



# Budget Engagement Commission

*City of Arts & Innovation*

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**TO: HONORABLE COMMISSIONERS** **DATE: FEBRUARY 11, 2021**  
**FROM: FINANCE DEPARTMENT** **WARDS: ALL**  
**SUBJECT: CONSIDER WHETHER COMMISSIONER ABSENCE FROM JANUARY 14, 2021  
REGULAR MEETING SHOULD BE RECORDED AS AN EXCUSED OR  
UNEXCUSED ABSENCE - GARCIA**

## **ISSUE:**

Determine whether the absence of Commissioner Gabriel Garcia on January 14, 2021, should be recorded as an excused or unexcused absence.

## **RECOMMENDATIONS:**

That the Budget and Engagement Commission determine if the absence of Commissioner Gabriel Garcia from the Budget Engagement Commission meeting on January 14, 2021, should be recorded as excused or unexcused.

## **BACKGROUND:**

Pursuant to the Board/Commission Attendance Policy Resolution No. 23437, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a board or commission is absent from three consecutive regular meetings, unless by permission of the board or commission expressed in its official minutes, the City Council can declare the office vacant.

## **DISCUSSION:**

Commissioner Garcia was not present at the Commission meeting on January 14, 2021. Staff did not receive advance notification from Commissioner Garcia regarding his absence.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by:	Kristie Thomas, Assistant Chief Financial Officer
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Approved by:	Moises Lopez, Deputy City Manager