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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE, CALIFORNIA, WAIVING THE FORMAL BIDDING PROVISIONS OF SECTION 1109 OF THE CHARTER OF THE CITY OF RIVERSIDE UNDER THE CITY FORCES EXCEPTION FOR THE PURCHASE OF HVAC EQUIPMENT TO BE INSTALLED BY CITY FORCES AT THE MAGNOLIA POLICE STATION

WHEREAS, the two heating, ventilation, and air conditions units at the Magnolia Police Station have been in service since 2004 and are in need of immediate replacement; and

WHEREAS, both units have exceeded their 15-year life expectancy, replacement parts are increasingly difficult to obtain, and the units are costly to operate as they are not energy efficient; and

WHEREAS, Charter section 1109 provides “The City Council, without advertising for bids, or after rejecting bids, or if no bids are received, may declare and determine that, in its opinion, based on estimates approved by the City Manager, the work in question may be performed better or more economically by the City with its own employees or the supplies or materials may be purchased more economically on the open market, and after the adoption of a resolution to that effect by at least five affirmative votes of the City Council may proceed to have said work done or said supplies or materials purchased in the manner stated, without further observance of the provisions of this section;” and

WHEREAS, the City has internal staff that is qualified and capable of installing the new HVAC units, which would be a significant discount to hiring outside forces; and

WHEREAS, the City has the opportunity to purchase the necessary HVAC equipment through cooperative purchasing known as Sourcewell (formerly known as the National Joint Powers Alliance or NJPA); and

WHEREAS, Sourcewell uses cooperative contract purchasing to leverage the national purchasing power of more than 50,000 member agencies while also streamlining the required purchasing process; and

WHEREAS, this cooperative purchasing contract has been competitively bid nationally and meets the City’s procurement requirements under Purchasing Resolution 23256, Section 602 (e),

1 which provides that competitive procurement through the formal and informal procurement process
2 shall not be required when “Cooperative Purchasing is available and undertaken or when Good can
3 be obtained through Federal, State and/or other public entity pricing contracts or price agreements.”

4 WHEREAS, the City has received a quote from Russel Siglar, Inc. to provide the HVAC
5 equipment for \$89,283.22 through the Sourcewell cooperative purchasing program; and

6 WHEREAS, to competitively bid the purchase and installation of the HVAC equipment in
7 accordance with Charter section 1109 would cost an estimated \$150,000 per unit and require
8 additional staff time from multiple departments to monitor and administer the procurement and
9 resulting contract; and

10 WHEREAS, by purchasing the HVAC equipment and installing with City employees, the
11 City will save approximately \$100,000 per unit for an estimated project total savings of about
12 \$200,000; and

13 WHEREAS, City Charter section 1109 provides that the City Council may, by at least five
14 affirmative votes, waive the formal bidding requirements for projects which can be done performed
15 better or more economically by the City with its own employees or the supplies or materials may be
16 purchased more economically on the open market; and

17 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Riverside,
18 California, based upon the reasons set forth herein and in the accompanying staff report and
19 presentation, as follows:

20 Section 1: The formal bidding requirements of Section 1109 of the Charter of the City of
21 Riverside are hereby waived under the City forces exception stated therein.

22 Section 2: The City Manager, or his designee, is authorized to issue purchase orders and
23 execute agreements for the purchase of HVAC equipment from Russell Siglar, Inc. and the General
24 Services Department shall oversee the installation of the HVAC equipment by City employees.

25 ADOPTED by the City Council this _____ day of _____, 2021.

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PATRICIA LOCK DAWSON
Mayor of the City of Riverside

1 Attest:

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3 _____
4 DONESIA GAUSE-ALDANA
5 City Clerk of the City of Riverside

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7 I, Donesia Gause-Aldana, City Clerk of the City of Riverside, California, hereby certify that
8 the foregoing resolution was duly and regularly introduced and adopted at a meeting of the City
9 Council of said City at its meeting held on the _____ day of _____, 2021, by the
10 following vote, to wit:

11 Ayes:

12 Noes:

13 Absent:

14 Abstain:

15 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the
16 City of Riverside, California, this _____ day of _____, 2021.

17

18 _____
19 DONESIA GAUSE-ALDANA
20 City Clerk of the City of Riverside

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26 CA 21-0292 RMS 04/07/2021

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