



COMMISSION ON AGING MINUTES

MONDAY, AUGUST 18, 2025, 4:00 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBERS – CITY HALL
3900 MAIN STREET, RIVERSIDE, CA 92522

PRESENT: Chair Carmen Roberts, Vice Chair Diane Kwasman, Commissioners Jane DuBois, Lori Pendergraft, Joyce Clarke, Victoria Dove, Pamela Bash, Don Coon

ABSENT: Commissioners Nora Moti, Deborah Kelley

STAFF PRESENT: Pamela Galera, Jessica Ochoa, Alisa Sramala, Marnie Smith, Sandra Campbell

Chair Roberts called the meeting to order at 4:06 p.m.

PUBLIC COMMENT

There were no e-comments were received prior to the start of the meeting and no one wishing to address the Commission on Aging at this time.

CONSENT CALENDAR

The following matter(s), presented to the Commission on Aging on the consent calendar for consideration, were approved by one motion affirming the action appropriate to the item(s):

MINUTES

The minutes of the meeting on May 19, 2025, were approved as presented.

ATTENDANCE

The Commission on Aging excused the absence of Commissioner Pendergraft from the Commission on Aging meeting held June 16, 2025.

The Commission on Aging excused the absence of Commissioner Moti from the Commission on Aging meeting held June 16, 2025.

The Commission on Aging excused the absence of Commissioner DuBois from the Commission on Aging meeting held June 16, 2025.

The Commission on Aging excused the absence of Commissioner Kelley from the Commission on Aging meeting held June 16, 2025.

Motion: Kwasman
Second: DuBois
Abstain: None

Ayes: DuBois, Clarke, Bash, Coon, Kwasman, Roberts, Pendergraft, Dove

DISCUSSION CALENDAR

ANNUAL REVIEW OF THE CODE OF ETHICS & CONDUCT

Board of Ethics Member Kim Forman delivered the review of the Code of Ethics & Conduct.

After the discussion a motion was made to receive, and order filed the annual review of the Code of Ethics and Conduct for its effectiveness with no changes.

Motion: Clarke

Second: Pendergraft

Abstain: None

Ayes: DuBois, Clarke, Bash, Coon, Kwasman, Roberts, Pendergraft, Dove

REVIEW OF COMMISSION ON AGING STRUCTURE AND ROLES

Director Pamela Galera delivered the review of the Commission on Aging Structures and Roles.

Staff will provide the following comments/recommendations from the Commission on Aging of Standardizing Governance Framework to the Governmental Processes Committee:

- The Commission on Aging has a good standing record.
- Reviewed Bylaws are unique and different to each Board and Commission. In agreement with current Commission on Aging rules and bylaws.
- Standardizing procedures from Robert Rule to Council Rules.
- To notify members in advance if a quorum will not be present for the meeting, rather than waiting until the scheduled time to announce the cancellation of the meeting.

Any other comments/recommendations were to be submitted to Sandra Campbell via email by 5:00 p.m. on Thursday, August 21, for submission to the Governmental Process Committee.

After discussion a motion was made to accept the Standardizing Governance Framework

Motion: Clarke

Second: Dove

Abstain: None

Ayes: Dove, Clarke, Bash, Coon, Kwasman, Roberts, Pendergraft, Dove

COMMUNICATIONS

AD HOC COMMITTEE UPDATES

- Housing – Commissioner Bash attended a meeting on Tuesday, August 5, with Riverside Country Club Mobile Home to discuss needs of seniors.
- Senior Health – No report.
- Events – No report.
- Environment – Commissioner Dove attended the California Air Resource Board at Reid Park in April; they launched a statewide mobile monitoring initiative to gather hyper-local air pollution data that should help in the ongoing effort to improve air quality in the state. Follow-up: Aclima - <https://aclima.earth>, has created an online data portal for community outreach to address local needs and future plans. This has started and continues through June 2026.

- Mobility – No report.

UPDATES OF EVENTS OR MEETINGS ATTENDED BY COMMISSIONERS

- Commissioners DuBois attended:
 - The Community Counseling and Service meeting at the Janet Goeske Center.
- Commissioner Clarke attended:
 - June 18 and 23 & July 2 and 10 The Alpha Care Medical Group 4-Week Series Senior Power – We are Age-Less, on at the Founders Center.
- Commissioner Bash attended:
 - June 12, The Backpack Giveaway at Bordwell Park.
- Commissioner Dove attended:
 - May 20, The City Council Meeting at City Hall.
 - May 28, Bordwell Park Advisory Committee Meeting at Bordwell Park.
 - June 7, Blue Zones Reading Group every Wednesday for nine weeks.
 - August 7, Patterson Park Groundbreaking Ceremony at Patterson Park.
- Vice Chair Kwasman attended:
 - May 30, Met with Chamber of Commerce Head of Keep Riverside Clean and Beautiful.
 - May 31, The 13th Annual LULAC Medina Health Fair at Bordwell Park.
 - June 12, Janet Goeske Board meeting at the Janet Goeske Center.
 - June 26, Fairmount Park Community Meeting at the Fairmount Park Armory.
 - July 2, Independence Day BBQ at the Janet Goeske Center.
 - July 8, Boards and Commission Chairs and Vice Chairs Training at the Art Pick Council Chambers.
 - August 7, the Mayor's Address at the La Sierra Senior Center.

ITEMS FOR FUTURE MEETINGS

- Vice Chair Kwasman requested TRIP Independent Living Partnership to come to future meeting and speak during Public Comments.
- Commissioner Clarke requested a review on the Standardizing Governance Framework and Council's adopted Rules of Procedure.

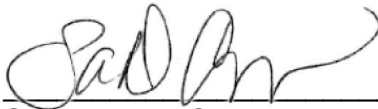
ANNOUNCEMENTS

- Commissioner Coon shared announcement:
 - August 21, Rollout of AT&T Connect, 10 a.m. at the Janet Goeske Center.
- Vice Chair Kwasman announced:
 - August 22, Annual Talent Show at the Janet Goeske Center.
- Recreation Superintendent Jessica Ochoa announced:
 - August 20, Senior Expo, 9-11 a.m. at Villegas Community Center.
 - September, Senior Masterplan Planning Committee.
 - Looking for Senior volunteers to participate in senior advisories for La Sierra Senior Center, and other senior centers.

The next meeting is scheduled for 4:00 p.m. Monday, September 15, 2025.

Chair Roberts adjourned the meeting at 5:08 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Sandra D. Campbell', written over a horizontal line.

SANDRA D. CAMPBELL
Sr. Administrative Assistant