



Commission on Aging

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: NOVEMBER 18, 2024**
FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT
SUBJECT: ANNUAL WORK PLAN

ISSUE:

Discuss the Commission on Aging’s draft 2025 Work Plan.

RECOMMENDATION:

That the Commission on Aging provides feedback on a draft Annual Work Plan to address agenda topics, outreach efforts, topics of interest, and proposed areas of need.

BACKGROUND

The City Council Inclusiveness, Community Engagement, and Governmental Processes Committee tasked City Staff to work with each City board/commission to develop an annual work plan. The goal of the Work Plan is to help guide boards and commissions on their appointed duties and functions and to be aligned with the City’s Strategic Goals.

On October 16, 2023, the Commission approved their original Work Plan. The plan included five tasks:

1. Collaborate on a quarterly basis with senior centers and organizations dedicated to serving seniors to create workshops centered around affordable housing, home-sharing programs, addressing common inquiries, and offering support with housing applications.
2. Engage in biannual collaboration with senior centers and senior-focused organizations to design workshops covering topics such as healthcare, dementia, caregiver support, and in home assistance services.
3. Commissioners will establish quarterly networking sessions with senior facilities to boost and enrich socialization prospects for seniors through inventive programming, special events, and informative presentations.
4. Collaborate with and endorse organizations such as Keep Riverside Clean and Beautiful, along with various programs and innovations, to bolster senior safety, stimulate engagement, and gather informative content for seniors through presentations and workshops.

5. Commissioners engaging with senior population at various events throughout Riverside to represent the Commission on Aging and introduce seniors on service offered regarding arts culture and recreational services offered at facilities, open space, walking and biking trails.

On September 16, 2024, the Commission on Aging reviewed their plan at the 6 month mark. At that time, Commissioners requested no updates on specific on-going task.

DISCUSSION:

In order to help focus and guide boards and commissions, City staff have been tasked to work with each City board/commission to develop an annual work plan. The City Council Inclusiveness, Community Engagement, and Governmental Processes Committee (ICGC) is tentatively scheduled to start review of board/commission work plans in November 2024.

The Commission on Aging is tasked with the following four powers/duties/functions, per Article VIII. – Appointive Boards and Commissions, Section 809 of the Riverside Municipal Code.

- A. To act in an advisory capacity to the City Council on all matters pertaining to older Americans and their needs;
- B. To assemble information on problems and their solutions for older Americans through all available means including public hearings;
- C. To be empowered on its own initiative to make recommendations to senior citizens' service agencies on matters within its purview;
- D. To act to facilitate coordination between existing and proposed programs for the elderly;
- E. To carry out such studies as may be assigned to it by the City Council;
- F. To, from time to time, report to the City Council its findings.

Within this framework and to be aligned with multiple boards and commissions' working plans, Staff has attached draft 2025 Work Plan. The Commission is asked to discuss topics of interest and proposed areas of need for potential Commission focus.

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Attachment: Draft 2025 Annual Work Plan