



Budget Engagement Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: DECEMBER 8, 2022**
FROM: CITY CLERK'S OFFICE **WARDS: ALL**
SUBJECT: CONSIDER WHETHER ABSENCES OF COMMISSIONERS PELZER, GONZALEZ-KESTER, AND GARCIA FROM OCTOBER 13, 2022, MEETING SHOULD BE RECORDED AS EXCUSED OR UNEXCUSED ABSENCE

ISSUE:

Determine whether the absences of Commissioners Pelzer, Gonzalez-Kester, and Garcia, from October 13, 2022, should be recorded as excused or unexcused absences.

RECOMMENDATION:

That the Budget Engagement Commission determine the absences of Commissioners Pelzer, Gonzalez-Kester, and Garcia from the Budget Engagement Commission meeting on October 13, 2022, be excused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23618, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Commissioners Pelzer, Gonzalez-Kester, and Garcia were not present at the Commission meeting on October 13, 2022. Staff received advanced notification from Commissioner Gonzalez-Kester regarding her absence as work related. Staff was informed the day of the meeting by Commissioners Garcia and Pelzer regarding their absence due to work and personal reasons, respectively.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Diana Alegria, Deputy City Clerk

Approved as to

availability of funds: Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer/City Treasurer

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Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners
2. Attendance Report