



Community & Economic Development Department
3900 Main Street, Riverside, CA 92522 | Phone: (951) 826-5371 | RiversideCA.gov

Planning Division

PLANNING COMMISSION MEETING DATE: MAY 7, 2026
AGENDA ITEM NO.: 3

ITEM DESCRIPTION

Request	Determine whether the absence of Commissioner Singh from the Planning Commission meeting on April 23, 2026, should be recorded as an excused or unexcused absence.
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RECOMMENDATIONS

Staff recommends that the Planning Commission determine whether the absence of Commissioner Singh from the Planning Meeting on April 23, 2026, should be recorded as an excused or unexcused absence.

BACKGROUND

Pursuant to the Board/Commission Attendance Policy Resolution No. 24365, Board Members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes whether the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a board or commission is absent from three consecutive regular meetings, unless by permission of the board or commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION

Staff did not receive advance notification from Commissioner Singh regarding absence from the April 23, 2026 meeting.

FISCAL IMPACT

There is no fiscal impact associated with this report.

Prepared by: Nancy Crunk