



# City Council Memorandum

*City of Arts & Innovation*

---

**TO:** HONORABLE MAYOR AND CITY COUNCIL      **DATE:** MARCH 17, 2020

**FROM:** FIRE DEPARTMENT      **WARDS:** ALL

**SUBJECT:** SUPPORT AGREEMENT FOR ONSITE MAINTENANCE, REPAIR AND TECHNICAL SUPPORT FOR THE FIRE DEPARTMENT COMMUNICATION SYSTEM WITH TAIT COMMUNICATIONS, INC., OF HOUSTON, TEXAS, IN THE AMOUNT OF \$160,000 FOR A FIVE-YEAR TERM ENDING ON JANUARY 1, 2025 IN ACCORDANCE WITH PURCHASING RESOLUTION 23256, SECTION 702(Q)

## **ISSUE:**

Approve the Support Agreement for onsite maintenance, repair and technical support for the fire department radio communication system with Tait Communications, Inc., of Houston Texas, in the amount of \$160,000 for a five-year term ending January 1, 2025 in accordance with Purchasing Resolution 23256, Section 702(q).

## **RECOMMENDATIONS:**

That the City Council:

1. Approve the Support Agreement for onsite maintenance, repair and technical support for the fire department radio communication system with Tait Communications, Inc., of Houston Texas, in the amount of \$160,000 for a five-year term ending January 1, 2025 in accordance with Purchasing Resolution 23256, Section 702(q); and
2. Authorize the City Manager, or designee, to execute the Agreement for Maintenance Services with Tait International Communications d.b.a. Tait Communications, of Houston Texas, including making minor and non-substantive changes.

## **BACKGROUND:**

The City of Riverside Fire Department currently utilizes an Analog Simulcast radio system to communicate with local, state and federal resources. The communications system is designed to give fire department personnel the ability to adequately transmit and receive radio communications throughout the cities boundaries. This communication includes sending and receiving information to our dispatch center as well as other responding fire or law enforcement personnel.

The Fire Department considers its communication system as critical infrastructure as the communication system is essential towards ensuring the organization maintains continued operations.

## **DISCUSSION:**

On October 22, 2013, the City Council approved the procurement and installation of the Fire Department's Analog Simulcast Upgrade with Tait Communications. Since the installation/upgrade of the radio tower system, the Fire Department has obtained a service agreement with Harris Communications.

The proposed 5-year service agreement would provide a comprehensive preventative maintenance program; timely repair service; continuous remote system maintenance and monitoring; scheduled and as-needed onsite maintenance for the radio tower system.

The proposed agreement is expected to cost approximately \$32,000 per year for 5-years, totaling \$160,000 in accordance with Purchasing Resolution 23256, Section 702(q) which states that competitive procurement through the informal and formal procurement process shall not be required "When the Procurement is for the annual maintenance, license(s), support, or similar need for current technology systems, including hardware, and the items procured are from the owner /developer of the software/hardware or from a sole source provider, and the Manager is satisfied that the best price, terms and conditions have been negotiated".

The Purchasing Manager concurs that this purchase complies with Purchasing Resolution No. 23256, Section 702(q).

## **FISCAL IMPACT:**

The total Fiscal Impact of this action is \$160,000. Sufficient funds for FY 2019/20 in the amount of \$32,000 are available in the Fire Department Operations Non-Personnel Expense account 3510000-424220. Funds for future fiscal years will be budgeted during budget development for those years and will be paid annually in the amount of \$32,000 through January 1, 2025.

Prepared by: Michael D. Moore, Fire Chief

Certified as to

availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer

Approved by: Lea Deesing, Assistant City Manager

Approved as to form: Gary G. Geuss, City Attorney

Attachment: Support Agreement with Tait North America, Inc. for support of the Client Communications Solution