

Schedule of Proposed Items for Review

Rules or Procedure and Order of Business Item	
Session 1	• Section IX, C 1- Persons Who May Place Matters on the Agenda • Section IX, D- Agenda Setting Meeting
Session 2	• Section IX, C 4 – Preparation of the Packet • Section IX, C 6 – Distribution of the Packet • Section IX, F – Agenda Sequence and Order of Business ○ Time limit for Ward Updates ○ Establish presentation time limit for ceremonial proclamations ○ Public Comment ○ Pulling Consent and Discussion Items - Notification to staff (24 hours)
Session 3A	• Section XIV, A, B, E, F, and G – Boards, Commissions, and Committees ○ Process used to fill Board and Commission vacancies. ○ Process for submitting candidate names to the Mayors Screening and Nominating Committee for vacant positions
Session 3B	• Section XIII, B – Referral of Matters to City Council Standing Committees ○ Number and Role of Boards and Commissions
Session 3C	• Section XIII, B – Referral of Matters to City Council Standing Committees ○ Review of Boards and Commissions reporting structure
Session 4	• Section IX, C – Procedure for bringing matters before city council. ○ Develop language and clarification of process for proclamation requests ○ Distinguish between ceremonial vs. legislative proclamations • Identify Emergency Order Processes
Session 5	• Rules of Order (Roseburg vs Roberts)
Session 6	• Duties of Mayor; Mayor Pro Tempore • Violation of Rules & Procedure • Use of Electronics on the dais • Clarity of Abstentions
Session 7	• Role of Councilmember Championing an Issue • Due Process and Open Mind • Councilmember leaving meeting early • Policy on Ex Parte Communications