0** | **-** | **(100)%** |
| 892510 | 6000030 | Utilization Chgs to 510 Fund | 0 | 0 | 0 | (464,034) | (472,156) | - | 1% |
| 892511 | 6000030 | Utilization Chgs to 511 Fund | 0 | 0 | 0 | (45,402) | (46,197) | - | 1% |
| 892520 | 6000030 | Utilization Chgs to 520 Fund | 0 | 0 | 0 | (146,304) | (148,865) | - | 1% |
| 892521 | 6000030 | Utilization Chgs to 521 Fund | 0 | 0 | 0 | (8,910) | (9,066) | - | 1% |
| | | **Charges to Others Total** | **0** | **0** | **0** | **(664,650)** | **(676,284)** | **-** | **1%** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **1,417,850** | **933,916** | **-** | **(34)%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Work Force Developmnt**
**510 - 600200**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6002000 | Salaries - Regular | 0 | 0 | 0 | 202,989 | 202,989 | - | - |
| 411510 | 6002000 | Accrued Payroll | 0 | 0 | 0 | 1,171 | 1,194 | - | 1% |
| 412220 | 6002000 | Health Insurance | 0 | 0 | 0 | 25,829 | 26,969 | - | 4% |
| 412222 | 6002000 | Dental Insurance | 0 | 0 | 0 | 1,080 | 1,080 | - | - |
| 412230 | 6002000 | Life Insurance | 0 | 0 | 0 | 1,259 | 1,259 | - | - |
| 412240 | 6002000 | Unemployment Insurance | 0 | 0 | 0 | 113 | 113 | - | - |
| 412310 | 6002000 | PERS Retirement | 0 | 0 | 0 | 67,912 | 72,126 | - | 6% |
| 412320 | 6002000 | Medicare OASDI | 0 | 0 | 0 | 2,943 | 2,943 | - | - |
| 412400 | 6002000 | Deferred Compensation | 0 | 0 | 0 | 2,400 | 3,000 | - | 25% |
| | | **Personnel Services Total** | **0** | **0** | **0** | **305,696** | **311,673** | - | **1%** |
| 421000 | 6002000 | Professional Services | 0 | 0 | 0 | 14,000 | 14,000 | - | - |
| 422120 | 6002000 | Telephone - Cellular | 0 | 0 | 0 | 540 | 540 | - | - |
| 425200 | 6002000 | Periodicals & Dues | 0 | 0 | 0 | 2,000 | 2,250 | - | 12% |
| 425400 | 6002000 | General Office Expense | 0 | 0 | 0 | 1,200 | 1,200 | - | - |
| 425610 | 6002000 | Outside Printing Expense | 0 | 0 | 0 | 2,500 | 2,500 | - | - |
| 425700 | 6002000 | Software Purchase/Licensing | 0 | 0 | 0 | 400 | 400 | - | - |
| 427100 | 6002000 | Travel & Meeting Expense | 0 | 0 | 0 | 7,500 | 7,500 | - | - |
| 427200 | 6002000 | Training | 0 | 0 | 0 | 2,000 | 2,000 | - | - |
| 427201 | 6002000 | Education Sponsorship Program | 0 | 0 | 0 | 200,000 | 200,000 | - | - |
| 427202 | 6002000 | Contract Education Program | 0 | 0 | 0 | 100,000 | 100,000 | - | - |
| 428400 | 6002000 | Liability Insurance | 0 | 0 | 0 | 3,207 | 3,207 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **333,347** | **333,597** | - | **%** |
| 882510 | 6002000 | Utilization Chgs from 510 Fund | 0 | 0 | 0 | 81,984 | 88,409 | - | 7% |
| | | **Charges From Others Total** | **0** | **0** | **0** | **81,984** | **88,409** | - | **7%** |
| 892511 | 6002000 | Utilization Chgs to 511 Fund | 0 | 0 | 0 | (7,183) | (7,616) | - | 6% |
| 892520 | 6002000 | Utilization Chgs to 520 Fund | 0 | 0 | 0 | (93,000) | (98,000) | - | 5% |
| 892521 | 6002000 | Utilization Chgs to 521 Fund | 0 | 0 | 0 | (1,410) | (1,495) | - | 6% |
| | | **Charges to Others Total** | **0** | **0** | **0** | **(101,593)** | **(107,111)** | - | **5%** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **619,434** | **626,568** | - | **1%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Office Ops Technology**
**510 - 600300**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6003000 | Salaries - Regular | 0 | 0 | 0 | 429,886 | 422,980 | - | (1)% |
| 411510 | 6003000 | Accrued Payroll | 0 | 0 | 0 | 2,229 | 2,240 | - | % |
| 412220 | 6003000 | Health Insurance | 0 | 0 | 0 | 37,497 | 39,479 | - | 5% |
| 412222 | 6003000 | Dental Insurance | 0 | 0 | 0 | 1,882 | 1,908 | - | 1% |
| 412230 | 6003000 | Life Insurance | 0 | 0 | 0 | 2,666 | 2,623 | - | (1)% |
| 412240 | 6003000 | Unemployment Insurance | 0 | 0 | 0 | 240 | 237 | - | (1)% |
| 412310 | 6003000 | PERS Retirement | 0 | 0 | 0 | 98,779 | 105,321 | - | 6% |
| 412320 | 6003000 | Medicare OASDI | 0 | 0 | 0 | 6,233 | 6,134 | - | (1)% |
| 412400 | 6003000 | Deferred Compensation | 0 | 0 | 0 | 4,800 | 6,000 | - | 25% |
| | | **Personnel Services Total** | **0** | **0** | **0** | **584,212** | **586,922** | - | **%** |
| 421000 | 6003000 | Professional Services | 0 | 0 | 0 | 410,000 | 10,000 | - | (97)% |
| 425200 | 6003000 | Periodicals & Dues | 0 | 0 | 0 | 3,000 | 3,000 | - | - |
| 425400 | 6003000 | General Office Expense | 0 | 0 | 0 | 10,000 | 10,000 | - | - |
| 425800 | 6003000 | Computer Equip Purc Undr $5000 | 0 | 0 | 0 | 10,000 | 10,000 | - | - |
| 427100 | 6003000 | Travel & Meeting Expense | 0 | 0 | 0 | 8,000 | 8,000 | - | - |
| 427200 | 6003000 | Training | 0 | 0 | 0 | 10,000 | 10,000 | - | - |
| 428400 | 6003000 | Liability Insurance | 0 | 0 | 0 | 6,792 | 6,683 | - | (1)% |
| | | **Non-personnel Expenses Total** | **0** | **0** | **0** | **457,792** | **57,683** | - | **(87)%** |
| 882510 | 6003000 | Utilization Chgs from 510 Fund | 0 | 0 | 0 | 56,738 | 61,188 | - | 7% |
| | | **Charges From Others Total** | **0** | **0** | **0** | **56,738** | **61,188** | - | **7%** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **1,098,742** | **705,793** | - | **(35)%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Business Support**
**510 - 600400**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6004000 | Salaries - Regular | 323,866 | 306,741 | 627,403 | 680,161 | 691,208 | 8% | 1% |
| 411130 | 6004000 | Compensatory Time | 78 | 578 | 0 | 0 | 0 | - | - |
| 411210 | 6004000 | Vacation | 24,843 | 15,688 | 0 | 0 | 0 | - | - |
| 411220 | 6004000 | Holidays & Special Days Off | 16,746 | 13,854 | 0 | 0 | 0 | - | - |
| 411240 | 6004000 | Sick Leave | 19,514 | 8,834 | 0 | 0 | 0 | - | - |
| 411245 | 6004000 | Family Illness Sick Leave | 2,917 | 1,478 | 0 | 0 | 0 | - | - |
| 411260 | 6004000 | Bereavement Leave | 206 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 6004000 | Administrative Leave | 3,702 | 4,552 | 0 | 0 | 0 | - | - |
| 411410 | 6004000 | Vacation Payoffs | 0 | 165 | 0 | 0 | 0 | - | - |
| 411420 | 6004000 | Sick Leave Payoff | 0 | 99 | 0 | 0 | 0 | - | - |
| 411430 | 6004000 | Compensatory Time Payoff | 0 | 60 | 0 | 0 | 0 | - | - |
| 411510 | 6004000 | Accrued Payroll | (1,480) | 7,797 | 7,009 | 3,912 | 4,043 | (44)% | 3% |
| 411521 | 6004000 | Accrued Sick Leave Yr End Only | (5,011) | 4,093 | 0 | 0 | 0 | - | - |
| 411522 | 6004000 | Accrued Vacation Year-End Only | 1,023 | 19,633 | 0 | 0 | 0 | - | - |
| 411530 | 6004000 | Accrued Comp. Time Earned | 189 | 7,151 | 0 | 0 | 0 | - | - |
| 412210 | 6004000 | Workers Compensation Ins | 8,895 | 14,388 | 13,301 | 14,691 | 14,930 | 10% | 1% |
| 412220 | 6004000 | Health Insurance | 36,912 | 33,043 | 92,984 | 109,999 | 114,283 | 18% | 3% |
| 412222 | 6004000 | Dental Insurance | 2,020 | 1,809 | 4,029 | 4,582 | 4,608 | 13% | % |
| 412230 | 6004000 | Life Insurance | 1,543 | 1,323 | 2,736 | 2,757 | 2,825 | % | 2% |
| 412240 | 6004000 | Unemployment Insurance | 835 | 457 | 350 | 379 | 385 | 8% | 1% |
| 412250 | 6004000 | Disability Insurance | 271 | 214 | 408 | 544 | 544 | 33% | - |
| 412310 | 6004000 | PERS Retirement | 109,964 | 97,782 | 171,343 | 204,543 | 221,438 | 19% | 8% |
| 412313 | 6004000 | OPEB Annual Req Cont Expense | 12,664 | 11,593 | 0 | 0 | 0 | - | - |
| 412320 | 6004000 | Medicare OASDI | 4,387 | 4,280 | 7,767 | 8,533 | 8,694 | 9% | 1% |
| 412400 | 6004000 | Deferred Compensation | 112 | 1,200 | 4,500 | 6,000 | 7,500 | 33% | 25% |
| 413120 | 6004000 | Overtime At 1.5 Rate | 0 | 808 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **564,202** | **557,632** | **931,830** | **1,036,101** | **1,070,458** | **11%** | **3%** |
| 421000 | 6004000 | Professional Services | 165,962 | 346,171 | 613,000 | 490,000 | 420,000 | (20)% | (14)% |
| 421001 | 6004000 | Prof Services/Internal | 0 | 26 | 0 | 0 | 0 | - | - |
| 422100 | 6004000 | Telephone | 3,402 | 511 | 0 | 0 | 0 | - | - |
| 422120 | 6004000 | Telephone - Cellular | 945 | 1,194 | 1,328 | 2,300 | 2,300 | 73% | - |
| 425400 | 6004000 | General Office Expense | 104,708 | 1,868 | 6,000 | 1,000 | 1,000 | (83)% | - |
| 425500 | 6004000 | Postage | 666,548 | 711,296 | 784,000 | 736,000 | 758,100 | (6)% | 3% |
| 425700 | 6004000 | Software Purchase/Licensing | 57,500 | 46,247 | 367,300 | 360,000 | 372,000 | (1)% | 3% |
| 425800 | 6004000 | Computer Equip Purc Undr $5000 | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 426800 | 6004000 | Special Department Supplies | 97,464 | 218,063 | 246,100 | 246,100 | 246,100 | - | - |
| 427100 | 6004000 | Travel & Meeting Expense | 0 | 1,230 | 0 | 0 | 0 | - | - |
| 427200 | 6004000 | Training | 376 | 25 | 30,000 | 15,000 | 15,000 | (50)% | - |
| 428400 | 6004000 | Liability Insurance | 13,014 | 12,360 | 10,101 | 10,746 | 10,921 | 6% | 1% |
| | | **Non-personnel Expenses Total** | **1,109,923** | **1,338,995** | **2,058,829** | **1,862,146** | **1,826,421** | **(9)%** | **(1)%** |
| 462300 | 6004000 | Office Furniture & Equipment | 165,753 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **165,753** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 6004000 | General Fund Allocation Chgs | 108,369 | 911,541 | 62,696 | 62,696 | 62,696 | - | - |
| 882510 | 6004000 | Utilization Chgs from 510 Fund | 141,243 | 123,286 | 206,225 | 156,275 | 178,120 | (24)% | 13% |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Business Support**
**510 - 600400**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Charges From Others Total** | **249,612** | **1,034,827** | **268,921** | **218,971** | **240,816** | **(18)%** | **9%** |
| 892520 | 6004000 | Utilization Chgs to 520 Fund | (328,999) | (309,999) | (544,000) | (840,000) | (774,000) | 54% | (7)% |
| 892540 | 6004000 | Utilization Chgs to 540 Fund | (270,999) | (288,999) | (549,000) | (622,377) | (559,119) | 13% | (10)% |
| 892550 | 6004000 | Utilization Chgs to 550 Fund | (348,000) | (330,999) | (580,000) | (802,404) | (731,156) | 38% | (8)% |
| | | **Charges to Others Total** | **(947,999)** | **(929,999)** | **(1,673,000)** | **(2,264,781)** | **(2,064,275)** | **35%** | **(8)%** |
| | | **Total Budget Requirements** | **1,141,490** | **2,001,456** | **1,586,580** | **852,437** | **1,073,420** | **(46)%** | **25%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Admin-Utility Billing**
**510 - 600500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6005000 | Salaries - Regular | 406,189 | 406,696 | 561,523 | 598,223 | 601,847 | 6% | % |
| 411110 | 6005000 | Salaries-Temp & Part Time | 23,015 | 30,197 | 44,105 | 45,852 | 46,347 | 3% | 1% |
| 411130 | 6005000 | Compensatory Time | 924 | 1,256 | 0 | 0 | 0 | - | - |
| 411210 | 6005000 | Vacation | 36,648 | 28,885 | 0 | 0 | 0 | - | - |
| 411220 | 6005000 | Holidays & Special Days Off | 21,661 | 21,242 | 0 | 0 | 0 | - | - |
| 411240 | 6005000 | Sick Leave | 18,328 | 12,166 | 0 | 0 | 0 | - | - |
| 411245 | 6005000 | Family Illness Sick Leave | 2,202 | 2,251 | 0 | 0 | 0 | - | - |
| 411250 | 6005000 | Industrial Accident | 2,506 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 6005000 | Bereavement Leave | 1,802 | 3,026 | 0 | 0 | 0 | - | - |
| 411280 | 6005000 | Jury Duty | 0 | 364 | 0 | 0 | 0 | - | - |
| 411292 | 6005000 | Administrative Leave | 1,101 | 1,039 | 0 | 0 | 0 | - | - |
| 411410 | 6005000 | Vacation Payoffs | 128 | 1,328 | 0 | 0 | 0 | - | - |
| 411420 | 6005000 | Sick Leave Payoff | 3,234 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 6005000 | Accrued Payroll | (11,533) | 6,787 | 6,918 | 3,713 | 3,801 | (46)% | 2% |
| 411521 | 6005000 | Accrued Sick Leave Yr End Only | (814) | 3,630 | 0 | 0 | 0 | - | - |
| 411522 | 6005000 | Accrued Vacation Year-End Only | 965 | 4,570 | 0 | 0 | 0 | - | - |
| 411530 | 6005000 | Accrued Comp. Time Earned | (419) | 750 | 0 | 0 | 0 | - | - |
| 412210 | 6005000 | Workers Compensation Ins | 8,580 | 13,059 | 12,839 | 13,914 | 14,004 | 8% | % |
| 412220 | 6005000 | Health Insurance | 79,657 | 76,450 | 115,502 | 119,114 | 123,826 | 3% | 3% |
| 412222 | 6005000 | Dental Insurance | 4,936 | 5,125 | 6,511 | 6,533 | 6,579 | % | % |
| 412230 | 6005000 | Life Insurance | 689 | 666 | 742 | 761 | 784 | 2% | 3% |
| 412240 | 6005000 | Unemployment Insurance | 805 | 415 | 338 | 361 | 363 | 6% | % |
| 412250 | 6005000 | Disability Insurance | 1,413 | 1,325 | 1,632 | 1,632 | 1,632 | - | - |
| 412310 | 6005000 | PERS Retirement | 141,485 | 126,114 | 163,683 | 186,547 | 200,630 | 13% | 7% |
| 412313 | 6005000 | OPEB Annual Req Cont Expense | 27,329 | 26,823 | 0 | 0 | 0 | - | - |
| 412320 | 6005000 | Medicare OASDI | 7,697 | 8,091 | 8,782 | 9,341 | 9,400 | 6% | % |
| 412400 | 6005000 | Deferred Compensation | 50 | 600 | 900 | 1,200 | 1,500 | 33% | 25% |
| 413110 | 6005000 | Overtime At Straight Rate | 0 | 237 | 0 | 0 | 0 | - | - |
| 413120 | 6005000 | Overtime At 1.5 Rate | 8,206 | 34,505 | 7,900 | 7,900 | 7,900 | - | - |
| 413130 | 6005000 | Overtime At Double Time Rate | 0 | 117 | 0 | 0 | 0 | - | - |
| 413230 | 6005000 | Holiday O/T-Strt/Subj To Retir | 0 | 264 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **786,794** | **817,991** | **931,375** | **995,091** | **1,018,613** | **6%** | **2%** |
| 421000 | 6005000 | Professional Services | 230 | 0 | 0 | 0 | 0 | - | - |
| 422100 | 6005000 | Telephone | 292 | 295 | 2,000 | 1,500 | 1,500 | (25)% | - |
| 424220 | 6005000 | All Other Equip Maint/Repair | 0 | 0 | 6,000 | 4,000 | 4,000 | (33)% | - |
| 425400 | 6005000 | General Office Expense | 4,887 | 3,520 | 11,000 | 8,000 | 8,000 | (27)% | - |
| 425500 | 6005000 | Postage | 3,094 | 4,859 | 6,000 | 7,000 | 7,000 | 16% | - |
| 425800 | 6005000 | Computer Equip Purc Undr $5000 | 1,640 | 0 | 6,500 | 7,000 | 7,000 | 7% | - |
| 426800 | 6005000 | Special Department Supplies | 506 | 0 | 6,400 | 5,000 | 5,000 | (21)% | - |
| 427200 | 6005000 | Training | 398 | 0 | 2,000 | 4,000 | 4,000 | 100% | - |
| 428400 | 6005000 | Liability Insurance | 12,553 | 11,218 | 9,751 | 10,174 | 10,240 | 4% | % |
| | | **Non-personnel Expenses Total** | **23,603** | **19,893** | **49,651** | **46,674** | **46,740** | **(5)%** | **%** |
| 881100 | 6005000 | General Fund Allocation Chgs | 676,743 | 167,995 | 53,394 | 53,394 | 53,394 | - | - |
| 882101 | 6005000 | Utilization Chgs from 101 Fund | 64,929 | 63,462 | 63,462 | 63,462 | 63,462 | - | - |
| 882510 | 6005000 | Utilization Chgs from 510 Fund | 223,971 | 157,098 | 110,528 | 182,321 | 207,806 | 64% | 13% |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Admin-Utility Billing**
**510 - 600500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Charges From Others Total** | **965,644** | **388,556** | **227,384** | **299,177** | **324,662** | **31%** | **8%** |
| 892520 | 6005000 | Utilization Chgs to 520 Fund | (219,000) | (206,000) | (177,000) | (256,000) | (228,000) | 44% | (10)% |
| 892540 | 6005000 | Utilization Chgs to 540 Fund | (180,999) | (192,000) | (180,000) | (183,849) | (227,790) | 2% | 23% |
| 892550 | 6005000 | Utilization Chgs to 550 Fund | (231,999) | (219,999) | (189,000) | (241,187) | (258,162) | 27% | 7% |
| 894510 | 6005000 | Interfund Services to 510 Fund | (102,564) | (164,625) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(734,564)** | **(782,625)** | **(546,000)** | **(681,036)** | **(713,952)** | **24%** | **4%** |
| | | **Total Budget Requirements** | **1,041,478** | **443,815** | **662,410** | **659,906** | **676,063** | **( )%** | **2%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Admin-Field Services**
**510 - 601000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6010000 | Salaries - Regular | 1,462,280 | 1,577,015 | 2,427,406 | 2,327,017 | 2,361,191 | (4)% | 1% |
| 411110 | 6010000 | Salaries-Temp & Part Time | 145,230 | 3,351 | 63,430 | 84,069 | 88,305 | 32% | 5% |
| 411130 | 6010000 | Compensatory Time | 14,828 | 13,521 | 0 | 0 | 0 | - | - |
| 411210 | 6010000 | Vacation | 119,431 | 118,788 | 0 | 0 | 0 | - | - |
| 411220 | 6010000 | Holidays & Special Days Off | 74,726 | 78,747 | 0 | 0 | 0 | - | - |
| 411240 | 6010000 | Sick Leave | 55,479 | 64,479 | 0 | 0 | 0 | - | - |
| 411245 | 6010000 | Family Illness Sick Leave | 14,513 | 9,219 | 0 | 0 | 0 | - | - |
| 411250 | 6010000 | Industrial Accident | 11,004 | 878 | 0 | 0 | 0 | - | - |
| 411260 | 6010000 | Bereavement Leave | 4,822 | 2,451 | 0 | 0 | 0 | - | - |
| 411280 | 6010000 | Jury Duty | 525 | 3,778 | 0 | 0 | 0 | - | - |
| 411292 | 6010000 | Administrative Leave | 1,704 | 14 | 0 | 0 | 0 | - | - |
| 411410 | 6010000 | Vacation Payoffs | 189 | 12,336 | 0 | 0 | 0 | - | - |
| 411420 | 6010000 | Sick Leave Payoff | 0 | 29,083 | 0 | 0 | 0 | - | - |
| 411510 | 6010000 | Accrued Payroll | 5,910 | 15,423 | 28,397 | 13,740 | 14,178 | (51)% | 3% |
| 411521 | 6010000 | Accrued Sick Leave Yr End Only | 13,089 | (19,267) | 0 | 0 | 0 | - | - |
| 411522 | 6010000 | Accrued Vacation Year-End Only | (2,167) | 72 | 0 | 0 | 0 | - | - |
| 411530 | 6010000 | Accrued Comp. Time Earned | (1,647) | 4,090 | 0 | 0 | 0 | - | - |
| 412210 | 6010000 | Workers Compensation Ins | 36,706 | 54,804 | 52,806 | 52,079 | 52,906 | (1)% | 1% |
| 412220 | 6010000 | Health Insurance | 303,502 | 318,404 | 501,648 | 449,080 | 468,860 | (10)% | 4% |
| 412222 | 6010000 | Dental Insurance | 15,482 | 15,989 | 22,067 | 19,868 | 20,336 | (9)% | 2% |
| 412230 | 6010000 | Life Insurance | 2,183 | 2,122 | 2,639 | 2,579 | 2,582 | (2)% | % |
| 412240 | 6010000 | Unemployment Insurance | 3,448 | 1,743 | 1,390 | 1,343 | 1,362 | (3)% | 1% |
| 412250 | 6010000 | Disability Insurance | 4,527 | 4,968 | 6,324 | 5,916 | 5,916 | (6)% | - |
| 412310 | 6010000 | PERS Retirement | 505,079 | 456,719 | 639,174 | 654,621 | 709,278 | 2% | 8% |
| 412313 | 6010000 | OPEB Annual Req Cont Expense | 104,125 | 111,713 | 0 | 0 | 0 | - | - |
| 412320 | 6010000 | Medicare OASDI | 23,856 | 24,132 | 32,609 | 31,378 | 31,887 | (3)% | 1% |
| 412330 | 6010000 | City Retirement Plan | 3,884 | 0 | 1,798 | 2,572 | 2,703 | 43% | 5% |
| 412400 | 6010000 | Deferred Compensation | 150 | 1,575 | 2,700 | 3,600 | 4,500 | 33% | 25% |
| 413110 | 6010000 | Overtime At Straight Rate | 0 | 224 | 0 | 0 | 0 | - | - |
| 413120 | 6010000 | Overtime At 1.5 Rate | 95,091 | 105,935 | 219,605 | 219,605 | 219,605 | - | - |
| 413130 | 6010000 | Overtime At Double Time Rate | 0 | 1,257 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **3,017,960** | **3,013,577** | **4,001,993** | **3,867,467** | **3,983,609** | **(3)%** | **3%** |
| 421000 | 6010000 | Professional Services | 1,680 | 1,680 | 0 | 0 | 0 | - | - |
| 421001 | 6010000 | Prof Services/Internal | 21,128 | 1,324 | 0 | 0 | 0 | - | - |
| 422100 | 6010000 | Telephone | 816 | 475 | 2,057 | 2,000 | 2,000 | (2)% | - |
| 422120 | 6010000 | Telephone - Cellular | 13,199 | 22,155 | 17,400 | 17,400 | 17,400 | - | - |
| 423400 | 6010000 | Motor Pool Equipment Rental | 259,505 | 247,121 | 290,000 | 245,754 | 253,127 | (15)% | 3% |
| 424130 | 6010000 | Maint/Repair of Bldgs & Improv | 12,629 | 0 | 0 | 0 | 0 | - | - |
| 424220 | 6010000 | All Other Equip Maint/Repair | 15,053 | 20,445 | 40,000 | 40,000 | 40,000 | - | - |
| 424230 | 6010000 | Central Garage Charges | 175 | 182 | 1,000 | 0 | 0 | (100)% | - |
| 425400 | 6010000 | General Office Expense | 11,699 | 12,030 | 13,375 | 12,500 | 12,500 | (6)% | - |
| 425500 | 6010000 | Postage | 1,709 | 1,561 | 2,538 | 2,450 | 2,450 | (3)% | - |
| 425600 | 6010000 | Central Printing Charges | 456 | 395 | 3,000 | 3,000 | 3,000 | - | - |
| 425610 | 6010000 | Outside Printing Expense | 204 | 2,001 | 0 | 0 | 0 | - | - |
| 425700 | 6010000 | Software Purchase/Licensing | 1,305 | 0 | 5,860 | 5,800 | 5,800 | (1)% | - |
| 425800 | 6010000 | Computer Equip Purc Undr $5000 | 1,835 | 1,213 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Admin-Field Services**
**510 - 601000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 426100 | 6010000 | Janitorial Supplies | 0 | 182 | 0 | 0 | 0 | - | - |
| 426200 | 6010000 | Clothing/Linen/Safety Supplies | 19,525 | 20,190 | 44,158 | 37,700 | 37,700 | (14)% | - |
| 426300 | 6010000 | Motor Fuels & Lubricants | 0 | 0 | 50 | 0 | 0 | (100)% | - |
| 426700 | 6010000 | Maintenance Tools/Supplies | 35,874 | 38,448 | 79,042 | 70,000 | 70,000 | (11)% | - |
| 426710 | 6010000 | Work Boot Reimbursement | 5,250 | 5,100 | 0 | 6,150 | 6,150 | - | - |
| 426800 | 6010000 | Special Department Supplies | 731 | 8,185 | 12,865 | 12,800 | 12,800 | ( )% | - |
| 427200 | 6010000 | Training | 6,315 | 5,117 | 10,850 | 12,300 | 12,300 | 13% | - |
| 428400 | 6010000 | Liability Insurance | 53,706 | 47,082 | 40,102 | 38,093 | 38,700 | (5)% | 1% |
| | | **Non-personnel Expenses Total** | **462,803** | **434,894** | **562,297** | **505,947** | **513,927** | **(10)%** | **1%** |
| 462200 | 6010000 | Machine and Equipment | 6,383 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **6,383** | **0** | **0** | **0** | **0** | - | **-** |
| 881100 | 6010000 | General Fund Allocation Chgs | 127,861 | 314,670 | 209,096 | 209,096 | 209,096 | - | - |
| 882510 | 6010000 | Utilization Chgs from 510 Fund | 90,771 | 36,921 | 70,468 | 59,668 | 72,838 | (15)% | 22% |
| | | **Charges From Others Total** | **218,632** | **351,591** | **279,564** | **268,764** | **281,934** | **(3)%** | **4%** |
| 892520 | 6010000 | Utilization Chgs to 520 Fund | (375,000) | (309,000) | (392,000) | (487,689) | (577,809) | 24% | 18% |
| 894510 | 6010000 | Interfund Services to 510 Fund | (1,012,727) | (221,522) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(1,387,727)** | **(530,522)** | **(392,000)** | **(487,689)** | **(577,809)** | **24%** | **18%** |
| | | **Total Budget Requirements** | **2,318,053** | **3,269,541** | **4,451,854** | **4,154,489** | **4,201,661** | **(6)%** | **1%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Admn-Customer Service**
**510 - 601500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6015000 | Salaries - Regular | 2,257,768 | 2,390,789 | 3,072,540 | 2,975,820 | 3,008,927 | (3)% | 1% |
| 411110 | 6015000 | Salaries-Temp & Part Time | 92,016 | 71,345 | 122,194 | 167,327 | 170,898 | 36% | 2% |
| 411130 | 6015000 | Compensatory Time | 32,753 | 53,320 | 0 | 0 | 0 | - | - |
| 411210 | 6015000 | Vacation | 158,066 | 162,017 | 0 | 0 | 0 | - | - |
| 411220 | 6015000 | Holidays & Special Days Off | 116,756 | 121,794 | 0 | 0 | 0 | - | - |
| 411240 | 6015000 | Sick Leave | 95,031 | 95,238 | 0 | 0 | 0 | - | - |
| 411245 | 6015000 | Family Illness Sick Leave | 27,202 | 32,473 | 0 | 0 | 0 | - | - |
| 411250 | 6015000 | Industrial Accident | 12 | 3,220 | 0 | 0 | 0 | - | - |
| 411260 | 6015000 | Bereavement Leave | 3,970 | 7,857 | 0 | 0 | 0 | - | - |
| 411280 | 6015000 | Jury Duty | 2,135 | 4,104 | 0 | 0 | 0 | - | - |
| 411292 | 6015000 | Administrative Leave | 3,867 | 3,284 | 0 | 0 | 0 | - | - |
| 411410 | 6015000 | Vacation Payoffs | 6,492 | 4,310 | 0 | 0 | 0 | - | - |
| 411420 | 6015000 | Sick Leave Payoff | 20 | 192 | 0 | 0 | 0 | - | - |
| 411430 | 6015000 | Compensatory Time Payoff | 38 | 145 | 0 | 0 | 0 | - | - |
| 411510 | 6015000 | Accrued Payroll | 15,703 | 43,520 | 36,344 | 18,214 | 18,761 | (49)% | 3% |
| 411521 | 6015000 | Accrued Sick Leave Yr End Only | 3,757 | 17 | 0 | 0 | 0 | - | - |
| 411522 | 6015000 | Accrued Vacation Year-End Only | 5,317 | 13,347 | 0 | 0 | 0 | - | - |
| 411530 | 6015000 | Accrued Comp. Time Earned | 4,064 | 5,304 | 0 | 0 | 0 | - | - |
| 412210 | 6015000 | Workers Compensation Ins | 44,872 | 68,091 | 67,728 | 67,895 | 68,691 | % | 1% |
| 412220 | 6015000 | Health Insurance | 465,361 | 497,455 | 592,503 | 611,087 | 641,117 | 3% | 4% |
| 412222 | 6015000 | Dental Insurance | 28,388 | 29,932 | 30,490 | 30,851 | 31,111 | 1% | % |
| 412230 | 6015000 | Life Insurance | 3,828 | 3,933 | 4,348 | 4,320 | 4,340 | ( )% | % |
| 412240 | 6015000 | Unemployment Insurance | 4,215 | 2,166 | 1,783 | 1,754 | 1,774 | (1)% | 1% |
| 412250 | 6015000 | Disability Insurance | 7,603 | 7,950 | 7,888 | 8,024 | 8,024 | 1% | - |
| 412310 | 6015000 | PERS Retirement | 742,847 | 725,844 | 858,089 | 904,315 | 975,782 | 5% | 7% |
| 412313 | 6015000 | OPEB Annual Req Cont Expense | 159,656 | 174,533 | 0 | 0 | 0 | - | - |
| 412320 | 6015000 | Medicare OASDI | 39,868 | 43,751 | 44,586 | 43,846 | 44,380 | (1)% | 1% |
| 412330 | 6015000 | City Retirement Plan | 0 | 0 | 370 | 0 | 0 | (100)% | - |
| 412400 | 6015000 | Deferred Compensation | 250 | 3,000 | 5,400 | 7,200 | 9,000 | 33% | 25% |
| 413110 | 6015000 | Overtime At Straight Rate | 0 | 576 | 0 | 0 | 0 | - | - |
| 413120 | 6015000 | Overtime At 1.5 Rate | 36,458 | 92,478 | 20,000 | 20,000 | 20,000 | - | - |
| | | **Personnel Services Total** | **4,358,326** | **4,661,999** | **4,864,263** | **4,860,653** | **5,002,805** | **( )%** | **2%** |
| 421000 | 6015000 | Professional Services | 243,176 | 328,268 | 291,902 | 290,962 | 290,962 | ( )% | - |
| 421001 | 6015000 | Prof Services/Internal | 739 | 1,444 | 0 | 0 | 0 | - | - |
| 422100 | 6015000 | Telephone | 18,086 | 12,880 | 36,000 | 36,000 | 36,000 | - | - |
| 422120 | 6015000 | Telephone - Cellular | 762 | 730 | 800 | 800 | 800 | - | - |
| 423400 | 6015000 | Motor Pool Equipment Rental | 0 | 0 | 100 | 0 | 0 | (100)% | - |
| 424220 | 6015000 | All Other Equip Maint/Repair | 9,586 | 405 | 24,700 | 24,700 | 24,700 | - | - |
| 425100 | 6015000 | Advertising Expense | 0 | 0 | 2,500 | 2,500 | 2,500 | - | - |
| 425200 | 6015000 | Periodicals & Dues | 1,017 | 881 | 970 | 1,970 | 1,970 | 103% | - |
| 425400 | 6015000 | General Office Expense | 45,449 | 53,309 | 44,000 | 44,000 | 44,000 | - | - |
| 425500 | 6015000 | Postage | 14,379 | 12,735 | 18,500 | 18,500 | 18,500 | - | - |
| 425600 | 6015000 | Central Printing Charges | 5,597 | 0 | 0 | 0 | 0 | - | - |
| 425610 | 6015000 | Outside Printing Expense | 9,664 | 16,789 | 18,500 | 18,500 | 18,500 | - | - |
| 425700 | 6015000 | Software Purchase/Licensing | 0 | 39 | 3,000 | 3,000 | 3,000 | - | - |
| 425800 | 6015000 | Computer Equip Purc Undr $5000 | 13,435 | 59,616 | 9,500 | 9,500 | 9,500 | - | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Admn-Customer Service**
**510 - 601500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 426800 | 6015000 | Special Department Supplies | 40,129 | 22,015 | 47,923 | 42,923 | 40,923 | (10)% | (4)% |
| 427100 | 6015000 | Travel & Meeting Expense | 280 | 743 | 4,000 | 9,000 | 9,000 | 125% | - |
| 427200 | 6015000 | Training | 2,591 | 6,132 | 6,650 | 6,650 | 6,650 | - | - |
| 428400 | 6015000 | Liability Insurance | 65,653 | 58,497 | 51,435 | 49,652 | 50,229 | (3)% | 1% |
| 443300 | 6015000 | Uncollect Accounts-Bad Debts | 591,915 | 1,016,367 | 1,200,000 | 1,200,000 | 1,200,000 | - | - |
| | | **Non-personnel Expenses Total** | **1,062,465** | **1,590,855** | **1,760,480** | **1,758,657** | **1,757,234** | **( )%** | **( )%** |
| 881100 | 6015000 | General Fund Allocation Chgs | 547,636 | 515,554 | 245,540 | 245,540 | 245,540 | - | - |
| 882101 | 6015000 | Utilization Chgs from 101 Fund | 769,507 | 1,012,237 | 952,127 | 1,613,470 | 1,697,373 | 69% | 5% |
| 882510 | 6015000 | Utilization Chgs from 510 Fund | 805,786 | 898,938 | 693,767 | 675,239 | 740,538 | (2)% | 9% |
| | | **Charges From Others Total** | **2,122,931** | **2,426,731** | **1,891,434** | **2,534,249** | **2,683,451** | **33%** | **5%** |
| 892101 | 6015000 | Utilization Chgs to 101 Fund | (636,799) | (734,400) | (589,100) | (578,900) | (608,500) | (1)% | 5% |
| 892170 | 6015000 | Utilization Chgs to 170 Fund | 0 | (600) | (500) | (600) | (600) | 20% | - |
| 892511 | 6015000 | Utilization Chgs to 511 Fund | 0 | 0 | 0 | (20,400) | (21,400) | - | 4% |
| 892520 | 6015000 | Utilization Chgs to 520 Fund | (1,072,499) | (1,063,899) | (1,224,600) | (1,337,584) | (1,270,685) | 9% | (5)% |
| 892521 | 6015000 | Utilization Chgs to 521 Fund | 0 | 0 | 0 | (4,900) | (5,200) | - | 6% |
| 892540 | 6015000 | Utilization Chgs to 540 Fund | (530,199) | (572,100) | (560,200) | (628,688) | (618,501) | 12% | (1)% |
| 892550 | 6015000 | Utilization Chgs to 550 Fund | (473,799) | (548,199) | (754,900) | (860,756) | (832,023) | 14% | (3)% |
| 894510 | 6015000 | Interfund Services to 510 Fund | (249,594) | (329,015) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(2,962,893)** | **(3,248,215)** | **(3,129,300)** | **(3,431,828)** | **(3,356,909)** | **9%** | **(2)%** |
| | | **Total Budget Requirements** | **4,580,828** | **5,431,370** | **5,386,877** | **5,721,731** | **6,086,581** | **6%** | **6%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Adm-Marketing Service**
**510 - 602000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6020000 | Salaries - Regular | 1,203,966 | 1,166,286 | 1,605,305 | 794,598 | 806,491 | (50)% | 1% |
| 411110 | 6020000 | Salaries-Temp & Part Time | 15,101 | 33,252 | 88,359 | 34,277 | 36,877 | (61)% | 7% |
| 411130 | 6020000 | Compensatory Time | 14,216 | 10,510 | 0 | 0 | 0 | - | - |
| 411210 | 6020000 | Vacation | 81,083 | 71,606 | 0 | 0 | 0 | - | - |
| 411220 | 6020000 | Holidays & Special Days Off | 60,465 | 56,641 | 0 | 0 | 0 | - | - |
| 411240 | 6020000 | Sick Leave | 39,799 | 28,136 | 0 | 0 | 0 | - | - |
| 411245 | 6020000 | Family Illness Sick Leave | 8,728 | 14,650 | 0 | 0 | 0 | - | - |
| 411250 | 6020000 | Industrial Accident | 304 | 221 | 0 | 0 | 0 | - | - |
| 411260 | 6020000 | Bereavement Leave | 3,759 | 1,814 | 0 | 0 | 0 | - | - |
| 411280 | 6020000 | Jury Duty | 1,083 | 2,126 | 0 | 0 | 0 | - | - |
| 411292 | 6020000 | Administrative Leave | 11,188 | 7,042 | 0 | 0 | 0 | - | - |
| 411410 | 6020000 | Vacation Payoffs | 0 | 21,696 | 0 | 0 | 0 | - | - |
| 411420 | 6020000 | Sick Leave Payoff | 0 | 1,509 | 0 | 0 | 0 | - | - |
| 411430 | 6020000 | Compensatory Time Payoff | 422 | 2,282 | 0 | 0 | 0 | - | - |
| 411510 | 6020000 | Accrued Payroll | 17,113 | (712) | 18,513 | 4,536 | 4,691 | (75)% | 3% |
| 411521 | 6020000 | Accrued Sick Leave Yr End Only | 20,488 | (1,103) | 0 | 0 | 0 | - | - |
| 411522 | 6020000 | Accrued Vacation Year-End Only | 8,448 | 3,023 | 0 | 0 | 0 | - | - |
| 411530 | 6020000 | Accrued Comp. Time Earned | 2,989 | 10,561 | 0 | 0 | 0 | - | - |
| 412210 | 6020000 | Workers Compensation Ins | 27,036 | 36,072 | 35,906 | 17,902 | 18,216 | (50)% | 1% |
| 412220 | 6020000 | Health Insurance | 164,343 | 149,121 | 235,948 | 108,984 | 114,812 | (53)% | 5% |
| 412222 | 6020000 | Dental Insurance | 9,885 | 8,908 | 11,231 | 5,519 | 5,584 | (50)% | 1% |
| 412230 | 6020000 | Life Insurance | 3,661 | 3,225 | 4,626 | 1,521 | 1,521 | (67)% | - |
| 412240 | 6020000 | Unemployment Insurance | 2,539 | 1,147 | 945 | 459 | 469 | (51)% | 2% |
| 412250 | 6020000 | Disability Insurance | 2,092 | 2,034 | 2,312 | 1,360 | 1,360 | (41)% | - |
| 412310 | 6020000 | PERS Retirement | 369,867 | 333,065 | 428,159 | 219,961 | 238,954 | (48)% | 8% |
| 412313 | 6020000 | OPEB Annual Req Cont Expense | 56,383 | 52,319 | 0 | 0 | 0 | - | - |
| 412320 | 6020000 | Medicare OASDI | 21,492 | 20,922 | 24,558 | 11,717 | 11,898 | (52)% | 1% |
| 412330 | 6020000 | City Retirement Plan | 570 | 1,248 | 1,924 | 1,285 | 1,382 | (33)% | 7% |
| 412400 | 6020000 | Deferred Compensation | 350 | 2,925 | 6,300 | 2,400 | 3,000 | (61)% | 25% |
| 413110 | 6020000 | Overtime At Straight Rate | 0 | 0 | 500 | 500 | 500 | - | - |
| 413120 | 6020000 | Overtime At 1.5 Rate | 2,664 | 5,036 | 15,000 | 15,000 | 15,000 | - | - |
| 413130 | 6020000 | Overtime At Double Time Rate | 0 | 0 | 1,500 | 1,500 | 1,500 | - | - |
| | | **Personnel Services Total** | **2,150,046** | **2,045,572** | **2,481,086** | **1,221,519** | **1,262,255** | **(50)%** | **3%** |
| 421000 | 6020000 | Professional Services | 138,962 | 152,631 | 342,023 | 300,000 | 300,000 | (12)% | - |
| 421001 | 6020000 | Prof Services/Internal | 307 | 3,271 | 5,000 | 4,000 | 4,000 | (20)% | - |
| 422100 | 6020000 | Telephone | 1,009 | 925 | 1,500 | 1,500 | 1,500 | - | - |
| 422120 | 6020000 | Telephone - Cellular | 6,111 | 7,695 | 7,000 | 10,000 | 10,000 | 42% | - |
| 423200 | 6020000 | Land and Building Rental | 2,295 | 2,299 | 3,000 | 3,000 | 3,000 | - | - |
| 423400 | 6020000 | Motor Pool Equipment Rental | 3,171 | 3,087 | 3,800 | 3,927 | 4,045 | 3% | 3% |
| 423500 | 6020000 | Vehicle Usage Reimb Employee | 42 | 800 | 1,500 | 1,500 | 1,500 | - | - |
| 424230 | 6020000 | Central Garage Charges | 0 | 245 | 0 | 0 | 0 | - | - |
| 425100 | 6020000 | Advertising Expense | 178,626 | 252,074 | 200,000 | 235,000 | 235,000 | 17% | - |
| 425200 | 6020000 | Periodicals & Dues | 6,754 | 4,860 | 10,000 | 10,000 | 10,000 | - | - |
| 425400 | 6020000 | General Office Expense | 17,251 | 19,236 | 20,000 | 20,000 | 20,000 | - | - |
| 425500 | 6020000 | Postage | 3,086 | 535 | 8,500 | 2,500 | 2,500 | (70)% | - |
| 425600 | 6020000 | Central Printing Charges | 0 | 0 | 500 | 250 | 250 | (50)% | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Pub Util Adm-Marketing Service**
**510 - 602000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425610 | 6020000 | Outside Printing Expense | 210 | 655 | 900 | 900 | 900 | - | - |
| 425700 | 6020000 | Software Purchase/Licensing | 0 | 882 | 5,000 | 5,000 | 5,000 | - | - |
| 425800 | 6020000 | Computer Equip Purc Undr $5000 | 1,433 | 3,064 | 5,000 | 7,000 | 7,000 | 40% | - |
| 426800 | 6020000 | Special Department Supplies | 29,931 | 63,404 | 40,000 | 45,551 | 45,551 | 13% | - |
| 427100 | 6020000 | Travel & Meeting Expense | 10,380 | 15,138 | 12,000 | 15,000 | 15,000 | 25% | - |
| 427200 | 6020000 | Training | 7,270 | 858 | 6,000 | 3,000 | 3,000 | (50)% | - |
| 428400 | 6020000 | Liability Insurance | 39,555 | 30,990 | 27,268 | 13,096 | 13,325 | (51)% | 1% |
| 447020 | 6020000 | PU Board Travel | 661 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **447,063** | **562,658** | **698,991** | **681,224** | **681,571** | **(2)%** | **%** |
| 450126 | 6020000 | Chambers Of Commerce | 24,133 | 24,133 | 24,133 | 24,133 | 24,133 | - | - |
| 456022 | 6020000 | Commty Supprt Outrch/Educatn | 335,645 | 219,595 | 250,000 | 250,000 | 250,000 | - | - |
| 456090 | 6020000 | UCR TES Rebate | 1,000,000 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **1,359,778** | **243,728** | **274,133** | **274,133** | **274,133** | - | **-** |
| 440210 | 6900090 | State Operating Grants | 0 | 0 | 0 | 0 | 0 | - | - |
| 440210 | 6900100 | State Operating Grants | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Operating Grants Total** | **0** | **0** | **0** | **0** | **0** | - | **-** |
| 462100 | 6020000 | Automotive Equipment | 0 | 21,610 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **0** | **21,610** | **0** | **0** | **0** | - | **-** |
| 881100 | 6020000 | General Fund Allocation Chgs | 110,284 | 189,728 | 143,630 | 143,630 | 143,630 | - | - |
| 882101 | 6020000 | Utilization Chgs from 101 Fund | 128,721 | 42,795 | 0 | 0 | 0 | - | - |
| 882510 | 6020000 | Utilization Chgs from 510 Fund | 404,431 | 451,324 | 396,506 | 191,720 | 206,736 | (51)% | 7% |
| | | **Charges From Others Total** | **643,438** | **683,848** | **540,136** | **335,350** | **350,366** | **(37)%** | **4%** |
| 892520 | 6020000 | Utilization Chgs to 520 Fund | (909,999) | (1,214,000) | (1,377,000) | (617,000) | (878,000) | (55)% | 42% |
| 894101 | 6020000 | Interfund Services to 101 Fund | 0 | (210) | 0 | 0 | 0 | - | - |
| 894510 | 6020000 | Interfund Services to 510 Fund | (111,687) | (126,418) | 0 | 0 | 0 | - | - |
| 894511 | 6020000 | Interfund Services to 511 Fund | 0 | (476) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(1,021,687)** | **(1,341,105)** | **(1,377,000)** | **(617,000)** | **(878,000)** | **(55)%** | **42%** |
| | | **Total Budget Requirements** | **3,578,639** | **2,216,311** | **2,617,346** | **1,895,226** | **1,690,325** | **(27)%** | **(10)%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Legislative & Regulatory Risk**
**510 - 602500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6025000 | Salaries - Regular | 142,868 | 147,023 | 252,464 | 253,144 | 257,295 | % | 1% |
| 411110 | 6025000 | Salaries-Temp & Part Time | 37,232 | 10,392 | 0 | 0 | 0 | - | - |
| 411210 | 6025000 | Vacation | 15,699 | 17,478 | 0 | 0 | 0 | - | - |
| 411220 | 6025000 | Holidays & Special Days Off | 8,854 | 7,958 | 0 | 0 | 0 | - | - |
| 411240 | 6025000 | Sick Leave | 4,777 | 2,650 | 0 | 0 | 0 | - | - |
| 411245 | 6025000 | Family Illness Sick Leave | 1,878 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 6025000 | Bereavement Leave | 0 | 3,255 | 0 | 0 | 0 | - | - |
| 411280 | 6025000 | Jury Duty | 404 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 6025000 | Administrative Leave | 2,756 | 4,085 | 0 | 0 | 0 | - | - |
| 411410 | 6025000 | Vacation Payoffs | 0 | 3,370 | 0 | 0 | 0 | - | - |
| 411510 | 6025000 | Accrued Payroll | 180 | 3,597 | 2,759 | 1,378 | 1,425 | (50)% | 3% |
| 411521 | 6025000 | Accrued Sick Leave Yr End Only | 1,556 | 1,370 | 0 | 0 | 0 | - | - |
| 411522 | 6025000 | Accrued Vacation Year-End Only | 713 | 775 | 0 | 0 | 0 | - | - |
| 411530 | 6025000 | Accrued Comp. Time Earned | 0 | 3,804 | 0 | 0 | 0 | - | - |
| 412210 | 6025000 | Workers Compensation Ins | 3,849 | 5,505 | 5,352 | 5,468 | 5,558 | 2% | 1% |
| 412220 | 6025000 | Health Insurance | 15,662 | 14,305 | 27,554 | 20,433 | 21,693 | (25)% | 6% |
| 412222 | 6025000 | Dental Insurance | 798 | 693 | 1,080 | 1,080 | 1,080 | - | - |
| 412230 | 6025000 | Life Insurance | 1,474 | 1,223 | 1,565 | 1,570 | 1,595 | % | 1% |
| 412240 | 6025000 | Unemployment Insurance | 361 | 174 | 141 | 141 | 144 | - | 2% |
| 412310 | 6025000 | PERS Retirement | 60,979 | 56,103 | 70,607 | 75,995 | 82,155 | 7% | 8% |
| 412313 | 6025000 | OPEB Annual Req Cont Expense | 5,373 | 5,020 | 0 | 0 | 0 | - | - |
| 412320 | 6025000 | Medicare OASDI | 3,154 | 2,943 | 3,661 | 3,671 | 3,731 | % | 1% |
| 412400 | 6025000 | Deferred Compensation | 75 | 712 | 1,800 | 2,400 | 3,000 | 33% | 25% |
| | | **Personnel Services Total** | **308,652** | **292,443** | **366,983** | **365,280** | **377,676** | **( )%** | **3%** |
| 421000 | 6025000 | Professional Services | 13,307 | 9,555 | 100,000 | 100,000 | 100,000 | - | - |
| 421100 | 6025000 | Outside Legal Services | 24,134 | 12,282 | 25,000 | 25,000 | 25,000 | - | - |
| 422100 | 6025000 | Telephone | 780 | 382 | 1,500 | 1,500 | 1,500 | - | - |
| 422120 | 6025000 | Telephone - Cellular | 606 | 343 | 700 | 700 | 700 | - | - |
| 423400 | 6025000 | Motor Pool Equipment Rental | 0 | 0 | 50 | 0 | 0 | (100)% | - |
| 424230 | 6025000 | Central Garage Charges | 0 | 0 | 500 | 0 | 0 | (100)% | - |
| 425100 | 6025000 | Advertising Expense | 2,800 | 0 | 0 | 0 | 0 | - | - |
| 425200 | 6025000 | Periodicals & Dues | 4,759 | 1,650 | 3,000 | 3,000 | 3,000 | - | - |
| 425400 | 6025000 | General Office Expense | 175 | 118 | 300 | 300 | 300 | - | - |
| 425500 | 6025000 | Postage | 59 | 16 | 100 | 100 | 100 | - | - |
| 425700 | 6025000 | Software Purchase/Licensing | 72,572 | 75,494 | 200,000 | 200,000 | 200,000 | - | - |
| 426800 | 6025000 | Special Department Supplies | 1,475 | 926 | 500 | 500 | 500 | - | - |
| 427100 | 6025000 | Travel & Meeting Expense | 4,919 | 1,985 | 21,500 | 21,500 | 21,500 | - | - |
| 427200 | 6025000 | Training | 4,437 | 8,604 | 70,000 | 60,000 | 60,000 | (14)% | - |
| 428400 | 6025000 | Liability Insurance | 5,631 | 4,728 | 4,065 | 4,000 | 4,065 | (1)% | 1% |
| | | **Non-personnel Expenses Total** | **135,658** | **116,088** | **427,215** | **416,600** | **416,665** | **(2)%** | **%** |
| 881100 | 6025000 | General Fund Allocation Chgs | 33,240 | 15,149 | 22,640 | 22,640 | 22,640 | - | - |
| 882510 | 6025000 | Utilization Chgs from 510 Fund | 33,807 | 32,238 | 30,500 | 81,984 | 88,409 | 168% | 7% |
| | | **Charges From Others Total** | **67,047** | **47,387** | **53,140** | **104,624** | **111,049** | **96%** | **6%** |
| 892520 | 6025000 | Utilization Chgs to 520 Fund | (108,999) | (18,999) | 97,000 | (25,060) | (41,654) | (125)% | 66% |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / Legislative & Regulatory Risk**
**510 - 602500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | Charges to Others Total | (108,999) | (18,999) | 97,000 | (25,060) | (41,654) | (125)% | 66% |
| | | Total Budget Requirements | 402,358 | 436,919 | 944,338 | 861,444 | 863,736 | (8)% | % |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / PU Adm Marketing Public Beneft**
**511 - 602010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6020100 | Salaries - Regular | 0 | 0 | 0 | 856,099 | 879,150 | - | 2% |
| 411110 | 6020100 | Salaries-Temp & Part Time | 0 | 0 | 0 | 11,960 | 13,000 | - | 8% |
| 411510 | 6020100 | Accrued Payroll | 0 | 0 | 0 | 4,879 | 5,089 | - | 4% |
| 412210 | 6020100 | Workers Compensation Ins | 0 | 0 | 0 | 18,750 | 19,270 | - | 2% |
| 412220 | 6020100 | Health Insurance | 0 | 0 | 0 | 139,837 | 145,108 | - | 3% |
| 412222 | 6020100 | Dental Insurance | 0 | 0 | 0 | 6,337 | 6,376 | - | % |
| 412230 | 6020100 | Life Insurance | 0 | 0 | 0 | 2,799 | 2,865 | - | 2% |
| 412240 | 6020100 | Unemployment Insurance | 0 | 0 | 0 | 485 | 496 | - | 2% |
| 412250 | 6020100 | Disability Insurance | 0 | 0 | 0 | 1,088 | 1,088 | - | - |
| 412310 | 6020100 | PERS Retirement | 0 | 0 | 0 | 231,794 | 254,433 | - | 9% |
| 412320 | 6020100 | Medicare OASDI | 0 | 0 | 0 | 12,585 | 12,935 | - | 2% |
| 412330 | 6020100 | City Retirement Plan | 0 | 0 | 0 | 448 | 487 | - | 8% |
| 412400 | 6020100 | Deferred Compensation | 0 | 0 | 0 | 6,000 | 7,500 | - | 25% |
| | | **Personnel Services Total** | **0** | **0** | **0** | **1,293,061** | **1,347,797** | - | **4%** |
| 421000 | 6020100 | Professional Services | 80,270 | 95,447 | 121,500 | 110,000 | 110,000 | (9)% | - |
| 421001 | 6020100 | Prof Services/Internal | 137 | 606 | 1,000 | 1,000 | 1,000 | - | - |
| 422100 | 6020100 | Telephone | 3,136 | 2,710 | 3,500 | 3,500 | 3,500 | - | - |
| 422120 | 6020100 | Telephone - Cellular | 2,471 | 4,108 | 2,500 | 5,000 | 5,000 | 100% | - |
| 423200 | 6020100 | Land and Building Rental | 1,870 | 1,872 | 3,000 | 3,000 | 3,000 | - | - |
| 423400 | 6020100 | Motor Pool Equipment Rental | 7,606 | 13,296 | 8,700 | 13,672 | 14,082 | 57% | 2% |
| 423500 | 6020100 | Vehicle Usage Reimb Employee | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 424230 | 6020100 | Central Garage Charges | 0 | 0 | 2,000 | 632 | 651 | (68)% | 3% |
| 425200 | 6020100 | Periodicals & Dues | 4,345 | 3,165 | 15,000 | 15,000 | 15,000 | - | - |
| 425400 | 6020100 | General Office Expense | 8,118 | 8,021 | 20,000 | 20,000 | 20,000 | - | - |
| 425500 | 6020100 | Postage | 2,513 | 6,333 | 5,000 | 9,000 | 9,000 | 80% | - |
| 425600 | 6020100 | Central Printing Charges | 0 | 42 | 1,000 | 1,000 | 1,000 | - | - |
| 425610 | 6020100 | Outside Printing Expense | 1,494 | 1,203 | 2,500 | 2,500 | 2,500 | - | - |
| 425700 | 6020100 | Software Purchase/Licensing | 20,444 | 16,891 | 30,000 | 30,000 | 30,000 | - | - |
| 425800 | 6020100 | Computer Equip Purc Undr $5000 | 1,378 | 4,925 | 5,000 | 5,000 | 5,000 | - | - |
| 426800 | 6020100 | Special Department Supplies | 23,988 | 12,826 | 30,000 | 30,000 | 30,000 | - | - |
| 427100 | 6020100 | Travel & Meeting Expense | 6,001 | 15,372 | 10,000 | 15,000 | 15,000 | 50% | - |
| 427200 | 6020100 | Training | 8,234 | 6,983 | 9,000 | 9,000 | 9,000 | - | - |
| 428400 | 6020100 | Liability Insurance | 0 | 0 | 0 | 13,716 | 14,096 | - | 2% |
| 443300 | 6020100 | Uncollect Accounts-Bad Debts | 16,237 | 22,600 | 26,000 | 26,000 | 26,000 | - | - |
| | | **Non-personnel Expenses Total** | **188,248** | **216,406** | **296,700** | **314,020** | **314,829** | **5%** | **%** |
| 453001 | 6020100 | Unprogrammed Funds | 0 | 0 | 2,300,000 | 2,000,000 | 2,000,000 | (13)% | - |
| 456004 | 6020100 | Air Conditioning Repl Incen-NR | 180,150 | 64,325 | 200,000 | 200,000 | 200,000 | - | - |
| 456010 | 6020100 | Low Income Assistance-R | 964,283 | 814,300 | 2,375,000 | 1,250,000 | 1,250,000 | (47)% | - |
| 456012 | 6020100 | Home Energy Analysis-Res | 4,687 | 10,146 | 25,000 | 25,000 | 25,000 | - | - |
| 456013 | 6020100 | SwimmingPool Off Pk Pump Use-R | 157,591 | 141,420 | 200,000 | 170,000 | 170,000 | (15)% | - |
| 456018 | 6020100 | Energy Ed Campaign Business | 6,948 | 4,220 | 7,500 | 7,500 | 7,500 | - | - |
| 456019 | 6020100 | Education Campaign Schools | 9,099 | 8,302 | 10,000 | 10,000 | 10,000 | - | - |
| 456025 | 6020100 | Air Conditioning Repl Incent-R | 119,750 | 138,225 | 200,000 | 250,000 | 250,000 | 25% | - |
| 456026 | 6020100 | EE Research & Demonstration | 5,528 | 0 | 45,000 | 50,000 | 50,000 | 11% | - |
| 456028 | 6020100 | Energy Mgmt Serv-Tech Asst-NR | 4,612 | 2,495 | 20,000 | 25,000 | 25,000 | 25% | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Admin / PU Adm Marketing Public Beneft**
**511 - 602010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 456031 | 6020100 | Incentive/Lighting Efficien-NR | 305,637 | 190,488 | 300,000 | 300,000 | 300,000 | - | - |
| 456032 | 6020100 | Energy Mgmt Serv-Sys Asst-NR | 7,999 | 0 | 0 | 0 | 0 | - | - |
| 456033 | 6020100 | New Constr Efficiency Incen-NR | 0 | 0 | 150,000 | 150,000 | 150,000 | - | - |
| 456035 | 6020100 | Shade Tree Cooling Efficien-NR | 1,125 | 300 | 1,000 | 1,000 | 1,000 | - | - |
| 456038 | 6020100 | Shade Tree Cooling Effic-R | 294,160 | 417,186 | 750,000 | 750,000 | 750,000 | - | - |
| 456041 | 6020100 | Photovoltaic Incentives-R | 1,723,453 | 1,422,827 | 1,500,000 | 2,000,000 | 2,000,000 | 33% | - |
| 456042 | 6020100 | Refrigerator Recycling-R | 129,440 | 125,250 | 200,000 | 150,000 | 150,000 | (25)% | - |
| 456045 | 6020100 | Energy Star-R | 379,098 | 334,950 | 500,000 | 500,000 | 500,000 | - | - |
| 456047 | 6020100 | Weatherization Inc Rebate-R | 81,568 | 72,563 | 125,000 | 100,000 | 100,000 | (20)% | - |
| 456048 | 6020100 | Energy Innovation Grant Prg-NR | 124,722 | 50,000 | 200,000 | 200,000 | 200,000 | - | - |
| 456049 | 6020100 | Custom Energy Tech Grant - NR | 0 | 17,500 | 100,000 | 100,000 | 100,000 | - | - |
| 456050 | 6020100 | Efficient Motors Inc-NR | 70 | 0 | 40,000 | 40,000 | 40,000 | - | - |
| 456054 | 6020100 | Energy Efficient Pool Pump Prg | 29,800 | 31,600 | 50,000 | 50,000 | 50,000 | - | - |
| 456055 | 6020100 | Energy Star - NR | 5,575 | 2,915 | 10,000 | 5,000 | 5,000 | (50)% | - |
| 456056 | 6020100 | Auto Meter Reading - NR | 13,690 | 17,270 | 25,000 | 30,000 | 30,000 | 20% | - |
| 456064 | 6020100 | Photovoltaic Incentives-NR | 541,882 | 339,270 | 1,000,000 | 500,000 | 500,000 | (50)% | - |
| 456066 | 6020100 | Performance Based Savings- NR | 76,865 | 161,310 | 200,000 | 250,000 | 250,000 | 25% | - |
| 456075 | 6020100 | Low-Inc Snr/Disab Rlblty Refnd | 12,085 | 21,370 | 20,000 | 25,000 | 25,000 | 25% | - |
| 456078 | 6020100 | Whole House Rebate | 247,989 | 341,015 | 350,000 | 400,000 | 400,000 | 14% | - |
| 456080 | 6020100 | Small Business Direct Install | 1,047,627 | 930,169 | 1,500,000 | 1,500,000 | 1,500,000 | - | - |
| 456081 | 6020100 | HID Lighting - NR | 307,467 | 394,520 | 350,000 | 400,000 | 400,000 | 14% | - |
| 456082 | 6020100 | Weatherization- NR | 58,962 | 78,238 | 150,000 | 100,000 | 100,000 | (33)% | - |
| 456083 | 6020100 | Energy Savings Assistance Prog | 12,386 | 65,997 | 100,000 | 100,000 | 100,000 | - | - |
| 456084 | 6020100 | CFL Distribution | 46,278 | 0 | 0 | 0 | 0 | - | - |
| 456086 | 6020100 | Affordable Solar Energy Riv | 0 | 0 | 0 | 0 | 0 | - | - |
| 456091 | 6020100 | Upstream HVAC Program | 77,235 | 98,540 | 150,000 | 150,000 | 150,000 | - | - |
| 456092 | 6020100 | Multi-Family Direct Install Pr | 0 | 152,684 | 150,000 | 150,000 | 150,000 | - | - |
| 456093 | 6020100 | Commercial Kitchen Direct Inst | 0 | 0 | 0 | 0 | 0 | - | - |
| 456094 | 6020100 | Key Acct Energy Efficiency | 61,500 | 85,180 | 150,000 | 100,000 | 100,000 | (33)% | - |
| 456096 | 6020100 | LED Buy Down Program | 0 | 0 | 0 | 300,000 | 300,000 | - | - |
| | | **Special Projects Total** | **7,039,271** | **6,534,583** | **13,453,500** | **12,338,500** | **12,338,500** | **(8)%** | **-** |
| 462100 | 6020100 | Automotive Equipment | 26,896 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **26,896** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 6020100 | General Fund Allocation Chgs | 705,396 | 119,187 | 216,351 | 216,351 | 216,351 | - | - |
| 882510 | 6020100 | Utilization Chgs from 510 Fund | 0 | 0 | 0 | 226,673 | 243,122 | - | 7% |
| | | **Charges From Others Total** | **705,396** | **119,187** | **216,351** | **443,024** | **459,473** | **104%** | **3%** |
| | | **Total Budget Requirements** | **7,959,812** | **6,870,176** | **13,966,551** | **14,388,605** | **14,460,599** | **3%** | **%** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 0 | 0 | 0 | 0 | 0 | - | - |
| | | All Other Funds | 27,519,532 | 23,481,805 | 39,654,106 | 44,065,254 | 41,465,173 | 11% | (5)% |
| | | Department Total | 27,519,532 | 23,481,805 | 39,654,106 | 44,065,254 | 41,465,173 | 11% | (5)% |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / Electric-Operations**
**510 - 610000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6100000 | Salaries - Regular | 3,723,391 | 3,719,295 | 5,365,901 | 5,444,195 | 5,467,647 | 1% | % |
| 411130 | 6100000 | Compensatory Time | 28,585 | 57,628 | 0 | 0 | 0 | - | - |
| 411210 | 6100000 | Vacation | 269,351 | 289,805 | 0 | 0 | 0 | - | - |
| 411220 | 6100000 | Holidays & Special Days Off | 176,310 | 184,393 | 0 | 0 | 0 | - | - |
| 411225 | 6100000 | Rest Time Pay - IBEW | 88,191 | 214,949 | 0 | 0 | 0 | - | - |
| 411230 | 6100000 | Military Leave | 6,393 | 0 | 0 | 0 | 0 | - | - |
| 411240 | 6100000 | Sick Leave | 114,332 | 100,103 | 0 | 0 | 0 | - | - |
| 411245 | 6100000 | Family Illness Sick Leave | 68,533 | 69,378 | 0 | 0 | 0 | - | - |
| 411250 | 6100000 | Industrial Accident | 441 | 0 | 0 | 0 | 0 | - | - |
| 411260 | 6100000 | Bereavement Leave | 10,714 | 11,777 | 0 | 0 | 0 | - | - |
| 411280 | 6100000 | Jury Duty | 5,886 | 6,555 | 0 | 0 | 0 | - | - |
| 411292 | 6100000 | Administrative Leave | 5,149 | 10,362 | 0 | 0 | 0 | - | - |
| 411310 | 6100000 | Night Shift Premium | 25,190 | 25,130 | 23,602 | 23,602 | 23,602 | - | - |
| 411320 | 6100000 | Temporary Foreman Pay | 33,465 | 20,308 | 18,093 | 18,093 | 18,093 | - | - |
| 411410 | 6100000 | Vacation Payoffs | 35,643 | 40,083 | 0 | 0 | 0 | - | - |
| 411420 | 6100000 | Sick Leave Payoff | 23,443 | 13,140 | 0 | 0 | 0 | - | - |
| 411430 | 6100000 | Compensatory Time Payoff | 6,578 | 15,066 | 0 | 0 | 0 | - | - |
| 411510 | 6100000 | Accrued Payroll | 27,783 | 64,537 | 59,408 | 30,675 | 31,338 | (48)% | 2% |
| 411521 | 6100000 | Accrued Sick Leave Yr End Only | (7,303) | 38,857 | 0 | 0 | 0 | - | - |
| 411522 | 6100000 | Accrued Vacation Year-End Only | (17,872) | 40,214 | 0 | 0 | 0 | - | - |
| 411530 | 6100000 | Accrued Comp. Time Earned | 7,623 | 8,847 | 0 | 0 | 0 | - | - |
| 412210 | 6100000 | Workers Compensation Ins | 72,772 | 66,304 | 73,639 | 77,477 | 77,984 | 5% | % |
| 412220 | 6100000 | Health Insurance | 415,145 | 444,593 | 606,082 | 642,321 | 669,868 | 5% | 4% |
| 412221 | 6100000 | Retiree Health Insurance | 2,200 | 25,700 | 28,800 | 27,000 | 27,000 | (6)% | - |
| 412222 | 6100000 | Dental Insurance | 23,995 | 24,106 | 29,083 | 29,432 | 30,014 | 1% | 1% |
| 412230 | 6100000 | Life Insurance | 12,306 | 12,700 | 16,026 | 17,158 | 17,229 | 7% | % |
| 412240 | 6100000 | Unemployment Insurance | 6,837 | 3,385 | 2,994 | 3,039 | 3,053 | 1% | % |
| 412250 | 6100000 | Disability Insurance | 13,395 | 12,579 | 13,793 | 12,872 | 12,872 | (6)% | - |
| 412310 | 6100000 | PERS Retirement | 1,277,628 | 1,365,020 | 1,589,457 | 1,716,149 | 1,834,279 | 7% | 6% |
| 412313 | 6100000 | OPEB Annual Req Cont Expense | 142,428 | 155,986 | 0 | 0 | 0 | - | - |
| 412320 | 6100000 | Medicare OASDI | 76,777 | 85,410 | 73,291 | 75,734 | 76,075 | 3% | % |
| 412400 | 6100000 | Deferred Compensation | 12,050 | 10,500 | 15,600 | 19,200 | 21,000 | 23% | 9% |
| 413110 | 6100000 | Overtime At Straight Rate | 94,861 | 112,037 | 51,574 | 51,574 | 51,574 | - | - |
| 413120 | 6100000 | Overtime At 1.5 Rate | 1,414 | 2,603 | 1,758 | 1,758 | 1,758 | - | - |
| 413130 | 6100000 | Overtime At Double Time Rate | 814,272 | 1,080,950 | 344,853 | 344,853 | 344,853 | - | - |
| 413210 | 6100000 | Holiday O/T-Straight/Non-Sched | 0 | 0 | 22,247 | 22,247 | 22,247 | - | - |
| 413230 | 6100000 | Holiday O/T-Strt/Subj To Retir | 16,682 | 15,071 | 0 | 0 | 0 | - | - |
| 413250 | 6100000 | Dbl Time Subj To Retirement | 49,857 | 56,258 | 35,743 | 35,743 | 35,743 | - | - |
| 413260 | 6100000 | O/T Meal Allowance-IBEW | 54 | 36 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **7,664,515** | **8,403,683** | **8,371,944** | **8,593,122** | **8,766,229** | **2%** | **2%** |
| 421000 | 6100000 | Professional Services | 304,663 | 144,983 | 360,500 | 353,000 | 353,000 | (2)% | - |
| 421001 | 6100000 | Prof Services/Internal | 2,613 | 3,822 | 0 | 0 | 0 | - | - |
| 422100 | 6100000 | Telephone | 6,591 | 3,339 | 10,300 | 5,000 | 5,000 | (51)% | - |
| 422120 | 6100000 | Telephone - Cellular | 29,891 | 34,565 | 34,720 | 35,000 | 35,000 | % | - |
| 422200 | 6100000 | Electric | 4,551 | 3,780 | 12,600 | 4,200 | 4,200 | (66)% | - |
| 422500 | 6100000 | Water | 12,751 | 12,986 | 20,950 | 14,100 | 14,100 | (32)% | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / Electric-Operations**
**510 - 610000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422600 | 6100000 | Other Utilities | 1,644 | 1,717 | 2,200 | 2,200 | 2,200 | - | - |
| 423300 | 6100000 | Freight/Express & Cartage | 0 | 0 | 1,150 | 0 | 0 | (100)% | - |
| 423400 | 6100000 | Motor Pool Equipment Rental | 224,044 | 221,596 | 230,000 | 211,298 | 217,637 | (8)% | 3% |
| 424130 | 6100000 | Maint/Repair of Bldgs & Improv | 52,131 | 43,014 | 31,400 | 70,000 | 70,000 | 122% | - |
| 424220 | 6100000 | All Other Equip Maint/Repair | 181,234 | 146,101 | 116,000 | 167,730 | 176,230 | 44% | 5% |
| 424230 | 6100000 | Central Garage Charges | 17,737 | 11,755 | 25,000 | 14,238 | 14,665 | (43)% | 2% |
| 424240 | 6100000 | Central Communications Chg | 1,440 | 314 | 13,000 | 9,000 | 9,000 | (30)% | - |
| 425200 | 6100000 | Periodicals & Dues | 159 | 390 | 850 | 400 | 400 | (52)% | - |
| 425400 | 6100000 | General Office Expense | 20,513 | 22,539 | 25,065 | 25,000 | 25,000 | ( )% | - |
| 425500 | 6100000 | Postage | 1,979 | 1,500 | 250 | 1,500 | 1,500 | 500% | - |
| 425610 | 6100000 | Outside Printing Expense | 0 | 890 | 0 | 0 | 0 | - | - |
| 425700 | 6100000 | Software Purchase/Licensing | 295 | 3,040 | 9,000 | 8,000 | 8,000 | (11)% | - |
| 425800 | 6100000 | Computer Equip Purc Undr $5000 | 17,115 | 25,305 | 56,000 | 55,000 | 47,000 | (1)% | (14)% |
| 426100 | 6100000 | Janitorial Supplies | 657 | 826 | 500 | 900 | 900 | 80% | - |
| 426200 | 6100000 | Clothing/Linen/Safety Supplies | 43,258 | 30,315 | 38,250 | 34,450 | 34,450 | (9)% | - |
| 426300 | 6100000 | Motor Fuels & Lubricants | 2,272 | 2,505 | 3,000 | 1,428 | 1,471 | (52)% | 3% |
| 426600 | 6100000 | Chemical Supplies | 48 | 0 | 500 | 0 | 0 | (100)% | - |
| 426700 | 6100000 | Maintenance Tools/Supplies | 40,259 | 5,083 | 52,400 | 36,900 | 36,900 | (29)% | - |
| 426710 | 6100000 | Work Boot Reimbursement | 7,200 | 11,400 | 7,350 | 11,900 | 11,400 | 61% | (4)% |
| 426800 | 6100000 | Special Department Supplies | 1,537 | 3,181 | 10,000 | 5,000 | 5,000 | (50)% | - |
| 427100 | 6100000 | Travel & Meeting Expense | 4,358 | 2,800 | 10,120 | 7,120 | 7,120 | (29)% | - |
| 427200 | 6100000 | Training | 42,058 | 25,591 | 70,570 | 42,000 | 42,000 | (40)% | - |
| 428400 | 6100000 | Liability Insurance | 106,473 | 11,686 | 6,651 | 86,021 | 86,392 | 1193% | % |
| 428420 | 6100000 | Insurance Charges - Direct | 68,358 | 79,662 | 110,141 | 140,279 | 140,279 | 27% | - |
| 449100 | 6100000 | Equipment Rental Charges | 0 | (5,639) | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **1,195,842** | **849,061** | **1,258,467** | **1,341,664** | **1,348,844** | **6%** | **%** |
| 462100 | 6100000 | Automotive Equipment | 0 | 0 | 0 | 0 | 0 | - | - |
| 462308 | 6100000 | Off Furn & Eq/Computer Acqustn | 7,794 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **7,794** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 6100000 | General Fund Allocation Chgs | 238,791 | 375,452 | 305,469 | 305,469 | 305,469 | - | - |
| 882101 | 6100000 | Utilization Chgs from 101 Fund | 0 | 0 | 127,407 | 127,407 | 127,407 | - | - |
| 882510 | 6100000 | Utilization Chgs from 510 Fund | 467,284 | 440,308 | 309,887 | 299,431 | 311,246 | (3)% | 3% |
| 884101 | 6100000 | Interfund Services from 101 Fd | 125,290 | 127,407 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **831,365** | **943,168** | **742,763** | **732,307** | **744,122** | **(1)%** | **1%** |
| 892520 | 6100000 | Utilization Chgs to 520 Fund | (867,000) | (915,000) | (968,000) | (1,219,562) | (1,016,495) | 25% | (16)% |
| 894101 | 6100000 | Interfund Services to 101 Fund | (249) | (478) | 0 | 0 | 0 | - | - |
| 894510 | 6100000 | Interfund Services to 510 Fund | (1,677,909) | (1,713,602) | (1,432,000) | (1,495,000) | (1,533,000) | 4% | 2% |
| 894520 | 6100000 | Interfund Services to 520 Fund | (1,293) | (1,746) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(2,546,452)** | **(2,630,827)** | **(2,400,000)** | **(2,714,562)** | **(2,549,495)** | **13%** | **(6)%** |
| | | **Total Budget Requirements** | **7,153,065** | **7,565,086** | **7,973,174** | **7,952,531** | **8,309,700** | **( )%** | **4%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / PU Electric Field Operations**
**510 - 610500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6105000 | Salaries - Regular | 4,988,184 | 4,917,314 | 7,673,573 | 7,754,524 | 7,804,252 | 1% | % |
| 411110 | 6105000 | Salaries-Temp & Part Time | 30,524 | 2,984 | 189,978 | 124,800 | 133,120 | (34)% | 6% |
| 411130 | 6105000 | Compensatory Time | 55,980 | 148,916 | 0 | 0 | 0 | - | - |
| 411210 | 6105000 | Vacation | 382,805 | 377,479 | 0 | 0 | 0 | - | - |
| 411220 | 6105000 | Holidays & Special Days Off | 243,303 | 250,557 | 0 | 0 | 0 | - | - |
| 411225 | 6105000 | Rest Time Pay - IBEW | 143,912 | 173,150 | 0 | 0 | 0 | - | - |
| 411230 | 6105000 | Military Leave | 19,484 | 4,825 | 0 | 0 | 0 | - | - |
| 411240 | 6105000 | Sick Leave | 160,508 | 220,156 | 0 | 0 | 0 | - | - |
| 411245 | 6105000 | Family Illness Sick Leave | 86,020 | 109,612 | 0 | 0 | 0 | - | - |
| 411250 | 6105000 | Industrial Accident | 16,383 | 88,523 | 0 | 0 | 0 | - | - |
| 411260 | 6105000 | Bereavement Leave | 14,620 | 12,357 | 0 | 0 | 0 | - | - |
| 411280 | 6105000 | Jury Duty | 9,329 | 5,090 | 0 | 0 | 0 | - | - |
| 411292 | 6105000 | Administrative Leave | 14,342 | 8,486 | 0 | 0 | 0 | - | - |
| 411310 | 6105000 | Night Shift Premium | 11,260 | 10,788 | 17,264 | 17,264 | 17,264 | - | - |
| 411320 | 6105000 | Temporary Foreman Pay | 10,497 | 10,917 | 11,084 | 11,084 | 11,084 | - | - |
| 411410 | 6105000 | Vacation Payoffs | 26,372 | 15,780 | 0 | 0 | 0 | - | - |
| 411420 | 6105000 | Sick Leave Payoff | 89,305 | 4,800 | 0 | 0 | 0 | - | - |
| 411430 | 6105000 | Compensatory Time Payoff | 19,790 | 21,698 | 0 | 0 | 0 | - | - |
| 411510 | 6105000 | Accrued Payroll | 11,542 | 65,151 | 86,299 | 43,907 | 44,921 | (49)% | 2% |
| 411521 | 6105000 | Accrued Sick Leave Yr End Only | (63,626) | (12,095) | 0 | 0 | 0 | - | - |
| 411522 | 6105000 | Accrued Vacation Year-End Only | 27,523 | 42,194 | 0 | 0 | 0 | - | - |
| 411530 | 6105000 | Accrued Comp. Time Earned | (4,291) | 17,185 | 0 | 0 | 0 | - | - |
| 412210 | 6105000 | Workers Compensation Ins | 112,005 | 165,904 | 166,707 | 170,193 | 171,444 | 2% | % |
| 412220 | 6105000 | Health Insurance | 608,674 | 636,272 | 914,609 | 927,863 | 963,310 | 1% | 3% |
| 412221 | 6105000 | Retiree Health Insurance | 2,400 | 29,150 | 36,600 | 36,600 | 36,600 | - | - |
| 412222 | 6105000 | Dental Insurance | 34,975 | 34,451 | 43,607 | 43,911 | 44,932 | % | 2% |
| 412230 | 6105000 | Life Insurance | 20,160 | 19,962 | 24,976 | 24,621 | 24,739 | (1)% | % |
| 412240 | 6105000 | Unemployment Insurance | 10,524 | 5,278 | 4,388 | 4,399 | 4,439 | % | % |
| 412250 | 6105000 | Disability Insurance | 12,907 | 12,520 | 16,162 | 16,152 | 16,152 | ( )% | - |
| 412310 | 6105000 | PERS Retirement | 1,733,172 | 1,774,461 | 2,169,783 | 2,337,283 | 2,506,706 | 7% | 7% |
| 412313 | 6105000 | OPEB Annual Req Cont Expense | 208,823 | 223,236 | 0 | 0 | 0 | - | - |
| 412320 | 6105000 | Medicare OASDI | 98,784 | 105,846 | 110,091 | 108,490 | 109,210 | (1)% | % |
| 412330 | 6105000 | City Retirement Plan | 1,154 | 63 | 4,680 | 4,680 | 4,992 | - | 6% |
| 412400 | 6105000 | Deferred Compensation | 26,475 | 34,400 | 39,300 | 40,200 | 42,000 | 2% | 4% |
| 413110 | 6105000 | Overtime At Straight Rate | 114,602 | 136,654 | 800 | 800 | 800 | - | - |
| 413120 | 6105000 | Overtime At 1.5 Rate | 40,364 | 37,268 | 1,006 | 1,006 | 1,006 | - | - |
| 413130 | 6105000 | Overtime At Double Time Rate | 933,387 | 1,147,410 | 600,000 | 600,000 | 600,000 | - | - |
| 413230 | 6105000 | Holiday O/T-Strt/Subj To Retir | 5,802 | 8,418 | 1,908 | 1,908 | 1,908 | - | - |
| 413250 | 6105000 | Dbl Time Subj To Retirement | 24,252 | 26,106 | 20,991 | 20,991 | 20,991 | - | - |
| 413260 | 6105000 | O/T Meal Allowance-IBEW | 3,018 | 2,934 | 3,500 | 3,500 | 3,500 | - | - |
| | | **Personnel Services Total** | **10,285,260** | **10,896,217** | **12,137,306** | **12,294,176** | **12,563,370** | **1%** | **2%** |
| 421000 | 6105000 | Professional Services | 328,944 | 360,557 | 2,397,000 | 2,275,000 | 2,278,280 | (5)% | % |
| 421001 | 6105000 | Prof Services/Internal | 28,083 | 15,839 | 0 | 0 | 0 | - | - |
| 421201 | 6105000 | Line Clearance Contract | 2,156,160 | 1,466,538 | 2,700,000 | 2,710,500 | 2,710,500 | % | - |
| 422100 | 6105000 | Telephone | 1,111 | 1,101 | 1,000 | 850 | 850 | (15)% | - |
| 422120 | 6105000 | Telephone - Cellular | 29,292 | 27,378 | 33,550 | 31,700 | 31,700 | (5)% | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / PU Electric Field Operations**
**510 - 610500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422700 | 6105000 | Refuse/Disposal Fees | 21,982 | 15,997 | 28,000 | 25,000 | 28,000 | (10)% | 12% |
| 423100 | 6105000 | Equipment Rental | 44,411 | 43,067 | 70,000 | 79,880 | 79,880 | 14% | - |
| 423200 | 6105000 | Land and Building Rental | 12,912 | 12,831 | 13,200 | 13,200 | 14,500 | - | 9% |
| 423400 | 6105000 | Motor Pool Equipment Rental | 588,738 | 540,963 | 590,000 | 463,683 | 477,593 | (21)% | 2% |
| 424120 | 6105000 | Constr & Maint Materials | 0 | 8 | 0 | 0 | 0 | - | - |
| 424130 | 6105000 | Maint/Repair of Bldgs & Improv | 885,026 | 710,104 | 1,100,134 | 1,125,000 | 1,125,000 | 2% | - |
| 424220 | 6105000 | All Other Equip Maint/Repair | 24,588 | 64,015 | 83,000 | 102,000 | 100,000 | 22% | (1)% |
| 424230 | 6105000 | Central Garage Charges | 74,593 | 63,587 | 110,000 | 74,125 | 76,348 | (32)% | 2% |
| 425100 | 6105000 | Advertising Expense | 0 | 0 | 2,000 | 4,000 | 5,000 | 100% | 25% |
| 425200 | 6105000 | Periodicals & Dues | 471 | 71 | 400 | 400 | 400 | - | - |
| 425400 | 6105000 | General Office Expense | 27,537 | 24,805 | 50,000 | 50,000 | 50,000 | - | - |
| 425500 | 6105000 | Postage | 9,843 | 6,241 | 6,000 | 500 | 500 | (91)% | - |
| 425600 | 6105000 | Central Printing Charges | 4,731 | 60 | 2,500 | 2,500 | 3,000 | - | 20% |
| 425610 | 6105000 | Outside Printing Expense | 1,128 | 3,816 | 6,000 | 3,000 | 2,500 | (50)% | (16)% |
| 425700 | 6105000 | Software Purchase/Licensing | 6,842 | 7,050 | 115,650 | 82,880 | 60,000 | (28)% | (27)% |
| 425800 | 6105000 | Computer Equip Purc Undr $5000 | 18,420 | 28,573 | 15,000 | 20,000 | 30,000 | 33% | 50% |
| 426100 | 6105000 | Janitorial Supplies | 90 | 113 | 100 | 500 | 600 | 400% | 20% |
| 426200 | 6105000 | Clothing/Linen/Safety Supplies | 68,733 | 100,512 | 198,000 | 255,000 | 255,000 | 28% | - |
| 426300 | 6105000 | Motor Fuels & Lubricants | 60,590 | 48,931 | 75,000 | 41,339 | 42,579 | (44)% | 2% |
| 426700 | 6105000 | Maintenance Tools/Supplies | 154,826 | 123,187 | 210,000 | 210,000 | 210,000 | - | - |
| 426710 | 6105000 | Work Boot Reimbursement | 7,800 | 13,050 | 14,000 | 15,000 | 16,200 | 7% | 8% |
| 426800 | 6105000 | Special Department Supplies | 6,641 | 10,821 | 13,000 | 30,000 | 30,000 | 130% | - |
| 427100 | 6105000 | Travel & Meeting Expense | 361 | 0 | 0 | 0 | 0 | - | - |
| 427200 | 6105000 | Training | 40,288 | 60,669 | 154,300 | 160,000 | 165,000 | 3% | 3% |
| 428400 | 6105000 | Liability Insurance | 163,875 | 142,527 | 126,603 | 124,498 | 125,419 | (1)% | % |
| 449100 | 6105000 | Equipment Rental Charges | 1,714 | (43,061) | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **4,769,745** | **3,849,362** | **8,114,437** | **7,900,555** | **7,918,849** | **(2)%** | **%** |
| 462100 | 6105000 | Automotive Equipment | 82,884 | 0 | 0 | 0 | 0 | - | - |
| 462200 | 6105000 | Machine and Equipment | 7,794 | 64,114 | 0 | 0 | 0 | - | - |
| 462308 | 6105000 | Off Furn & Eq/Computer Acqustn | 7,309 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **97,987** | **64,114** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 6105000 | General Fund Allocation Chgs | 487,590 | 737,801 | 417,971 | 417,971 | 417,971 | - | - |
| 882101 | 6105000 | Utilization Chgs from 101 Fund | 96,724 | 281,129 | 252,474 | 265,840 | 271,753 | 5% | 2% |
| 882260 | 6105000 | Utilization Chgs from 260 Fund | 69,843 | 55,215 | 49,497 | 0 | 0 | (100)% | - |
| 882510 | 6105000 | Utilization Chgs from 510 Fund | 170,244 | 160,378 | 112,820 | 109,429 | 113,734 | (3)% | 3% |
| | | **Charges From Others Total** | **824,403** | **1,234,526** | **832,762** | **793,240** | **803,458** | **(4)%** | **1%** |
| 894101 | 6105000 | Interfund Services to 101 Fund | 0 | (708) | 0 | 0 | 0 | - | - |
| 894230 | 6105000 | Interfund Services to 230 Fund | 0 | (1,959) | 0 | 0 | 0 | - | - |
| 894430 | 6105000 | Interfund Services to 430 Fund | (1,449) | (1,962) | 0 | 0 | 0 | - | - |
| 894432 | 6105000 | Interfund Services to 432 Fund | (10,547) | 0 | 0 | 0 | 0 | - | - |
| 894458 | 6105000 | Interfund Services to 458 Fund | (655) | 0 | 0 | 0 | 0 | - | - |
| 894510 | 6105000 | Interfund Services to 510 Fund | (3,524,387) | (3,535,936) | (3,725,000) | (2,922,000) | (2,922,000) | (21)% | - |
| 894520 | 6105000 | Interfund Services to 520 Fund | (19,862) | (2,756) | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / PU Electric Field Operations**
**510 - 610500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Charges to Others Total** | **(3,556,902)** | **(3,543,323)** | **(3,725,000)** | **(2,922,000)** | **(2,922,000)** | **(21)%** | **-** |
| | | **Total Budget Requirements** | **12,420,495** | **12,500,897** | **17,359,505** | **18,065,971** | **18,363,677** | **4%** | **1%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / Energy Deliv Engineering**
**510 - 611000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6110000 | Salaries - Regular | 2,490,832 | 2,528,229 | 6,050,221 | 5,701,392 | 5,797,279 | (5)% | 1% |
| 411110 | 6110000 | Salaries-Temp & Part Time | 22,470 | 16,467 | 31,633 | 31,633 | 33,280 | - | 5% |
| 411130 | 6110000 | Compensatory Time | 3,034 | 3,777 | 0 | 0 | 0 | - | - |
| 411210 | 6110000 | Vacation | 186,539 | 187,827 | 0 | 0 | 0 | - | - |
| 411220 | 6110000 | Holidays & Special Days Off | 125,400 | 129,401 | 0 | 0 | 0 | - | - |
| 411240 | 6110000 | Sick Leave | 84,500 | 107,505 | 0 | 0 | 0 | - | - |
| 411245 | 6110000 | Family Illness Sick Leave | 27,445 | 27,754 | 0 | 0 | 0 | - | - |
| 411250 | 6110000 | Industrial Accident | 0 | 2,278 | 0 | 0 | 0 | - | - |
| 411260 | 6110000 | Bereavement Leave | 4,554 | 502 | 0 | 0 | 0 | - | - |
| 411280 | 6110000 | Jury Duty | 1,499 | 1,561 | 0 | 0 | 0 | - | - |
| 411292 | 6110000 | Administrative Leave | 24,245 | 22,907 | 0 | 0 | 0 | - | - |
| 411410 | 6110000 | Vacation Payoffs | 4,955 | 9,333 | 0 | 0 | 0 | - | - |
| 411420 | 6110000 | Sick Leave Payoff | 11,029 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 6110000 | Accrued Payroll | 10,999 | 123,447 | 66,594 | 32,006 | 33,090 | (51)% | 3% |
| 411521 | 6110000 | Accrued Sick Leave Yr End Only | (8,692) | 9,170 | 0 | 0 | 0 | - | - |
| 411522 | 6110000 | Accrued Vacation Year-End Only | 24,189 | 10,567 | 0 | 0 | 0 | - | - |
| 411530 | 6110000 | Accrued Comp. Time Earned | 827 | 15,736 | 0 | 0 | 0 | - | - |
| 412210 | 6110000 | Workers Compensation Ins | 49,336 | 71,818 | 128,935 | 125,175 | 127,351 | (2)% | 1% |
| 412220 | 6110000 | Health Insurance | 283,237 | 308,854 | 748,016 | 758,696 | 793,118 | 1% | 4% |
| 412222 | 6110000 | Dental Insurance | 15,579 | 16,050 | 33,030 | 31,804 | 32,012 | (3)% | % |
| 412230 | 6110000 | Life Insurance | 9,366 | 9,426 | 19,669 | 17,782 | 18,082 | (9)% | 1% |
| 412240 | 6110000 | Unemployment Insurance | 4,635 | 2,284 | 3,394 | 3,192 | 3,246 | (5)% | 1% |
| 412250 | 6110000 | Disability Insurance | 2,918 | 2,923 | 5,984 | 5,848 | 5,848 | (2)% | - |
| 412310 | 6110000 | PERS Retirement | 775,889 | 767,709 | 1,668,648 | 1,671,161 | 1,811,836 | % | 8% |
| 412313 | 6110000 | OPEB Annual Req Cont Expense | 97,172 | 108,362 | 0 | 0 | 0 | - | - |
| 412320 | 6110000 | Medicare OASDI | 41,059 | 41,996 | 86,626 | 81,230 | 82,620 | (6)% | 1% |
| 412330 | 6110000 | City Retirement Plan | 842 | 617 | 1,186 | 1,186 | 1,248 | - | 5% |
| 412400 | 6110000 | Deferred Compensation | 600 | 7,174 | 22,500 | 27,600 | 34,500 | 22% | 25% |
| 413110 | 6110000 | Overtime At Straight Rate | 0 | 112 | 0 | 0 | 0 | - | - |
| 413120 | 6110000 | Overtime At 1.5 Rate | 13,912 | 12,319 | 81,500 | 81,500 | 81,500 | - | - |
| 413130 | 6110000 | Overtime At Double Time Rate | 352 | 0 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **4,308,733** | **4,546,121** | **8,947,936** | **8,570,205** | **8,855,010** | **(4)%** | **3%** |
| 421000 | 6110000 | Professional Services | 11,963 | 383,857 | 19,000 | 27,000 | 27,000 | 42% | - |
| 421001 | 6110000 | Prof Services/Internal | 142,738 | 203,820 | 0 | 0 | 0 | - | - |
| 422100 | 6110000 | Telephone | 5,011 | 4,418 | 8,000 | 7,000 | 7,000 | (12)% | - |
| 422120 | 6110000 | Telephone - Cellular | 7,089 | 6,342 | 13,000 | 13,000 | 13,000 | - | - |
| 422200 | 6110000 | Electric | 9,295 | 0 | 0 | 0 | 0 | - | - |
| 423400 | 6110000 | Motor Pool Equipment Rental | 13,893 | 12,819 | 51,000 | 50,076 | 51,578 | (1)% | 2% |
| 424130 | 6110000 | Maint/Repair of Bldgs & Improv | 214 | 198 | 0 | 0 | 0 | - | - |
| 424220 | 6110000 | All Other Equip Maint/Repair | 7,488 | 5,974 | 24,000 | 18,000 | 18,000 | (25)% | - |
| 424230 | 6110000 | Central Garage Charges | 0 | 0 | 0 | 25 | 25 | - | - |
| 425100 | 6110000 | Advertising Expense | 0 | 331 | 0 | 0 | 0 | - | - |
| 425200 | 6110000 | Periodicals & Dues | 5,847 | 4,541 | 7,000 | 4,000 | 4,000 | (42)% | - |
| 425400 | 6110000 | General Office Expense | 43,968 | 33,859 | 97,000 | 86,000 | 86,000 | (11)% | - |
| 425500 | 6110000 | Postage | 439 | 492 | 2,000 | 2,000 | 2,000 | - | - |
| 425600 | 6110000 | Central Printing Charges | 962 | 0 | 5,000 | 3,000 | 1,000 | (40)% | (66)% |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / Energy Deliv Engineering**
**510 - 611000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425610 | 6110000 | Outside Printing Expense | 294 | 581 | 0 | 0 | 0 | - | - |
| 425700 | 6110000 | Software Purchase/Licensing | 60,555 | 45,794 | 66,000 | 69,000 | 69,000 | 4% | - |
| 425800 | 6110000 | Computer Equip Purc Undr $5000 | 7,274 | 16,005 | 23,000 | 24,000 | 24,000 | 4% | - |
| 426200 | 6110000 | Clothing/Linen/Safety Supplies | 2,913 | 4,581 | 5,000 | 5,000 | 5,000 | - | - |
| 426300 | 6110000 | Motor Fuels & Lubricants | 0 | 0 | 0 | 299 | 308 | - | 3% |
| 426800 | 6110000 | Special Department Supplies | 6,799 | 5,643 | 11,000 | 8,000 | 8,000 | (27)% | - |
| 427100 | 6110000 | Travel & Meeting Expense | 1,458 | 822 | 7,000 | 8,000 | 8,000 | 14% | - |
| 427200 | 6110000 | Training | 34,920 | 50,442 | 80,251 | 84,000 | 86,000 | 4% | 2% |
| 428400 | 6110000 | Liability Insurance | 72,183 | 61,698 | 97,918 | 91,482 | 93,067 | (6)% | 1% |
| | | **Non-personnel Expenses Total** | **435,312** | **842,228** | **516,169** | **499,882** | **502,978** | **(3)%** | **%** |
| 462305 | 6110000 | Computer System Upgrades | 0 | 0 | 328,115 | 0 | 0 | (100)% | - |
| | | **Equipment Outlay Total** | **0** | **0** | **328,115** | **0** | **0** | **(100)%** | **-** |
| 881100 | 6110000 | General Fund Allocation Chgs | 144,471 | 373,198 | 279,769 | 279,769 | 279,769 | - | - |
| 882510 | 6110000 | Utilization Chgs from 510 Fund | 634,035 | 612,513 | 1,021,766 | 1,095,834 | 1,181,650 | 7% | 7% |
| | | **Charges From Others Total** | **778,506** | **985,711** | **1,301,535** | **1,375,603** | **1,461,419** | **5%** | **6%** |
| 894101 | 6110000 | Interfund Services to 101 Fund | (1,618) | (310) | 0 | 0 | 0 | - | - |
| 894230 | 6110000 | Interfund Services to 230 Fund | 0 | (109) | 0 | 0 | 0 | - | - |
| 894430 | 6110000 | Interfund Services to 430 Fund | (110) | 0 | 0 | 0 | 0 | - | - |
| 894432 | 6110000 | Interfund Services to 432 Fund | (493) | (691) | 0 | 0 | 0 | - | - |
| 894510 | 6110000 | Interfund Services to 510 Fund | (1,997,811) | (1,965,523) | (3,320,000) | (3,017,000) | (3,017,000) | (9)% | - |
| 894520 | 6110000 | Interfund Services to 520 Fund | (309) | (299) | 0 | 0 | 0 | - | - |
| 894570 | 6110000 | Interfund Services to 570 Fund | (319) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(2,000,663)** | **(1,966,935)** | **(3,320,000)** | **(3,017,000)** | **(3,017,000)** | **(9)%** | **-** |
| | | **Total Budget Requirements** | **3,521,889** | **4,407,126** | **7,773,755** | **7,428,690** | **7,802,407** | **(4)%** | **5%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / Customer Engineering-GIS**
**510 - 611500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6115000 | Salaries - Regular | 1,606,389 | 1,615,407 | 0 | 0 | 0 | - | - |
| 411130 | 6115000 | Compensatory Time | 970 | 1,704 | 0 | 0 | 0 | - | - |
| 411210 | 6115000 | Vacation | 112,254 | 103,774 | 0 | 0 | 0 | - | - |
| 411220 | 6115000 | Holidays & Special Days Off | 78,992 | 83,051 | 0 | 0 | 0 | - | - |
| 411240 | 6115000 | Sick Leave | 61,856 | 52,406 | 0 | 0 | 0 | - | - |
| 411245 | 6115000 | Family Illness Sick Leave | 21,834 | 21,854 | 0 | 0 | 0 | - | - |
| 411250 | 6115000 | Industrial Accident | 352 | 214 | 0 | 0 | 0 | - | - |
| 411260 | 6115000 | Bereavement Leave | 4,143 | 6,435 | 0 | 0 | 0 | - | - |
| 411280 | 6115000 | Jury Duty | 423 | 1,697 | 0 | 0 | 0 | - | - |
| 411292 | 6115000 | Administrative Leave | 14,688 | 14,609 | 0 | 0 | 0 | - | - |
| 411410 | 6115000 | Vacation Payoffs | 1,030 | 2,564 | 0 | 0 | 0 | - | - |
| 411420 | 6115000 | Sick Leave Payoff | 0 | 8,495 | 0 | 0 | 0 | - | - |
| 411510 | 6115000 | Accrued Payroll | 3,525 | (53,896) | 0 | 0 | 0 | - | - |
| 411521 | 6115000 | Accrued Sick Leave Yr End Only | (1,125) | (8,157) | 0 | 0 | 0 | - | - |
| 411522 | 6115000 | Accrued Vacation Year-End Only | 16,395 | 33,804 | 0 | 0 | 0 | - | - |
| 411530 | 6115000 | Accrued Comp. Time Earned | 243 | 11,892 | 0 | 0 | 0 | - | - |
| 412210 | 6115000 | Workers Compensation Ins | 33,082 | 52,410 | 0 | 0 | 0 | - | - |
| 412220 | 6115000 | Health Insurance | 221,069 | 238,151 | 0 | 0 | 0 | - | - |
| 412222 | 6115000 | Dental Insurance | 11,358 | 12,230 | 0 | 0 | 0 | - | - |
| 412230 | 6115000 | Life Insurance | 4,806 | 4,797 | 0 | 0 | 0 | - | - |
| 412240 | 6115000 | Unemployment Insurance | 3,108 | 1,668 | 0 | 0 | 0 | - | - |
| 412250 | 6115000 | Disability Insurance | 2,515 | 2,615 | 0 | 0 | 0 | - | - |
| 412310 | 6115000 | PERS Retirement | 519,196 | 492,491 | 0 | 0 | 0 | - | - |
| 412313 | 6115000 | OPEB Annual Req Cont Expense | 75,845 | 83,555 | 0 | 0 | 0 | - | - |
| 412320 | 6115000 | Medicare OASDI | 28,095 | 29,053 | 0 | 0 | 0 | - | - |
| 412400 | 6115000 | Deferred Compensation | 300 | 2,775 | 0 | 0 | 0 | - | - |
| 413120 | 6115000 | Overtime At 1.5 Rate | 11,687 | 10,943 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **2,833,043** | **2,826,552** | **0** | **0** | **0** | - | - |
| 421000 | 6115000 | Professional Services | 21,514 | 3,333 | 0 | 0 | 0 | - | - |
| 421001 | 6115000 | Prof Services/Internal | 45,729 | 6,979 | 0 | 0 | 0 | - | - |
| 422100 | 6115000 | Telephone | 3,482 | 2,823 | 0 | 0 | 0 | - | - |
| 422120 | 6115000 | Telephone - Cellular | 6,115 | 5,857 | 0 | 0 | 0 | - | - |
| 423400 | 6115000 | Motor Pool Equipment Rental | 31,772 | 44,076 | 0 | 0 | 0 | - | - |
| 424130 | 6115000 | Maint/Repair of Bldgs & Improv | 0 | 6,461 | 0 | 0 | 0 | - | - |
| 424220 | 6115000 | All Other Equip Maint/Repair | 7,824 | 13,777 | 0 | 0 | 0 | - | - |
| 425200 | 6115000 | Periodicals & Dues | 1,323 | 115 | 0 | 0 | 0 | - | - |
| 425300 | 6115000 | Photo & Recording Supplies | 2,438 | 1,020 | 0 | 0 | 0 | - | - |
| 425400 | 6115000 | General Office Expense | 10,548 | 27,245 | 0 | 0 | 0 | - | - |
| 425500 | 6115000 | Postage | 882 | 1,141 | 0 | 0 | 0 | - | - |
| 425600 | 6115000 | Central Printing Charges | 3,446 | 8,497 | 0 | 0 | 0 | - | - |
| 425610 | 6115000 | Outside Printing Expense | 719 | 657 | 0 | 0 | 0 | - | - |
| 425700 | 6115000 | Software Purchase/Licensing | 9,739 | 18,463 | 0 | 0 | 0 | - | - |
| 425800 | 6115000 | Computer Equip Purc Undr $5000 | 0 | 11,556 | 0 | 0 | 0 | - | - |
| 426200 | 6115000 | Clothing/Linen/Safety Supplies | 1,965 | 524 | 0 | 0 | 0 | - | - |
| 426800 | 6115000 | Special Department Supplies | 8,597 | 4,140 | 0 | 0 | 0 | - | - |
| 427100 | 6115000 | Travel & Meeting Expense | 877 | 2,723 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / Customer Engineering-GIS**
**510 - 611500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 427200 | 6115000 | Training | 8,906 | 34,591 | 0 | 0 | 0 | - | - |
| 428400 | 6115000 | Liability Insurance | 48,403 | 45,025 | 0 | 0 | 0 | - | - |
| 449100 | 6115000 | Equipment Rental Charges | 0 | 1,710 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **214,286** | **240,723** | **0** | **0** | **0** | - | **-** |
| 462300 | 6115000 | Office Furniture & Equipment | 29,335 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **29,335** | **0** | **0** | **0** | **0** | - | **-** |
| 881100 | 6115000 | General Fund Allocation Chgs | 739,153 | 504,822 | 0 | 0 | 0 | - | - |
| 882510 | 6115000 | Utilization Chgs from 510 Fund | 510,570 | 467,443 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **1,249,724** | **972,266** | **0** | **0** | **0** | - | **-** |
| 894101 | 6115000 | Interfund Services to 101 Fund | (156) | (537) | 0 | 0 | 0 | - | - |
| 894230 | 6115000 | Interfund Services to 230 Fund | 0 | (33) | 0 | 0 | 0 | - | - |
| 894432 | 6115000 | Interfund Services to 432 Fund | 0 | (38) | 0 | 0 | 0 | - | - |
| 894458 | 6115000 | Interfund Services to 458 Fund | (5,317) | 0 | 0 | 0 | 0 | - | - |
| 894510 | 6115000 | Interfund Services to 510 Fund | (1,528,547) | (1,397,111) | 0 | 0 | 0 | - | - |
| 894520 | 6115000 | Interfund Services to 520 Fund | (419) | (171) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(1,534,441)** | **(1,397,891)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **2,791,949** | **2,641,650** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / PU Elec Power Supply Operation**
**510 - 612000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6120000 | Salaries - Regular | 3,109,610 | 3,299,600 | 4,000,284 | 4,312,270 | 4,392,585 | 7% | 1% |
| 411110 | 6120000 | Salaries-Temp & Part Time | 0 | 0 | 31,200 | 31,200 | 33,280 | - | 6% |
| 411210 | 6120000 | Vacation | 201,679 | 195,631 | 0 | 0 | 0 | - | - |
| 411220 | 6120000 | Holidays & Special Days Off | 138,953 | 149,627 | 0 | 0 | 0 | - | - |
| 411240 | 6120000 | Sick Leave | 68,263 | 102,517 | 0 | 0 | 0 | - | - |
| 411245 | 6120000 | Family Illness Sick Leave | 28,520 | 30,728 | 0 | 0 | 0 | - | - |
| 411250 | 6120000 | Industrial Accident | 0 | 708 | 0 | 0 | 0 | - | - |
| 411260 | 6120000 | Bereavement Leave | 9,245 | 4,463 | 0 | 0 | 0 | - | - |
| 411280 | 6120000 | Jury Duty | 2,704 | 4,076 | 0 | 0 | 0 | - | - |
| 411292 | 6120000 | Administrative Leave | 25,787 | 43,022 | 0 | 0 | 0 | - | - |
| 411310 | 6120000 | Night Shift Premium | 34,293 | 37,740 | 7,600 | 7,600 | 7,600 | - | - |
| 411320 | 6120000 | Temporary Foreman Pay | 0 | 0 | 2,800 | 2,800 | 2,800 | - | - |
| 411410 | 6120000 | Vacation Payoffs | 10,571 | 43,625 | 0 | 0 | 0 | - | - |
| 411420 | 6120000 | Sick Leave Payoff | 0 | 51,896 | 0 | 0 | 0 | - | - |
| 411430 | 6120000 | Compensatory Time Payoff | 0 | 123 | 0 | 0 | 0 | - | - |
| 411510 | 6120000 | Accrued Payroll | 62,301 | 5,229 | 43,676 | 23,743 | 24,608 | (45)% | 3% |
| 411521 | 6120000 | Accrued Sick Leave Yr End Only | (29,064) | 80,078 | 0 | 0 | 0 | - | - |
| 411522 | 6120000 | Accrued Vacation Year-End Only | 25,121 | 91,328 | 0 | 0 | 0 | - | - |
| 411530 | 6120000 | Accrued Comp. Time Earned | (111) | 33,452 | 0 | 0 | 0 | - | - |
| 412210 | 6120000 | Workers Compensation Ins | 58,711 | 91,056 | 85,467 | 93,815 | 95,601 | 9% | 1% |
| 412220 | 6120000 | Health Insurance | 239,423 | 285,245 | 366,518 | 363,064 | 380,866 | ( )% | 4% |
| 412222 | 6120000 | Dental Insurance | 14,602 | 15,712 | 17,284 | 17,224 | 17,432 | ( )% | 1% |
| 412230 | 6120000 | Life Insurance | 20,038 | 21,318 | 24,536 | 26,739 | 27,232 | 8% | 1% |
| 412240 | 6120000 | Unemployment Insurance | 5,517 | 2,896 | 2,250 | 2,423 | 2,470 | 7% | 1% |
| 412250 | 6120000 | Disability Insurance | 135 | 135 | 136 | 0 | 0 | (100)% | - |
| 412310 | 6120000 | PERS Retirement | 993,690 | 1,074,116 | 1,156,979 | 1,330,067 | 1,442,346 | 14% | 8% |
| 412313 | 6120000 | OPEB Annual Req Cont Expense | 82,141 | 100,079 | 0 | 0 | 0 | - | - |
| 412320 | 6120000 | Medicare OASDI | 51,695 | 59,353 | 56,444 | 60,516 | 61,681 | 7% | 1% |
| 412330 | 6120000 | City Retirement Plan | 0 | 0 | 1,170 | 1,170 | 1,248 | - | 6% |
| 412400 | 6120000 | Deferred Compensation | 1,575 | 19,299 | 31,500 | 43,200 | 54,000 | 37% | 25% |
| 413110 | 6120000 | Overtime At Straight Rate | 55 | 0 | 0 | 0 | 0 | - | - |
| 413120 | 6120000 | Overtime At 1.5 Rate | 29,020 | 26,226 | 21,000 | 21,000 | 21,000 | - | - |
| 413130 | 6120000 | Overtime At Double Time Rate | 3,999 | 2,361 | 11,000 | 11,000 | 11,000 | - | - |
| 413210 | 6120000 | Holiday O/T-Straight/Non-Sched | 0 | 0 | 6,000 | 6,000 | 6,000 | - | - |
| 413230 | 6120000 | Holiday O/T-Strt/Subj To Retir | 10,739 | 10,388 | 7,500 | 7,500 | 7,500 | - | - |
| | | **Personnel Services Total** | **5,199,224** | **5,882,042** | **5,873,344** | **6,361,331** | **6,589,249** | **8%** | **3%** |
| 421000 | 6120000 | Professional Services | 528,446 | 657,306 | 764,600 | 736,283 | 746,500 | (3)% | 1% |
| 421001 | 6120000 | Prof Services/Internal | 1,469 | 4,550 | 0 | 0 | 0 | - | - |
| 421100 | 6120000 | Outside Legal Services | 505,176 | 305,808 | 550,000 | 550,000 | 550,000 | - | - |
| 421200 | 6120000 | Regulatory/Market Compliance | 17,738 | 10,953 | 59,600 | 59,600 | 59,600 | - | - |
| 422100 | 6120000 | Telephone | 43,889 | 43,105 | 54,000 | 50,000 | 50,000 | (7)% | - |
| 422120 | 6120000 | Telephone - Cellular | 10,555 | 9,955 | 11,800 | 11,800 | 11,800 | - | - |
| 423400 | 6120000 | Motor Pool Equipment Rental | 6,311 | 4,067 | 6,200 | 2,210 | 2,276 | (64)% | 2% |
| 424220 | 6120000 | All Other Equip Maint/Repair | 15,406 | 12,334 | 15,000 | 15,000 | 15,000 | - | - |
| 424230 | 6120000 | Central Garage Charges | 0 | 0 | 0 | 410 | 422 | - | 2% |
| 425100 | 6120000 | Advertising Expense | 0 | 0 | 500 | 500 | 500 | - | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / PU Elec Power Supply Operation**
**510 - 612000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425200 | 6120000 | Periodicals & Dues | 62,412 | 77,593 | 100,000 | 105,000 | 105,000 | 5% | - |
| 425400 | 6120000 | General Office Expense | 38,778 | 26,438 | 45,000 | 40,000 | 40,000 | (11)% | - |
| 425500 | 6120000 | Postage | 1,247 | 788 | 1,500 | 1,500 | 1,500 | - | - |
| 425610 | 6120000 | Outside Printing Expense | 84 | 197 | 300 | 300 | 300 | - | - |
| 425700 | 6120000 | Software Purchase/Licensing | 86,031 | 57,471 | 139,500 | 140,800 | 141,700 | % | % |
| 425800 | 6120000 | Computer Equip Purc Undr $5000 | 19,481 | 6,052 | 15,000 | 15,000 | 15,000 | - | - |
| 425900 | 6120000 | Contract Compliance | 19,191 | 12,014 | 25,000 | 24,400 | 19,400 | (2)% | (20)% |
| 426100 | 6120000 | Janitorial Supplies | 1,998 | 2,297 | 2,500 | 2,800 | 2,800 | 12% | - |
| 426800 | 6120000 | Special Department Supplies | 8,522 | (1,825) | 9,000 | 9,000 | 9,000 | - | - |
| 427100 | 6120000 | Travel & Meeting Expense | 10,126 | 17,557 | 20,500 | 20,500 | 20,500 | - | - |
| 427200 | 6120000 | Training | 35,376 | 48,459 | 46,900 | 51,400 | 51,400 | 9% | - |
| 428400 | 6120000 | Liability Insurance | 85,899 | 78,225 | 64,907 | 68,623 | 69,922 | 5% | 1% |
| | | **Non-personnel Expenses Total** | **1,498,146** | **1,373,355** | **1,931,807** | **1,905,126** | **1,912,620** | **(1)%** | **%** |
| 462300 | 6120000 | Office Furniture & Equipment | 0 | 0 | 1,605,375 | 0 | 0 | (100)% | - |
| 462308 | 6120000 | Off Furn & Eq/Computer Acqustn | 5,309 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **5,309** | **0** | **1,605,375** | **0** | **0** | **(100)%** | **-** |
| 881100 | 6120000 | General Fund Allocation Chgs | 887,086 | 1,683,936 | 177,530 | 177,530 | 177,530 | - | - |
| 882510 | 6120000 | Utilization Chgs from 510 Fund | 163,695 | 170,577 | 133,487 | 86,455 | 122,364 | (35)% | 41% |
| | | **Charges From Others Total** | **1,050,781** | **1,854,514** | **311,017** | **263,985** | **299,894** | **(15)%** | **13%** |
| | | **Total Budget Requirements** | **7,753,462** | **9,109,911** | **9,721,543** | **8,530,442** | **8,801,763** | **(12)%** | **3%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / PU Elec Power & Energy Purch**
**510 - 612010**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422912 | 6120100 | Electric Transmission Charges | 51,367,355 | 52,823,255 | 57,676,000 | 57,950,000 | 60,685,000 | % | 4% |
| 422914 | 6120100 | Energy Charge | 73,330,972 | 81,796,174 | 100,020,000 | 102,350,000 | 107,146,000 | 2% | 4% |
| 422915 | 6120100 | Capacity Charge | 46,968,701 | 49,058,513 | 35,547,000 | 38,923,000 | 35,487,000 | 9% | (8)% |
| 422917 | 6120100 | GHG Regulatory Fees | 155,225 | 86,448 | 250,000 | 250,000 | 250,000 | - | - |
| 422925 | 6120100 | Gas Fuel Purchases - Springs | 0 | 62,440 | 12,000 | 5,000 | 5,000 | (58)% | - |
| 422926 | 6120100 | Gas Fuel Purchases - RERC | 0 | 1,986,634 | 2,926,000 | 1,530,000 | 716,000 | (47)% | (53)% |
| 422927 | 6120100 | Gas Fuel Purchases - CLRWTR | 0 | 793,338 | 453,000 | 323,000 | 277,000 | (28)% | (14)% |
| 428500 | 6120100 | Contingency Generating Plants | 0 | 0 | 2,200,000 | 2,200,000 | 2,200,000 | - | - |
| | | **Non-personnel Expenses Total** | **171,822,254** | **186,606,805** | **199,084,000** | **203,531,000** | **206,766,000** | **2%** | **1%** |
| 881100 | 6120100 | General Fund Allocation Chgs | 0 | 0 | 1,300,335 | 1,300,335 | 1,300,335 | - | - |
| | | **Charges From Others Total** | **0** | **0** | **1,300,335** | **1,300,335** | **1,300,335** | - | **-** |
| | | **Total Budget Requirements** | **171,822,254** | **186,606,805** | **200,384,335** | **204,831,335** | **208,066,335** | **2%** | **1%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / SONGS Power & Energy Purch**
**510 - 612011**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 6120110 | Professional Services | 77,275 | 0 | 200,000 | 100,000 | 100,000 | (50)% | - |
| 421100 | 6120110 | Outside Legal Services | 429,271 | 287,449 | 700,000 | 500,000 | 500,000 | (28)% | - |
| 422910 | 6120110 | Decommissioning Operations | 0 | 307 | 0 | 0 | 0 | - | - |
| 424130 | 6120110 | Maint/Repair of Bldgs & Improv | 575,405 | (92,304) | 350,000 | 200,000 | 200,000 | (42)% | - |
| 428420 | 6120110 | Insurance Charges - Direct | 152,298 | (40,364) | 195,000 | 100,000 | 100,000 | (48)% | - |
| 442100 | 6120110 | SONGS Decommission Funding Exp | 3,455,117 | 3,459,377 | 1,500,000 | 1,500,000 | 1,500,000 | - | - |
| 447100 | 6120110 | Taxes And Assessments | 564,353 | 377,155 | 600,000 | 450,000 | 450,000 | (25)% | - |
| | | **Non-personnel Expenses Total** | **5,253,722** | **3,991,622** | **3,545,000** | **2,850,000** | **2,850,000** | **(19)%** | **-** |
| 881100 | 6120110 | General Fund Allocation Chgs | 0 | 0 | 49,056 | 49,056 | 49,056 | - | - |
| | | **Charges From Others Total** | **0** | **0** | **49,056** | **49,056** | **49,056** | - | **-** |
| | | **Total Budget Requirements** | **5,253,722** | **3,991,622** | **3,594,056** | **2,899,056** | **2,899,056** | **(19)%** | **-** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / SPRINGS Power & Energy Purch**
**510 - 612012**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 6120120 | Professional Services | 58,527 | 45,164 | 200,000 | 135,000 | 135,000 | (32)% | - |
| 421001 | 6120120 | Prof Services/Internal | 535 | 0 | 80,000 | 0 | 0 | (100)% | - |
| 422100 | 6120120 | Telephone | 23 | 9 | 0 | 0 | 0 | - | - |
| 422500 | 6120120 | Water | 3,274 | 1,407 | 2,000 | 2,000 | 2,000 | - | - |
| 423100 | 6120120 | Equipment Rental | 0 | 0 | 2,000 | 2,000 | 2,000 | - | - |
| 423400 | 6120120 | Motor Pool Equipment Rental | 92 | 267 | 6,500 | 774 | 798 | (88)% | 3% |
| 424131 | 6120120 | Maintenance-Generating Plants | 272,863 | 170,510 | 671,750 | 515,000 | 515,000 | (23)% | - |
| 424230 | 6120120 | Central Garage Charges | 1,015 | 2,133 | 5,500 | 595 | 613 | (89)% | 3% |
| 425200 | 6120120 | Periodicals & Dues | 275 | 0 | 0 | 0 | 0 | - | - |
| 425400 | 6120120 | General Office Expense | 1,108 | 0 | 750 | 750 | 750 | - | - |
| 425800 | 6120120 | Computer Equip Purc Undr $5000 | 1,011 | 228 | 10,000 | 10,000 | 10,000 | - | - |
| 426200 | 6120120 | Clothing/Linen/Safety Supplies | 14 | 0 | 0 | 0 | 0 | - | - |
| 426300 | 6120120 | Motor Fuels & Lubricants | 2,002 | 0 | 3,000 | 0 | 0 | (100)% | - |
| 426800 | 6120120 | Special Department Supplies | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 427200 | 6120120 | Training | 3,650 | 5,080 | 10,000 | 10,000 | 10,000 | - | - |
| 428420 | 6120120 | Insurance Charges - Direct | 60,047 | 56,894 | 30,554 | 31,246 | 31,246 | 2% | - |
| 442110 | 6120120 | Gas Fuel Purchases | 56,350 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **460,792** | **281,694** | **1,023,054** | **708,365** | **708,407** | **(30)%** | **%** |
| 462200 | 6120120 | Machine and Equipment | 63,750 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **63,750** | **0** | **0** | **0** | **0** | - | **-** |
| 881100 | 6120120 | General Fund Allocation Chgs | 45,843 | 19,698 | 13,653 | 13,653 | 13,653 | - | - |
| | | **Charges From Others Total** | **45,843** | **19,698** | **13,653** | **13,653** | **13,653** | - | **-** |
| | | **Total Budget Requirements** | **570,385** | **301,392** | **1,036,707** | **722,018** | **722,060** | **(30)%** | **%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / RERC/Acorn Gen. Plant**
**510 - 612013**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6120130 | Salaries - Regular | 1,050,231 | 1,162,623 | 1,581,631 | 1,615,203 | 1,624,981 | 2% | % |
| 411110 | 6120130 | Salaries-Temp & Part Time | 18,338 | 5,840 | 10,319 | 10,319 | 10,835 | - | 5% |
| 411130 | 6120130 | Compensatory Time | 4,834 | 11,933 | 0 | 0 | 0 | - | - |
| 411210 | 6120130 | Vacation | 69,842 | 83,061 | 0 | 0 | 0 | - | - |
| 411220 | 6120130 | Holidays & Special Days Off | 54,465 | 60,980 | 0 | 0 | 0 | - | - |
| 411225 | 6120130 | Rest Time Pay - IBEW | 1,598 | 163 | 0 | 0 | 0 | - | - |
| 411240 | 6120130 | Sick Leave | 25,134 | 36,072 | 0 | 0 | 0 | - | - |
| 411245 | 6120130 | Family Illness Sick Leave | 6,439 | 6,385 | 0 | 0 | 0 | - | - |
| 411250 | 6120130 | Industrial Accident | 9,166 | 1,544 | 0 | 0 | 0 | - | - |
| 411260 | 6120130 | Bereavement Leave | 334 | 2,172 | 0 | 0 | 0 | - | - |
| 411280 | 6120130 | Jury Duty | 0 | 2,443 | 0 | 0 | 0 | - | - |
| 411292 | 6120130 | Administrative Leave | 8,059 | 8,453 | 0 | 0 | 0 | - | - |
| 411320 | 6120130 | Temporary Foreman Pay | 2,351 | 181 | 2,000 | 2,000 | 2,000 | - | - |
| 411410 | 6120130 | Vacation Payoffs | 409 | 2,098 | 0 | 0 | 0 | - | - |
| 411430 | 6120130 | Compensatory Time Payoff | 2,844 | 224 | 0 | 0 | 0 | - | - |
| 411510 | 6120130 | Accrued Payroll | (5,109) | 31,207 | 17,135 | 9,038 | 9,252 | (47)% | 2% |
| 411521 | 6120130 | Accrued Sick Leave Yr End Only | 1,056 | 24,596 | 0 | 0 | 0 | - | - |
| 411522 | 6120130 | Accrued Vacation Year-End Only | (4,825) | (1,979) | 0 | 0 | 0 | - | - |
| 411530 | 6120130 | Accrued Comp. Time Earned | (5,040) | 10,922 | 0 | 0 | 0 | - | - |
| 412210 | 6120130 | Workers Compensation Ins | 21,787 | 32,316 | 33,749 | 35,112 | 35,334 | 4% | % |
| 412220 | 6120130 | Health Insurance | 138,785 | 151,285 | 175,688 | 187,447 | 196,151 | 6% | 4% |
| 412221 | 6120130 | Retiree Health Insurance | 650 | 6,150 | 6,600 | 6,600 | 6,600 | - | - |
| 412222 | 6120130 | Dental Insurance | 7,720 | 7,848 | 8,215 | 9,227 | 9,482 | 12% | 2% |
| 412230 | 6120130 | Life Insurance | 4,246 | 4,445 | 5,073 | 5,181 | 5,181 | 2% | - |
| 412240 | 6120130 | Unemployment Insurance | 2,046 | 1,027 | 888 | 906 | 912 | 2% | % |
| 412250 | 6120130 | Disability Insurance | 3,100 | 3,305 | 3,618 | 3,616 | 3,616 | ( )% | - |
| 412310 | 6120130 | PERS Retirement | 354,275 | 387,179 | 412,695 | 486,422 | 521,581 | 17% | 7% |
| 412313 | 6120130 | OPEB Annual Req Cont Expense | 47,614 | 53,079 | 0 | 0 | 0 | - | - |
| 412320 | 6120130 | Medicare OASDI | 20,998 | 23,975 | 20,770 | 22,475 | 22,617 | 8% | % |
| 412330 | 6120130 | City Retirement Plan | 695 | 219 | 387 | 387 | 406 | - | 4% |
| 412400 | 6120130 | Deferred Compensation | 150 | 1,800 | 2,700 | 3,600 | 4,500 | 33% | 25% |
| 413110 | 6120130 | Overtime At Straight Rate | 50,285 | 66,816 | 0 | 0 | 0 | - | - |
| 413120 | 6120130 | Overtime At 1.5 Rate | 2,864 | 3,370 | 0 | 0 | 0 | - | - |
| 413130 | 6120130 | Overtime At Double Time Rate | 101,309 | 116,977 | 85,000 | 85,000 | 85,000 | - | - |
| 413250 | 6120130 | Dbl Time Subj To Retirement | 0 | 859 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **1,996,665** | **2,309,581** | **2,366,468** | **2,482,533** | **2,538,448** | **4%** | **2%** |
| 421000 | 6120130 | Professional Services | 180,383 | 118,639 | 370,000 | 310,000 | 310,000 | (16)% | - |
| 421001 | 6120130 | Prof Services/Internal | 130,822 | 111,085 | 130,000 | 0 | 0 | (100)% | - |
| 422100 | 6120130 | Telephone | 9,248 | 7,823 | 12,000 | 12,000 | 12,000 | - | - |
| 422120 | 6120130 | Telephone - Cellular | 9,928 | 9,689 | 15,000 | 15,000 | 15,000 | - | - |
| 422500 | 6120130 | Water | 22,477 | 15,355 | 22,000 | 22,000 | 22,000 | - | - |
| 423400 | 6120130 | Motor Pool Equipment Rental | 38,487 | 39,089 | 45,000 | 33,103 | 34,096 | (26)% | 2% |
| 424130 | 6120130 | Maint/Repair of Bldgs & Improv | 2,643 | 5,126 | 85,000 | 85,000 | 85,000 | - | - |
| 424131 | 6120130 | Maintenance-Generating Plants | 1,480,891 | 971,385 | 1,331,000 | 1,331,000 | 1,331,000 | - | - |
| 424230 | 6120130 | Central Garage Charges | 3,085 | 5,336 | 6,000 | 3,515 | 3,620 | (41)% | 2% |
| 425100 | 6120130 | Advertising Expense | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / RERC/Acorn Gen. Plant**
**510 - 612013**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425200 | 6120130 | Periodicals & Dues | 492 | 64 | 0 | 0 | 0 | - | - |
| 425400 | 6120130 | General Office Expense | 11,032 | 16,443 | 5,000 | 5,000 | 5,000 | - | - |
| 425500 | 6120130 | Postage | 1,152 | 1,717 | 2,000 | 2,000 | 2,000 | - | - |
| 425610 | 6120130 | Outside Printing Expense | 547 | 231 | 0 | 0 | 0 | - | - |
| 425800 | 6120130 | Computer Equip Purc Undr $5000 | 19,235 | 14,750 | 20,000 | 10,000 | 10,000 | (50)% | - |
| 426100 | 6120130 | Janitorial Supplies | 1,019 | 1,132 | 1,000 | 1,000 | 1,000 | - | - |
| 426200 | 6120130 | Clothing/Linen/Safety Supplies | 12,877 | 13,219 | 17,000 | 17,000 | 17,000 | - | - |
| 426300 | 6120130 | Motor Fuels & Lubricants | 1,983 | 387 | 3,000 | 215 | 221 | (92)% | 2% |
| 426700 | 6120130 | Maintenance Tools/Supplies | 253 | 1,115 | 2,000 | 2,000 | 2,000 | - | - |
| 426710 | 6120130 | Work Boot Reimbursement | 1,650 | 2,650 | 3,500 | 3,500 | 3,500 | - | - |
| 426800 | 6120130 | Special Department Supplies | 2,951 | 4,979 | 4,500 | 4,500 | 4,500 | - | - |
| 427100 | 6120130 | Travel & Meeting Expense | 0 | 871 | 0 | 0 | 0 | - | - |
| 427200 | 6120130 | Training | 16,278 | 26,433 | 30,000 | 30,000 | 30,000 | - | - |
| 428400 | 6120130 | Liability Insurance | 31,876 | 27,762 | 25,630 | 25,683 | 25,846 | % | % |
| 428420 | 6120130 | Insurance Charges - Direct | 210,153 | 199,085 | 106,933 | 109,356 | 109,356 | 2% | - |
| 442110 | 6120130 | Gas Fuel Purchases | 3,927,737 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **6,117,210** | **1,594,373** | **2,237,563** | **2,022,872** | **2,024,139** | **(9)%** | **%** |
| 462200 | 6120130 | Machine and Equipment | 63,747 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **63,747** | **0** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 6120130 | General Fund Allocation Chgs | 151,627 | 222,239 | 155,154 | 155,154 | 155,154 | - | - |
| | | **Charges From Others Total** | **151,627** | **222,239** | **155,154** | **155,154** | **155,154** | **-** | **-** |
| 894510 | 6120130 | Interfund Services to 510 Fund | (252) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(252)** | **0** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **8,328,999** | **4,126,194** | **4,759,185** | **4,660,559** | **4,717,741** | **(2)%** | **1%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / Clearwater Generating Plant**
**510 - 612014**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6120140 | Salaries - Regular | 416,849 | 527,354 | 628,453 | 637,897 | 637,897 | 1% | - |
| 411130 | 6120140 | Compensatory Time | 2,478 | 1,798 | 0 | 0 | 0 | - | - |
| 411210 | 6120140 | Vacation | 12,712 | 24,048 | 0 | 0 | 0 | - | - |
| 411220 | 6120140 | Holidays & Special Days Off | 18,606 | 25,712 | 0 | 0 | 0 | - | - |
| 411225 | 6120140 | Rest Time Pay - IBEW | 46 | 134 | 0 | 0 | 0 | - | - |
| 411240 | 6120140 | Sick Leave | 7,409 | 14,247 | 0 | 0 | 0 | - | - |
| 411245 | 6120140 | Family Illness Sick Leave | 3,245 | 6,882 | 0 | 0 | 0 | - | - |
| 411250 | 6120140 | Industrial Accident | 0 | 4,073 | 0 | 0 | 0 | - | - |
| 411260 | 6120140 | Bereavement Leave | 0 | 728 | 0 | 0 | 0 | - | - |
| 411292 | 6120140 | Administrative Leave | 14,742 | 2,893 | 0 | 0 | 0 | - | - |
| 411410 | 6120140 | Vacation Payoffs | 2,235 | 0 | 0 | 0 | 0 | - | - |
| 411430 | 6120140 | Compensatory Time Payoff | 25 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 6120140 | Accrued Payroll | 1,085 | 6,393 | 6,904 | 3,574 | 3,635 | (48)% | 1% |
| 411521 | 6120140 | Accrued Sick Leave Yr End Only | (572) | 4,135 | 0 | 0 | 0 | - | - |
| 411522 | 6120140 | Accrued Vacation Year-End Only | 14,560 | 8,222 | 0 | 0 | 0 | - | - |
| 411530 | 6120140 | Accrued Comp. Time Earned | 1,644 | 1,610 | 0 | 0 | 0 | - | - |
| 412210 | 6120140 | Workers Compensation Ins | 8,482 | 12,750 | 13,323 | 13,779 | 13,779 | 3% | - |
| 412220 | 6120140 | Health Insurance | 35,544 | 53,463 | 63,877 | 69,307 | 71,767 | 8% | 3% |
| 412221 | 6120140 | Retiree Health Insurance | 0 | 2,750 | 3,000 | 3,000 | 3,000 | - | - |
| 412222 | 6120140 | Dental Insurance | 2,510 | 3,539 | 3,667 | 3,702 | 3,820 | % | 3% |
| 412230 | 6120140 | Life Insurance | 1,568 | 1,846 | 1,997 | 2,041 | 2,041 | 2% | - |
| 412240 | 6120140 | Unemployment Insurance | 796 | 405 | 351 | 355 | 355 | 1% | - |
| 412250 | 6120140 | Disability Insurance | 1,164 | 1,523 | 1,521 | 1,520 | 1,520 | ( )% | - |
| 412310 | 6120140 | PERS Retirement | 137,246 | 170,486 | 187,138 | 203,441 | 216,538 | 8% | 6% |
| 412313 | 6120140 | OPEB Annual Req Cont Expense | 12,194 | 18,758 | 0 | 0 | 0 | - | - |
| 412320 | 6120140 | Medicare OASDI | 8,755 | 10,826 | 9,113 | 9,248 | 9,248 | 1% | - |
| 412400 | 6120140 | Deferred Compensation | 50 | 600 | 900 | 1,200 | 1,500 | 33% | 25% |
| 413110 | 6120140 | Overtime At Straight Rate | 38,443 | 50,524 | 0 | 0 | 0 | - | - |
| 413130 | 6120140 | Overtime At Double Time Rate | 64,886 | 72,864 | 50,000 | 50,000 | 50,000 | - | - |
| | | **Personnel Services Total** | **806,714** | **1,028,576** | **970,244** | **999,064** | **1,015,100** | **2%** | **1%** |
| 421000 | 6120140 | Professional Services | 99,286 | 68,457 | 191,366 | 135,366 | 135,366 | (29)% | - |
| 421001 | 6120140 | Prof Services/Internal | 0 | 932 | 45,000 | 0 | 0 | (100)% | - |
| 422100 | 6120140 | Telephone | 19,404 | 17,999 | 19,000 | 19,000 | 19,000 | - | - |
| 422120 | 6120140 | Telephone - Cellular | 10,394 | 11,574 | 6,000 | 6,000 | 6,000 | - | - |
| 422200 | 6120140 | Electric | 5,689 | 15,339 | 7,000 | 7,000 | 7,000 | - | - |
| 422500 | 6120140 | Water | 80,618 | 50,117 | 150,000 | 150,000 | 150,000 | - | - |
| 422600 | 6120140 | Other Utilities | 1,389 | 1,403 | 4,000 | 4,000 | 4,000 | - | - |
| 423200 | 6120140 | Land and Building Rental | 50,867 | 52,679 | 50,000 | 50,000 | 50,000 | - | - |
| 423400 | 6120140 | Motor Pool Equipment Rental | 0 | 0 | 2,000 | 0 | 0 | (100)% | - |
| 424130 | 6120140 | Maint/Repair of Bldgs & Improv | 79 | 52 | 150,000 | 50,000 | 50,000 | (66)% | - |
| 424131 | 6120140 | Maintenance-Generating Plants | 859,080 | 591,482 | 880,000 | 800,000 | 800,000 | (9)% | - |
| 425200 | 6120140 | Periodicals & Dues | 287 | 0 | 0 | 0 | 0 | - | - |
| 425400 | 6120140 | General Office Expense | 1,311 | 3,568 | 8,000 | 8,000 | 8,000 | - | - |
| 425500 | 6120140 | Postage | 0 | 6 | 200 | 200 | 200 | - | - |
| 425610 | 6120140 | Outside Printing Expense | 126 | 0 | 0 | 0 | 0 | - | - |
| 425800 | 6120140 | Computer Equip Purc Undr $5000 | 6,313 | 0 | 15,000 | 10,000 | 10,000 | (33)% | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / Clearwater Generating Plant**
**510 - 612014**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 426100 | 6120140 | Janitorial Supplies | 136 | 215 | 1,200 | 1,200 | 1,200 | - | - |
| 426200 | 6120140 | Clothing/Linen/Safety Supplies | 4,514 | 3,658 | 6,000 | 6,000 | 6,000 | - | - |
| 426300 | 6120140 | Motor Fuels & Lubricants | 1,064 | 445 | 1,200 | 0 | 0 | (100)% | - |
| 426700 | 6120140 | Maintenance Tools/Supplies | 386 | 9,856 | 15,000 | 10,000 | 10,000 | (33)% | - |
| 426710 | 6120140 | Work Boot Reimbursement | 600 | 1,250 | 1,250 | 1,250 | 1,250 | - | - |
| 426800 | 6120140 | Special Department Supplies | 50 | 708 | 0 | 0 | 0 | - | - |
| 427200 | 6120140 | Training | 10,382 | 15,560 | 20,000 | 20,000 | 20,000 | - | - |
| 428400 | 6120140 | Liability Insurance | 12,411 | 10,953 | 10,118 | 10,078 | 10,078 | ( )% | - |
| 428420 | 6120140 | Insurance Charges - Direct | 49,843 | 47,192 | 25,361 | 25,936 | 25,936 | 2% | - |
| 442110 | 6120140 | Gas Fuel Purchases | 944,762 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **2,158,999** | **903,457** | **1,607,695** | **1,314,030** | **1,314,030** | **(18)%** | **-** |
| 462200 | 6120140 | Machine and Equipment | 188,478 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **188,478** | **0** | **0** | **0** | **0** | - | **-** |
| 881100 | 6120140 | General Fund Allocation Chgs | 98,337 | 87,152 | 72,526 | 72,526 | 72,526 | - | - |
| | | **Charges From Others Total** | **98,337** | **87,152** | **72,526** | **72,526** | **72,526** | - | **-** |
| 894510 | 6120140 | Interfund Services to 510 Fund | (897) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(897)** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **3,251,632** | **2,019,186** | **2,650,465** | **2,385,620** | **2,401,656** | **(9)%** | **%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / PU Electric Revenue Bond**
**510 - 612500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 481000 | 6125000 | Principal | 21,632,403 | 15,484,712 | 16,461,000 | 14,032,000 | 14,590,000 | (14)% | 3% |
| 481010 | 6125000 | Capital Lease Principal | 0 | 0 | 753,000 | 792,000 | 809,000 | 5% | 2% |
| 481018 | 6125000 | Bond Cost of Issuance | 43,343 | 0 | 0 | 0 | 0 | - | - |
| 482000 | 6125000 | Interest | 31,853,095 | 29,767,410 | 30,175,000 | 31,765,000 | 31,109,000 | 5% | (2)% |
| 482010 | 6125000 | Capitalized Interest | (1,918,386) | (1,718,422) | 0 | 0 | 0 | - | - |
| 482020 | 6125000 | Treasury Credit | (3,224,664) | (3,235,153) | (3,235,000) | (3,235,000) | (3,235,000) | - | - |
| 485000 | 6125000 | Amortization Cost of Issuance | 218,751 | 72,772 | 374,000 | 444,000 | 291,000 | 18% | (34)% |
| 487000 | 6125000 | Debt Related Fiscal Charges | 340,628 | 62,190 | 95,000 | 50,000 | 50,000 | (47)% | - |
| | | **Debt Service Total** | **48,945,172** | **40,433,509** | **44,623,000** | **43,848,000** | **43,614,000** | **(1)%** | **( )%** |
| 881100 | 6125000 | General Fund Allocation Chgs | 188,512 | 362,107 | 370,078 | 370,078 | 370,078 | - | - |
| | | **Charges From Others Total** | **188,512** | **362,107** | **370,078** | **370,078** | **370,078** | - | **-** |
| 892510 | 6125000 | Utilization Chgs to 510 Fund | (380,799) | (348,699) | (224,500) | (1,552,473) | (1,530,373) | 591% | (1)% |
| 892511 | 6125000 | Utilization Chgs to 511 Fund | 0 | 0 | 0 | (137,918) | (137,918) | - | - |
| 892520 | 6125000 | Utilization Chgs to 520 Fund | (313,699) | (287,199) | (184,900) | (562,248) | (544,048) | 204% | (3)% |
| 892521 | 6125000 | Utilization Chgs to 521 Fund | 0 | 0 | 0 | (27,059) | (27,059) | - | - |
| | | **Charges to Others Total** | **(694,499)** | **(635,899)** | **(409,400)** | **(2,279,698)** | **(2,239,398)** | **456%** | **(1)%** |
| | | **Total Budget Requirements** | **48,439,185** | **40,159,717** | **44,583,678** | **41,938,380** | **41,744,680** | **(5)%** | **( )%** |

# Department Budget Detail

**Department / Section:** **Public Utilities-Electric / Electric-GFT**
**510 - 612600**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 990101 | 6126000 | Operating Transfer to 101 Fund | 38,703,800 | 38,178,400 | 39,330,300 | 39,600,400 | 40,114,200 | % | 1% |
| | | **Operating Transfers Out Total** | **38,703,800** | **38,178,400** | **39,330,300** | **39,600,400** | **40,114,200** | **%** | **1%** |
| | | **Total Budget Requirements** | **38,703,800** | **38,178,400** | **39,330,300** | **39,600,400** | **40,114,200** | **%** | **1%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / PU Electric Capital Projects**
**510 - 613000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440309 | 6900040 | Misc Agency Funding | 911,927 | 82,574 | 0 | 0 | 0 | - | - |
| 440309 | 6900060 | Misc Agency Funding | 0 | 0 | 0 | 0 | 0 | - | - |
| 440309 | 6900080 | Misc Agency Funding | 30,908 | 101,345 | 0 | 0 | 0 | - | - |
| 470020 | 6130000 | Bldgs & Structures Improvmnts | 1,363,378 | 291,198 | 0 | 0 | 0 | - | - |
| 470601 | 6130000 | Dist Line Extensions | 1,821,114 | 1,673,141 | 1,900,000 | 2,500,000 | 2,600,000 | 31% | 4% |
| 470603 | 6130000 | Line Rebuilds | 1,430,590 | 1,300,374 | 2,150,000 | 2,150,000 | 2,150,000 | - | - |
| 470607 | 6130000 | Street Lighting | 230,649 | 252,927 | 280,000 | 300,000 | 300,000 | 7% | - |
| 470608 | 6130000 | System Sub7Modifications | (45,919) | 165,492 | 180,000 | 180,000 | 180,000 | - | - |
| 470609 | 6130000 | General Transmission Lines | 0 | 70 | 0 | 0 | 0 | - | - |
| 470611 | 6130000 | Transformers | 590,862 | 1,731,502 | 2,100,000 | 2,100,000 | 2,200,000 | - | 4% |
| 470612 | 6130000 | Capacitors-Regulators | 769 | 1,715 | 50,000 | 50,000 | 50,000 | - | - |
| 470613 | 6130000 | Meters | 430,114 | 103,554 | 350,000 | 350,000 | 350,000 | - | - |
| 470615 | 6130000 | Services | 281,425 | 372,715 | 385,000 | 405,000 | 405,000 | 5% | - |
| 470616 | 6130000 | Substation Bus & Upgrades | 3,143,255 | 3,448,002 | 2,500,000 | 2,475,000 | 2,875,000 | (1)% | 16% |
| 470617 | 6130000 | Load Management Studies | 0 | 0 | 0 | 0 | 0 | - | - |
| 470619 | 6130000 | Major Oh/Ug Conversions | 810,231 | 637,065 | 400,000 | 400,000 | 400,000 | - | - |
| 470620 | 6130000 | Major Transmission Line Proj | 2,015 | 61,783 | 250,000 | 0 | 250,000 | (100)% | - |
| 470623 | 6130000 | GO 165 Upgrades/Ln Rebld/Reloc | 1,983,466 | 2,512,868 | 3,600,000 | 3,600,000 | 1,583,000 | - | (56)% |
| 470625 | 6130000 | Substation Equip. Replacement | 998,165 | 2,100,811 | 0 | 0 | 0 | - | - |
| 470626 | 6130000 | Major Tract Dist. | 92,084 | 383,248 | 449,000 | 471,000 | 471,000 | 4% | - |
| 470632 | 6130000 | Substation Transformer Add | 1,647,764 | 3,518,039 | 3,500,000 | 2,000,000 | 0 | (42)% | (100)% |
| 470633 | 6130000 | Major Feeders | 1,124,678 | 639,898 | 1,170,000 | 2,350,000 | 1,555,000 | 100% | (33)% |
| 470634 | 6130000 | SCE Condemnation Costs | 317 | 0 | 0 | 200,000 | 300,000 | - | 50% |
| 470635 | 6130000 | Cable Replacement | 1,101,184 | 1,061,512 | 3,147,000 | 2,335,000 | 1,358,000 | (25)% | (41)% |
| 470637 | 6130000 | Major Street Light Projects | 506,236 | 745,664 | 560,000 | 4,310,000 | 8,060,000 | 669% | 87% |
| 470638 | 6130000 | Neighborhood Street Light Retr | 1,536,768 | 143,633 | 765,000 | 2,300,000 | 2,300,000 | 200% | - |
| 470639 | 6130000 | Facility Rehabilitation | 36,715 | 1,602,077 | 0 | 0 | 0 | - | - |
| 470640 | 6130000 | San Onofre | 0 | 0 | 0 | 0 | 0 | - | - |
| 470643 | 6130000 | Facility Compliance/Upgrades | 0 | 0 | 0 | 0 | 0 | - | - |
| 470644 | 6130000 | Major 4/12KV Conversion | 273,090 | 1,733,299 | 1,325,000 | 1,700,000 | 2,200,000 | 28% | 29% |
| 470655 | 6130000 | Distrib Automation/Reliability | 20,216 | 205,586 | 600,000 | 950,000 | 950,000 | 58% | - |
| 470664 | 6130000 | City-Wide Communications Ntwrk | 293,423 | 714,075 | 2,265,000 | 2,910,000 | 1,200,000 | 28% | (58)% |
| 470672 | 6130000 | SCADA | 1,416,980 | 695,779 | 889,000 | 850,000 | 1,100,000 | (4)% | 29% |
| 470682 | 6130000 | CALTRANS Project | 0 | 0 | 0 | 0 | 0 | - | - |
| 470683 | 6130000 | CALTRANS-Non Reimbursable | 0 | 0 | 0 | 0 | 0 | - | - |
| 470685 | 6130000 | RTRP and STP Project | 8,095,177 | 3,899,770 | 0 | 0 | 0 | - | - |
| 470686 | 6130000 | New 230 KV Station-Reimb | 164,696 | 43,789 | 0 | 0 | 0 | - | - |
| 470688 | 6130000 | Other Electric Projects | 0 | 0 | 0 | 0 | 0 | - | - |
| 470689 | 6130000 | Tequesquite Landfill PV Proj | 360 | 349,099 | 0 | 0 | 0 | - | - |
| 470694 | 6130000 | CIS Banner Upgrade | 4,154,534 | 5,225,157 | 957,000 | 0 | 0 | (100)% | - |
| 470695 | 6130000 | Meter Replacement Program | 2,442,220 | 1,568,425 | 840,000 | 0 | 0 | (100)% | - |
| 470696 | 6130000 | GIS migration/CADME | 112,849 | 295,253 | 0 | 0 | 0 | - | - |
| 470697 | 6130000 | Pellisier Solar Project | 49,043 | 95,782 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **37,051,302** | **37,757,239** | **30,612,000** | **34,886,000** | **32,837,000** | **13%** | **(5)%** |
| 881100 | 6130000 | General Fund Allocation Chgs | 0 | 0 | 335,253 | 335,253 | 335,253 | - | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Electric / PU Electric Capital Projects**
**510 - 613000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Charges From Others Total** | **0** | **0** | **335,253** | **335,253** | **335,253** | - | - |
| | | **Total Budget Requirements** | **37,051,302** | **37,757,239** | **30,947,253** | **35,221,253** | **33,172,253** | **13%** | **(5)%** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 0 | 0 | 0 | 0 | 0 | - | - |
| | | All Other Funds | 347,062,144 | 349,365,230 | 370,113,956 | 374,236,255 | 377,115,528 | 1% | % |
| | | Department Total | 347,062,144 | 349,365,230 | 370,113,956 | 374,236,255 | 377,115,528 | 1% | % |

## Department Budget Detail

**Department / Section:** **Public Utilities-Water / Water-Production & Operations**
**520 - 620000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6200000 | Salaries - Regular | 2,008,724 | 1,857,916 | 2,851,768 | 2,713,926 | 2,743,891 | (4)% | 1% |
| 411105 | 6200000 | Salaries - Non-Productive | 494 | 0 | 0 | 0 | 0 | - | - |
| 411110 | 6200000 | Salaries-Temp & Part Time | 15 | 0 | 0 | 0 | 0 | - | - |
| 411130 | 6200000 | Compensatory Time | 10,719 | 8,967 | 0 | 0 | 0 | - | - |
| 411210 | 6200000 | Vacation | 150,334 | 135,764 | 0 | 0 | 0 | - | - |
| 411220 | 6200000 | Holidays & Special Days Off | 76,361 | 71,876 | 0 | 0 | 0 | - | - |
| 411225 | 6200000 | Rest Time Pay - IBEW | 450 | 318 | 0 | 0 | 0 | - | - |
| 411240 | 6200000 | Sick Leave | 69,529 | 65,698 | 0 | 0 | 0 | - | - |
| 411245 | 6200000 | Family Illness Sick Leave | 35,501 | 19,103 | 0 | 0 | 0 | - | - |
| 411250 | 6200000 | Industrial Accident | 51,908 | 696 | 0 | 0 | 0 | - | - |
| 411260 | 6200000 | Bereavement Leave | 6,671 | 9,057 | 0 | 0 | 0 | - | - |
| 411280 | 6200000 | Jury Duty | 3,849 | 369 | 0 | 0 | 0 | - | - |
| 411292 | 6200000 | Administrative Leave | 6,246 | 7,818 | 0 | 0 | 0 | - | - |
| 411310 | 6200000 | Night Shift Premium | 5,103 | 2,719 | 0 | 0 | 0 | - | - |
| 411320 | 6200000 | Temporary Foreman Pay | 1,811 | 1,556 | 1,000 | 1,000 | 1,000 | - | - |
| 411410 | 6200000 | Vacation Payoffs | 6,364 | 37,482 | 0 | 0 | 0 | - | - |
| 411420 | 6200000 | Sick Leave Payoff | 183 | 5,577 | 0 | 0 | 0 | - | - |
| 411430 | 6200000 | Compensatory Time Payoff | 634 | 0 | 0 | 0 | 0 | - | - |
| 411510 | 6200000 | Accrued Payroll | 114 | 13,162 | 31,917 | 15,394 | 15,810 | (51)% | 2% |
| 411521 | 6200000 | Accrued Sick Leave Yr End Only | (1,787) | 7,192 | 0 | 0 | 0 | - | - |
| 411522 | 6200000 | Accrued Vacation Year-End Only | 1,418 | (21,514) | 0 | 0 | 0 | - | - |
| 411530 | 6200000 | Accrued Comp. Time Earned | (2,194) | 5,702 | 0 | 0 | 0 | - | - |
| 412210 | 6200000 | Workers Compensation Ins | 59,116 | 69,582 | 70,130 | 68,390 | 69,390 | (2)% | 1% |
| 412220 | 6200000 | Health Insurance | 270,210 | 248,919 | 398,770 | 390,048 | 406,107 | (2)% | 4% |
| 412221 | 6200000 | Retiree Health Insurance | 1,000 | 11,500 | 14,400 | 14,400 | 14,400 | - | - |
| 412222 | 6200000 | Dental Insurance | 16,159 | 13,880 | 18,780 | 18,042 | 18,500 | (3)% | 2% |
| 412230 | 6200000 | Life Insurance | 8,009 | 6,462 | 10,306 | 9,290 | 9,342 | (9)% | % |
| 412240 | 6200000 | Unemployment Insurance | 3,813 | 1,879 | 1,591 | 1,516 | 1,533 | (4)% | 1% |
| 412250 | 6200000 | Disability Insurance | 6,852 | 6,199 | 7,340 | 7,336 | 7,336 | ( )% | - |
| 412310 | 6200000 | PERS Retirement | 674,000 | 608,621 | 802,348 | 807,672 | 869,016 | % | 7% |
| 412313 | 6200000 | OPEB Annual Req Cont Expense | 92,703 | 87,334 | 0 | 0 | 0 | - | - |
| 412320 | 6200000 | Medicare OASDI | 36,508 | 34,985 | 40,353 | 38,348 | 38,782 | (4)% | 1% |
| 412400 | 6200000 | Deferred Compensation | 8,900 | 7,299 | 13,500 | 13,800 | 15,000 | 2% | 8% |
| 413110 | 6200000 | Overtime At Straight Rate | 37,703 | 31,543 | 10,000 | 10,000 | 10,000 | - | - |
| 413120 | 6200000 | Overtime At 1.5 Rate | 3,368 | 3,044 | 600 | 600 | 600 | - | - |
| 413130 | 6200000 | Overtime At Double Time Rate | 100,175 | 177,460 | 197,400 | 197,400 | 197,400 | - | - |
| 413210 | 6200000 | Holiday O/T-Straight/Non-Sched | 0 | 608 | 0 | 0 | 0 | - | - |
| 413230 | 6200000 | Holiday O/T-Strt/Subj To Retir | 8,486 | 8,006 | 2,000 | 2,000 | 2,000 | - | - |
| 413250 | 6200000 | Dbl Time Subj To Retirement | 28,204 | 19,965 | 20,000 | 20,000 | 20,000 | - | - |
| 413260 | 6200000 | O/T Meal Allowance-IBEW | 450 | 2,196 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **3,788,117** | **3,568,959** | **4,492,203** | **4,329,162** | **4,440,107** | **(3)%** | **2%** |
| 421000 | 6200000 | Professional Services | 1,271,841 | 1,269,639 | 1,676,964 | 1,474,464 | 1,474,000 | (12)% | ( )% |
| 421001 | 6200000 | Prof Services/Internal | 23,758 | 9,804 | 0 | 0 | 0 | - | - |
| 421100 | 6200000 | Outside Legal Services | 168,272 | 161,399 | 147,900 | 147,900 | 147,900 | - | - |
| 422100 | 6200000 | Telephone | 58,670 | 58,976 | 80,170 | 27,670 | 22,670 | (65)% | (18)% |
| 422120 | 6200000 | Telephone - Cellular | 20,995 | 24,344 | 20,400 | 20,400 | 20,400 | - | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Water / Water-Production & Operations**
**520 - 620000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422200 | 6200000 | Electric | 5,314,583 | 5,079,752 | 5,905,600 | 5,069,000 | 5,401,000 | (14)% | 6% |
| 422300 | 6200000 | Gas | 0 | 0 | 6,000 | 6,000 | 6,000 | - | - |
| 422500 | 6200000 | Water | 12,343 | 12,807 | 11,400 | 11,400 | 11,400 | - | - |
| 422600 | 6200000 | Other Utilities | 90,027 | 57,249 | 90,000 | 90,000 | 90,000 | - | - |
| 422922 | 6200000 | Imported Water | 0 | 0 | 94,100 | 50,000 | 0 | (46)% | (100)% |
| 422923 | 6200000 | IW Capacity/Standby Charges | 3,236 | 3,707 | 3,640 | 3,640 | 0 | - | (100)% |
| 422924 | 6200000 | Production Costs | 332,126 | 354,457 | 335,000 | 335,000 | 335,000 | - | - |
| 423400 | 6200000 | Motor Pool Equipment Rental | 283,956 | 290,169 | 300,000 | 288,296 | 296,945 | (3)% | 3% |
| 424130 | 6200000 | Maint/Repair of Bldgs & Improv | 395,987 | 459,879 | 841,000 | 581,000 | 581,000 | (30)% | - |
| 424220 | 6200000 | All Other Equip Maint/Repair | 2,524 | 1,675 | 3,000 | 3,000 | 3,000 | - | - |
| 424230 | 6200000 | Central Garage Charges | 10,260 | 17,220 | 20,000 | 12,483 | 12,858 | (37)% | 3% |
| 424240 | 6200000 | Central Communications Chg | 175 | 3,934 | 5,000 | 5,000 | 5,000 | - | - |
| 425100 | 6200000 | Advertising Expense | 400 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 425200 | 6200000 | Periodicals & Dues | 31,875 | 26,272 | 35,000 | 35,000 | 35,000 | - | - |
| 425300 | 6200000 | Photo & Recording Supplies | 0 | 0 | 500 | 500 | 500 | - | - |
| 425400 | 6200000 | General Office Expense | 19,104 | 24,065 | 25,000 | 25,000 | 25,000 | - | - |
| 425500 | 6200000 | Postage | 1,515 | 639 | 5,000 | 5,000 | 5,000 | - | - |
| 425600 | 6200000 | Central Printing Charges | 81 | 0 | 500 | 500 | 500 | - | - |
| 425610 | 6200000 | Outside Printing Expense | 570 | 921 | 0 | 0 | 0 | - | - |
| 425700 | 6200000 | Software Purchase/Licensing | 790 | 3,094 | 25,000 | 25,000 | 15,000 | - | (40)% |
| 425800 | 6200000 | Computer Equip Purc Undr $5000 | 4,751 | 12,462 | 30,000 | 30,000 | 20,000 | - | (33)% |
| 426100 | 6200000 | Janitorial Supplies | 1,330 | 685 | 0 | 0 | 0 | - | - |
| 426200 | 6200000 | Clothing/Linen/Safety Supplies | 12,420 | 11,431 | 15,800 | 14,180 | 12,080 | (10)% | (14)% |
| 426300 | 6200000 | Motor Fuels & Lubricants | 9,412 | 0 | 35,000 | 0 | 0 | (100)% | - |
| 426600 | 6200000 | Chemical Supplies | 516,733 | 568,547 | 622,800 | 597,000 | 639,800 | (4)% | 7% |
| 426700 | 6200000 | Maintenance Tools/Supplies | 5,123 | 6,389 | 15,000 | 15,000 | 15,000 | - | - |
| 426710 | 6200000 | Work Boot Reimbursement | 3,450 | 5,350 | 6,000 | 6,000 | 6,000 | - | - |
| 426800 | 6200000 | Special Department Supplies | 6,006 | 10,359 | 0 | 0 | 0 | - | - |
| 427100 | 6200000 | Travel & Meeting Expense | 5,166 | 8,927 | 15,000 | 15,000 | 15,000 | - | - |
| 427200 | 6200000 | Training | 5,980 | 5,573 | 20,000 | 20,000 | 20,000 | - | - |
| 428400 | 6200000 | Liability Insurance | 109,515 | 34,006 | 25,654 | 56,722 | 57,347 | 121% | 1% |
| 428420 | 6200000 | Insurance Charges - Direct | 76,358 | 90,262 | 125,367 | 146,609 | 146,609 | 16% | - |
| 447100 | 6200000 | Taxes And Assessments | 1,742,413 | 1,667,384 | 1,771,876 | 1,771,876 | 1,771,876 | - | - |
| 449100 | 6200000 | Equipment Rental Charges | 1,473 | 160 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **10,543,234** | **10,281,552** | **12,314,671** | **10,889,640** | **11,192,885** | **(11)%** | **2%** |
| 462200 | 6200000 | Machine and Equipment | 0 | 14,239 | 0 | 0 | 0 | - | - |
| 462300 | 6200000 | Office Furniture & Equipment | 0 | 17,359 | 0 | 0 | 0 | - | - |
| 462308 | 6200000 | Off Furn & Eq/Computer Acqustn | 11,557 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **11,557** | **31,599** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 6200000 | General Fund Allocation Chgs | 856,615 | 457,137 | 2,279,882 | 2,279,882 | 2,279,882 | - | - |
| 882101 | 6200000 | Utilization Chgs from 101 Fund | 0 | 10,068 | 0 | 0 | 0 | - | - |
| 882510 | 6200000 | Utilization Chgs from 510 Fund | 845,612 | 906,792 | 1,053,164 | 879,967 | 1,001,073 | (16)% | 13% |
| | | **Charges From Others Total** | **1,702,228** | **1,373,997** | **3,333,046** | **3,159,849** | **3,280,955** | **(5)%** | **3%** |
| 894101 | 6200000 | Interfund Services to 101 Fund | 0 | (844) | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Water / Water-Production & Operations**
**520 - 620000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 894510 | 6200000 | Interfund Services to 510 Fund | (22,656) | (12,756) | 0 | 0 | 0 | - | - |
| 894520 | 6200000 | Interfund Services to 520 Fund | (229,868) | (227,613) | (209,000) | (236,000) | (236,000) | 12% | - |
| 894550 | 6200000 | Interfund Services to 550 Fund | (52) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(252,577)** | **(241,214)** | **(209,000)** | **(236,000)** | **(236,000)** | **12%** | **-** |
| | | **Total Budget Requirements** | **15,792,560** | **15,014,894** | **19,930,920** | **18,142,651** | **18,677,947** | **(8)%** | **2%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Water / PU Water Field Operations**
**520 - 620500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6205000 | Salaries - Regular | 3,996,491 | 4,243,138 | 6,712,960 | 6,641,215 | 6,693,472 | (1)% | % |
| 411110 | 6205000 | Salaries-Temp & Part Time | 52 | 215 | 124,800 | 125,233 | 133,120 | % | 6% |
| 411130 | 6205000 | Compensatory Time | 45,822 | 104,101 | 0 | 0 | 0 | - | - |
| 411210 | 6205000 | Vacation | 307,681 | 356,613 | 0 | 0 | 0 | - | - |
| 411220 | 6205000 | Holidays & Special Days Off | 196,891 | 208,472 | 0 | 0 | 0 | - | - |
| 411225 | 6205000 | Rest Time Pay - IBEW | 134,553 | 170,788 | 0 | 0 | 0 | - | - |
| 411230 | 6205000 | Military Leave | 2,039 | 3,737 | 0 | 0 | 0 | - | - |
| 411240 | 6205000 | Sick Leave | 121,450 | 137,552 | 0 | 0 | 0 | - | - |
| 411245 | 6205000 | Family Illness Sick Leave | 99,487 | 84,392 | 0 | 0 | 0 | - | - |
| 411250 | 6205000 | Industrial Accident | 50,654 | 74,442 | 0 | 0 | 0 | - | - |
| 411260 | 6205000 | Bereavement Leave | 10,039 | 8,499 | 0 | 0 | 0 | - | - |
| 411280 | 6205000 | Jury Duty | 5,418 | 12,131 | 0 | 0 | 0 | - | - |
| 411292 | 6205000 | Administrative Leave | 19,880 | 9,556 | 0 | 0 | 0 | - | - |
| 411310 | 6205000 | Night Shift Premium | 4,730 | 4,766 | 4,818 | 4,818 | 4,818 | - | - |
| 411320 | 6205000 | Temporary Foreman Pay | 19,262 | 16,443 | 35,000 | 35,000 | 35,000 | - | - |
| 411410 | 6205000 | Vacation Payoffs | 3,507 | 25,935 | 23,552 | 23,552 | 23,552 | - | - |
| 411420 | 6205000 | Sick Leave Payoff | 211 | 35,173 | 100,184 | 100,184 | 100,184 | - | - |
| 411430 | 6205000 | Compensatory Time Payoff | 24,755 | 42,692 | 1,670 | 1,670 | 1,670 | - | - |
| 411510 | 6205000 | Accrued Payroll | 34,362 | 57,393 | 78,444 | 39,301 | 40,331 | (49)% | 2% |
| 411521 | 6205000 | Accrued Sick Leave Yr End Only | 29,395 | (22,565) | 0 | 0 | 0 | - | - |
| 411522 | 6205000 | Accrued Vacation Year-End Only | 45,284 | (14,787) | 0 | 0 | 0 | - | - |
| 411530 | 6205000 | Accrued Comp. Time Earned | 17,355 | 8,214 | 0 | 0 | 0 | - | - |
| 412210 | 6205000 | Workers Compensation Ins | 128,800 | 204,921 | 220,860 | 225,332 | 227,335 | 2% | % |
| 412220 | 6205000 | Health Insurance | 734,690 | 787,222 | 1,114,840 | 1,096,858 | 1,147,161 | (1)% | 4% |
| 412221 | 6205000 | Retiree Health Insurance | 3,650 | 43,500 | 49,800 | 49,800 | 49,800 | - | - |
| 412222 | 6205000 | Dental Insurance | 44,461 | 44,780 | 55,042 | 54,363 | 55,534 | (1)% | 2% |
| 412230 | 6205000 | Life Insurance | 20,446 | 20,645 | 27,769 | 26,477 | 26,575 | (4)% | % |
| 412240 | 6205000 | Unemployment Insurance | 8,310 | 4,206 | 3,815 | 3,793 | 3,829 | ( )% | % |
| 412250 | 6205000 | Disability Insurance | 20,094 | 19,697 | 22,310 | 22,296 | 22,296 | ( )% | - |
| 412310 | 6205000 | PERS Retirement | 1,378,610 | 1,552,005 | 1,957,080 | 2,073,633 | 2,224,981 | 5% | 7% |
| 412313 | 6205000 | OPEB Annual Req Cont Expense | 252,057 | 276,199 | 0 | 0 | 0 | - | - |
| 412320 | 6205000 | Medicare OASDI | 81,263 | 90,882 | 94,844 | 93,255 | 94,026 | (1)% | % |
| 412330 | 6205000 | City Retirement Plan | 0 | 0 | 4,680 | 4,696 | 4,992 | % | 6% |
| 412400 | 6205000 | Deferred Compensation | 29,025 | 31,050 | 40,200 | 40,200 | 42,000 | - | 4% |
| 413110 | 6205000 | Overtime At Straight Rate | 90,799 | 109,701 | 73,664 | 73,664 | 73,664 | - | - |
| 413120 | 6205000 | Overtime At 1.5 Rate | 4,338 | 3,443 | 3,500 | 3,500 | 3,500 | - | - |
| 413130 | 6205000 | Overtime At Double Time Rate | 996,167 | 1,225,922 | 944,834 | 944,834 | 944,834 | - | - |
| 413210 | 6205000 | Holiday O/T-Straight/Non-Sched | 6,527 | 13,017 | 7,000 | 7,000 | 7,000 | - | - |
| 413250 | 6205000 | Dbl Time Subj To Retirement | 6,506 | 6,386 | 6,200 | 6,200 | 6,200 | - | - |
| 413260 | 6205000 | O/T Meal Allowance-IBEW | 425 | 828 | 500 | 500 | 500 | - | - |
| | | **Personnel Services Total** | **8,975,505** | **10,001,318** | **11,708,366** | **11,697,374** | **11,966,374** | **( )%** | **2%** |
| 421000 | 6205000 | Professional Services | 183,406 | 192,760 | 200,000 | 200,000 | 200,000 | - | - |
| 421001 | 6205000 | Prof Services/Internal | 389,661 | 263,264 | 437,050 | 414,750 | 414,750 | (5)% | - |
| 422100 | 6205000 | Telephone | 808 | 595 | 750 | 750 | 750 | - | - |
| 422120 | 6205000 | Telephone - Cellular | 24,967 | 26,384 | 22,000 | 22,000 | 22,000 | - | - |
| 422700 | 6205000 | Refuse/Disposal Fees | 24,293 | 26,522 | 25,000 | 25,000 | 25,000 | - | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Water / PU Water Field Operations**
**520 - 620500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 423200 | 6205000 | Land and Building Rental | 100 | 100 | 0 | 0 | 0 | - | - |
| 423400 | 6205000 | Motor Pool Equipment Rental | 1,371,332 | 1,205,831 | 1,280,000 | 1,174,673 | 1,209,914 | (8)% | 3% |
| 424120 | 6205000 | Constr & Maint Materials | 0 | 532 | 0 | 0 | 0 | - | - |
| 424130 | 6205000 | Maint/Repair of Bldgs & Improv | 971,701 | 890,424 | 1,000,000 | 920,000 | 920,000 | (8)% | - |
| 424220 | 6205000 | All Other Equip Maint/Repair | 18,250 | 13,079 | 10,000 | 10,000 | 10,000 | - | - |
| 424230 | 6205000 | Central Garage Charges | 89,628 | 67,210 | 70,000 | 84,017 | 86,538 | 20% | 3% |
| 424240 | 6205000 | Central Communications Chg | 0 | 0 | 2,000 | 2,000 | 2,000 | - | - |
| 424310 | 6205000 | Software Maintenance/Support | 0 | 290 | 2,100 | 2,100 | 2,100 | - | - |
| 425100 | 6205000 | Advertising Expense | 0 | 220 | 0 | 0 | 0 | - | - |
| 425200 | 6205000 | Periodicals & Dues | 3,689 | 6,268 | 7,500 | 7,500 | 7,500 | - | - |
| 425400 | 6205000 | General Office Expense | 24,768 | 25,262 | 25,000 | 25,000 | 25,000 | - | - |
| 425500 | 6205000 | Postage | 84 | 40 | 115 | 115 | 115 | - | - |
| 425600 | 6205000 | Central Printing Charges | 405 | 0 | 1,500 | 1,000 | 1,000 | (33)% | - |
| 425610 | 6205000 | Outside Printing Expense | 673 | 29 | 0 | 0 | 0 | - | - |
| 425700 | 6205000 | Software Purchase/Licensing | 821 | 0 | 2,200 | 3,000 | 3,000 | 36% | - |
| 425800 | 6205000 | Computer Equip Purc Undr $5000 | 9,071 | 7,737 | 8,500 | 10,000 | 10,000 | 17% | - |
| 426100 | 6205000 | Janitorial Supplies | 612 | 1,044 | 2,000 | 2,000 | 2,000 | - | - |
| 426200 | 6205000 | Clothing/Linen/Safety Supplies | 52,831 | 53,199 | 60,000 | 60,000 | 60,000 | - | - |
| 426300 | 6205000 | Motor Fuels & Lubricants | 18,032 | 17,763 | 18,000 | 0 | 0 | (100)% | - |
| 426600 | 6205000 | Chemical Supplies | 0 | 273 | 500 | 500 | 500 | - | - |
| 426700 | 6205000 | Maintenance Tools/Supplies | 60,969 | 108,343 | 80,000 | 100,000 | 100,000 | 25% | - |
| 426710 | 6205000 | Work Boot Reimbursement | 11,700 | 18,650 | 22,000 | 22,000 | 22,000 | - | - |
| 426800 | 6205000 | Special Department Supplies | 49,399 | 62,615 | 73,000 | 70,000 | 70,000 | (4)% | - |
| 427100 | 6205000 | Travel & Meeting Expense | 0 | 42 | 10,000 | 10,000 | 10,000 | - | - |
| 427200 | 6205000 | Training | 18,084 | 11,803 | 25,000 | 20,000 | 20,000 | (20)% | - |
| 428400 | 6205000 | Liability Insurance | 238,608 | 171,870 | 164,106 | 141,435 | 142,694 | (13)% | % |
| 449100 | 6205000 | Equipment Rental Charges | 90,556 | 101,767 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **3,654,460** | **3,273,930** | **3,548,321** | **3,327,840** | **3,366,861** | **(6)%** | **1%** |
| 462100 | 6205000 | Automotive Equipment | 498,773 | 0 | 0 | 610,000 | 875,000 | - | 43% |
| 462200 | 6205000 | Machine and Equipment | 48,966 | 13,443 | 0 | 0 | 0 | - | - |
| 462308 | 6205000 | Off Furn & Eq/Computer Acqustn | 3,763 | 0 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **551,502** | **13,443** | **0** | **610,000** | **875,000** | **-** | **43%** |
| 881100 | 6205000 | General Fund Allocation Chgs | 382,546 | 707,124 | 477,977 | 477,977 | 477,977 | - | - |
| 882101 | 6205000 | Utilization Chgs from 101 Fund | 0 | 40,815 | 40,816 | 40,816 | 40,816 | - | - |
| 882260 | 6205000 | Utilization Chgs from 260 Fund | 69,843 | 55,215 | 49,497 | 0 | 0 | (100)% | - |
| 882510 | 6205000 | Utilization Chgs from 510 Fund | 3,363,879 | 3,539,742 | 3,941,556 | 4,044,078 | 4,260,223 | 2% | 5% |
| | | **Charges From Others Total** | **3,816,268** | **4,342,898** | **4,509,846** | **4,562,871** | **4,779,016** | **1%** | **4%** |
| 894101 | 6205000 | Interfund Services to 101 Fund | (2,039) | (314) | 0 | 0 | 0 | - | - |
| 894220 | 6205000 | Interfund Services to 220 Fund | 0 | (2,281) | 0 | 0 | 0 | - | - |
| 894230 | 6205000 | Interfund Services to 230 Fund | (3,939) | (4,050) | 0 | 0 | 0 | - | - |
| 894410 | 6205000 | Interfund Services to 410 Fund | 0 | (1,926) | 0 | 0 | 0 | - | - |
| 894430 | 6205000 | Interfund Services to 430 Fund | (16,708) | (2,483) | 0 | 0 | 0 | - | - |
| 894432 | 6205000 | Interfund Services to 432 Fund | (49,490) | 0 | 0 | 0 | 0 | - | - |
| 894479 | 6205000 | Interfund Services to 479 Fund | (1,911) | 0 | 0 | 0 | 0 | - | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Water / PU Water Field Operations**
**520 - 620500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 894510 | 6205000 | Interfund Services to 510 Fund | (10,803) | (9,674) | 0 | 0 | 0 | - | - |
| 894520 | 6205000 | Interfund Services to 520 Fund | (3,542,369) | (4,050,540) | (3,712,000) | (4,141,000) | (4,141,000) | 11% | - |
| 894550 | 6205000 | Interfund Services to 550 Fund | (3,336) | 0 | 0 | 0 | 0 | - | - |
| 894570 | 6205000 | Interfund Services to 570 Fund | (6,828) | 0 | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(3,637,427)** | **(4,071,271)** | **(3,712,000)** | **(4,141,000)** | **(4,141,000)** | **11%** | **-** |
| | | **Total Budget Requirements** | **13,360,310** | **13,560,319** | **16,054,533** | **16,057,085** | **16,846,251** | **%** | **4%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Water / PU Water Engineering**
**520 - 621000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6210000 | Salaries - Regular | 2,625,082 | 2,347,759 | 3,935,154 | 3,906,899 | 3,970,330 | ( )% | 1% |
| 411110 | 6210000 | Salaries-Temp & Part Time | 14,574 | 17,710 | 49,991 | 49,991 | 52,642 | - | 5% |
| 411130 | 6210000 | Compensatory Time | 8,760 | 7,669 | 0 | 0 | 0 | - | - |
| 411210 | 6210000 | Vacation | 147,639 | 172,006 | 0 | 0 | 0 | - | - |
| 411220 | 6210000 | Holidays & Special Days Off | 128,466 | 120,138 | 0 | 0 | 0 | - | - |
| 411225 | 6210000 | Rest Time Pay - IBEW | 2,372 | 0 | 0 | 0 | 0 | - | - |
| 411240 | 6210000 | Sick Leave | 57,020 | 56,639 | 0 | 0 | 0 | - | - |
| 411245 | 6210000 | Family Illness Sick Leave | 31,712 | 27,791 | 0 | 0 | 0 | - | - |
| 411250 | 6210000 | Industrial Accident | 876 | 576 | 0 | 0 | 0 | - | - |
| 411260 | 6210000 | Bereavement Leave | 8,348 | 6,898 | 0 | 0 | 0 | - | - |
| 411280 | 6210000 | Jury Duty | 1,787 | 1,837 | 0 | 0 | 0 | - | - |
| 411292 | 6210000 | Administrative Leave | 23,258 | 29,010 | 0 | 0 | 0 | - | - |
| 411310 | 6210000 | Night Shift Premium | 910 | 0 | 0 | 0 | 0 | - | - |
| 411410 | 6210000 | Vacation Payoffs | 3,797 | 17,733 | 0 | 0 | 0 | - | - |
| 411420 | 6210000 | Sick Leave Payoff | 0 | 727 | 0 | 0 | 0 | - | - |
| 411430 | 6210000 | Compensatory Time Payoff | 0 | 198 | 0 | 0 | 0 | - | - |
| 411510 | 6210000 | Accrued Payroll | 39,908 | 16,302 | 43,189 | 21,620 | 22,315 | (49)% | 3% |
| 411521 | 6210000 | Accrued Sick Leave Yr End Only | 16,329 | (13,098) | 0 | 0 | 0 | - | - |
| 411522 | 6210000 | Accrued Vacation Year-End Only | 65,156 | (7,184) | 0 | 0 | 0 | - | - |
| 411530 | 6210000 | Accrued Comp. Time Earned | 4,710 | 23,894 | 0 | 0 | 0 | - | - |
| 412210 | 6210000 | Workers Compensation Ins | 75,424 | 118,801 | 130,280 | 131,764 | 133,966 | 1% | 1% |
| 412220 | 6210000 | Health Insurance | 279,120 | 249,764 | 448,558 | 431,727 | 446,073 | (3)% | 3% |
| 412222 | 6210000 | Dental Insurance | 15,670 | 13,990 | 20,552 | 19,400 | 19,582 | (5)% | % |
| 412230 | 6210000 | Life Insurance | 9,896 | 10,202 | 14,016 | 13,640 | 13,773 | (2)% | % |
| 412240 | 6210000 | Unemployment Insurance | 4,866 | 2,439 | 2,224 | 2,208 | 2,244 | ( )% | 1% |
| 412250 | 6210000 | Disability Insurance | 2,677 | 2,269 | 3,468 | 3,332 | 3,332 | (3)% | - |
| 412310 | 6210000 | PERS Retirement | 819,607 | 779,783 | 1,079,911 | 1,131,591 | 1,226,421 | 4% | 8% |
| 412311 | 6210000 | PERS - NPA Amortization | 216,970 | 0 | 0 | 0 | 0 | - | - |
| 412312 | 6210000 | Pension Expense - GASB68 | 0 | (941,168) | 0 | 0 | 0 | - | - |
| 412313 | 6210000 | OPEB Annual Req Cont Expense | 95,761 | 87,630 | 0 | 0 | 0 | - | - |
| 412320 | 6210000 | Medicare OASDI | 43,745 | 40,753 | 57,785 | 57,376 | 58,334 | ( )% | 1% |
| 412330 | 6210000 | City Retirement Plan | 546 | 664 | 1,183 | 1,183 | 1,248 | - | 5% |
| 412400 | 6210000 | Deferred Compensation | 700 | 8,724 | 16,200 | 21,600 | 27,000 | 33% | 25% |
| 413110 | 6210000 | Overtime At Straight Rate | 242 | 362 | 0 | 0 | 0 | - | - |
| 413120 | 6210000 | Overtime At 1.5 Rate | 27,593 | 8,603 | 23,400 | 23,400 | 23,400 | - | - |
| 413130 | 6210000 | Overtime At Double Time Rate | 13,141 | 2,705 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **4,786,674** | **3,212,140** | **5,825,911** | **5,815,731** | **6,000,660** | **( )%** | **3%** |
| 421000 | 6210000 | Professional Services | 32,185 | 256,372 | 415,000 | 390,000 | 413,000 | (6)% | 5% |
| 421001 | 6210000 | Prof Services/Internal | 5,076 | 8,167 | 0 | 0 | 0 | - | - |
| 421005 | 6210000 | Prof Svs/RPU-OTO-AMI/NCS/MDMS | 0 | 0 | 0 | 200,000 | 0 | - | (100)% |
| 421100 | 6210000 | Outside Legal Services | 0 | 14,901 | 100,000 | 50,000 | 50,000 | (50)% | - |
| 422100 | 6210000 | Telephone | 3,096 | 3,413 | 3,500 | 3,500 | 3,500 | - | - |
| 422120 | 6210000 | Telephone - Cellular | 9,367 | 9,586 | 18,000 | 15,240 | 15,240 | (15)% | - |
| 423400 | 6210000 | Motor Pool Equipment Rental | 46,348 | 46,196 | 66,000 | 64,357 | 66,288 | (2)% | 3% |
| 424130 | 6210000 | Maint/Repair of Bldgs & Improv | 717 | 1,060 | 4,000 | 4,000 | 4,000 | - | - |
| 424220 | 6210000 | All Other Equip Maint/Repair | 657 | 2,857 | 12,000 | 14,000 | 14,000 | 16% | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Water / PU Water Engineering**
**520 - 621000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 424230 | 6210000 | Central Garage Charges | 0 | 3,032 | 5,500 | 0 | 0 | (100)% | - |
| 424240 | 6210000 | Central Communications Chg | 0 | 0 | 700 | 0 | 0 | (100)% | - |
| 425100 | 6210000 | Advertising Expense | 227 | 1,174 | 5,600 | 5,600 | 5,600 | - | - |
| 425200 | 6210000 | Periodicals & Dues | 10,062 | 12,562 | 18,000 | 22,050 | 22,050 | 22% | - |
| 425300 | 6210000 | Photo & Recording Supplies | 5,108 | 9,354 | 15,000 | 14,500 | 14,500 | (3)% | - |
| 425400 | 6210000 | General Office Expense | 16,712 | 32,474 | 30,500 | 35,000 | 35,000 | 14% | - |
| 425500 | 6210000 | Postage | 498 | 393 | 1,200 | 1,200 | 1,200 | - | - |
| 425600 | 6210000 | Central Printing Charges | 0 | 0 | 5,500 | 500 | 500 | (90)% | - |
| 425610 | 6210000 | Outside Printing Expense | 1,969 | 919 | 0 | 0 | 0 | - | - |
| 425700 | 6210000 | Software Purchase/Licensing | 16,330 | 15,686 | 55,000 | 32,050 | 32,050 | (41)% | - |
| 425800 | 6210000 | Computer Equip Purc Undr $5000 | 11,521 | 4,876 | 28,000 | 28,760 | 6,500 | 2% | (77)% |
| 425806 | 6210000 | Computers-Software | 0 | 0 | 224,817 | 264,575 | 264,575 | 17% | - |
| 426200 | 6210000 | Clothing/Linen/Safety Supplies | 902 | 221 | 2,000 | 2,000 | 2,000 | - | - |
| 426600 | 6210000 | Chemical Supplies | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 426700 | 6210000 | Maintenance Tools/Supplies | 104 | 37 | 3,000 | 3,000 | 3,000 | - | - |
| 426710 | 6210000 | Work Boot Reimbursement | 1,186 | 1,148 | 2,100 | 2,100 | 2,100 | - | - |
| 426800 | 6210000 | Special Department Supplies | 4,578 | 638 | 6,100 | 5,500 | 5,500 | (9)% | - |
| 427100 | 6210000 | Travel & Meeting Expense | 6,020 | 12,609 | 23,000 | 39,100 | 39,100 | 70% | - |
| 427200 | 6210000 | Training | 11,654 | 22,387 | 46,000 | 66,000 | 66,000 | 43% | - |
| 428400 | 6210000 | Liability Insurance | 139,726 | 99,639 | 95,643 | 82,699 | 84,083 | (13)% | 1% |
| 443300 | 6210000 | Uncollect Accounts-Bad Debts | 98,545 | 133,893 | 210,000 | 210,000 | 210,000 | - | - |
| | | **Non-personnel Expenses Total** | **422,600** | **693,606** | **1,397,160** | **1,556,731** | **1,360,786** | **11%** | **(12)%** |
| 457004 | 6210000 | Property Management | 66,554 | 191,231 | 120,000 | 240,000 | 240,000 | 100% | - |
| | | **Special Projects Total** | **66,554** | **191,231** | **120,000** | **240,000** | **240,000** | **100%** | **-** |
| 462305 | 6210000 | Computer System Upgrades | 0 | 0 | 134,229 | 0 | 0 | (100)% | - |
| 462308 | 6210000 | Off Furn & Eq/Computer Acqustn | 21,652 | 7,990 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **21,652** | **7,990** | **134,229** | **0** | **0** | **(100)%** | **-** |
| 881100 | 6210000 | General Fund Allocation Chgs | 1,454,856 | 913,249 | 201,225 | 174,059 | 174,059 | (13)% | - |
| 882510 | 6210000 | Utilization Chgs from 510 Fund | 2,497,432 | 2,551,599 | 2,922,919 | 2,935,473 | 3,078,633 | % | 4% |
| | | **Charges From Others Total** | **3,952,289** | **3,464,849** | **3,124,144** | **3,109,532** | **3,252,692** | **( )%** | **4%** |
| 894101 | 6210000 | Interfund Services to 101 Fund | (427) | 0 | 0 | 0 | 0 | - | - |
| 894430 | 6210000 | Interfund Services to 430 Fund | (711) | 0 | 0 | 0 | 0 | - | - |
| 894510 | 6210000 | Interfund Services to 510 Fund | (13,164) | 0 | 0 | 0 | 0 | - | - |
| 894520 | 6210000 | Interfund Services to 520 Fund | (1,663,976) | (1,659,579) | (1,552,000) | (1,772,000) | (1,772,000) | 14% | - |
| | | **Charges to Others Total** | **(1,678,280)** | **(1,659,579)** | **(1,552,000)** | **(1,772,000)** | **(1,772,000)** | **14%** | **-** |
| | | **Total Budget Requirements** | **7,571,491** | **5,910,237** | **9,049,444** | **8,949,994** | **9,082,138** | **(1)%** | **1%** |

# Department Budget Detail

**Department / Section:** **Public Utilities-Water / Water-Water Resources**
**520 - 621500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6215000 | Salaries - Regular | 379,379 | 482,919 | 0 | 0 | 0 | - | - |
| 411210 | 6215000 | Vacation | 31,103 | 26,390 | 0 | 0 | 0 | - | - |
| 411220 | 6215000 | Holidays & Special Days Off | 18,304 | 22,307 | 0 | 0 | 0 | - | - |
| 411240 | 6215000 | Sick Leave | 5,823 | 9,433 | 0 | 0 | 0 | - | - |
| 411245 | 6215000 | Family Illness Sick Leave | 7,389 | 1,500 | 0 | 0 | 0 | - | - |
| 411260 | 6215000 | Bereavement Leave | 0 | 176 | 0 | 0 | 0 | - | - |
| 411292 | 6215000 | Administrative Leave | 2,875 | 7,534 | 0 | 0 | 0 | - | - |
| 411510 | 6215000 | Accrued Payroll | 6,503 | (18,536) | 0 | 0 | 0 | - | - |
| 411521 | 6215000 | Accrued Sick Leave Yr End Only | 17,227 | 61,802 | 0 | 0 | 0 | - | - |
| 411522 | 6215000 | Accrued Vacation Year-End Only | 15,570 | 63,983 | 0 | 0 | 0 | - | - |
| 411530 | 6215000 | Accrued Comp. Time Earned | 0 | 9,474 | 0 | 0 | 0 | - | - |
| 412210 | 6215000 | Workers Compensation Ins | 11,076 | 20,289 | 0 | 0 | 0 | - | - |
| 412220 | 6215000 | Health Insurance | 48,741 | 57,216 | 0 | 0 | 0 | - | - |
| 412222 | 6215000 | Dental Insurance | 2,342 | 2,547 | 0 | 0 | 0 | - | - |
| 412230 | 6215000 | Life Insurance | 2,049 | 2,621 | 0 | 0 | 0 | - | - |
| 412240 | 6215000 | Unemployment Insurance | 714 | 384 | 0 | 0 | 0 | - | - |
| 412250 | 6215000 | Disability Insurance | 135 | 135 | 0 | 0 | 0 | - | - |
| 412310 | 6215000 | PERS Retirement | 125,361 | 157,211 | 0 | 0 | 0 | - | - |
| 412313 | 6215000 | OPEB Annual Req Cont Expense | 16,722 | 20,075 | 0 | 0 | 0 | - | - |
| 412320 | 6215000 | Medicare OASDI | 6,939 | 9,961 | 0 | 0 | 0 | - | - |
| 412400 | 6215000 | Deferred Compensation | 200 | 2,450 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **698,460** | **939,878** | **0** | **0** | **0** | **-** | **-** |
| 421000 | 6215000 | Professional Services | 227,075 | 208,103 | 0 | 0 | 0 | - | - |
| 421001 | 6215000 | Prof Services/Internal | 2,055 | 0 | 0 | 0 | 0 | - | - |
| 421100 | 6215000 | Outside Legal Services | 1,286 | 127 | 0 | 0 | 0 | - | - |
| 422120 | 6215000 | Telephone - Cellular | 2,099 | 2,684 | 0 | 0 | 0 | - | - |
| 423400 | 6215000 | Motor Pool Equipment Rental | 18,278 | 15,331 | 0 | 0 | 0 | - | - |
| 424230 | 6215000 | Central Garage Charges | 0 | 3,669 | 0 | 0 | 0 | - | - |
| 425100 | 6215000 | Advertising Expense | 0 | 200 | 0 | 0 | 0 | - | - |
| 425200 | 6215000 | Periodicals & Dues | 115 | 0 | 0 | 0 | 0 | - | - |
| 425400 | 6215000 | General Office Expense | 309 | 718 | 0 | 0 | 0 | - | - |
| 425500 | 6215000 | Postage | 39 | 0 | 0 | 0 | 0 | - | - |
| 425610 | 6215000 | Outside Printing Expense | 508 | 0 | 0 | 0 | 0 | - | - |
| 425800 | 6215000 | Computer Equip Purc Undr $5000 | 0 | 841 | 0 | 0 | 0 | - | - |
| 426800 | 6215000 | Special Department Supplies | 2,087 | 969 | 0 | 0 | 0 | - | - |
| 427100 | 6215000 | Travel & Meeting Expense | 892 | 105 | 0 | 0 | 0 | - | - |
| 427200 | 6215000 | Training | 943 | 0 | 0 | 0 | 0 | - | - |
| 428400 | 6215000 | Liability Insurance | 20,517 | 18,598 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **276,210** | **251,349** | **0** | **0** | **0** | **-** | **-** |
| 881100 | 6215000 | General Fund Allocation Chgs | 85,906 | 50,098 | 0 | 0 | 0 | - | - |
| 882510 | 6215000 | Utilization Chgs from 510 Fund | 403,236 | 246,153 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **489,142** | **296,252** | **0** | **0** | **0** | **-** | **-** |
| 894510 | 6215000 | Interfund Services to 510 Fund | 0 | (1,340) | 0 | 0 | 0 | - | - |
| 894520 | 6215000 | Interfund Services to 520 Fund | (6,677) | 0 | 0 | 0 | 0 | - | - |

# Department Budget Detail

**Department / Section:** **Public Utilities-Water / Water-Water Resources**
**520 - 621500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | **Charges to Others Total** | **(6,677)** | **(1,340)** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **1,457,135** | **1,486,139** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Water / PU Water Debt Svc Revenue Bond**
**520 - 622500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 481000 | 6225000 | Principal | 4,574,003 | 5,257,962 | 5,534,000 | 5,487,000 | 5,757,000 | ( )% | 4% |
| 481018 | 6225000 | Bond Cost of Issuance | 18,648 | 0 | 0 | 0 | 0 | - | - |
| 481025 | 6225000 | Principal - Hillwood | 0 | 0 | 795,000 | 809,000 | 843,000 | 1% | 4% |
| 482000 | 6225000 | Interest | 9,888,124 | 9,698,600 | 11,572,000 | 9,393,000 | 9,199,000 | (18)% | (2)% |
| 482010 | 6225000 | Capitalized Interest | (359,356) | (385,973) | 0 | 0 | 0 | - | - |
| 482020 | 6225000 | Treasury Credit | (1,352,351) | (1,356,754) | (1,357,000) | (1,357,000) | (1,357,000) | - | - |
| 482025 | 6225000 | Interest - Hillwood | 0 | 0 | 247,000 | 236,000 | 223,000 | (4)% | (5)% |
| 485000 | 6225000 | Amortization Cost of Issuance | 136,195 | 100,972 | 105,000 | 186,000 | 270,000 | 77% | 45% |
| 487000 | 6225000 | Debt Related Fiscal Charges | 179,970 | 181,041 | 180,000 | 181,000 | 181,000 | % | - |
| | | **Debt Service Total** | **13,085,233** | **13,495,848** | **17,076,000** | **14,935,000** | **15,116,000** | **(12)%** | **1%** |
| 881100 | 6225000 | General Fund Allocation Chgs | 87,933 | 112,437 | 98,938 | 98,938 | 98,938 | - | - |
| | | **Charges From Others Total** | **87,933** | **112,437** | **98,938** | **98,938** | **98,938** | - | **-** |
| | | **Total Budget Requirements** | **13,173,166** | **13,608,285** | **17,174,938** | **15,033,938** | **15,214,938** | **(12)%** | **1%** |

# Department Budget Detail

**Department / Section:** **Public Utilities-Water / Water-GFT**
**520 - 622600**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 990101 | 6226000 | Operating Transfer to 101 Fund | 6,990,700 | 7,098,400 | 6,503,800 | 5,474,600 | 5,738,300 | (15)% | 4% |
| | | **Operating Transfers Out Total** | **6,990,700** | **7,098,400** | **6,503,800** | **5,474,600** | **5,738,300** | **(15)%** | **4%** |
| | | **Total Budget Requirements** | **6,990,700** | **7,098,400** | **6,503,800** | **5,474,600** | **5,738,300** | **(15)%** | **4%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Water / PU Water Capital Projects**
**520 - 623000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 440301 | 6810110 | City Funds | 444,751 | 36,517 | 0 | 0 | 0 | - | - |
| 440309 | 6810030 | Misc Agency Funding | 117,368 | 147,203 | 0 | 0 | 0 | - | - |
| 440309 | 6810110 | Misc Agency Funding | 443,259 | 36,380 | 0 | 0 | 0 | - | - |
| 440309 | 6810140 | Misc Agency Funding | 0 | 33,331 | 0 | 0 | 0 | - | - |
| 470701 | 6230000 | System Expansion | 1,414,934 | 1,619,768 | 1,100,000 | 1,300,000 | 1,300,000 | 18% | - |
| 470702 | 6230000 | Meters | 308,827 | 387,886 | 850,000 | 850,000 | 850,000 | - | - |
| 470705 | 6230000 | Water Stock | 3,150 | 0 | 10,000 | 10,000 | 0 | - | (100)% |
| 470706 | 6230000 | Dist Sys Facilities Replacemnt | 1,817,255 | 2,119,615 | 657,000 | 1,400,000 | 1,400,000 | 113% | - |
| 470707 | 6230000 | Main Replacements | 6,365,422 | 10,300,833 | 7,600,000 | 7,600,000 | 3,400,000 | - | (55)% |
| 470734 | 6230000 | Street Improvements | 1,735,999 | 935,593 | 0 | 585,000 | 0 | - | (100)% |
| 470735 | 6230000 | Transmission Mains | 1,645,210 | 116,253 | 820,000 | 0 | 0 | (100)% | - |
| 470802 | 6230000 | Pump Station Replacements | 234,789 | 1,661,620 | 1,500,000 | 0 | 0 | (100)% | - |
| 470803 | 6230000 | Facility Rehabilitation | 2,569,295 | 3,590,346 | 2,958,000 | 2,244,000 | 1,751,000 | (24)% | (21)% |
| 470806 | 6230000 | Reservoir Constructions | 4,593,203 | 356,244 | 0 | 0 | 0 | - | - |
| 470811 | 6230000 | Recycled Water Facilities | 0 | 28,098 | 0 | 9,500,000 | 0 | - | (100)% |
| 470813 | 6230000 | Seven Oaks Dam | 304,258 | 34,474 | 0 | 2,000,000 | 1,500,000 | - | (25)% |
| 470814 | 6230000 | Aquifer Storage & Recovery Sys | 150,992 | 536,692 | 0 | 0 | 0 | - | - |
| 470815 | 6230000 | Hydrant Check Valves | 0 | 22,070 | 100,000 | 100,000 | 0 | - | (100)% |
| 470818 | 6230000 | Water ODMS/Asset Mgt Sys. | 0 | 1,198,857 | 500,000 | 900,000 | 0 | 80% | (100)% |
| 470819 | 6230000 | Development Costs | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **22,148,719** | **23,161,786** | **16,095,000** | **26,489,000** | **10,201,000** | **64%** | **(61)%** |
| 881100 | 6230000 | General Fund Allocation Chgs | 0 | 0 | 203,421 | 203,421 | 203,421 | - | - |
| | | **Charges From Others Total** | **0** | **0** | **203,421** | **203,421** | **203,421** | - | **-** |
| | | **Total Budget Requirements** | **22,148,719** | **23,161,786** | **16,298,421** | **26,692,421** | **10,404,421** | **63%** | **(61)%** |

## Department Budget Detail

**Department / Section:** **Public Utilities-Water / Water Conservation**
**521 - 622020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6220200 | Salaries - Regular | 100,707 | 126,012 | 149,335 | 152,630 | 156,092 | 2% | 2% |
| 411110 | 6220200 | Salaries-Temp & Part Time | 0 | 0 | 13,520 | 13,520 | 14,872 | - | 10% |
| 411130 | 6220200 | Compensatory Time | 2,435 | 1,017 | 0 | 0 | 0 | - | - |
| 411210 | 6220200 | Vacation | 7,233 | 4,117 | 0 | 0 | 0 | - | - |
| 411220 | 6220200 | Holidays & Special Days Off | 4,206 | 5,714 | 0 | 0 | 0 | - | - |
| 411240 | 6220200 | Sick Leave | 1,389 | 1,694 | 0 | 0 | 0 | - | - |
| 411245 | 6220200 | Family Illness Sick Leave | 4,349 | 2,125 | 0 | 0 | 0 | - | - |
| 411280 | 6220200 | Jury Duty | 263 | 0 | 0 | 0 | 0 | - | - |
| 411292 | 6220200 | Administrative Leave | 245 | 379 | 0 | 0 | 0 | - | - |
| 411510 | 6220200 | Accrued Payroll | (583) | 2,117 | 1,722 | 888 | 927 | (48)% | 4% |
| 411521 | 6220200 | Accrued Sick Leave Yr End Only | (712) | 0 | 0 | 0 | 0 | - | - |
| 411522 | 6220200 | Accrued Vacation Year-End Only | (9,908) | 1,185 | 0 | 0 | 0 | - | - |
| 411530 | 6220200 | Accrued Comp. Time Earned | 2,365 | 2,225 | 0 | 0 | 0 | - | - |
| 412210 | 6220200 | Workers Compensation Ins | 3,625 | 4,885 | 5,000 | 5,272 | 5,432 | 5% | 3% |
| 412220 | 6220200 | Health Insurance | 16,699 | 17,187 | 19,892 | 20,208 | 21,530 | 1% | 6% |
| 412222 | 6220200 | Dental Insurance | 956 | 1,076 | 1,080 | 1,080 | 1,080 | - | - |
| 412230 | 6220200 | Life Insurance | 46 | 52 | 52 | 52 | 52 | - | - |
| 412240 | 6220200 | Unemployment Insurance | 234 | 105 | 91 | 93 | 95 | 2% | 2% |
| 412250 | 6220200 | Disability Insurance | 235 | 271 | 272 | 272 | 272 | - | - |
| 412310 | 6220200 | PERS Retirement | 30,946 | 30,621 | 36,820 | 40,546 | 44,373 | 10% | 9% |
| 412313 | 6220200 | OPEB Annual Req Cont Expense | 5,729 | 6,031 | 0 | 0 | 0 | - | - |
| 412320 | 6220200 | Medicare OASDI | 1,635 | 2,098 | 2,361 | 2,213 | 2,263 | (6)% | 2% |
| 412330 | 6220200 | City Retirement Plan | 0 | 0 | 507 | 507 | 558 | - | 10% |
| | | **Personnel Services Total** | **172,099** | **208,923** | **230,652** | **237,281** | **247,546** | **2%** | **4%** |
| 421000 | 6220200 | Professional Services | 21,353 | 39,624 | 105,500 | 110,000 | 110,000 | 4% | - |
| 421001 | 6220200 | Prof Services/Internal | 0 | 0 | 500 | 500 | 500 | - | - |
| 422120 | 6220200 | Telephone - Cellular | 976 | 616 | 2,000 | 1,500 | 1,500 | (25)% | - |
| 425100 | 6220200 | Advertising Expense | 10,579 | 0 | 50,000 | 40,000 | 40,000 | (20)% | - |
| 425200 | 6220200 | Periodicals & Dues | 0 | 0 | 10,000 | 5,000 | 5,000 | (50)% | - |
| 425400 | 6220200 | General Office Expense | 0 | 0 | 15,000 | 10,000 | 10,000 | (33)% | - |
| 425500 | 6220200 | Postage | 2,123 | 25,394 | 15,000 | 30,593 | 30,593 | 103% | - |
| 425600 | 6220200 | Central Printing Charges | 0 | 0 | 500 | 500 | 500 | - | - |
| 425610 | 6220200 | Outside Printing Expense | 84 | 42 | 500 | 500 | 500 | - | - |
| 425700 | 6220200 | Software Purchase/Licensing | 0 | 0 | 10,000 | 10,000 | 10,000 | - | - |
| 426800 | 6220200 | Special Department Supplies | 4,147 | 7,890 | 30,000 | 30,000 | 30,000 | - | - |
| 427100 | 6220200 | Travel & Meeting Expense | 845 | 2,362 | 7,500 | 7,500 | 7,500 | - | - |
| 427200 | 6220200 | Training | 1,135 | 0 | 7,500 | 7,500 | 7,500 | - | - |
| 428400 | 6220200 | Liability Insurance | 6,717 | 3,813 | 3,406 | 3,473 | 3,573 | 1% | 2% |
| 443300 | 6220200 | Uncollect Accounts-Bad Debts | 1,029 | 1,929 | 2,000 | 2,000 | 2,000 | - | - |
| | | **Non-personnel Expenses Total** | **48,991** | **81,671** | **259,406** | **259,066** | **259,166** | **( )%** | **%** |
| 453001 | 6220200 | Unprogrammed Funds | 0 | 0 | 700,000 | 0 | 200,000 | (100)% | - |
| 456019 | 6220200 | Education Campaign Schools | 1,079 | 4,592 | 10,000 | 10,000 | 10,000 | - | - |
| 456022 | 6220200 | Commty Supprt Outrch/Educatn | 2,500 | 2,500 | 7,500 | 7,500 | 7,500 | - | - |
| 457003 | 6220200 | High Efficiency Clothes Washer | 68,554 | 70,420 | 125,000 | 125,000 | 125,000 | - | - |
| 457008 | 6220200 | Weather Based Irrigation Contr | 2,292 | 1,838 | 15,000 | 10,000 | 10,000 | (33)% | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Water / Water Conservation**
**521 - 622020**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 457009 | 6220200 | Water Mgmt Syst.-Technical Ass | 19,770 | 22,799 | 30,000 | 30,000 | 30,000 | - | - |
| 457011 | 6220200 | Waterwise Landscape Incentive | 25,884 | 1,187,718 | 50,000 | 50,000 | 50,000 | - | - |
| 457015 | 6220200 | Landscape Rotating Nozzle Ince | 699 | 1,114 | 10,000 | 5,000 | 5,000 | (50)% | - |
| 457017 | 6220200 | High Efficiency/Dual Flush Toi | 13,800 | 33,450 | 50,000 | 60,000 | 60,000 | 20% | - |
| 457018 | 6220200 | Artificial Turf Incentive-R | 21,826 | 211,362 | 25,000 | 0 | 0 | (100)% | - |
| 457020 | 6220200 | Free Sprinkler Nozzle Program | 0 | 0 | 100,000 | 50,000 | 50,000 | (50)% | - |
| 457021 | 6220200 | Whole House Program 521 | 29,673 | 20,985 | 100,000 | 50,000 | 50,000 | (50)% | - |
| 457022 | 6220200 | HET Direct Install Prog | 52,845 | 77,490 | 150,000 | 0 | 0 | (100)% | - |
| 457023 | 6220200 | Smart Irrigatn Dir Instl Prog | 138,169 | 262,977 | 200,000 | 200,000 | 0 | - | (100)% |
| 457024 | 6220200 | Commercial Wtr Wise Landscape | 422 | 3,060,365 | 100,000 | 100,000 | 100,000 | - | - |
| 457025 | 6220200 | Small Business Dir Install | 93,911 | 109,621 | 200,000 | 0 | 0 | (100)% | - |
| 457026 | 6220200 | Community Education | 0 | 0 | 25,000 | 25,000 | 25,000 | - | - |
| 457027 | 6220200 | Res On-Line Wtr Audit Tool | 0 | 1,392 | 0 | 2,500 | 2,500 | - | - |
| | | **Special Projects Total** | **471,428** | **5,068,628** | **1,897,500** | **725,000** | **725,000** | **(61)%** | **-** |
| 881100 | 6220200 | General Fund Allocation Chgs | 106,245 | 32,527 | 29,747 | 29,747 | 29,747 | - | - |
| 882510 | 6220200 | Utilization Chgs from 510 Fund | 36,897 | 42,714 | 40,413 | 45,375 | 48,706 | 12% | 7% |
| | | **Charges From Others Total** | **143,143** | **75,242** | **70,160** | **75,122** | **78,453** | **7%** | **4%** |
| | | **Total Budget Requirements** | **835,663** | **5,434,466** | **2,457,718** | **1,296,469** | **1,310,165** | **(47)%** | **1%** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 0 | 0 | 0 | 0 | 0 | - | - |
| | | All Other Funds | 81,329,748 | 85,274,529 | 87,469,774 | 91,647,158 | 77,274,160 | 4% | (15)% |
| | | Department Total | 81,329,748 | 85,274,529 | 87,469,774 | 91,647,158 | 77,274,160 | 4% | (15)% |

## Department Budget Detail

**Department / Section:** **Public Utilities-Cent Stores / Public Utilities-Cent Stores**
**640 - 640000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411100 | 6400000 | Salaries - Regular | 344,404 | 309,083 | 410,006 | 409,069 | 417,892 | ( )% | 2% |
| 411130 | 6400000 | Compensatory Time | 6,779 | (1,140) | 0 | 0 | 0 | - | - |
| 411210 | 6400000 | Vacation | 27,022 | 23,085 | 0 | 0 | 0 | - | - |
| 411220 | 6400000 | Holidays & Special Days Off | 17,352 | 15,902 | 0 | 0 | 0 | - | - |
| 411240 | 6400000 | Sick Leave | 13,788 | 14,184 | 0 | 0 | 0 | - | - |
| 411245 | 6400000 | Family Illness Sick Leave | 2,433 | 11,332 | 0 | 0 | 0 | - | - |
| 411280 | 6400000 | Jury Duty | 1,660 | 769 | 0 | 0 | 0 | - | - |
| 411292 | 6400000 | Administrative Leave | 248 | 254 | 0 | 0 | 0 | - | - |
| 411410 | 6400000 | Vacation Payoffs | 0 | 15,582 | 0 | 0 | 0 | - | - |
| 411420 | 6400000 | Sick Leave Payoff | 0 | 10,516 | 0 | 0 | 0 | - | - |
| 411430 | 6400000 | Compensatory Time Payoff | 0 | 2,428 | 0 | 0 | 0 | - | - |
| 411510 | 6400000 | Accrued Payroll | 1,349 | (222) | 4,708 | 2,356 | 2,450 | (49)% | 3% |
| 411521 | 6400000 | Accrued Sick Leave Yr End Only | 1,826 | (14,085) | 0 | 0 | 0 | - | - |
| 411522 | 6400000 | Accrued Vacation Year-End Only | 2,854 | (9,817) | 0 | 0 | 0 | - | - |
| 411530 | 6400000 | Accrued Comp. Time Earned | 668 | (1,461) | 0 | 0 | 0 | - | - |
| 412210 | 6400000 | Workers Compensation Ins | 6,072 | 8,872 | 8,225 | 8,370 | 8,560 | 1% | 2% |
| 412220 | 6400000 | Health Insurance | 61,493 | 54,280 | 80,539 | 73,384 | 77,830 | (8)% | 6% |
| 412222 | 6400000 | Dental Insurance | 3,818 | 3,380 | 4,158 | 4,177 | 4,216 | % | % |
| 412230 | 6400000 | Life Insurance | 578 | 553 | 604 | 604 | 604 | - | - |
| 412240 | 6400000 | Unemployment Insurance | 570 | 297 | 229 | 231 | 235 | % | 1% |
| 412250 | 6400000 | Disability Insurance | 951 | 805 | 952 | 952 | 952 | - | - |
| 412310 | 6400000 | PERS Retirement | 112,802 | 93,043 | 109,886 | 118,484 | 129,080 | 7% | 8% |
| 412311 | 6400000 | PERS - NPA Amortization | 9,541 | 0 | 0 | 0 | 0 | - | - |
| 412312 | 6400000 | Pension Expense - GASB68 | 0 | (28,224) | 0 | 0 | 0 | - | - |
| 412313 | 6400000 | OPEB Annual Req Cont Expense | 21,097 | 19,044 | 0 | 0 | 0 | - | - |
| 412320 | 6400000 | Medicare OASDI | 4,703 | 4,383 | 4,958 | 4,944 | 5,072 | ( )% | 2% |
| 412400 | 6400000 | Deferred Compensation | 50 | 600 | 900 | 1,200 | 1,500 | 33% | 25% |
| 413110 | 6400000 | Overtime At Straight Rate | 15,554 | 16,278 | 14,280 | 14,280 | 14,280 | - | - |
| 413120 | 6400000 | Overtime At 1.5 Rate | 2,119 | 5,369 | 3,600 | 3,600 | 3,600 | - | - |
| 413130 | 6400000 | Overtime At Double Time Rate | 1,260 | 1,110 | 1,600 | 1,600 | 1,600 | - | - |
| 413210 | 6400000 | Holiday O/T-Straight/Non-Sched | 70 | 71 | 0 | 0 | 0 | - | - |
| 413230 | 6400000 | Holiday O/T-Strt/Subj To Retir | 709 | 722 | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **661,781** | **557,001** | **644,645** | **643,251** | **667,871** | **( )%** | **3%** |
| 422100 | 6400000 | Telephone | 354 | 350 | 283 | 283 | 283 | - | - |
| 422120 | 6400000 | Telephone - Cellular | 1,217 | 482 | 1,200 | 1,200 | 1,200 | - | - |
| 422600 | 6400000 | Other Utilities | 0 | 0 | 200 | 200 | 200 | - | - |
| 422700 | 6400000 | Refuse/Disposal Fees | 653 | 1,883 | 3,497 | 3,497 | 3,497 | - | - |
| 423300 | 6400000 | Freight/Express & Cartage | 0 | 0 | 200 | 200 | 200 | - | - |
| 423400 | 6400000 | Motor Pool Equipment Rental | 7,010 | 7,145 | 7,500 | 7,032 | 7,243 | (6)% | 3% |
| 424130 | 6400000 | Maint/Repair of Bldgs & Improv | 1,563 | 1,780 | 4,186 | 4,186 | 4,186 | - | - |
| 424220 | 6400000 | All Other Equip Maint/Repair | 9,636 | 7,543 | 10,463 | 10,463 | 10,463 | - | - |
| 424230 | 6400000 | Central Garage Charges | 5,901 | 2,742 | 7,000 | 7,000 | 7,000 | - | - |
| 424240 | 6400000 | Central Communications Chg | 0 | 0 | 100 | 100 | 100 | - | - |
| 425400 | 6400000 | General Office Expense | 3,498 | 3,850 | 3,300 | 3,300 | 3,300 | - | - |
| 425500 | 6400000 | Postage | 0 | 0 | 200 | 200 | 200 | - | - |
| 425600 | 6400000 | Central Printing Charges | 0 | 106 | 330 | 330 | 330 | - | - |

## Department Budget Detail

**Department / Section:** **Public Utilities-Cent Stores / Public Utilities-Cent Stores**
**640 - 640000**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425700 | 6400000 | Software Purchase/Licensing | 0 | 0 | 270 | 270 | 270 | - | - |
| 425800 | 6400000 | Computer Equip Purc Undr $5000 | 0 | 323 | 1,500 | 1,500 | 1,500 | - | - |
| 426100 | 6400000 | Janitorial Supplies | 546 | 542 | 300 | 300 | 300 | - | - |
| 426200 | 6400000 | Clothing/Linen/Safety Supplies | 3,832 | 3,732 | 3,701 | 3,701 | 3,701 | - | - |
| 426300 | 6400000 | Motor Fuels & Lubricants | 1,655 | 797 | 1,500 | 1,500 | 1,500 | - | - |
| 426700 | 6400000 | Maintenance Tools/Supplies | 98 | 80 | 1,320 | 1,320 | 1,320 | - | - |
| 426710 | 6400000 | Work Boot Reimbursement | 1,050 | 1,050 | 1,050 | 1,050 | 1,050 | - | - |
| 426800 | 6400000 | Special Department Supplies | 4,154 | 4,152 | 9,393 | 9,393 | 9,393 | - | - |
| 427200 | 6400000 | Training | 460 | 25 | 0 | 0 | 0 | - | - |
| 428400 | 6400000 | Liability Insurance | 8,884 | 7,095 | 5,672 | 6,463 | 6,601 | 13% | 2% |
| | | **Non-personnel Expenses Total** | **50,517** | **43,686** | **63,165** | **63,488** | **63,837** | **%** | **%** |
| 481000 | 6400000 | Principal | 9,410 | 10,683 | 12,022 | 13,468 | 15,022 | 12% | 11% |
| 481018 | 6400000 | Bond Cost of Issuance | 820 | 0 | 0 | 0 | 0 | - | - |
| 482000 | 6400000 | Interest | 5,115 | 20,022 | 4,979 | 5,406 | 4,762 | 8% | (11)% |
| | | **Debt Service Total** | **15,345** | **30,706** | **17,001** | **18,874** | **19,784** | **11%** | **4%** |
| 881100 | 6400000 | General Fund Allocation Chgs | 363,396 | 322,842 | 334,197 | 334,197 | 334,197 | - | - |
| | | **Charges From Others Total** | **363,396** | **322,842** | **334,197** | **334,197** | **334,197** | **-** | **-** |
| 894510 | 6400000 | Interfund Services to 510 Fund | (120) | (980) | 0 | 0 | 0 | - | - |
| | | **Charges to Others Total** | **(120)** | **(980)** | **0** | **0** | **0** | **-** | **-** |
| | | **Total Budget Requirements** | **1,090,919** | **953,256** | **1,059,008** | **1,059,810** | **1,085,689** | **%** | **2%** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 0 | 0 | 0 | 0 | 0 | - | - |
| | | All Other Funds | 1,090,919 | 953,256 | 1,059,008 | 1,059,810 | 1,085,689 | % | 2% |
| | | Department Total | 1,090,919 | 953,256 | 1,059,008 | 1,059,810 | 1,085,689 | % | 2% |

# NON DEPARTMENTAL

The Non Departmental budget represents activities that are not budgeted within a specific General Fund department. These items are typically large in nature, are required to be funded, and are therefore not subject to budget cuts. As a result, they are budgeted here in Non-Departmental in order to avoid inflating the General Fund budgets of other Departments.




# NON DEPARTMENTAL



## OVERVIEW

The Non-Departmental items include activities that do not belong to any one department or activities that serve either the entire City or many departments at once. Such activities include the following:

- Riverside Convention Center operations
- Fox Performing Arts Center operations
- Municipal Auditorium operations
- Street Lighting Assessment District activities
- Animal control contract
- City Hall building maintenance and occupancy costs
- Crossing Guards contract

## BUDGET OVERVIEW

The Non Departmental total recommended FY 2016/17 Budget is $36,790,081 and FY 2017/18 is $36,431,720. This represents a 3.5% decrease which is largely driven by a reduction pursuant to the Live Nation agreement as well as the UUT refund agreement which ends in September of 2016.

# KEY CHANGES IN BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| CM - Convention Center | - | - | ($5,932,500) | - | (100.00%) | - |
| CM - Special Projects | - | - | $450,000 | - | 100.00% | - |
| CM - Contigency/General Government | - | - | $500,000 | - | 100.00% | - |
| GS - Magnolia Property | - | - | - | - | - | - |
| GS - City Hall Occupancy | - | - | $513,989 | ($469,681) | 55.43% | (32.59%) |
| GS - Managed Facilities | - | - | $21,078 | $37,885 | 11.68% | 18.80% |
| GS - Convention Center | - | - | $7,337,988 | $169,420 | - | 2.31% |
| FN - Development Agreements | - | - | ($355,367) | ($199,000) | (22.40%) | (16.17%) |
| FN - General Debt | - | - | $1,215 | $2,025 | 0.54% | 0.89% |
| FN - Street Lighting Assessment District | - | - | ($29,139) | - | (0.64%) | - |
| FN - Managed Savings | - | - | $6,100,000 | - | (100.00%) | - |
| PW - Animal Control | - | - | - | - | - | - |
| PW - Landscape District | - | - | - | - | - | - |
| PW - Red Light Program | - | - | - | - | - | - |
| PW - Employee Parking | - | - | ($163,160) | $320 | (91.85%) | 2.21% |
| PW - Shopping Cart Retrieval | - | - | - | - | - | - |
| PW - Crossing Guards | - | - | $53,973 | ($12,102) | 6.82% | (1.43%) |
| PW - Keep Riverside Beautiful | - | - | $289 | $289 | 0.50% | 0.50% |
| PR - Special Districts | - | - | - | - | - | - |
| MU - Fox Performing Arts Center | - | - | ($238,259) | $30,224 | (5.50%) | 0.74% |
| MU - Municipal Auditorium | - | - | $437,000 | $16,000 | 25.80% | 0.75% |
| MU - The Box | - | - | - | - | - | - |
| MU - Showcase | - | - | - | - | - | - |

| FUND AND DIVISION | FTE CHANGES (Count) | | BUDGET CHANGES (Dollars) | | BUDGET CHANGES (Percent) | |
|---|---|---|---|---|---|---|
| **General Fund** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 $ | FY 2015/16 vs. FY 2016/17 % | FY 2016/17 vs. FY 2017/18 % |
| MU - Live Nation | - | - | - | - | - | - |
| **General Fund Total** | **-** | **-** | **$8,697,107** | **($424,620)** | **46.86%** | **(1.56%)** |
| **All Other Funds** | FY 2015/16 vs. FY 2016/17 | FY 2016/17 vs. FY 2017/18 | FY 2015/16 vs. FY 2016/17 $ | FY 2015/16 vs. FY 2016/17 $ | FY 2016/17 vs. FY 2017/18 % | FY 2016/17 vs. FY 2017/18 % |
| Not Applicable | - | - | - | - | - | - |
| **All Other Funds Total** | **0.00** | **0.00** | **$0** | **$0** | **N/A** | **N/A** |
| **Grand Total** | **0.00** | **0.00** | **$0** | **$0** | **N/A** | **N/A** |

## KEY CHANGES IN THE BASELINE BUDGET
## (Before Recommended Balancing Measures)
## FY 2016/17 AND 2017/18

### Personnel

The Non Departmental does not have a Personnel Budget.

### Non-Personnel

**Changes FY 2015/16 to 2016/17**

The Department's FY 2016/17 Non-Personnel Budget is $14,700,655, a decrease of $422,670 or 2.79% from the FY 2015/16 Adopted Budget of $15,123,325. The budget decrease is largely due in pursuant to the Live Nation agreement.

**Changes FY 2016/17 to 2017/18**

The Department's FY 2017/18 Non-Personnel Budget is $14,073,326, a decrease of $627,329 or 4.27% from the FY 2016/17 Adopted Budget of $14,700,655. The budget decrease is due to the net of:

- Decrease $500,000 or 89.45% in building maintenance, repair, and improvements for One-Stop Shop one-time expenditure
- Decrease $199,000 or 16.17% in Development Agreements as a result of the 2-year UUT refund which concludes in September of 2016.
- Increase $78,453 or 25.65% in Direct Insurance Charges

Overall, the remaining $22,358,394 which is comprised of Special Projects, Capital Outlay, and Charges To/from expenditure categories will largely remain unchanged from FY 2016.

## BUDGET REDUCTIONS FY 2016/17

| Proposed Reductions | Impacts and how the Department plans to achieve the reductions | Reduction Amount |
|---|---|---|
| Managed Savings | | - |
| **Managed Savings Total** | | **-** |
| 1. Decrease Sports Commission Support. | Represents a 4% reduction to the RCVB, Sports Commission. | $10,554 |
| 2. Live Nation contract performance. | Included in the baseline budget is the assumption that Live Nation will reduce the net out of pocket cost to the City by more than $100,000. | $0 |
| **4% Balancing Measures Total** | | **$10,554** |
| **Grand Total General Fund Proposed Reductions** | | **$10,554** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND DIVISION

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Non-Departmental | $0 | $0 | $0 | $0 | $0 |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Non-Departmental | $0 | $0 | $0 | $0 | $0 |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| CM - Convention Center | $4,122,094 | $6,536,429 | $5,932,500 | - | - |
| CM - Special Projects | - | - | - | $450,000 | $450,000 |
| CM - Contingency/General Government | - | - | - | $500,000 | $500,000 |
| GS - Magnolia Property | $82,167 | $78,025 | $105,000 | $105,000 | $105,000 |
| GS - City Hall Occupancy | $885,524 | $913,134 | $927,356 | $1,441,345 | $971,664 |
| GS - Managed Facilities | $553,480 | $268,262 | $180,416 | $201,494 | $239,379 |
| GS - Convention Center | - | - | - | $7,337,988 | $7,507,408 |
| FN - Development Agreements | $852,143 | $1,058,332 | $1,586,367 | $1,231,000 | $1,032,000 |
| FN - General Debt | $224,284 | $224,771 | $226,115 | $227,330 | $229,355 |
| FN - Street Lighting Assessment District | $4,527,400 | $4,487,160 | $4,523,402 | $4,494,263 | $4,494,263 |
| FN - Managed Savings | - | - | ($6,100,000) | - | - |
| PW - Animal Control | $3,221,168 | $3,124,578 | $3,343,729 | $3,343,729 | $3,343,729 |
| PW - Landscape District | $315,283 | $283,060 | $409,169 | $409,169 | $409,169 |
| PW - Red Light Program | $730,937 | $158,004 | - | - | - |
| PW - Employee Parking | $175,104 | $187,651 | $177,640 | $14,480 | $14,800 |
| PW - Shopping Cart Retrieval | $122,615 | $99,532 | $152,200 | $152,200 | $152,200 |

| EXPENDITURE | | | | | |
|---|---|---|---|---|---|
| **General Fund** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| PW - Crossing Guards | - | $771,354 | $791,926 | $845,899 | $833,797 |
| PW - Keep Riverside Beautiful | - | $223,125 | $57,475 | $57,764 | $58,053 |
| PR - Special Districts | $26,691 | $27,169 | $43,100 | $43,100 | $43,100 |
| MU - Fox Performing Arts Center | $4,042,268 | $1,133,962 | $4,333,709 | $4,095,450 | $4,125,674 |
| MU - Municipal Auditorium | - | $1,750,985 | $1,694,000 | $2,131,000 | $2,147,000 |
| MU - The Box | $128,201 | $115,438 | $175,000 | $175,000 | $175,000 |
| MU - Showcase | - | $413 | - | - | - |
| MU - Live Nation | - | $3,678,067 | - | - | - |
| **Total General Fund** | **$20,009,359** | **$25,119,451** | **$18,559,104** | **$27,256,211** | **$26,831,591** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Not Applicable | - | - | - | - | - |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Expenditure** | **$20,009,359** | **$25,119,451** | **$18,559,104** | **$27,256,211** | **$26,831,591** |

# REVENUE AND EXPENDITURE BUDGET SUMMARY BY FUND AND CATEGORY

## REVENUE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Non-Departmental | $0 | $0 | $0 | $0 | $0 |
| **Total General Fund** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **All Other Funds** | **Actual FY 2013/14** | **Actual FY 2014/15** | **Adopted FY 2015/16** | **Proposed FY 2016/17** | **Proposed FY 2017/18** |
| Non-Departmental | $0 | $0 | $0 | $0 | $0 |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Revenue** | **$0** | **$0** | **$0** | **$0** | **$0** |

## EXPENDITURE

| General Fund | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | $79 | $1,679 | - | - | - |
| Non-Personnel | $12,093,979 | $14,965,701 | $15,123,325 | $14,700,655 | $14,073,326 |
| Special Projects and Grants | $5,090,503 | $9,771,751 | $9,385,779 | $12,405,556 | $12,608,265 |
| **Operating Budget Total** | **$17,184,561** | **$24,739,131** | **$24,509,104** | **$27,106,211** | **$26,681,591** |
| Equipment Outlay | $2,698,275 | $280,298 | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | $126,528 | $100,029 | $150,000 | $150,000 | $150,000 |
| Charges From Others | $5,228,937 | $10,502,754 | $11,514,254 | $11,839,670 | $11,917,949 |
| Charges To Others | ($2,058,620) | ($2,334,841) | ($2,306,585) | ($2,305,800) | ($2,317,820) |
| Managed Savings | - | - | ($6,100,000) | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$5,995,120** | **$8,548,240** | **$3,257,669** | **$9,683,870** | **$9,750,129** |
| **General Fund Total** | **$23,179,681** | **$33,287,371** | **$27,766,773** | **$36,790,081** | **$36,431,720** |

| All Other Funds | Actual FY 2013/14 | Actual FY 2014/15 | Adopted FY 2015/16 | Proposed FY 2016/17 | Proposed FY 2017/18 |
|---|---|---|---|---|---|
| Personnel | - | - | - | - | - |
| Non-Personnel | - | - | - | - | - |
| Special Projects and Grants | - | - | - | - | - |
| **Operating Budget Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Equipment Outlay | - | - | - | - | - |
| Debt Service | - | - | - | - | - |
| Operating Grants | - | - | - | - | - |
| Capital Outlay & Grants | - | - | - | - | - |
| Charges From Others | - | - | - | - | - |
| Charges To Others | - | - | - | - | - |
| **Equipment, Capital, Debt Service, and Utilization Charges Total** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Total All Other Funds** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Grand Total Expenditure** | **$23,179,683** | **$33,287,373** | **$27,766,773** | **$36,790,081** | **$36,431,720** |

# NOTES

# Department Budget Detail

**Department / Section:** **Non Departmental / Non-Dept Animal Regulations**
**101 - 720500**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-City Manager-Conv Ctr**
**101 - 721100**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 459971 | 7211000 | Convention Center Mgmt Fee | 578,888 | 451,492 | 4,420,000 | 0 | 0 | (100)% | - |
| 459972 | 7211000 | Convention Ctr Operating Exp | 0 | 4,654,079 | 0 | 0 | 0 | - | - |
| 459974 | 7211000 | Riverside CVB | 1,250,000 | 1,312,500 | 1,512,500 | 0 | 0 | (100)% | - |
| | | **Special Projects Total** | **1,828,888** | **6,418,072** | **5,932,500** | **0** | **0** | **(100)%** | **-** |
| 462300 | 9878500 | Convention Center FF&E - Lease | 2,293,205 | 118,357 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **2,293,205** | **118,357** | **0** | **0** | **0** | - | **-** |
| 881100 | 7211000 | General Fund Allocation Chgs | 12,103 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **12,103** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **4,134,198** | **6,536,429** | **5,932,500** | **0** | **0** | **(100)%** | **-** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-City Manager-Special Proj**
**101 - 721110**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 450087 | 7211100 | CM Audit Program | 0 | 0 | 0 | 450,000 | 450,000 | - | - |
| | | **Special Projects Total** | **0** | **0** | **0** | **450,000** | **450,000** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **450,000** | **450,000** | - | **-** |

# Department Budget Detail

**Department / Section:** **Non Departmental / N/D-City Mgr-Sundry/Gen Gov't**
**101 - 721120**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 450247 | 7211200 | Fiscal Management | 0 | 0 | 0 | 500,000 | 500,000 | - | - |
| | | **Special Projects Total** | **0** | **0** | **0** | **500,000** | **500,000** | - | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **500,000** | **500,000** | - | **-** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Gen Svs-Magnolia Property**
**101 - 722200**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 7222000 | Professional Services | 28,757 | 25,984 | 55,000 | 55,000 | 55,000 | - | - |
| 422110 | 7222000 | Telephone Outside Comm Lines | 704 | 795 | 0 | 0 | 0 | - | - |
| 422200 | 7222000 | Electric | 5,443 | 7,347 | 6,000 | 6,000 | 6,000 | - | - |
| 422500 | 7222000 | Water | 22,313 | 20,581 | 20,000 | 20,000 | 20,000 | - | - |
| 422600 | 7222000 | Other Utilities | 13,349 | 13,582 | 15,000 | 15,000 | 15,000 | - | - |
| 424130 | 7222000 | Maint/Repair of Bldgs & Improv | 10,895 | 8,983 | 9,000 | 9,000 | 9,000 | - | - |
| | | **Non-personnel Expenses Total** | **81,463** | **77,273** | **105,000** | **105,000** | **105,000** | - | **-** |
| 450112 | 7222000 | Municipal Auditorium Improvmnt | 703 | 752 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **703** | **752** | **0** | **0** | **0** | - | **-** |
| 881100 | 7222000 | General Fund Allocation Chgs | 10,171 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **10,171** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **92,339** | **78,025** | **105,000** | **105,000** | **105,000** | - | **-** |

# Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Gen Svs-City Hall Occ**
**101 - 722210**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 411110 | 7222100 | Salaries-Temp & Part Time | 0 | 80 | 0 | 0 | 0 | - | - |
| 411130 | 7222100 | Compensatory Time | 79 | 1,416 | 0 | 0 | 0 | - | - |
| 413110 | 7222100 | Overtime At Straight Rate | 0 | 534 | 0 | 0 | 0 | - | - |
| 413120 | 7222100 | Overtime At 1.5 Rate | 0 | (351) | 0 | 0 | 0 | - | - |
| | | **Personnel Services Total** | **79** | **1,679** | **0** | **0** | **0** | - | **-** |
| 421000 | 7222100 | Professional Services | 349,383 | 357,783 | 336,147 | 331,600 | 336,600 | (1)% | 1% |
| 422100 | 7222100 | Telephone | 3,044 | 2,940 | 297 | 297 | 297 | - | - |
| 422120 | 7222100 | Telephone - Cellular | 0 | 0 | 800 | 0 | 0 | (100)% | - |
| 422200 | 7222100 | Electric | 361,681 | 364,494 | 400,000 | 400,000 | 400,000 | - | - |
| 422300 | 7222100 | Gas | 0 | 0 | 11,600 | 11,600 | 11,600 | - | - |
| 422500 | 7222100 | Water | 23,970 | 16,373 | 16,000 | 16,000 | 16,000 | - | - |
| 422600 | 7222100 | Other Utilities | 24,684 | 14,466 | 18,000 | 18,000 | 18,000 | - | - |
| 422700 | 7222100 | Refuse/Disposal Fees | 0 | 0 | 15,000 | 0 | 0 | (100)% | - |
| 424130 | 7222100 | Maint/Repair of Bldgs & Improv | 43,182 | 62,869 | 41,887 | 550,000 | 50,000 | 1213% | (90)% |
| 424220 | 7222100 | All Other Equip Maint/Repair | 328 | 2,495 | 2,600 | 2,600 | 2,600 | - | - |
| 425400 | 7222100 | General Office Expense | 892 | 934 | 0 | 0 | 0 | - | - |
| 426100 | 7222100 | Janitorial Supplies | 31,692 | 32,000 | 10,000 | 20,000 | 20,000 | 100% | - |
| 426200 | 7222100 | Clothing/Linen/Safety Supplies | 708 | 468 | 0 | 0 | 0 | - | - |
| 426800 | 7222100 | Special Department Supplies | 652 | 0 | 0 | 0 | 0 | - | - |
| 428420 | 7222100 | Insurance Charges - Direct | 45,224 | 56,131 | 75,025 | 91,248 | 116,567 | 21% | 27% |
| | | **Non-personnel Expenses Total** | **885,445** | **910,957** | **927,356** | **1,441,345** | **971,664** | **55%** | **(32)%** |
| 470020 | 7222100 | Bldgs & Structures Improvmnts | 0 | 497 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **0** | **497** | **0** | **0** | **0** | - | **-** |
| 881100 | 7222100 | General Fund Allocation Chgs | 122,779 | 230,997 | 187,832 | 187,832 | 187,832 | - | - |
| 882101 | 7222100 | Utilization Chgs from 101 Fund | 839,157 | 843,804 | 844,943 | 843,506 | 841,893 | ( )% | ( )% |
| 882510 | 7222100 | Utilization Chgs from 510 Fund | 2,616 | 2,616 | 2,616 | 2,616 | 2,616 | - | - |
| | | **Charges From Others Total** | **964,552** | **1,077,418** | **1,035,391** | **1,033,954** | **1,032,341** | **( )%** | **( )%** |
| 891100 | 7222100 | General Fund Allocation Chgs | (1,883,035) | (1,977,902) | (1,962,747) | (1,962,747) | (1,962,747) | - | - |
| | | **Charges to Others Total** | **(1,883,035)** | **(1,977,902)** | **(1,962,747)** | **(1,962,747)** | **(1,962,747)** | - | **-** |
| | | **Total Budget Requirements** | **(32,958)** | **12,651** | **0** | **512,552** | **41,258** | - | **(91)%** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Gen Svs-Managed Facilities**
**101 - 722220**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 7222200 | Professional Services | 400 | 0 | 0 | 0 | 0 | - | - |
| 428420 | 7222200 | Insurance Charges - Direct | 97,337 | 86,474 | 125,416 | 146,494 | 184,379 | 16% | 25% |
| | | **Non-personnel Expenses Total** | **97,737** | **86,474** | **125,416** | **146,494** | **184,379** | **16%** | **25%** |
| 450112 | 7222200 | Municipal Auditorium Improvmnt | 25,672 | 10,000 | 15,000 | 15,000 | 15,000 | - | - |
| 450310 | 7222200 | Convention Center Improvements | 25,000 | 9,847 | 40,000 | 40,000 | 40,000 | - | - |
| | | **Special Projects Total** | **50,672** | **19,847** | **55,000** | **55,000** | **55,000** | - | **-** |
| 462300 | 9878700 | Muni Auditorium-FF&E-Lease | 405,070 | 161,940 | 0 | 0 | 0 | - | - |
| | | **Equipment Outlay Total** | **405,070** | **161,940** | **0** | **0** | **0** | - | **-** |
| 881100 | 7222200 | General Fund Allocation Chgs | 113,305 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 7222200 | Utilization Chgs from 101 Fund | 537,708 | 3,598,537 | 3,597,252 | 3,597,106 | 3,596,944 | ( )% | ( )% |
| | | **Charges From Others Total** | **651,014** | **3,598,537** | **3,597,252** | **3,597,106** | **3,596,944** | **( )%** | **( )%** |
| | | **Total Budget Requirements** | **1,204,494** | **3,866,800** | **3,777,668** | **3,798,600** | **3,836,323** | **%** | **%** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Gen Svs-Convention Center**
**101 - 722230**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 459971 | 7222300 | Convention Center Mgmt Fee | 0 | 0 | 0 | 591,856 | 604,005 | - | 2% |
| 459972 | 7222300 | Convention Ctr Operating Exp | 0 | 0 | 0 | 5,196,274 | 5,315,264 | - | 2% |
| 459973 | 7222300 | Riverside Sports Commision | 0 | 0 | 0 | 161,390 | 165,376 | - | 2% |
| 459974 | 7222300 | Riverside CVB | 0 | 0 | 0 | 1,388,468 | 1,422,763 | - | 2% |
| | | **Special Projects Total** | **0** | **0** | **0** | **7,337,988** | **7,507,408** | - | **2%** |
| | | **Total Budget Requirements** | **0** | **0** | **0** | **7,337,988** | **7,507,408** | - | **2%** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Finance-Development Agrmts**
**101 - 722300**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422200 | 7223000 | Electric | 35 | 0 | 0 | 0 | 0 | - | - |
| 446000 | 7223000 | Devel Agreemnt Requirements | 852,107 | 1,058,332 | 1,586,367 | 1,231,000 | 1,032,000 | (22)% | (16)% |
| | | **Non-personnel Expenses Total** | **852,143** | **1,058,332** | **1,586,367** | **1,231,000** | **1,032,000** | **(22)%** | **(16)%** |
| 881100 | 7223000 | General Fund Allocation Chgs | 87,822 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **87,822** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **939,966** | **1,058,332** | **1,586,367** | **1,231,000** | **1,032,000** | **(22)%** | **(16)%** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Finance-General Debt**
**101 - 722310**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425800 | 7223100 | Computer Equip Purc Undr $5000 | 221,665 | 221,665 | 0 | 0 | 0 | - | - |
| 425806 | 7223100 | Computers-Software | 0 | 0 | 221,666 | 221,666 | 221,666 | - | - |
| 428420 | 7223100 | Insurance Charges - Direct | 2,619 | 3,106 | 4,449 | 5,664 | 7,689 | 27% | 35% |
| | | **Non-personnel Expenses Total** | **224,284** | **224,771** | **226,115** | **227,330** | **229,355** | **%** | **%** |
| 881100 | 7223100 | General Fund Allocation Chgs | 13,401 | 836,727 | 1,297,602 | 1,297,602 | 1,297,602 | - | - |
| 882101 | 7223100 | Utilization Chgs from 101 Fund | 251,532 | 2,097,648 | 2,154,174 | 2,363,766 | 2,465,533 | 9% | 4% |
| | | **Charges From Others Total** | **264,933** | **2,934,376** | **3,451,776** | **3,661,368** | **3,763,135** | **6%** | **2%** |
| 892510 | 7223100 | Utilization Chgs to 510 Fund | 0 | (126,866) | (126,866) | (126,866) | (126,866) | - | - |
| 892520 | 7223100 | Utilization Chgs to 520 Fund | 0 | (40,815) | (40,816) | (40,816) | (40,816) | - | - |
| 892540 | 7223100 | Utilization Chgs to 540 Fund | 0 | (456) | (457) | (457) | (457) | - | - |
| 892550 | 7223100 | Utilization Chgs to 550 Fund | 0 | (1,149) | (1,149) | (1,149) | (1,149) | - | - |
| | | **Charges to Others Total** | **0** | **(169,287)** | **(169,288)** | **(169,288)** | **(169,288)** | **-** | **-** |
| | | **Total Budget Requirements** | **489,217** | **2,989,860** | **3,508,603** | **3,719,410** | **3,823,202** | **6%** | **2%** |

# Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Finance-St Lighting AD**
**101 - 722320**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 7223200 | Professional Services | 18,777 | 0 | 20,000 | 20,000 | 20,000 | - | - |
| 422200 | 7223200 | Electric | 32,663 | 28,026 | 26,000 | 26,000 | 26,000 | - | - |
| 422201 | 7223200 | St. Light/Traffic Signal Elec | 4,346,444 | 4,330,158 | 4,471,702 | 4,442,563 | 4,442,563 | ( )% | - |
| 422202 | 7223200 | State Energy Tax | 5,642 | 5,566 | 5,700 | 5,700 | 5,700 | - | - |
| 422203 | 7223200 | Public Benefits Charge | 123,873 | 123,409 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **4,527,400** | **4,487,160** | **4,523,402** | **4,494,263** | **4,494,263** | **( )%** | **-** |
| 881100 | 7223200 | General Fund Allocation Chgs | 13,869 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **13,869** | **0** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **4,541,269** | **4,487,160** | **4,523,402** | **4,494,263** | **4,494,263** | **( )%** | **-** |

# Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Finance-Managed Savings**
**101 - 722330**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 419998 | 7223300 | PERS Savings | 0 | 0 | (680,000) | 0 | 0 | (100)% | - |
| 419999 | 7223300 | Personnel Managed Savings | 0 | 0 | (5,420,000) | 0 | 0 | (100)% | - |
| | | **Managed Savings Total** | **0** | **0** | **(6,100,000)** | **0** | **0** | **(100)%** | **-** |
| | | **Total Budget Requirements** | **0** | **0** | **(6,100,000)** | **0** | **0** | **(100)%** | **-** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Pub Works-Animal Control**
**101 - 724100**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 7241000 | Professional Services | 54,557 | 55,998 | 72,525 | 72,525 | 72,525 | - | - |
| 425600 | 7241000 | Central Printing Charges | 581 | 0 | 500 | 500 | 500 | - | - |
| 425610 | 7241000 | Outside Printing Expense | 0 | 0 | 3,000 | 3,000 | 3,000 | - | - |
| | | **Non-personnel Expenses Total** | **55,138** | **55,998** | **76,025** | **76,025** | **76,025** | - | **-** |
| 450319 | 7241000 | Riv County Animal Control | 3,162,116 | 3,068,579 | 3,267,704 | 3,267,704 | 3,267,704 | - | - |
| | | **Special Projects Total** | **3,162,116** | **3,068,579** | **3,267,704** | **3,267,704** | **3,267,704** | - | **-** |
| 440301 | 9794130 | Animal Licensing Service | 3,913 | 0 | 0 | 0 | 0 | - | - |
| | | **Capital Outlay & Grants Total** | **3,913** | **0** | **0** | **0** | **0** | - | **-** |
| 881100 | 7241000 | General Fund Allocation Chgs | 232,884 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 7241000 | Utilization Chgs from 101 Fund | 32,712 | 54,733 | 65,511 | 65,511 | 65,511 | - | - |
| | | **Charges From Others Total** | **265,596** | **54,733** | **65,511** | **65,511** | **65,511** | - | **-** |
| | | **Total Budget Requirements** | **3,486,765** | **3,179,312** | **3,409,240** | **3,409,240** | **3,409,240** | - | **-** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Pub Works-Landscape Dist**
**101 - 724110**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 9716820 | Highlander Lndscp Maint Area | 4,250 | 0 | 4,500 | 4,500 | 4,500 | - | - |
| 421000 | 9760340 | Riverwalk Landscape Maint Dist | 4,057 | 2,286 | 45,500 | 45,500 | 45,500 | - | - |
| 421203 | 9716820 | Highlander Lndscp Maint Area | 56,098 | 47,655 | 62,616 | 62,616 | 62,616 | - | - |
| 421203 | 9760340 | Riverwalk Landscape Maint Dist | 189,870 | 157,413 | 180,648 | 180,648 | 180,648 | - | - |
| 421205 | 9760340 | Riverwalk Landscape Maint Dist | 10,482 | 29,517 | 20,000 | 20,000 | 20,000 | - | - |
| 422200 | 9760340 | Riverwalk Landscape Maint Dist | 380 | 483 | 5,000 | 5,000 | 5,000 | - | - |
| 422500 | 9716820 | Highlander Lndscp Maint Area | 20,911 | 22,759 | 25,000 | 25,000 | 25,000 | - | - |
| 422500 | 9760340 | Riverwalk Landscape Maint Dist | 7,803 | 8,738 | 10,000 | 10,000 | 10,000 | - | - |
| 422600 | 9716820 | Highlander Lndscp Maint Area | 0 | 0 | 5 | 5 | 5 | - | - |
| 424220 | 9716820 | Highlander Lndscp Maint Area | 0 | 0 | 100 | 100 | 100 | - | - |
| 425300 | 9760340 | Riverwalk Landscape Maint Dist | 0 | 0 | 500 | 500 | 500 | - | - |
| 425400 | 9716820 | Highlander Lndscp Maint Area | 0 | 0 | 100 | 100 | 100 | - | - |
| 425400 | 9760340 | Riverwalk Landscape Maint Dist | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 426700 | 9716820 | Highlander Lndscp Maint Area | 0 | 0 | 100 | 100 | 100 | - | - |
| 426700 | 9760340 | Riverwalk Landscape Maint Dist | 0 | 0 | 1,000 | 1,000 | 1,000 | - | - |
| 426800 | 9716820 | Highlander Lndscp Maint Area | 0 | 0 | 100 | 100 | 100 | - | - |
| 426800 | 9760340 | Riverwalk Landscape Maint Dist | 0 | 0 | 23,000 | 23,000 | 23,000 | - | - |
| | | **Non-personnel Expenses Total** | **293,853** | **268,854** | **379,169** | **379,169** | **379,169** | **-** | **-** |
| 450119 | 9716820 | Highlander Lndscp Maint Area | 383 | 10,017 | 0 | 0 | 0 | - | - |
| 450119 | 9760340 | Riverwalk Landscape Maint Dist | 0 | 0 | 0 | 0 | 0 | - | - |
| 450119 | 9760350 | Riverwalk LMD Park Improvemnts | 21,046 | 4,188 | 30,000 | 30,000 | 30,000 | - | - |
| 450119 | 9760360 | Riverwalk LMD Surplus | 0 | 0 | 0 | 0 | 0 | - | - |
| | | **Special Projects Total** | **21,430** | **14,205** | **30,000** | **30,000** | **30,000** | **-** | **-** |
| 882101 | 9760340 | Riverwalk Landscape Maint Dist | 155,766 | 168,475 | 174,574 | 196,968 | 186,760 | 12% | (5)% |
| 882540 | 9760340 | Riverwalk Landscape Maint Dist | 19,335 | 0 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **175,101** | **168,475** | **174,574** | **196,968** | **186,760** | **12%** | **(5)%** |
| | | **Total Budget Requirements** | **490,384** | **451,536** | **583,743** | **606,137** | **595,929** | **3%** | **(1)%** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Pub Works-Red Light Prog**
**101 - 724120**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 422100 | 7241200 | Telephone | 555 | 158 | 0 | 0 | 0 | - | - |
| 423100 | 7241200 | Equipment Rental | 711,852 | 157,845 | 0 | 0 | 0 | - | - |
| 425400 | 7241200 | General Office Expense | 204 | 0 | 0 | 0 | 0 | - | - |
| 425610 | 7241200 | Outside Printing Expense | 29 | 0 | 0 | 0 | 0 | - | - |
| 425800 | 7241200 | Computer Equip Purc Undr $5000 | 17,120 | 0 | 0 | 0 | 0 | - | - |
| 427200 | 7241200 | Training | 1,175 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **730,937** | **158,004** | **0** | **0** | **0** | - | **-** |
| 881100 | 7241200 | General Fund Allocation Chgs | 60,754 | 9,759 | 0 | 0 | 0 | - | - |
| 882101 | 7241200 | Utilization Chgs from 101 Fund | 415,582 | 213,292 | 0 | 0 | 0 | - | - |
| | | **Charges From Others Total** | **476,337** | **223,052** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **1,207,275** | **381,057** | **0** | **0** | **0** | - | **-** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Pub Works-Employee Parking**
**101 - 724130**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 423201 | 7241300 | Parking Space Rental | 175,104 | 187,651 | 177,640 | 12,480 | 12,800 | (92)% | 2% |
| 426800 | 7241300 | Special Department Supplies | 0 | 0 | 0 | 2,000 | 2,000 | - | - |
| | | **Non-personnel Expenses Total** | **175,104** | **187,651** | **177,640** | **14,480** | **14,800** | **(91)%** | **2%** |
| 882101 | 7241300 | Utilization Chgs from 101 Fund | 0 | 0 | 10,392 | 10,392 | 10,392 | - | - |
| | | **Charges From Others Total** | **0** | **0** | **10,392** | **10,392** | **10,392** | - | **-** |
| 892101 | 7241300 | Utilization Chgs to 101 Fund | (175,584) | (187,651) | (174,550) | (173,765) | (185,785) | ( )% | 6% |
| | | **Charges to Others Total** | **(175,584)** | **(187,651)** | **(174,550)** | **(173,765)** | **(185,785)** | **( )%** | **6%** |
| | | **Total Budget Requirements** | **(480)** | **0** | **13,482** | **(148,893)** | **(160,593)** | **1204)%** | **7%** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-PW-Shopping Cart Retreival**
**101 - 724140**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 425500 | 9791910 | Shopping Cart Retrieval | 0 | 0 | 100 | 100 | 100 | - | - |
| 425600 | 9791910 | Shopping Cart Retrieval | 0 | 0 | 2,100 | 2,100 | 2,100 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **0** | **2,200** | **2,200** | **2,200** | - | **-** |
| 440301 | 9791910 | Shopping Cart Retrieval | 122,615 | 99,532 | 150,000 | 150,000 | 150,000 | - | - |
| | | **Capital Outlay & Grants Total** | **122,615** | **99,532** | **150,000** | **150,000** | **150,000** | - | **-** |
| 881100 | 9791910 | Shopping Cart Retrieval | 6,117 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 9791910 | Shopping Cart Retrieval | 18,237 | 31,210 | 56,372 | 56,372 | 56,372 | - | - |
| | | **Charges From Others Total** | **24,354** | **31,210** | **56,372** | **56,372** | **56,372** | - | **-** |
| | | **Total Budget Requirements** | **146,969** | **130,742** | **208,572** | **208,572** | **208,572** | - | **-** |

# Department Budget Detail

**Department / Section:** **Non Departmental / N/D-PW-Crossing Guards**
**101 - 724150**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 7241500 | Professional Services | 0 | 771,354 | 791,926 | 845,899 | 833,797 | 6% | (1)% |
| | | **Non-personnel Expenses Total** | **0** | **771,354** | **791,926** | **845,899** | **833,797** | **6%** | **(1)%** |
| 881100 | 7241500 | General Fund Allocation Chgs | 0 | 91,470 | 82,425 | 82,425 | 82,425 | - | - |
| 882101 | 7241500 | Utilization Chgs from 101 Fund | 0 | 35,616 | 40,917 | 40,917 | 40,917 | - | - |
| | | **Charges From Others Total** | **0** | **127,086** | **123,342** | **123,342** | **123,342** | **-** | **-** |
| | | **Total Budget Requirements** | **0** | **898,441** | **915,268** | **969,241** | **957,139** | **5%** | **(1)%** |

# Department Budget Detail

**Department / Section:** **Non Departmental / N/D-PW-Keep Riv Beautiful**
**101 - 724160**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 459022 | 7241600 | Keep Riv Clean Cham of Commrc | 0 | 223,125 | 57,475 | 57,764 | 58,053 | % | % |
| | | **Special Projects Total** | **0** | **223,125** | **57,475** | **57,764** | **58,053** | **%** | **%** |
| | | **Total Budget Requirements** | **0** | **223,125** | **57,475** | **57,764** | **58,053** | **%** | **%** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-PRCS-Special Districts**
**101 - 725200**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 450076 | 7252000 | Loving Homes | 22,439 | 23,000 | 19,200 | 19,200 | 19,200 | - | - |
| 450077 | 7252000 | Village at Canyon Crest | 4,251 | 4,169 | 23,900 | 23,900 | 23,900 | - | - |
| | | **Special Projects Total** | **26,691** | **27,169** | **43,100** | **43,100** | **43,100** | - | **-** |
| | | **Total Budget Requirements** | **26,691** | **27,169** | **43,100** | **43,100** | **43,100** | - | **-** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Museum-Fox Perf Arts Ctr**
**101 - 725300**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 7253000 | Professional Services | 0 | 1,063,780 | 4,278,000 | 3,500,000 | 3,500,000 | (18)% | - |
| 421000 | 9827610 | Fox Performing Arts Center Ops | 3,986,679 | 0 | 0 | 0 | 0 | - | - |
| 428420 | 7253000 | Insurance Charges - Direct | 55,588 | 70,182 | 55,709 | 62,450 | 75,674 | 12% | 21% |
| | | **Non-personnel Expenses Total** | **4,042,268** | **1,133,962** | **4,333,709** | **3,562,450** | **3,575,674** | **(17)%** | **%** |
| 459965 | 7253000 | Live Nation Management Fee | 0 | 0 | 0 | 533,000 | 550,000 | - | 3% |
| | | **Special Projects Total** | **0** | **0** | **0** | **533,000** | **550,000** | - | **3%** |
| 881100 | 7253000 | General Fund Allocation Chgs | 30,946 | 0 | 0 | 0 | 0 | - | - |
| 882101 | 7253000 | Utilization Chgs from 101 Fund | 2,252,130 | 2,287,860 | 2,281,748 | 2,269,951 | 2,258,446 | ( )% | ( )% |
| 882570 | 7253000 | Utilization Chgs from 570 Fund | 0 | 0 | 0 | 85,344 | 85,344 | - | - |
| | | **Charges From Others Total** | **2,283,077** | **2,287,860** | **2,281,748** | **2,355,295** | **2,343,790** | **3%** | **( )%** |
| | | **Total Budget Requirements** | **6,325,346** | **3,421,822** | **6,615,457** | **6,450,745** | **6,469,464** | **(2)%** | **%** |

# Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Museum-Municipal Aud**
**101 - 725310**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 7253100 | Professional Services | 0 | 1,750,985 | 1,694,000 | 2,000,000 | 2,000,000 | 18% | - |
| | | **Non-personnel Expenses Total** | **0** | **1,750,985** | **1,694,000** | **2,000,000** | **2,000,000** | **18%** | **-** |
| 459965 | 7253100 | Live Nation Management Fee | 0 | 0 | 0 | 131,000 | 147,000 | - | 12% |
| | | **Special Projects Total** | **0** | **0** | **0** | **131,000** | **147,000** | - | **12%** |
| | | **Total Budget Requirements** | **0** | **1,750,985** | **1,694,000** | **2,131,000** | **2,147,000** | **25%** | **%** |

## Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Museum-The Box**
**101 - 725320**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 7253200 | Professional Services | 0 | 115,438 | 175,000 | 175,000 | 175,000 | - | - |
| 421000 | 9872600 | Black Box Theater | 127,906 | 0 | 0 | 0 | 0 | - | - |
| 426100 | 9872600 | Black Box Theater | 295 | 0 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **128,201** | **115,438** | **175,000** | **175,000** | **175,000** | - | **-** |
| 882570 | 7253200 | Utilization Chgs from 570 Fund | 0 | 0 | 717,896 | 739,362 | 739,362 | 2% | - |
| | | **Charges From Others Total** | **0** | **0** | **717,896** | **739,362** | **739,362** | **2%** | **-** |
| | | **Total Budget Requirements** | **128,201** | **115,438** | **892,896** | **914,362** | **914,362** | **2%** | **-** |

# Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Museum-Showcase**
**101 - 725330**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 7253300 | Professional Services | 0 | 413 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **413** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **413** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Non Departmental / N/D-Museum-Live Nation**
**101 - 725340**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| 421000 | 7253400 | Professional Services | 0 | 3,678,067 | 0 | 0 | 0 | - | - |
| | | **Non-personnel Expenses Total** | **0** | **3,678,067** | **0** | **0** | **0** | - | **-** |
| | | **Total Budget Requirements** | **0** | **3,678,067** | **0** | **0** | **0** | - | **-** |

# Department Budget Detail

**Department / Section:** **Department Total**

| Object | GL Key | Description | Actual 2013/14 | Actual 2014/15 | Approved 2015/16 | Budget 2016/17 | Budget 2017/18 | %Chnge 2016/17 | %Chnge 2017/18 |
|---|---|---|---|---|---|---|---|---|---|
| | | General Fund | 23,179,683 | 33,287,373 | 27,766,773 | 36,790,081 | 36,431,720 | 32% | ( )% |
| | | All Other Funds | 0 | 0 | 0 | 0 | 0 | - | - |
| | | Department Total | 23,179,683 | 33,287,373 | 27,766,773 | 36,790,081 | 36,431,720 | 32% | ( )% |

# CAPITAL IMPROVEMENT PROGRAM
# TWO YEAR BUDGET AND FIVE YEAR PLAN

# NOTES

# CAPITAL IMPROVEMENT PROGRAM TWO YEAR BUDGET AND FIVE YEAR PLAN

## The CIP and the City's Biennial Operating Budget

Fiscal Year (FY) 2016/17 marks the transition of the CIP from an annual budget to a biennial budget to parallel the City's Biennial Operating Budget. Both the City's Biennial Operating Budget and the CIP will be counterparts, and supplement to each other, both with a two-year budget and five-year plan that goes further to identify the funded and unfunded needs of the City. Although the two budgets are similar, the approval of the CIP Plan does not signify appropriation of funds. Rather, the CIP Plan serves as a planning instrument for both budgeting and infrastructure development. The actual appropriations are made for capital projects when the City Council approves the City's biennial budget.

The CIP Plan's first two years reflect the highest priority capital projects that are included in the Biennial Operating Budget for Fiscal Years 2016/17 and 2017/18. The remaining three Fiscal Years 2018/19 through 2020/21 reflect staff's recommendation to fund higher priority projects and/or are a continuation of projects that span more than one year. These projects three years out are subject to review and revision every two years by the City Council as part of the biennial budget process.

## Funding Sources

The City employs a combination of approaches to fund its capital projects. For many smaller improvement projects, funds are appropriated from cash on hand. Large-scale capital projects are funded through a variety of methods including long-term financing, user fees, proceeds from bond issues, grants, assessments, impact fees, and tax levies certificates of participation (COPs), and reserve balances. Since the City's various Departments are budgeted within numerous Funds, each potentially with multiple revenue streams, the CIP departments are responsible to manage the revenue and expenditure budgets of their CIP projects.

The Funds in which capital improvements are budgeted and the various funding sources that provide revenue to these Funds are described below by CIP program section. General Fund revenue sources are not described, due to the complex nature of sources providing revenue to the General Fund. The General Fund's major support comes from the sales tax, property tax, fees for services rendered, the utility users tax, and

transfers from the Electric and Water Funds. General Fund projects are budgeted on an availability of funds basis and funded from annual revenues.

***Airport***

Capital expenditures for the Riverside Municipal Airport are budgeted in the Airport Fund (530), which is an enterprise fund. The Federal Aviation Administration (FAA) will fund up to 95 percent of eligible projects. And, under the California Department of Transportation (CALTRANS) Division of Aeronautics' grant program, the City can apply for 2.5 percent matching funds for FAA-approved projects. Revenue sources include:

- Rent Revenues – revenue from rented facilities.
- Landing & Tie Down Fees – fees assessed on aircraft operating at and based at the Airport.
- Fuel Sales – revenue from the sale of fuel purchased from the Airport.
- Fuel Flowage Fees – fees charged on fuel purchased at the Airport.
- Non-Commercial Aircraft Tax – funds generated from taxes imposed on non-commercial aircraft.
- CALTRANS Grants – grant proceeds received from the Division of Aeronautics.
- Airport Improvement Program (AIP) Grants – grant proceeds received from the FAA.

***Electric***

Capital expenditures for the City's Electric Utility are budgeted in the Electric Fund (510), which is an enterprise fund. Revenue sources include:

- Electric Rates – revenue from rates.
- Contributions In Aid of Construction – funding contributions by private parties.
- Bond Proceeds – proceeds from the sale of revenue bonds.

***Municipal Buildings and Facilities***

Projects included in the Municipal Buildings and Facilities CIP are funded primarily from the General Fund (101). In certain cases, projects are funded from other Funds when a project impacts a non-General Fund Department (such as Public Utilities).

***Parks, Recreation, and Community Services***

Capital expenditures for the Parks, Recreation, and Community Services Department are budgeted in the General Fund (101), the Local Parks Fund (411), and the Regional Parks Fund (413). Neighborhood park improvements are funded through the Local Parks Fund, while regional

park improvements are funded through the Regional Parks Fund. Major revenue sources include:

- General Fund Revenues.
- Development Fees – portions of fees charged when property is developed that are dedicated to the funding of local and regional parks and recreation facilities.

Local Park Fee and Regional Park Fee revenues are dependent on development. Therefore, the CIP only shows projects as funded for which fee revenues are already available and/or that are annual funding obligations. As funding becomes available, the Parks, Recreation, and Community Services Department will request that the City Council appropriate funds for projects contained in the Unfunded Capital Projects list.

***Public Parking***

Capital expenditures for the City's Public Parking facilities are budgeted in the Public Parking Fund (570), which is an enterprise fund. Revenue sources include:

- Rent Revenues – revenue from rented facilities.
- Garage, Lot and Meter Fees – fees charged for parking.
- Parking Fines – fines assessed for parking violations.
- Bond Proceeds – proceeds from the sale of revenue bonds.

***Sewer***

Capital expenditures for the construction and improvement of the City's sewer system are budgeted in the Sewer Fund (550), which is an enterprise fund. In addition to capital expenditures, operational expenditures related to the operations and maintenance of the City's sewer system are budgeted in the Sewer Fund. Revenue sources include:

- Sewer Connection Fees – fees charged when property is developed that are dedicated to the funding of sewer infrastructure projects.
- Service Charges – funds that are generated from service charges to users of the City's sewer system.
- Community Services District (CSD) Payments – payments from Community Services Districts for which the City provides sewage treatment services.
- State Revolving Loans – low interest loans provided by the State to fund capital improvements.
- Bond Proceeds – proceeds from the sale of revenue bonds.

***Storm Drain***

Capital expenditures for the construction and improvement of storm drains are budgeted in the Storm Drain Fund (410). Revenue sources include:

- Storm Drain Fees – fees charged when property is developed that are dedicated to the funding of storm drain infrastructure projects.

***Transportation & Railroad-Related Projects***

Capital expenditures for the construction and improvement of transportation infrastructure are budgeted in the General Fund (101), the Special Gas Tax Fund (230), the Capital Outlay Fund (430), the Measure A Fund (432), the Transportation Development Impact Fees Fund (433), and the Transportation Uniform Mitigation Fees Fund (434). The revenues to the 230, 430, 432, 433, and 434 Funds are restricted and as such have to follow strict spending regulations and reporting guidelines. In the detailed tables found in the Transportation program section of the CIP document, the revenue sources include:

- Signal Mitigation Fees – a City funding source generated from portions of fees charged when property is developed that are dedicated to funding new and upgraded traffic signals.

- Transportation Impact Fees – a City funding source generated from portions of fees charged when property is developed that are dedicated to funding local transportation capacity improvements.

- Measure A Sales Tax Revenue – a City and County funding source generated from Riverside County's half-cent sales tax dedicated to transportation projects that is allocated directly to the City of Riverside through the Riverside County Transportation Commission.

- Transportation Uniform Mitigation Fees (TUMF) – a regional funding source generated from portions of fees charged when property is developed that are dedicated to funding regional transportation capacity improvements.

- State Gas Tax Revenue – revenue generated by the State's tax on gasoline sales that is dedicated to local transportation capacity improvements.

- State Proposition 42 Revenue – revenue generated by additional gas tax revenues allocated to transportation projects by voter initiative.

- State Proposition 1B Revenue – revenue generated by the sale of bonds authorized by voter initiative for transportation improvements.

- Congestion Mitigation and Air Quality (CMAQ) Improvement Program – a Federal funding program authorized by the Intermodal Surface Transportation Efficiency Act (ISTEA) that provides grants primarily for traffic signal projects, transportation demand management projects, and transit projects.

- Surface Transportation Program (STP) – a Federal funding program authorized by ISTEA that includes two funding mechanisms – one is a population formula program where local agencies receive funds for transportation improvement projects according to their respective populations and the other provides grants for projects that reduce traffic congestion, improve transportation circulation, and maintain transportation infrastructure.

- Surface Transportation Program Local (STPL) – STPL is similar to STP, except that funds are dedicated to local street improvements.

- Demonstration (DEMO) Funds – allocations of STP funds for specific projects earmarked by congress.

- Congressional Earmarks – project-specific appropriations made by congress to fund transportation capacity improvements.

- California Public Utilities Commission Grade Separation Program – a funding program administered by the California Public Utilities Commission that provides funding for railroad grade separations.

- Railroad Funds – private funding from the Union Pacific and BNSF railroads to assist with the construction of railroad grade separations.

***Water***

Capital expenditures for the City's Water Utility are budgeted in the Water Fund (520), which is an enterprise fund. Revenue sources include:

- Water Rates – revenue from rates.
- Contributions In Aid of Construction – funding contributions by private parties.

- Bond Proceeds – proceeds from the sale of revenue bonds.

## Funded Capital Improvement Projects

The Capital Improvement Program covers a five-year period, beginning in FY 2016/17 through FY 2020/21. The first two years, FY 2016/17 and 2017/18, have a total budget of $92,448,986 and $64,768,933 respectively. There are 87 funded CIP projects in the first year and 70 projects in the second year. The CIP projects are related to the maintenance and replacement of existing facilities, as well improvements to facilities that are needed to comply with State and Federal mandates, such as water conservation measures and accessibility for the disabled. Other projects involve construction of new facilities, the expansion of existing facilities to accommodate growth or are existing facilities that are expanded to accommodate growth.

The highest priority projects are budgeted in FY 2016/17 and 2017/18 and are planned in FY 2018/19 through 2020/21. The five-year CIP plan includes $348,129,519 worth of funded capital projects.

**FUNDED CIP PROJECTS**

| Department | FY 2016/17 | FY 2017/18 | FY 2018/19 | FY 2019/20 | FY 2020/21 | Funded CIP Total 5 Years |
|---|---|---|---|---|---|---|
| General Services | 935,556 | 1,442,333 | 1,176,000 | 885,000 | 171,000 | 4,609,889 |
| Parks, Recreation, and Community Services | 4,627,300 | - | - | - | - | 4,627,300 |
| Public Utilities | 61,375,000 | 43,038,000 | 55,549,000 | 46,435,000 | 47,807,000 | 254,204,000 |
| Public Works | 25,511,130 | 20,288,600 | 19,224,400 | 11,445,300 | 8,218,900 | 84,688,330 |
| **Funded CIP Total** | **$ 92,448,986** | **$ 64,768,933** | **$ 75,949,400** | **$ 58,765,300** | **$ 56,196,900** | **$ 348,129,519** |

## Unfunded Capital Improvement Projects

The projects that were identified, but for which no current funding exists, are categorized as unfunded. These unfunded projects are further categorized by: added value/increase efficiency, cost reduction, enhancement/beautification, health and safety, and legal mandate. These unfunded CIP projects capture the CIP needs of the City to the extent they can be identified at this point in time.
Unfunded CIP Projects total $1,123,828,452. The Table below shows the unfunded projects by department and, within each department, by needs category.

## UNFUNDED CIP PROJECTS

| Unfunded CIP Projects by Department | | Unfunded CIP Total |
|---|---|---|
| **General Services** | | |
| Add Value/Increase Efficiency | | 18,010,500 |
| Cost Reduction | | 386,000 |
| Enhancement/Beautification | | 119,693,700 |
| Health and Safety | | 33,730,000 |
| Legal Mandate | | 10,590,000 |
| **General Services Total** | **$** | **182,410,200** |
| | | |
| **Parks, Recreation, and Community Services** | | |
| Add Value/Increase Efficiency | | 177,622,100 |
| Cost Reduction | | 12,260,500 |
| Enhancement/Beautification | | 41,266,000 |
| Health and Safety | | 9,674,000 |
| Legal Mandate | | 554,500 |
| **PRCS Total** | **$** | **241,377,100** |
| | | |
| **Public Utilities** | | |
| Add Value/Increase Efficiency | | 255,642,000 |
| Cost Reduction | | 23,200,000 |
| Health and Safety | | 27,260,000 |
| **Public Utilities Total** | **$** | **306,102,000** |
| | | |
| **Public Works** | | |
| Add Value/Increase Efficiency | | 233,017,852 |
| Enhancement/Beautification | | 18,400,000 |
| Health and Safety | | 142,521,300 |
| **Public Works Total** | **$** | **393,939,152** |
| | | |
| **Unfunded CIP Total** | **$** | **1,123,828,452** |

# NOTES

# PERSONNEL DETAIL

# PERSONNEL DETAIL

The Personnel Detail serves as the central point of position control for tracking all authorized positions throughout the City. A citywide summary is provided on the following two pages. The detailed pages that follow list each authorized full-time and part-time position by Department and Section.

All positions, both full and part-time, are shown in Full-Time Equivalents (FTE). A Full-Time Equivalent (FTE) is defined as a position that works 2,080 hours per fiscal year. For example, a full-time employee who works 2,080 hours per year would equal 1.00 FTE. A part-time employee who works 1,040 hours per fiscal year would equal 0.50 FTE.

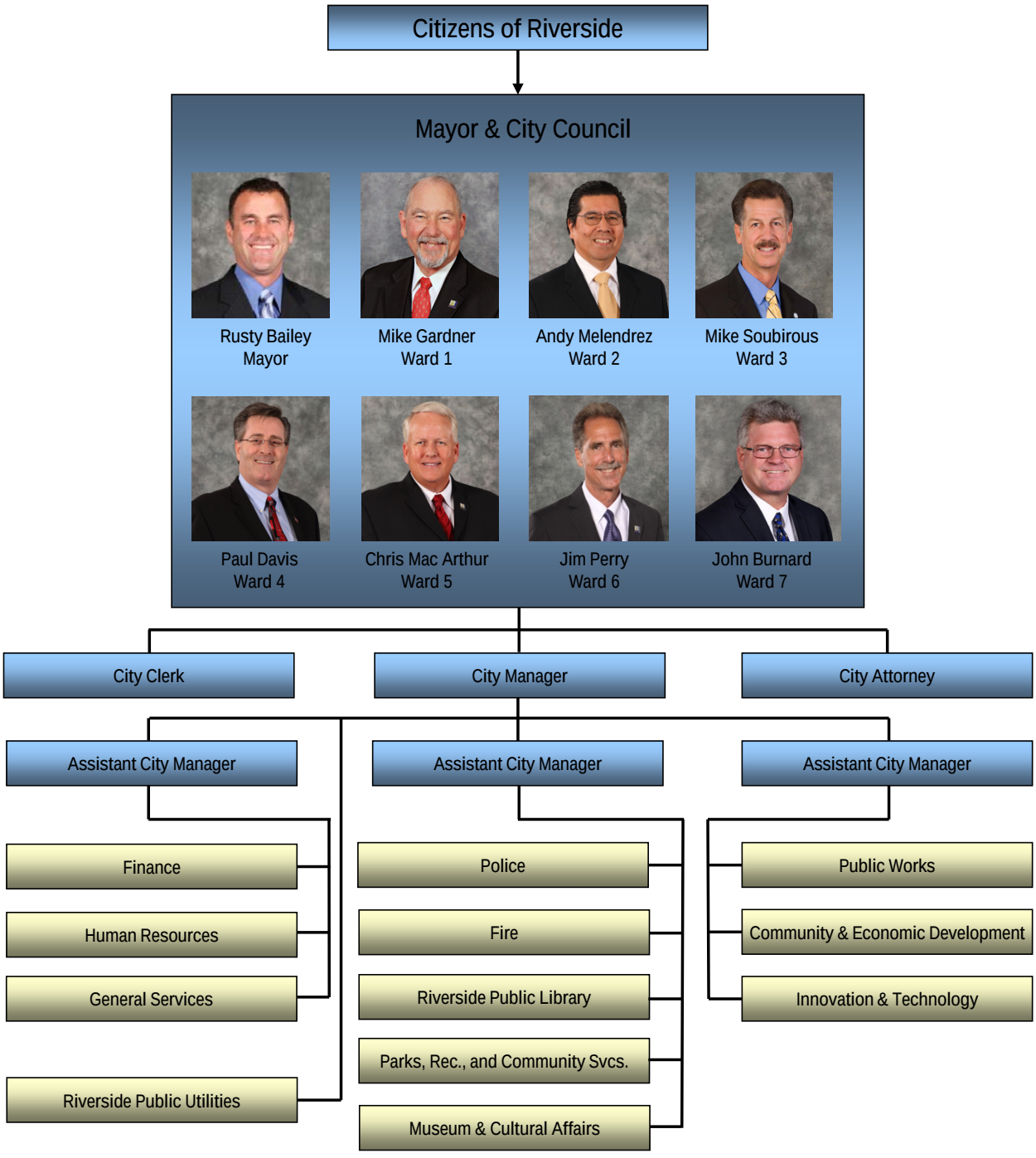
For each authorized position, the following fields are shown in the pages that follow:

1. GL Key – The General Ledger Key for the home Section of the position.
2. PCN – The Position Control Number for the position, which is made up of the following three components:
   a. Loc – The Location for the position, which is uniquely related to the GL Key for the Section.
   b. Job – The position's Job Code, which is uniquely related to the position title.
   c. Type – The position's Assignment Number, which represents the type of position and related benefits: F for full-time, benefited; T for ¾ time, benefited; H for ½ time, benefited; and N for part-time, non-benefited.
3. Description – The position's job title.
4. Footnotes – References to footnotes describing changes between the current year's Annual Budget and the prior year's Annual Budget.
5. Authorized 2015/16– The total FTE count for each position authorized at the time of adoption of the prior year's Annual Budget.
6. Proposed 2016/17 (Authorized) – The total FTE count for each position to be authorized following adoption of the current year's Annual Budget.
7. Proposed 2017/18 (Authorized) – The total FTE count for each position to be authorized following adoption of the current year's Annual Budget.

The Personnel Detail is updated to reflect City Council actions that have taken place since the previous year's Annual Budget was adopted, as well as any changes proposed by the City Manager through the budget development process. Position changes previously approved by the City Council will be indicated in the footnotes by the date of the Council action. All other additions, deletions, transfers, or reclassifications are proposed and will become authorized upon the adoption of the Budget by the City Council. All positions that are to be deleted are vacant unless otherwise noted.

# PERSONNEL DETAIL

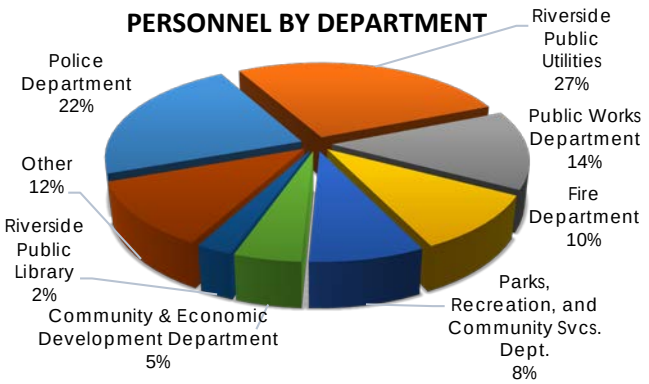
## CITYWIDE ORGANIZATIONAL CHART

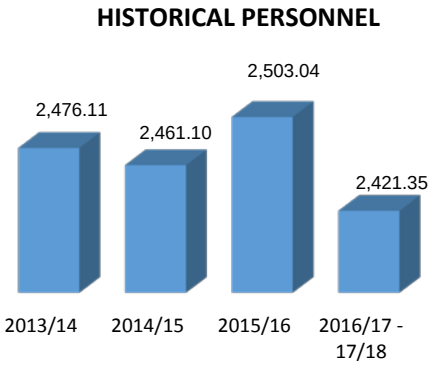


# PERSONNEL DETAIL

| Department | Budgeted 2013/14 | | | Budgeted 2014/15 | | |
|---|---|---|---|---|---|---|
| | Full Time | Part Time | Total | Full Time | Part Time | Total |
| City Council | 14.00 | - | 14.00 | 14.00 | - | 14.00 |
| Community & Economic Development Dept. | 107.00 | 5.00 | 112.00 | 108.00 | 5.00 | 113.00 |
| Finance Department | 50.00 | 1.00 | 51.00 | 50.00 | 1.00 | 51.00 |
| Fire Department | 255.00 | - | 255.00 | 255.00 | - | 255.00 |
| General Services Department | 70.00 | 2.25 | 72.25 | 70.00 | 2.25 | 72.25 |
| Human Resources Department | 27.00 | 1.00 | 28.00 | 27.00 | 1.00 | 28.00 |
| Information Technology Department | 9.00 | - | 9.00 | 9.00 | - | 9.00 |
| Museum & Cultural Affairs Department | 15.00 | 0.50 | 15.50 | 18.00 | - | 18.00 |
| Office of the City Attorney | 26.00 | 0.50 | 26.50 | 29.00 | 0.50 | 29.50 |
| Office of the City Clerk | 9.00 | - | 9.00 | 9.00 | - | 9.00 |
| Office of the City Manager | 24.00 | 1.50 | 25.50 | 25.00 | 1.50 | 26.50 |
| Office of the Mayor | 7.00 | - | 7.00 | 7.00 | - | 7.00 |
| Parks, Recreation, and Community Svcs. Dept. | 90.00 | 98.56 | 188.56 | 86.00 | 104.53 | 190.53 |
| Police Department | 543.00 | 8.75 | 551.75 | 545.00 | 8.75 | 553.75 |
| Public Works Department | 358.00 | 34.48 | 392.48 | 355.00 | 10.00 | 365.00 |
| Riverside Public Library | 56.00 | 9.92 | 65.92 | 56.00 | 9.92 | 65.92 |
| Riverside Public Utilities | 620.00 | 32.65 | 652.65 | 624.00 | 29.65 | 653.65 |
| **Total** | **2,280.00** | **196.11** | **2,476.11** | **2,287.00** | **174.10** | **2,461.10** |

| Department | Budgeted 2015/16 | | | Proposed 2016/17 - 17/18 | | |
|---|---|---|---|---|---|---|
| | Full Time | Part Time | Total | Full Time | Part Time | Total |
| City Council | 14.00 | - | 14.00 | 14.00 | - | 14.00 |
| Community & Economic Development Dept. | 124.00 | 6.00 | 130.00 | 108.00 | 4.75 | 112.75 |
| Finance Department | 52.00 | 1.00 | 53.00 | 53.00 | 2.75 | 55.75 |
| Fire Department | 255.00 | - | 255.00 | 242.00 | - | 242.00 |
| General Services Department | 72.00 | 1.25 | 73.25 | 71.00 | 0.25 | 71.25 |
| Human Resources Department | 29.00 | 1.00 | 30.00 | 29.00 | 1.00 | 30.00 |
| Information Technology Department | 16.00 | - | 16.00 | 14.00 | - | 14.00 |
| Museum & Cultural Affairs Department | 21.00 | 1.75 | 22.75 | 21.00 | 1.75 | 22.75 |
| Office of the City Attorney | 29.00 | 0.50 | 29.50 | 28.00 | 0.50 | 28.50 |
| Office of the City Clerk | 10.00 | - | 10.00 | 10.00 | - | 10.00 |
| Office of the City Manager | 25.00 | 1.99 | 26.99 | 24.00 | 1.80 | 25.80 |
| Office of the Mayor | 7.00 | - | 7.00 | 7.00 | 0.25 | 7.25 |
| Parks, Recreation, and Community Svcs. Dept. | 100.00 | 94.98 | 194.98 | 99.00 | 94.48 | 193.48 |
| Police Department | 546.00 | 8.75 | 554.75 | 530.00 | 13.75 | 543.75 |
| Public Works Department | 357.00 | 9.00 | 366.00 | 326.00 | 10.00 | 336.00 |
| Riverside Public Library | 56.00 | 9.92 | 65.92 | 54.00 | 6.17 | 60.17 |
| Riverside Public Utilities | 633.00 | 20.90 | 653.90 | 629.00 | 24.90 | 653.90 |
| **Total** | **2,346.00** | **157.04** | **2,503.04** | **2,259.00** | **162.35** | **2,421.35** |



| GL Key | PCN Loc | PCN Job | PCN Type | Description | Footnote(s) | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| City Council | | | | | | | | |
| Full Time | | | | | | | | |
| 0200000 | CC00 | 0357 | F | Council Assistant (NC) | | 7.00 | 7.00 | 7.00 |
| 0200000 | CC09 | 810 | F | Mayor Pro Tem | | 1.00 | 1.00 | 1.00 |
| 0200000 | CC09 | 820 | F | Council Member | | 6.00 | 6.00 | 6.00 |
| | | | | Total | | 14.00 | 14.00 | 14.00 |
| | | | | Department Total | | 14.00 | 14.00 | 14.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Community & Economic Development Department / Administration | | | | | | | | |
| Full Time | | | | | | | | |
| 2800001 | CD01 | 0353 | F | Senior Administrative Assistant | | 1.00 | 1.00 | 1.00 |
| 2800001 | CD01 | 0450 | F | Senior Accounting Technician | | 2.00 | 2.00 | 2.00 |
| 2800001 | CD01 | 7976 | F | Community Development Director | | 1.00 | 1.00 | 1.00 |
| 2800001 | CD01 | 8150 | F | Deputy Community Development Director | | 1.00 | 1.00 | 1.00 |
| 2800001 | CD01 | 8440 | F | Management Analyst | | 1.00 | 1.00 | 1.00 |
| 2800001 | CD26 | 8450 | F | Senior Management Analyst | (1) | 0.00 | 1.00 | 1.00 |
| 2800001 | CD01 | 9580 | F | Community Development Fiscal Manager (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 7.00 | 8.00 | 8.00 |

(1) Position transferred from CED/Code Enforcement (2840000) to CED/Administration 2800001

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Community & Economic Development Department / RDA Successor Agency | | | | | | | | |
| Full Time | | | | | | | | |
| 2805000 | CD06 | 8110 | F | Project Assistant | | 1.00 | 1.00 | 1.00 |
| 2805000 | CD06 | 8125 | F | Project Coordinator | | 2.00 | 2.00 | 2.00 |
| | | | | Total | | 3.00 | 3.00 | 3.00 |
| Community & Economic Development Department / Planning | | | | | | | | |
| Full Time | | | | | | | | |
| 2810000 | CD11 | 0082 | F | Senior Office Specialist | | 2.00 | 2.00 | 2.00 |
| 2810000 | CD11 | 0353 | F | Senior Administrative Assistant | | 1.00 | 1.00 | 1.00 |
| 2810000 | CD11 | 7801 | F | Senior Graphics Technician | | 1.00 | 1.00 | 1.00 |
| 2810000 | CD11 | 7831 | F | Planning Technician (T) | | 3.00 | 3.00 | 3.00 |
| 2810000 | CD11 | 7910 | F | Associate Planner | (5) | 6.00 | 4.00 | 4.00 |
| 2810000 | CD11 | 7911 | F | Associate Planner (T) | (5) | 5.00 | 4.00 | 4.00 |
| 2810000 | CD11 | 7930 | F | Senior Planner | | 2.00 | 2.00 | 2.00 |
| 2810000 | CD11 | 7931 | F | Senior Planner (NC) | | 2.00 | 2.00 | 2.00 |
| 2810000 | CD11 | 7949 | F | Principal Planner (NC) | | 1.00 | 2.00 | 2.00 |
| 2810000 | CD11 | 7950 | F | Principal Planner | | 1.00 | 1.00 | 1.00 |
| 2810000 | CD11 | 7966 | F | City Planner (NC) | | 1.00 | 1.00 | 1.00 |
| 2810000 | CD11 | 9260 | F | Business Systems Support Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 26.00 | 24.00 | 24.00 |
| Part Time | | | | | | | | |
| 2810000 | CD11 | 9510 | N | Administrative Intern | (5) | 1.00 | 0.00 | 0.00 |
| | | | | Subtotal | | 1.00 | 0.00 | 0.00 |
| | | | | Total | | 27.00 | 24.00 | 24.00 |

(5) Deletion of authorized unfunded vacant position(s).

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Community & Economic Development Department / Planning - Historic Preservation | | | | | | | | |
| Full Time | | | | | | | | |
| 2810250 | CD16 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 2810250 | CD16 | 7910 | F | Associate Planner | | 1.00 | 1.00 | 1.00 |
| 2810250 | CD16 | 7920 | F | City Historic Preservation Officer | | 1.00 | 1.00 | 1.00 |
| 2810250 | CD16 | 7930 | F | Senior Planner | | 1.00 | 1.00 | 1.00 |
| 2810250 | CD16 | 7931 | F | Senior Planner (NC) | | 1.00 | 1.00 | 1.00 |
| 2810250 | CD16 | 8110 | F | Project Assistant | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 6.00 | 6.00 | 6.00 |
| Community & Economic Development Department / Economic Development | | | | | | | | |
| Full Time | | | | | | | | |
| 2815000 | CD15 | 7966 | F | City Planner (NC) | (5) | 1.00 | 0.00 | 0.00 |
| 2815000 | CD15 | 8111 | F | Project Assistant (NC) | (5) | 2.00 | 0.00 | 0.00 |
| 2815000 | CD15 | 8124 | F | Project Coordinator (NC) | | 1.00 | 4.00 | 4.00 |
| 2815000 | CD15 | 8131 | F | Project Manager (NC) | (5) | 1.00 | 0.00 | 0.00 |
| 2815000 | CD15 | 8155 | F | Economic Development Manager (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 6.00 | 5.00 | 5.00 |
| Part Time | | | | | | | | |
| 2815000 | CD15 | 9510 | N | Administrative Intern | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 7.00 | 6.00 | 6.00 |

(5) Deletion of authorized unfunded vacant position(s).

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Community & Economic Development Department / Building and Safety | | | | | | | | |
| Full Time | | | | | | | | |
| 2825000 | CD21 | 0910 | F | Development Services Representative | (6) | 2.00 | 1.00 | 1.00 |
| 2825000 | CD21 | 0911 | F | Development Services Representative | (6) | 0.00 | 1.00 | 1.00 |
| 2825000 | CD21 | 6950 | F | Plans Examiner | | 2.00 | 2.00 | 2.00 |
| 2825000 | CD21 | 6955 | F | Building Permit Technician | | 3.00 | 3.00 | 3.00 |
| 2825000 | CD21 | 6956 | F | Building Permit Technician (T) | | 1.00 | 1.00 | 1.00 |
| 2825000 | CD21 | 7199 | F | Senior Plan Check Engineer (NC ) | | 1.00 | 1.00 | 1.00 |
| 2825000 | CD21 | 7200 | F | Senior Plan Check Engineer | (2) | 1.00 | 1.00 | 1.00 |
| 2825000 | CD21 | 7201 | F | Senior Plans Examiner | | 1.00 | 1.00 | 1.00 |
| 2825000 | CD21 | 7490 | F | Building Inspector II | (5) | 6.00 | 5.00 | 5.00 |
| 2825000 | CD21 | 7491 | F | Building Inspector II (T) | (3) (5) | 4.00 | 2.00 | 2.00 |
| 2825000 | CD21 | 7510 | F | Senior Building Inspector | | 1.00 | 1.00 | 1.00 |
| 2825000 | CD21 | 7530 | F | Building/Housing Inspection Supervisor | | 1.00 | 1.00 | 1.00 |
| 2825000 | CD21 | 7551 | F | Assistant Building Official | | 1.00 | 1.00 | 1.00 |
| 2825000 | CD21 | 7552 | F | Building Official (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 25.00 | 22.00 | 22.00 |

(2) This position is unfunded
(3) (1) Building Inspector II (T) position is unfunded
(5) Deletion of authorized unfunded vacant position(s).
(6) Replaced vacated Development Services Representative II with a Development Services Representative II (T).

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Community & Economic Development Department / Code Enforcement | | | | | | | | |
| Full Time | | | | | | | | |
| 2840000 | CD26 | 0082 | F | Senior Office Specialist | (5) | 5.00 | 4.00 | 4.00 |
| 2840000 | CD26 | 0345 | F | Administrative Assistant | (5) | 1.00 | 0.00 | 0.00 |
| 2840000 | CD26 | 7450 | F | Code Enforcement Officer II | (5) | 11.00 | 9.00 | 9.00 |
| 2840000 | CD26 | 7451 | F | Code Enforcement Officer II (T) | | 4.00 | 4.00 | 4.00 |
| 2840000 | CD26 | 7460 | F | Senior Code Enforcement Officer | | 4.00 | 4.00 | 4.00 |
| 2840000 | CD26 | 7540 | F | Code Enforcement Manager | | 1.00 | 1.00 | 1.00 |
| 2840000 | CD26 | 8450 | F | Senior Management Analyst | (1) | 1.00 | 0.00 | 0.00 |
| | | | | Subtotal | | 27.00 | 22.00 | 22.00 |
| Part Time | | | | | | | | |
| 2840000 | CD26 | 2935 | N | General Service Worker (RESET) | (5) | 4.00 | 2.00 | 2.00 |
| | | | | Subtotal | | 4.00 | 2.00 | 2.00 |
| | | | | Total | | 31.00 | 24.00 | 24.00 |

(1) Position transferred from CED/Code Enforcement (2840000) to CED/Administration 2800001
(5) Deletion of authorized unfunded vacant position(s).

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Community & Economic Development Department / Property Services | | | | | | | | |
| Full Time | | | | | | | | |
| 2845000 | CD31 | 8757 | F | Lead Outreach Worker (NC) | | 1.00 | 1.00 | 1.00 |
| 2845000 | CD31 | 8800 | F | Real Property Assistant | (5) | 1.00 | 0.00 | 0.00 |
| 2845000 | CD31 | 8810 | F | Real Property Agent | (5) | 2.00 | 0.75 | 0.75 |
| 2845000 | CD31 | 8811 | F | Real Property Agent (NC) | | 2.00 | 2.00 | 2.00 |
| 2845000 | CD31 | 8831 | F | Real Property Services Manager (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 7.00 | 4.75 | 4.75 |

(5) Deletion of authorized unfunded vacant position(s).

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Community & Economic Development Department / Housing | | | | | | | | |
| Full Time | | | | | | | | |
| 2855000 | CD36 | 0084 | F | Senior Office Specialist (T) | | 1.00 | 1.00 | 1.00 |
| 2855000 | CD36 | 8110 | F | Project Assistant | (5) | 1.00 | 0.00 | 0.00 |
| 2855000 | CD36 | 8124 | F | Project Coordinator (NC) | (5) | 2.00 | 1.00 | 1.00 |
| 2855000 | CD36 | 8131 | F | Project Manager (NC) | | 1.00 | 1.00 | 1.00 |
| 2855000 | CD36 | 8756 | F | Outreach Worker (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 6.00 | 4.00 | 4.00 |
| Community & Economic Development Department / Outreach Homeless Services | | | | | | | | |
| Full Time | | | | | | | | |
| 2855310 | CD38 | 8756 | F | Outreach Worker (NC) | (5) | 4.00 | 3.00 | 3.00 |
| | | | | Total | | 4.00 | 3.00 | 3.00 |
| Community & Economic Development Department / Housing Authority | | | | | | | | |
| Full Time | | | | | | | | |
| 2875000 | CD41 | 0084 | F | Senior Office Specialist (T) | | 1.00 | 2.00 | 2.00 |
| 2875000 | CD41 | 8111 | F | Project Assistant (NC) | | 1.00 | 2.00 | 2.00 |
| 2875000 | CD41 | 8125 | F | Project Coordinator | (5) | 2.00 | 1.00 | 1.00 |
| 2875000 | CD41 | 8131 | F | Project Manager (NC) | (4) | 2.00 | 2.00 | 2.00 |
| 2875000 | CD41 | 8165 | F | Housing Authority Manager (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 7.00 | 8.00 | 8.00 |
| | | | | Department Total | | 130.00 | 112.75 | 112.75 |

(4) (1) Project Manager position is unfunded
(5) Deletion of authorized unfunded vacant position(s).

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Finance / Administration | | | | | | | | |
| Full Time | | | | | | | | |
| 2300000 | FN00 | 0087 | F | Senior Office Specialist (C) (NC) | (1) | 1.00 | 0.00 | 0.00 |
| 2300000 | FN00 | 0356 | F | Senior Administrative Assistant (NC) | | 1.00 | 1.00 | 1.00 |
| 2300000 | FN00 | 8326 | F | Assistant Finance Director (NC) | | 1.00 | 1.00 | 1.00 |
| 2300000 | FN00 | 8330 | F | Finance Director/Treasurer | | 1.00 | 1.00 | 1.00 |
| 2300000 | FN00 | 9256 | F | Business Systems Support Manager (NC) | | 1.00 | 1.00 | 1.00 |
| 2300000 | FN00 | 9262 | F | Business Systems Support Technicia | (1) | 0.00 | 1.00 | 1.00 |
| | | | | SubTotal | | 5.00 | 5.00 | 5.00 |
| Part Time | | | | | | | | |
| 2305000 | FN00 | 8460 | H | Principal Management Analyst | (2) | 0.50 | 0.75 | 0.75 |
| 2300000 | FN00 | 9510 | N | Administrative Intern | | 0.50 | 0.50 | 0.50 |
| | | | | Subtotal | | 1.00 | 1.25 | 1.25 |
| | | | | Total | | 6.00 | 6.25 | 6.25 |

(1) Reclassify (1) Senior Office Specialist to (1) Business Systems Support Technician; approved with budget adoption.

(2) Add (0.25) Principal Management Analyst; approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Finance / Accounting | | | | | | | | |
| Full Time | | | | | | | | |
| 2305000 | FN05 | 0410 | F | Account Clerk II | | 3.00 | 3.00 | 3.00 |
| 2305000 | FN05 | 0420 | F | Account Clerk II (C) | | 1.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 0450 | F | Senior Accounting Technician | | 1.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 0460 | F | Accounting Technician | | 3.00 | 3.00 | 3.00 |
| 2305000 | FN05 | 0465 | F | Accounting Technician (C) | | 1.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 0471 | F | Treasury Supervisor (NC) | | 1.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 0490 | F | Accounts Payable Supervisor | | 1.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 0500 | F | Revenue Representative | | 4.00 | 4.00 | 4.00 |
| 2305000 | FN05 | 0501 | F | Revenue Representative (T) | | 1.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 0521 | F | Revenue Specialist (T) | | 1.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 0570 | F | Collection Representative II | | 1.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 8260 | F | Accountant II | | 1.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 8270 | F | Accountant II (C) | | 1.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 8280 | F | Senior Accountant | | 1.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 8281 | F | Senior Accountant (NC) | | 2.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 8290 | F | Principal Accountant | | 1.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 8321 | F | Accounting Manager/Controller (NC) | | 1.00 | 1.00 | 1.00 |
| 2305000 | FN05 | 8461 | F | Principal Management Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 26.00 | 25.00 | 25.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Finance / Financial Resources | | | | | | | | |
| Full Time | | | | | | | | |
| 2310000 | FN10 | 0520 | F | Revenue Specialist | | 1.00 | 1.00 | 1.00 |
| 2310000 | FN10 | 0583 | F | Business Tax Representative II (T) | | 3.00 | 3.00 | 3.00 |
| 2310000 | FN10 | 0581 | F | Senior Business Tax Representative | | 3.00 | 3.00 | 3.00 |
| 2310000 | FN10 | 0585 | F | Business Tax Inspector | (1) | 0.00 | 2.00 | 2.00 |
| 2310000 | FN10 | 0876 | F | Business Tax/Collections Supervisor (NC) | | 1.00 | 1.00 | 1.00 |
| 2310000 | FN10 | 8335 | F | Financial Resources Manager (NC) | | 1.00 | 1.00 | 1.00 |
| 2310000 | FN10 | 8461 | F | Principal Management Analyst (NC) | | 3.00 | 3.00 | 3.00 |
| | | | | SubTotal | | 12.00 | 14.00 | 14.00 |
| Part Time | | | | | | | | |
| 2310000 | FN10 | 0585 | H | Business Tax Inspector | (1) | 0.00 | 0.50 | 0.50 |
| | | | | Subtotal | | 0.00 | 0.50 | 0.50 |
| | | | | Total | | 12.00 | 14.50 | 14.50 |

(1) Add (2.5) Business Tax Inspectors positions; approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Finance / Purchasing & Risk Management | | | | | | | | |
| Full Time | | | | | | | | |
| 2315000 | FN15 | 0024 | F | Office Specialist (T) | | 1.00 | 1.00 | 1.00 |
| 2315000 | FN15 | 0086 | F | Senior Office Specialist (C) | | 3.00 | 3.00 | 3.00 |
| 2315000 | FN15 | 1230 | F | Procurement & Contract Specialist | | 1.00 | 1.00 | 1.00 |
| 2315000 | FN15 | 1231 | F | Procurement & Contract Specialist (T) | | 1.00 | 1.00 | 1.00 |
| 2315000 | FN15 | 1251 | F | Senior Procurement & Contract Specialist (NC) | | 1.00 | 1.00 | 1.00 |
| 2315000 | FN15 | 8665 | F | Risk Management Specialist | | 1.00 | 1.00 | 1.00 |
| 2315000 | FN15 | 8669 | F | Risk Management Supervisor (NC) | | 1.00 | 1.00 | 1.00 |
| 2315000 | FN15 | 8676 | F | Purchasing & Risk Manager (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 10.00 | 10.00 | 10.00 |
| | | | | Department Total | | 54.00 | 55.75 | 55.75 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Fire Department / Administration | | | | | | | | |
| Full Time | | | | | | | | |
| 3500000 | FD00 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 3500000 | FD00 | 0353 | F | Senior Administrative Assistant | | 1.00 | 1.00 | 1.00 |
| 3500000 | FD00 | 0410 | F | Account Clerk II | | 2.00 | 2.00 | 2.00 |
| 3500000 | FD00 | 2100 | F | Fire Captain (D) | (1) | 1.00 | 0.00 | 0.00 |
| 3500000 | FD00 | 2125 | F | Fire Battalion Chief (D) | | 2.00 | 2.00 | 2.00 |
| 3500000 | FD00 | 2170 | F | Fire Chief | | 1.00 | 1.00 | 1.00 |
| 3500000 | FD00 | 9530 | F | Administrative Analyst | | 1.00 | 1.00 | 1.00 |
| 3500000 | FD00 | 9571 | F | Administrative Services Manager (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 10.00 | 9.00 | 9.00 |

(1) Delete (1) vacant unfunded Fire Captain (D) positions Approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Fire Department / Prevention | | | | | | | | |
| Full Time | | | | | | | | |
| 3505000 | FD05 | 0090 | F | Public Information Representative | | 1.00 | 1.00 | 1.00 |
| 3505000 | FD05 | 0345 | F | Administrative Assistant | | 1.00 | 1.00 | 1.00 |
| 3505000 | FD05 | 2125 | F | Fire Battalion Chief (D) | | 1.00 | 1.00 | 1.00 |
| 3505000 | FD05 | 2135 | F | Deputy Fire Marshal | (1) | 1.00 | 1.00 | 1.00 |
| 3505000 | FD05 | 2140 | F | Fire Marshal | | 1.00 | 1.00 | 1.00 |
| 3505000 | FD05 | 7197 | F | Fire Plan Check Engineer | (2) | 2.00 | 1.00 | 1.00 |
| 3505000 | FD05 | 7760 | F | Fire Safety Inspector II | | 5.00 | 5.00 | 5.00 |
| 3505000 | FD05 | 7761 | F | Fire Safety Inspector II (T) | | 1.00 | 1.00 | 1.00 |
| 3505000 | FD05 | 7780 | F | Senior Fire Safety Inspector | (3) | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 14.00 | 13.00 | 13.00 |

(1) This position is unfunded
(2) Delete (1) Fire Plan Check Engineer position. Approved with budget adoption.
(2) (1) Fire Plan Check Engineer position is unfunded.
(3) This position is unfunded

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Fire Department / Operations | | | | | | | | |
| Full Time | | | | | | | | |
| 3510000 | FD10 | 2040 | F | Firefighter (S)* - Paramedic | (1) | 54.00 | 51.00 | 51.00 |
| 3510000 | FD10 | 2040 | F | Firefighter (S) | | 51.00 | 51.00 | 51.00 |
| 3510000 | FD10 | 2070 | F | Fire Engineer | (2) | 54.00 | 51.00 | 51.00 |
| 3510000 | FD10 | 2090 | F | Fire Captain (S) | (3) | 54.00 | 51.00 | 51.00 |
| 3510000 | FD10 | 2100 | F | Fire Captain (D) | | 1.00 | 1.00 | 1.00 |
| 3510000 | FD10 | 2120 | F | Fire Battalion Chief (S) | | 6.00 | 6.00 | 6.00 |
| 3510000 | FD10 | 9325 | F | Emergency Medical Services Coordinator | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 221.00 | 212.00 | 212.00 |

(1) Delete (3) vacant unfunded Firefighter (S) - Paramedic positions. Approved with budget adopti
(2) Delete (3) vacant unfunded Fire Engineer positions. Approved with budget adoption.
(3) Delete (3) vacant unfunded Fire Captain (S) positions. Approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Fire Department / Special Services | | | | | | | | |
| Full Time | | | | | | | | |
| 3515000 | FD15 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 3515000 | FD15 | 2050 | F | Firefighter (D) | (1) | 1.00 | 0.00 | 0.00 |
| 3515000 | FD15 | 2580 | F | Emergency Services Coordinator | | 1.00 | 1.00 | 1.00 |
| 3515000 | FD15 | 2585 | F | Emergency Services Administrator (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 4.00 | 3.00 | 3.00 |

(1) Delete (1) vacant unfunded Firefighter (D) position. Approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Fire Department / Training | | | | | | | | |
| Full Time | | | | | | | | |
| 3520000 | FD20 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 3520000 | FD20 | 2100 | F | Fire Captain (D) | | 2.00 | 2.00 | 2.00 |
| 3520000 | FD20 | 2125 | F | Fire Battalion Chief (D) | | 1.00 | 1.00 | 1.00 |
| 3520000 | FD20 | 7750 | F | Fire Safety Inspector I | (1) | 1.00 | 1.00 | 1.00 |
| 3520000 | FD20 | 9660 | F | Communications Technician | | 1.00 | 0.00 | 0.00 |
| | | | | Total | | 6.00 | 5.00 | 5.00 |

(1) This position is unfunded

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | | | Department Total | | 255.00 | 242.00 | 242.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|
| General Services Department / Administration | | | | | | | |
| Full Time | | | | | | | |
| 2200000 | GS00 | 4540 | F | General Services Director | 1.00 | 1.00 | 1.00 |
| 2200000 | GS00 | 4541 | F | Assistant General Services Director (NC) | 1.00 | 1.00 | 1.00 |
| 2200000 | GS00 | 8111 | F | Project Assistant (NC) | 1.00 | 1.00 | 1.00 |
| 2200000 | GS00 | 8440 | F | Management Analyst | 1.00 | 1.00 | 1.00 |
| 2200000 | GS00 | 9531 | F | Administrative Analyst (NC) | 1.00 | 1.00 | 1.00 |
| 2200000 | GS00 | 9571 | F | Administrative Services Manager (NC) | 1.00 | 1.00 | 1.00 |
| | | | | Total | 6.00 | 6.00 | 6.00 |
| General Services Department / Property Management | | | | | | | |
| Full Time | | | | | | | |
| 2205000 | GS05 | 8810 | F | Real Property Agent | 1.00 | 1.00 | 1.00 |
| | | | | Total | 1.00 | 1.00 | 1.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| General Services Department / Building Maintenance | | | | | | | | |
| Full Time | | | | | | | | |
| 2210000 | GS10 | 2880 | F | Senior Custodian | | 1.00 | 1.00 | 1.00 |
| 2210000 | GS10 | 4340 | F | Building Maintenance Specialist | (1) | 3.00 | 1.00 | 1.00 |
| 2210000 | GS10 | 4341 | F | Building Maintenance Specialist (T) | | 2.00 | 3.00 | 3.00 |
| 2210000 | GS10 | 4372 | F | Maintenance Electrician (T) | | 1.00 | 1.00 | 1.00 |
| 2210000 | GS10 | 4440 | F | Air Conditioning Technician | | 1.00 | 0.00 | 0.00 |
| 2210000 | GS10 | 4442 | F | Air Conditioning Technician (T) | | 1.00 | 2.00 | 2.00 |
| 2210000 | GS10 | 4510 | F | Building Services Supervisor | | 1.00 | 0.00 | 0.00 |
| 2210000 | GS10 | 4511 | F | Building Services Supervisor (NC) | | 0.00 | 1.00 | 1.00 |
| 2210000 | GS10 | 6985 | F | Building Services Project Coordinator | | 1.00 | 1.00 | 1.00 |
| 2210000 | GS10 | 6986 | F | Building Services Project Manager | | 2.00 | 2.00 | 2.00 |
| 2210000 | GS10 | 2880 | F | General Services Worker | (2) | 0.00 | 1.00 | 1.00 |
| 2210000 | GS10 | 0024 | F | Office Specialist (T) | (3) | 0.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 13.00 | 14.00 | 14.00 |

(1) Reclass (1) Building Maintenance Specialist to (1) Building Maintenance Crew Leader; approved with budget adoption.

(2) Reclassify (1) part-time, non-benefitted General Service Worker to full-time; approved with budget adoption.

(3) Add (1) Office Specialist (T); approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Part Time | | | | | | | | |
| 2210000 | GS10 | 2930 | N | General Service Worker | (2) (4) | 1.25 | 0.00 | 0.00 |
| 2210000 | GS10 | 9982 | N | General Service Worker (REG) | (4) | 0.00 | 0.25 | 0.25 |
| | | | | Subtotal | | 1.25 | 0.25 | 0.25 |
| | | | | Total | | 14.25 | 14.25 | 14.25 |

(4) Reclassify (0.25) General Service Worker to (0.25) General Service Worker (REG); approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| General Services Department / Central Garage | | | | | | | | |
| Full Time | | | | | | | | |
| 2215000 | GS25 | 5291 | F | Equipment Service Worker (T) | | 5.00 | 5.00 | 5.00 |
| 2215000 | GS25 | 5311 | F | Tire Maintenance Specialist (T) | | 1.00 | 1.00 | 1.00 |
| 2215000 | GS25 | 5330 | F | Mechanic | | 5.00 | 5.00 | 5.00 |
| 2215000 | GS25 | 5331 | F | Mechanic (T) | | 2.00 | 2.00 | 2.00 |
| 2215000 | GS25 | 5340 | F | Senior Mechanic | | 7.00 | 5.00 | 5.00 |
| 2215000 | GS25 | 5341 | F | Senior Mechanic (T) | | 0.00 | 1.00 | 1.00 |
| 2215000 | GS25 | 5342 | F | Senior Mechanic Specialist | | 2.00 | 2.00 | 2.00 |
| 2215000 | GS25 | 5345 | F | Fire Equipment Mechanic | | 2.00 | 2.00 | 2.00 |
| 2215000 | GS25 | 5360 | F | Fleet Management Supervisor | | 3.00 | 3.00 | 1.00 |
| 2215000 | GS25 | 5361 | F | Fleet Management Supervisor (NC) | | 0.00 | 0.00 | 2.00 |
| 2215000 | GS25 | 5370 | F | Fleet Management Service Writer | | 1.00 | 1.00 | 1.00 |
| 2215000 | GS25 | 5391 | F | Fleet Operations Manager | | 1.00 | 1.00 | 1.00 |
| 2215000 | GS25 | 5395 | F | General Services Operations Superintendent | | 1.00 | 1.00 | 1.00 |
| 2215000 | GS25 | 5550 | F | Metal Shop Technician | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 31.00 | 30.00 | 30.00 |
| General Services Department / Auto Stores | | | | | | | | |
| Full Time | | | | | | | | |
| 2215100 | GS30 | 1131 | F | Inventory Control Specialist (T) | | 2.00 | 2.00 | 2.00 |
| 2215100 | GS30 | 2920 | F | General Service Worker | | 1.00 | 1.00 | 1.00 |
| 2215100 | GS30 | 2980 | F | Fuel Truck Operator and Attendant | | 1.00 | 1.00 | 1.00 |
| 2215100 | GS30 | 5350 | F | Fleet Management Technician | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 5.00 | 5.00 | 5.00 |
| General Services Department / Motor Pool | | | | | | | | |
| Full Time | | | | | | | | |
| 2215200 | GS40 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 2215200 | GS40 | 0430 | F | Senior Account Clerk | (1) | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 2.00 | 2.00 | 2.00 |

(1) Reclassify (1) Senior Account Clerk to (1) Account Technician; approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| General Services Department / Publishing Services | | | | | | | | |
| Full Time | | | | | | | | |
| 2230000 | GS35 | 0220 | F | Senior Messenger | | 1.00 | 0.00 | 0.00 |
| 2230000 | GS35 | 1760 | F | Offset Duplicating Equipment Operator II | | 3.00 | 3.00 | 3.00 |
| | | | | Total | | 4.00 | 3.00 | 3.00 |
| General Services Department / Capital Projects | | | | | | | | |
| Full Time | | | | | | | | |
| 2240000 | GS50 | 8125 | F | Project Coordinator | | 1.00 | 0.00 | 0.00 |
| 2240000 | GS50 | 8131 | F | Project Manager (NC) | | 3.00 | 3.00 | 3.00 |
| | | | | Total | | 4.00 | 3.00 | 3.00 |
| General Services Department / Airport Administration | | | | | | | | |
| Full Time | | | | | | | | |
| 2245000 | GS55 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 2245000 | GS55 | 0690 | F | Airport Customer Service Representative | (1) | 0.00 | 1.00 | 1.00 |
| 2245000 | GS55 | 2940 | F | Airport Operations Specialist | | 2.00 | 2.00 | 2.00 |
| 2245000 | GS55 | 2960 | F | Senior Airport Operations Specialist | | 1.00 | 1.00 | 1.00 |
| 2245000 | GS55 | 9530 | F | Administrative Analyst | | 1.00 | 1.00 | 1.00 |
| 2245000 | GS55 | 9702 | F | Airport Manager (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 6.00 | 7.00 | 7.00 |
| | | | | Department Total | | 73.25 | 71.25 | 71.25 |

(1) Add (1) Airport Customer Service Representive (T) position; approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|
| Human Resources Department / Administration | | | | | | | |
| Full Time | | | | | | | |
| 2100000 | HR00 | 0356 | F | Senior Administrative Assistant (NC) | 1.00 | 1.00 | 1.00 |
| 2100000 | HR00 | 8648 | F | Safety Officer (NC) | 1.00 | 1.00 | 1.00 |
| 2100000 | HR00 | 8699 | F | Human Resources Specialist (NC) | 7.00 | 7.00 | 7.00 |
| 2100000 | HR00 | 8709 | F | Human Resources Analyst (NC) | 5.00 | 5.00 | 5.00 |
| 2100000 | HR00 | 8720 | F | Senior Human Resources Analyst | 1.00 | 1.00 | 1.00 |
| 2100000 | HR00 | 8721 | F | Senior Human Resources Analyst (NC) | 1.00 | 1.00 | 1.00 |
| 2100000 | HR00 | 8732 | F | Principal Human Resources Analyst (NC) | 4.00 | 4.00 | 4.00 |
| 2100000 | HR00 | 8738 | F | Deputy Human Resources Director (NC) | 2.00 | 2.00 | 2.00 |
| 2100000 | HR00 | 8740 | F | Human Resources Director | 1.00 | 1.00 | 1.00 |
| 2100000 | HR00 | 9256 | F | Business Systems Support Manager (NC) | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | 24.00 | 24.00 | 24.00 |
| Part Time | | | | | | | |
| 2100000 | HR00 | 9510 | N | Administrative Intern | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | 1.00 | 1.00 | 1.00 |
| | | | | Total | 25.00 | 25.00 | 25.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|
| Human Resources Department / Workers Compensation | | | | | | | |
| Full Time | | | | | | | |
| 2115100 | HR30 | 0140 | F | Workers Compensation Assistant (C) | 1.00 | 1.00 | 1.00 |
| 2115100 | HR30 | 0141 | F | Workers Compensation Assistant (C) (NC) | 1.00 | 1.00 | 1.00 |
| 2115100 | HR30 | 8620 | F | Claims Administrator | 1.00 | 1.00 | 1.00 |
| 2115100 | HR30 | 8621 | F | Senior Claims Administrator (NC) | 1.00 | 1.00 | 1.00 |
| 2115100 | HR30 | 8625 | F | Workers Compensation Supervisor | 1.00 | 1.00 | 1.00 |
| | | | | Total | 5.00 | 5.00 | 5.00 |
| | | | | Department Total | 30.00 | 30.00 | 30.00 |

| GL Key | PCN Loc | Job | Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Innovation and Technology Department / Administration | | | | | | | | |
| Full Time | | | | | | | | |
| 2400000 | ISO0 | 0356 | F | Senior Administrative Assistant (NC) | | 1.00 | 1.00 | 1.00 |
| 2400000 | ISO0 | 0460 | F | Accounting Technician | | 1.00 | 1.00 | 1.00 |
| 2400000 | ISO0 | 9210 | F | Deputy Chief Information Officer (NC) | | 1.00 | 1.00 | 1.00 |
| 2400000 | ISO0 | 9220 | F | Chief Innovation Officer | | 1.00 | 1.00 | 1.00 |
| 2400000 | ISO0 | 9227 | F | Systems Manager | (1) | 1.00 | 0.00 | 0.00 |
| 2400000 | ISO0 | 9235 | F | Senior Systems Administrator | (2) | 1.00 | 0.00 | 0.00 |
| 2400000 | ISO0 | 9239 | F | Innovation & Technology Officer II (NC) | (3) | 4.00 | 0.00 | 0.00 |
| 2400000 | ISO0 | 9240 | F | Innovation & Technology Officer I (NC) | (4) | 3.00 | 1.00 | 1.00 |
| 2400000 | ISO0 | 9244 | F | Innovation Security Officer (NC) | (5) | 1.00 | 0.00 | 0.00 |
| 2400000 | ISO0 | 9520 | F | Telecommunications Technician | (6) | 1.00 | 0.00 | 0.00 |
| 2400000 | ISO0 | 9525 | F | Senior Administrative Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 16.00 | 6.00 | 6.00 |

(1) Move (1) Systems Manager position from Administration (2400000) to Operations (2410000); approved with budget adoption.

(2) Delete (1) vacant and unfunded Systems Administrator position; approved with budget adoption.

(3) Move (4) Innovation & Technology Officer II (NC) positions from Administration (2400000) and allocate (1) position to Network (2405000), (1) position to Operations (2410000), (1) position to Applications (2415000) and (1) position to Project Management (2435000); approved with budget adoption.

(4) Move (2) Innovation & Technology Officer I (NC) positions from Administration (2400000) and allocate (1) position to Client Services (2422000) and (1) position to GIS (243000); approved with budget adoption.

(5) Move (1) Innovation Security Officer (NC) position from Administration (2400000) to Cybersecurity (2425000); approved with budget adoption.

(6) Delete (1) vacant and unfunded Telecommunications Technician position; approved with budget adoption.

Innovation and Technology Department / Network

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Full Time | | | | | | | | |
| 2405000 | ISO0 | 9239 | F | Innovation & Technology Officer II (NC) | (3) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 0.00 | 1.00 | 1.00 |

(3) Move (4) Innovation & Technology Officer II (NC) positions from Administration (2400000) and allocate (1) position to Network (2405000), (1) position to Operations (2410000), (1) position to Applications (2415000) and (1) position to Project Management (2435000);

| GL Key | PCN Loc | Job | Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Innovation and Technology Department / Operations | | | | | | | | |
| Full Time | | | | | | | | |
| 2410000 | IS00 | 9239 | F | Innovation & Technology Officer II (NC) | (3) | 0.00 | 1.00 | 1.00 |
| 2410000 | IS00 | 9227 | F | Systems Manager | (1) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 0.00 | 2.00 | 2.00 |

(1) Move (1) Systems Manager position from Administration (2400000) to Operations (2410000); approved with budget adoption.

(3) Move (4) Innovation & Technology Officer II (NC) positions from Administration (2400000) and allocate (1) position to Network (2405000), (1) position to Operations (2410000), (1) position to Applications (2415000) and (1) position to Project Management (2435000); approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Innovation and Technology Department / Applications | | | | | | | | |
| Full Time | | | | | | | | |
| 2415000 | IS00 | 9239 | F | Innovation & Technology Officer II (NC) | (3) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 0.00 | 1.00 | 1.00 |

(3) Move (4) Innovation & Technology Officer II (NC) positions from Administration (2400000) and allocate (1) position to Network (2405000), (1) position to Operations (2410000), (1) position to Applications (2415000) and (1) position to Project Management (2435000); approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Innovation and Technology Department / Client Services | | | | | | | | |
| Full Time | | | | | | | | |
| 2420000 | IS00 | 9240 | F | Innovation & Technology Officer I (NC) | (4) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 0.00 | 1.00 | 1.00 |

(4) Move (2) Innovation & Technology Officer I (NC) positions from Administration (2400000) and allocate (1) position to Client Services (2422000) and (1) position to GIS (243000); approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Innovation and Technology Department / Cybersecurity | | | | | | | | |
| Full Time | | | | | | | | |
| 2425000 | IS00 | 9244 | F | Innovation Security Officer (NC) (5) | (5) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 0.00 | 1.00 | 1.00 |

(5) Move (1) Innovation Security Officer (NC) position from Administration (2400000) to Cybersecurity (2425000); approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Innovation and Technology Department / GIS | | | | | | | | |
| Full Time | | | | | | | | |
| 2430000 | IS00 | 9240 | F | Innovation & Technology Officer I (NC) | (4) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 0.00 | 1.00 | 1.00 |

(4) Move (2) Innovation & Technology Officer I (NC) positions from Administration (2400000) and allocate (1) position to Client Services (2422000) and (1) position to GIS (243000); approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Innovation and Technology Department / Project Management | | | | | | | | |
| Full Time | | | | | | | | |
| 2435000 | IS00 | 9239 | F | Innovation & Technology Officer II (NC) | (3) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 0.00 | 1.00 | 1.00 |

(3) Move (4) Innovation & Technology Officer II (NC) positions from Administration (2400000) and allocate (1) position to Network (2405000), (1) position to Operations (2410000), (1) position to Applications (2415000) and (1) position to Project Management (2435000); approved with budget adoption.

| | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|
| Department Total | | 16.00 | 14.00 | 14.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Museum & Cultural Affairs Department / Administration | | | | | | | | |
| Full Time | | | | | | | | |
| 5300000 | MU00 | 0024 | F | Office Specialist (T) | | 1.00 | 1.00 | 1.00 |
| 5300000 | MU00 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 5300000 | MU00 | 6195 | F | Museum and Cultural Affairs Director | | 1.00 | 1.00 | 1.00 |
| 5300000 | MU00 | 9540 | F | Senior Administrative Analyst | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 4.00 | 4.00 | 4.00 |
| Part Time | | | | | | | | |
| 5300000 | MU00 | 8125 | F | Project Coordinator | (1)(2) | 0.00 | 0.75 | 0.75 |
| | | | | Subtotal | | 0.00 | 0.75 | 0.75 |
| | | | | Total | | 4.00 | 4.75 | 4.75 |

(1) Transfer (1) Project Coordinator position from Facilities and Operations (530500) to Administration (530000); approved with budget adoption.
(2) This position is unfunded

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Museum & Cultural Affairs Department / Facilities and Operations | | | | | | | | |
| Full Time | | | | | | | | |
| 5305000 | MU05 | 5995 | F | Archivist | | 1.00 | 1.00 | 1.00 |
| 5305000 | MU05 | 6086 | F | Associate Curator of Collections (T) | | 2.00 | 2.00 | 2.00 |
| 5305000 | MU05 | 6090 | F | Museum Maintenance Worker | | 1.00 | 2.00 | 2.00 |
| 5305000 | MU05 | 6128 | F | Associate Education Curator (Science) | | 1.00 | 1.00 | 1.00 |
| 5305000 | MU05 | 6129 | F | Associate Education Curator (Science)(T) | | 1.00 | 1.00 | 1.00 |
| 5305000 | MU05 | 6130 | F | Education Curator | | 1.00 | 1.00 | 1.00 |
| 5305000 | MU05 | 6150 | F | Senior Museum Curator | | 1.00 | 1.00 | 1.00 |
| 5305000 | MU05 | 6160 | F | Museum Curator | (2) | 2.00 | 2.00 | 2.00 |
| 5305000 | MU05 | 9983 | F | General Service Worker (T) | | 1.00 | 0.00 | 0.00 |
| | | | | Subtotal | | 11.00 | 11.00 | 11.00 |
| Part Time | | | | | | | | |
| 5305000 | MU05 | 6086 | H | Associate Curator of Collections (T) | | 0.50 | 0.50 | 0.50 |
| 5305000 | MU05 | 9983 | T | Project Coordinator | (1) | 0.75 | 0.00 | 0.00 |
| | | | | Subtotal | | 1.25 | 0.50 | 0.50 |
| | | | | Total | | 12.25 | 11.50 | 11.50 |

(1) Transfer (1) Project Coordinator position from Facilities and Operations (530500) to Administration (530000); approved with budget adoption.
(2) (1) Museum Curator position is unfunded

| GL Key | PCN Loc | PCN Job | PCN Type | Description | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|
| Museum & Cultural Affairs Department /Arts and Cultural Affairs | | | | | | | |
| Full Time | | | | | | | |
| 5310000 | MU10 | 8111 | F | Project Assistant (NC) | 0.00 | 2.00 | 2.00 |
| 5310000 | MU10 | 8124 | F | Project Coordinator (NC) | 0.00 | 3.00 | 3.00 |
| 5310000 | MU10 | 8134 | F | Arts & Culture Project Assistant (NC) | 2.00 | 0.00 | 0.00 |
| 5310000 | MU10 | 8136 | F | Arts & Culture Manager (NC) | 1.00 | 1.00 | 1.00 |
| 5310000 | MU10 | 8137 | F | Arts & Culture Project Coordinator (NC) | 3.00 | 0.00 | 0.00 |
| | | | | Subtotal | 6.00 | 6.00 | 6.00 |
| Part Time | | | | | | | |
| 5310000 | MU10 | 8137 | T | Arts & Culture Project Coordinator (NC) | 0.50 | 0.50 | 0.50 |
| | | | | Subtotal | 0.50 | 0.50 | 0.50 |
| | | | | Total | 6.50 | 6.50 | 6.50 |
| | | | | Department Total | 22.75 | 22.75 | 22.75 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Office of the City Attorney | | | | | | | | |
| Full Time | | | | | | | | |
| 1300000 | LG00 | 0320 | F | Legal Support Specialist (NC) | | 8.00 | 8.00 | 8.00 |
| 1300000 | LG00 | 8910 | F | Paralegal (NC) | (1) | 5.00 | 4.00 | 4.00 |
| 1300000 | LG00 | 8920 | F | Deputy City Attorney (NC) | | 11.00 | 11.00 | 11.00 |
| 1300000 | LG00 | 8925 | F | Legal Services Manager (NC) | | 1.00 | 1.00 | 1.00 |
| 1300000 | LG00 | 8980 | F | Supervising Deputy City Attorney | | 3.00 | 3.00 | 3.00 |
| 1300000 | LG00 | 8990 | F | City Attorney | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 29.00 | 28.00 | 28.00 |
| | (1) | Delete (1) vacant unfunded Paralegal (NC) position; approved with budget adoption. | | | | | | |
| Part Time | | | | | | | | |
| 1300000 | LG00 | 8915 | N | Law Clerk | | 0.50 | 0.50 | 0.50 |
| | | | | Subtotal | | 0.50 | 0.50 | 0.50 |
| | | | | Total | | 29.50 | 28.50 | 28.50 |
| | | | | Department Total | | 29.50 | 28.50 | 28.50 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|
| Office of the City Clerk / Administration and Support | | | | | | | |
| Full Time | | | | | | | |
| 1200000 | CK00 | 0115 | F | City Clerk Specialist (NC) (C) | 4.00 | 4.00 | 4.00 |
| 1200000 | CK00 | 0117 | F | Deputy City Clerk (NC) (C) | 4.00 | 4.00 | 4.00 |
| 1200000 | CK00 | 0131 | F | Assistant City Clerk (NC) | 1.00 | 1.00 | 1.00 |
| 1200000 | CK00 | 9720 | F | City Clerk | 1.00 | 1.00 | 1.00 |
| | | | | Total | 10.00 | 10.00 | 10.00 |
| | | | | Department Total | 10.00 | 10.00 | 10.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Office of the City Manager / Administration | | | | | | | | |
| Full Time | | | | | | | | |
| 1100000 | CM00 | 0347 | F | Administrative Assistant (C) | | 1.00 | 1.00 | 1.00 |
| 1100000 | CM00 | 0353 | F | Senior Administrative Assistant | | 1.00 | 0.00 | 0.00 |
| 1100000 | CM00 | 0360 | F | Executive Assistant | (1) | 2.00 | 1.00 | 1.00 |
| 1100000 | CM00 | 0361 | F | Executive Assistant (NC) | | 2.00 | 2.00 | 2.00 |
| 1100000 | CM00 | 8461 | F | Principal Management Analyst (NC) | (2) | 3.00 | 2.00 | 2.00 |
| 1100000 | CM00 | 9770 | F | Assistant City Manager | | 3.00 | 3.00 | 3.00 |
| 1100000 | CM00 | 9790 | F | City Manager | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 13.00 | 10.00 | 10.00 |

(1) Reclassify (1) Executive Assistant position to Administrative Analyst and transfer to the Riverside Public Library; approved with budget adoption

(2) Reclassify (1) Principal Management Analyst position to Intergovernmental and Communications Officer and transfer to Intergovernmental Relations (115500); approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Office of the City Manager / Community Police Review Commission | | | | | | | | |
| Full Time | | | | | | | | |
| 1125000 | CM25 | 0086 | F | Senior Office Specialist (C) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 1.00 | 1.00 | 1.00 |
| Office of the City Manager / Communications Office | | | | | | | | |
| Full Time | | | | | | | | |
| 1140000 | CM35 | 7802 | F | Principal Graphics Technician | | 1.00 | 1.00 | 1.00 |
| 1140000 | CM35 | 8110 | F | Project Assistant | (1) | 0.50 | 1.00 | 1.00 |
| 1140000 | CM35 | 8124 | F | Project Coordinator (NC) | | 1.00 | 1.00 | 1.00 |
| 1140000 | CM35 | 8151 | F | Economic Development Marketing Manager (NC) | | 1.00 | 1.00 | 1.00 |
| 1140000 | CM35 | 8153 | F | Seizing Our Destiny Project Coordinator (NC) | (2) | 1.00 | 0.00 | 0.00 |
| 1140000 | CM35 | 9650 | F | Public Information Officer (NC) | | 1.00 | 1.00 | 1.00 |
| 1140000 | CM35 | 9651 | F | Intergovernmental and Communications Officer (NC) | (3) | 1.00 | 0.00 | 0.00 |
| 1140000 | CM35 | 9661 | F | Senior Communications Technician | | 1.00 | 1.00 | 1.00 |
| 1140000 | CM35 | 7803 | F | Graphics Technninican | (4) | 0.00 | 1.00 | 1.00 |
| 1140000 | CM35 | 9161 | F | Web Designer | (5) | 0.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 7.50 | 8.00 | 8.00 |

(1) Add (0.50) Project Assistant; approved with budget adoption

(2) (1) Seizing Our Destiny Project Coordinator (NC) is unfunded

(3) Transfer (1) Intergovernmental and Communications Officer position to Public Relations (115000) and reclassify as Communications Officer; approved with budget adoption.

(4) Add (1) Graphics Technician; approved with budget adoption

(5) Add (1) Web Designer; approved with budget adoption

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Part Time | | | | | | | | |
| 1140000 | CM35 | 9300 | N | Extra Help | | 0.00 | 0.20 | 0.20 |
| 1140000 | CM35 | 9510 | N | Administrative Intern | | 0.50 | 0.00 | 0.00 |
| 1140000 | CM35 | 9662 | H | Communications Technician (T) | | 1.49 | 2.60 | 2.60 |
| | | | | Subtotal | | 1.99 | 2.80 | 2.80 |
| | | | | Total | | 9.49 | 10.80 | 10.80 |
| Office of the City Manager / Internal Audit | | | | | | | | |
| Full Time | | | | | | | | |
| 1145000 | CM37 | 8313 | F | Senior Internal Auditor (NC) | | 1.00 | 1.00 | 1.00 |
| 1145000 | CM37 | 8316 | F | Internal Audit Manager (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 2.00 | 2.00 | 2.00 |
| Office of the City Manager / Public Relations | | | | | | | | |
| Full Time | | | | | | | | |
| 1150000 | CM35 | 9653 | F | Communications Officer (NC) | (1) | 0.00 | 1.00 | 1.00 |

(1) Transfered (1) Intergovernmental and Communications Officer position to Public Relations (115000) and reclassified as Communications Officer; approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | | | Total | | 0.00 | 1.00 | 1.00 |
| Office of the City Manager / Intergovernmental Relations | | | | | | | | |
| Full Time | | | | | | | | |
| 1155000 | CM35 | 9651 | F | Intergovernmental and Communications Officer (NC) | (1) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 0.00 | 1.00 | 1.00 |

(1) Transferred (1) Principal Management Analyst position from Administration (110000) and reclassified as Intergovernmental and Communications Officer; approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | | | Department Total | | 25.49 | 25.80 | 25.80 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Office of the Mayor | | | | | | | | |
| Full Time | | | | | | | | |
| 0100000 | MY00 | 0087 | F | Senior Office Specialist (NC) (C) | | 1.00 | 1.00 | 1.00 |
| 0100000 | MY00 | 9642 | F | Chief of Staff (NC) | | 1.00 | 1.00 | 1.00 |
| 0100000 | MY00 | 9645 | F | International Affairs & Protocol Officer (NC) | | 1.00 | 1.00 | 1.00 |
| 0100000 | MY00 | 9800 | F | Mayor | | 1.00 | 1.00 | 1.00 |
| 0100000 | MY00 | 9881 | F | Administrative Assistant to the Mayor (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 5.00 | 5.00 | 5.00 |
| Part Time | | | | | | | | |
| 0100000 | MY00 | 9510 | N | Administrative Intern | (1) | 0.00 | 0.25 | 0.25 |
| | | | | Subtotal | | 0.00 | 0.25 | 0.25 |
| | | | | Total | | 5.00 | 5.25 | 5.25 |

(1) Add (1) Administrative Paid Intern approved; with budget adoption

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Office of the Mayor / Community Relations | | | | | | | | |
| Full Time | | | | | | | | |
| 0120000 | MY10 | 9635 | F | Assistant to the Mayor (NC) | | 2.00 | 2.00 | 2.00 |
| | | | | Total | | 2.00 | 2.00 | 2.00 |
| | | | | Department Total | | 7.00 | 7.25 | 7.25 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Parks, Recreation, and Community Services Department / Administration | | | | | | | | |
| Full Time | | | | | | | | |
| 5200000 | PR00 | 0024 | F | Office Specialist (T) | | 1.00 | 1.00 | 1.00 |
| 5200000 | PR00 | 0356 | F | Senior Administrative Assistant (NC) | | 1.00 | 1.00 | 1.00 |
| 5200000 | PR00 | 0460 | F | Accounting Technician | | 1.00 | 1.00 | 1.00 |
| 5200000 | PR00 | 6511 | F | Deputy Park & Recreation Director (NC) | | 1.00 | 1.00 | 1.00 |
| 5200000 | PR00 | 6520 | F | Park and Recreation Director | | 1.00 | 1.00 | 1.00 |
| 5200000 | PR00 | 7710 | F | Park Projects Inspector | (1) | 1.00 | 0.00 | 0.00 |
| 5200000 | PR00 | 7870 | F | Senior Park Planner | | 1.00 | 1.00 | 1.00 |
| 5200000 | PR00 | 8131 | F | Project Manager (NC) | | 1.00 | 1.00 | 1.00 |
| 5200000 | PR00 | 8450 | F | Senior Management Analyst | | 1.00 | 1.00 | 1.00 |
| 5200000 | PR00 | 9530 | F | Administrative Analyst | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 10.00 | 9.00 | 9.00 |

(1) Delete 1.0 FTE unfunded, vacant Inspector

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Parks, Recreation, and Community Services Department / Recreation | | | | | | | | |
| Full Time | | | | | | | | |
| 5205000 | PR15 | 6420 | F | Recreation Services Coordinator | | 8.00 | 7.00 | 7.00 |
| 5205000 | PR15 | 6421 | F | Recreation Services Coordinator (T) | | 3.00 | 4.00 | 4.00 |
| 5205000 | PR15 | 6480 | F | Recreation Supervisor | | 3.00 | 3.00 | 3.00 |
| 5205000 | PR15 | 6490 | F | Recreation Superintendent | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 15.00 | 15.00 | 15.00 |
| Part Time | | | | | | | | |
| 5205000 | PR15 | 2930 | N | General Service Worker | | 2.25 | 2.25 | 2.25 |
| 5205000 | PR15 | 6260 | N | Lifeguard/Instructor | | 11.05 | 11.05 | 11.05 |
| 5205000 | PR15 | 6280 | N | Pool Manager | | 2.04 | 2.04 | 2.04 |
| 5205000 | PR15 | 6285 | N | Assistant Aquatics Coordinator | | 1.09 | 1.09 | 1.09 |
| 5205000 | PR15 | 6350 | N | Recreation Leader | (1) | 34.28 | 31.44 | 31.44 |
| 5205000 | PR15 | 6380 | H | Assistant Recreation Coordinator | (2) (3) | 2.50 | 1.50 | 1.50 |
| 5205000 | PR15 | 6380 | T | Assistant Recreation Coordinator | | 1.50 | 1.50 | 1.50 |
| 5205000 | PR15 | 6381 | H | Assistant Recreation Coordinator (T) | | 1.50 | 2.00 | 2.00 |
| 5205000 | PR15 | 6381 | N | Assistant Recreation Coordinator (T) | | 2.00 | 2.00 | 2.00 |
| 5205000 | PR15 | 6381 | T | Assistant Recreation Coordinator (T) | | 2.25 | 2.75 | 2.75 |
| 5205000 | PR15 | 6580 | N | Instructor | | 1.98 | 1.98 | 1.98 |
| | | | | Subtotal | | 62.44 | 59.60 | 59.60 |
| | | | | Total | | 77.44 | 74.60 | 74.60 |

(1) Move 2.84 FTE Rec Leaders to Community Services Division 521500 to align with program
(2) Delete 0.50 FTE half-time benefitted Assistant Recreation Coordinator.
(3) Add 0.50 FTE three-quarter time benefitted Assistant Recreation Coordinator

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Parks, Recreation, and Community Services Department / Parks | | | | | | | | |
| Full Time | | | | | | | | |
| 5215000 | PR20 | 2985 | F | Park Maintenance Worker II | | 6.00 | 5.00 | 5.00 |
| 5215000 | PR20 | 2986 | F | Park Maintenance Worker II (T) | | 3.00 | 4.00 | 4.00 |
| 5215000 | PR20 | 3005 | F | Park Maintenance Specialist | | 4.00 | 2.00 | 2.00 |
| 5215000 | PR20 | 3006 | F | Park Maintenance Specialist (T) | | 1.00 | 3.00 | 3.00 |
| 5215000 | PR20 | 3016 | F | Park Supervisor (NC) | | 2.00 | 2.00 | 2.00 |
| 5215000 | PR20 | 3020 | F | Park Maintenance Crew Leader | | 3.00 | 3.00 | 3.00 |
| 5215000 | PR20 | 3025 | F | Park Superintendent | | 1.00 | 1.00 | 1.00 |
| 5215000 | PR20 | 3035 | F | Landscape Maintenance Inspector | | 3.00 | 3.00 | 3.00 |
| 5215000 | PR20 | 4370 | F | Maintenance Electrician | | 1.00 | 1.00 | 1.00 |
| 5215000 | PR20 | 4372 | F | Maintenance Electrician (T) | | 1.00 | 1.00 | 1.00 |
| 5215000 | PR20 | 4440 | F | Air Conditioning Technician | | 1.00 | 1.00 | 1.00 |
| 5215000 | PR20 | 7855 | F | Transportation and Trails Coordinator | | 1.00 | 1.00 | 1.00 |
| 5215000 | PR20 | 9525 | F | Senior Administrative Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| 5215000 | PR20 | 9531 | F | Administrative Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 29.00 | 29.00 | 29.00 |
| Part Time | | | | | | | | |
| 5215000 | PR20 | 2930 | N | General Service Worker | | 6.00 | 6.00 | 6.00 |
| 5215000 | PR20 | 2995 | N | Weekend Crew Supervisor | | 2.25 | 2.25 | 2.25 |
| | | | | Subtotal | | 8.25 | 8.25 | 8.25 |
| | | | | Total | | 37.25 | 37.25 | 37.25 |
| Parks, Recreation, and Community Services Department / Fairmount Park Golf Course | | | | | | | | |
| Full Time | | | | | | | | |
| 5215400 | PR46 | 6480 | F | Recreation Supervisor | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 1.00 | 1.00 | 1.00 |
| Part Time | | | | | | | | |
| 5215400 | PR46 | 2930 | N | General Service Worker | (1) | 1.75 | 0.50 | 0.50 |
| 5215400 | PR46 | 6381 | T | Assistant Recreation Coordinator (T) | | 0.75 | 0.75 | 0.75 |
| 5215400 | PR46 | 6580 | N | Instructor | (2) | 1.25 | 1.75 | 1.75 |
| 5215400 | PR15 | 6350 | N | Recreation Leader | (3) | 0.00 | 0.75 | 0.75 |
| | | | | Subtotal | | 3.75 | 3.75 | 3.75 |
| | | | | Total | | 4.75 | 4.75 | 4.75 |

(1) Delete (1.25) part-time non-benefitted General Service Worker positions.
(2) Add (0.50) part-time non-benefitted Instructor positions
(3) Add (0.75) part-time non-benefitted Recreation Leader positions.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Parks, Recreation, and Community Services Department / Community Services | | | | | | | | |
| Full Time | | | | | | | | |
| 5225000 | PR30 | 6420 | F | Recreation Services Coordinator | | 3.00 | 2.00 | 2.00 |
| 5225000 | PR30 | 6421 | F | Recreation Services Coordinator (T) | | 2.00 | 3.00 | 3.00 |
| 5225000 | PR30 | 6480 | F | Recreation Supervisor | | 2.00 | 2.00 | 2.00 |
| 5225000 | PR30 | 6490 | F | Recreation Superintendent | | 1.00 | 1.00 | 1.00 |
| 5225000 | PR30 | 8756 | F | Outreach Worker (NC) | (1) | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 9.00 | 9.00 | 9.00 |
| Part Time | | | | | | | | |
| 5225000 | PR30 | 6350 | N | Recreation Leader | (2) | 9.99 | 12.83 | 12.83 |
| 5225000 | PR30 | 6380 | H | Assistant Recreation Coordinator | | 0.50 | 0.50 | 0.50 |
| 5225000 | PR30 | 6381 | H | Assistant Recreation Coordinator (T) | | 2.00 | 2.00 | 2.00 |
| 5225000 | PR30 | 6580 | N | Instructor | | 2.30 | 2.30 | 2.30 |
| | | | | Subtotal | | 14.79 | 17.63 | 17.63 |
| | | | | Total | | 23.79 | 26.63 | 26.63 |

(1) Fund additional (0.25) half-time benefitted Outreach Worker in Community Services Division previously authorized but not funded.

(2) Moved (2.84) Recreation Leaders to Community Services Division 521500 to align with program demands.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Parks, Recreation, and Community Services Department / Special Transit Services | | | | | | | | |
| Full Time | | | | | | | | |
| 5200200 | PR10 | 0025 | F | Office Specialist | | 1.00 | 1.00 | 1.00 |
| 5200200 | PR10 | 0087 | F | Senior Office Specialist (NC)(C) | | 1.00 | 1.00 | 1.00 |
| 5200200 | PR10 | 3940 | F | Minibus Driver/Scheduler | | 4.00 | 4.00 | 4.00 |
| 5200200 | PR10 | 3941 | F | Minibus Driver/Scheduler (T) | (1) | 1.00 | 2.00 | 2.00 |
| 5200200 | PR10 | 3950 | F | Minibus Driver | | 16.00 | 14.00 | 14.00 |
| 5200200 | PR10 | 3952 | F | Minibus Driver (T) | | 11.00 | 13.00 | 13.00 |
| 5200200 | PR10 | 6430 | F | Special Transit Supervisor | | 1.00 | 1.00 | 1.00 |
| 5200200 | PR10 | 9525 | F | Senior Administrative Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 36.00 | 37.00 | 37.00 |
| Part Time | | | | | | | | |
| 5200200 | PR10 | 3950 | N | Minibus Driver | | 1.75 | 1.75 | 1.75 |
| 5200200 | PR10 | 3952 | H | Minibus Driver (T) | (2) | 1.50 | 0.00 | 0.00 |
| 5200200 | PR10 | 3952 | N | Minibus Driver (T) | | 2.50 | 2.50 | 2.50 |
| | | | | Subtotal | | 5.75 | 4.25 | 4.25 |
| | | | | Total | | 41.75 | 41.25 | 41.25 |

(1) Add (1) Minbus Driver/Scheduler position
(2) Delete (1.5) half-time benefitted Minibus Driver positions

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | | | Department Total | | 194.98 | 193.48 | 193.48 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | *Full Time Equivalent* Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|
| Police Department / Office of the Chief of Police | | | | | | | |
| Full Time | | | | | | | |
| 3100000 | PD00 | 0347 | F | Administrative Assistant (C) | 2.00 | 2.00 | 2.00 |
| 3100000 | PD00 | 0353 | F | Senior Administrative Assistant | 1.00 | 1.00 | 1.00 |
| 3100000 | PD00 | 2240 | F | Police Detective | 2.00 | 2.00 | 2.00 |
| 3100000 | PD00 | 2300 | F | Police Sergeant | 4.00 | 4.00 | 4.00 |
| 3100000 | PD00 | 2320 | F | Police Lieutenant | 1.00 | 1.00 | 1.00 |
| 3100000 | PD00 | 2356 | F | Deputy Police Chief (NC) | 2.00 | 2.00 | 2.00 |
| 3100000 | PD00 | 2358 | F | Assistant Police Chief (NC) | 1.00 | 1.00 | 1.00 |
| 3100000 | PD00 | 2360 | F | Police Chief | 1.00 | 1.00 | 1.00 |
| 3100000 | PD00 | 2670 | F | Police Administrative Specialist | 1.00 | 1.00 | 1.00 |
| | | | | Total | 15.00 | 15.00 | 15.00 |
| Police Department / Community Services Bureau | | | | | | | |
| Full Time | | | | | | | |
| 3101000 | PD01 | 0347 | F | Administrative Assistant (C) | 1.00 | 1.00 | 1.00 |
| 3101000 | PD01 | 2240 | F | Police Officer | 6.00 | 6.00 | 6.00 |
| 3101000 | PD01 | 2320 | F | Police Lieutenant | 1.00 | 1.00 | 1.00 |
| 3101000 | PD01 | 2571 | F | Police Service Representative | 1.00 | 1.00 | 1.00 |
| 3101000 | PD01 | 2673 | F | Police Program Coordinator | 1.00 | 1.00 | 1.00 |
| 3101000 | PD01 | 2675 | F | Police Program Supervisor | 2.00 | 2.00 | 2.00 |
| | | | | Total | 12.00 | 12.00 | 12.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Police Department / Support Services | | | | | | | | |
| Full Time | | | | | | | | |
| 3102000 | PD02 | 0082 | F | Senior Office Specialist | | 2.00 | 2.00 | 2.00 |
| 3105000 | PD05 | 0084 | F | Senior Office Specialist (T) | | 1.00 | 1.00 | 1.00 |
| 3102000 | PD02 | 2240 | F | Police Officer | | 6.00 | 6.00 | 6.00 |
| 3102000 | PD02 | 2260 | F | Police Detective | | 1.00 | 1.00 | 1.00 |
| 3102000 | PD02 | 2300 | F | Police Sergeant | | 2.00 | 2.00 | 2.00 |
| 3102000 | PD02 | 2320 | F | Police Lieutenant | | 2.00 | 2.00 | 2.00 |
| 3102000 | PD02 | 2340 | F | Police Captain | | 1.00 | 1.00 | 1.00 |
| 3102000 | PD02 | 2600 | F | Range Master | | 1.00 | 1.00 | 1.00 |
| 3102000 | PD02 | 2571 | F | Police Service Representative | | 2.00 | 3.00 | 2.00 |
| 3102000 | PD02 | 2650 | F | Police Property Specialist | | 4.00 | 4.00 | 4.00 |
| 3102000 | PD02 | 2651 | F | Police Property Specialist (T) | | 2.00 | 2.00 | 2.00 |
| 3102000 | PD02 | 2654 | F | Police Records Specialist (T) | | 4.00 | 4.00 | 4.00 |
| 3102000 | PD02 | 2665 | F | Police Records Specialist | | 14.00 | 14.00 | 14.00 |
| 3102000 | PD02 | 2659 | F | Senior Police Records Specialist | | 9.00 | 9.00 | 9.00 |
| 3102000 | PD02 | 2662 | F | Senior Police Records Specialist (T) | | 1.00 | 1.00 | 1.00 |
| 3102000 | PD02 | 2663 | F | Police Records/Information Manager | | 1.00 | 1.00 | 1.00 |
| 3102000 | PD02 | 2670 | F | Police Administrative Specialist | | 2.00 | 2.00 | 2.00 |
| 3102000 | PD02 | 2673 | F | Police Program Coordinator | | 2.00 | 1.00 | 2.00 |
| 3102000 | PD02 | 2675 | F | Police Program Supervisor | (1) | 7.00 | 6.00 | 6.00 |
| 3102000 | PD02 | 2700 | F | Police Records System Analyst | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 65.00 | 64.00 | 64.00 |
| Part Time | | | | | | | | |
| 3102000 | PD02 | 2430 | N | Police Cadet | | 7.00 | 7.00 | 7.00 |
| 3102000 | PD02 | 2605 | T | Assistant Range Master | | 0.75 | 0.75 | 0.75 |
| | | | | Subtotal | | 7.75 | 7.75 | 7.75 |
| | | | | Total | | 72.75 | 71.75 | 71.75 |

(1) Transfer (1) Police Records Supervisor position from PD/Support Services (3102000) to PD/Central Investigations (3130000)

| GL Key | PCN Loc | PCN Job | PCN Type | Description | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|
| Police Department / Administrative Services | | | | | | | |
| Full Time | | | | | | | |
| 3105000 | PD05 | 0084 | F | Senior Office Specialist (T) | 1.00 | 1.00 | 1.00 |
| 3105000 | PD05 | 0410 | F | Account Clerk II | 2.00 | 2.00 | 2.00 |
| 3105000 | PD05 | 0420 | F | Account Clerk II (C) | 1.00 | 1.00 | 1.00 |
| 3105000 | PD05 | 0465 | F | Accounting Technician (C) | 1.00 | 1.00 | 1.00 |
| 3105000 | PD05 | 2673 | F | Police Program Coordinator | 1.00 | 1.00 | 1.00 |
| 3105000 | PD05 | 2860 | F | Custodian | 4.00 | 4.00 | 4.00 |
| 3105000 | PD05 | 2861 | F | Custodian (T) | 2.00 | 2.00 | 2.00 |
| 3105000 | PD05 | 2880 | F | Senior Custodian | 1.00 | 1.00 | 1.00 |
| 3105000 | PD05 | 5330 | F | Mechanic | 1.00 | 1.00 | 1.00 |
| 3105000 | PD05 | 5640 | F | Police Fleet Maintenance Coordinator | 1.00 | 1.00 | 1.00 |
| 3105000 | PD05 | 8280 | F | Senior Accountant | 1.00 | 1.00 | 1.00 |
| 3105000 | PD05 | 8450 | F | Senior Management Analyst | 2.00 | 2.00 | 2.00 |
| 3105000 | PD05 | 9530 | F | Administrative Analyst | 1.00 | 1.00 | 1.00 |
| 3105000 | PD05 | 9574 | F | Police Administrator | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | 20.00 | 20.00 | 20.00 |
| Part Time | | | | | | | |
| 3105000 | PD05 | 2930 | N | General Service Worker | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | 1.00 | 1.00 | 1.00 |
| | | | | Total | 21.00 | 21.00 | 21.00 |
| Police Department / Communications | | | | | | | |
| Full Time | | | | | | | |
| 3110000 | PD10 | 2300 | F | Police Sergeant | 1.00 | 1.00 | 1.00 |
| 3110000 | PD10 | 2490 | F | Public Safety Dispatcher I | 4.00 | 4.00 | 4.00 |
| 3110000 | PD10 | 2493 | F | Public Safety Dispatcher II | 41.00 | 41.00 | 41.00 |
| 3110000 | PD10 | 2510 | F | Public Safety Communications Supervisor | 6.00 | 6.00 | 6.00 |
| 3110000 | PD10 | 2515 | F | Police Communications System Analyst | 1.00 | 1.00 | 1.00 |
| | | | | Total | 53.00 | 53.00 | 53.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|
| Police Department / Field Operations | | | | | | | |
| Full Time | | | | | | | |
| 3115000 | PD15 | 0082 | F | Senior Office Specialist | 1.00 | 1.00 | 1.00 |
| 3115000 | PD15 | 2240 | F | Police Officer | 177.00 | 166.00 | 166.00 |
| 3115000 | PD15 | 2260 | F | Police Detective | 5.00 | 5.00 | 5.00 |
| 3115000 | PD15 | 2300 | F | Police Sergeant | 27.00 | 27.00 | 27.00 |
| 3115000 | PD15 | 2320 | F | Police Lieutenant | 8.00 | 8.00 | 8.00 |
| 3115000 | PD15 | 2340 | F | Police Captain | 1.00 | 1.00 | 1.00 |
| 3115000 | PD15 | 2422 | F | Senior Parking Control Representative | 3.00 | 3.00 | 3.00 |
| 3115000 | PD15 | 2571 | F | Police Service Representative | 2.00 | 2.00 | 2.00 |
| 3115000 | PD15 | 2673 | F | Police Program Coordinator | 1.00 | 1.00 | 1.00 |
| 3115000 | PD15 | 9530 | F | Administrative Analyst | 1.00 | 1.00 | 1.00 |
| | | | | Total | 226.00 | 215.00 | 215.00 |
| Police Department / Aviation | | | | | | | |
| Full Time | | | | | | | |
| 3120000 | PD20 | 2240 | F | Police Officer | 1.00 | 1.00 | 1.00 |
| 3120000 | PD20 | 2280 | F | Police Pilot | 7.00 | 7.00 | 7.00 |
| 3120000 | PD20 | 2300 | F | Police Sergeant | 1.00 | 1.00 | 1.00 |
| 3120000 | PD20 | 5430 | F | Helicopter Mechanic | 1.00 | 1.00 | 1.00 |
| 3120000 | PD20 | 5450 | F | Senior Helicopter Mechanic | 1.00 | 1.00 | 1.00 |
| | | | | Total | 11.00 | 11.00 | 11.00 |
| Police Department / Special Operations | | | | | | | |
| Full Time | | | | | | | |
| 3125000 | PD25 | 2240 | F | Police Officer | 39.00 | 39.00 | 39.00 |
| 3125000 | PD25 | 2260 | F | Police Detective | 15.00 | 15.00 | 15.00 |
| 3125000 | PD25 | 2300 | F | Police Sergeant | 7.00 | 7.00 | 7.00 |
| 3125000 | PD25 | 2320 | F | Police Lieutenant | 5.00 | 5.00 | 5.00 |
| 3125000 | PD25 | 2340 | F | Police Captain | 1.00 | 1.00 | 1.00 |
| 3125000 | PD25 | 2571 | F | Police Service Representative | 4.00 | 4.00 | 4.00 |
| 3125000 | PD25 | 9137 | F | Crime Analyst | 3.00 | 3.00 | 3.00 |
| 3125000 | PD25 | 9139 | F | Supervising Crime Analyst | 1.00 | 1.00 | 1.00 |
| 3125000 | PD25 | 9241 | F | Programmer Analyst | 1.00 | 1.00 | 1.00 |
| | | | | Total | 76.00 | 76.00 | 76.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Police Department / Central Investigations | | | | | | | | |
| Full Time | | | | | | | | |
| 3130000 | PD30 | 2240 | F | Police Officer | | 1.00 | 1.00 | 1.00 |
| 3130000 | PD30 | 2260 | F | Police Detective | | 26.00 | 26.00 | 26.00 |
| 3130000 | PD30 | 2300 | F | Police Sergeant | | 4.00 | 4.00 | 4.00 |
| 3130000 | PD30 | 2320 | F | Police Lieutenant | | 1.00 | 1.00 | 1.00 |
| 3130000 | PD30 | 2340 | F | Police Captain | | 1.00 | 1.00 | 1.00 |
| 3130000 | PD30 | 2571 | F | Police Service Representative | | 1.00 | 1.00 | 1.00 |
| 3130000 | PD30 | 2615 | F | Senior Evidence Technician | | 2.00 | 3.00 | 3.00 |
| 3130000 | PD30 | 2620 | F | Supervising Evidence Technician | | 1.00 | 1.00 | 1.00 |
| 3130000 | PD30 | 2659 | F | Police Records Specialist III | | 1.00 | 1.00 | 1.00 |
| 3130000 | PD30 | 2675 | F | Police Program Supervisor | (1) | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 39.00 | 40.00 | 40.00 |
| Police Department / Special Investigations | | | | | | | | |
| Full Time | | | | | | | | |
| 3135000 | PD30 | 0024 | F | Office Specialist (T) | | 1.00 | 1.00 | 1.00 |
| 3135000 | PD35 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 3135000 | PD35 | 2240 | F | Police Officer | | 1.00 | 1.00 | 1.00 |
| 3135000 | PD35 | 2260 | F | Police Detective | | 20.00 | 20.00 | 20.00 |
| 3135000 | PD35 | 2300 | F | Police Sergeant | | 4.00 | 4.00 | 4.00 |
| 3135000 | PD35 | 2320 | F | Police Lieutenant | | 1.00 | 1.00 | 1.00 |
| 3135000 | PD35 | 2571 | F | Police Service Representative | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 29.00 | 29.00 | 29.00 |
| | | | | Department Total | | 554.75 | 543.75 | 543.75 |

(1) Transfer (1) Police Records Supervisor position from PD/Support Services (3102000) to PD/Central Investigations (3130000)

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Administration | | | | | | | | |
| Full Time | | | | | | | | |
| 4100000 | PW00 | 0082 | F | Senior Office Specialist | (1) | 1.00 | 0.00 | 0.00 |
| 4100000 | PW00 | 0356 | F | Senior Administrative Assistant (NC) | | 1.00 | 1.00 | 1.00 |
| 4100000 | PW00 | 2581 | F | Emergency Services Coordinator (NC) | | 1.00 | 1.00 | 1.00 |
| 4100000 | PW00 | 7213 | F | Deputy Public Works Director/Field Operations (NC) | | 1.00 | 1.00 | 1.00 |
| 4100000 | PW00 | 7217 | F | Deputy Public Works Director/City Engineer (NC) | (2) | 0.00 | 1.00 | 1.00 |
| 4100000 | PW00 | 7400 | F | Public Works Director | | 1.00 | 1.00 | 1.00 |
| 4100000 | PW00 | 8460 | F | Principal Management Analyst | (3) | 1.00 | 1.00 | 1.00 |
| 4100000 | PW00 | 9540 | F | Senior Administrative Analyst | (3) | 2.00 | 1.00 | 1.00 |
| 4100000 | PW00 | 9570 | F | Administrative Services Manager | (4) | 1.00 | 0.00 | 0.00 |
| 4100000 | PW00 | 9571 | F | Administrative Services Manager (NC) | (5) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 9.00 | 8.00 | 8.00 |

(1) Delete (1) Senior Office Specialist position. Approved with budget adoption.
(2) Add (1) Deputy Public Works Director/City Engineer (NC) position. Approved with budget adoption.
(3) Reclass (1) Senior Administrative Analyst position to (1) Principal Management Analyst position; Per results of Human Resources Study.
(4) Delete (1) Administrative Services Manager position. Approved with budget adoption.
(5) Add (1) Administrative Services Manager (NC) position. Approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Street Services - Administration and Support | | | | | | | | |
| Full Time | | | | | | | | |
| 4110000 | PW10 | 0084 | F | Senior Office Specialist (T) | (1) | 1.00 | 2.00 | 2.00 |
| 4110000 | PW10 | 0410 | F | Account Clerk II | (2) | 1.00 | 0.00 | 0.00 |
| 4110000 | PW10 | 3365 | F | Senior Field Services Operations Manager (NC) | | 1.00 | 1.00 | 1.00 |
| 4110000 | PW10 | 9050 | F | Data Entry Operator | (1) | 1.00 | 0.00 | 0.00 |
| 4110000 | PW10 | 9525 | F | Senior Administrative Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| 4110000 | PW10 | 9530 | F | Administrative Analyst (NC) | (3) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 5.00 | 5.00 | 5.00 |

(1) Reclass (1) Data Entry Operator position to Senior Office Specialist (T) position; Per results of Human Resources Study.
(2) Delete (1) Account Clerk II position. Approved with budget adoption.
(3) Add (1) Administrative Analyst (NC) position. Approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Street Services - Street Maintenance | | | | | | | | |
| Full Time | | | | | | | | |
| 4110100 | PW11 | 3210 | F | Sign Technician | | 1.00 | 1.00 | 1.00 |
| 4110100 | PW11 | 3215 | F | Senior Sign Technician | | 1.00 | 1.00 | 1.00 |
| 4110100 | PW11 | 3230 | F | Vector Control Technician | | 2.00 | 2.00 | 2.00 |
| 4110100 | PW11 | 3240 | F | Street Maintenance Worker | (3) | 9.00 | 6.00 | 6.00 |
| 4110100 | PW11 | 3241 | F | Street Maintenance Worker (T) | (4) | 1.00 | 2.00 | 2.00 |
| 4110100 | PW11 | 3260 | F | Street Maintenance Specialist | (7) | 15.00 | 14.00 | 14.00 |
| 4110100 | PW11 | 3261 | F | Street Maintenance Specialist (T) | 6)(8 | 1.00 | 4.00 | 4.00 |
| 4110100 | PW11 | 3270 | F | Street Painter | (5) | 4.00 | 1.00 | 1.00 |
| 4110100 | PW11 | 3290 | F | Street Maintenance Crew Leader | (1) | 4.00 | 3.00 | 3.00 |
| 4110100 | PW11 | 3291 | F | Street Maintenance Crew Leader (T) | (2) | 1.00 | 1.00 | 1.00 |
| 4110100 | PW11 | 3310 | F | Street Maintenance Supervisor | | 4.00 | 4.00 | 4.00 |
| 4110100 | PW11 | 3311 | F | Street Maintenance Supervisor (NC) | | 1.00 | 1.00 | 1.00 |
| 4110100 | PW11 | 4000 | F | Heavy Equipment Operator | (9) | 7.00 | 6.00 | 6.00 |
| 4110100 | PW11 | 9982 | F | General Service Worker | (10) | 3.00 | 2.00 | 2.00 |
| 4110100 | PW11 | 9983 | F | General Service Worker (T) | (11) | 4.00 | 3.00 | 3.00 |
| | | | | Subtotal | | 58.00 | 51.00 | 51.00 |
| Part Time | | | | | | | | |
| 4110100 | PW11 | 2935 | N | General Service Worker (RESET) | | 6.00 | 6.00 | 6.00 |
| | | | | Subtotal | | 6.00 | 6.00 | 6.00 |
| | | | | Total | | 64.00 | 57.00 | 57.00 |

(1) Delete (1) Street Maintenance Crew Leader position. Approved with budget adoption.
(2) Add (1) Street Maintenance Crew Leader (T) position. Approved with budget adoption.
(3) Delete (3) Street Maintenance Worker positions. Approved with budget adoption.
(4) Add (1) Street Maintenance Worker (T) position. Approved with budget adoption.
(5) Delete (3) Street Painter positions. Approved with budget adoption.
(6) Add (3) Street Street Maintenance Specialist (T) positions. Approved with budget adoption.
(7) Delete (1) Street Street Maintenance Specialist position. Approved with budget adoption.
(8) Add (1) Street Street Maintenance Specialist (T) position. Approved with budget adoption.
(9) Delete (1) Heavy Equipment Operator position. Approved with budget adoption.
(10) Delete (1) General Service Worker position. Approved with budget adoption.
(11) Delete (1) General Service Worker position (T). Approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Forestry & Landscape Maintenance | | | | | | | | |
| Full Time | | | | | | | | |
| 4110110 | PW13 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 4110110 | PW13 | 3035 | F | Landscape Maintenance Inspector | | 2.00 | 2.00 | 2.00 |
| 4110110 | PW13 | 3050 | F | Tree Maintenance Inspector | | 3.00 | 3.00 | 3.00 |
| 4110110 | PW13 | 7866 | F | Urban Forester Manager | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 7.00 | 7.00 | 7.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Storm Drain Maintenance | | | | | | | | |
| Full Time | | | | | | | | |
| 4110300 | PW16 | 3130 | F | Wastewater Collection System Technician II | (1) | 3.00 | 1.00 | 1.00 |
| 4110300 | PW16 | 3241 | F | Street Maintenance Worker (T) | (2) | 1.00 | 1.00 | 1.00 |
| 4110300 | PW16 | 3261 | F | Street Maintenance Specialist (T) | (3) | 0.00 | 2.00 | 2.00 |
| 4110300 | PW16 | 4000 | F | Heavy Equipment Operator | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 5.00 | 5.00 | 5.00 |

(1) Delete (1) Wastewater Collection System Technician II position. Approved with budget adoption.
(2) Add (1) Street Maintenance Worker (T) position. Approved with budget adoption.
(3) Add (2) Street Maintenance Specialist (T) positions. Approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Traffic Signals Maintenance | | | | | | | | |
| Full Time | | | | | | | | |
| 4110400 | PW14 | 5190 | F | Traffic Signal Technician II | (1) | 6.00 | 2.00 | 2.00 |
| 4110400 | PW14 | 5191 | F | Traffic Signal Technician II (T) | (2) | 1.00 | 3.00 | 3.00 |
| 4110400 | PW14 | 5211 | F | Traffic Signal Maintenance Supervisor | | 1.00 | 1.00 | 1.00 |
| 4110400 | PW14 | 6765 | F | Senior Engineering Aide | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 9.00 | 7.00 | 7.00 |

(1) Delete (2) Traffic Signal Technician II positions. Approved with budget adoption.
(2) Add (2) Traffic Signal Technician II (T) positions. Approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / City Engineering Services | | | | | | | | |
| Full Time | | | | | | | | |
| 4115000 | PW20 | 0410 | F | Account Clerk II | (4) | 1.00 | 0.00 | 0.00 |
| 4115000 | PW20 | 9536 | F | Administrative Analyst Trainee | (4) | 0.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 0450 | F | Senior Accounting Technician | | 1.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 0910 | F | Development Services Representative II | (1) | 1.00 | 0.00 | 0.00 |
| 4115000 | PW20 | 0920 | F | Development Services Representative III | (2) | 1.00 | 2.00 | 2.00 |
| 4115000 | PW20 | 6765 | F | Senior Engineering Aide | | 2.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 6780 | F | Land Records Technician I | (8) | 1.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 6821 | F | Survey Party Chief (T) | | 1.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 6841 | F | Surveyor (NC) | | 1.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 6875 | F | Engineering Technician | | 6.00 | 6.00 | 6.00 |
| 4115000 | PW20 | 6885 | F | Senior Engineering Technician (Civil) | | 1.00 | 1.00 | 1.00 |
| 4115001 | PW20 | 7101 | F | Assistant Engineer (T) | | 1.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 7120 | F | Associate Engineer | (9) | 7.00 | 5.00 | 5.00 |
| 4115000 | PW20 | 7130 | F | Senior Engineer | (6) | 2.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 7131 | F | Senior Engineer (NC) | (7) | 2.00 | 2.00 | 2.00 |
| 4115000 | PW20 | 7141 | F | Principal Engineer (NC) | (5) | 3.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 7193 | F | Engineering Manager (NC) | (5) | 0.00 | 2.00 | 2.00 |
| 4115000 | PW20 | 7195 | F | Plan Check Engineer | | 1.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 7226 | F | Senior Traffic Engineer (NC) | | 1.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 7590 | F | Construction Inspector II | | 9.00 | 9.00 | 9.00 |
| 4115000 | PW20 | 7591 | F | Construction Inspector II (T) | | 2.00 | 2.00 | 2.00 |
| 4115000 | PW20 | 7610 | F | Senior Construction Inspector | | 1.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 7631 | F | Chief Construction Inspector (NC) | | 1.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 7636 | F | Construction Contracts Administrator (NC) | | 1.00 | 1.00 | 1.00 |
| 4115000 | PW20 | 9245 | F | Senior Programmer Analyst | (3) | 1.00 | 0.00 | 0.00 |
| 4115000 | PW20 | 9372 | F | Construction Project Manager (NC) | | 2.00 | 2.00 | 2.00 |
| | | | | Total | | 50.00 | 45.00 | 45.00 |

(1) Delete (1) Development Services Representative II position. Approved with budget adoption.

(2) Add (1) Development Services Representative III position. Approved with budget adoption.

(3) Delete (1) Senior Programmer Analyst position. Approved with budget adoption.

(4) Reclass (1) Account Clerk II position to (1) Administrative Analyst Trainee position; Per results of Human Resources Study.

(5) Reclass (2) Principal Engineer (NC) positions to (2) Engineering Manager (NC) positions; Per results of Human Resources Study.

(6) Delete (1) Senior Engineer position. Approved with budget adoption.

(7) Add (1) Senior Engineer (NC) position. Approved with budget adoption.

(8) Add (1) Land Records Technician I position. Approved with budget adoption.

(9) Delete (2) Associate Engineer positions. Approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Traffic Engineering | | | | | | | | |
| Full Time | | | | | | | | |
| 4120000 | PW25 | 0082 | F | Senior Office Specialist | (1) | 1.00 | 0.00 | 0.00 |
| 4120000 | PW25 | 0345 | F | Administrative Assistant | (2) | 0.00 | 1.00 | 1.00 |
| 4120000 | PW25 | 6875 | F | Engineering Technician | | 2.00 | 2.00 | 2.00 |
| 4120000 | PW25 | 7101 | F | Assistant Engineer (T) | | 1.00 | 1.00 | 1.00 |
| 4120000 | PW25 | 7123 | F | Associate Traffic Engineer (T) | | 1.00 | 1.00 | 1.00 |
| 4120000 | PW25 | 7211 | F | City Traffic Engineer (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 6.00 | 6.00 | 6.00 |

(1) Delete (1) Senior Office Specialist position. Approved with budget adoption.
(2) Add (1) Administrative Assistant position. Approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Sewerage Systems - Administration and Regulatory Compliance | | | | | | | | |
| Full Time | | | | | | | | |
| 4125000 | PW30 | 0025 | F | Office Specialist | | 1.00 | 0.00 | 0.00 |
| 4125000 | PW30 | 0082 | F | Senior Office Specialist | (1) | 2.00 | 1.00 | 1.00 |
| 4125000 | PW30 | 0084 | F | Senior Office Specialist (T) | | 1.00 | 1.00 | 1.00 |
| 4125000 | PW30 | 0410 | F | Account Clerk II | (2) | 2.00 | 1.00 | 1.00 |
| 4125000 | PW30 | 0411 | F | Account Clerk II (T) | | 1.00 | 1.00 | 1.00 |
| 4125000 | PW30 | 4151 | F | Wastewater Operations Manager (NC) | | 3.00 | 3.00 | 3.00 |
| 4125000 | PW30 | 4186 | F | Wastewater Resources Analyst (NC) | | 2.00 | 2.00 | 2.00 |
| 4125000 | PW30 | 7218 | F | Deputy Public Works Director/Wastewater (NC) | | 1.00 | 1.00 | 1.00 |
| 4125000 | PW30 | 8648 | F | Safety Officer (NC) | | 1.00 | 1.00 | 1.00 |
| 4125000 | PW30 | 9225 | F | Systems Analyst | | 1.00 | 1.00 | 1.00 |
| 4125000 | PW30 | 9530 | F | Administrative Analyst | | 1.00 | 1.00 | 1.00 |
| 4125000 | PW30 | 9531 | F | Administrative Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| 4125000 | PW30 | 9540 | F | Senior Administrative Analyst | | 1.00 | 1.00 | 1.00 |
| 4125000 | PW30 | 9525 | F | Senior Administrative Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 19.00 | 16.00 | 16.00 |

(1) Delete (1) Senior Office Specialist position. Approved with budget adoption.
(2) Delete (1) Account Clerk II position. Approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Sewerage Systems - Collection System Maintenance | | | | | | | | |
| Full Time | | | | | | | | |
| 4125100 | PW31 | 3130 | F | Wastewater Collection System Technician II | (4) | 6.00 | 5.00 | 5.00 |
| 4125100 | PW31 | 3131 | F | Wastewater Collection System Technician II (T) | (5) | 4.00 | 5.00 | 5.00 |
| 4125100 | PW31 | 3170 | F | Wastewater Collection System Crew Leader | (1) | 3.00 | 2.00 | 2.00 |
| 4125100 | PW31 | 3174 | F | Sr. Wastewater Collection System Tech. (NC) | | 1.00 | 1.00 | 1.00 |
| 4125100 | PW31 | 3175 | F | Wastewater Collection System Scheduler | | 1.00 | 1.00 | 1.00 |
| 4125100 | PW31 | 4150 | F | Wastewater Operations Manager | | 1.00 | 1.00 | 1.00 |
| 4125100 | PW31 | 5505 | F | Wastewater Mechanical Supervisor | | 1.00 | 1.00 | 1.00 |
| 4125100 | PW31 | 9982 | F | General Service Worker | (2) | 1.00 | 0.00 | 0.00 |
| 4125100 | PW31 | 9983 | F | General Service Worker (T) | (3) | 1.00 | 0.00 | 0.00 |
| | | | | Total | | 19.00 | 16.00 | 16.00 |

(1) Delete (1) Wastewater Collection System Crew Leader position. Approved with budget adoption.
(2) Delete (1) General Service Worker position. Approved with budget adoption.
(3) Delete (1) General Service Worker (T) position. Approved with budget adoption.
(4) Delete (1) Wastewater Collection System Technician II position. Approved with budget adoption.
(5) Add (1) Wastewater Collection System Technician II (T) position. Approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Sewerage Systems - Treatment Services | | | | | | | | |
| Full Time | | | | | | | | |
| 4125200 | PW32 | 4112 | F | Wastewater Plant Operator III | | 14.00 | 14.00 | 14.00 |
| 4125200 | PW32 | 4125 | F | Wastewater Operations Dispatcher | | 4.00 | 4.00 | 4.00 |
| 4125200 | PW32 | 4126 | F | Wastewater Operations Dispatcher (T) | (3) | 0.00 | 2.00 | 2.00 |
| 4125200 | PW32 | 4130 | F | Senior Wastewater Plant Operator | (1) | 2.00 | 1.00 | 1.00 |
| 4125200 | PW32 | 4131 | F | Senior Wastewater Plant Operator (NC) | (2) | 4.00 | 5.00 | 5.00 |
| 4125200 | PW32 | 4140 | F | Wastewater Plant Supervisor | | 2.00 | 2.00 | 2.00 |
| 4125200 | PW32 | 4141 | F | Wastewater Plant Supervisor (NC) | | 2.00 | 2.00 | 2.00 |
| 4125200 | PW32 | 4146 | F | Wastewater Operations Superintendent (NC) | | 1.00 | 1.00 | 1.00 |
| 4125200 | PW32 | 9983 | F | General Service Worker | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 30.00 | 32.00 | 32.00 |

(1) Delete (1) Senior Wastewater Plant Operator position. Approved with budget adoption.
(2) Add (1) Senior Wastewater Plant Operator (NC) position. Approved with budget adoption.
(3) Add (2) Wastewater Operations Dispatcher (T) positions. Approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Sewerage Systems - Environmental Compliance | | | | | | | | |
| Full Time | | | | | | | | |
| 4125300 | PW33 | 7670 | F | Environmental Compliance Inspector II | | 5.00 | 5.00 | 5.00 |
| 4125300 | PW33 | 7671 | F | Environmental Compliance Inspector II (T) | | 1.00 | 1.00 | 1.00 |
| 4125300 | PW33 | 7675 | F | Senior Environmental Compliance Inspector I | | 2.00 | 2.00 | 2.00 |
| 4125300 | PW33 | 7681 | F | Environmental Compliance Supervisor (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 9.00 | 9.00 | 9.00 |
| Public Works Department / Sewerage Systems - Plant Maintenance | | | | | | | | |
| Full Time | | | | | | | | |
| 4125400 | PW34 | 2910 | F | Maintenance Worker I | | 2.00 | 2.00 | 2.00 |
| 4125400 | PW34 | 3185 | F | Wastewater Maintenance Scheduler | | 1.00 | 1.00 | 1.00 |
| 4125400 | PW34 | 5490 | F | Wastewater Maintenance Mechanic | (1) | 12.00 | 11.00 | 11.00 |
| 4125400 | PW34 | 5491 | F | Wastewater Maintenance Mechanic (T) | (1) | 0.00 | 1.00 | 1.00 |
| 4125400 | PW34 | 5500 | F | Senior Wastewater Maintenance Mechanic | (2) | 2.00 | 1.00 | 1.00 |
| 4125400 | PW34 | 5501 | F | Senior Wastewater Maintenance Mechanic (NC) | (2) | 0.00 | 1.00 | 1.00 |
| 4125400 | PW34 | 5506 | F | Wastewater Mechanical Supervisor (NC) | | 1.00 | 1.00 | 1.00 |
| 4125400 | PW34 | 9983 | F | General Service Worker (T) | (3) | 2.00 | 0.00 | 0.00 |
| | | | | Total | | 20.00 | 18.00 | 18.00 |

(1) Delete (1) Wastewater Maintenance Mechanic position. Approved with budget adoption.
Add (1) Wasterwater Maintenance Mechanic (T) position. Approved with budget adoption.

(2) Delete (1) Senior Wastewater Maintenance Mechanic position. Approved with budget adoption.
Add (1) Senior Wasterwater Maintenance Mechanic (NC) position. Approved with budget adoption.

(3) Delete (2) General Service Worker (T) position. Approved with budget adoption.

Public Works Department / Sewerage Systems - Electrical & Instrumentation Maintenance

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Full Time | | | | | | | | |
| 4125410 | PW46 | 3186 | F | Wastewater Maintenance Scheduler (NC) | | 1.00 | 1.00 | 1.00 |
| 4125410 | PW46 | 4420 | F | Plant and Equipment Electrician | | 3.00 | 3.00 | 3.00 |
| 4125410 | PW46 | 4470 | F | Wastewater Electrical Supervisor | | 1.00 | 1.00 | 1.00 |
| 4125410 | PW46 | 5230 | F | Instrument Technician | | 3.00 | 3.00 | 3.00 |
| 4125410 | PW46 | 5240 | F | Senior Instrument Technician | | 1.00 | 1.00 | 1.00 |
| 4125410 | PW46 | 9982 | F | General Service Worker FT Regular | (1) | 1.00 | 0.00 | 0.00 |
| | | | | Total | | 10.00 | 9.00 | 9.00 |

(1) Delete (1) General Service Worker FT Regular position. Approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Sewerage Systems - SCADA & SPL | | | | | | | | |
| Full Time | | | | | | | | |
| 4125420 | PW47 | 4120 | F | Wastewater Control System Technician | | 1.00 | 1.00 | 1.00 |
| 4125420 | PW47 | 7035 | F | Senior SCADA System Technician | | 1.00 | 1.00 | 1.00 |
| 4125420 | PW47 | 7041 | F | SCADA System Supervisor | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 3.00 | 3.00 | 3.00 |
| Public Works Department / Sewerage Systems - Warehouse | | | | | | | | |
| Full Time | | | | | | | | |
| 4125430 | PW48 | 1130 | F | Inventory Control Specialist | | 1.00 | 1.00 | 1.00 |
| 4125430 | PW48 | 1131 | F | Inventory Control Specialist (T) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 2.00 | 2.00 | 2.00 |
| Public Works Department / Sewerage Systems - Laboratory Services | | | | | | | | |
| Full Time | | | | | | | | |
| 4125500 | PW35 | 8025 | F | Laboratory Analyst III | (1) | 5.00 | 4.00 | 4.00 |
| 4125500 | PW35 | 8030 | F | Laboratory Manager | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 6.00 | 5.00 | 5.00 |

(1) Delete (1) Laboratory Analyst (III) position. Approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Sewerage Systems - CoGen/Fuel Cell | | | | | | | | |
| Full Time | | | | | | | | |
| 4125800 | PW40 | 5495 | F | Wastewater Co-generation Specialist | | 1.00 | 1.00 | 1.00 |
| 4125800 | PW40 | 5496 | F | Wastewater Co-generation Specialist (T) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 2.00 | 2.00 | 2.00 |
| Public Works Department / Sewerage Systems - Capital Engineering Services | | | | | | | | |
| Full Time | | | | | | | | |
| 4125900 | PW42 | 7120 | F | Associate Engineer | (1) | 5.00 | 2.00 | 2.00 |
| 4125900 | PW42 | 7130 | F | Senior Engineer | (2) | 1.00 | 0.00 | 0.00 |
| 4125900 | PW42 | 7141 | F | Principal Engineer (NC) | (3) | 2.00 | 2.00 | 2.00 |
| | | | | Total | | 8.00 | 4.00 | 4.00 |

(1) Delete (2) Associate Engineer positions. Approved with budget adoption.
(2) Delete (1) Senior Engineer position. Approved with budget adoption.
(3) Add (1) Principal Engineer position. Approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Sewerage Systems - Plant Construction Support | | | | | | | | |
| Full Time | | | | | | | | |
| 4125910 | PW28 | 6885 | F | Senior Engineering Technician (Civil) | (1) | 1.00 | 0.00 | 0.00 |
| 4125910 | PW28 | 7590 | F | Construction Inspector II | (2) | 2.00 | 0.00 | 0.00 |
| 4125910 | PW28 | 7610 | F | Senior Construction Inspector | (4) | 0.00 | 1.00 | 1.00 |
| 4125910 | PW28 | 7631 | F | Chief Construction Inspector (NC) | (3) | 1.00 | 0.00 | 0.00 |
| 4125910 | PW28 | 7636 | F | Construction Contracts Administrator (NC) | | 1.00 | 1.00 | 1.00 |
| 4125910 | PW28 | 9372 | F | Construction Project Manager (NC) | (5) | 1.00 | 0.00 | 0.00 |
| | | | | Total | | 6.00 | 2.00 | 2.00 |

(1) Delete (1) Senior Engineering Technician (Civil) position. Approved with budget adoption.
(2) Delete (1) Construction Inspector II position. Approved with budget adoption.
(3) Delete (1) Chief Construction Inspector (NC) position. Approved with budget adoption.
(4) Add (1) Senior Construction Inspector position. Approved with budget adoption.
(5) Delete (1) Construction Projector Manager (NC) position. Approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Solid Waste Services - Administration | | | | | | | | |
| Full Time | | | | | | | | |
| 4130000 | PW43 | 0082 | F | Senior Office Specialist | (1) | 1.00 | 0.00 | 0.00 |
| 4130000 | PW43 | 0084 | F | Senior Office Specialist (T) | (2) | 0.00 | 1.00 | 1.00 |
| 4130000 | PW43 | 3361 | F | Field Services Operations Manager (NC) | | 1.00 | 1.00 | 1.00 |
| 4130000 | PW43 | 9525 | F | Senior Administrative Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| 4130000 | PW43 | 9531 | F | Administrative Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 4.00 | 4.00 | 4.00 |

(1) Delete (1) Senior Office Specialist position. Approved with budget adoption.
(2) Add (1) Senior Office Specialist (T) position. Approved with budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Solid Waste Services - Collection Services | | | | | | | | |
| Full Time | | | | | | | | |
| 4130100 | PW41 | 3240 | F | Street Maintenance Worker | | 1.00 | 1.00 | 1.00 |
| 4130100 | PW41 | 3390 | F | Solid Waste Operator | | 3.00 | 2.00 | 2.00 |
| 4130100 | PW41 | 3391 | F | Solid Waste Operator (T) | (1) | 7.00 | 7.00 | 7.00 |
| 4130100 | PW41 | 3400 | F | Senior Solid Waste Operator | (2) | 24.00 | 22.00 | 22.00 |
| 4130100 | PW41 | 3401 | F | Senior Solid Waste Operator (T) | (3) | 2.00 | 5.00 | 5.00 |
| 4130100 | PW41 | 3410 | F | Solid Waste Collection Supervisor I | | 1.00 | 1.00 | 1.00 |
| 4130100 | PW41 | 3411 | F | Solid Waste Collection Supervisor I (NC) | | 1.00 | 1.00 | 1.00 |
| 4130100 | PW41 | 3421 | F | Solid Waste Collection Supervisor II (NC) | | 1.00 | 1.00 | 1.00 |
| 4130100 | PW41 | 9982 | F | General Service Worker FT Regular | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 41.00 | 41.00 | 41.00 |
| Part Time | | | | | | | | |
| 4130100 | PW41 | 2995 | N | Weekend Crew Supervisor | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 42.00 | 42.00 | 42.00 |

(1) Delete (1) Solid Waste Operator (T) position. Approved with budget adoption.
(2) Delete (2) Senior Solid Waste Operator positions. Approved with budget adoption.
(3) Add (3) Senior Solid Waste Operator (T) positions. Approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Solid Waste Services - Street Cleaning | | | | | | | | |
| Full Time | | | | | | | | |
| 4130400 | PW45 | 3260 | F | Street Maintenance Specialist | | 2.00 | 1.00 | 1.00 |
| 4130400 | PW45 | 3261 | F | Street Maintenance Specialist (T) | | 0.00 | 1.00 | 1.00 |
| 4130400 | PW45 | 3290 | F | Street Maintenance Crew Leader | | 1.00 | 1.00 | 1.00 |
| 4130400 | PW45 | 3310 | F | Street Maintenance Supervisor | | 1.00 | 1.00 | 1.00 |
| 4130400 | PW45 | 4030 | F | Street Sweeper Operator | | 7.00 | 7.00 | 7.00 |
| | | | | Subtotal | | 11.00 | 11.00 | 11.00 |
| Part Time | | | | | | | | |
| 4130400 | PW45 | 2935 | N | General Service Worker (RESET) | | 2.00 | 2.00 | 2.00 |
| | | | | Subtotal | | 2.00 | 2.00 | 2.00 |
| | | | | Total | | 13.00 | 13.00 | 13.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / NPDES Urban Run-off | | | | | | | | |
| Full Time | | | | | | | | |
| 4140200 | PW33 | 7695 | F | Enviornmental Service Coordinator | (1) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 0.00 | 1.00 | 1.00 |

(1) Add (1) Environmental Services Coordinator position. Approved with budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Public Works Department / Public Parking Services | | | | | | | | |
| Full Time | | | | | | | | |
| 4150000 | PW50 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 4150000 | PW50 | 0084 | F | Senior Office Specialist (T) | | 1.00 | 1.00 | 1.00 |
| 4150000 | PW50 | 2421 | F | Parking Control Representative | | 10.00 | 10.00 | 10.00 |
| 4150000 | PW50 | 2423 | F | Parking Control Representative (T) | | 3.00 | 3.00 | 3.00 |
| 4150000 | PW50 | 2422 | F | Senior Parking Control Representative | | 1.00 | 1.00 | 1.00 |
| 4150000 | PW50 | 9504 | F | Public Parking Services Supervisor (NC) | (1) | 1.00 | 0.00 | 0.00 |
| 4150000 | PW50 | 9504 | F | Public Parking Services Manager (NC) | (1) | 0.00 | 1.00 | 1.00 |
| 4150000 | PW50 | 9531 | F | Administrative Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 18.00 | 18.00 | 18.00 |

(1) Change job title from Public Parking Services Supervisor (NC) to Public Parking Services Manager (NC). Approved by City Council on 02/02/2016.

| | | | |
|---|---|---|---|
| Department Total | 366.00 | 336.00 | 336.00 |

| GL Key | PCN Loc | Job | Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Library / Administration and Support | | | | | | | | |
| Full Time | | | | | | | | |
| 5130000 | LB00 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 5130000 | LB00 | 0430 | F | Senior Account Clerk | | 1.00 | 1.00 | 1.00 |
| 5130000 | LB00 | 6035 | F | Assistant Library Director (NC) | (1) | 1.00 | 1.00 | 1.00 |
| 5130000 | LB00 | 6040 | F | Library Director | | 1.00 | 1.00 | 1.00 |
| 5130000 | LB00 | 9165 | F | Library Digital Systems Specialist | | 1.00 | 1.00 | 1.00 |
| 5130000 | LB00 | 9571 | F | Administrative Services Manager (NC) | | 1.00 | 1.00 | 1.00 |
| 5130000 | LB00 | 9531 | F | Administrative Analyst | (2) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 6.00 | 7.00 | 7.00 |

(1) Add (1) Assistant Library Director; approved by the City Council on November XX, 2015.

(2) Add (1) Administrative Analyst position; transferred from the Office of the City Manager (110000); approved with budget adoption.

| GL Key | PCN Loc | Job | Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Library / Neighborhood Services | | | | | | | | |
| Full Time | | | | | | | | |
| 5135000 | LB05 | 0082 | F | Senior Office Specialist | (1) | 2.00 | 1.00 | 1.00 |
| 5135000 | LB05 | 0210 | F | Messenger | (2) | 1.00 | 0.00 | 0.00 |
| 5135000 | LB05 | 5785 | F | Library Assistant | (3) | 13.75 | 13.00 | 13.00 |
| 5135000 | LB05 | 5786 | F | Library Assistant (T) | (3) | 0.25 | 0.00 | 0.00 |
| 5135000 | LB05 | 5825 | F | Library Technician | | 9.00 | 8.00 | 8.00 |
| 5135000 | LB05 | 5827 | F | Library Technician (T) | (4) | 0.00 | 2.00 | 2.00 |
| 5135000 | LB05 | 5865 | F | Library Associate | | 15.00 | 13.00 | 13.00 |
| 5135000 | LB05 | 5866 | F | Library Associate (T) | (5) (6) | 0.00 | 2.00 | 2.00 |
| 5135000 | LB05 | 5915 | F | Librarian | | 7.00 | 5.00 | 5.00 |
| 5135000 | LB05 | 5917 | F | Librarian (T) | | 1.00 | 1.00 | 1.00 |
| 5135000 | LB05 | 5984 | F | Senior Librarian (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 50.00 | 46.00 | 46.00 |
| Part Time | | | | | | | | |
| 5135000 | LB05 | 0210 | N | Messenger | (2) | 0.00 | 0.48 | 0.48 |
| 5135000 | LB05 | 5770 | N | Library Page | (7) | 0.75 | 0.73 | 0.73 |
| 5135000 | LB05 | 5785 | H | Library Assistant | | 2.50 | 2.50 | 2.50 |
| 5135000 | LB05 | 5786 | H | Library Assistant (T) | | 1.00 | 1.00 | 1.00 |
| 5135000 | LB05 | 5786 | N | Library Assistant (T) | (3) | 0.50 | 1.00 | 1.00 |
| 5135000 | LB05 | 5825 | T | Library Technician | (4) | 0.75 | 0.00 | 0.00 |
| 5135000 | LB05 | 5825 | H | Library Technician | (4) | 0.50 | 0.00 | 0.00 |
| 5135000 | LB05 | 5865 | H | Library Associate | (5) | 1.00 | 0.00 | 0.00 |
| 5135000 | LB05 | 5866 | H | Library Associate (T) | | 0.50 | 0.50 | 0.50 |
| 5135000 | LB05 | 9950 | N | Technical Intern | (8) | 2.42 | 0.96 | 0.96 |
| | | | | Subtotal | | 9.92 | 7.17 | 7.17 |
| | | | | Total | | 59.92 | 53.17 | 53.17 |

(1) (1) unfunded Senior Office Specialist position
(2) Move (0.50) Messenger position from full-time to correctly show in part-time position and eliminiate (0.02) position.
(3) Move (0.50) Library Assistant position from full-time to correctly show in part-time position.
(4) Move (1) part-time Library Technician position to full-time and eliminate (0.25) position.
(5) Move (1) part-time Library Associate position to full-time Library Associate (T) position.
(6) Add (1) Library Associate (T) position; approved with budget adoption.
(7) Add (0.23) Library Page; approved with budget adoption.
(8) Reduce (1.46) Technical Intern position; approved with budget adoption.

| | | | |
|---|---|---|---|
| Department Total | 65.92 | 60.17 | 60.17 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Electric Utility - Management Services | | | | | | | | |
| Full Time | | | | | | | | |
| 6000000 | PU00 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 0345 | F | Administrative Assistant | (3) | 5.00 | 6.00 | 6.00 |
| 6000000 | PU00 | 0353 | F | Senior Administrative Assistant | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 0450 | F | Senior Accounting Technician | (5) | 2.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 0451 | F | Senior Accounting Technician (NC) | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 0610 | F | Utilities Customer Services Representative II | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 6875 | F | Engineering Tech | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 6979 | F | Building Services Project Assistant | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 7261 | F | Utilities Projects & Contracts Manager (NC) | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 7420 | F | Public Utilities General Manager | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 7424 | F | Utilities Assistant General Mgr/Energy Delivery (NC) | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 7436 | F | Utilities Assistant General Mgr/Water Delivery (NC | (7) | 1.00 | 2.00 | 2.00 |
| 6000000 | PU00 | 8250 | F | Accountant II | (5) | 0.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 8251 | F | Accountant II (T) | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 8280 | F | Senior Accountant | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 8281 | F | Senior Accountant (NC) | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 8366 | F | Utilities Assistant General Mgr/Resources (NC) | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 8376 | F | Utilities Assistant General Mgr/Finance & Administration (NC) | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 8387 | F | Utilities Assistant General Mgr/Marketing & Customer Relatior | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 8393 | F | Utilities Senior Analyst | | 3.00 | 3.00 | 3.00 |
| 6000000 | PU00 | 8394 | F | Utilities Principal Analyst | | 3.00 | 3.00 | 3.00 |
| 6000000 | PU00 | 8396 | F | Utilities Principal Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 8398 | F | Utilities Fiscal Manager (NC) | (1) | 3.00 | 2.00 | 2.00 |
| 6000000 | PU00 | 8460 | F | Principal Management Analyst | (6) | 1.00 | 2.00 | 2.00 |
| 6000000 | PU00 | 8654 | F | Utilities Safety & Training Manager (NC) | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 8699 | F | Human Resources Specialist (NC) | | 1.00 | 1.00 | 1.00 |
| 6000000 | PU00 | 9530 | F | Administrative Analyst | (2) | 1.00 | 0.00 | 0.00 |
| 6000000 | PU00 | 9571 | F | Administrative Services Manager | (4) | 0.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 37.00 | 39.00 | 39.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Part Time | | | | | | | | |
| 6000000 | PU00 | 9950 | N | Technical Intern | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 38.00 | 40.00 | 40.00 |

(1) Move (1) Util Fiscal Manager position to the Workforce Development Division 600200, per budget adoption.

(2) Move (1) Administrative Analyst position to the Workforce Development Division 600200, per budget adoption.

(3) Moved (1) Administrative Assistant position from Power Supply Operations Division 612000, per budget adoption.

(4) Moved (1) Administrative Analyst position from Water Engineering 621000 and reclassify as Administrative Services Manager, per budget adoption.

(5) Reclassify (1) Senior Accounting Technician to (1) Accountant II, per budget adoption.

(6) Moved (1) Utilities Senior Water Engineer position from Water Production and Operations Division 620000 and reclassify as Principal Management Analyst, per budget adoption.

(7) Moved (1) Utilities Water System Operations Manager position from Water Field Operations Division 620500 and reclassify as Utilities Assistant General Manager/Water Delivery (NC), per budget adoption.

Riverside Public Utilities / Electric Utility - Workforce Development

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Full Time | | | | | | | | |
| 6002000 | PU00 | 8398 | F | Utilities Fiscal Manager (NC) | (1) | 0.00 | 1.00 | 1.00 |
| 6002000 | PU00 | 9530 | F | Administrative Analyst | (2) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 0.00 | 2.00 | 2.00 |

(1) Moved (1) Util Fiscal Manager position from Management Services 600000, per budget adoption.

(2) Moved (1) Administrative Analyst position from Management Services 600000, per budget adoption.

Riverside Public Utilities / Electric Utility - Office of Operational Technology

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Full Time | | | | | | | | |
| 6003000 | PU00 | 8131 | F | Project Manager (NC) | (1) (2) (3) | 0.00 | 4.00 | 4.00 |
| | | | | Total | | 0.00 | 4.00 | 4.00 |

(1) Moved (2) Utilities Analyst positions from Energy Delivery Engineering 611000 and reclassify as Project Managers, per budget adoption.

(2) Moved (1) Electric Superintendent position from Electric Field Operations Division 610500 and reclassify as Project Manager, per budget adoption.

(3) Moved (1) Assistant Water Superintendent position from Water Field Operations Division 621050 and reclassify as Project Manager, per budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Electric Utility - Business Support | | | | | | | | |
| Full Time | | | | | | | | |
| 6004000 | PU09 | 9176 | F | Senior Network Support Specialist | | 1.00 | 1.00 | 1.00 |
| 6004000 | PU09 | 9255 | F | Business Systems Support Manager | | 1.00 | 1.00 | 1.00 |
| 6004000 | PU09 | 9257 | F | Senior Business Systems Support Analyst | | 2.00 | 2.00 | 2.00 |
| 6004000 | PU09 | 9260 | F | Business Systems Support Analyst | | 1.00 | 1.00 | 1.00 |
| 6004000 | PU09 | 9262 | F | Business Systems Support Technician | | 2.00 | 2.00 | 2.00 |
| 6004000 | PU09 | 8461 | F | Principal Management Analyst NC2E | | 1.00 | 1.00 | 1.00 |
| 6004000 | PU09 | 0410 | F | Account Clerk II | (1) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 8.00 | 9.00 | 9.00 |
| Riverside Public Utilities / Electric Utility - Utility Billing | | | | | | | | |
| Full Time | | | | | | | | |
| 6005000 | PU01 | 0410 | F | Account Clerk II | | 11.00 | 11.00 | 11.00 |
| 6005000 | PU01 | 0650 | F | Utilities Customer Service Supervisor | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 12.00 | 12.00 | 12.00 |
| Part Time | | | | | | | | |
| 6005000 | PU01 | 0410 | H | Account Clerk II | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 13.00 | 13.00 | 13.00 |

(1) Moved (1) Account Clerk II position from Field Services 601000, per budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Electric Utility - Field Services | | | | | | | | |
| Full Time | | | | | | | | |
| 6010000 | PU02 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 6010000 | PU02 | 0410 | F | Account Clerk II | (1) (2) (3) | 4.00 | 2.00 | 2.00 |
| 6010000 | PU02 | 0651 | F | Utilities Customer Service Supervisor (NC) | | 2.00 | 2.00 | 2.00 |
| 6010000 | PU02 | 0670 | F | Utilities Field Services Assistant | | 7.00 | 7.00 | 7.00 |
| 6010000 | PU02 | 0680 | F | Utilities Meter Reader | | 15.00 | 15.00 | 15.00 |
| 6010000 | PU02 | 0681 | F | Utilities Meter Reader (T) | | 3.00 | 3.00 | 3.00 |
| 6010000 | PU02 | 0810 | F | Utilities Senior Field Services Technician | | 15.00 | 15.00 | 15.00 |
| 6010000 | PU02 | 0831 | F | Utilities Field Services Manager (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 48.00 | 46.00 | 46.00 |
| Part Time | | | | | | | | |
| 6010000 | PU02 | 0810 | N | Utilities Senior Field Services Technician | | 0.50 | 0.50 | 0.50 |
| 6010000 | PU02 | 2930 | N | General Service Worker | | 2.00 | 2.00 | 2.00 |
| 6010000 | PU02 | 2930 | T | General Service Worker | | 0.75 | 0.75 | 0.75 |
| | | | | Subtotal | | 3.25 | 3.25 | 3.25 |
| | | | | Total | | 51.25 | 49.25 | 49.25 |

(1) Move (1) Account Clerk II position to the Business Support Division 600400, per budget adoption.

(2) Move (.50) Account Clerk II position to the Marketing Communications Division 602000, per budget adoption.

(2) Move (.50) Account Clerk II position to the Marketing Public Benefit Division 602010, per budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Electric Utility - Customer Service | | | | | | | | |
| Full Time | | | | | | | | |
| 6015000 | PU05 | 0610 | F | Utilities Customer Service Representative II | | 50.00 | 50.00 | 50.00 |
| 6015000 | PU05 | 0612 | F | Utilities Customer Service Representative II (T) | | 9.00 | 9.00 | 9.00 |
| 6015000 | PU05 | 0650 | F | Utilities Customer Service Supervisor | | 2.00 | 2.00 | 2.00 |
| 6015000 | PU05 | 0651 | F | Utilities Customer Service Supervisor (NC) | | 3.00 | 3.00 | 3.00 |
| 6015000 | PU05 | 0890 | F | Utilities Customer Service Manager | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 65.00 | 65.00 | 65.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Electric Utility - Marketing Services | | | | | | | | |
| Full Time | | | | | | | | |
| 6020000 | PU07 | 0024 | F | Office Specialist (T) | | 1.00 | 1.00 | 1.00 |
| 6020000 | PU07 | 0082 | F | Senior Office Specialist | (2) | 1.00 | 0.00 | 0.00 |
| 6020000 | PU07 | 0610 | F | Utilities Customer Service Representative II | | 1.00 | 1.00 | 1.00 |
| 6020000 | PU07 | 0650 | F | Utilities Customer Service Supervisor | (2) | 1.00 | 0.00 | 0.00 |
| 6020000 | PU07 | 1040 | F | Utilities Information Assistant | | 1.00 | 1.00 | 1.00 |
| 6020000 | PU07 | 1050 | F | Utilities Customer Communications Specialist | | 1.00 | 1.00 | 1.00 |
| 6020000 | PU07 | 1065 | F | Utilities Program and Services Representative | (2) | 1.00 | 0.00 | 0.00 |
| 6020000 | PU07 | 1070 | F | Utilities Senior Program/Services Representative | (2) | 3.00 | 2.00 | 2.00 |
| 6020000 | PU07 | 1071 | F | Utilities Senior Program/Services Representative ( | (2) | 1.00 | 0.00 | 0.00 |
| 6020000 | PU07 | 1074 | F | Utilities Prin. Program/Services Representative (N | (2) | 3.00 | 1.00 | 1.00 |
| 6020000 | PU07 | 1079 | F | Utilities Public Benefits/Customer Relations Mgr (I | (2) | 3.00 | 1.00 | 1.00 |
| 6020000 | PU07 | 7801 | F | Senior Graphics Technician | | 1.00 | 1.00 | 1.00 |
| 6020000 | PU07 | 8386 | F | Utilities Customer Communications Coordinator (NC) | | 1.00 | 1.00 | 1.00 |
| 6020000 | PU07 | 9540 | F | Senior Administrative Analyst | (2) | 1.00 | 0.00 | 0.00 |
| 6020000 | PU07 | 9982 | F | General Service Worker | (2) | 2.00 | 1.00 | 1.00 |
| 6020000 | PU07 | 9983 | F | General Service Worker (T) | (2) | 1.00 | 0.00 | 0.00 |
| 6020000 | PU07 | 9160 | F | Web Designer | (1) | 0.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 23.00 | 12.00 | 12.00 |
| Part Time | | | | | | | | |
| 6020000 | PU07 | 0400 | H | Account Clerk I | (2) | 0.50 | 0.00 | 0.00 |
| 6020000 | PU07 | 9160 | H | Web Designer | (1) | 0.50 | 0.00 | 0.00 |
| 6020000 | PU07 | 0990 | N | Utility Surveyor/Installer | | 2.00 | 1.50 | 1.50 |
| | | | | Subtotal | | 3.00 | 1.50 | 1.50 |
| | | | | Total | | 26.00 | 13.50 | 13.50 |

(1) Moved (.50) Account Clerk II position from Field Services 601000 and repurposed to increase half time Web Designer position to full time, per budget adoption.

(2) Moved (13) positions to Marketing Public Benefit Division 602010, per budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Electric Utility - Marketing Public Benefit | | | | | | | | |
| Full Time | | | | | | | | |
| 6020100 | PU08 | 0082 | F | Senior Office Specialist | (2) | 0.00 | 1.00 | 1.00 |
| 6020100 | PU08 | 0650 | F | Utilities Customer Service Supervisor | (2) | 0.00 | 1.00 | 1.00 |
| 6020100 | PU08 | 1065 | F | Utilities Program and Services Representative | (2) | 0.00 | 1.00 | 1.00 |
| 6020100 | PU08 | 1070 | F | Utilities Senior Program/Services Representative | (2) | 0.00 | 1.00 | 1.00 |
| 6020100 | PU08 | 1071 | F | Utilities Senior Program/Services Representative ( | (2) | 0.00 | 1.00 | 1.00 |
| 6020100 | PU08 | 1074 | F | Utilities Prin. Program/Services Representative (N | (2) | 0.00 | 2.00 | 2.00 |
| 6020100 | PU08 | 1079 | F | Utilities Public Benefits/Customer Relations Mgr (N | (2) | 0.00 | 2.00 | 2.00 |
| 6020100 | PU08 | 9540 | F | Senior Administrative Analyst | (2) | 0.00 | 1.00 | 1.00 |
| 6020100 | PU08 | 9982 | F | General Service Worker | (2) | 0.00 | 1.00 | 1.00 |
| 6020100 | PU08 | 9983 | F | General Service Worker (T) | (2) | 0.00 | 1.00 | 1.00 |
| 6020100 | PU08 | 0400 | F | Account Clerk I | (1) (2) | 0.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 0.00 | 13.00 | 13.00 |
| Part Time | | | | | | | | |
| 6020100 | PU08 | 0400 | H | Account Clerk I | (1) | 0.00 | 0.00 | 0.00 |
| 6020100 | PU08 | 0990 | N | Utility Surveyor/Installer | (2) | 0.00 | 0.50 | 0.50 |
| | | | | Subtotal | | 0.00 | 0.50 | 0.50 |
| | | | | Total | | 0.00 | 13.50 | 13.50 |

(1) Moved (.50) Account Clerk II position from Field Services 601000 and repurposed to increase half time Account Clerk I to full time, per budget adoption.
(2) Moved (13) positions from Marketing Services Division 602000, per budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Electric Utility - Legislative and Regulatory Risk | | | | | | | | |
| Full Time | | | | | | | | |
| 6025000 | PU10 | 1073 | F | Utilities Principal Program and Services Representative | | 1.00 | 1.00 | 1.00 |
| 6025000 | PU10 | 7521 | F | Utilities Power Resources Manager (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 2.00 | 2.00 | 2.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Electric Utility - Production and Operations | | | | | | | | |
| Full Time | | | | | | | | |
| 6100000 | PU20 | 0082 | F | Senior Office Specialist | | 2.00 | 2.00 | 2.00 |
| 6100000 | PU20 | 4710 | F | Utilities Electric Field Manager | | 1.00 | 1.00 | 1.00 |
| 6100000 | PU20 | 4720 | F | Utilities Electric Superintendent | | 1.00 | 1.00 | 1.00 |
| 6100000 | PU20 | 4721 | F | Utilities Electric Superintendent (NC) | | 1.00 | 1.00 | 1.00 |
| 6100000 | PU20 | 4745 | F | Utilities Electric Meter Shop Assistant | | 2.00 | 2.00 | 2.00 |
| 6100000 | PU20 | 4765 | F | Utilities Electric Meter Technician | | 4.00 | 4.00 | 4.00 |
| 6100000 | PU20 | 4770 | F | Utilities Senior Electric Meter Technician | | 1.00 | 1.00 | 1.00 |
| 6100000 | PU20 | 4860 | F | Utilities Electric Power System Dispatcher II | | 10.00 | 10.00 | 10.00 |
| 6100000 | PU20 | 4876 | F | Utilities Dispatch Superintendent | | 1.00 | 1.00 | 1.00 |
| 6100000 | PU20 | 5000 | F | Utilities Transformer Technician II | | 2.00 | 2.00 | 2.00 |
| 6100000 | PU20 | 5020 | F | Utilities Substation Electrician | | 14.00 | 14.00 | 14.00 |
| 6100000 | PU20 | 5060 | F | Utilities Substation Test Technician | | 6.00 | 6.00 | 6.00 |
| 6100000 | PU20 | 5061 | F | Utilities Substation Test Supervisor | | 1.00 | 1.00 | 1.00 |
| 6100000 | PU20 | 5100 | F | Utilities Substation Construction/Maint. Supervisor | | 2.00 | 2.00 | 2.00 |
| 6100000 | PU20 | 7040 | F | SCADA System Supervisor | | 1.00 | 1.00 | 1.00 |
| 6100000 | PU20 | 8389 | F | Utilities Analyst | | 1.00 | 1.00 | 1.00 |
| 6100000 | PU20 | 9176 | F | Senior Network Support Specialist | | 1.00 | 1.00 | 1.00 |
| 6100000 | PU20 | 9230 | F | Senior Systems Analyst | | 2.00 | 2.00 | 2.00 |
| 6100000 | PU20 | 7141 | F | Principal Engineer (NC) | (1) | 0.00 | 1.00 | 1.00 |
| | | | | Total | | 53.00 | 54.00 | 54.00 |

(1) Moved (1) Principal Engineer from Energy Delivery Engineering 611000, per budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Electric Utility - Field Operations | | | | | | | | |
| Full Time | | | | | | | | |
| 6105000 | PU21 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 6105000 | PU21 | 3820 | F | Utilities Street Light Maintenance Worker | | 2.00 | 2.00 | 2.00 |
| 6105000 | PU21 | 4640 | F | Utilities Power Line Technician | | 44.00 | 44.00 | 44.00 |
| 6105000 | PU21 | 4660 | F | Utilities Electric Troubleshooter | | 2.00 | 2.00 | 2.00 |
| 6105000 | PU21 | 4700 | F | Utilities Electric Supervisor | | 13.00 | 13.00 | 13.00 |
| 6105000 | PU21 | 4710 | F | Utilities Electric Field Manager | | 1.00 | 1.00 | 1.00 |
| 6105000 | PU21 | 4720 | F | Utilities Electric Superintendent | (1) | 3.00 | 2.00 | 2.00 |
| 6105000 | PU21 | 6755 | F | Engineering Aide | | 1.00 | 1.00 | 1.00 |
| 6105000 | PU21 | 6895 | F | Utilities Senior Engineering Technician (Electric) | | 1.00 | 1.00 | 1.00 |
| 6105000 | PU21 | 7180 | F | Utilities Senior Electrical Engineer | | 1.00 | 1.00 | 1.00 |
| 6105000 | PU21 | 7590 | F | Construction Inspector II | | 2.00 | 2.00 | 2.00 |
| 6105000 | PU21 | 7591 | F | Construction Inspector II (T) | | 1.00 | 1.00 | 1.00 |
| 6105000 | PU21 | 8260 | F | Accountant II | | 1.00 | 1.00 | 1.00 |
| 6105000 | PU21 | 8389 | F | Utilities Analyst | | 1.00 | 1.00 | 1.00 |
| 6105000 | PU21 | 9530 | F | Administrative Analyst | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 75.00 | 74.00 | 74.00 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Part Time | | | | | | | | |
| 6105000 | PU21 | 9950 | N | Technical Intern | | 4.00 | 4.00 | 4.00 |
| | | | | Subtotal | | 4.00 | 4.00 | 4.00 |
| | | | | Total | | 79.00 | 78.00 | 78.00 |

(1) Moved (1) Utilities Electric Superintendent position to Office of Operational Technology Division 600300, per budget adoption.

Riverside Public Utilities / Electric Utility - Energy Delivery Engineering

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Full Time | | | | | | | | |
| 6110000 | PU22 | 0082 | F | Senior Office Specialist | | 4.00 | 4.00 | 4.00 |
| 6110000 | PU22 | 0920 | F | Development Services Representative III | | 2.00 | 2.00 | 2.00 |
| 6110000 | PU22 | 6755 | F | Engineering Aide | | 5.00 | 5.00 | 5.00 |
| 6110000 | PU22 | 6756 | F | Engineering Aide (T) | | 1.00 | 1.00 | 1.00 |
| 6110000 | PU22 | 6765 | F | Senior Engineering Aide | | 11.00 | 11.00 | 11.00 |
| 6110000 | PU22 | 6865 | F | Util Supervising Engineering Technician (Elec.) | | 1.00 | 1.00 | 1.00 |
| 6110000 | PU22 | 6866 | F | Util Supervising Engineering Technician (Elec.) (NC) | | 2.00 | 2.00 | 2.00 |
| 6110000 | PU22 | 6875 | F | Engineering Technician | | 7.00 | 7.00 | 7.00 |
| 6110000 | PU22 | 6876 | F | Engineering Technician (T) | | 1.00 | 1.00 | 1.00 |
| 6110000 | PU22 | 6895 | F | Utilities Senior Engineering Technician (Electric) | | 8.00 | 8.00 | 8.00 |
| 6110000 | PU22 | 7140 | F | Principal Engineer | | 1.00 | 1.00 | 1.00 |
| 6110000 | PU22 | 7141 | F | Principal Engineer (NC) | (1) | 6.00 | 5.00 | 5.00 |
| 6110000 | PU22 | 7175 | F | Utilities Electrical Engineer | | 3.00 | 3.00 | 3.00 |
| 6110000 | PU22 | 7180 | F | Utilities Senior Electrical Engineer | | 7.00 | 7.00 | 7.00 |
| 6110000 | PU22 | 7181 | F | Utilities Senior Electrical Engineer (NC) | | 7.00 | 7.00 | 7.00 |
| 6110000 | PU22 | 7191 | F | Utilities Electrical Engineering Manager (NC) | | 1.00 | 1.00 | 1.00 |
| 6110000 | PU22 | 8390 | F | Utilities Analyst (NC) | (2) | 2.00 | 0.00 | 0.00 |
| | | | | Subtotal | | 69.00 | 66.00 | 66.00 |
| Part Time | | | | | | | | |
| 6110000 | PU22 | 9950 | N | Technical Intern | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 70.00 | 67.00 | 67.00 |

(1) Move (1) Principal Engineer (NC) to Electric Production and Operations Division 610000, per budget adoption.

(1) Move (2) Utilities Analyst positions to Office of Operational Technology Division 600300, per budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Electric Utility - Power Supply Operations | | | | | | | | |
| Full Time | | | | | | | | |
| 6120000 | PU24 | 0345 | F | Administrative Assistant | (1) | 1.00 | 0.00 | 0.00 |
| 6120000 | PU24 | 7235 | F | Utilities Power Scheduler/Trader | | 7.00 | 7.00 | 7.00 |
| 6120000 | PU24 | 7236 | F | Utilities Power Scheduler/Trader (NC) | | 9.00 | 9.00 | 9.00 |
| 6120000 | PU24 | 7244 | F | Utilities Resources Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| 6120000 | PU24 | 7245 | F | Utilities Resources Analyst | | 1.00 | 1.00 | 1.00 |
| 6120000 | PU24 | 7246 | F | Utilities Senior Resources Analyst | | 3.00 | 3.00 | 3.00 |
| 6120000 | PU24 | 7248 | F | Utilities Principal Resources Analyst (NC) | | 5.00 | 5.00 | 5.00 |
| 6120000 | PU24 | 7249 | F | Utilities Senior Resources Analyst (NC) | | 5.00 | 5.00 | 5.00 |
| 6120000 | PU24 | 7521 | F | Utilities Power Resources Manager (NC) | | 3.00 | 3.00 | 3.00 |
| 6120000 | PU24 | 8394 | F | Utilities Principal Analyst | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 36.00 | 35.00 | 35.00 |
| Part Time | | | | | | | | |
| 6120000 | PU24 | 9950 | N | Technical Intern | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 37.00 | 36.00 | 36.00 |

(1) Move (1) Administrative Assistant position to the Management Services Division 600000, per budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Electric Utility - Riverside Energy Resource Center Generating Plant | | | | | | | | |
| Full Time | | | | | | | | |
| 6120130 | PU26 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 6120130 | PU26 | 4708 | F | Utilities Generation Manager (NC) | | 1.00 | 1.00 | 1.00 |
| 6120130 | PU26 | 5020 | F | Utilities Substation Electrician | | 1.00 | 1.00 | 1.00 |
| 6120130 | PU26 | 5030 | F | Utilities Generation Technician | | 6.00 | 6.00 | 6.00 |
| 6120130 | PU26 | 5035 | F | Utilities Generation Test Technician | | 2.00 | 2.00 | 2.00 |
| 6120130 | PU26 | 5040 | F | Utilities Senior Generation Test Technician | | 1.00 | 1.00 | 1.00 |
| 6120130 | PU26 | 5060 | F | Utilities Substation Test Technician | | 1.00 | 1.00 | 1.00 |
| 6120130 | PU26 | 5100 | F | Utilities Substation Conservation/Maintenance Sup. | | 1.00 | 1.00 | 1.00 |
| 6120130 | PU26 | 7249 | F | Utilities Senior Resources Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| 6120130 | PU26 | 7411 | F | Utilities Generation Plant Manager (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 16.00 | 16.00 | 16.00 |
| Part Time | | | | | | | | |
| 6120130 | PU26 | 2930 | N | General Service Worker | | 0.50 | 0.50 | 0.50 |
| | | | | Subtotal | | 0.50 | 0.50 | 0.50 |
| | | | | Total | | 16.50 | 16.50 | 16.50 |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Electric Utility - Clearwater Generating Plant | | | | | | | | |
| Full Time | | | | | | | | |
| 6120140 | PU27 | 5030 | F | Utilities Generation Technician | | 4.00 | 4.00 | 4.00 |
| 6120140 | PU27 | 5035 | F | Utilities Generation Test Technician | | 1.00 | 1.00 | 1.00 |
| 6120140 | PU27 | 7411 | F | Utilities Generation Plant Manager (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 6.00 | 6.00 | 6.00 |
| Riverside Public Utilities / Water Utility - Engineering & Resources | | | | | | | | |
| Full Time | | | | | | | | |
| 6200000 | PU30 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 6200000 | PU30 | 0460 | F | Accounting Technician | | 1.00 | 1.00 | 1.00 |
| 6200000 | PU30 | 3745 | F | Utilities Water Superintendent (NC) | | 1.00 | 1.00 | 1.00 |
| 6200000 | PU30 | 4280 | F | Utilities Water System Operator II | | 9.00 | 9.00 | 9.00 |
| 6200000 | PU30 | 4300 | F | Utilities Senior Water System Operator | | 1.00 | 1.00 | 1.00 |
| 6200000 | PU30 | 4310 | F | Utilities Chief Water System Operator | | 1.00 | 1.00 | 1.00 |
| 6200000 | PU30 | 4320 | F | Utilities Water Control System Technician | | 3.00 | 3.00 | 3.00 |
| 6200000 | PU30 | 4330 | F | Utilities Water System Operations Manager | | 1.00 | 1.00 | 1.00 |
| 6200000 | PU30 | 4337 | F | Utilities Water Quality Technician | | 2.00 | 2.00 | 2.00 |
| 6200000 | PU30 | 4371 | F | Utilities Water Maintenance Electrician | | 3.00 | 3.00 | 3.00 |
| 6200000 | PU30 | 4391 | F | Utilities Water Maintenance Painter | | 1.00 | 1.00 | 1.00 |
| 6200000 | PU30 | 5480 | F | Plant and Equipment Mechanic | | 1.00 | 1.00 | 1.00 |
| 6200000 | PU30 | 5485 | F | Utilities Water Maintenance Mechanic | | 3.00 | 3.00 | 3.00 |
| 6200000 | PU30 | 6765 | F | Senior Engineering Aide | | 1.00 | 1.00 | 1.00 |
| 6200000 | PU30 | 6875 | F | Engineering Technician | | 2.00 | 2.00 | 2.00 |
| 6200000 | PU30 | 6885 | F | Senior Engineering Technician (Civil) | | 1.00 | 1.00 | 1.00 |
| 6200000 | PU30 | 7160 | F | Utilities Senior Water Engineer | (1) | 1.00 | 0.00 | 0.00 |
| 6200000 | PU30 | 7161 | F | Utilities Senior Water Engineer (NC) | | 1.00 | 1.00 | 1.00 |
| 6200000 | PU30 | 7636 | F | Construction Contracts Administrator (NC) | | 1.00 | 1.00 | 1.00 |
| 6200000 | PU30 | 9530 | F | Administrative Analyst | | 1.00 | 1.00 | 1.00 |
| | | | | Total | | 36.00 | 35.00 | 35.00 |

(1) Move (1) Utilities Senior Water Engineer to the Management Services Division 600000, per budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Water Utility - Field Operations | | | | | | | | |
| Full Time | | | | | | | | |
| 6205000 | PU31 | 0082 | F | Senior Office Specialist | | 1.00 | 1.00 | 1.00 |
| 6205000 | PU31 | 3620 | F | Utilities Water Field Helper | | 14.00 | 14.00 | 14.00 |
| 6205000 | PU31 | 3660 | F | Utilities Water Works Pipefitter | | 39.00 | 39.00 | 39.00 |
| 6205000 | PU31 | 3680 | F | Utilities Water Utility Troubleshooter | | 4.00 | 4.00 | 4.00 |
| 6205000 | PU31 | 3720 | F | Utilities Water Supervisor | | 11.00 | 11.00 | 11.00 |
| 6205000 | PU31 | 3730 | F | Utilities Assistant Water Superintendent | (1) | 1.00 | 0.00 | 0.00 |
| 6205000 | PU31 | 3740 | F | Utilities Water Superintendent | | 1.00 | 1.00 | 1.00 |
| 6205000 | PU31 | 3745 | F | Utilities Water Superintendent (NC) | | 1.00 | 1.00 | 1.00 |
| 6205000 | PU31 | 4010 | F | Utility Equipment Operator | | 6.00 | 6.00 | 6.00 |
| 6205000 | PU31 | 4255 | F | Utilities Water Meter Technician II | | 5.00 | 5.00 | 5.00 |
| 6205000 | PU31 | 4330 | F | Utilities Water System Operations Manager | (2) | 2.00 | 1.00 | 1.00 |
| 6205000 | PU31 | 5580 | F | Utilities Welder/Pipefitter | | 2.00 | 2.00 | 2.00 |
| 6205000 | PU31 | 5590 | F | Utilities Asst Shop Tool/Fabrication Technician | | 1.00 | 1.00 | 1.00 |
| 6205000 | PU31 | 5600 | F | Utilities Shop Tool/Fabrication Technician | | 1.00 | 1.00 | 1.00 |
| 6205000 | PU31 | 8390 | F | Utilities Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| 6205000 | PU31 | 9100 | F | Utilities Data Control Clerk | | 2.00 | 2.00 | 2.00 |
| 6205000 | PU31 | 9530 | F | Administrative Analyst | | 1.00 | 1.00 | 1.00 |
| 6205000 | PU31 | 9531 | F | Administrative Analyst (NC) | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 94.00 | 92.00 | 92.00 |
| Part Time | | | | | | | | |
| 6205000 | PU31 | 9950 | N | Technical Intern | | 4.00 | 4.00 | 4.00 |
| | | | | Subtotal | | 4.00 | 4.00 | 4.00 |
| | | | | Total | | 98.00 | 96.00 | 96.00 |

(1) Move (1) Assistant Water Superintendent position to the Office of Operational Technology Division 600300, per budget adoption.

(2) Move (1) Utilities Water System Operations Manager position to the Management Services Division 600000, per budget adoption.

| GL Key | PCN Loc | PCN Job | PCN Type | Description | | Full Time Equivalent Authorized 2015/16 | Authorized 2016/17 | Authorized 2017/18 |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Water Utility - Engineering | | | | | | | | |
| Full Time | | | | | | | | |
| 6210000 | PU32 | 0025 | F | Office Specialist | | 1.00 | 1.00 | 1.00 |
| 6210000 | PU32 | 2801 | F | Util. Landscape and Maintenance Contract Admin. (NC) | | 1.00 | 1.00 | 1.00 |
| 6210000 | PU32 | 6765 | F | Senior Engineering Aide | | 5.00 | 5.00 | 5.00 |
| 6210000 | PU32 | 6855 | F | Supervising Engineering Technician (Civil) | | 1.00 | 1.00 | 1.00 |
| 6210000 | PU32 | 6875 | F | Engineering Technician | | 2.00 | 2.00 | 2.00 |
| 6210000 | PU32 | 6876 | F | Engineering Technician (T) | | 1.00 | 1.00 | 1.00 |
| 6210000 | PU32 | 6885 | F | Senior Engineering Technician (Civil) | | 1.00 | 1.00 | 1.00 |
| 6210000 | PU32 | 6886 | F | Senior Engineering Technician (Civil) (T) | | 3.00 | 3.00 | 3.00 |
| 6210000 | PU32 | 7140 | F | Principal Engineer | | 3.00 | 3.00 | 3.00 |
| 6210000 | PU32 | 7155 | F | Utilities Associate Water Engineer | | 6.00 | 6.00 | 6.00 |
| 6210000 | PU32 | 7156 | F | Utilities Associate Water Engineer (T) | | 1.00 | 1.00 | 1.00 |
| 6210000 | PU32 | 7160 | F | Utilities Senior Water Engineer | | 4.00 | 4.00 | 4.00 |
| 6210000 | PU32 | 7161 | F | Utilities Senior Water Engineer (NC) | | 4.00 | 4.00 | 4.00 |
| 6210000 | PU32 | 7193 | F | Engineering Manager (NC) | | 2.00 | 2.00 | 2.00 |
| 6210000 | PU32 | 7590 | F | Construction Inspector II | | 4.00 | 4.00 | 4.00 |
| 6210000 | PU32 | 7591 | F | Construction Inspector II (T) | | 2.00 | 2.00 | 2.00 |
| 6210000 | PU32 | 9530 | F | Administrative Analyst | (1) | 2.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 43.00 | 42.00 | 42.00 |
| Part Time | | | | | | | | |
| 6210000 | PU32 | 0082 | H | Senior Office Specialist | | 0.50 | 0.50 | 0.50 |
| 6210000 | PU32 | 9950 | N | Technical Intern | | 1.00 | 1.00 | 1.00 |
| | | | | Subtotal | | 1.50 | 1.50 | 1.50 |
| | | | | Total | | 44.50 | 43.50 | 43.50 |

(1) Move (1) Administrative Analyst position to the Management Services Division 600000, per budget adoption.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Water Utility - Conservation and Reclamation Program | | | | | | | | |
| Full Time | | | | | | 1.00 | 1.00 | 1.00 |
| 6220200 | PU34 | 1065 | F | Utilities Program/Services Representative | | 1.00 | 1.00 | 1.00 |
| 6220200 | PU34 | 1070 | F | Utilities Senior Program/Services Representative | | 2.00 | 2.00 | 2.00 |
| | | | | Subtotal | | | | |
| Part Time | | | | | | 0.65 | 0.65 | 0.65 |
| 6220200 | PU34 | 0990 | N | Utility Surveyor/Installer | | 0.65 | 0.65 | 0.65 |
| | | | | Subtotal | | 2.65 | 2.65 | 2.65 |
| | | | | Total | | | | |

| GL Key | PCN Loc | PCN Job | PCN Type | Description | Full Time Equivalent Authorized 2015/16 | Full Time Equivalent Authorized 2016/17 | Full Time Equivalent Authorized 2017/18 |
|---|---|---|---|---|---|---|---|
| Riverside Public Utilities / Central Stores | | | | | | | |
| Full Time | | | | | 1.00 | 1.00 | 1.00 |
| 6400000 | PU50 | 0430 | F | Senior Account Clerk | 5.00 | 5.00 | 5.00 |
| 6400000 | PU50 | 1130 | F | Inventory Control Specialist | 1.00 | 1.00 | 1.00 |
| 6400000 | PU50 | 1150 | F | Senior Inventory Control Specialist | 1.00 | 1.00 | 1.00 |
| 6400000 | PU50 | 1170 | F | Warehouse Supervisor | | | |
| | | | | | 8.00 | 8.00 | 8.00 |
| | | | | Total | | | |
| | | | | Department Total | 653.90 | 653.90 | 653.90 |

# NOTES

# GLOSSARY OF TERMS

# GLOSSARY OF TERMS

**Accrual Basis of Accounting**
The basis of accounting by which revenues are recorded when earned and expenditures are recorded as soon as they result in liabilities for benefits received.

**Appropriation**
A specific amount of money authorized by the City Council for an approved work program or individual project.

**Assessed Valuation**
A dollar value placed on real estate or other property by Riverside County as a basis for levying property taxes.

**Balanced Budget**
A budget in which planned expenditures do not exceed planned funds available.

**Basis of Budgeting**
Budgets are adopted on a basis consistent with accounting principles general accepted in the United States of America. Annual appropriated budgets are adopted for all departments within the general, special revenue and capital projects funds.

**Beginning/Ending Fund Balance**
Unencumbered resources available in a fund from the prior/current year after payment of the prior/current year expenses.

**Bond**
A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date.

**Budget**
An annual financial plan that identifies revenues, types and levels of services to be provided, and the amount of funds that can be spent. The City of Riverside's budget encompasses one fiscal year.

**Budget Calendar**
The schedule of key dates or milestones, which the city follows in the preparation and adoption of the budget.

# GLOSSARY OF TERMS

**Budget Message**
A general discussion of the preliminary/adopted budget presented in writing as part of, or supplement to, the budget document. Explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

**CalPERS**
The California Public Employees Retirement System, which is the agency providing pension benefits to all City employees.

**Capital Expenditures**
Typically are expenditures related to major construction projects such as roads, buildings, and parks. These expenditures are typically capitalized and depreciated over time.

**Capital Improvement Program**
A multi-year financial plan containing proposed construction of physical assets, such as park, street, sewerage, cultural, and recreation facilities. This program has identified all projects, which are the responsibility of the City between the present to build out.

**Capital Projects**
Projects that purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

**Capital Outlay**
Equipment (fixed assets) with a value of $5,000 or more (or $1,000 for electronic equipment) and an estimated useful life of more than one year, such as automobiles and office furniture, which appear in the Operating Budget.

**Central Services Fund**
A fund that provides services to all City departments and bills the various other funds for services rendered. Examples of Central Services Funds include Finance, Human Resources, and General Services.

**Community Development Block Grants (CDBG)**
Funds established to account for revenues from the federal government and expenditures as prescribed under the Community Development Block Grant program.

# GLOSSARY OF TERMS

**Comprehensive Annual Financial Report (CAFR)**
Financial report organized by fund, which provides a balance sheet that compares assets with liabilities and fund balance. The CAFR is also an operating statement that compares revenues with expenditures.

**Contingency**
An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as federal mandates, shortfalls in revenue, and similar eventualities.

**Council-Manager Form of Government**
An organizational structure in which the Mayor and City Council appoint an independent City Manager to be the chief operating officer of a local government. In practice, a City Council sets policies and the city manager is responsible for implementing those policies effectively and efficiently.

**Continuing Appropriations, or Carryovers**
Funding approved in the current budget but not expended during a particular fiscal year. These appropriations are carried forward into the next fiscal year for their original intended purpose.

**Cost Allocation**
A method used to charge General Fund overhead costs to other funds, such as enterprise funds and internal service funds.

**Debt Service**
The payment of principal and interest on borrowed funds, such as bonds.

**Department**
An organizational unit comprised of programs or divisions. Examples include the Police Department, Library, and Human Resources Department.

**Encumbrance**
A legal obligation to expend funds for an expenditure that has not yet occurred.

**Enterprise Fund**
A fund type established to account for the total costs of selected governmental facilities and services that are operated similar to private enterprises.

# GLOSSARY OF TERMS

**Equipment Outlay**
A category of expenditures that captures purchases of capital equipment, such as furniture, vehicles, large machinery, and other items.

**Estimate**
Represents the most recent estimate for current year revenue and expenditures. Estimates are based upon several months of actual expenditure and revenue experience and consider the impact of unanticipated price or other economic factors.

**Expenditure**
The actual spending of funds set aside by appropriation for identified goods and services.

**FBO**
A fixed base operator, which is the location on an airport that services and provides fuel to private aircraft.

**Fee**
A general term used for any charge levied by government for providing a service or performing an activity.

**Fines, Forfeitures, and Penalties**
Revenue category that contains monies resulting from violations of various City and state laws, and from damage to City property.

**Fiscal Year**
A twelve-month period of time designated as the budget year. The City of Riverside's fiscal year is July 1 to June 30.

**Full-Time Equivalent (FTE)**
A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time Typist Clerk working 20 hours per week would be equivalent to one-half of a full-time position, or 0.50 FTE.

**Fund**
A set of inter-related accounts to record revenues and expenditures associated with a specific purpose.

# GLOSSARY OF TERMS

**Fund Balance**The amount of financial resources in a given fund that are not restricted to fund existing commitments and are therefore available for any use permitted for the fund.

**GANN Limit (Proposition 4)**
Under this article of the California Constitution, the City must compute an annual appropriation limit that states a ceiling on the total amount of tax revenues the City can appropriate annually.

**Generally Accepted Accounting Principles (GAAP)**
Uniform minimum standards used by state and local governments for financial recording and reporting that have been established by the accounting profession through the Governmental Accounting Standards Board (GASB).

**General Fund (101)**
The primary fund used by the City for which revenues and expenditures are not legally restricted for use. Examples of departments operating within the General Fund include Fire, Police, and City Manager.

**Governmental Accounting Standards Board (GASB**
The Governmental Accounting Standards Board (GASB) was organized in 1984 by the
Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

**Grant**
Contributions of cash or other assets from another governmental agency or other organization to be used or expended for a specific purpose, activity or facility.

**HUD**
The United States Department of Housing and Urban Development.

**Infrastructure**
Facilities that support the daily life and growth of the City, for example, roads, water lines, and sewers.

**Interfund Transfers**
A transfer of funds between departments/ funds for specific purposes as approved by the appropriate authority.

# GLOSSARY OF TERMS

**Internal Service Funds**
A fund for financing and accounting for a department's (or division's) work for other fund transfers.

**Levy**
To impose taxes, special assessments, or charges for the support of city activities.

**Licenses and Permits**
Revenue category that accounts for recovering costs associated with regulating business activity.

**Mission Statement**
A broad statement that describes the reason for existence of an organization or organizational unit, such as a department.

**Non-Personnel Expenses**
Expenditures related to professional services and supplies.

**NPDES**
The National Pollution Discharge Elimination System, which is a permitting process with which the City is required to comply to ensure that storm water runoff is not contaminated.

**Objective**
Describes an outcome to be accomplished in specific well defined and measurable terms and is achievable within a specific timeframe. Generally, departmental programs have objectives.

**Ordinance**
A formal legislative enactment by the governing board (City Council) of a municipality. If it is not in conflict with any higher form of law, an Ordinance has the full force and effect of law within the boundaries of the municipality to which it applies.

**Operating Budget**
The annual appropriation of funds for on-going program costs, which include salaries, benefits, maintenance, operation, and capital outlay items.

**Performance Measures**
Statistical measures, which are collected to show the impact of dollars, spent on city services.

# GLOSSARY OF TERMS

**PERS**
The California Public Employees Retirement System, which is the agency providing pension benefits to all City employees.

**Personnel Expenses**
An expenditure category that captures expenses related to employee compensation, such as salaries and fringe benefits. Personnel expenses include salaries, pensions, retirement, special pay, and insurance for full-time and part-time employees of the City

**Preliminary Budget**
A balanced budget presented to the City Council by the City Manager. Any City Council changes to the preliminary Budget are incorporated into the final adopted budget.

**Program**
Represents major areas or support functions; defined as a service provided to citizens, other departments, or other agencies.

**Request for Proposals**
A written solicitation issued by a Using Agency which generally describes the Goods or Services sought to be Procured by the City, sets forth minimum standards and criteria for evaluating proposals submitted in response to it, generally describes the format and content of proposals to be submitted, provides for negotiation of terms and conditions of the Procurement Contract and may place emphasis on described factors other than price to be used in evaluating proposals.

**Revenues**
Funds received from the collection of taxes, fees, permits, licenses, interest, and grants during the fiscal year.

**RORF**
A Redevelopment Obligation Retirement Fund, which is a requirement of the legislation dissolving California Redevelopment Agencies. The assets and liabilities of each former Redevelopment Project Area are now housed in individual RORFs.

# GLOSSARY OF TERMS

**Routine Fund Balance Change**
A routine fund balance change is one that occurs year-to-year due to the nature of the fund. For example, the City's Central Garage Fund routinely has fluctuations in available fund balance as a result of periodic acquisitions of vehicles. For those funds where changes greater than 10% are frequent, the specific reasons for the change are not discussed in the Annual Budget in detail.

**Schedule**
A summary of expenditures, revenues, positions, or other data that reflects funding sources and spending plans of the budget and capital improvement programs.

**SEIU**
The Service Employees International Union, which is the union representing the majority of the City's non-public safety and non-management employees.

**SERAF**
References the Supplemental Education Revenue Augmentation Fund, to which the City was required by the State to contribute various funds to assist in balancing the State budget. Certain Low and Moderate Income Housing Funds were loaned to make the payment, which will be repaid over several years.

**Special Project**
An account created for operating expenditures that relate to a specific project or program and should therefore be segregated from general expenditures in the Section housing the Special Project.

**Special Revenue Funds**
Revenues received that have specific purposes for which they are earmarked.

**Transfers**
Authorized exchanges of money, positions, or other resources between organizational units or funds.

**Transient Occupancy Tax (TOT)**
A tax that is levied on occupants of hotel and motel rooms in the City.

**VLF**
Vehicle license fees, which are collected by the State of California when vehicles are registered with the California Department of Motor Vehicles and distributed to various public agencies, including the City.

# GLOSSARY OF TERMS

Notes




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