Board of Library Trustees

City of Arts & Innovation

TO: **BOARD OF LIBRARY TRUSTEES** **DATE: JULY 27, 2015**

FROM: **RIVERSIDE PUBLIC LIBRARY** **ITEM NO: 11**

SUBJECT: **REVIEW OF MATERIALS USE POLICY**

ISSUE:

The issue before the Board of Library Trustees is review and approval of the Materials Use Policy.

RECOMMENDATION:

That the Board of Library Trustees review and approve the Materials Use Policy.

BACKGROUND:

The Board regularly undertakes review of Library policies to ensure accuracy with current and future Library services. The Materials Use Policy specifies rules regarding public use of library materials in library facilities.

The policy reads: "The Library Department strives to tailor services to the community each library serves. Factors for services and resources include customer requests, customer use, department budget, library square footage, and programming space. The number and titles of books, periodicals, DVDs, and other materials collections and resources, such as computers and televisions and their various uses, may vary by library location. Television screens are provided in libraries to enhance access to information. Priority use of television screens includes library programming, information on library services and programs, city news and happenings via the City's GTV channel, and local and world news. Select channels and use of televisions for other purposes is at the discretion of the Library Director."

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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