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## **Sec. 806. Planning Commission.**

There shall be a Planning Commission which shall have the power and duty to:

- (a) After a public hearing thereon, recommend to the City Council the adoption, amendment or repeal of the General Plan, or any part thereof, for the physical development of the City.
- (b) Exercise such control over land subdivisions as is granted to it by the City Council.
- (c) Make recommendations concerning proposed infrastructure improvements and redevelopment activities in support of planned land uses.
- (d) Exercise such functions with respect to zoning and land use as may be prescribed by ordinance, not inconsistent with the provisions of this Charter.
- (e) Review all other land use issues as may be prescribed by ordinance, not inconsistent with the provisions of this Charter.

The City Engineer, City Attorney, and Community Development Director or their assistants, may meet with and participate in the discussions of the Planning Commission but shall not have a vote.

(Effective 10/23/2012 and 12/27/1995)

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### **19.050.080 Creation of the Planning Commission.**

Pursuant to Government Code Sections 65101 et seq., Section 806 of the City Charter and Chapter 2.40 of the Municipal Code, the City Council, as the legislative body of the City of Riverside, creates the Planning Commission as follows:

- A. *Eligibility for office.* A member of the Planning Commission shall be a resident of the City of Riverside. If a member moves his or her residence outside of the City, such member shall automatically be removed from office.
- B. *Membership and term.* The Planning Commission shall consist of nine members appointed for a term of four years. Alternates may also be appointed by the City Council.
- C. *Vacancies.* If a member of the Planning Commission is unable or unwilling to complete his or her term, the City Council shall fill the vacancy by appointing a qualified person to serve the remainder of the term.
- D. *Removal.* Members of the Planning Commission serve at the pleasure of the City Council and may be removed from their position by a vote of a majority of the members of the City Council. No public hearing need be held prior to removal, and no cause for removal need be shown.
- E. *Meetings.* The Planning Commission shall meet at least once each month on a regularly scheduled time and day, and at such other times as the chairperson deems necessary to perform the duties of the Commission.
- F. *Appointment of Officers.* The Planning Commission shall elect a chairperson, vice-chairperson, secretary and sergeant-at-arms from among its members at a Commission meeting in March of every year. The chairperson, vice-chairperson, secretary and sergeant-at-arms shall serve at the pleasure of the Commission.
- G. *Rules.* The Planning Commission shall adopt Rules for the transaction of its business, including rules for the election of officers.
- H. *Record of proceedings.* The Planning Commission shall maintain summary minutes and a taped recording of its proceedings. The taped recording shall be retained as set forth in the City's record retention policy.
- I. *Administrative support.* The Community & Economic Development Director or his/her designee shall be responsible for the administration of this section and shall assist the Planning Commission in performing its functions.

(Ord. 7331 §1, 2016; Ord. 7235 §5, 2013; Ord. 6966 §1, 2007)

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### **19.050.030 Responsibilities of the Planning Commission.**

- A. The Planning Commission shall have the power and duties assigned to it pursuant to Article VIII, Section 806 of the City Charter.
- B. The Planning Commission shall have the further responsibilities:
  - 1. Hear and act on referrals by the Community & Economic Development Director and Development Review Committee.
  - 2. Hear and act upon applications as indicated in Section 19.650.020 of this title and Section 18.140.040 of the Subdivision Code (Approving and Appeal Authority Tables).
  - 3. Hear and make recommendations to the City Council on applications or proposals for amendments to the Zoning Code.
  - 4. As appropriate, initiate studies of amendments to the Zoning Code and General Plan, and make recommendations to the City Council for amendments to the Zoning Code and General Plan.
  - 5. Review the capital improvement program of the City and the local public works projects of other local agencies within the corporate boundaries of Riverside for their consistency with the City's General Plan, pursuant to Government Code Sections 65401 et. seq.
  - 6. Exercise all duties previously given to the Board of Administrative Appeals and Zoning Adjustment.
  - 7. Convene as an Accessibility Appeals Board, which Board shall be comprised of the three persons with disabilities and four members of the Planning Commission.
  - 8. Exercise such other powers and duties as are prescribed by State law, local ordinance, or as directed by the City Council.
  - 9. Review and approve environmental documents prepared pursuant to the California Environmental Quality Act (CEQA) pursuant to the City Council adopted CEQA Resolution and any amendments thereto.
  - 10. Hear and act on Design Review matters pursuant to Chapter 19.710 (Design Review) of this title.

(Ord. 7331 §1, 2016; Ord. 7235 §3, 2013; Ord. 6966 §1, 2007)