

**MUSEUM OF RIVERSIDE BOARD MINUTES**  
**June 12, 2019**  
3580 Mission Inn Avenue, Riverside, CA 92501

**Board Members Present**

Mary Hughes, Chair  
Peggy Barnhart  
Dawn Gleason  
Karen Peterson  
Rose Monge  
Micah Tokuda  
Lovelyn Razzouk  
Chuck Wilson

**City Staff Present**

Robyn G. Peterson, Museum Director  
Toni Kinsman, Senior Office Specialist  
Lauren Sanchez, Deputy City Attorney  
Douglas J. Long, Curator of Natural History  
Brenda Buller Focht, Museum Curator  
Ann Lovell, Manager of Operations

**Absent**

Todd Carpenter

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m.

**1. PUBLIC COMMENT** – Luz Negron spoke about the upcoming Day of Inclusion hosted by the Riverside Museum Associates' Multicultural Council on December 14, 2019.

**PRESENTATIONS**

**2. Board Chair Report** – Board Chair Hughes welcomed the newest members to the Museum Board: Karen Peterson and Micah Tokuda. Staff and Board members gave brief introductions.

**3. Riverside Museum Associates (RMA)**

RMA President Robin Whittington attended the Riverside Juneteenth event June 1<sup>st</sup>, which included a workshop coordinated by the Multicultural Council featuring six various clubs from North High School discussing bridging cultural differences.

**4. Harada House Foundation (HHF)**

Chuck Wilson reported that the HHF is a 501(c)(3) corporation founded for the purpose of generating financial support for Harada House. The assessments by the two grant-funded historic preservation architects are due mid-August 2019. It was noted that the Harada House Project Team is now a staff-level committee that meets to discuss the non-fundraising items related to the Harada House.

**6. Director's update regarding strategic planning, main museum renovation and expansion, historic houses, staffing, collections, exhibitions and programs, community engagement, and marketing communications.**

In addition to the written report, Robyn Peterson reported that the Museum expects to make an offer for the Collections Registrar's position in July. The Museum has repatriated NAGPRA

items from the Museum's collections twice in the past month. A film crew from sister city Jiangmen, China, visited the Museum for the Chinatown collections. A film crew from local station KVCR will also be filming Chinatown-related items next week. The online portal for the City's Municipal Volunteer Program (MVP) will have a soft launch in late summer.

## **DISCUSSION AND ACTION CALENDAR**

### **7. Approval of minutes for the meeting held on May 8, 2019**

The minutes were approved as written.

Motion: Board Member Wilson

Second: Board Member Monge

Abstain: Board members Peterson and Tokuda

Ayes: Board members Hughes, Barnhart, Gleason, Monge, Razzouk, Wilson

### **8. Discuss a possible change of meeting date and time to comply with a new requirement to live stream Museum Board meetings**

A motion was made to request schedule and live stream cost estimates for the Museum Board to occupy the Mayor's Ceremonial Room on Wednesdays at 3:00 p.m. and 4:00 p.m.

Motion: Board Member Wilson

Second: Board Member Barnhart

Ayes: All

### **9. The Community Foundation Clark Fund Annual Contribution – Supplemental Appropriation**

A motion was made by the Metropolitan Museum Board to recommend that the City Council:

1. Approve acceptance of the 2019 annual contribution from The Community Foundation Charles F. and Wilhelmina E. Clark Fund in the amount of \$8,067.00;
2. Increase revenues and appropriate expenditures in the amount of \$8,067.00 to the Clark Fund Botany Gallery (Account No. 5305000-450011).

Motion: Board Member Wilson

Second: Board Member Monge

Ayes: All

### **10. Approve or reject revised Collections and Exhibitions Management policies**

A motion was made by the Museum Board to recommend City Council approve the revised Collections and Exhibitions Management Policies.

Motion: Board Member Wilson

Second: Board Member Barnhart

Ayes: All

### **11. Approve or reject a five-year Strategic Plan for Museum operations for the fiscal years 2019-2020 through 2023-2024**

A motion was made to approve a five-year strategic plan for Museum operations for the fiscal years 2019-2020 through 2023-2024.

Motion: Board Member Wilson  
Second: Board Member Gleason  
Ayes: All

**COMMITTEE REPORTS** (*written reports are requested for each Committee update*)

**12. Museum Budget Committee** - no report

**13. Board Development Committee** - no report. Next meeting will be held June 28<sup>th</sup>.

**BOARD MEMBER COMMUNICATIONS**

**14. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board members** – no report.

**15. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members.**

**16. Adjournment**

The meeting was adjourned at 5:08 p.m.

*The next regular Metropolitan Museum Board meeting is scheduled for Wednesday, July 10, 2019 at 4:00 p.m. in the Museum conference room.*